



**Community Development Block Grant (CDBG) &
HOME Investment Partnerships Program**

**Consolidated Annual Performance Report
(CAPER)**

DRAFT for Public Review (September 1-16)

Program Year 2022 – 2023

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Norwalk has made successful strides in meeting the goals and accomplishments identified in the 2020-2025 Consolidated Plan for the Program Year (PY) 2022-2023. The Consolidated Annual Performance and Evaluation report (CAPER) reflects activities conducted between July 1, 2022 to June 30, 2023. This is the third annual report of the 2020-2025 Consolidated Plan.

This CAPER report describes resources available, amounts allocated and used for each project, number of persons assisted, actions to ensure fair housing, and other planned measures to meet the goals listed in the PY 2022-2023 Annual Action Plan. The CAPER also reports on other requirements by the United States Department of Housing and Urban Development (HUD) and are itemized under the Code of the Federal Regulations (CFR).

The report reflects all activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds. The City of Norwalk did not receive Emergency Shelter Grants (ESG) funds or Housing Opportunities for Persons with Aids (HOPWA) funds, thus are not reported in this report.

The City of Norwalk continued to support their community and residents by administering and funding the following programs:

- Residential Rehabilitation;
- First time Homebuyers Program;
- TBRA – Security Deposit Assistance;
- Hepline Youth Counseling
- Su Casa – Ending Domestic Violence;
- Los Angeles Centers for Alcohol and Drug Abuse;
- Community Legal Aid So Cal
- The Whole Child
- Norwalk-La Mirada Unified School District Adult School – Job Training;

- Emergency Services – Social Services Center;
- Capital Improvement Project; and
- Fair Housing.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance community facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4740	2900	61.18%	2,625	2,900	110.47 %.
Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	12	1200.%	0	2	200%
Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	15	0	0	4	0	0.00%

Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	100	19	19.00%	0	19	1900%
Increase affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	20	0	0.00%	2	0	0.00%
Increase affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	120	21	18.00%	12	21	175.00%
Increase affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	5	0	0.00%	0	0	0
Planning and grant administration	Planning	CDBG: \$ / HOME: \$	Other	Other	1	5	500.00%	101	0	0.00%
Preserve, rehabilitate and enhance neighborhoods	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	20	0	0.00%	1	0	0.00%
Preserve, rehabilitate and enhance neighborhoods	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	20	20	100.00%	10	18	180.00%

Preserve, rehabilitate and enhance neighborhoods	Affordable Housing	CDBG: \$ / HOME: \$	Other	100	0	0.00%	0	0	0	
Provide vital support services	Public Service	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13350	1,532	11.47%	425	1,465	344.70%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Activities and its respective funding for the PY 2022-2023 CAPER were established from highest priority goals identified in the Consolidated Plan. These goals are listed as follows:

1. Increase affordable housing opportunities;
2. Preserve, rehabilitate, and enhance neighborhoods;
3. Provide vital support services; and
4. Enhance economic development opportunities

Allocation of funds for each activity are established by the amount of funding the City of Norwalk receives from HUD, the requested amounts for each activity, and funding caps as prescribed by HUD regulations. Nonetheless, the City actively works to ensure all activities and organizations are being properly funded and each organization adheres to HUD regulations.

Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds were used to meet at least one of the goals in the Consolidated Plan.

- Residential Rehabilitation is funded with both CDBG and HOME funds. This supports the goal to preserve, rehabilitate, and enhance

neighborhoods. This also addresses the need to maintain and promote neighborhood preservation.

- First Time Home Buyers Program is funded through HOME funds. This supports the goal to increase affordable housing opportunities as well as address the needs to provide decent affordable housing in Norwalk.

Various social organizations and agencies are being funded with CDBG funds. These organizations address the need to support special needs programs and services and support the goal to provide support services to City residents.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	425	14
Black or African American	129	11
Asian	26	3
American Indian or American Native	3	0
Native Hawaiian or Other Pacific Islander	0	1
Total	583	29
Hispanic	334	14
Not Hispanic	249	15

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City of Norwalk have maintained data for each racial and ethnic group as well as single-headed households who have applied for, participated in, or benefited from any program funded with CDBG funds. The CDBG chart above does not take into account multi-racial participants. During the program year, 75 percent of participants in the City’s CDBG funded programs were White, representing the largest group served.

The City has also maintained data for each racial and ethnic group as well as single-headed households who have applied for, participated in, or benefited from any activity funded with HOME funds. During the program year, 48 percent of participants in the City’s HOME funded programs were White/Hispanic, representing the largest group served. 48 percent of those participants in the respective program were Hispanic, representing the largest ethnic group served.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,783,597	1,539,702
HOME	public - federal	738,972	166,055
Other	public - federal	165,159	

Table 3 - Resources Made Available

Narrative

The funding resources listed above reflect PY 2022-2023 entitlement funds from HUD as well as carry-over funds and program income from prior years. For CDBG funds, a total of \$622,533 has spent towards Residential Rehabilitation which provided grants and loans to homeowners of single-family homes, condominiums, and mobile homes for low- to moderate-income residents for home improvements.

A total of \$164,984.72 of CDBG monies was used to fund the following public service agencies and programs to provide a wide variety of services to Norwalk residents: The Whole Child.; Su Casa; Helpline Youth Counseling; Los Angeles Centers for Alcohol and Drug; Community Legal Aid SoCal; Norwalk-La Mirada Adult School; Emergency Services – Social Services Center; and Fair Housing Services. Funds used for CDBG program administration has been adjusted to equal 20 percent of the actual allocation amount and program income received.

A total of \$32,650 of HOME monies was spent on TBRA Security Deposit Assistance. \$200,000 was allocated on the First Time Homebuyer Program.

These programs assisted in preserving existing neighborhoods, increasing opportunities for affordable housing, and providing decent affordable housing. The City was required to set-aside 15% of entitlement funds for a Community Housing Development Organization (CHDO) in the amount of \$53,761. Funds used for HOME program administration was allocated to equal the 10 percent of actual allocation amount.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide	70	100%	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Norwalk provided and invested throughout the boundaries of Norwalk. All social services, economic development and job training efforts, residential rehabilitation, as well as homeless prevention efforts were undertaken as a citywide initiative.

The City of Norwalk provided funding for a capital improvement project in a CDBG eligible census tract.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

For private funds, homeowners contributed some portion of their own funds for housing rehabilitation activities.

Per CPD Memo, Additional Revision, Extension, and Update of December 2020 and April 2020 Memorandum – Availability of Waivers and Suspensions of the HOME Program requirements in Response to COVID-19 Pandemic dated September 27, 2021, the City received a 100 percent reduction of their match liabilities for FY 2022/2023.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year										
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match		

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period			
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA
\$	\$	\$	\$
			Balance on hand at end of reporting period
			\$

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	9	0	1	0	6	2
Dollar Amount	\$243,111		\$22,500		\$185,061	\$35,550
Sub-Contracts						
Number						
Dollar Amount						
	Total	Women Business Enterprises	Male			
Contracts						
Number	9		9			
Dollar Amount	\$243,111					
Sub-Contracts						
Number						
Dollar Amount						

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Cost						

Table 10 – Relocation and Real Property Acquisition

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City Council adopted a 3-year plan to address homelessness within the City on April 10, 2018. The plan focused on five particular goals that are listed below.

1. Better understand the population and impacts, and educate the community
2. Improve coordination of housing and services among City and key stakeholders
3. Explore the creation of immediate short-term solutions
4. Develop new strategies to increase income through employment and public benefits attainment
5. Create new supportive and affordable housing opportunities

The City of Norwalk collaborated with the Los Angeles Homeless Services Authority (LAHSA), People Assisting the Homeless (PATH), Jovenes, and The Whole Child in efforts to reach out and assess people experiencing homelessness individual's needs. Efforts include monthly meetings, referral systems, location of homeless encampments, and resources for assessment.

On February 23, 2023 City of Norwalk released a RFP for Preparation of a new Plan to Reduce Homelessness. City Council approved an agreement with Dignity Moves on April 18, 2023 to create a homelessness plan. The new plan is tentatively expected to be completed by October 2023.

According to LAHSA 2022 Point-In-Time (PIT) count, 311 people were reported to be experiencing homelessness. 81.0 percent of individuals were unsheltered, while 919.0 percent of individuals were in shelters. Of the 60 sheltered individuals, 59 individuals were in emergency shelters and 1 individual was in transitional housing. PIT Count identified 13 Cars or Trucks, 10 Vans or SUVs, 26 RVs or Campers, 21 Makeshift Shelters and 4 tents. LAHSA will be updating the data later in the year and will be reflected in the next reporting period. The City continued to support organizations and agencies that assisted people experiencing homelessness. They collaborated with The Whole Child, an organization that provided families experiencing homelessness assistance in finding emergency, temporary and permanent housing and resources. They were awarded \$12,388 in CDBG funds and were able to serve a total of 67 families (250 individuals). Of which 42 head of house hold were of Hispanic ethnicity. The Whole Child exceeded their goal to assist 7 individuals.

The City also collaborated with Su Casa Crisis and Support Center to serve unsheltered persons within Norwalk, in the Service Planning Area 7 (SPA-7) under the Los Angeles County Continuum of Care. Su Casa provided shelter, food, counseling, and case management for victims of domestic violence, which also included their children. This agency was awarded \$18,000 in CDBG funds and was able to serve a

total of 2 individuals, of which 2 assisted individuals were of Hispanic ethnicity. Due to the COVID-19 pandemic, Su Casa was unable to reach their goal. However, both the City and Su Casa are working to adjust to unprecedented times and to continue providing services to the residents.

The City collaborated with City Net to provide homeless navigation services city wide with CDBG-CV funds. A total of 589 outreach contacts were made, of those 124 were new engagements. City Net was able to successfully accomplish 30 street exits to emergency shelters, temporary housing and permanent housing for individuals experiencing homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City has supported emergency shelter and transitional housing needs of homeless persons through the Emergency Assistance Program administered by the City's Social Services Department. The Program provided various types of assistance to low-and moderate-income residents to prevent homelessness. The City provided the Emergency Assistance Program with \$75,000 in CDBG funds and were able to serve a total of 27 individuals, of which 13 were of Hispanic ethnicity. Social Services Department was able to exceed their proposed goal of 25.

The City collaborated with the Los Angeles Centers for Alcohol and Drug Abuse (LA-CADA) to provide residential treatment and transitional housing with services for residents experiencing homelessness with substance abuse and behavioral health needs. LA-CADA served a total of 570 individuals, of which 320 were of Hispanic ethnicity..

The City provided Su Casa Crisis and Support Center with resources to serve unsheltered persons within Norwalk. Su Casa provided shelter, food, counseling, and case management for victims of domestic violence, which also included their children. This agency served a total of 2 households.

They collaborated with The Whole Child, an organization that provided families experiencing homelessness assistance in finding emergency shelter, temporary shelter and permanent housing. They were awarded \$12,388 in CDBG funds and were able to serve a total of 67 families (250 individuals). Of which 42 head of house hold were of Hispanic ethnicity. The Whole Child exceeded their goal to assist 7 individuals.

The City's Social Services Department also collaborated with Jovenes, Inc., an organization that provided youth-emergency shelter, transitional and permanent housing for youth experiencing homelessness.

Lastly, the City of Norwalk continued to support the County of Los Angeles's CoC funding application which included transitional shelter programs and permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care

facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City supported the Los Angeles Homeless Services Authority's (LAHSA's) application for Continuum of Care funding. LAHSA is the primary applicant to HUD on behalf of the Los Angeles Continuum of Care. LAHSA provides grants to organizations serving the homeless in Norwalk. During the PY 2022, LAHSA worked with 3 organizations: PATH, The Whole Child, and Jovenes, Inc. Specifically, The Whole Child served 67 families experiencing homelessness within Norwalk. The City has continued to support the County's discharge policies that have the purpose of preventing homelessness, but the City has no direct responsibility for carrying out these policies. However, the City of Norwalk collaborated with the following homeless activities to assist individuals experiencing homelessness:

- Kingdom Causes Bellflower;
- Homeless Prevention and Rapid Rehousing Program;
- Security Deposit Assistance Program;
- HUD funded Emergency Housing Vouchers (EHV);
- Emergency Assistance Program; and
- Transitional housing for youth experiencing homelessness.

The Emergency Assistance Program, which provided with utilities and temporary housing for low-income Norwalk residents in need of emergency assistance, was funded through CDBG funds. The Emergency Assistance Program served a total of 27 individuals. The Security Deposit Assistance Program was funded through HOME funds. This Program assisted individuals and/or families experiencing homelessness with security deposit payments, a total of 16 individuals. The First Time Homebuyers Program was funded through HOME funds. This Program provided qualifying citizens with financial assistance in purchasing a home in Norwalk.

The City supported the Los Angeles Centers for Alcohol and Drug Abuse to assist individuals experiencing homelessness with substance abuse and behavioral health needs. This Program provided residential treatment and transitional housing. Additionally, the City provided CDBG funds to Su Casa Crisis and Support Center to provide shelter, food, counseling, and case management for victims of domestic violence.

The City provided assistance to the Norwalk-La Mirada Unified School District Adult School through the Job Training Program for employment and education needs. This Program provides residents with the skills necessary to obtain jobs in fields that are in demand. A total of 7 scholarships were provide to low-to moderate-income residents, of which 4 have completed the program.

The City provided CDBG-CV funds to support 16 households with emergency rental and utility assistance to prevent them from homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City provided funds to Su Casa Crisis and Support Center and Emergency Assistance Program to assist in the transition from homelessness to permanent housing and independent living. Case management is provided on an on-going basis to provide resources and prevent from families or individuals becoming homeless once more. The list below reflects the various programs and CHDOs the City worked with to address homelessness in Norwalk.

- Jovenes, Inc. offers services, case management, and transitional housing to youth, between the ages 18 and 24, experiencing homelessness.
- Kingdom Causes Bellflower offers security deposit assistance to individuals and families experiencing homelessness and seeking permanent housing.
- Su Casa Crisis & Support Center offers services to homeless, battered women and their children, including 24-hour Crisis Intervention Hotline, Crisis Shelter, Transitional Shelter, Community-Based Counseling, Case Management and Community Education Awareness.
- Emergency Assistance Program offers a variety of assistance, such as utilities payment and emergency housing for those experiencing homelessness.
- Community Legal Aid SoCal offers services to prevent tenant evictions.
- HOPE is a Community Housing Development Organization that provides residents with development disabilities of low-income affordable housing. The City and HOPE collaborated and are continuing the partnership to provide affordable housing opportunities to Norwalk residents.
- Tenant-Based Rental Assistance (TBRA) - Security Deposit Assistance Program provides one-time assistance with payment of security deposit to rent a permanent home. Homeless families and Section 8 voucher holders are eligible to receive the assistance.
- First Time Homebuyers Program provided a one-time assistance for first time homebuyers with down payment and closing costs through a 0 percent interest loan.

The Social Services Department looked to address homelessness by providing motel vouchers for up to 3 nights for emergency lodging. For each applicant served, the Social Services Staff followed procurement procedures to place the individual and household in lodging.

Lastly, the City has taken additional steps to address homelessness by collaborating with Gateway Cities Council of Governments. The Gateway Connections Program offered housing and services to individuals

experiencing homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Norwalk does not have any public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Although the City does not have public housing, it does have Section 8 Housing Choice Vouchers administered by the Housing Authority. The Housing Authority provided assistance to low-income families with their monthly rent payments. They also administered a Family Self-Sufficiency (FSS) Program to assist Section 8 participants with obtaining career advancement training and education and finding higher paid employment. Deposits are made into the account as the tenant rent increases due to increased wages. Upon successful completion of the FSS program, a participant receives the balance in their savings account, which can be used for a down payment on a home.

Actions taken to provide assistance to troubled PHAs

The Norwalk Housing Authority is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City is in the process of updating the Housing Element Plan. The Housing Element Plan has been submitted to the State and is in the process of being reviewed for approval.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

During the PY 2022, the City of Norwalk undertook the following actions to address obstacles to meet underserved needs:

Addressing substance use:

- Los Angeles Centers for Alcohol and Drug Abuse provided services to identify and engage low- and moderate-income, high-risk residents in substance abuse treatment. A total of 570 individuals were served in PY 2022.

Addressing job insecurity:

- The Norwalk-La Mirada Unified School District Adult School provides job training to enhance future employment opportunities for Norwalk residents.

Addressing rent burdens (renter households paying more than 50% of their income for rent):

- The City continues to operate a Housing Authority which provides rental assistance. The rental assistance program reduces tenant rent burdens for extremely low and very low-income residents and ensures that the tenants live in decent, safe, and sanitary housing. Priority for assistance is given to households involuntarily displaced by government action or disaster.
- The TBRA – Security Deposit Assistance Program funded through HOME helped to remove barriers for Section 8 voucher holders and people experiencing homelessness to obtain housing.
- Emergency Assistance Program provided emergency rental assistance for the prevention of eviction, utility assistance for the prevention of disconnection, emergency motel vouchers, homeless diversion counseling and referral, and emergency food assistance.
- Emergency Rental Assistance Program also known as the COVID-19 Rental Assistance Program, was incorporated using CDBG-CV funds to assist residents with rental and utility arrears.

Addressing the needs of persons with disabilities:

- Fair Housing Foundation provided assistance to households with conflict resolution, legal aid, small claim court cases, landlord/tenant issues as well as discrimination complaints.

Addressing substandard housing/homelessness:

- Home Improvement Program served Norwalk residents to improve the quality of homes, address code violations and substandard conditions, and assist with providing ADA access. The City funds this program with both CDBG and HOME funds.
- First Time Homebuyer Program provided Norwalk residents with opportunity to purchase a home in Norwalk through a one-time, 0 percent loan. This Program was funded with HOME funds.
- Su Casa Crisis and Support Center offered emergency shelter to victims, and including their children, of domestic violence.
- The City's Social Services Department collaborated with Jovenes, Inc., an organization that provided youth-emergency shelter, transitional and permanent housing for youth experiencing homelessness.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City consistently aims to reduce and eliminate lead-based paint hazards and prevent lead poisoning, especially for children under the age of six. The strategy and actions implemented revolve around reducing childhood lead poisoning by developing and integrating various health, environmental, and housing programs.

During the PY 2022, the City ensured to conduct lead-based paint testing and abatement. This allowed a total of 17 households to be tested for and/or abated of lead-based paint. Of the 17 total households, 1 household did not follow through with the program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In 2019 and 2020, the Analysis of Impediments to Fair Housing Choice (AI) was completed. The following goals were included to increase household earning capacity:

5. Work with community colleges and high schools to establish or further carpentry, mechanical, plumbing, and electrical skills training.
6. Create mentoring programs with local skilled trade companies.
7. Improve education and provide skills training for education, healthcare, manufacturing, and construction jobs.
8. Create partnerships with California's Employment Development Department, Workforce Development Board, Workforce Development Aging & Community Services, California Building Industry Association, Southern California Building Association, Cerritos Community College, Cypress College, Rio Hondo Community College, and workforce readiness programs.

The City provided Norwalk residents with a number of services to provide opportunities for affordable housing, such as Security Deposit Assistance Program, Residential Rehabilitation, First Time Homebuyers Program, Emergency Services Program, and through Job Training to increase household incomes.

The HOME entitlement funds are not substantial to support a new residential project. However, the City is continually looking for new projects to support Norwalk residents as well as continue funding existing activities that provide assistance to residents while prioritizing the health and safety of the residents. The City completed three (3) CHDO rehabilitation projects with a non-profit agency that have affordability covenants for the next 15 years.

Discuss how these outcomes will impact future annual action plans.

During PY 2022, the City received \$358,412 in HOME entitlement funds. The City is required by HUD to set-aside a minimum of 15% of the HOME entitlement for a CHDO project. The City's minimum CHDO set-aside was \$53,761. The City is in the process of securing a CHDO to fund an affordable housing project with prior year funds.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	11	15
Low-income	9	1
Moderate-income	8	0
Total	28	16

Table 13 – Number of Households Served

Narrative Information

Through CDBG funds, a total of 28 households were served. Of those 28 households, 11 were extremely low-income, 9 were low-income, and 8 were moderate-income. With HOME funds, a total of 16 households were served. Of the 16 households served, 15 were extremely low-income, and 1 were low-income. Despite the effects of the Coronavirus disease, the City of Norwalk worked to provide continuous support in assisting the residents of Norwalk as well as continuing to provide opportunities for affordable housing.

The number of HOME assisted owner and renter households reported above meet the Section 215 definition of affordable housing. For rental assistance units (TBRA), the tenant rent does not exceed 50% of the adjusted household income. The existing units rehabilitated are extremely low-income, tenant occupied units provided financial assistance for home improvements. The after-rehabilitation value of the homes is under 95% of the median purchase price as approved by HUD.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	15	3
Number of Non-Homeless households to be provided affordable housing units	59	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	74	3

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	37	37
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	16	18
Number of households supported through Acquisition of Existing Units	0	0
Total	53	55

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The goals listed above solely include HOME-funded activities, but do not include rental assistance provided by the Housing Authority’s Section 8 program or the City-funded Homeless Prevention and Rapid Rehousing Program. Through the analysis of Norwalk’s housing market, the City recognized the lack of affordable housing and allocated funds to assist people experiencing homelessness with security deposit payments and Section 8 voucher holders. This program was operated by the Norwalk Housing Authority.

9. Continue coordination with the Southeast Los Angeles County Workforce Investment Board, Department of Public Social Services, Employment Development Department, Adult Schools, YouthBuild, and Department of Rehabilitation through the America's Job Center of California System Management Team.
10. Increase training opportunities that target "Second Chance", persons with disabilities, at-risk homeless individuals, and job retraining program.
11. Continue to support the Norwalk La Mirada Adult School's cost-effective occupational training program for high demand jobs.
12. Continue to support the Authority's Family Self-Sufficiency program, which helps Section 8 voucher recipients become economically self-reliant.

Activities:

- The City's anti-poverty program includes the allocation of CDBG public service funds to projects and activities that will help individuals and families who have incomes below the poverty level. One such initiative is the Job Training Program, which provides tuition scholarships to residents to attend occupational training. In PY 2022, 7 individuals were assisted with tuition for occupational training and job placement.
- The City has continued to support Housing Authority's FSS Program to support residents in becoming economically, self-reliant and aims to reduce levels of poverty in Norwalk. This program continues to assist low-income, Section 8 recipients to become economically independent of welfare within a span of five years.

The City's Social Services Department collaborated with the Workforce Development Board, Los Angeles Regional Food Bank, Personal Assistance Service Council of Los Angeles, and Los Angeles County Aging and Disabilities Department to provide supportive services to the aging population in Norwalk. The City's Senior Center collaborated with Los Angeles County Department of Military and Veteran's Affairs, Veteran Peer Access Network (VPAN) Support Line to provide support services and resources for veterans and military family members. The following programs were funded to promote and maintain healthy independent living for Norwalk residents aged 60 and older: Supportive Services Program, Homemaking Services, Personal Care Services, CAL-Fresh Assistance, Health Insurance Counseling and Advocacy Program, In-Home Supportive Services, Bereavement Support Group, Dial-a-Ride Program, Low-Income Fare is Easy (LIFE) TAP cards, Medical Equipment Loan Program, Farmer's Market vouchers, and Taxi Coupons for Seniors.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Community Development Department has administered CDBG and HOME funds to support the listed activities. The City continues to collaborate with other organizations and service providers to address housing needs and provide resources for Norwalk residents.

The City also worked closely with the Norwalk Housing Authority to ensure decent, affordable housing

for low-income residents. Although the City of Norwalk may be small in size, this proves as a strength because it allows direct communication and strong relationships between the two working departments. Any gaps in service can be directly related to lack of available resources and the limitations set by the COVID-19 public health emergency.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Community Development Department of City of Norwalk leads the coordination between public and private housing and social service agencies. Staff collaborates with other City departments as well as various organizations to ensure programs and activities are being implemented to improve low-and moderate-income neighborhoods and individuals. Administrative duties include housing, public facility and infrastructure improvements, social service programs, and economic development activities.

During the PY 2018, the City also participated in Los Angeles County's homelessness initiatives to improve and enhance programming and coordination between the cities. The City Council adopted a 3-year plan to prevent and combat homelessness. The plan was developed based on input provided by key stakeholders, including public and private housing and social service agencies. Implementation of the plan will require continued coordination with these agencies including the business community and faith-based organizations. After the approval of the 3-year plan, the City continued to foster relationships between the Community Development Department and the Norwalk Housing Authority.

In order to improve communication and coordination between the City Departments and service providers/partner stakeholders (public and private housing and social services agencies) in addressing homelessness, the City created monthly homeless task meetings. The Homeless Taskforce meetings continue to meet to collaborate with wide range of nonprofit agencies, private, public health, social services to enhance coordination in addressing homelessness services.

On February 23, 2023 City of Norwalk released a RFP for Preparation of a new Plan to Reduce Homelessness. City Council approved an agreement with Dignity Moves on April 18, 2023 to create a homelessness plan. The new plan is tentatively expected to be completed by October 2023. Staff worked to develop programs that would improve low-and moderate-income areas, provide funding for public and social service activities, provide affordable housing units, and infrastructure improvements to preserve housing within Norwalk.

Through the Analysis of Impediments to Fair Housing Choice (AI), the City has focused efforts to collaboration on a regional basis. The City partnered with the County and City of Los Angeles's initiatives to address housing-related issues, such as first-time homebuyer programs, supportive and transitional housing, and rental rehabilitation. The City also supported the Fair Housing Foundation to provide education and legal assistance to Norwalk residents facing housing discrimination.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Action 1.1 The City will continue to explore opportunities for the development and rehabilitation of affordable housing with its local partners as well as outside developers.

Program: The City completed an agreement with HOPE to rehabilitate three CHDO properties. This project served residents with development disabilities to rent affordable housing. The City and HOPE have continued their partnership to provide affordable housing opportunities to residents.

Action 2.1 The City shall promote the construction of affordable for-sale and/or rental housing with three or more-bedroom units affordable to very low- and low-income families. The City shall publicize financial and regulatory incentive opportunities to developers for these unit types including promote the need for three or more-bedroom units during pre-application meetings, contacting affordable housing developers, and creating informational flyers at the Community Development Department and in all general application packets.

Progress: The City sent out a Request for Proposal for a new agreement with a CHDO that would assist with the development of affordable housing in Norwalk. The City executed an agreement with Mercy House to provide affordable housing for veterans. Mecy House is now in the construction phase. The estimated completion date is in late summer 2024.

Action 3.1 The City will actively seek replacement funding sources to recover lost Redevelopment funding in an effort to continue facilitating affordable housing.

Progress: City staff continue to attend workshops and conferences concerning available affordable housing funds offered by the State and County. During the PY, the Housing Authority received Measure H funds from the County of Los Angeles to support leasing homeless voucher holders. Additionally, the City implemented the First Time Homebuyer Program to assist and provide low- and moderate-income residents with homeownership in Norwalk.

Action 4.1 The City will direct the Fair Housing Foundation to provide information on reasonable accommodation to City residents. Information will be available at City Hall and appropriate community centers in English and Spanish.

Progress: The Fair Housing Foundation holds reasonable accommodation workshops both within the City and surrounding communities. The training discusses property accessibility, reasonable accommodations and modifications, accessibility policies and disability discrimination. Fair Housing informational flyers are also available at City Hall and Social Services in both English and Spanish. The Fair Housing Foundation also distributes information flyers about reasonable accommodations in both English and Spanish.

Action 4.2 The City will continue to work with the Fair Housing Foundation to actively support and promote a Fair Housing Program that encompasses investigations of discrimination complaints, research of housing related discrimination issues and public education and information.

Progress: The City continues to support the Fair Housing Foundation to address the need of fair housing. The Fair Housing Foundation supports residents through Education and outreach program:

- Discrimination counseling, complaint intake and investigation;
- General housing (Landlord/Tenant) counseling;
- Enforcement and impact litigation; and

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In PY 2022, the City performed monitoring for CDBG and HOME funds subrecipients. Staff conducted monitoring and performed the following duties:

- Reviewed quarterly reports and invoices to ensure timely reporting and payment;
- Reviewed financial and program procedures to ensure regulations adhere to HUD standards;
- Performed desk monitoring for a comprehensive review of programmatic;
- Reviewed new applications for funding to determine eligibility of proposed activities and use of funds; and
- Prepared and executed new agreements with the organizations selected for funding.

Affordable housing projects supported with federal funds are monitored on a regular basis to ensure compliance with occupancy and affordability requirements. The City performed the following monitoring functions in PY 2022:

- Reviewed documentation submitted by project owners in connection with the annual certification process of occupancy and rent restrictions;
- Inspected project records pertaining to the income and rents of participating households, as the City deemed necessary; and
- Notified project owners of any circumstances of non-compliance of which the City became aware and took necessary actions to bring the projects into compliance.

The City provided deferred loans to low-income homeowners to assist with home repairs. These loans are funded through CDBG and HOME funds. The City has completed annual monitoring for all loans, which are comprised of loans from Residential Rehabilitation Program and First-Time Home Buyer Program. There was a total of 120 deferred loans monitoring completed. Such monitoring included homeowner certification and proof of homeowner insurance.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to

comment on performance reports.

A public notice was released to notify citizens that a draft CAPER was made available for review comment on September 1, 2023. The report was available for 15-days, which began on September 1, 2023 and ended on September 16, 2023. This notice was advertised in The Norwalk Patriot. Interested individuals were able to review the report on the City's website or at the following locations during regular business hours for public review and commenting:

- City of Norwalk, Community Development, Room #12, 12700 Norwalk Blvd., Norwalk, CA
- City of Norwalk, Social Services Center, 11929 Alondra Blvd., Norwalk, CA
- Norwalk Regional Library, 12350 Imperial Highway, Norwalk, CA

Citizens were provided with reasonable notice and an opportunity to comment. The City received no public comments on the CAPER. Translation services were made available upon request.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City is in process of preparing a substantial amendment for FY 2021/2022 and FY 2023/2024 to utilize Community Development Block Grant (CDBG) for a Capital Improvement Project. A total of \$600,000 of CDBG carryover funds would be reallocated to a Program that will benefit residents in Zone 28 by providing much-needed repairs to street, sidewalk, curb, gutter, and ADA access ramps. \$200,000 will be reallocated from FY 21/22 and \$400,000 will be reallocated from FY 23/24.

The 30-day public commenting period will begin September 1, 2023 and the public hearing will be held on October 3.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City continued to follow HUD regulations and conducted inspections as well as monitoring for six HOME rental projects. All 6 projects have submitted their annual reports which included unit occupancy information, tenant income, and rents during the PY. All 6 reports were reviewed. Comprehensive monitoring of the rental projects was completed. Tenant participation plans, tenant selection procedures, marketing, affirmative action plans, audits, financial procedures, and tenant income calculations were also reviewed. These comprehensive monitoring were completed for 6 projects. The projects that required a physical inspection are as follows: 15306 Maidstone; 13826 Fairfield; 15507 Flatbush; 14828 Brink.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

The City has adopted affirmative marketing requirements for all housing with 6 HOME-assisted units. Any entity applying for HOME funds for rental housing related activities must adopt affirmative marketing procedures and requirements for all HOME-assisted housing and submit the affirmative marketing plan to the City.

The City's comprehensive monitoring procedures include review of project compliance with fair housing, the approved affirmative marketing plan, and affirmative marketing procedures.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

A total of \$110,471.95 in HOME program income was received during the PY. A total of \$26,872 of program income was used for Security Deposit Assistance Program. This amount was dispersed to assist 16 households through Tenant Based Rental Assistance. Program Income carried over into the new program year and is being utilized for the Security Deposit Assistance Program.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

During PY 2022, the City took the following actions:

- Reduced the housing cost burdens of extremely low and very low-income renters.
- Provided funds to help low-income persons rehabilitate their homes.
- Provided funds to assist residents purchase a home in Norwalk.
- Provided fair housing services to disabled persons and other households.
- Enforced all affordability covenants and requirements.
- Administered CDBG and HOME-funded housing repair and rehabilitation programs.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	1334				
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).	X				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	X				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

<p>Other. Prime Contractor advertised through local publications to advertise potential contracting local, small businesses that may qualify as Section 3 Business Concern. Contractors have worked with their signatory unions for dispatch of journeymen and apprentices who may qualify as Section 3 Workers when opportunities were available. Contractors have utilized the HUD's Section 3 Business and Worker search portals for potential hiring and contracting opportunities.</p>	X				
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

The City of Norwalk completed a Capital Improvement Project in CDBG eligible census tract 5526 located on Cheshire St. , Barnwall St., and Pioneer Blvd. The prime contractor for this project performed Good Faith Efforts by providing the local unions and apprenticeship committees with local and Section 3 commitment information, and issued community announcements seeking Section 3 businesses.

