

**AGENDA
NORWALK CITY COUNCIL
JULY 7, 2015**

**STUDY SESSION MEETING
CITY HALL – U.S. CONSTITUTION ROOM #4
5:00 P.M.**

**REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
6:00 P.M.**



**Leonard Shryock, Mayor
Michael Mendez, Vice Mayor
Cheri Kelley, Councilmember
Marcel Rodarte, Councilmember
Luigi Vernola, Councilmember**

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address City Council, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

Please adhere to the following procedures when addressing the Council:

- ◆ *Comments should be limited to 5 minutes or less.*
- ◆ *Comments should be directed to the Council as a whole and not directed to individual Councilmembers.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: Any writings and/or documents provided to a majority of the City Council regarding any item on this agenda after it has been posted will also be made available for public inspection.

Writings and/or documents are available for inspection in the City Clerk's Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5720. You may also contact the City Clerk via e-mail at clerk@norwalkca.gov.

STUDY SESSION MEETING – 5:00 p.m.

ORAL COMMUNICATIONS FOR CLOSED SESSION MATTERS

CLOSED SESSION

- I. PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(2) AND 54956.9(d)(4):** *Conference with Legal Counsel: Significant Exposure to Litigation Against the City/Initiation of Litigation.*
- II. PURSUANT TO GOVERNMENT CODE §54957.6; CONFERENCE WITH LABOR NEGOTIATOR.** *Negotiating on behalf of the City: Ernie Hernandez; regarding negotiations with Norwalk City Employees Association.*
- III. PURSUANT TO GOVERNMENT CODE §54957.6; CONFERENCE WITH LABOR NEGOTIATOR.** *Negotiating on behalf of the City: Michael J. Egan; regarding negotiations with the Norwalk Association of Management Employees.*

RECESS

REGULAR MEETING - 6:00 p.m.

CALL TO ORDER	Mayor Shryock
INVOCATION	Pastor Abel Lara Norwalk United Methodist Church
FLAG SALUTE	Jana Stuard Director of Finance
ROLL CALL	City Clerk

CITY COUNCIL COMMENTS

- a. Report of City Council Travel**

SPECIAL PRESENTATIONS

- I. City Council to recognize the Norwalk Community Coordinating Council's Youth and Citizen of the Year.
- II. City Council to commend the Recreation and Park Services Department for 35 years of service to the City of Norwalk and proclaim July as National Parks and Recreation Month.

CITY MANAGER COMMENTS

CLOSED SESSION REPORT

CONSENT CALENDAR

Consent calendar items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the consent calendar and considered separately by City Council.

1. **MEETING MINUTES** – Staff recommends City Council approve the minutes of the study session and regular meeting of June 16, 2015. 825-04
2. **PAYROLL** – Staff recommends City Council approve the payroll for the period June 7, 2015 – June 20, 2015, in the total amount of \$1,061,303.31. 630
3. **COMMERCIAL DEMANDS** – Staff recommends City Council approve the warrant register dated June 23, 2015, in the total amount of \$1,088,086.51. 640
4. **CLAIMS AGAINST THE CITY** – Staff recommends City Council deny the claim filed by Jesus Zamayoa. 830-26
5. **PLANNING COMMISSION SYNOPSIS – JUNE 24, 2015** - No action is required unless the City Council elects to review the decision of the Planning Commission. 320
6. **RESOLUTION NO. 15-39 - OBSOLETE RECORDS** – Staff recommends City Council adopt **Resolution No. 15-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS IN THE CITY CLERK DEPARTMENT.** 870-02
7. **ORDINANCE NO. 15-1666R** – Staff recommends City Council accept for second reading and adopt **Ordinance No. 15-1666R, AN ORDINANCE OF THE CITY OF NORWALK AMENDING TITLE 12 OF THE NORWALK MUNICIPAL CODE AS IT RELATES TO LANDSCAPE STANDARDS IN PUBLIC PARKWAYS** by title only and waive further reading. 320-05-307
8. **RESOLUTION NO. 15-40 - CHILD CARE SERVICES CONTRACTS** - Staff recommends City Council adopt **Resolution No. 15-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING CHILD CARE AGREEMENTS WITH THE STATE OF CALIFORNIA DEPARTMENT OF EDUCATION FOR FUNDING OF THE CALWORKS STAGE 2, 3, AND ALTERNATIVE PAYMENT CHILD CARE DEVELOPMENT PROGRAM FOR FISCAL YEAR 2015/16;** and authorize the City Manager to execute the contracts and amendments on behalf of the City. 425-01
9. **RESOLUTION NO. 15-42 FOR THE CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)** - Staff recommends City Council adopt **Resolution No. 15-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING THE USE OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FY 2014/15 FUNDS AND AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2015/16 ADOPTED BUDGET TO ACCEPT FUNDING,** in the amount of \$5,100. 610/1105-02
10. **AGREEMENT AMENDMENT – HOME OWNERSHIP FOR PERSONAL EMPOWERMENT** - Staff recommends City Council approve Amendment No. 1 with Home Ownership for Personal Empowerment, Inc. in the amount of \$507,719 to acquire additional properties for affordable housing for developmentally disabled adults; and authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney. 315-02-01

11. **AGREEMENT AMENDMENT - PREPARATION OF THE 2015-2020 CONSOLIDATED PLAN, NEIGHBORHOOD REVITALIZATION STRATEGY, ANNUAL ACTION PLANS, AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE** - Staff recommends City Council approve Amendment No. 1 with The Ramsay Group extending the term to October 31, 2020 and modifying the compensation amount to \$8,360 annually; and authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney. 315-01
12. **AGREEMENT - MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TOTAL MAXIMUM DAILY LOADS** - Staff recommends City Council approve an agreement with the Gateway Water Management Authority in the amount of \$25,184 for monitoring pursuant to the Harbor Toxic Pollutants TMDL; and authorize the City Manager to execute the agreement and amendments provided there is funding in the budget, on behalf of the City, in a form approved by legal counsel. 1070-04
13. **AGREEMENT AMENDMENT NO. 2 - CONSTRUCTION INSPECTION SERVICES** - Staff recommends City Council approve Agreement Amendment No. 2 with GK & Associates to extend construction inspection services to August 31, 2015 at the same terms and conditions; and authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney. 310-06
14. **AGREEMENT AMENDMENT - LEGAL SERVICES** - Staff recommends City Council approve the Amended and Restated Agreement with Richards, Watson and Gershon designating Roxanne Diaz as the City's legal representative and eliminating the Public Employee Retirement System clause; and authorize the City Manager to execute the Agreement on behalf of the City, in a form approved by outside legal counsel. 815-01
15. **ASSIGNMENT AND ASSUMPTION AGREEMENT – ACQUISITION OF TWO (2) COMPRESSED NATURAL GAS (CNG) BUSES** - Staff recommends City Council approve an Assignment and Assumption Agreement with Erie Metropolitan Transit Authority to acquire two Gillig Compressed Natural Gas buses in the amount of \$1,090,663, excluding applicable Producer Price Index (PPI) and diagnostic tooling and spare parts package; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 634-03
16. **DELIQUENT WEED AND LITTER COLLECTION FEES** - Staff recommends City Council confirm the report of the Property Maintenance and Building Rehabilitation Appeals Board; and authorize the Finance Director to file a copy of this report with the County Auditor on or before August 10, 2015. 626-01
17. **NATIONWIDE ENVIRONMENTAL SERVICES – BUS STOP MAINTENANCE SERVICES – RATE ADJUSTMENT** - Staff recommends City Council approve a 3% CPI rate adjustment in the amount of \$3,647 to the contract with Nationwide Environmental Services for Bus Stop Maintenance Services increasing the total amount to \$125,215, beginning July 1, 2015. 1120-06
18. **PROJECT NO. 7351 - APPROVAL OF PLANS AND SPECIFICATIONS AND AUTHORIZATION TO ADVERTISE TO FURNISH AND INSTALL A MOBILE SNACK BAR AT CORVALLIS MIDDLE SCHOOL** - Staff recommends City Council approve plans and specifications to furnish and install a mobile snack bar with utility connections at Corvallis Middle School, authorize advertisement for bids and set a bid opening date of August 4, 2015. 1005-04-7351

19. **PROJECT NO. 7357 - RIGHT OF ENTRY AGREEMENT - INSPECTING, SURVEYING, AND SITE VISITING ACTIVITIES - AWARD OF CONTRACT FOR SURVEYING SERVICES AT HOLIFIELD PARK** - Staff recommends City Council:
- a. approve a Right of Entry Agreement with the Department of the Air Force for purposes of inspecting, surveying, and performing site visit activities;
 - b. award a contract to Coast Surveying in the amount of \$27,577 for surveying services; and
 - c. authorize the City Manager to execute the agreements and any amendments provided there is funding in the budget, on behalf of the City, in forms approved by the City Attorney. 1005-04-7357
20. **PROJECT NO. 7760 - ACCEPTANCE OF WORK - COMPRESSED NATURAL GAS (CNG) REFUELING STATION** - Staff recommends City Council:
- a. accept the work of Clean Energy in the amount of \$2,647,592.50 for the design, construction and maintenance of the Compressed Natural Gas (CNG) refueling station;
 - b. authorize the City Clerk to file a Notice of Completion with the Office of the County Recorder; and
 - c. authorize staff to release retention in the amount of \$132,380. 1005-04-7760

APPOINTMENTS

21. **ADVISORY BODIES** – Staff recommends City Council make appointments to fill the vacancies on the various City advisory bodies. 200

PUBLIC HEARINGS

22. **DELINQUENT REFUSE COLLECTION ACCOUNTS** - Staff recommends City Council approve the lien lists for the delinquent accounts that are not paid by July 31, 2015, and authorize staff to forward a final list to the Tax Assessor by August 6, 2015. 626-02
23. **RESOLUTION NO. 15-41 – CERTIFICATION OF CONFORMANCE WITH THE STATE MANDATED CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTION OF THE CMP LOCAL DEVELOPMENT PROGRAM** - Staff recommends City Council adopt Resolution No. 15-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089. 1050-01
24. **ORDINANCE NO. 15-1668 - TEXT AMENDMENT NO. 302 – SMOKE SHOP REGULATIONS** - Staff recommends City Council adopt the Initial Study and Negative Declaration; and introduce for first reading, by title only **Ordinance No. 15-1668, AN ORDINANCE OF THE CITY OF NORWALK AMENDING TITLE 17 OF THE NORWALK MUNICIPAL CODE TO AMEND REGULATIONS RELATED TO SMOKE SHOPS**, and waive further reading. 320-05-302

ORAL COMMUNICATIONS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 2nd day of July 2015.

Theresa Devoy, CMC
City Clerk