



# City of Norwalk

## Self - Haul Permit Guidelines

Each occupied residence and business in the City of Norwalk is required to utilize the services of the City's authorized collector (Athens Services) for the collection of solid waste and recyclables. NMC Section 8.48.280.C. There are certain exceptions to this requirement, which can be found at NMC Sections 8.48.210-270. One of these exceptions is the self-haul exclusion, set forth in NMC 8.48.260.

- If a business owner or residential householder would prefer to, on a regular basis collect and dispose of solid waste generated from their premises, in lieu of utilizing the services of the City's authorized hauler, they must first obtain a self-haul permit from the City, and comply with the procedures for self-hauling established by the City Manager. NMC Section 8.48.260.

### Self-Haul Permit Requirements

1. Complete and submit an application form for a City of Norwalk Self-Haul Permit. Blank application forms are available at the City Manager's Office at City Hall.
2. Disposal shall be made at a transfer station, material recovery facility, landfill, or other waste processing or disposal facility which meets all applicable regulatory requirements. Failure to comply may result in denial or revocation of the self-haul permit, and/or further enforcement action.
3. Trash must be stored in vector proof, leak proof containers with tight-fitting lids. The containers must be made of metal or rigid plastic. All trash containers must be in good condition and are subject to City approval. Trash may not be stored on the ground or out in the open. Failure to comply with the trash container storage requirements may result in denial or revocation of permit and/or further enforcement action.
4. Submit a completed City of Norwalk Self-Haul Permit Weight Ticket Report form every month that will be supported by original weekly weight tickets. The report shall be delivered on or before the first of every month. If the first of the month falls on a day that City Hall is closed, the report shall be delivered on the next business day. Blank report forms are available from the City Manager's office at City Hall.
5. Self-haul permit is dependent on being able to prove weekly disposal at a waste facility that meets all applicable regulatory requirements.
6. It is the responsibility of the permittee to renew the application annually.

Submit completed application form, reports, and original weight tickets to:

City Manager Office  
Attn: Self-Haul Permit Program  
12700 Norwalk Blvd.  
Norwalk, CA 90650

For questions about the self-haul permit program, please call the City of Norwalk's City Manager office at (562) 929-5964 during regular business hours or email at [recycling@norwalkca.gov](mailto:recycling@norwalkca.gov).

Please review the self-haul permit guidelines on the reverse side prior to submitting the permit application. A completed application form is necessary to apply for a self-haul permit. Submit both items to:

City Manager Office  
Attn: Self-Haul Permit Program  
12700 Norwalk Blvd.  
Norwalk, CA 90650

1. Applicant Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Service Location Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Select the descriptions that apply to you:      \_\_\_ I am the owner      \_\_\_ I am the occupant

Select the description that describe the service location:      \_\_\_ Residential      \_\_\_ Commercial

2. Property Owner Information (if different than above)

Owner First Name \_\_\_\_\_ Owner Last Name \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

3. Certification

I hereby attest that the information in this application is true and accurate. I, the undersigned, have read and understand the provisions of Paragraph C of Section 8.48.260 and Section 8.48.270 of the Norwalk Municipal Code. I understand that failure to comply with the section of the Norwalk Municipal Code that applies to my circumstances may result in the revocation of my self-haul permit and/or further enforcement action.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR INTERNAL USE ONLY

Approved by: \_\_\_\_\_

Name

Date