



CITY OF NORWALK **ADOPTED** **BUDGET**

Fiscal Year 2022-2023

CITY OF NORWALK
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**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2022-23**

Fund	ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2022	REVENUES FOR FY 2023	TRANSFERS IN/(OUT) FOR FY 2023	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2023	CIP EXPENSE FOR FY 2023	ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2023	ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2023
General Fund (unassigned)*	23,042,828	68,213,433	(4,048,085)	(64,163,680)		1,669	15,301,807
Release of Fund Balance/Transfer to Reserves	979,311	-	(8,722,000)	-	-	(8,722,000)	
Total General Fund	24,022,139	68,213,433	(12,770,085)	(64,163,680)	-	(8,720,331)	15,301,807
Special Revenue Funds							
Child Care	-	6,828,689	-	(6,828,689)	-	-	-
Gas Tax	704,940	2,005,920	-	(1,525,000)	-	480,920	1,185,860
County Aid To Cities	-	-	-	-	-	-	-
Community Development Block Grant	-	3,262,505	-	(2,165,766)	(1,097,026)	(287)	(287)
Home Grant	161,101	364,237	-	(399,480)	-	(35,243)	125,858
Homeless Prevention Grant	6,843	-	-	-	-	-	6,843
Proposition A - Local Return	333,837	2,581,250	(500,302)	(2,070,949)	-	9,999	343,836
Air Quality Management	229,082	134,100	-	(102,564)	-	31,536	260,618
Senior Services Grant	-	54,489	45,990	(100,479)	-	-	-
ARPA - American Rescue Plan Act	13,312,519	12,688,465	-	(4,280,923)	(15,000)	8,392,542	21,705,061
FEMA Grant	-	-	-	-	-	-	-
COPS Grant	382,248	230,500	-	(329,394)	-	(98,894)	283,354
CalRecycle Grant	-	149,600	-	(149,600)	-	-	-
Juvenile Assistance Grant	-	33,960	-	(33,960)	-	-	-
Recreation Grant	2,879	-	-	-	-	-	2,879
Proposition C - Local Return	7,868,013	2,255,790	(15,000)	(1,550,696)	(3,417,284)	(2,727,190)	5,140,823
Measure R - Local Return	3,033,906	1,602,090	(864,650)	(578,500)	(1,972,688)	(1,813,748)	1,220,158
Measure M - Local Return	4,174,076	1,709,240	(971,800)	(60,000)	(910,765)	(233,325)	3,940,751
Measure W	4,379,326	3,000,000	-	(250,000)	-	2,750,000	7,129,326
Senior Nutrition Program	-	1,000,000	337,011	(1,337,011)	-	-	-
Parking Structure Operations	-	300,000	128,749	(428,749)	-	-	-
Asset Forfeitures	678	-	-	-	-	-	678
COVID Women's Recovery Response Grant	-	25,000	-	(25,000)	-	-	-
Successor Agency Housing Administration	572,542	300	167,400	(100,038)	-	67,662	640,204
Housing Assistance Program	3,154,299	8,347,959	-	(8,627,718)	-	(279,759)	2,874,540
Community Development Grants	-	730,000	-	(730,000)	-	-	-
Norwalk Community Improvement Grants	2,000,000	-	-	-	-	-	2,000,000
Total Special Revenue Funds	38,316,289	46,574,094	(1,672,602)	(30,944,517)	(7,412,763)	6,544,213	44,860,502

* includes maximum personnel cost increase allowance

**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2022-23**

Fund	ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2022	REVENUES FOR FY 2023	TRANSFERS IN/(OUT) FOR FY 2023	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2023	CIP EXPENSE FOR FY 2023	ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2023	ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2023
Capital Projects Funds							
Prop 1B - Capital Projects	232,230	-	-	-	-	-	232,230
RMRA - Road Maintenance Rehab Account	6,848,314	2,410,950	-	-	(3,160,847)	(749,897)	6,098,417
Highway Safety Improvement Program (HSIP) Grant	-	7,088,059	-	-	(5,471,634)	1,616,425	1,616,425
CA Natural Resources	2,678	250,590	-	-	(253,268)	(2,678)	-
State Legislative Award	3,000,000	-	-	-	(3,000,000)	(3,000,000)	-
Arts in Public Places	504,407	21,000	-	(316,000)	-	(295,000)	209,407
LA County - MTA Measure R	17,457	3,032,897	-	-	(3,031,975)	922	18,379
S.B. 821- Bicycle/Pedestrian	22,800	258,246	-	-	(214,000)	44,246	67,046
Highway User Tax - Section 2103	2,511,880	1,043,550	-	(540,000)	(1,026,487)	(522,937)	1,988,943
MTA & LA County Transportation Grants	1,864	-	-	-	-	-	1,864
I-605 Mitigation (Measure R)	294,221	4,831,750	-	-	(4,792,712)	39,038	333,259
Surface Transportation Program (STPL)	-	1,480,000	-	-	(1,480,000)	-	-
Street Light Project - Loan Proceeds	487,000	1,000	-	-	(488,000)	(487,000)	-
Bicycle Master Plan Grant	-	157,200	-	-	-	157,200	157,200
Bond Proceeds - RDA	10,838,060	35,000	-	(170,000)	(1,260,616)	(1,395,616)	9,442,444
Housing Bond Proceeds	11,112,914	35,000	-	-	(5,247,392)	(5,212,392)	5,900,522
Prop 68 - Park Renovations	-	8,743,000	-	-	(8,743,000)	-	-
Park Bonds Fund - Measure A	3,803	2,200,000	-	-	(2,200,000)	-	3,803
California High Speed Rail	-	114,257	-	(114,257)	-	-	-
Measure R Bond Proceeds	4,486,325	2,000	-	-	(3,049,246)	(3,047,246)	1,439,079
Measure M Bond Proceeds	9,888,218	2,200	-	-	(8,867,476)	(8,865,276)	1,022,942
Park Dedication Fund	111,762	-	-	-	-	-	111,762
Total Capital Projects Funds	50,363,933	31,706,699	-	(1,140,257)	(52,286,654)	(21,720,211)	28,643,722
Capital Funds							
City General Plan	400,000	500	500,000	-	-	500,500	900,500
Parks Equipment & Renovation	1,628,651	500	5,125,000	-	(6,726,631)	(1,601,131)	27,520
NASC Equipment Replacement	362,583	500	50,000	-	-	50,500	413,083
Computer & Technology Replacement	1,314,631	500	500,000	(177,600)	-	322,900	1,637,531
Vehicle & Equipment Replacement	2,916,145	500	847,000	(612,682)	-	234,818	3,150,963
Building/Facility Renovation	2,251,470	500	700,000	(30,000)	(2,041,029)	(1,370,529)	880,941
Street Renovation	9,542,644	2,000	1,000,000	(1,030,000)	(13,000)	(41,000)	9,501,644
Total Capital Funds	18,416,125	5,000	8,722,000	(1,850,282)	(8,780,660)	(1,903,942)	16,512,182

**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2022-23**

Fund	ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2022	REVENUES FOR FY 2023	TRANSFERS IN/(OUT) FOR FY 2023	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2023	CIP EXPENSE FOR FY 2023	ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2023	ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2023
Enterprise Funds- working capital**							
Transportation - Operations	9,667,405	18,440,870	515,302	(17,655,532)	-	1,300,640	9,377,277
Transportation - Use of reserves	-	-	-	(1,590,768)	-	(1,590,768)	-
Transportation - Capital	-	7,469,615	-	(7,469,615)	-	-	-
Subtotal Transit	9,667,405	25,910,485	515,302	(26,715,915)	-	(290,128)	9,377,277
Water	8,499,051	5,834,500	-	(5,629,213)	(4,949,999)	(4,744,712)	3,754,339
Sewer	10,599,694	2,630,000	-	(1,753,348)	(1,816,660)	(940,007)	9,659,687
Total Enterprise Funds**	28,766,151	34,374,985	515,302	(34,098,476)	(6,766,659)	(5,974,847)	22,791,303
Debt Service Fund							
2013 A&B Lease Revenue Refund Bonds	-	-	1,458,919	(1,458,919)	-	-	-
Street Light Lease	-	-	410,016	(410,016)	-	-	-
2019B Measure R Bonds	-	-	864,650	(864,650)	-	-	-
2019A Measure M Bonds	-	-	971,800	(971,800)	-	-	-
Total Debt Service Fund	-	-	3,705,385	(3,705,385)	-	-	-
Internal Service Funds							
Equipment Maintenance	-	4,697,734	-	(4,697,734)	-	-	-
Employee Benefits	-	20,318,337	-	(20,318,337)	-	-	-
Total Internal Service Funds	-	25,016,071	-	(25,016,071)	-	-	-
Trust Funds							
Irrevocable Post Employment Benefit Trust Fund	17,098,417	100,000	1,500,000	1,038,196	-	2,638,196	19,736,613
Irrevocable Pension Trust Fund	5,794,234	50,000	-	-	-	50,000	5,844,234
Donations held in trust - City Wide	380,005	-	-	(4,500)	-	(4,500)	375,505
Total Irrevocable Trust Funds	23,272,656	150,000	1,500,000	1,033,696	-	2,683,696	25,956,352
Subtotal All Funds	161,884,636	206,620,282	(1,500,000)	(161,648,667)	(75,246,736)	(31,775,118)	130,109,517
Less: Internal Service Funds	-	(25,016,071)	-	25,016,071	-	-	-
Net Total City Funds	185,157,292	181,754,211	-	(135,598,900)	(75,246,736)	(29,091,422)	156,065,869

** Enterprise funds report working capital balance

Summary of Inter-Fund Transfers Fiscal Year 2022-23

From:	To:	Amount
General Fund	Debt Service Fund	(1,616,547)
	Senior Grant Fund	(45,990)
	Senior Nutrition Program Fund	(337,011)
	Successor Agency Housing Fund	(167,400)
	Parking Structure Fund	(381,137)
	Irrevocable OPEB Trust	(1,500,000)
	General Fund Transfers Out - Operating	
	Street Renovation	(1,000,000)
	Building/Facility Renovation	(700,000)
	Computer & Equipment Replacement	(500,000)
	Vehicle Replacement	(847,000)
	NASC Equipment Replacement	(50,000)
	Parks Equipment Renovation	(5,125,000)
	City General Plan	(500,000)
General Fund Transfers Out - Reserves		<u>\$ (8,722,000)</u>
Proposition A	Transportation - Operations	<u>\$ (500,302)</u>
Proposition C	Transportation - Operations	<u>\$ (15,000)</u>
Measure R - Local Return	Debt Service Fund	<u>\$ (864,650)</u>
Measure M - Local Return	Debt Service Fund	<u>\$ (971,800)</u>
Parking Structure Operations	Debt Service Fund	<u>\$ (252,388)</u>

Summary of Inter-Fund Transfers Fiscal Year 2022-23

To:	From:	Amount
Debt Service Fund	General Fund	1,616,547
	Parking Structure Operations	252,388
	Measure R - Local Return	864,650
	Measure M - Local Return	971,800
Total Debt Service Transfers In		\$ 3,705,385
Senior Grant Fund	General Fund	\$ 45,990
Successor Agency Housing Fund	General Fund	\$ 167,400
Parking Structure Operations	General Fund	\$ 381,137
Street Renovation	General Fund	\$ 1,000,000
Building/Facility Renovation	General Fund	\$ 700,000
Computer & Equipment Replacement	General Fund	\$ 500,000
Vehicle Replacement	General Fund	\$ 847,000
NASC Equipment Replacement	General Fund	\$ 50,000
Parks Equipment Renovation	General Fund	\$ 5,125,000
City General Plan	General Fund	\$ 500,000
Irrevocable Post Employment Benefit Trust Fund	General Fund	\$ 1,500,000
Transportation - Operations	Proposition A	500,302
Transportation - Operations	Proposition C	15,000
Total Transportation - Operations		\$ 515,302

CITY OF NORWALK
ALL FUNDS - EXPENDITURE SUMMARY

EXPENDITURES BY TYPE	GENERAL FUND			OTHER FUNDS			TOTAL ALL FUNDS		
	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	VARIANCE %	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	VARIANCE %	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	VARIANCE %
<i>Personnel</i>	32,125,181	32,675,679	2%	17,671,598	21,895,548	24%	49,796,779	54,571,227	10%
<i>Operations</i>	30,693,165	32,713,865	7%	32,617,892	32,386,035	-1%	63,311,057	65,099,900	3%
<i>Operational Transfer to Special Revenue Funds</i>	528,698	550,401	4%	-	-	-	528,698	550,401	4%
<i>Operational Transfer to Parking Structure Fund</i>	225,353	381,135	69%	-	-	-	225,353	381,135	69%
<i>Operational Transfer to General Fund from ARPA</i>	-	-	0%	2,888,400	-	0%	2,888,400	-	-100%
<i>Debt Service</i>	1,614,267	1,616,547	0%	2,375,563	2,641,453	11%	3,989,830	4,258,000	7%
<i>Capital Outlay</i>	532,210	486,700	-9%	6,497,181	11,886,267	83%	7,029,391	12,372,967	76%
TOTAL OPERATIONS AND CAPITAL OUTLAY	65,718,874	68,424,327	4%	62,050,634	68,809,303	11%	127,769,508	137,233,629	7%
<i>Operations Offset from Special Revenue Funds</i>	(2,700,564)	(2,062,564)	-24%	2,700,564	2,062,564	-24%	-	-	-
NET OPERATIONS AND CAPITAL OUTLAY	63,018,310	66,361,763	5%	64,751,198	70,871,867	9%	127,769,508	137,233,629	7%
<i>Transfers - City General Plan</i>	400,000	500,000	25%	-	-	-	400,000	500,000	25%
<i>Transfers - Street Renovation</i>	6,500,000	1,000,000	-85%	-	-	-	6,500,000	1,000,000	-85%
<i>Transfers - Building/Facility Renovation</i>	700,000	700,000	0%	-	-	-	700,000	700,000	0%
<i>Transfers - Computer & Technology Replacement</i>	750,000	500,000	-33%	-	-	-	750,000	500,000	-33%
<i>Transfers - Vehicle & Equipment Replacement</i>	1,200,000	847,000	-29%	-	-	-	1,200,000	847,000	-29%
<i>Transfers - NASC Equipment Replacement</i>	150,000	50,000	-67%	-	-	-	150,000	50,000	-67%
<i>Transfers - Parks Equipment & Renovation</i>	350,000	5,125,000	1364%	-	-	-	350,000	5,125,000	1364%
<i>Transfers -Community Improvement Grant</i>	2,000,000	-	-100%	-	-	-	2,000,000	-	-100%
<i>Transfers - Pension</i>	1,000,000	-	0%	-	-	-	1,000,000	-	-100%
TOTAL TRANSFER TO RESERVES	13,050,000	8,722,000	-33%	-	-	-	13,050,000	8,722,000	-33%
<i>Capital Improvement</i>	-	-	-	47,409,506	75,246,737	59%	47,409,506	75,246,737	59%
TOTAL CITY BUDGET	76,068,310	75,083,763	-1%	112,160,704	146,118,604	30%	188,229,014	221,202,366	18%

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Mayor & Council						
Executive Assistant	1	-	1	-	-	-
Total Mayor & Council	1	-	1	-	-	-
Administration						
City Manager	1	-	1	-	-	-
Deputy City Manager	2	-	2	-	-	-
Senior Executive Assistant	1	-	1	-	-	-
Office Assistant II	-	1,560	-	-	-	(1,560)
Office Assistant I	-	-	1	-	1	-
Total	4	1,560	5	-	1	(1,560)
Management Services						
Administrative Services Manager	1	-	1	-	-	-
Management Analyst	1	-	1	-	-	-
Total	2	-	2	-	-	-
Communications & Public Affairs						
Director Communications & Public Affairs	-	-	1	-	1	-
Communications & Public Affairs Manager	1	-	-	-	(1)	-
Sr. Management Analyst	1	-	1	-	-	-
Creative Coordinator	1	-	1	-	-	-
Office Assistant III	1	-	1	-	-	-
Community Info Specialist	1	-	1	-	-	-
Community Info Assistant	-	1,290	-	1,290	-	-
Total	5	1,290	5	1,290	-	-
Cable TV						
Production Supervisor	1	-	1	-	-	-
Production Specialist	-	1,950	1	1,950	1	-
Production Assistant	-	2,912	-	2,912	-	-
Total	1	4,862	2	4,862	1	-
Total Administration	12	7,712	14	6,152	2	(1,560)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
City Clerk						
City Clerk	1	-	1	-	-	-
Assistant City Clerk	1	-	1	-	-	-
Deputy City Clerk	1	-	1	-	-	-
Office Assistant II	1	-	1	-	-	-
Office Assistant I	2	-	2	1,040	-	1,040
Total	6	-	6	1,040	-	1,040
Total City Clerk	6	-	6	1,040	-	1,040
Human Resources						
Director of Human Resources/Risk Manager	1	-	1	-	-	-
Principal Human Resources Analyst	1	-	1	-	-	-
Sr. Human Resources Analyst	2	-	2	-	-	-
Human Resources Technician	2	-	1	-	(1)	-
Office Assistant II	-	780	-	1,560	-	780
City Wide Interns	-	-	-	2,700	-	2,700
Total Human Resources	6	780	5	4,260	(1)	3,480
Finance						
Director of Finance/City Treasurer	1	-	1	-	-	-
Controller/Deputy Treasurer	1	-	1	-	-	-
Senior Accountant	2	-	2	-	-	-
Financial Analyst	1	-	2	-	1	-
Payroll Specialist	1	-	-	-	(1)	-
Account Clerk III	3	-	4	-	1	-
Account Clerk II	5	1,820	4	1,820	(1)	-
Total Finance	14	1,820	14	1,820	-	-
GENERAL GOVERNMENT SUBTOTAL	39	10,312	40	13,272	1	2,960

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Public Safety						
Director of Public Safety	1	-	1	-	-	-
Public Safety Manager	1	-	1	-	-	-
Management Analyst	2	-	2	-	-	-
Public Safety Technician	1	-	1	-	-	-
Office Assistant III	1	-	-	-	(1)	-
Office Assistant II	1	-	1	-	-	-
Public Safety Officer III	4	-	4	-	-	-
Public Safety Officer II	4	3,328	5	3,328	1	-
Public Safety Officer I	-	55,133	-	64,934	-	9,801
Station Attendant	-	3,120	-	3,120	-	-
Public Safety Dispatcher	-	9,984	-	-	-	(9,984)
Total	15	71,565	15	71,382	-	(183)
Code Compliance						
Senior Code Compliance Inspector	1	-	1	-	-	-
Code Compliance Inspector II	-	-	-	-	-	-
Code Compliance Inspector	6	3,328	6	3,328	-	-
Office Assistant III	-	-	-	-	-	-
Office Assistant II	1	-	1	-	-	-
Office Assistant I	-	1,664	-	1,664	-	-
Total	8	4,992	8	4,992	-	-
Homeless Outreach						
Maintenance Worker III	2	-	2	-	-	-
Public Safety Officer II	1	1,664	1	1,664	-	-
Public Safety Officer I	1	1,664	1	1,664	-	-
Maintenance Worker I	2	-	2	-	-	-
Maintenance Assistant	-	-	-	-	-	-
Total	6	3,328	6	3,328	-	-
PUBLIC SAFETY SUBTOTAL	29	79,885	29	79,702	-	(183)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Senior Management Analyst - Administration	2	-	2	-	-	-
Senior Management Analyst - Finance	1	-	1	-	-	-
Senior Management Analyst - Public Services	1	-	1	-	-	-
Senior Management Analyst - Community Development	1	-	1	-	-	-
Total	5	-	5	-	-	-
ARPA SUBTOTAL	5	-	5	-	-	-
Public Services Administration						
Director of Public Services /City Engineer	1	-	1	-	-	-
Public Services Manager	1	-	1	-	-	-
Special Project Coordinator	1	-	-	-	(1)	-
Senior Management Analyst	-	-	1	-	1	-
Management Analyst	-	-	-	-	-	-
Payroll Personnel Tech.	1	-	1	-	-	-
Office Assistant II	1	-	1	-	-	-
Office Assistant I	-	910	-	2,210	-	1,300
Maintenance Assistant	-	300	-	300	-	-
Total	5	1,210	5	2,510	-	1,300
Engineering						
Principal Engineer	1	-	1	-	-	-
Associate Engineer	1	-	1	-	-	-
Assistant Engineer	1	-	1	-	-	-
Special Project Coordinator	-	-	1	-	1	-
Engineering Technician	1	-	1	-	-	-
Management Analyst	1	-	-	-	(1)	-
Office Assistant II	1	-	1	-	-	-
Total	6	-	6	-	-	-
Facilities Maintenance						
Maintenance Supervisor	1	-	1	-	-	-
Maintenance Worker III	2	-	2	-	-	-
Maintenance Worker II	4	-	4	-	-	-
Maintenance Worker I	4	-	4	-	-	-
Maintenance Assistant	-	8,580	-	9,750	-	1,170
Maintenance Assistant - Transportation Center	-	-	-	650	-	650
Total	11	8,580	11	10,400	-	1,820
Parks Landscape & Facilities Maintenance						
Maintenance Supervisor	2	-	2	-	-	-
Maintenance Worker III	3	-	3	-	-	-
Maintenance Worker II	6	-	6	-	-	-
Maintenance Worker I	6	-	6	-	-	-
Maintenance Assistant	-	8,320	-	10,400	-	2,080
Total	17	8,320	17	10,400	-	2,080

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Streets & Graffiti						
Maintenance Supervisor	1	-	1	-	-	-
Maintenance Worker III	1	-	1	-	-	-
Maintenance Worker II	4	-	4	-	-	-
Maintenance Worker I	3	-	3	-	-	-
Maintenance Assistant	-	1,300	-	1,300	-	-
Total	9	1,300	9	1,300	-	-
Trees & Greenscape						
Maintenance Supervisor	1	-	1	-	-	-
Maintenance Worker III	1	-	1	-	-	-
Maintenance Worker II	1	-	1	-	-	-
Maintenance Worker I	1	-	1	-	-	-
Tree Trimmer II	1	-	1	-	-	-
Tree Trimmer I	2	-	2	-	-	-
Maintenance Assistant	-	1,040	-	1,300	-	260
Total	7	1,040	7	1,300	-	260
Traffic & Signals						
Maintenance Worker III	1	-	1	-	-	-
Maintenance Worker II	2	-	2	-	-	-
Facility Maintenance I	1	-	1	-	-	-
Traffic Signal Technician II	1	-	1	-	-	-
Traffic Signal Technician I	1	-	1	-	-	-
Maintenance Assistant	-	-	-	-	-	-
Total	6	-	6	-	-	-
Water & Sewer						
Senior Civil Engineer	1	-	1	-	-	-
Associate Engineer	1	-	1	-	-	-
Assistant Engineer	1	-	1	-	-	-
Water Utilities Supervisor	1	-	1	-	-	-
Water Service Worker II	2	-	2	-	-	-
Water Service Worker I	1	-	1	-	-	-
Office Assistant II	-	910	-	910	-	-
Total	7	910	7	910	-	-
PUBLIC SERVICES SUBTOTAL:	68	21,360	68	26,820	-	5,460

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Social Services						
Director of Social Services	1	-	1	-	-	-
Social Services Coordinator	1	-	1	-	-	-
Senior Center Manager	1	-	1	-	-	-
Child Care Program Supervisor	1	-	1	-	-	-
Child Care Coordinator	1	-	1	-	-	-
Social Services Supervisor	1	-	1	-	-	-
Management Assistant	1	-	1	-	-	-
Recreation Supervisor	1	-	1	-	-	-
Recreation Coordinator	1	-	1	-	-	-
Quality Control Specialist	1	-	1	-	-	-
Office Assistant III	1	-	1	-	-	-
Office Assistant II	2	-	2	-	-	-
Office Assistant I	1	1,820	-	3,640	(1)	1,820
Intake Specialist	1	-	1	-	-	-
Social Services Worker II	8	-	7	-	(1)	-
Social Services Worker I	-	6,928	-	11,850	-	4,922
Payment Specialist	1	-	1	-	-	-
Recreation Leader III	-	3,650	-	3,669	-	19
Recreation Leader II	-	10,036	-	15,656	-	5,620
Site Coordinators	-	2,680	-	2,680	-	-
Dishwasher	-	2,080	-	2,080	-	-
Nutrition Program Aide	-	4,160	-	4,160	-	-
Meal Driver	-	6,500	-	6,500	-	-
Community Worker	2	-	2	-	-	-
TOTAL SOCIAL SERVICES	26	37,854	24	50,235	(2)	12,381

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Recreation						
Director of Recreation & Park Services	1	-	1	-	-	-
Recreation & Parks Superintendent	1	-	1	-	-	-
Recreation Supervisor	4	-	4	-	-	-
Recreation Coordinator	4	-	4	-	-	-
Office Assistant III	2	-	2	-	-	-
Office Assistant II	1	-	1	-	-	-
Recreation Leader III	-	9,880	-	13,000	-	3,120
Recreation Leader II	-	46,296	-	57,800	-	11,504
Recreation Leader I	-	6,450	-	8,599	-	2,149
Youth Worker	-	9,229	-	16,000	-	6,771
Boxing Trainer	-	1,560	-	2,080	-	520
Senior Lifeguard	-	2,294	-	2,294	-	-
Instructor Guard	-	7,264	-	6,264	-	(1,000)
Lifeguard	-	1,925	-	4,422	-	2,497
TOTAL RECREATION	13	84,898	13	110,459	-	25,561

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Community Development						
Director of Community Development	1	-	1	-	-	-
Senior Management Analyst	1	-	2	-	1	-
Management Analyst	1	-	1	-	-	-
Office Assistant III	1	-	1	-	-	-
Office Assistant II	4	-	3	-	(1)	-
Office Assistant I	-	1,440	-	2,400	-	960
Administrative Secretary	1	-	1	-	-	-
Building & Safety Manager	1	-	1	-	-	-
Senior Building Inspector	1	-	1	-	-	-
Plans Examiner	1	-	1	-	-	-
Building Inspector II	1	-	1	-	-	-
Building Inspector I	1	-	-	-	(1)	-
Permit Technician II	-	-	1	-	1	-
Permit Technician	3	-	3	-	-	-
Development Services Manager	1	-	1	-	-	-
Intern	-	-	-	4,800	-	4,800
Senior Planner	2	-	2	-	-	-
Associate Planner	1	-	1	-	-	-
Assistant Planner	1	-	1	-	-	-
Planning Technician	-	-	1	-	1	-
Housing Manager	1	-	1	-	-	-
Community Development Specialist	1	-	1	-	-	-
Community Development Assistant	1	-	1	-	-	-
Housing Specialist II	1	-	1	-	-	-
Housing Specialist I	2	-	2	-	-	-
TOTAL COMMUNITY DEVELOPMENT	28	1,440	29	7,200	1	5,760

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 21-22		Budget FY 22-23		Variance FY'23 vs FY'22	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Transit & Vehicle Maintenance						
Executive Regional						
Director of Transportation	1	-	1	-	-	-
Transit Administration Officer	1	-	1	-	-	-
Senior Management Analyst	4	-	4	-	-	-
Payroll Personnel Technician	1	-	1	-	-	-
Office Assistant III	1	-	1	-	-	-
Office Assistant II	3	-	3	-	-	-
Office Assistant I	1	5,720	1	5,876	-	156
Transit Administrative Specialist	1	-	1	-	-	-
Manager of Transit Operations	1	-	1	-	-	-
Transit Safety & Training Coordinator	1	-	1	-	-	-
Fleet Maintenance Manager	1	-	1	-	-	-
Fleet Maintenance Supervisor	1	-	1	-	-	-
Lead Equipment Mechanic	2	-	2	-	-	-
Mechanic (*)	8	-	8	-	-	-
Storekeeper II	1	-	1	-	-	-
Senior Transit Operations Supervisor	1	-	1	-	-	-
Transit Operations Supervisor II	-	-	3	-	3	-
Transit Operations Supervisor	7	-	4	-	(3)	-
Transit Admin Specialist	1	-	1	-	-	-
Coach Operators	40	-	40	-	-	-
Coach Operators - On Call	-	38,078	-	41,600	-	3,522
Coach Operator Trainee	-	1,618	-	1,618	-	-
Equipment Service Helper II	-	-	-	3,328	-	3,328
Equipment Service Helper	-	9,984	-	8,320	-	(1,664)
Mechanic Trainee	-	1,664	-	1,664	-	-
Dispatcher	-	814	-	1,820	-	1,006
TOTAL TRANSIT & VEHICLE MAINTENANCE	77	57,878	77	64,226	-	6,348
ALL FUNDS TOTAL POSITIONS	285	293,627	285	351,914	-	58,287
Positions Frozen - Not Funded	(1)	-	(1)	-	-	-
ALL FUNDS TOTAL FUNDED	284	293,627	284	351,914	-	58,287

(*) Position Frozen in FY22

**CITY OF NORWALK
GENERAL FUND - REVENUE SUMMARY**

REVENUE DESCRIPTION	FY 21-22 ADOPTED BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET	VARIANCE FY 22-23 BUDGET vs. FY 21-22 BUDGET	
				%	AMOUNT
PROP TAX-S.E. REC & PARK AREA	3,720,100	3,720,100	3,791,900	2%	71,800
PROPERTY TAX IN-LIEU/VLF	13,377,135	13,377,135	13,644,700	2%	267,565
NO/LOW PROPERTY TAX - COUNTY	4,901,000	4,901,000	4,989,400	2%	88,400
SA RDAs - AB 1484 ALLOCATIONS	465,000	831,000	600,000	29%	135,000
REAL-PROPERTY VALUE DERIVED REVENUES:	22,463,235	22,829,235	23,026,000	3%	562,765
SALES & USE TAXES	14,002,900	14,533,223	14,541,890	4%	538,990
SALES & USE TAXES - MEASURE P	10,086,000	10,288,000	10,561,000	5%	475,000
UTILITY USER TAX	4,401,000	4,401,000	4,396,100	0%	(4,900)
TRANSIENT OCCUPANCY TAX	1,252,400	1,252,400	1,540,500	23%	288,100
FRANCHISE FEE	2,564,100	2,564,100	2,648,400	3%	84,300
FRANCHISE - CABLE TV	670,000	670,000	647,600	-3%	(22,400)
BUSINESS LICENSE	770,000	950,000	960,000	25%	190,000
REAL PROPERTY TRANSFER TAX	300,000	340,000	320,000	7%	20,000
OTHER TAXES & FRANCHISES:	34,046,400	34,998,723	35,615,490	5%	1,569,090
OTHER GENERAL REVENUES	3,624,525	3,570,025	3,144,443	-13%	(480,082)
PUBLIC SAFETY REVENUES	1,206,000	1,095,500	1,338,500	11%	132,500
PUBLIC SERVICES REVENUES	225,500	351,120	259,500	15%	34,000
SOCIAL SERVICES REVENUES	11,700	5,100	11,700	0%	-
RECREATION & PARKS REVENUES	473,000	484,050	547,500	16%	74,500
COMMUNITY DEVELOPMENT REVENUES	1,642,900	1,753,450	1,381,900	-16%	(261,000)
REVENUE LOSS REPLACEMENT - ARPA	2,620,200	2,620,200	2,888,400	10%	268,200
TOTAL - GENERAL FUND REVENUES	66,313,460	67,707,403	68,213,433	3%	1,899,973

**CITY OF NORWALK
GENERAL FUND - EXPENDITURE SUMMARY**

EXPENDITURES BY TYPE	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	VARIANCE	
			%	AMOUNT
SALARIES & WAGES	17,202,094	18,247,308	6%	1,045,214
BENEFITS	12,723,087	12,875,207	1%	152,120
TRANSFER TO OPEB TRUST	2,200,000	1,500,000	-32%	(700,000)
TOTAL PERSONNEL COST	32,125,181	32,622,515	2%	497,334
LA COUNTY SHERIFF CONTRACT	16,474,064	17,268,013	5%	793,949
CONTRACT SERVICES	7,120,361	7,883,020	11%	762,659
UTILITIES	2,573,700	3,009,205	17%	435,505
INSURANCE	1,068,600	865,100	-19%	(203,500)
OTHER OPERATING COSTS	3,456,440	3,688,526	7%	232,086
OPERATIONAL TRANSFER TO SPECIAL REVENUE FUNDS	474,051	550,401	16%	76,350
OPERATIONAL TRANSFER TO PARKING STRUCTURE	280,000	381,135	100%	101,135
DEBT SERVICE	1,614,267	1,616,547	0%	2,280
MINOR CAPITAL OUTLAYS	532,210	486,700	-9%	(45,510)
TOTAL OPERATIONS	65,718,874	68,371,162	4%	2,652,288
Less Transfers In From Special Revenue Funds To Offset General Fund Street Maintenance Cost:				
GAS TAX/ HIGHWAY USER TAX - SECTION 2103	(2,613,000)	(1,975,000)	-24%	638,000
OTHER SPECIAL REVENUE FUNDS	(87,564)	(87,564)	0%	-
TOTAL OPERATIONAL TRANSFERS (IN)/OUT	(2,700,564)	(2,062,564)	-24%	638,000
NET OPERATIONS AND CAPITAL OUTLAY	63,018,310	66,308,598	5%	3,290,288
TRANSFERS TO CAPITAL RESERVE FUNDS	10,050,000	8,722,000	-13%	(1,328,000)
TRANSFER TO OTHER FUNDS	2,000,000	-	-100%	(2,000,000)
TRANSFER TO PENSION TRUST	1,000,000	-	-100%	(1,000,000)
TOTAL GENERAL FUND EXPENDITURES	76,068,310	75,030,598	-1%	(1,037,712)

**CITY OF NORWALK
GENERAL FUND - EXPENDITURE SUMMARY**

EXPENDITURES BY DEPARTMENT	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	VARIANCE	
			%	AMOUNT
MAYOR / COUNCIL & BOARDS	507,380	512,653	1%	5,273
ADMINISTRATION	1,284,524	1,349,080	5%	64,556
CITY ATTORNEY	360,000	360,000	0%	-
MANAGEMENT SERVICES	616,111	619,781	1%	3,670
COMMUNICATIONS & PUBLIC AFFAIRS	1,091,460	1,212,725	11%	121,265
CABLE TV	371,540	365,208	-2%	(6,332)
MIS - NETWORK CONTRACTOR	734,090	891,600	21%	157,510
CITY CLERK	931,904	1,171,459	26%	239,555
HUMAN RESOURCES	5,579,961	4,687,084	-16%	(892,877)
FINANCE	2,666,511	2,763,186	4%	96,675
DEBT SERVICE	1,614,267	1,616,547	0%	2,280
PUBLIC SAFETY	5,997,190	17,269,013	188%	11,271,823
LA COUNTY SHERIFFS CONTRACT	16,475,064	5,870,660	-64%	(10,604,404)
HOMELESS OUTREACH	823,674	855,080	4%	31,406
PUBLIC SERVICES	12,278,009	13,754,720	12%	1,476,711
SOCIAL SERVICES	2,912,377	3,427,709	18%	515,332
RECREATION	4,881,103	5,543,628	14%	662,525
COMMUNITY DEVELOPMENT	3,845,645	4,091,630	6%	245,985
COVID - 19 RESPONSE	47,500	-	-100%	(47,500)
MAXIUMN SALARY ADJUSTMENT	-	-	100%	-
TOTAL ALL DEPARTMENTS - OPERATIONS & MINOR CAPITAL OUTLAYS	63,018,310	66,361,763	5%	3,343,453
TRANSFERS TO CAPITAL RESERVE FUNDS	10,050,000	8,722,000	-13%	(1,328,000)
TRANSFERS TO OTHER FUNDS	2,000,000	-	-100%	(2,000,000)
TRANSFER TO PENSION TRUST	1,000,000	-	-100%	(1,000,000)
TOTAL EXPENDITURES	76,068,310	75,083,763	-1%	(984,547)

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 10 - GENERAL GOVERNMENT						
101-10-0000	4011	SECURED TAX-222. 21 (S.E. Recr. Area)	3,333,990	3,581,010	3,720,100	3,791,900
101-10-0000	4012	PROPERTY TAX IN-LIEU/VLF	12,295,865	12,928,583	13,377,135	13,644,700
101-10-0000	4412	NO/LOW PROPERTY TAX-222.01	4,527,679	4,833,942	4,901,000	4,989,400
101-10-0000	4015	SA RDA - AB 1484 ALLOCATIONS	635,288	879,833	465,000	600,000
REAL-PROPERTY VALUE RELATED REVENUES:			20,792,822	22,223,368	22,463,235	23,026,000
101-10-0000	4021	SALES & USE TAXES	11,916,110	13,110,164	14,002,900	14,541,890
101-10-0000	4021P	SALES & USE TAXES - MEASURE P	-	9,040,237	10,086,000	10,561,000
101-10-0000	4022	UTILITY USER TAX	4,228,417	4,454,135	4,401,000	4,396,100
101-10-0000	4023	TRANSIENT OCCUPANCY TAX	1,328,356	1,480,676	1,252,400	1,540,500
101-10-0000	4024	FRANCHISE FEES	2,422,957	2,515,421	2,564,100	2,648,400
101-10-0000	4025	FRANCHISE - CABLE TV	705,315	674,227	670,000	647,600
101-10-0000	4026	BUSINESS LICENSE	874,725	761,811	770,000	960,000
101-10-0000	4027	REAL PROPERTY TRANSFER TAX	253,508	282,971	300,000	320,000
TAXES & FRANCHISES:			21,729,388	32,319,644	34,046,400	35,615,490
101-10-0000	4116	FIREWORKS PERMITS	10,137	11,920	8,000	8,000
101-10-0000	4119	PERMITS - MISC. OTHER	13,678	17,339	12,000	8,000
101-10-0000	4131	ANIMAL LICENSE	230,595	233,476	230,000	240,000
LICENSES & PERMITS:			254,410	262,735	250,000	256,000

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-10-0000	4222	WASTE MANAGEMENT FORFEITS	33,216	35,063	15,000	15,000
101-10-0000	4235	RETURNED CHECK FEES	280	280	300	300
101-10-0000	4237	ANIMAL LIC/DELINQUENT CHARGE	13,298	1,201	6,000	10,000
PENALTIES:			46,795	36,544	21,300	25,300
101-10-0000	4310	INTEREST EARNINGS- MANAGED	557,159	489,248	200,000	300,000
101-10-0000	4311	INTEREST EARNINGS	(331,205)	(251,354)	60,000	-
101-10-0000	4312	INTEREST - LOANS TO OTHER FUNDS	268,496	114,384	107,913	107,913
101-10-0000	4315	INTEREST INCOME-GASB #31	547,147	(377,272)	-	-
101-10-0000	4316	PURCHASING DISCOUNTS	22,600	14,262	15,000	23,000
101-10-0000	4321	RENTAL-NWK AUTO AUCTION	667,748	710,106	738,050	774,950
101-10-0000	4323	RENTAL-SIGNS	300	-	450,000	-
101-10-0000	4326	RENTAL & USE PROPERTY/OTHER	21,317	21,956	20,000	20,000
USE OF MONEY & PROPERTY:			1,753,563	721,331	1,590,963	1,225,863
101-10-0000	4413	MOTOR VEHICLE LICENSE FEE	84,483	77,537	121,940	125,000
STATE TAX:			84,483	77,537	121,940	125,000

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-10-0000	4438	OTHER LOCAL AGENCIES - ATHENS	-	50,000	100,000	100,000
101-10-0000	4441	USE OIL RECYCLING PROGRAM	28,722	11,961	12,000	12,000
101-10-0000	4444	E-WASTE COLLECTION REIMB	774	-	1,000	1,000
101-10-0000	4446	BEVERAGE CONTAINER RECYCLING	26,362	26,192	26,362	26,300
101-10-0000	4447	STATE MANDATED COST REIMB	52,379	31,487	43,000	35,000
101-10-0000	4449	STATE GRANTS - OTHER	28,058	-	-	-
101-10-0000	4491	PEG CONTRIBUTIONS	141,376	135,178	130,800	129,500
STATE & OTHER AGENCIES:			277,670	257,936	313,162	303,800
101-10-0000	4507	ADA SB 1186 FEE	11,260	11,081	12,200	12,200
101-10-0000	4516	BUS LICENSE PROCESSING FEES	69,404	76,623	68,000	68,000
101-10-0000	4521	SALES - MAPS,PUBL &COPIES	1,000	-	-	-
101-10-0000	4525	DUPLICATION SERVICE CHARGES	2,328	198	2,000	2,000
101-10-0000	4527	PASSPORT FEES	3,021	24,235	35,000	35,000
FEES FOR SERVICES:			87,013	112,136	117,200	117,200
101-10-0000	4611	SALE OF EQUIPMENT & SCRAP	19,995	139,403	160,000	35,000
101-10-0000	4621	REIMB/SHARED EXPENSES	31,717	34,731	34,960	31,580
101-10-0000	4623	ADMIN REIMB / OTHER FUNDS	876,600	915,400	952,100	974,800
101-10-0000	4625	DAMAGE RECOVERIES	200	(204)	13,000	-
101-10-0000	4626	INSURANCE REFUND	24,873	1,021	2,000	2,000
OTHER REVENUES:			953,384	1,090,351	1,162,060	1,043,380

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-10-0000	4690	MISC OTHER REVENUE	11,617	1,625	5,000	5,000
101-10-0000	4691	DELINQUENT TRASH COLLECT	75,747	25,754	42,000	42,000
101-10-0000	4694	UNION DUES PROCESSING	341	297	400	400
101-10-0000	4696	COLLECTION AGENCY REVENUE	441	-	500	500
MISC. REVENUES:			88,145	27,677	47,900	47,900
TOTAL GENERAL GOVERNMENT:			46,067,672	57,129,257	60,134,160	61,785,933

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 20 - PUBLIC SAFETY						
101-20-0000	4115	SPECIAL PARKING PERMITS	6,500	4,643	6,500	6,500
101-20-0000	4211	VEHICLE CODE-TRAFFIC	89,894	82,035	150,000	190,000
101-20-0000	4212	FINES - OTHER	27,700	31,629	35,000	35,000
101-20-0000	4213	LOCAL CODE ENFORCEMENT	809,837	803,300	800,000	900,000
101-20-0000	4214	DRIVING UNDER INFLUENCE	13,342	16,061	25,000	25,000
101-20-0000	4217	ILLEGAL FIREWORKS CITATIONS	53,469	20,946	40,000	30,000
101-20-0000	4261	ADMINISTRATIVE CITATIONS	4,000	20,879	6,000	20,000
PENALTIES, FORFEIT & FINES:			1,004,742	979,493	1,062,500	1,206,500
101-20-0000	4468	FEDERAL GRANTS-CARES	-	1,305,302	-	-
101-20-0000	4469	FEDERAL GRANTS-OTHER	-	-	1,500	-
FEDERAL GRANTS:			-	1,305,302	1,500	-
101-20-0000	4524	ADMIN FEES - IMPOUNDED VEHICLES	103,300	103,600	70,000	70,000
101-20-0000	4543	VACANT PROPERTY REG & FEES	2,592	1,020	2,000	2,000
101-20-0000	4544	BOARD-UP ABATEMENT FEES	8,235	22,499	15,000	25,000
101-20-0000	4545	WEED & LITTER ABATM'T FEE	24,369	17,204	15,000	15,000
101-20-0000	4590	OTHER FEES FOR SERVICES	9,156	2,507	9,000	9,000

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-20-0000	4621	REIMB/SHARED EXPENSES	660	10,299	-	-
101-20-0000	4622	LABOR RECOVERY	6,251	346	-	-
101-20-0000	4625	DAMAGE RECOVERIES	(9,645)	628	1,000	1,000
101-20-0000	4692	PARENT/MINOR RESPONSIBILITY	(4,133)	-	-	-
101-20-0000	4696	COLLECTION AGENCY REVENUES	7,685	7,393	30,000	10,000
FEES FOR SERVICES:			148,471	165,495	142,000	132,000
TOTAL PUBLIC SAFETY:			1,153,213	2,450,290	1,206,000	1,338,500

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 30 - PUBLIC SERVICES						
101-30-0000	4113	STREET OPENING PERMITS	130,818	160,996	190,000	190,000
101-30-0000	4120	UTILITY CELL PERMITS	21,847	1,838	5,000	5,000
101-30-0000	4438	OTHER LOCAL AGENCIES	74,620	-	-	-
101-30-0000	4505	STORM WATER PLAN CHECK FEE	1,078	5,180	5,000	5,000
101-30-0000	4506	STORM WATER (MS4) INSPECTION	1,033	-	2,000	2,000
101-30-0000	4512	ENG/PLAN CHECKING FEES	3,689	3,659	2,500	2,500
101-30-0000	4514	ENG/INSPECTION FEES	1,570	1,400	1,000	25,000
101-30-0000	4621	REIMB/SHARED EXPENSES	8,377	7,137	5,000	5,000
101-30-0000	4622	LABOR RECOVERY	174	-	-	-
101-30-0000	4625	DAMAGE RECOVERIES	(3,234)	19,013	15,000	25,000
101-30-0000	4690	MISC OTHER REVENUE	564	62	-	-
PUBLIC SERVICE REVENUES:			240,536	199,286	225,500	259,500
101-30-3305	4438	OTHER LOCAL AGENCIES/ Rebates	-	476,244	-	-
CITY OWNED STREET LIGHTS:			-	476,244	-	-
TOTAL PUBLIC SERVICES:			240,536	675,530	225,500	259,500

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 101 - GENERAL FUND

FUNCTION - 40 - SOCIAL SERVICES

101-40-0000	4318	CASH OVERAGE/SHORTAGE	19	-	-	-
USE OF MONEY & PROPERTY:			19	360	-	-
101-40-0000	4531	SENIOR TOURS	11,957	-	5,000	5,000
101-40-0000	4532	SENIOR CONTRACT CLASSES	4,749	(7)	1,200	1,200
101-40-0000	4533	SENIOR CENTER PROGRAMS	12,641	(6)	5,500	5,500
FEES FOR SERVICES:			29,347	(13)	11,700	11,700
TOTAL SOCIAL SERVICES:			29,366	347	11,700	11,700

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 50 - CULTURE AND RECREATION						
101-50-0000	4324	FIELD RESERVATION-RECR	2,625	-	1,000	3,500
		USE OF PROPERTY:	2,625	-	1,000	3,500
101-50-0000	4439	COUNTY GRANT PROP A	40,457	-	-	-
		LOCAL GRANTS:	40,457	-	-	-
101-50-0000	4552	CONTRACT CLASSES	10,769	5,990	-	7,000
101-50-0000	4553	ADULT SPORTS	6,207	60	-	3,500
101-50-0000	4554	THERAPEUTIC RECREATION	5,917	2,100	9,000	7,000
101-50-0000	4555	DAY CAMPS	32,031	11,985	18,000	30,000
101-50-0000	4556	AQUATIC PROGRAM	114,470	5,015	30,000	50,000
101-50-0000	4557	TOT PROGRAMS	15,917	5,510	23,000	20,000
101-50-0000	4559	RECREATION SERVICES-OTHER	314	(300)	750	750
101-50-0000	4565	YOUTH SPORTS	34,170	5,419	40,000	40,000
		FEES FOR SERVICES:	219,795	35,779	120,750	158,250
101-50-0000	4690	MISC OTHER REVENUE	6,857	4,000	4,000	4,000
		MISC REVENUE:	6,857	4,000	4,000	4,000

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-50-5203	4323	RENTAL-AQUATICS	5,901	777	1,500	7,500
101-50-5208	4323	RENTAL- PARK FACILITIES	8,197	-	8,000	23,000
101-50-5506	4559	RECREATION SERVICES-OTHER	4,921	555	4,600	4,600
101-50-5508	4552	CONTRACT CLASSES- MARIACHI	3,775	-	3,750	3,750
101-50-5702	4318	CASH OVERAGE/SHORTAGE	(148)	-	-	-
101-50-5702	4323	RENTAL-NASC FACILITIES	127,279	(1,624)	182,500	182,500
101-50-5702	4552	CONTRACT CLASSES	45,517	2,629	75,000	75,000
101-50-5702	4561	NASC - ENTRY & MEMBERSHIP FEES	43,343	24	25,000	35,000
101-50-5702	4562	BOXING	14,517	-	17,500	17,500
101-50-5702	4690	MISC OTHER REVENUE	400	7,360	5,200	5,200
101-50-5732	4552	CONTRACT CLASSES/CULTURAL ARTS	3,687	90	2,400	6,700
101-50-5732	4559	RECREATION SERVICES-CULTURAL ARTS	19,958	16,165	21,800	21,000
FEES FOR SERVICES:			277,348	25,976	347,250	381,750
TOTAL CULTURE & RECREATION:			547,082	65,755	473,000	547,500

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 61 - DEVELOPMENT SERVICES						
101-61-0000	4111	BUILDING PERMITS	658,437	1,028,924	1,000,000	800,000
101-61-0000	4114	SIGN PERMITS	3,657	7,701	7,000	7,000
LICENSES & PERMITS:			662,094	1,036,625	1,007,000	807,000
101-61-0000	4505	STORM WATER PLAN CK	3,189	-	-	-
101-61-0000	4506	STORM WATER INSPECTION	2,830	4,777	-	-
101-61-0000	4508	GREEN BUILDING ORDINANCE	159	1,443	300	300
101-61-0000	4509	SMIP FEES	253	4,060	600	600
101-61-0000	4511	PLANNING & ZONING FEES	178,202	156,072	195,000	185,000
101-61-0000	4513	BLD & SFTY/PLAN CHECKING	267,600	388,492	385,000	342,500
101-61-0000	4518	DEVELOPER IN - LIEU CONTRIBUTION	-	62,767	-	-
101-61-0000	4519	PLAN/RECORDS RECOVERY FEE	31,102	32,979	35,000	31,000
101-61-0000	4526	ADMIN PROCESSING FEES (WMP)	20,007	22,807	20,000	15,500
FEES FOR SERVICES:			503,341	673,396	635,900	574,900
TOTAL DEVELOPMENT SERVICES:			1,165,483	1,710,025	1,642,900	1,381,900

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
101-90-9219	4790	REVENUE LOSS REPLACEMENT - ARPA	-	1,264,282	2,620,200	2,888,400
TOTAL TRANSFER IN			-	1,264,282	2,620,200	2,888,400
TOTAL GENERAL FUND OPERATIONAL REVENUE:			49,203,352	63,295,486	66,313,460	68,213,433

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 203 - CHILD CARE

203-40-0000	4439	COUNTY GRANTS-OTHER	1,312,448	-	-	-
203-40-0000	4449	STATE GRANTS - OTHER	5,049,340	2,412,338	3,025,823	3,060,055
203-40-0000	4459	FEDERAL GRANT PASS THRU COUNTY	-	1,598,335	1,248,700	1,841,725
203-40-0000	4462	FEDERAL GRANT PASS THRU STATE	-	2,172,597	2,404,264	1,826,909
203-40-0000	4468	CARES ACT	-	567,879	-	-
203-40-0000	4478	ARPA FUNDING	-	-	405,090	-
203-40-0000	4628	PARENT FEES	81,963	108,005	100,000	100,000

TOTAL CHILD CARE FUND REVENUE:	6,443,751	6,859,153	7,183,877	6,828,689
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FUND - 204 - GAS TAX

204-30-0000	4311	INTEREST EARNINGS	13,257	4,248	500	800
204-30-0000	4421	STATE GAS TAX - 2107	696,206	740,003	781,920	930,340
204-30-0000	4422	STATE GAS TAX - 2107.5	10,000	10,000	10,000	10,000
204-30-0000	4423	STATE GAS TAX - 2105	549,149	546,810	614,440	680,990
204-30-0000	4424	STATE GAS TAX -2106	313,310	312,031	346,290	383,790

TOTAL GAS TAX FUND REVENUE:	1,581,922	1,613,092	1,753,150	2,005,920
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 207 - COMMUNITY DEVELOPMENT BLOCK GRANT

207-62-0000	4311	INTEREST EARNINGS	740	158	-	-
207-62-0000	4660	CDBG - BUSINESS ASSISTANCE	-	-	68,032	-
207-62-0000	4467	UNUSED/REPROGRAM FUNDS	-	-	-	513,633
207-62-0000	4468	CARES ACT	-	723,626	370,487	100,000
207-62-0000	4469	FEDERAL GRANTS-OTHER	1,694,326	811,347	1,237,215	2,538,872
207-62-0000	4651	LOW INT LOANS REPAYMENT	42,283	38,715	40,000	40,000
207-62-0000	4652	DEFERRED LOANS REPAYMENT	20,000	111,992	500,000	70,000

TOTAL CDBG FUND REVENUE:	1,757,349	1,685,838	2,215,734	3,262,505
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FUND - 208 - HOME GRANT FUND

208-62-0000	4311	INTEREST EARNINGS	-	1,143	-	-
208-62-0000	4464	HOME/REPROGRAMMED - PY	-	-	10,054	-
208-62-0000	4469	FEDERAL GRANTS-OTHER	333,915	129,554	302,921	340,237
208-62-0000	4654	HOME LOANS REPAYMENT	109,670	107,354	300,000	24,000

TOTAL HOME FUND REVENUE:	443,585	238,050	612,975	364,237
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FUND - 209 - HOMELESS GRANT

209-40-0000	4439	COUNTY GRANTS-OTHER	12,628	(1,819)	-	-
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TOTAL HOMELESS FUND REVENUE:	12,628	(1,819)	-	-
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 210 TRANSIT - PROPOSITION A LOCAL RETURN

210-45-0000	4084	PROP A LOCAL RETURN	2,082,813	2,147,701	2,134,900	2,571,250
210-45-0000	4311	INTEREST EARNINGS	21,299	5,563	10,000	10,000
210-45-4500	3995	OPERATING TRANSFER TO TRANSIT	(1,973,347)	(1,721,439)	(1,296,751)	(500,302)
TOTAL PROP A - TRANSIT REVENUE:			130,765	431,826	848,149	2,080,948

FUND - 212 - OTS/ MISC GRANTS

212-20-0000	4469	FEDERAL GRANTS/DUI GRANT	10,756	-	-	-
TOTAL OTS FUND - MISC GRANTS REVENUE:			10,756	-	-	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 213 - AIR QUALITY MANAGEMENT FUND

213-61-0000	4311	INTEREST EARNINGS	1,919	955	100	100
213-61-0000	4439	COUNTY GRANTS-OTHER	135,367	105,826	134,000	134,000
TOTAL AQMD FUND REVENUE:			137,286	106,781	134,100	134,100

FUND - 217 - SENIOR SERVICES FUND

217-40-0000	4469	FEDERAL GRANTS-OTHER	46,080	12,452	54,389	54,389
217-40-0000	4630	CONTRIBUTIONS & DONATIONS	70	100	99	100
217-90-9101	4790	OPERATING TRANSFERS IN	17,677	24,882	42,998	45,990
TOTAL SENIOR SERVICES FUND REVENUE:			63,827	37,433	97,486	100,479

FUND - 219- ARPA

219-10-0000	4311	INTEREST EARNINGS	-	4,132	-	-
219-00-0000	4478	ARPA	-	1,334,908	4,323,535	12,688,465
TOTAL ARPA REVENUE:			-	1,339,040	4,323,535	12,688,465

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 221 - FEMA GRANT

221-20-0000	4469	FEDERAL GRANTS-OTHER	-	20,434	30,710	-
TOTAL FEMA GRANT REVENUE:			-	20,434	30,710	-

FUND - 222 - COPS STATE FUND

222-20-0000	4311	INTEREST EARNINGS	7,192	2,826	500	500
222-20-0000	4448	ST GRANTS/LEGISLATIVE	202,054	252,361	220,000	230,000
TOTAL COPS STATE FUND REVENUE:			209,246	255,187	220,500	230,500

FUND - 223 - CALRECYCLE GRANT

223-10-0000	4440	STATE GRANTS - ORGANICS	-	-	-	149,600
223-20-0000	4449	STATE GRANTS - OTHER	-	192,114	-	-
TOTAL CALRECYCLE FUND REVENUE:			-	192,114	-	149,600

FUND - 224 - JUSTICE ASSISTANCE GRANT FUND

224-20-0000	4469	FEDERAL GRANTS-OTHER	52,228	114,181	85,262	33,960
TOTAL JUVENILE ASSISTANCE GRANT FUND REVENUE:			52,228	114,181	85,262	33,960

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 226 - RECREATION GRANT

226-50-0000	4311	INTEREST EARNINGS	173	261	-	-
226-50-0000	4490	OTHER LOCAL AGENCIES	40,000	-	-	-
TOTAL RECREATION GRANT REVENUE:			40,173	261	-	-

FUND - 227 - PROPOSITION C FUND

227-30-0000	4085	PROP C LOCAL RETURN	1,727,698	1,781,441	1,770,840	2,132,790
227-30-0000	4213	LOCAL CODE ENFORCEMENT	10,034	3,305	3,000	3,000
227-30-0000	4311	INTEREST EARNINGS	134,381	56,984	20,000	20,000
227-30-0000	4326	CHARGING STATION REVENUE	316	-	-	-
227-30-0000	4523	PARKING FEES	261,701	92,041	150,000	100,000
227-30-0000	4614	CHARGING STATION REVENUE	8	-	-	-
227-30-0000	4621	REIMB/SHARED EXPENSES	34,018	25,195	-	-
TOTAL PROPOSITION C FUND REVENUE:			2,168,156	1,958,966	1,943,840	2,255,790

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 228 - MEASURE R LOCAL RETURN FUND

228-30-0000	4311	INTEREST EARNINGS	74,632	30,328	2,500	2,500
228-30-0000	4451	MEASURE R LOCAL RETURN	432,202	476,583	466,780	736,740
228-30-0000	4451	MEASURE R - RESTRICTED FOR DEBT SERVICE	861,718	861,350	861,350	862,850

TOTAL MEASURE R FUND REVENUE:	1,368,551	1,368,260	1,330,630	1,602,090
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FUND - 229 - MEASURE M LOCAL RETURN FUND

229-30-0000	4311	INTEREST EARNINGS	68,527	29,069	2,500	2,500
229-30-0000	4452	MEASURE M LOCAL RETURN	483,283	544,427	533,720	736,740
229-30-0000	4452	MEASURE M - RESTRICTED FOR DEBT SERVICE	973,666	971,500	971,500	970,000

TOTAL MEASURE M FUND REVENUE:	1,525,477	1,544,996	1,507,720	1,709,240
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 230- MEASURE W

230-70-0000	4429	MEASURE W	-	1,076,625	3,323,000	3,000,000
TOTAL MEASURE W FUND REVENUE:			-	1,076,625	3,323,000	3,000,000

FUND - 239 - SENIOR NUTRITION PROGRAM

239-40-0000	4430	COUNTY GRANTS	-	96,345	50,000	-
239-40-0000	4438	COUNTY GRANTS-OTHER	2,492	-	-	-
239-40-0000	4439	COUNTY GRANTS-OTHER	(0)	-	-	-
239-40-0000	4459	FEDERAL GRANT PASS THRU COUNTY	537,155	419,570	934,948	1,000,000
239-40-0000	4468	CARES ACT FUNDING	-	493,885	170,000	-
239-90-9101	4790	OPERATING TRANSFERS IN	99,295	46,785	280,000	337,011
TOTAL SENIOR NUTRITION PROGRAM FUND REVENUE:			539,647	1,056,584	1,434,948	1,337,011

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 243 - PARKING STRUCTURE OPERATIONS FUND

243-30-0000	4523	PARKING STRUCTURE REV	244,096	45	-	300,000
243-90-9101	4790	OPERATING TRANSFERS IN	-	354,148	225,353	381,137
243-90-9219	4790	OPERATING TRANSFERS IN	-	70,626	268,200	-
TOTAL PARKING STRUCTURE OPERATIONS FUND REVENUE:			244,096	424,819	493,553	681,137

FUND - 248 - ASSET FORFEITURE FUND

248-20-0000	4311	INTEREST EARNINGS	15	6	-	-
TOTAL ASSET FORFEITURE FUND REVENUE:			15	6	-	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 249 - COVID WOMEN'S RECOVERY RESPONSE (L.A.D.Y.) GRANT

249-40-0000	4438	OTHER LOCAL AGENCIES	-	-	25,000	25,000
TOTAL COVID WOMEN'S RECOVERY RESPONSE (L.A.D.Y.) GRANT FUND REVENUE:			-	-	25,000	25,000

FUND - 261 - SUCESSOR AGENCY HOUSING ADMINISTRATION

261-63-0000	4311	INTEREST EARNINGS	10,907	4,820	300	300
261-90-9101	4790	TRANSFER IN	265,731	146,974	205,700	167,400
TOTAL SUCESSOR AGENCY ADMINISTRATION FUND REVENUE:			276,638	151,794	206,000	167,700

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 262 - HOUSING ASSISTANCE PROGRAM

262-63-0000	4311	INTEREST EARNINGS	2,166	3,412	2,100	2,100
262-63-0000	4461	HUD-VOUCHER ADMIN	785,671	846,885	752,539	752,539
262-63-0000	4467	RESERVE - OPERATING	-	-	70,800	-
262-63-0000	4468	COVID 19 - CARES ACT	157,638	605,685	-	-
262-63-0000	4469	FEDERAL GRANTS-HAP	7,335,239	7,498,504	6,685,000	6,685,000
262-63-0000	4476	FEDERAL GRANTS-FSS	36,000	36,000	36,000	36,000
262-63-0000	4592	PORT-IN ADMIN	4,109	1,866	12,000	12,000
262-63-0000	4593	PORT IN HAP	53,071	24,406	21,600	21,600
262-63-0000	4620	REFUNDS & RECOVERY	19,582	25,162	20,000	20,000
262-63-0000	4690	MISC OTHER REVENUE	3,918	-	-	-

TOTAL HOUSING ASSISTANCE PROGRAM FUND REVENUE:	8,397,393	9,041,920	7,600,039	7,529,239
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FUND - 263- EMERGENCY HOUSING VOUCHER PROGRAM (EHV)

263-63-0000	4461	HUD-VOUCHER ADMIN	-	-	-	73,140
263-63-0000	4467	FEDERAL GRANTS-EV	-	-	-	584,580
263-63-0000	4472	HUD EHV PRELIMINARY FEES	-	18,400	-	-
263-63-0000	4473	HUD EHV SERVICE FEES	-	-	-	161,000

TOTAL EMERGENCY HOUSING VOUCHER PROGRAM (EHV) REVENUE:	-	18,400	-	818,720
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 264- COMMUNITY DEVELOPMENT GRANTS						
264-63-0000	4449	SB2 AWARD	-	-	310,000	230,000
264-63-0000	4449	LEAP GRANT	-	-	500,000	500,000
TOTAL COMMUNITY DEVELOPMENT GRANTS REVENUE:			-	-	810,000	730,000
FUND - 266- COMMUNITY IMPROVEMENT GRANTS						
266-90-9101	4790	TRANSFER IN	-	-	2,000,000	-
TOTAL COMMUNITY IMPROVEMENT GRANT REVENUE:			-	-	2,000,000	-
FUND - 320 - DEBT SERVICE FUND						
320-90-9101	4790	OPERATING TRANSFERS IN	1,607,592	1,610,822	1,606,384	1,606,384
320-90-9243	4790	OPERATING TRANSFERS IN	254,512	252,827	253,315	253,315
320-90-9228	4790	OPERATING TRANSFERS IN	862,218	866,600	863,850	863,850
320-90-9229	4790	OPERATING TRANSFERS IN	974,166	974,640	971,750	971,750
320-95-0000	4311	INTEREST EARNINGS	18,100	473	5,000	5,000
320-95-0000	4671	BOND ISSUANCE	19,685,000	-	-	-
320-95-0000	4678	BOND PREMIUM	3,888,838	-	-	-
TOTAL DEBT SERVICE FUND REVENUE:			27,290,426	3,705,362	3,700,299	3,700,299

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 401 - PROP 1B CAPITAL PROJECTS

401-70-0000	4311	INTEREST EARNINGS	4,958	1,871	-	-
TOTAL PROP 1B CAPITAL PROJECTS FUND REVENUE:			4,958	1,871	-	-

FUND - 404 - RMRA - ROAD MAINT REHAB ACCOUNT

404-70-0000	4311	INTEREST EARNINGS	28,560	25,255	-	5,000
404-70-0000	4425	STATE GAS TAX - 2030	1,848,793	1,959,839	2,086,270	2,405,950
TOTAL RMRA FUND REVENUE:			1,877,352	1,985,094	2,086,270	2,410,950

FUND - 413 - STATE LEGISLATIVE FUNDING

413-70-0000	4458	STATE GRANT- HOMELESSNESS/AFFORDABLE HOUSING	-	-	3,000,000	-
TOTAL STATE LEGISLATIVE FUND REVENUE:			-	-	3,000,000	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 409 - HSIP - HIGHWAY SAFETY IMPROVEMENT PROGRAM

409-70-0000	4469	FEDERAL GRANT - HSIP	271,971	124,511	7,088,059	7,088,059
TOTAL HSIP FUND REVENUE:			271,971	124,511	7,088,059	7,088,059

FUND - 410 - ATP - ACTIVE TRANSPORTATION PROGRAM

410-70-0000	4469	FEDERAL GRANT - ATP	713,957	-	-	-
TOTAL ATP FUND REVENUE:			713,957	-	-	-

FUND - 412 - CA NATURAL RESOURCES AGENCY - ENVIRONMENTAL ENHANCEMENT & MITIGATION GRANT

412-70-0000	4449	STATE GRANT	355,852	-	-	250,590
TOTAL CA NATURAL RESOURCES AGENCY FUND REVENUE:			355,852	-	-	250,590

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 418 - ART IN PUBLIC PLACES

418-70-0000	4311	INTEREST EARNINGS	4,000	1,921	1,000	1,000
418-70-0000	4518	DEVELOPER ART IN-LIEU CONTRIBUTION	35,989	231,275	20,000	20,000
TOTAL ART IN PUBLIC FUND REVENUE:			39,990	233,196	21,000	21,000

FUND - 423- LA COUNTY MTA MEASURE R FUND:

423-70-0000	4451	MEASURE R	-	8,954	3,032,897	3,032,897
TOTAL LA COUNTY MEASURE R FUND REVENUE:			-	8,954	3,032,897	3,032,897

FUND - 425 - SB 821 BICYCLE / PEDESTRIAN

425-70-0000	4448	ST GRANTS/LEGISLATIVE	71,600	61,390	489,623	258,246
TOTAL BICYCLE/PEDESTRIAN FUND REVENUE:			71,600	61,390	489,623	258,246

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 426 - GAS TAX HUT 2103

426-70-0000	4311	INTEREST EARNINGS	28,226	14,888	8,000	4,000
426-70-0000	4458	STATE GAS TAX - 2103	882,917	736,081	942,960	1,039,550
TOTAL TRAFFIC CONGESTION FUND REVENUE:			911,142	750,969	950,960	1,043,550

FUND - 427 - MTA & LA COUNTY TRANSPORTATION GRANT

427-70-0000	4311	INTEREST EARNINGS	(2,772)	-	-	-
427-70-0000	4439	COUNTY GRANTS-OTHER	(477)	-	-	-
427-70-0000	4490	OTHER LOCAL AGENCIES	1,974	-	-	-
TOTAL TRANSPORTATION GRANT FUND REVENUE:			(1,275)	-	-	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 428- MEASURE R (I-605 MITIGATION)

428-70-0000	4439	COUNTY GRANTS-OTHER	698,465	710,592	4,831,750	4,831,750
TOTAL MEASURE R (I-605 MITIGATION) FUND REVENUE:			698,465	710,592	4,831,750	4,831,750

FUND - 430 - STPL - SURFACE TRANSPORTATION PROGRAM

430-70-0000	4469	FEDERAL GRANTS-OTHER	-	-	1,480,000	1,480,000
TOTAL STPL FUND REVENUE:			-	-	1,480,000	1,480,000

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 431 - STREET LIGHT ACQUISITION FUND

431-70-0000	4311	INTEREST EARNINGS	27,055	493	7,420	1,000
431-90-9320	4790	OPERATING TRANSFERS IN	-	3	-	-
TOTAL STREET LIGHT AQUISITION FUND REVENUE:			27,055	496	7,420	1,000

FUND - 433 - BIKE MASTER PLAN FUND

433-70-0000	4449	STATE FUNDING	-	2,758	157,200	157,200
TOTAL BIKE MASTER PLAN FUND REVENUE:			-	2,758	157,200	157,200

FUND - 435- RDA BOND PROCEEDS

435-63-0000	4311	INTEREST EARNINGS	452,200	40,881	35,000	35,000
TOTAL RDA BONDS PROCEEDS FUND REVENUE:			452,200	40,881	35,000	35,000

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 436- HOUSING BOND PROCEEDS						
436-63-0000	4311	INTEREST EARNINGS	457,806	46,231	35,000	35,000
TOTAL HOUSING BOND PROCEEDS FUND REVENUE:			457,806	46,231	35,000	35,000
FUND - 437- PROP 68 -PARK RENOVATIONS						
437-70-0000	4449	STATE GRANTS	-	-	-	8,743,000
TOTAL PROP 69 FUND REVENUE:			-	-	-	8,743,000
FUND - 438 - PARK GRANT FUND FUND						
438-70-0000	4311	INTEREST EARNINGS	1,061	2,466	-	-
438-70-0000	4430	COUNTY GRANTS	300,000	-	-	2,200,000
TOTAL PARK GRANT FUND REVENUE:			301,061	2,466	-	2,200,000

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 439 - CALIFORNIA HIGH SPEED RAIL						
439-70-0000	4449	STATE GRANTS - OTHER	-	-	114,277	114,257
TOTAL CALIFORNIA HIGH SPEED RAIL FUND REVENUE:			-	-	114,277	114,257
FUND - 440 - MEASURE R BOND PROCEEDS CAPITAL						
440-70-0000	4311	INTEREST EARNINGS	110,305	19,631	20,000	2,000
440-90-9320	4790	TRANSFER IN	10,896,370	-	-	-
TOTAL MEASURE R BOND PROCEEDS CAPITAL FUND REVENUE:			11,006,675	19,631	20,000	2,000
FUND - 441 - MEASURE M BOND PROCEEDS CAPITAL						
441-70-0000	4311	INTEREST EARNINGS	124,419	2,290	20,000	2,200
441-90-9320	4790	TRANSFER IN	12,290,811	-	-	-
TOTAL MEASURE M BOND PROCEEDS CAPITAL FUND:			12,415,230	2,290	20,000	2,200

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 702 - WATER FUND:

702-30-0000	4231	DELINQUENT SERVICE CHARGE	76,762	(417)	-	-
702-30-0000	4232	MISC CHARGES - WATER	415	-	1,000	1,000
702-30-0000	4235	RETURNED CHECK FEES	455	315	500	-
702-30-0000	4311	INTEREST EARNINGS	145,334	54,003	60,000	10,000
702-30-0000	4571	WATER CONSUMPTION CHARGE	5,700,321	6,115,723	5,800,000	5,800,000
702-30-0000	4573	NEW UTILITY ACCNT SET-UP	13,645	14,014	11,000	13,000
702-30-0000	4574	HYDRANT RENTALS	600	450	500	500
702-30-0000	4579	FIRE FLOW TEST	-	11,400	10,000	10,000

TOTAL WATER FUND REVENUE:	5,937,532	6,195,488	5,883,000	5,834,500
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FUND - 704 - SEWER FUND:

704-30-0000	4311	INTEREST EARNINGS	167,562	65,716	50,000	50,000
704-30-0000	4431	INDUSTRIAL WASTE FEES	91,540	111,723	85,000	80,000
704-30-0000	4571	SEWER CHARGE	2,506,868	2,513,693	2,500,000	2,500,000

TOTAL SEWER FUND REVENUE:	2,765,969	2,691,133	2,635,000	2,630,000
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 710 - TRANSIT SYSTEM FUND:						
710-45-0000	4081	TRANS PROP C-5% SECURITY	121,378	93,300	122,876	151,822
710-45-0000	4082	PROP A DISCRET/OPERAT.ASS	2,109,327	2,157,062	2,227,899	2,244,218
710-45-0000	4086	PR C40% DISC-FOOTHILL MIT	128,324	98,332	114,518	151,212
710-45-0000	4087	PROP C 40% DISC-MOSIP	641,894	621,473	642,875	647,147
710-45-0000	4088	TRANSIT PROP C 40% - BSIP	59,144	53,043	58,982	60,928
710-45-0000	4311	INTEREST EARNINGS	13,580	38,774	10,000	11,000
710-45-0000	4451	MEASURE R	1,405,656	1,061,376	1,413,389	1,786,420
710-45-0000	4452	MEASURE M	1,453,909	1,046,459	1,408,574	1,783,619
710-45-0000	4453	LFT/TDA ARTICLE 4	3,400,348	2,602,247	3,494,787	4,391,066
710-45-0000	4454	STAF/STATE TRANSPORT.ASST	1,107,479	803,531	523,360	890,805
710-45-0000	4468	COVID 19 - CARES/CRRSAA	1,903,609	1,903,608	3,477,040	-
710-45-0000	4478	ARPA	-	-	1,397,027	4,191,082
710-45-0000	4474	FED CAP OF MAINT. EXP 80%	975,000	1,160,000	1,250,000	1,250,000
710-45-0000	4481	SB 1 CLEAN AIR TRANSPORTATION	-	151,023	-	-
710-45-0000	4581	NTS DIAL A RIDE FARES	33,467	3,403	5,216	5,216
710-45-0000	4582	PASSENGER REV-NTS FIXED R	717,420	(650)	75,000	436,812
710-45-0000	4583	TAXI VOUCHERS	4,177	2,279	3,000	3,000
710-45-0000	4584	CONTRACT SVC REV-SFS	1,243	-	1,226	1,226
710-45-0000	4586	TAP - CASH SWEEP	167,844	2,759	5,799	10,438
710-45-0000	4611	SALE OF EQUIPMENT & SCRAP	5,373	7,250	24,000	10,000
710-45-0000	4625	DAMAGE RECOVERIES	5,153	9,827	5,000	10,000

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
710-45-0000	4627	EXPENSE RECOVERY	61,072	67,567	60,800	62,000
710-45-0000	4636	AUXILIARY REVENUE	25,627	13,676	25,974	28,000
710-45-0000	4690	MISC OTHER REV (LCTOP)	308,821	128,263	390,121	191,702
710-45-0000	4793	AB 2766 ASSISTANCE-TRANSFER IN	9,990	-	6,000	12,000
710-45-0000	4794	LOCAL PROP A - TRANSFER IN (OPS)	1,973,347	1,721,439	1,640,653	500,302
710-45-0000	4795	LOCAL PROP C - TRANSFER IN	122,017	124,017	125,590	126,157
TOTAL OPERATIONS						
TRANSIT SYSTEM FUND REVENUE:			16,755,199	13,870,058	18,509,706	18,956,172
712-90-9210	4794	TRANSFER IN - PROP A	-	49,341	-	-
712-90-9227	4795	TRANSFER IN - PROP C	-	250,000	-	-
712-45-0000	4471	FTA/CAPITAL ASSISTANCE	505,628	2,848,723	3,233,250	7,469,615
712-70-0000	4471	FTA/CAPITAL ASSISTANCE-CIP	833,657	-	-	-
712-90-9710	4790	TRANSFER IN - TRANSIT OPERATING	-	250,000	-	-
TOTAL CAPITAL - TRANSIT SYSTEM						
FUND REVENUE:			1,339,285	3,398,064	3,233,250	7,469,615

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 711 - TRANSIT - 1B PTMISEA						
711-45-0000	4311	INTEREST EARNINGS	29,012	9,027	6,000	-
711-45-0000	4454	STA / STATE ASSISTANCE	-	368,932	106,180	-
711-45-0000	4455	SB1 STA OPERATING	244,447	-	-	-
711-45-0000	4456	OTHER CAPITAL ASSISTANCE	76,070	-	-	-
711-45-0000	4790	TRANSFER IN/OUT	-	297,164	-	-
TOTAL TRANSIT - 1B PTMISEA FUND REVENUE:			349,529	675,122	112,180	-
FUND - 713 - TRANSIT - USE OF RESERVES						
713-90-9710	4790	TRANSFER IN/OUT	-	-	1,763,027	1,590,768
TOTAL TRANSIT - USE OF RESERVES FUND REVENUE:			-	-	1,763,027	1,590,768
TOTAL TRANSIT - ALL CAPITAL FUND REVENUE:			1,688,814	4,073,185	5,108,457	9,060,383
TOTAL TRANSIT FUND REVENUES (FUNDS 710, 711 & 712)			18,444,013	17,943,243	23,618,163	28,016,555

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
FUND - 735 - EMPLOYEE BENEFIT FUND:						
735-10-0000	4901	GENERAL FUND	8,558,815	9,190,916	11,468,343	12,206,845
735-10-0000	4902	UTILITY FUND	289,650	346,968	395,365	536,255
735-10-0000	4903	CHILD CARE	257,560	309,549	448,854	418,553
735-10-0000	4904	SEWER FUND	84,767	117,307	185,903	220,287
735-10-0000	4907	CDBG	146,121	161,115	200,665	207,903
735-10-0000	4908	HOME PROGRAM	11,142	14,343	11,158	11,082
735-10-0000	4910	TRANSIT FUND	3,133,045	3,329,312	3,789,086	4,641,503
735-10-0000	4911	MEASURE M	40,997	(49)	-	-
735-10-0000	4917	SENIOR SERVICES GRANT	13,600	13,814	16,549	17,662
735-10-0000	4922	COPS/SLESF PROGRAM	41,150	20,114	40,715	40,521
735-10-0000	4923	SA HOUSING	18,500	67,719	7,717	7,887
735-10-0000	4927	PROP C	89,667	117,133	119,255	151,307
735-10-0000	4928	MEASURE R	1,054	(142)	-	-
735-10-0000	4936	VEHICLE MAINTENANCE FUND	844,451	913,609	1,046,655	920,915
735-10-0000	4942	SR NUTRITION PROGRAM	21,422	41,840	65,420	71,167
735-10-0000	4943	PARKING STRUCTURE	26,357	33,065	14,065	56,770
735-10-0000	4944	NORWALK HOUSING AUTHORITY	241,777	305,567	331,872	442,279
735-10-0000	4945	SARDA	54,889	77,159	77,002	98,212
735-10-0000	4949	OTHER GRANTS	-	5,602	-	264,611
735-10-0000	4970	OTHER CIP FUNDS	2,575	6,076	4,713	4,576
TOTAL EMPLOYEE BENEFIT FUND REVENUE:			13,877,537	15,071,018	18,223,337	20,318,337

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 736 - VEHICLE EQUIPMENT MAINTENANCE FUND:

736-45-0000	4901	GENERAL FUND	714,005	699,248	760,149	809,255
736-45-0000	4902	UTILITY FUND	51,225	51,018	66,470	74,600
736-45-0000	4903	CHILD CARE	2,308	3,062	4,410	3,500
736-45-0000	4904	SEWER FUND	16,522	19,839	21,690	21,500
736-45-0000	4907	CDBG	1,064	2,168	2,520	2,500
736-45-0000	4910	TRANSIT FUND	2,548,047	2,434,668	3,409,807	3,754,079
736-45-0000	4939	SR NUTRITION PROGRAM	13,376	11,919	-	27,100
736-45-0000	4944	NORWALK HOUSING AUTHORITY	5,936	7,559	6,410	5,200
TOTAL VEHICLE EQUIPMENT MAINTENANCE FUND REVENUE:			3,352,484	3,229,482	4,271,456	4,697,734

FUND - 741 - CITY GENERAL PLAN FUND:

741-10-0000	4311	INTEREST EARNINGS	-	-	-	500
741-90-9101	4790	OPERATING TRANSFERS IN	-	-	400,000	500,000
TOTAL CITY GENERAL PLAN FUND REVENUE:			-	-	400,000	500,500

FUND - 743 - PARKS EQUIPMENT RENOVATION FUND:

743-10-0000	4311	INTEREST EARNINGS	27,405	10,367	500	500
743-30-0000	4626	INSURANCE REFUND	-	-	80,800	-
743-90-9101	4790	OPERATING TRANSFERS IN	-	100,000	350,000	5,125,000
TOTAL PARKS EQUIPMENT RENOVATION FUND REVENUE:			27,405	110,367	431,300	5,125,500

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 744 - NASC EQUIPMENT REPLACEMENT FUND:

744-10-0000	4311	INTEREST EARNINGS	1,084	1,198	500	500
744-90-9101	4790	OPERATING TRANSFERS IN	100,000	100,000	150,000	50,000
TOTAL NASC EQUIPMENT REPLACEMENT AND REPAIR FUND REVENUE:			101,084	101,198	150,500	50,500

FUND - 745 - COMPUTER & TECHNOLOGY REPLACEMENT FUND:

745-10-0000	4311	INTEREST EARNINGS	5,665	3,365	500	500
745-90-9101	4790	OPERATING TRANSFERS IN	150,000	500,000	750,000	500,000
TOTAL COMPUTER & OFFICE EQUIPMENT REPLACEMENT FUND REVENUE:			155,665	503,365	750,500	500,500

FUND - 746 - VEHICLE & EQUIPMENT REPLACEMENT FUND:

746-10-0000	4311	INTEREST EARNINGS	31,346	14,560	500	500
746-90-9101	4790	OPERATING TRANSFERS IN	500,000	1,200,000	1,200,000	847,000
746-10-0000	4673	CAPITAL LEASE PROCEEDS	-	1,125,558	-	-
TOTAL VEHICLE & EQUIPMENT REPLACEMENT FUND REVENUE:			531,346	2,340,118	1,200,500	847,500

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 747 - BUILDING RENOVATION FUND:

747-70-0000	4311	INTEREST EARNINGS	25,687	10,559	500	500
747-90-9101	4790	OPERATING TRANSFERS IN	581,618	500,000	700,000	700,000
TOTAL BUILDING RENOVATION FUND REVENUE:			682,305	510,559	700,500	700,500

FUND - 748 - STREET RENOVATION FUND:

748-10-0000	4311	INTEREST EARNINGS	-	-	2,000	2,000
748-90-9101	4790	OPERATING TRANSFERS IN	-	3,061,865	6,500,000	1,000,000
TOTAL STREET RENOVATION FUND REVENUE:			-	3,061,865	6,502,000	1,002,000

FUND - 935 - OPEB TRUST FUND:

935-10-0000	4311	INTEREST EARNINGS	254,002	3,054,347	100,000	100,000
935-10-0000	4640	CONTRIBUTIONS - City	984,600	984,600	1,200,000	1,500,000
935-10-0000	4640	CONTRIBUTIONS - Other Funds	626,000	626,000	626,000	1,038,196
TOTAL OPEB TRUST FUND:			1,864,602	4,664,947	1,926,000	2,638,196

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 BUDGET
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FUND - 135 - PENSION TRUST FUND:

135-10-0000	4311	INTEREST EARNINGS	122,563	527,625	50,000	50,000
135-10-0000	4640	CONTRIBUTIONS - Pension	1,000,000	1,000,000	1,000,000	-
TOTAL PENSION TRUST FUND:			1,122,563	1,527,625	1,050,000	50,000

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
101-10-1205	3860	MIS - Network	Switches - Add Redundancy to Network and Wi-Fi Access Points	\$ 69,000	
			UPS battery - City Hall (1)	\$ 2,000	
			Total City Clerk - MIS		\$ 71,000
101-10-1401	3860	Human Resources	(4) Surface computers for interview panel	\$ 4,800	
			Total Human Resources		\$ 4,800
101-10-1501	3860	Finance	Computer for Sr. Management Analyst	\$ 2,000	
101-10-1501	3870		Replacement office chairs (12)	\$ 8,000	
			New workstation (1)	\$ 5,000	
			Total Finance		\$ 15,000
101-20-2101	3860	Public Safety	Dispatch workstations (2)	\$ 4,000	
101-20-2101	3880		Mobile surveillance cameras (10), new, (City-wide) - Carry over	\$ 20,000	
			Total Public Safety		\$ 24,000

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
101-30-3202	3880	Public Services - Facilities Maintenance - City Hall	Auto Scubber 28" (No. asset tag)	\$ 14,000	
			Blinds for Courtyard Conference Room	\$ 5,000	
101-30-3302	3880	Public Services - Street Maintenance	Front loader bucket for backhoe	\$ 9,200	
			Replacement for 40x60 white canopy top (No. 11289)	\$ 7,500	
101-30-3404	3850	Public Services - Graffiti	Pressure Washer Unit	\$ 7,500	
101-30-3504	3850	Public Services - Parks Landscape	Trailer, Utility (Tandem), 7'x18'	\$ 6,600	
			Burrow Rx Rodent Control Units, 2 ea.	\$ 6,000	
101-30-3504	3880		Calsense Smart Irrigation Controller for Holifield Park	\$ 6,500	
101-30-3506	3850	Public Services - Parks Facilities	Portable hydrojetter reels (2) 1/4" hose and 3/8" hose	\$ 4,000	
			Multi process welder	\$ 11,000	
			Rigid 3/8" lateral line drain cleaning machine	\$ 3,500	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
101-30-3506	3880	Public Services - Parks Facilities	20X30 Canopy	\$ 5,000	
			Concrete trash cans (15) to replace old metal cans at parks.	\$ 10,000	
			30' long dual axel special event trailer	\$ 15,000	
101-30-4104	3850	Public Services - Facilities Maintenance - Senior Center	Carpet Extractor - Replace (No. 10160)	\$ 12,000	
101-30-4104	3880		Autoscrubber -28" Walk behind traction drive - Replace (No.13208)	\$ 14,000	
			Total Public Services		\$ 136,800
101-40-4101	3860	Social Services	Interactive touch screen display boards (2)	\$ 12,300	
			Speakers and Intercom system for building	\$ 4,600	
101-40-4101	3870		Office Cubicle (6) - Replacement of office furniture (desk, file cabinets, overhead shelves etc). Space will be reconfigured to make it more fundtional, and ergonomic	\$ 40,000	
			Framed Photos for MPR - (6)	\$ 2,200	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
101-40-4104	3860	Social Services - Senior Center	Interactive touch screen display boards (2)	\$ 12,300	
			Three sectional Back Patio Covers - (3) Replace	\$ 15,000	
			Chairs for Senior Center Offices (20)	\$ 9,600	
101-40-4104	3870		Chairs for Client Office Chairs	\$ 3,100	
			42" Round table (4)	\$ 1,200	
			Chairs for Offices located throughout Senior Center (24)	\$ 17,750	
			Treadmill for fitness room (2) (No. 11841)	\$ 8,900	
			Free Weights for fitness room	\$ 1,100	
			Lobby Marquee Display Boards for Posters (8)	\$ 2,700	
101-40-4104	3880		Artwork, of various sizes, for Lobby and break rooms at the Senior Center	\$ 2,800	
			MPR Monitor Replacement (8) 65 Inch 4K UHD smart TV - Replace	\$ 4,900	
			MPR Sound System Replacement - Speakers and Intercom system for MPR and Lobby	\$ 4,800	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
101-40-4201	3860	Social Services - Youth & Family Intervention	Case Management w/advanced data analytics software	\$ 23,150	
			Total Social Services		\$ 166,400
101-50-5204	3880	General Recreation	Canopies - (6) including frame, fabric top, heat fusion screen printing, and roller bags	\$ 5,400	
101-50-5702	3880	NASC	Sound system - Norwalk Arts & Sports Complex and broken system Replace (No. 13647)	\$ 10,900	
101-50-5203	3880	Aquactics	Sound system Norwalk Aquatic Pavillion Replace (No. 10239)	\$ 10,900	
			Total Recreation		\$ 27,200
101-61-6101	3870	Community Development - Admin	New furniture to complete remodeled office space	\$ 10,000	
101-61-6102	3860	Community Development - Building and Safety	Upgrade computers to implement electronic plan review software; Licensing software for GIS and Adobe Pro	\$ 7,500	
101-61-6105	3860	Community Development - Planning	Upgrade computers to implement electronic plan review software; Licensing software for GIS and Adobe Pro	\$ 9,000	
101-61-6105	3870		New furniture to complete remodeled offices	\$ 15,000	
			Total Community Development		\$ 41,500
			Total General Fund		\$ 486,700

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
207-62-6201	3870	CDBG - Admin	Filing cabinet - Replace	\$ 800	
			Total CDBG Fund		\$ 800
219-10-1205	3860	ARPA - MIS	Agenda management & video display	\$ 40,000	
219-10-1501	3860	ARPA - Finance	Integrated electronic timecards - City wide	\$ 100,000	
			Electronic Bid Mangement software	\$ 25,000	
			Total ARPA Fund		\$ 165,000
222-20-2101	3880	Public Safety	MDC units for new Public Safety vehicles and associated ongoing service and support, (4) new - carry over	\$ 31,200	
			LASD vehicle and handheld radios for (4) new vehicles, new - carry over	\$ 5,200	
			Total COPS Grant Fund		\$ 36,400
224-20-2104	3880	Public Safety- JAG 2020 - DJ-BX-0792	MDC units for Public Safety vehicles and associated ongoing service and support.	\$ 26,936	
224-20-2108	3880	Public Safety- JAG 2021- 15PBJ-21	LASD vehicle and handheld radios - carry over FY21	\$ 7,024	
			Total Juvenile Assistance Grant Fund		\$ 33,960

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
228-30-3303	3850	Public Services - Traffic	Lane Striper - new	\$ 10,000	
228-30-3304	3880	Public Services - Streets lights	Type P Cabinet (Bloomfield and Firestone), with autoscope and backup power system	\$ 35,000	
			Intersection pedestrian traffic components	\$ 10,000	
			Total Measure R Fund		\$ 55,000
227-45-4500	3840	Transit- Prop C Capital	CCTV System Maintenance & Inspection Services	\$ 20,700	
227-45-4503	3831	Transit- Prop C Capital	Bus Electrification Project	\$ 100,000	
227-45-4520	3853	Transit- Prop C Capital	Fleet Asset Management Support	\$ 15,000	
			Total Prop C Fund		\$ 135,700
210-45-4503	3831	Transit- Capital - Local Match	Dial-a-Ride van (3), unit 7104 (asset no. 12311) - carry over unit 7105 (asset no. 14326) and (1) new	\$ 48,700	
			40ft, CNG fueled buses (2), units 7090, 7091, (asset no. 12065, 12064)	\$ 450,759	
			40ft, Zero Emission Long Range Electric Buses and Chargers (3) units 7092,7093, 7094 (asset no. 122240,12241,12242)	\$ 995,873	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
210-45-4503	3833	Transit- Capital - Local Match	Tires (Good Year Lease)	\$ 15,200	
			Associated Capital Maintenance (Engines, Transmissions, Compressors, Inverters, Ultra-Capacitors, etc.)	\$ 29,131	
210-45-4503	3841	Transit- Capital - Local Match	Transit facility improvements (Phase III)	\$ 211,837	
210-45-4503	3843	Transit- Capital - Local Match	Bus stop improvements	\$ 267,731	
210-45-4503	3853	Transit- Capital - Local Match	Mobile radio system	\$ 15,000	
210-45-4503	3860	Transit- Capital - Local Match	Computer Replacements (PCs, Peripherals, etc.)	\$ 12,000	
210-45-4503	3884	Transit- Capital - Local Match	Asset/inventory management system (FMMS) - Replace existing FASTER System	\$ 24,718	
			Subtotal Transit - Prop A		\$ 2,070,949
712-45-4503	3831	Transit- Capital - FTA Grants	Dial-a-Ride van (3), unit 7104 (asset no. 12311) - carry over unit 7105 (asset no. 14326) and (1) new	\$ 194,800	
			40ft, CNG fueled buses (2), units 7090, 7091, (asset no. 12065, 12064)	\$ 1,598,146	
			40-foot Zero Emission Long Range Electric Buses and Chargers (3) units 7092,7093, 7094 (asset no. 122240,12241,12242)	\$ 3,530,822	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
712-45-4503	3833	Transit- Capital - FTA Grants	Associated Capital Maintenance (Engines, Transmissions, Compressors, Inverters, Ultra-Capacitors, etc.)	\$ 116,525	
			Tires (Good Year Lease)	\$ 60,800	
712-45-4503	3841	Transit- Capital - FTA Grants	Transit facility improvements (Phase III)	\$ 847,348	
712-45-4503	3843	Transit- Capital - FTA Grants	Bus stop improvements	\$ 914,302	
712-45-4503	3853	Transit- Capital - FTA Grants	Mobile radio system	\$ 60,000	
712-45-4503	3860	Transit- Capital - FTA Grants	Computer Replacements (PCs, Peripherals, etc.)	\$ 48,000	
712-45-4503	3884	Transit- Capital - FTA Grants	Asset/inventory management system (FMMS) - Replace existing FASTER System	\$ 98,872	
			Subtotal Transit - FTA Grant/ PTMISEA		\$ 7,469,615
713-45-4503	3841	Transit- Capital - Use of Transit Reserves	Transit facility improvements (Phase III)	\$ 1,590,768	
			Subtotal Transit - Reserve		\$ 1,590,768
			Total Transit Fund		\$ 11,131,332

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
702-30-3602	3820	Water	Aftermarket equipment for unit replacing no. 4715, (asset no. 12632) - carry over	\$ 7,500	
702-30-3602	3860		Replacement computer, (asset no.13691)	\$ 975	
			Total Water Fund		\$ 8,475
745-10-1205	3860	MIS	Wi-Fi Access Points (9), (NASC-4; Social Svs - 5 (no asset no.)	\$ 17,620	
			Replacement computers (40), Ipads (29), tablets (1) laptops (6)	\$ 81,040	
			Replacement Computer - iMAC (No. 13625)	\$ 4,550	
			Replacement Monitors (23)	\$ 4,790	
			Replacement Printers (15)	\$ 8,000	
			UPS battery - (2) City Hall & Public Services	\$ 3,000	
			Switches (No. 13915)	\$ 58,600	
			Total Computer & Office Equipment Replacement Fund		\$ 177,600

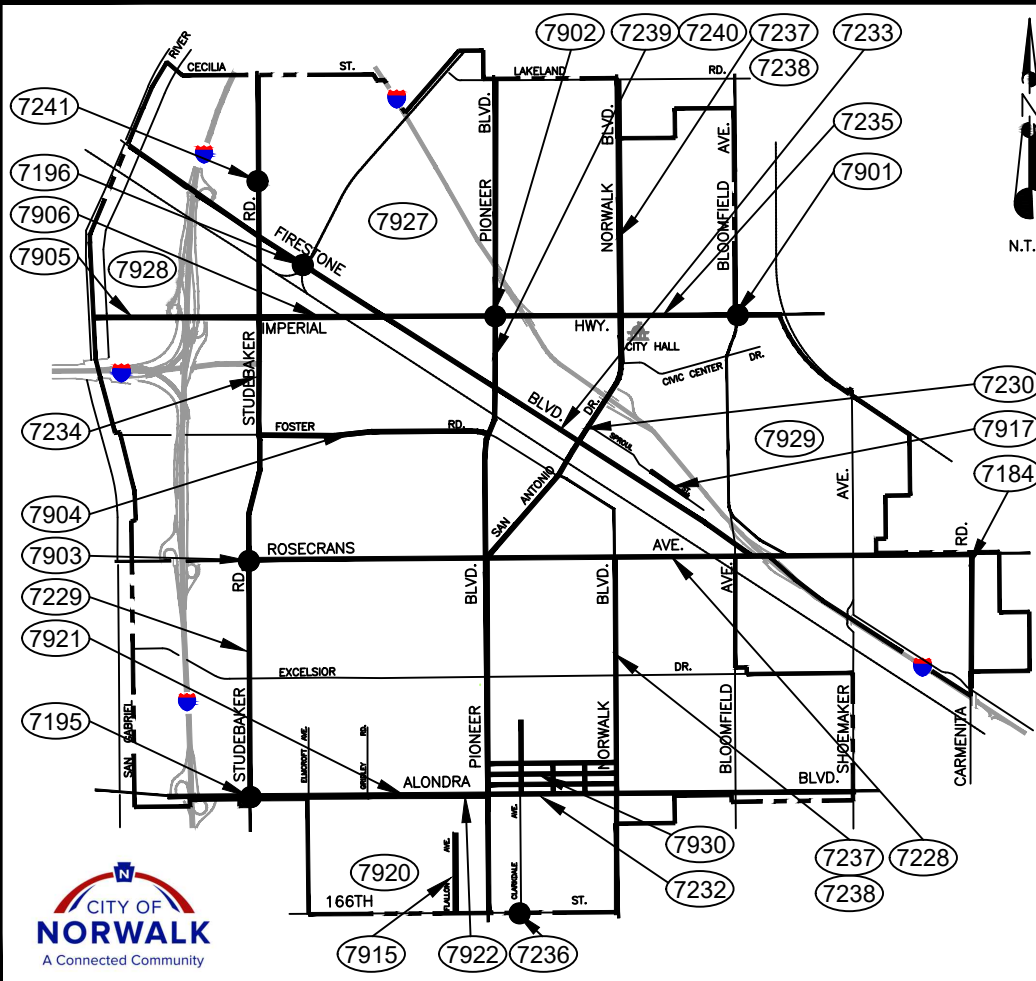
CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
746-20-2101	3820	Public Safety - Field Operations	Aftermarket equipment for unit replacing no. 4567, (asset tag no.13565)	\$ 7,500	
			Aftermarket equipment for unit replacing no. 4568, (asset no.13564)	\$ 7,500	
			Aftermarket equipment for (2) two new parking enforcement units	\$ 5,000	
746-20-2204	3820	Public Safety - Code Enforcement	Aftermarket equipment for unit replacing no. 4606, (asset no.11342)	\$ 7,500	
			Aftermarket equipment for unit replacing no. 4607, (asset no.11343)	\$ 7,500	
			Aftermarket equipment for unit replacing no. 4608, (asset no.11542) - Carry over	\$ 7,500	
746-30-3102	3820	Public Services - Security & Emergency Duty	Aftermarket equipment for unit replacing no. 6404 (asset tag no. 11770)- Carry over	\$ 7,500	
746-30-3404	3820	Public Services - Graffiti	Aftermarket equipment for units (2) replacing nos. 6343 and 6344 (asset tag nos. 11419 and 13193) - Carry over	\$ 15,000	
746-30-3302	3820	Public Services - Street Maintenance	Aftermarket equipment for units (2) #3151, #3152 (asset tag #14292)	\$ 15,000	
746-30-3302	3880	Public Services - Street Maintenance	Replacement trailer for patch roller, unit no. 31461, (asset no. 9169)	\$ 7,000	
746-30-3303	3820	Public Services - Traffic	Aftermarket equipment for unit #3733 (asset tag #13991)	\$ 7,500	

CAPITAL OUTLAYS
Fiscal Year 2022-2023 Budget

Account Number		Department / Division	Description	Amount	Total
746-30-3503	3820	Public Services - Greenscape	Aftermarket equipment for units (2) replacing no. 6223, (asset no. 12594) - carry over unit # 6224 (asset no. 13994)	\$ 15,000	
746-30-3504	3820	Public Services - Park Landscape	Aftermarket equipment for unit #6192 (asset tag #13444)	\$ 7,500	
746-30-3506	3820	Public Services - Park Facilities	Aftermarket equipment for units (2) #6051 (asset tag #13992) #6193 (asset #13993)	\$ 15,000	
			Equipment for Boom Truck unit #6199 (No. 15357)	\$ 10,000	
			Total Vehicle Replacement Fund		\$ 142,000
TOTAL - ALL FUNDS					\$ 12,372,967

STREET AND TRAFFIC IMPROVEMENT PROJECTS



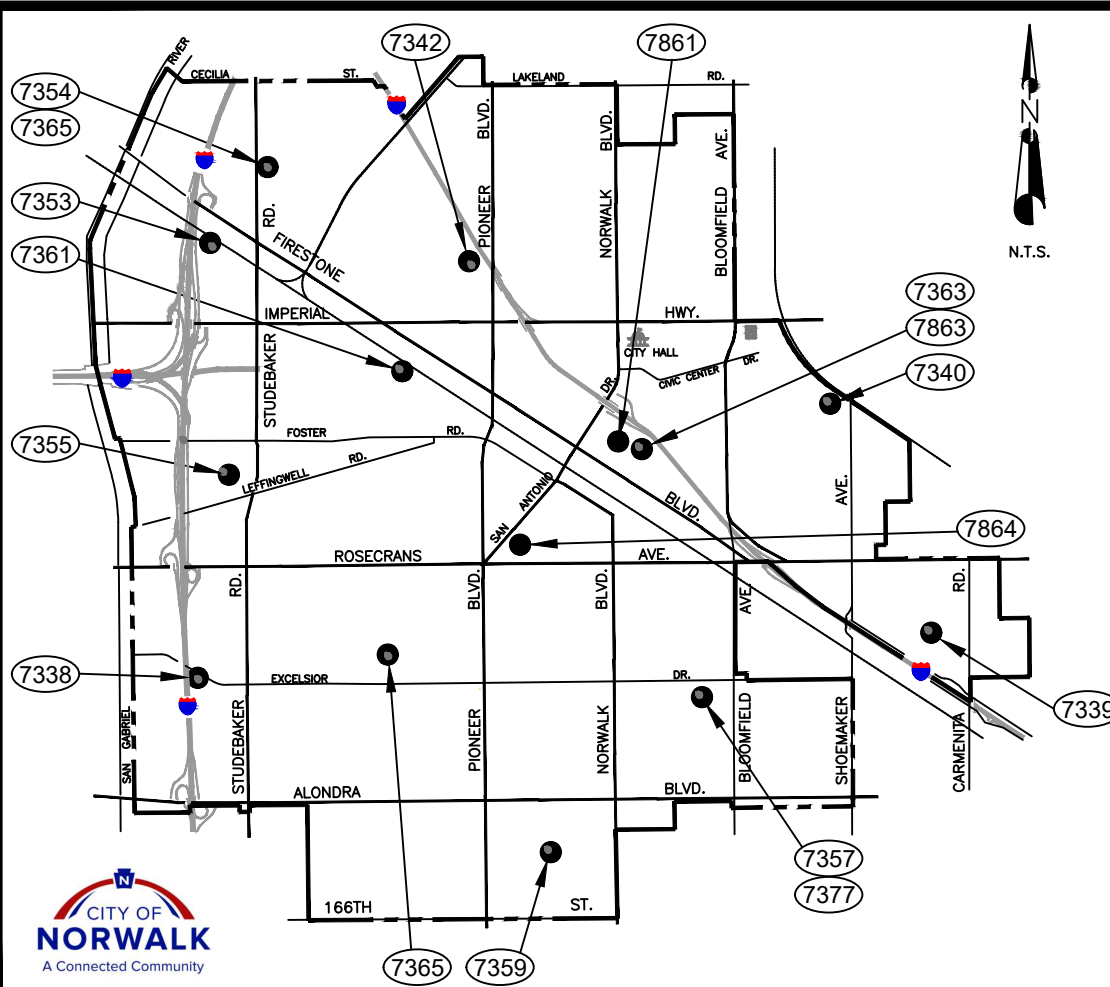
- CARRYOVER STREET AND TRAFFIC IMPROVEMENT PROJECTS**
- 7184 CARMENITA RD FROM ROSECRANS AVE TO THE I-5 (CONSTRUCTION)
 - 7195 I-605 HOTSPOTS - STUDEBAKER RD / ALONDRA BLVD
 - 7196 FIRESTONE BLVD WIDENING FROM HOXIE TO IMPERIAL HWY
 - 7228 TRAFFIC SIGNAL AND CURB RAMP IMPR. - ROSECRANS AVE (STUDEBAKER RD TO CARMENITA RD)
 - 7229 TRAFFIC SIGNAL AND CURB RAMP IMPR. - STUDEBAKER RD (ALONDRA BLVD TO ROSECRANS AVE)
 - 7230 TRAFFIC SIGNAL AND CURB RAMP IMPR. - SAN ANTONIO DR/NORWALK BLVD BETWEEN ROSECRANS AVE & CIVIC CENTER DR
 - 7232 TRAFFIC SIGNAL IMPROVEMENTS - ALONDRA BLVD (HOME DEPOT DWY TO SHOEMAKER AVE)
 - 7233 INTELLIGENT TRANSPORTATION SYSTEM IMPROVEMENTS - FIRESTONE BLVD (TARGET DWY TO ROSECRANS AVE)
 - 7234 TRAFFIC SIGNAL IMPROVEMENTS - STUDEBAKER BLVD (KENNEY ST TO ROSECRANS AVE)
 - 7235 ITS - IMPERIAL HWY: SAN GABRIEL RIVER TO SHOEMAKER AVE
 - 7236 TRAFFIC SIGNAL - 166TH ST & CLARKDALE AVE
 - 7237 TRAFFIC SIGNAL & CURB RAMP IMPR. - NORWALK BLVD FROM 166TH ST TO ROSECRANS AVE
 - 7238 TRAFFIC SIGNAL & CURB RAMP IMPR. - NORWALK BLVD FROM CIVIC CENTER DR TO LAKELAND RD
 - 7239 TRAFFIC SIGNAL & CURB RAMP IMPR. - PIONEER BLVD FROM 166TH ST TO ROSECRANS AVE
 - 7240 TRAFFIC SIGNAL & CURB RAMP IMPR. - PIONEER BLVD FROM ROSECRANS AVE TO LAKELAND RD
 - 7241 STUDEBAKER AT HALCOURT TRAFFIC STUDY (STUDEBAKER ELEMENTARY SCHOOL)
 - *7856 STREET LIGHT POLE REPAIRS - CITYWIDE
 - *7857 EEMP GRANT - MEDIAN TURF REPLACEMENT WITH DROUGHT TOLERANT PLANTS
 - 7901 I-605 HOTSPOTS - BLOOMFIELD AVE / IMPERIAL HWY
 - 7902 I-605 HOTSPOTS - PIONEER BLVD / IMPERIAL HWY
 - 7903 I-605 HOTSPOTS - STUDEBAKER RD / ROSECRANS AVE
 - 7904 FOSTER ROAD REHABILITATION STUDEBAKER RD TO PIONEER BLVD
 - 7905 IMPERIAL HWY REHABILITATION - PHASE 1 WEST CITY LIMITS TO STUDEBAKER RD (DESIGN)
 - 7906 IMPERIAL HWY REHABILITATION - PHASE 2 STUDEBAKER RD TO ORR & DAY RD (DESIGN)
 - 7915 PAVEMENT REHABILITATION - FLALLON ST FROM 166TH ST TO NORTH END OF CUL DE SAC
 - 7917 PAVEMENT REHABILITATION - SPROUL ST FROM ESMOND AVE TO BELMART AVE
 - *7920 PAVEMENT REHABILITATION - VARIOUS STREETS
 - 7921 PAVEMENT REHABILITATION - ALONDRA BLVD FROM GRIDLEY RD TO PIONEER BLVD
 - 7922 ACTIVE TRANSPORTATION PLAN - ALONDRA BLVD FROM STUDEBAKER RD TO PIONEER BLVD
 - 7927 STREET REHABILITATION - ZONE 3
 - 7928 STREET REHABILITATION - ZONE 8
 - 7929 STREET REHABILITATION - ZONE 19
 - 7930 LOCAL STREET REHABILITATION - CDBG FY21-22

* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

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PARK/PUBLIC FACILITIES AND MISCELLANEOUS IMPROVEMENT PROJECTS



CARRYOVER PARK FACILITIES/PUBLIC FACILITIES/MISC IMPROVEMENT PROJECTS

- 7338 GLAZIER PARK RENOVATIONS
- 7339 RAMONA PARK RENOVATIONS
- 7340 ZIMMERMAN PARK RENOVATIONS
- 7342 SARA MENDEZ PARK RENOVATIONS
- 7353 BOB WHITE PARK RENOVATIONS
- 7354 LAKESIDE PARK RENOVATIONS
- 7355 NEW RIVER PARK RENOVATIONS
- 7357 HOLIFIELD PARK (DESIGN)
- 7359 HERMOSILLO PARK REHABILITATION
- 7361 VISTA VERDE PARK RENOVATIONS
- 7363 NORWALK PARK PLAYGROUND
- *7364 CONCEPT MASTER PLAN - NORWALK & HERMOSILLO PARK
- 7365 BALLFIELD LIGHTING INSTALLATION - GERDES & LAKESIDE PARKS
- 7377 HOLIFIELD PARK PLAYGROUND REPLACEMENT
- *7796 HVAC REPLACEMENT - VARIOUS LOCATIONS
- 7861 NASC - LOCKER ROOM HVAC

NEW FY 22-23 PARK FACILITIES/PUBLIC FACILITIES/MISC IMPROVEMENT PROJECTS

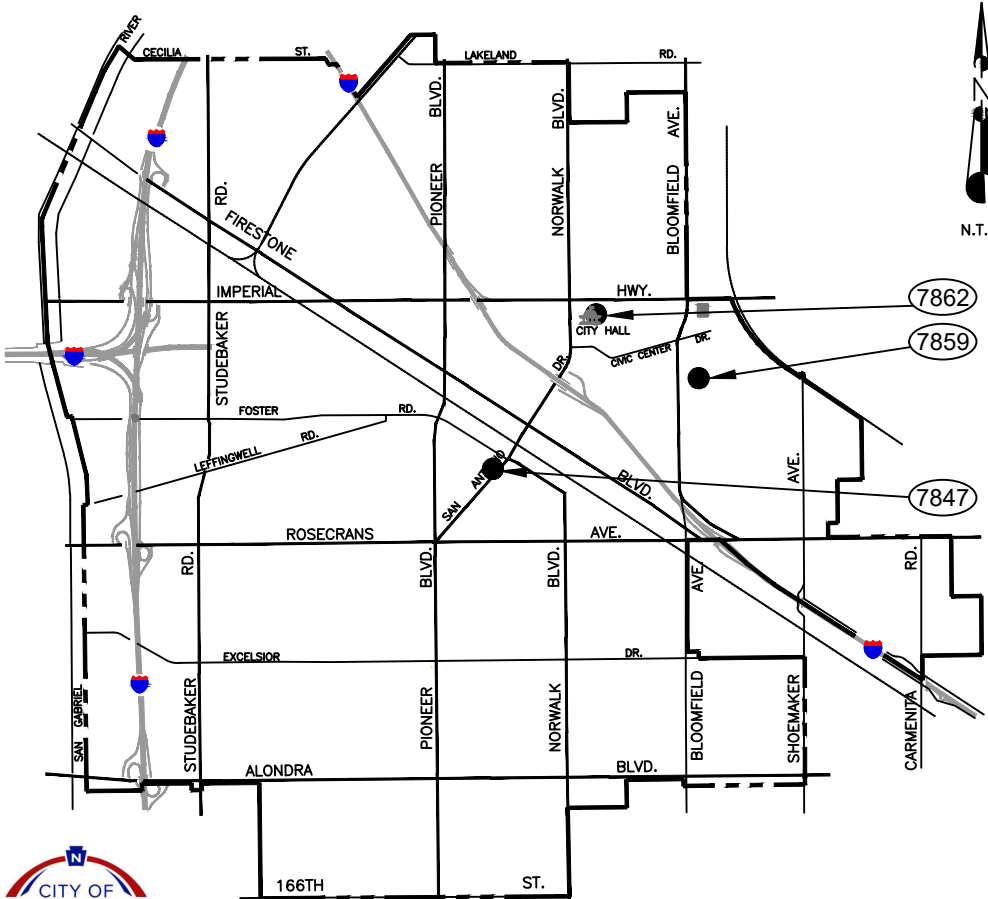
- *7358 BLOCK WALL INSTALLATIONS - VARIOUS PARKS
- 7863 SPROUL MUSEUM, SKATE PARK, RECEPTION CENTER, AND BARN RENOVATIONS
- 7864 SENIOR CENTER RENOVATIONS

* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

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COMMUNITY DEVELOPMENT PROJECTS



- CARRYOVER COMMUNITY DEVELOPMENT PROJECTS
- 7847 VETERAN'S AFFORDABLE HOUSING
 - 7859 NODE 3 CYA PROPERTY
 - 7862 NORWALK ENTERTAINMENT DISTRICT

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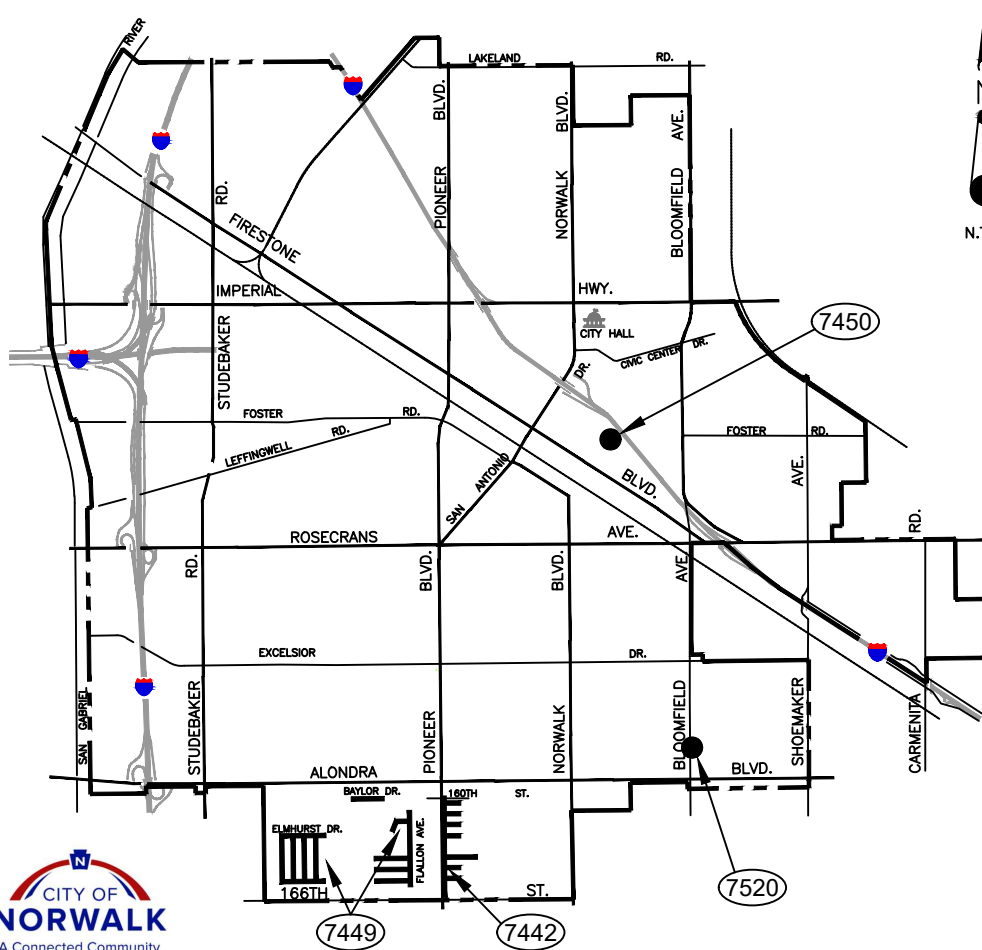
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WATER/SEWER/ENVIRONMENTAL SERVICES IMPROVEMENT PROJECTS



- CARRYOVER WATER/SEWER/ENVIRONMENTAL SERVICES IMPROVEMENT PROJECTS
- *7441 SCADA - WATER
 - 7442 PIPELINE - PIONEER BLVD BETWEEN 160TH ST TO 166TH ST
 - 7449 WATER MAIN REPLACEMENT - ALONDRA BLVD TO 166TH ST AND FALLON AVE TO ALORA AVE
 - *7519 SCADA - SEWER
 - 7520 BLOOMFIELD SEWER LIFT STATION UPGRADE
 - *7522 MANHOLE INSPECTION & REPAIR NORTH WEST PORTION CITY
 - *7523 SEWER MAIN REPAIR/REPLACEMENT - YEAR 4
 - *7524 MANHOLE INSPECTION & REPAIR - PHASE III

- NEW FY 22-23 WATER/SEWER/ENVIRONMENTAL SERVICES IMPROVEMENT PROJECTS
- 7450 WELL NO. 10 GAC TREATMENT AND SYSTEM UPGRADES



* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
		Street Improvements					
	7184	Carmenita Rd from Rosecrans Ave to the I-5					
227-70-7184	7184-227	Proposition "C"	892,652	-	892,652		Design 90% complete; approaching 100%. Est construction late Summer 2022.
		Total of Carryover and New Appropriations				892,652	
	7195	I-605 Hotspots - Studebaker Rd. /Alondra Blvd.					
428-70-7195	7195-428	MTA Measure "R" (I 605 Mitigation)	379,315	156	379,159		Design complete. Requires SCE relocation of OH power. Estimate bid late Summer 2022 & construction start late Fall 2022.
		Total of Carryover and New Appropriations				379,159	
	7196	Firestone Blvd. widening from Hoxie to Imperial Hwy.					
227-70-7196	7196-227	Proposition "C"	184,547	1,482	183,065		Design 95% complete. Grant request submitted for construction funding to METRO for approval.
428-70-7196	7196-428	MTA Measure "R" (I 605 Mitigation)	546,049	22,923	523,126		
		Total of Carryover and New Appropriations				706,191	
	7901	I-605 Hotspots - Bloomfield Ave. / Imperial Hwy.					
428-70-7901	7901-428	MTA Measure "R" (I 605 Mitigation)	882,222	-	882,222		Project previously on-hold pending HSR project. Estimate design efforts to be complete late Fall 2022 & bid late Winter 2023. Estimate construction start late Spring 2023.
		Total of Carryover and New Appropriations				882,222	
	7902	I-605 Hotspots - Pioneer Blvd. /Imperial Hwy.					
428-70-7902	7902-428	MTA Measure "R" (I 605 Mitigation)	1,454,656	-	1,454,656		Estimate design to complete late Fall 2022 & bid Winter 2023. Estimate construction Spring 2023.
		Total of Carryover and New Appropriations				1,454,656	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7903	I-605 Hotspots - Studebaker Rd. / Rosecrans Ave.					
428-70-7903	7903-428	MTA Measure "R" (I 605 Mitigation)	1,551,656	30	1,551,626		Estimate design complete late Fall 2022 & bid Winter 2023. Estimate construction start late Spring 2023.
		Total of Carryover and New Appropriations				1,551,626	
	7904	Foster Road Rehabilitation Studebaker Rd. / Pioneer Blvd.					
227-70-7904	7904-227	Proposition "C"	87,949	-	87,949		Design 100% complete. Estimate bid construction late Summer 2022.
430-70-7904	7904-430	Surface Transportation Program (STPL)	1,480,000	-	1,480,000		
		Total of Carryover and New Appropriations				1,567,949	
	7905	Imperial Highway Rehabilitation Phase 1 West City Limits to Studebaker Rd. (Design)					
227-70-7905	7905-227	Proposition "C"	89,583	-	89,583		Project to engage after Project 7235 completes.
		Total of Carryover and New Appropriations				89,583	
	7906	Imperial Highway Rehabilitation - Phase 2 Studebaker Rd. to Orr & Day Rd. (Design)					
426-70-7906	7906-426	Highway User Tax (HUT) Section 2103	78,487	-	78,487		Project to engage after Project 7235 completes.
		Total of Carryover and New Appropriations				78,487	
	7915	Pavement Rehabilitation Flallon St. from 166th St. to north end of cul de sac					
228-70-7915	7915-228	Measure "R" Local Return	465,830	474	465,356		Water main requires upgrade first. Construction will follow after Project 7449.
		Total of Carryover and New Appropriations				465,356	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7917	Pavement Rehabilitation - Sproul St. from Esmond Ave. to Belmart Ave.					
229-70-7917	7917-229	Measure "M"	174,782	-	174,782		Water main requires upgrade first. Project estimated to begin Summer 2023.
		Total of Carryover and New Appropriations				174,782	
	7920	Pavement Rehabilitation -Various Streets Phase II					
229-70-7920	7920-229	Measure "M"	705,488	-	705,488		Water main requires upgrade first. Construction will follow after Project 7449.
404-70-7920	7920-404	RMRA - Road Maint.. Rehabilitation Acct	3,119,616	527	3,119,089		
		Total of Carryover and New Appropriations				3,824,577	
	7921	Pavement Rehabilitation - Alondra Blvd. from Gridley Rd. to Pioneer Blvd.					
227-70-7921	7921-227	Proposition "C"	990,000	-	990,000		Project limits being reevaluated from Leibacher to Pioneer for overall benefit to segment. Construction will follow Project 7232.
425-70-7921	7921-425	TDA Article 3	40,000	-	40,000		
		Total of Carryover and New Appropriations				1,030,000	
	7922	Active Transportation Plan - Alondra Blvd. from Studebaker Rd. to Pioneer Blvd.					
228-70-7922	7922-228	Measure "R" Local Return	23,725	-	23,725		Environmental work complete (NOE). Design work to start late Summer 2022. Will coordinate with Project 7921. Estimate construction start Summer 2023.
229-70-7922	7922-229	Measure "M"	1,925	-	1,925		
428-70-7922	7922-428	MTA Measure "R" (I 605 Mitigation)	1,923	-	1,923		
		Total of Carryover and New Appropriations				27,573	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7927	Street Rehab - Phase II - Zone 3					Residential street rehabilitation - Phase II - Zone 3 Consists of: concrete improvements to curb-gutters, sidewalk, longitudinal gutter replacement, pedestrian ramp upgrades. Roadway resurface consist of grind-overlay, slurry seal. Design start April 2022 & construction start estimate late Summer 2022.
441-70-7927	7927-441	Measure "M" Bond Proceeds	4,969,000	1,823	4,967,177		
		Total of Carryover and New Appropriations				4,967,177	
	7928	Street Rehabilitation - Phase II - Zone 8					Residential street rehabilitation - Phase II - Zone 8 Consists of: concrete improvements to curb-gutters, sidewalk, longitudinal gutter replacement, pedestrian ramp upgrades. Roadway resurface consist of grind-overlay, slurry seal. Design start April 2022 & construction start estimate late Summer 2022.
440-70-7928	7928-440	Measure "R" Bond Proceeds	3,050,000	754	3,049,246		
		Total of Carryover and New Appropriations				3,049,246	
	7929	Street Rehabilitation - Phase II - Zone 19					Residential street rehabilitation - Phase II - Zone 19 Consists of: concrete improvements to curb-gutters, sidewalk, longitudinal gutter replacement, pedestrian ramp upgrades. Roadway resurface consist of grind-overlay, slurry seal. Design start April 2022 & construction start estimate late Summer 2022.
441-70-7929	7929-441	Measure "R" Bond Proceeds	3,901,000	700	3,900,300		
		Total of Carryover and New Appropriations				3,900,300	
	7930	Local Street Rehabilitation					Construction started 02-2022. Scheduled to end 05-2022.
207-70-7930	7930-207	CDBG	1,100,000	2,974	1,097,026		
404-70-7930	7930-404	Measure "M"	41,758	-	41,758		
425-70-7930	7930-425	TDA Article 3	174,000	-	174,000		
		Total of Carryover and New Appropriations				1,312,784	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
		Traffic Improvements					
	7228	Traffic Signal and Curb Ramp Improvement - Rosecrans Ave. between Studebaker Rd. & Carmenita Rd.					
227-70-7228	7228-227	Proposition "C"	115,387	-	115,387		
228-70-7228	7228-228	Measure "R" Local Return	129,821	47,713	82,108		Construction started Spring 2021 and estimated to complete late Fall 2022.
409-70-7228	7228-409	HSIP Grant	1,025,921	649,680	376,241		
426-70-7228	7228-426	Highway User Tax (HUT) Section 2103	948,000	-	948,000		
Total of Carryover and New Appropriations						1,521,736	
	7229	Traffic Signal and Curb Ramp Improvement - Studebaker Rd. between Alondra Blvd. & Rosecrans Ave.					
227-70-7229	7229-227	Proposition "C"	291,845	-	291,845		
228-70-7229	7229-228	Measure "R" Local Return	27,801	25,040	2,761		Construction started Spring 2021 and estimated to complete late Fall 2022.
409-70-7229	7229-409	HSIP Grant	406,631	16,189	390,442		
Total of Carryover and New Appropriations						393,203	
	7230	Traffic Signal and Curb Ramp Improvement - San Antonio Dr. /Norwalk Blvd. between Rosecrans Ave. & Civic Center Dr.					
227-70-7230	7230-227	Proposition "C"	676,387	-	676,387		
228-70-7230	7230-228	Measure "R" Local Return	399,157	17,483	381,674		Construction started Spring 2021 and estimated to complete late Fall 2022.
409-70-7230	7230-409	HSIP Grant	545,133	146,628	398,505		
Total of Carryover and New Appropriations						780,179	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7232	Traffic Signal & Curb Ramp Improvement - Alondra Blvd./Piuma Ave./Shoemaker Ave.					
228-70-7232	7232-228	Measure "R" Local Return	236,732	775	235,957		Design complete. Submit for construction approval to Caltrans Summer 2021. Estimate construction late Fall/Winter 2022.
409-70-7232	7232-409	HSIP Grant	1,117,282	13,601	1,103,681		
Total of Carryover and New Appropriations						1,339,638	
	7233	Traffic Signal & Curb Ramp Improvement - Firestone Blvd./ West City limit & Rosecrans Ave.					
228-70-7233	7233-228	Measure "R" Local Return	135,610	2,079	133,531		Design complete. Submit for construction approval to Caltrans Summer 2021. Estimate construction late Fall/Winter 2022.
409-70-7233	7233-409	HSIP Grant	1,437,576	7,355	1,430,221		
Total of Carryover and New Appropriations						1,563,752	
	7234	Traffic Signal & Curb Ramp Improvement - Studebaker Blvd./Rosecrans Ave. & Cecilia St.					
228-70-7234	7234-228	Measure "R" Local Return	89,047	1,969	87,078		Design complete. Submit for construction approval to Caltrans Summer 2021. Estimate construction late Fall/Winter 2022.
409-70-7234	7234-409	HSIP Grant	980,698	16,699	963,999		
Total of Carryover and New Appropriations						1,051,077	
	7235	ITS - Imperial Hwy.: San Gabriel River to Shoemaker Ave.					
227-70-7235	7235-227	Proposition "C"	118,806	28,390	90,416		Design 90% complete. Additional design items being addressed. Estimate complete late Spring/early Summer 2022. Bid early/late Summer/early 2022. Construction start early Fall 2022.
423-70-7235	7235-423	MTA - Measure "R"	3,031,975	-	3,031,975		
Total of Carryover and New Appropriations						3,122,391	
	7236	Traffic Signal - 166th St. & Clarkdale Ave.					
228-70-7236	7236-228	Measure "R" Local Return	317,365	389	316,976		Design under review. Estimate construction/pavement striping to start late Summer 2022. Coordinating with City of Artesia along common boundary.
Total of Carryover and New Appropriations						316,976	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7237	Traffic Signal & Ramp Impr.. - Norwalk Blvd. (Phase 1 - Design)					
228-70-7237	7237-228	Measure "R" Local Return	33,828	16	33,812		Design authorization approved by Caltrans. Design start estimate late Summer 2022.
409-70-7237	7237-409	HSIP Grant	372,099	299	371,800		
Total of Carryover and New Appropriations						405,612	
	7238	Traffic Signal & Ramp Impr.. - Norwalk Blvd. (Phase 2 - Design)					
228-70-7238	7238-228	Measure "R" Local Return	94,778	16	94,762		Design authorization approved by Caltrans. Design start estimate late Summer 2022.
409-70-7238	7238-409	HSIP Grant	79,999	144	79,855		
Total of Carryover and New Appropriations						174,617	
	7239	Traffic Signal & Ramp Impr.. - Pioneer Blvd. (Phase I - Design)					
228-70-7239	7239-228	Measure "R" Local Return	26,602	16	26,586		Design authorization approved by Caltrans. Design start estimate late Summer 2022.
409-70-7239	7239-409	HSIP Grant	281,778	144	281,634		
Total of Carryover and New Appropriations						308,220	
	7240	Traffic Signal & Ramp Impr.. - Pioneer Blvd. (Phase 2- Design)					
228-70-7240	7240-228	Measure "R" Local Return	88,378	16	88,362		Design authorization approved by Caltrans. Design start estimate late Summer 2022.
409-70-7240	7240-409	HSIP Grant	75,400	144	75,256		
Total of Carryover and New Appropriations						163,618	
	7241	Studebaker at Halcourt Traffic Study - (Studebaker Elementary School)					
229-70-7241	7241-229	Measure "M"	29,395	825	28,570		Initial & traffic review completed. Design services 85% complete and under review.
Total of Carryover and New Appropriations						28,570	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
		Park Facilities					
	7338	Glazier Park					
743-70-7338	7338-743	Park Equipment/Renovation Fund	95,000	-	95,000		Pergola for BBQ area, Pour N Play playground surface
		Total of Carryover and New Appropriations				95,000	
	7339	Ramona Park					
743-70-7339	7339-743	Park Equipment/Renovation Fund	105,000	-	105,000		Pour N Play playground surface, Install pergola at building
743-70-7339	7339-743	Park Equipment/Renovation Fund	-	-	-	350,000	Add lighting to ballfield
		Total of Carryover and New Appropriations				455,000	
	7340	Zimmerman Park					
743-70-7340	7340-743	Park Equipment/Renovation Fund	55,000	-	55,000		LED lighting upgrades, Snack bar upgrades/remodel
743-70-7340	7340-743	Park Equipment/Renovation Fund	-	-	-	360,000	Convert metal halide fixtures to LED
		Total of Carryover and New Appropriations				415,000	
	7342	Sara Mendez Park Improvements					
743-70-7342	7342-743	Park Equipment/Renovation Fund	102,631	-	102,631		Park improvements due to I-5 widening project. Reviewing for expansion of patio area and fencing.
		Total of Carryover and New Appropriations				102,631	Replace splash pad controller
	7353	Bob White Park					
743-70-7353	7353-743	Park Equipment/Renovation Fund	60,000	-	60,000		LED lighting for campsite/park
743-70-7353	7353-743	Park Equipment/Renovation Fund	-	-	-	100,000	Add lighting to parking lot
743-70-7353	7353-743	Park Equipment/Renovation Fund	-	-	-	450,000	Playground Replacement, ADA Improvements
437-70-7353	7353-437	State Grant - Prop 68	-	-	-	243,000	Installation of restroom and dog park
		Total of Carryover and New Appropriations				853,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7354	Lakeside Park					
743-70-7354	7354-743	Park Equipment/Renovation Fund	75,000	-	75,000		Pour N Play playground surface
743-70-7354	7354-743	Park Equipment/Renovation Fund	-	-	-	750,000	Add lighting to ballfields (2)
		Total of Carryover and New Appropriations				825,000	
	7355	New River Park					
743-70-7355	7355-743	Park Equipment/Renovation Fund	40,000	-	40,000		Pergola for picnic area
743-70-7355	7355-743	Park Equipment/Renovation Fund	-	-	-	350,000	Playground Replacement
		Total of Carryover and New Appropriations				390,000	
	7357	Holifield Park (Design)					
435-70-7357	7357-435	2005 RDA Bond Proceeds	1,260,616	-	1,260,616	-	Master plan and design of park improvements to incorporate 15 acres transferred to City from the Air Force.
		Total of Carryover and New Appropriations				1,260,616	
	7359	Hermosillo Park Rehabilitation					
743-70-7359	7359-743	Park Equipment/Renovation Fund	149,558	-	149,558	(74,558)	Pour N Play playground surface
437-70-7359	7359-437	State Grant - Prop 68	-	-	-	8,500,000	Hermosillo Park Renovation
438-70-7359	7359-438	State Measure A	-	-	-	2,200,000	Hermosillo Park Renovation
		Total of Carryover and New Appropriations				10,775,000	
	7361	Vista Verde Park					
743-70-7361	7361-743	Park Equipment/Renovation Fund	37,000	-	37,000		LED lighting upgrades, Install pergola at building
743-70-7361	7361-743	Park Equipment/Renovation Fund	-	-	-	350,000	Park Playground Replacement
		Total of Carryover and New Appropriations				387,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7363	Norwalk Park					
743-70-7363	7363-743	Park Equipment/Renovation Fund	215,000	-	215,000	<u>500,000</u>	Install LED walkway lights, Park Playground Replacement
		Total of Carryover and New Appropriations				715,000	
	7365	Gerdes Park					
743-70-7365	7365-743	Park Equipment/Renovation Fund	300,000	-	300,000		Ballfield lighting installation - Gerdes & Lakeside Parks
743-70-7365	7365-743	Park Equipment/Renovation Fund	177,000	-	177,000	<u>477,000</u>	Splash Pad, scoreboard, snack bar remodel & Pour N Play surface
		Total of Carryover and New Appropriations				477,000	
	7377	Holifield Park					
743-70-7377	7377-743	Park Equipment/Renovation Fund	540,000	-	540,000		Replace snack bar roof, LED walkway lights, 2nd Playground replacement
743-70-7377	7377-743	Park Equipment/Renovation Fund	-	-	-	75,000	Parking Lot Slurry Seal
743-70-7377	7377-743	Park Equipment/Renovation Fund	-	-	-	450,000	Convert metal halide fixtures to LED
743-70-7377	7377-743	Park Equipment/Renovation Fund	-	-	-	<u>700,000</u>	Installation of concrete skate park
		Total of Carryover and New Appropriations				1,765,000	
		Water					
	7441	SCADA - Water					
702-70-7441	7441-702	Water Fund	912,282	1,389	910,893	<u>(460,893)</u>	Engineering design and installation of Supervisory Control And Data Acquisition (SCADA) for water system based on needs Assessment. Design progress at 70%. Combined Project 7519 (Sewer) SCADA.
		Total of Carryover and New Appropriations				450,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS	
	7442	Pipeline - Pioneer Blvd between 160th St to 166th St					Project design required revisions & completed. Prepping for construction bids Spring 2022. Construction start estimated late Spring/early Summer 2022.	
702-70-7442	7442-702	Water Fund	1,208,225	14,709	1,193,516	2,306,484		
			Total of Carryover and New Appropriations				3,500,000	
	7449	Water Main Replacement - Annual					Construct new distribution water mains per Water Master Plan. Design 45% complete.	
702-70-7449	7449-702	Water Fund	3,197,000	3,767	3,193,233	(2,193,233)		
			Total of Carryover and New Appropriations				1,000,000	
		Sewer						
	7519	SCADA - Sewer					Engineering design and installation of Supervisory Control And Data Acquisition (SCADA) for water system based on needs Assessment. Design progress 70% complete. Combined with Project 7441 (Water) SCADA.	
704-70-7519	7519-704	Sewer Fund	546,921	442	546,479	(296,479)		
			Total of Carryover and New Appropriations				250,000	
	7520	Bloomfield Sewer Lift Station Upgrade					Design complete for upgrades to Bloomfield Sewer Lift Station. Prepping construction documents for bid late Spring/early Summer 2022.	
704-70-7520	7520-704	Sewer Fund	268,106	-	268,106			
			Total of Carryover and New Appropriations				268,106	
	7522	Manhole Inspection & Repair North West Portion City					Manhole evaluation in process. CCTV in progress with condition report due Spring 2022.	
704-70-7522	7522-704	Sewer Fund	86,167	-	86,167			
			Total of Carryover and New Appropriations				86,167	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7523	Sewer Main Repair/Replacement - Year 4					
704-70-7523	7523-704	Sewer Fund	949,849	-	949,849	(237,462)	Design and rehabilitation of sewer mains, appurtenances, year 4 of 50. Solicit for design services in Spring 2022.
		Total of Carryover and New Appropriations				712,387	
	7524	Manhole Inspection & Repair - Phase III					
704-70-7524	7524-704	Sewer Fund	500,000	-	500,000		Identify locations of 350-400 sewer manholes to be evaluated and rehabilitated. RFP for manhole inspection services estimated for Summer 2022.
		Total of Carryover and New Appropriations				500,000	
		Public Facilities Improvements					
	7796	HVAC Replacement - Various Locations					
747-70-7796	7796-747	Building Renovation Fund	161,979	10,950	151,029		Review of HVAC units to be completed Fall 2021 for replacements. Energy Management System also under review for City Hall location to automate HVAC and lighting.
		Total of Carryover and New Appropriations				151,029	
		Miscellaneous Improvements					
	7847	Veteran's Affordable Housing					
413-70-7847	7847-413	State Legislative Funding	3,000,000	-	3,000,000		Continue to work with Mercy Housing for project.
436-70-7847	7847-436	Housing Bond Proceeds	3,785,177	4,274	3,780,903		
		Total of Carryover and New Appropriations				6,780,903	
	7856	Street Light Pole Repairs					
431-70-7856	7856-431	Street Light Project Loan Proceeds Fund	488,000	-	488,000		Project to replace worn out street light poles.
		Total of Carryover and New Appropriations				488,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2022 ADOPTED FUNDING	FY 2022 ESTIMATED EXPENDITURES	FY 2023 ESTIMATED CARRYOVER	FY 2023 NEW APPROPRIATION	STATUS / COMMENTS
	7857	EEMP Grant					
412-70-7857	7857-412	EEMP Grant	271,364	18,096	253,268		Median upgrades including drought tolerant plants and drip irrigation at seven medians. Rosecrans Ave., Firestone Blvd. and Imperial Hwy.
748-70-7857	7857-748	Street Renovation Fund	13,000	-	13,000		
		Total of Carryover and New Appropriations				266,268	
	7859	NODE 3 CYA Property					
436-70-7859	7859-436	Housing Bond Proceeds	1,628,776	287,287	1,341,489		Continue to work on project for NODE 3 CYA Property
		Total of Carryover and New Appropriations				1,341,489	
	7861	NASC - Locker room HVAC					
219-70-7861	7861-219	ARAP	15,000	-	15,000		Locker Room HVAC / Ventilation System ARPA Project 1.75219
		Total of Carryover and New Appropriations				15,000	
	7862	Norwalk Entertainment District					
436-70-7862	7862-436	Housing Bond Proceeds	125,000	-	125,000		Civic enter specific plan
		Total of Carryover and New Appropriations				125,000	
Number of carryover projects	59	CARRYOVER CAPITAL PROJECTS - TOTAL	\$ 59,868,245	\$ 1,348,367	\$ 58,519,878	\$ 72,941,737	
		NEW APPROPRIATIONS CAPITAL PROJECTS - TOTAL				16,726,859	

NEW CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2023 NEW APPROPRIATION	TOTAL NEW APPROPRIATION	STATUS / COMMENTS
Park Improvements					
Block Wall Installations - Various Parks					
743-70-7358	7358-743	Park Equipment/Renovation Fund	415,000		Install block walls at parks for security
			Total New Appropriations	415,000	
Public Facilities Improvements					
Sproul Museum/Skate Park area/Sproul Reception Center (Barn)					
747-70-7863	7863-747	Building Renovation Fund	300,000		Sproul Museum - Maintain public museum and rehabilitate
747-70-7863	7863-747	Building Renovation Fund	1,500,000		Expand Facilities for Large Rental Venue
			Total New Appropriations	1,800,000	
Senior Center					
747-70-7864	7864-747	Building Renovation Fund	90,000		Exterior Painting of Senior Center
			Total New Appropriations	90,000	
No. of New Projects:	3	NEW CAPITAL PROJECTS - TOTAL	\$ 2,305,000	\$ 2,305,000	

MAYOR & COUNCIL

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Council is a five-member board elected to represent the residents of Norwalk. The City Council meets on the first and third Tuesday of each month and conducts special meetings as needed. At these public meetings, the City Council makes policy determinations; provides Strategic Action Plan direction; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes all expenditures of City funds. In addition, the City Council reviews and adopts an annual City Budget. The City Council also develops and maintains significant intergovernmental relations with other local, state, and federal agencies in order to ensure the economic vitality of Norwalk.

The City Council also serves as the Board of Directors of the Successor Agency to the Norwalk Redevelopment Agency.

Budget Program: Mayor & Council, 1101

Full Time Positions

Part Time Positions

Position Title	Full Time Positions				Part Time Positions						
	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Executive Assistant	1.00	1.00	78,552	78,552							
Council Members	5.00	5.00	57,055	57,055							
TOTAL	6.00	6.00	135,605	135,607	TOTAL	-	-	-	-	-	-

MAYOR & COUNCIL
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2108	Conferences/Out of State: City Council expenses related to conferences, seminars, and meetings held outside of California	\$ 10,000
2110	Conferences & Meetings: City Council expenses related to conferences, seminars, and meetings held within California	22,000
2111	Memberships: City Council memberships	800

MAYOR & COUNCIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1101	1020	REG SALARIES & WAGES	116,885	115,569	135,607	135,607
101-10-1101	1052	AUTO ALLOWANCE	30,000	30,000	30,000	30,000
101-10-1101	1054	CELLPHONE ALLOWANCE	-	19	-	-
101-10-1101	1060	PAID SICK LEAVE	2,665	2,804	2,102	2,900
101-10-1101	1065	ACCRUED PAID VACATION	-	1,944	-	-
101-10-1101	1076	DEFERRED COMP-COUNCIL	50,584	50,085	39,900	53,800
101-10-1101	1078	MANAGEMENT BENEFIT 401A	-	1,146	1,142	1,142
101-10-1101	1080	MEDICARE	2,555	2,562	2,661	2,810
101-10-1101	1081	MGMT BENEFIT/MEDICAL	27,643	27,515	31,804	27,387
101-10-1101	1083	PERS - EMPLOYER PORTION	26,324	33,921	35,993	38,553
101-10-1101	1085	LIFE INSURANCE	687	747	949	949
101-10-1101	1088	L-T DISABILITY INSURANCE	449	444	793	793
101-10-1101	1090	MEDICAL INS - FT EMPLOYEES	10,642	8,954	8,360	8,983
101-10-1101	1090M	MEDICAL INS - MANAGEMENT	-	9,383	17,860	8,612
101-10-1101	1091	DENTAL INS - FT EMPLOYEES	4,474	5,523	7,870	7,870
101-10-1101	1092	VISION INS - FT EMPLOYEES	1,233	1,563	1,913	1,913
101-10-1101	1095	MEDICAL INS - RETIREES	56,541	54,034	58,900	60,700
101-10-1101	1097	WORKER'S COMPENSATION	840	1,152	1,377	1,284
101-10-1101	1999	ALLOCATED PAYROLL	-	(1,845)	-	-
PERSONNEL EXPENDITURES:			331,523	345,522	377,231	383,303

MAYOR & COUNCIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1101	2108	CONFERENCE/OUT OF STATE	1,890	-	10,000	10,000
101-10-1101	2110	CONFERENCES & MEETINGS	12,437	15,231	22,000	22,000
101-10-1101	2111	MEMBERSHIP	300	650	800	800
101-10-1101	2140	OFFICE SUPPLIES	2,042	1,282	1,800	1,800
101-10-1101	2190	TELEPHONE & FAX	4,478	4,711	5,500	5,700
101-10-1101	2660	COUNCIL REORGANIZATION ACTIVITIES	168	-	6,500	5,500
101-10-1101	2661	RIOS - DISCR EXP	10,000	11,525	10,000	10,000
101-10-1101	2662	PEREZ - DISCR EXP	10,000	8,225	10,000	10,000
101-10-1101	2664	VALENCIA - DISCR EXP	-	7,050	10,000	10,000
101-10-1101	2665	AYALA - DISCR EXP	9,000	10,000	10,000	10,000
101-10-1101	2663	RAMIREZ - DISCR EXP	-	10,000	10,000	10,000
OPERATING EXPENDITURES:			50,314	68,675	96,600	95,800
101-10-1101	3860	C/O-FURINTURE & FIXTURE	4,428	205	-	-
GENERAL FUND - MAYOR & COUNCIL TOTAL:			386,265	414,402	473,831	479,103

MAYOR & COUNCIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-10-1101	3860	C/O-OFFICE EQUIPMENT	1,942	988	-	-
EQUIPMENT REPLACEMENT FUND - MAYOR & COUNCIL TOTAL:			1,942	988	-	-
ALL FUNDS - MAYOR & COUNCIL TOTAL:			388,207	415,389	473,831	479,103

YOUTH COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Youth Commission shall provide the City Council with recommendations from the youth of Norwalk regarding City programs, special events, and ideas to help shape development opportunities within the City. This commission will address the needs of, encourage active communication with, and provide a platform for discussion amongst the Youth in Norwalk.

Fiscal Year 2022-2023 Objectives

The Commission will obtain feedback on youth programs organized by the city of Norwalk, engage in City events and assist with bridging the gap in communication between the City and the Youth of Norwalk.

YOUTH COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2170	Special Materials & Supplies: Shirts and badges	\$ 1,000
2250	Special Materials & Supplies: Training for commissioners	1,000

COMMUNITY PROMOTION COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Community Promotion Commission's activities include the promotion of Community and City activities, events, programs, and services. Annual events include the First Responder Appreciation Luncheon, Commissioner Meet and Greet, Home & Business Beautification and Holiday Decor contests.

COMMUNITY PROMOTION COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2260	<p>Development & Promotion: Emphasizing community promotion as a series of integrated programs and activities which serve to bring citizens together</p> <p><i>Commission programs include:</i></p> <p><i>First Responder Appreciation Luncheon</i></p> <p><i>Appreciation All Year Long</i></p> <p><i>Home and Business Beautification Contest</i></p> <p><i>Holiday Home and Business Décor Contest</i></p> <p><i>All Commissioner Meet and Greet</i></p>	<p>\$ 9,000</p> <p>7,000</p> <p>500</p> <p>500</p> <p>500</p> <p>500</p>

PARKS AND RECREATION COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Parks and Recreation Commission serves as an advisory body to the City Council. The commission provides input from the community regarding the programs, activities and issues relating to recreation, cultural arts, and overall community events.

Fiscal Year 2022-2023 Objectives

To assist the Recreation and Park Services Department with City-wide events and other activities, providing ideas and resource acquisition as needed.

To increase visibility within the community by volunteering in-person at a variety of City-wide programs and events.

PARKS AND RECREATION COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2170	Special Materials & Supplies: Shirts and badges for all Commissioners	\$ 500

PLANNING COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Planning Commission is composed of five citizens appointed by the City Council to carry out functions mandated by State Law.

The Planning Commission considers a wide variety of matters to fulfill its functions including the conduct of public hearing for all General Plan Amendments, Zone Changes, Conditional Use Permits, Zone Variances, and Text Amendments. The Commission also reviews and acts on a number of other applications for development, conducts hearings related to planning and zoning matters, reviews design criteria and standards on development proposals, and considers appeals of administrative decisions. The Planning Commission also sits as the Norwalk Rehabilitation and Code Compliance Appeals Board.

Community Development personnel provide staff support for all activities of the Planning Commission and the Rehabilitation and Property Maintenance Appeals Board.

PLANNING COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2110	Conferences & Meetings: Annual planning conference registration and expenses for Commissioners	\$ 7,500
2112	Expense Allowance:	12,000
2170	Special Materials & Supplies:	250

PUBLIC SAFETY COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Public Safety Commission is a five member, Council appointed, advisory body which systematically addresses public safety issues in the City of Norwalk, including traffic safety, parking control, emergency preparedness, and the enforcement and enhancement of the Norwalk Municipal Code. The Commission reviews concerns brought before it and makes specific recommendations for improvement to the City Council. The Public Safety Commission serves as a resource through which citizens can voice their public safety issues and have these concerns addressed.

Objectives

- Conduct monthly Public Safety Commission meetings to address citizen safety concerns.
- Provide support and make recommendations to staff regarding various public safety issues that address quality of life issues affecting Norwalk and its citizens.

PUBLIC SAFETY COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2140	Office Supplies: General office supplies	\$ 500
2250	Training: Training	500

SENIOR COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Senior Commission is a five member advisory board appointed by City Council. The Commission's purpose is to promote communication and cooperation among all patrons of the senior center, provide a forum which encourages the discussion and resolution of concerns related to senior programs offered through the City of Norwalk as well as issues and needs pertaining to older adults in the community.

Objectives

- Continue to serve as an Advisory Board to City Council on senior issues.
- Serve as a liaison between staff, City Council, and the senior community of Norwalk in matters of concern to the senior community encompassing the four represented generations of seniors (Generation X, Baby Boomers, Silent Generation and GI Generation) actively participating at the center.
- Assist as ambassadors to the community in support of programs and services at the Norwalk Senior Center.
- Recommend to City Council nominee(s) for the Annual Norwalk Older American Volunteer Award (age 65 or older).

SENIOR COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2110	Conferences & Meetings: Aging network meetings	\$ 100
2111	Memberships: California Parks and Recreation Society	200
2230	Programs & Activities: Awards and recognition activities, related presentations, badges, etc.	500

SOCIAL SERVICES COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Social Services Commission is a ten member advisory board appointed by City Council to provide input on social services related issues and to assist with promotion of departmental activities and special events.

Objectives

- Offer support to the Social Services Department.
- Promote and support the annual Angel Tree Project, homeless count, school uniform project, and thanksgiving luncheon.
- Consider and make recommendations to City Council regarding applications for receipt of Community Development Block Grant funding for social services agencies.

SOCIAL SERVICES COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2230	Programs & Activities: Awards & recognition activities	\$ 500

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1121	2170	SPECIAL MAT'LS-SUPPLIES	-	-	1,000	1,000
101-10-1121	2250	TRAINING EXPENSE	-	-	1,000	1,000
YOUTH COMMISSION:			-	-	2,000	2,000
101-10-1123	2260	DEVELOPMENT AND PROMOTION	5,289	3,008	9,000	9,000
COMMUNITY PROMOTION COMMISSION:			5,289	3,008	9,000	9,000
101-10-1127	2110	CONFERENCES & MEETINGS	1,635	-	-	-
101-10-1127	2170	SPECIAL MAT'LS-SUPPLIES	-	-	500	500
PARK & RECREATION COMMISSION:			1,635	-	500	500
101-10-1128	2110	CONFERENCES & MEETINGS	1,681	250	7,500	7,500
101-10-1128	2112	EXPENSE ALLOWANCE	12,200	12,000	12,000	12,000
101-10-1128	2170	SPECIAL MAT'LS-SUPPLIES	208	124	250	250
PLANNING COMMISSION:			14,089	12,374	19,750	19,750

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1129	2140	OFFICE SUPPLIES	178	-	500	500
101-10-1129	2250	TRAINING EXPENSE	-	-	500	500
PUBLIC SAFETY COMMISSION:			178	-	1,000	1,000
101-10-1130	2110	CONFERENCES & MEETINGS	-	-	100	100
101-10-1130	2111	MEMBERSHIPS	-	-	200	200
101-10-1130	2230	PROGRAMS & ACTIVITIES	-	80	500	500
SENIOR COMMISSION:			-	80	800	800
101-10-1131	2230	PROGRAMS & ACTIVITIES	363	137	500	500
SOCIAL SERVICES COMMISSION:			363	137	500	500
GENERAL FUND - CITY COMMISSIONS TOTAL:			21,555	15,599	33,550	33,550

ART IN PUBLIC PLACES COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Art in Public Places Program was designed to present the community with a wide variety of artwork styles and themes for public enjoyment. The Art in Public Places Committee is tasked with reviewing art projects to ensure that the projects comply with all City Council criteria. Review may consist of the design, weather resistance, theme balance, verification of value, anticipated public response, proper lighting, public accessibility, installation methods, proportion, composition, the artist's previous experience, and training.

Themes for installation of public art include: Diversity, Family, History, Nature, Patriotism, and Sports.

ART IN PUBLIC PLACES COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2069	Contract Services: Various services for utility box art installations throughout the City; COVID-19 memorial creation and installation; Cultural Art Center art piece	\$ 300,000
2230	Programs & Activities: Items for projects and/or dedication events	1,000

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
418-10-1132	2069	CONTRACT SVC/PROJECTS	-	-	2,000	300,000
418-10-1132	2230	PROGRAMS & ACTIVITIES	1,055	-	1,000	1,000
ART IN PUBLIC PLACES COMMISSION:			1,055	-	3,000	301,000
CITY COMMISSIONS TOTAL (ALL FUNDS):			22,610	15,599	36,550	334,550

ADMINISTRATION

ACTIVITIES AND OBJECTIVES

Description of Activities

Administration provides direct staff support to the City Manager who is responsible for making policy recommendations to the City Council and implementing City Council policy directives, including the Strategic Action Plan. Under the direction of the City Manager, the Administration Department oversees the general operation of all City Departments.

Administration directs the preparation of all City Council and Norwalk Successor Agency agendas; provides staff support for all City Council and Norwalk Successor Agency meetings; directs the preparation and submittal of an annual budget to the City Council and the Norwalk Successor Agency; and provides reports, analysis, and other information to the City Council and the Successor to the Norwalk Redevelopment Agency on an ongoing basis.

Budget Program: Administration, 1201

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
City Manager (a)	0.76	0.76	211,967	235,812	Office Assistant II	1,560	-	1	1	41,227	-
Deputy City Manager (b)	0.75	0.75	132,504	139,124							
Deputy City Manager	1.00	1.00	173,064	173,064							
Senior Executive Assistant	1.00	1.00	79,968	79,968							
Office Assistant I	0.00	1.00	-	47,114							
(a) 18% SA-RDA, 1% CDBG, 5% Water											
(b) 25% Homeless Outreach											
TOTAL	3.51	4.51	597,503	675,082	TOTAL	1,560	-	1	1	41,227	-

ADMINISTRATION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2110	Conferences & Meetings: City Manager expenses related to conferences, seminars and meetings held within California	\$ 25,000
2111	Memberships: International City Management Association	3,000
2230	Programs & Activities: Community Engagement	30,000
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	6,139

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1201	1020	REG SALARIES & WAGES	406,864	399,513	597,503	675,082
101-10-1201	1030	PART TIME WAGES	24,941	3,256	41,227	-
101-10-1201	1049	BILINGUAL/CERTIFICATION PAY	406	653	650	650
101-10-1201	1052	AUTO ALLOWANCE	7,350	8,750	8,400	8,400
101-10-1201	1054	CELLPHONE ALLOWANCE	382	519	600	600
101-10-1201	1060	PAID SICK LEAVE	3,190	3,515	3,920	3,700
101-10-1201	1065	ACCRUED PAID VACATION	44,178	24,557	34,759	19,400
101-10-1201	1070	PAID SICK LEAVE AT TERMINATION	1,074	-	-	-
101-10-1201	1074	EMPLOYEES' AWARDS	194	-	-	-
101-10-1201	1076	DEFERRED COMP-457 PLAN	17,500	14,223	17,500	17,500
101-10-1201	1078	MANAGEMENT BENEFIT 401A	16,802	19,896	42,481	44,653
101-10-1201	1079	COMMISSIONERS' BENEFIT	675	825	1,800	1,800
101-10-1201	1080	MEDICARE	7,105	6,525	11,027	11,357
101-10-1201	1081	MGMT BENEFIT/MEDICAL	8,439	12,827	13,401	13,305
101-10-1201	1083	PERS - EMPLOYER PORTION	126,552	139,818	218,629	256,736
101-10-1201	1085	LIFE INSURANCE	850	876	2,017	2,148
101-10-1201	1088	L-T DISABILITY INSURANCE	4,017	4,242	6,035	6,819
101-10-1201	1090	MEDICAL INS - FT EMPLOYEES	39,345	25,342	19,200	38,400
101-10-1201	1090M	MEDICAL INS - MANAGEMENT	-	12,918	54,208	49,590
101-10-1201	1091	DENTAL INS - FT EMPLOYEES	1,322	610	4,099	5,267

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1201	1092	VISION INS - FT EMPLOYEES	492	420	1,065	1,217
101-10-1201	1093	MEDICAL INS - PT EMPLOYEES	965	-	-	-
101-10-1201	1095	MEDICAL INS - RETIREES	107,143	108,647	133,700	109,500
101-10-1201	1096	UNEMPLOYMENT INSURANCE	57	1,118	-	-
101-10-1201	1097	WORKER'S COMPENSATION	4,836	6,324	10,623	10,176
101-10-1201	1999	ALLOCATED PAYROLL	(454)	(9,646)	-	-
PERSONNEL EXPENDITURES:			824,226	785,727	1,222,844	1,276,300

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1201	2110	CONFERENCES & MEETINGS	12,135	5,799	15,000	25,000
101-10-1201	2111	MEMBERSHIPS	1,400	1,850	3,000	3,000
101-10-1201	2130	OFFICE EQPT MTCE	895	1,014	1,600	1,500
101-10-1201	2140	OFFICE SUPPLIES	3,538	1,960	3,000	3,000
101-10-1201	2141	POSTAGE	1,324	1,209	1,600	1,600
101-10-1201	2190	TELEPHONE & FAX	4,168	4,350	4,400	4,500
101-10-1201	2220	VEHICLE MTCE & SUPPLIES	1,803	1,799	1,780	2,700
101-10-1201	2225	VEHICLE MTCE - LEASED VEH	-	-	-	180
101-10-1201	2230	PROGRAMS & ACTIVITIES	3,293	24,470	30,000	30,000
101-10-1201	2240	DUPLICATING SERVICE CHG	814	407	1,300	1,300
OPERATING EXPENDITURES:			29,370	42,856	61,680	72,780
101-10-1201	3860	C/O-OFFICE EQUIPMENT	6,282	-	-	-
CAPITAL OUTLAY EXPENDITURES:			6,282	-	-	-
GENERAL FUND - CITY MANAGER TOTAL:			859,878	828,583	1,284,524	1,349,080

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-10-1201	3860	C/O-OFFICE EQUIPMENT	1,918	3,397	-	-
745-10-1201	2152	VEHICLE LEASE	-	-	-	6,139
CAPITAL OUTLAY EXPENDITURES:			1,918	3,397	-	6,139
EQUIPMENT REPLACEMENT FUND - CITY MANAGER TOTAL:			1,918	3,397	-	6,139
ALL FUNDS - CITY MANAGER TOTAL:			861,796	831,980	1,284,524	1,355,219

CITY ATTORNEY

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Attorney reviews all ordinances, resolutions, and contracts for legal correctness and validity; acts as legal counsel for the City for any litigation in which the City may become involved; and provides legal advice to the City Council and the Norwalk Successor Agency in regards to current and future policies and actions. The City Attorney also provides legal assistance to the various City's Commissions, Committees, and Boards.

CITY ATTORNEY
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2086	Contract Services - Non-Classified: City Attorney retainer	\$ 225,000
2086S	Contract Services - Special Services: Special study issues	135,000

CITY ATTORNEY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1202	2086	CONTRACT SVC/NON-CLASS	210,875	215,651	160,000	225,000
101-10-1202	2086S	CONTRA SVC/SPECIAL STUDY	89,548	108,351	200,000	135,000
GENERAL FUND - CITY ATTORNEY TOTAL:			300,423	324,002	360,000	360,000

MANAGEMENT SERVICES

ACTIVITIES AND OBJECTIVES

Description of Activities

Management Services is a division of the Administration Department responsible for a variety of support functions, including special projects as directed by the City Manager. The Division's ongoing responsibilities include: strategic planning related to the citywide water delivery system; integrated waste management, including compliance with the California Integrated Waste Management Act of 1989 (AB 939) - recycling requirements; development of strategies to address contaminated properties located within and adjacent to the City of Norwalk; monitoring of state and national legislative issues; and coordination of communications with Federal, State, and County agencies with facilities in Norwalk. Management Services also assists other City departments in the completion of special projects and provides staff support to the Arts in Public Places Committee and community boards, such as the Norwalk Restoration Advisory Board.

Objectives

- Continue to develop working relationships with offices of the City's state and federal representatives.
- Work with the Department of Defense and other related agencies who provide for the conveyance of the Defense Fuel Support Point (DFSP), Norwalk (Tank Farm) to the City of Norwalk.
- Remain involved in monitoring the ongoing remediation activities at DFSP, Norwalk, to ensure that restoration of the site proceeds in a responsible manner.
- Continue efforts to secure federal and state funding for water infrastructure improvement projects.
- Continue efforts to comply with AB 939, including monitoring progress of recycling collection programs and working with haulers to increase diversion.
- Provide special project assistance to the City Manager and Council as needed.
- Provide strategic planning and administrative responsibilities for the Norwalk Municipal Water System (NMWS).
- Continue regional involvement in water related organizations to monitor activities impacting municipal water systems.

Budget Program: Management Services, 1203

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Administrative Services Manager	1.00	1.00	124,572	124,572	Public Safety Officer I (c)	25	25	1	1	703	703
Management Analyst (a)	0.50	0.50	39,360	39,360							
(a) 50% Emergency Preparedness					(c) Ewaste 1206						
TOTAL	1.50	1.50	163,932	163,932	TOTAL	25	25	1	1	703	703

MANAGEMENT SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Implementation of recycling programs funded by grants from solid waste consulting services and other contracts. <i>Council governance and organizational development</i> <i>Grant writing service</i>	\$ 60,000 10,000 50,000
2110	Conferences & Meetings: Municipal Management Association of Southern California Annual Conference and Winter Forum, League of California Cities Conferences, and various legislative meetings	3,500
2111	Memberships: City membership in State and Regional Organizations <i>League of California Cities - State Division</i> <i>League of California Cities - Los Angeles County Division</i> <i>California Contract Cities Association</i> <i>Southern California Association of Governments</i> <i>Staff memberships in the Municipal Management Association of Southern California and other Organizations</i> <i>SELACO WIB (Workforce Investment Board)</i> <i>I-5 membership (\$30,000 / \$6,000 is funded under Prop C and \$24,000 from General Fund)</i> <i>COG (Gateway Cities Council of Governments) - (\$30,950 / \$14,500 funded under Prop C and \$19,050 General Fund)</i>	94,150 31,000 1,450 5,500 12,150 400 600 24,000 19,050
2162	Special Fee - Sacramento: State advocacy services	29,500
2168	Special Fee - Misc. Lobby: Federal advocacy services	50,000

MANAGEMENT SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2230	Programs & Activities - AB 939: Public education for recycling and waste management	2,000
2250	Training: Staff training, grant workshops and attendance to Municipal Management Association of Southern California sessions	1,200
2080	Contract Services - Recycling Activities:	36,340
1206-2080	<i>E-Waste</i> <i>E-waste/shred-a-thon events</i>	<i>2,000</i>
1208-2080	<i>C&D Recycling Forfeiture Funds</i> <i>Door to Door Program/Battery Recycling</i>	<i>15,000</i>
1209-2080	<i>Beverage Container Grant</i> <i>Beverage Container Grant - Program outreach</i>	<i>5,000</i>
1210-2080	<i>Used Oil Grant</i> <i>Used Oil Block Grant/Payment Program - Door to Door Program / Used Oil Artwork Contest / Program outreach</i>	<i>14,340</i>
223-2080	Contract Services - Recycling Activities: Outreach and education for SB1383 - organic recycling	149,600
227-2111	Memberships:	20,500
	<i>I-5 membership (\$30,000 / \$6,000 is funded under Prop C and \$24,000 from General Fund)</i>	<i>6,000</i>
	<i>COG (Gateway Cities Council of Governments) - (\$30,950 / \$14,500 funded under Prop C and \$19,050 General Fund)</i>	<i>14,500</i>
227-2150	Rental/Lease Expense: Transportation center yard - rental expense	12
227-2237	Programs & Activities/COG Special Studies: Local agency participation in the 91/605/405 Major Corridor Study	20,000

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1203	1020	REG SALARIES & WAGES	30,654	36,966	163,932	163,932
101-10-1203	1040	OVERTIME SALARY & WAGES	32	-	-	-
101-10-1203	1049	BI-LINGUAL/CERTIFICATION PAY	96	305	325	325
101-10-1203	1054	CELLPHONE ALLOWANCE	-	28	-	-
101-10-1203	1065	ACCRUED PAID VACATION	111	1,726	-	2,300
101-10-1203	1078	MANAGEMENT BENEFIT 401A	-	-	2,492	2,492
101-10-1203	1080	MEDICARE	443	561	2,418	2,451
101-10-1203	1083	PERS - EMPLOYER PORTION	9,516	12,497	59,983	62,344
101-10-1203	1085	LIFE INSURANCE	100	118	166	166
101-10-1203	1088	L-T DISABILITY INSURANCE	245	271	1,656	1,656
101-10-1203	1090	MEDICAL INS - FT EMPLOYEES	6,464	7,130	8,360	8,983
101-10-1203	1090M	MEDICAL INS - MANAGEMENT	-	-	31,940	30,358
101-10-1203	1091	DENTAL INS - FT EMPLOYEES	499	519	1,752	1,752
101-10-1203	1092	VISION INS - FT EMPLOYEES	65	67	440	440
101-10-1203	1097	WORKER'S COMPENSATION	888	288	2,874	2,679
PERSONNEL EXPENDITURES:			49,114	60,476	276,338	279,878

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1203	2071	CONTRACT SVC/WFB BUILDING	5,543	5,543	5,600	5,600
101-10-1203	2079	CONTRACT SERVICES	17,250	-	-	-
101-10-1203	2080	CONTRACT SVC/NON-CLASS	31,640	34,509	60,000	60,000
101-10-1203	2081	CONTRACT SVC/SPECIAL STUDIES	116,678	-	-	-
101-10-1203	2110	CONFERENCES & MEETINGS	2,687	612	3,500	3,500
101-10-1203	2111	MEMBERSHIPS	89,806	92,053	91,900	94,150
101-10-1203	2140	OFFICE SUPPLIES	1,576	521	1,800	1,800
101-10-1203	2141	POSTAGE	304	29	1,000	1,000
101-10-1203	2162	SPEC FEE-LOBBY SACRAMENTO	29,220	29,130	29,500	29,500
101-10-1203	2168	SPEC FEES-LOBBYIST MISC.	48,000	48,000	50,000	50,000
101-10-1203	2170	SPECIAL MAT'LS-SUPPLIES	927	1,815	6,500	6,500
101-10-1203	2190	TELEPHONE & FAX	-	-	500	-
101-10-1203	2230	PROGRAMS & ACTIVITIES	1,332	1,074	2,000	2,000
101-10-1203	2240	DUPLICATING SERVICE CHG	49	-	600	600
101-10-1203	2250	TRAINING EXPENSE	50	-	1,200	1,200
OPERATING EXPENDITURES:			345,062	213,286	254,100	255,850
101-10-1203	3870	C/O-FURNITURE & FIXTURE	-	11,764	-	-
CAPITAL OUTLAY EXPENDITURES:			-	11,764	-	-
MANAGEMENT SERVICES TOTAL:			394,176	285,526	530,438	535,728

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1206	1030	PART TIME WAGES	90	-	703	703
101-10-1206	1080	MEDICARE	1	-	10	10
101-10-1206	1093	MEDICAL INS - PT EMPL	19	-	-	-
101-10-1206	2080	CONTRACT SVC/NON-CLASS	534	-	1,000	2,000
E-WASTE TOTAL			644	-	1,713	2,713
101-10-1208	2080	CONTRACT SVC/NON-CLASS	15,555	657	17,000	15,000
101-10-1208	2230	PROGRAMS & ACTIVITIES	1,028	1,135	25,000	25,000
RECYCLING ACTIVITES TOTAL			16,583	1,792	42,000	40,000
101-10-1209	2080	CONTRACT SVC/NON-CLASS	7,319	7,708	8,000	5,000
101-10-1209	2170	SPECIAL MAT'LS-SUPPLIES	18,651	21,652	22,000	22,000
BEVERAGE CONTAINER GRANT TOTAL			25,970	29,360	30,000	27,000
101-10-1210	2080	CONTRACT SVC/NON-CLASS	23,624	20,965	11,960	14,340
USED OIL GRANT TOTAL			23,624	20,965	11,960	14,340
GENERAL FUND - MANAGEMENT SERVICES TOTAL:			460,996	337,643	616,111	619,781

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
223-10-1208	2080	CONTRACT SVC/NON-CLASS	-	-	-	149,600
		OPERATING EXPENDITURES:	-	-	-	149,600
		CALRECYCLE GRANT FUND - ORANGICS TOTAL:	-	-	-	149,600
227-10-1203	2111	MEMBERSHIPS	20,500	20,500	20,500	20,500
227-10-1203	2150	RENTAL EXPENSE	12,000	3,001	12	12
227-10-1203	2237	PROG & ACT/COG SPECIAL STUDY	20,000	20,000	20,000	20,000
		PROP C FUND MANAGEMENT SERVICES TOTAL:	52,500	43,501	40,512	40,512
		MANAGEMENT SERVICES TOTAL (ALL FUNDS):	513,496	381,143	656,623	809,893

COMMUNICATIONS AND PUBLIC AFFAIRS

ACTIVITIES AND OBJECTIVES

Description of Activities

Communications and Public Affairs is the mechanism utilized by the City of Norwalk to distribute important information and materials to the public. The Communications and Public Affairs staff is responsible for operating the Community Information Center and ensuring that it remains the City's central information source. It oversees website development, social media, and Cable TV operations. Staff publicizes City events, programs, activities, and services, develops press releases and a variety of print and electronic materials, and manages the electronic marquee located at the City Hall lawn. The Communications and Public Affairs Division prepares proclamations and special awards for individuals and community groups, and coordinates a variety of special information materials for the City, including the *Norwalk Now* monthly newsletter. Staff works closely with the Community Promotion Commission to put together programs such as the Home and Business Beautification Program. The Communications and Public Affairs Division cultivates positive relationships with residents, businesses, organizations, and visitors to increase community engagement and participation. In addition, staff assists in preparing position statements, white papers, annual reports, and other official communications and establishes and executes City's overall marketing and branding strategy.

Objectives

- Consistently distribute timely and relevant information to the public promoting health, welfare, safety, and meaningful opportunities that enrich the quality of life for Norwalk residents.
- Enact aggressive media relations program to include weekly media alerts, story pitches, Op-eds, newswire submissions, and calendar listings.
- Bolster the City's social media presence by enhancing Norwalk's Facebook, Twitter and Instagram pages for integrated cross- platforming.
- Assess and refresh City's overall visual identity and branding materials including logo, motto, graphics, signage, and collateral.
- Promote the positive image of Norwalk utilizing a variety of tactics including citizen engagement, print and electronic materials, website, social media, special events, and media relations.

COMMUNICATIONS AND PUBLIC AFFAIRS

ACTIVITIES AND OBJECTIVES

- Plan and promote special events that excite, engage, and involve greater participation among residents.
- Provide helpful resources to residents of Norwalk relating to information on civic and community affairs.
- Develop plan for comprehensive internal communications.

Budget Program: Communications & Public Affairs, 1204

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Communications & Public Affairs (a)	0.00	0.90	-	134,175	Community Info Assistant	1,290	1,290	1	1	28,488	28,488
Communications & Public Affairs Manager	0.90	0.00	102,741	-							
Sr. Management Analyst (a)	0.90	0.90	81,497	73,926							
Creative Coordinator (b)	0.60	0.60	55,544	52,899							
Office Assistant III	1.00	1.00	69,312	69,312							
Community Information Specialist	1.00	1.00	60,564	61,572							
(a) 5% Water, 5% Sewer											
(b) 40% Recreation											
TOTAL	4.40	4.40	369,658	391,884	TOTAL	1,290	1,290	1	1	28,488	28,488

COMMUNICATIONS & PUBLIC AFFAIRS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2050	Publications: Subscriptions	\$ 500
2080	Contract Services - Non-Classified: Contract services for public affairs events and programming	38,000
	<i>Maintenance of electronic reader board</i>	1,500
	<i>Website hosting services</i>	12,000
	<i>Government 2.0 hosting services/GO GOV</i>	15,000
	<i>Translation services</i>	1,500
	<i>Social Media Archive</i>	8,000
2081	Contract Services/Special Study: Staffing Assistance (MBA)	108,000
2089	Computer System Maintenance & Support: <i>Online application tools</i>	72,000
2110	Conferences & Meetings: Expenses related to conferences and seminars	2,000
2170	Special Materials & Supplies: Photo supplies, commendations, framing, trophies, plaques, and materials for special events	10,000
2230	Programs & Activities: Annual Veteran's and Memorial Day events, miscellaneous special events; promotional and informational materials; miscellaneous public relations activities	50,000
	<i>Veteran's Day (and Resource Fair) - equipment rentals, food, and canopy</i>	6,000

COMMUNICATIONS & PUBLIC AFFAIRS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2230	Programs & Activities: (continued) <i>Memorial Day - equipment rentals, linens, food, and canopy</i> <i>Council Reorganization Event</i> <i>State of the City Luncheon (A/V rentals, stage décor)</i> <i>Misc. community events: receptions, hosting special meetings, community forums, events with local partner agencies, community event sponsorships,</i> <i>Public relations activities and promotional materials</i>	4,000 10,000 10,000 8,000 12,000
2250	Training: Updating staff on graphic arts, video format, and media relations, social media etc.	2,000
2262	Community Newsletter: Printing cost for the Norwalk Now Newsletter - monthly edition to include a Business Report Section	120,000
2265	Community Relations: Media advertising for City events and programs	10,000
2267	Development & Promotion: Chamber of Commerce support	41,500
1211-2230	Programs & Activities: Hometown Hero Banner Program	7,200

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1204	1020	REG SALARIES & WAGES	257,074	151,856	369,658	391,884
101-10-1204	1030	PART TIME WAGES	54,118	61,863	28,488	28,488
101-10-1204	1040	OVERTIME SALARY & WAGES	1,243	-	1,100	1,100
101-10-1204	1048	MEDICAL OPT-OUT-GEN. UNIT	4,066	4,144	4,320	4,320
101-10-1204	1049	BILINGUAL/CERTIFICATION PAY	1,171	1,177	1,885	1,300
101-10-1204	1054	CELLPHONE ALLOWANCE	-	312	-	-
101-10-1204	1060	PAID SICK LEAVE	2,036	4,330	4,207	-
101-10-1204	1065	ACCRUED PAID VACATION	6,328	11,078	6,982	-
101-10-1204	1078	MANAGEMENT BENEFIT 401A	1,299	343	2,055	5,367
101-10-1204	1080	MEDICARE	4,728	3,341	6,290	6,271
101-10-1204	1081	MGMT BENEFIT/MEDICAL	4,558	1,241	15,129	-
101-10-1204	1083	PERS - EMPLOYER PORTION	80,331	53,959	135,260	149,036
101-10-1204	1085	LIFE INSURANCE	848	472	825	1,019
101-10-1204	1088	L-T DISABILITY INSURANCE	1,961	1,091	3,734	3,958
101-10-1204	1090	MEDICAL INS - FT EMPLOYEES	28,309	9,538	45,924	55,680
101-10-1204	1090M	MEDICAL INS - MANAGEMENT	-	-	-	27,322
101-10-1204	1091	DENTAL INS - FT EMPLOYEES	2,020	1,142	4,438	4,438
101-10-1204	1092	VISION INS - FT EMPLOYEES	498	442	768	768

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1204	1093	MEDICAL INS - PT EMPLOYEES	3,128	7,370	8,040	4,020
101-10-1204	1094	DENTAL INS - PT EMPL	195	2,140	2,637	1,318
101-10-1204	1095	MEDICAL INS - RETIREES	41,027	45,596	47,900	46,600
101-10-1204	1097	WORKER'S COMPENSATION	3,384	4,536	5,420	5,891
101-10-1204	1100	ACA AFFORDABILITY STIPEND	32	26	-	-
101-10-1204	1999	ALLOCATED PAYROLL	(381)	(6,593)	-	-
PERSONNEL EXPENDITURES:			497,971	359,404	695,060	738,780

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1204	2050	PUBLICATIONS	1,210	-	500	500
101-10-1204	2080	CONTRACT SVC/NON-CLASS	24,840	27,414	131,000	38,000
101-10-1204	2081	CONTRACT SVC/SPECIAL STUDIES	-	-	-	108,000
101-10-1204	2089	COMP SYST MAINT & SUPPORT	-	-	26,600	72,000
101-10-1204	2100	UTILITIES	587	485	900	945
101-10-1204	2110	CONFERENCES & MEETINGS	3,106	61	-	2,000
101-10-1204	2111	MEMBERSHIPS	-	90	600	600
101-10-1204	2130	OFFICE EQPT MTCE	569	270	900	900
101-10-1204	2140	OFFICE SUPPLIES	5,382	2,559	5,000	5,000
101-10-1204	2141	POSTAGE	1,238	349	2,500	2,500
101-10-1204	2170	SPECIAL MAT'LS-SUPPLIES	6,392	3,982	10,000	10,000
101-10-1204	2190	TELEPHONE & FAX	2,139	2,249	2,300	2,400
101-10-1204	2230	PROGRAMS & ACTIVITIES	23,600	12,100	40,000	50,000
101-10-1204	2240	DUPLICATING SERVICE CHARGE	1,202	-	400	400
101-10-1204	2250	TRAINING	60	175	2,000	2,000
101-10-1204	2262	COMMUNITY NEWSLETTER	120,354	121,230	120,000	120,000
101-10-1204	2265	PUBLIC RELATIONS EXPENSE	592	749	5,000	10,000
101-10-1204	2267	DEV'T & PROM / BUS PROMOTION	41,500	41,500	41,500	41,500
OPERATING EXPENDITURES:			232,769	213,213	389,200	466,745

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1204	3860	C/O-OFFICE EQUIPMENT	4,914	2,637	-	-
		CAPITAL OUTLAY EXPENDITURES:	4,914	2,637	-	-
101-10-1211	2230	PROGRAMS & ACTIVITIES	2,420	-	7,200	7,200
		TOTAL HOMETOWN HERO BANNER PROGRAM	2,420	-	7,200	7,200
101-10-1212	1030	PART TIME WAGES	-	516	-	-
101-10-1212	1080	MEDICARE	-	7	-	-
		PERSONNEL EXPENDITURES:	-	524	-	-
101-10-1212	2069	CONTRACT SVC/PROJECTS	51,683	22,205	-	-
101-10-1212	2170	SPECIAL MAT'LS-SUPPLIES	8,767	-	-	-
		TOTAL CENSUS ACTIVITIES	60,450	22,728	-	-
		GENERAL FUND - COMMUNICATIONS AND PUBLIC AFFAIRS TOTAL:	798,524	597,981	1,091,460	1,212,725
		COMMUNICATIONS AND PUBLIC AFFAIRS TOTAL (ALL FUNDS):	798,524	597,981	1,091,460	1,212,725

CABLE TELEVISION PRODUCTION

ACTIVITIES AND OBJECTIVES

Description of Activities

Cable Television Production, which is overseen by the Administration Department - Communications and Public Affairs Division, provides informational and promotional programming to the public through digital cable coverage of City Council and Planning Commission meetings, regular bulletins, and other featured programming. These productions air on the City's website, YouTube Channel and through local government access channels, Channel 03 for Charter Communications and Channel 32 for Verizon FiOS customers. Cable television staff also coordinates and schedules programming for the public access channel, Charter Channel 32/Verizon FiOS Channel 22.

Objectives

- Utilize City media resources for better communications and customer service.
- Post videos of City events on cable television channel and YouTube, including Council and Planning Commission meetings and special programs.
- Post past Council meetings to City website, searchable by topic or agenda item.
- Explore opportunities to expand City cable channel to multiple service providers.

Budget Program: Cable TV, 1207

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Production Supervisor	1.00	1.00	66,769	66,768	Production Specialist	1,950	1,950	1	1	55,252	55,252
Digital Media Specialist	0.00	1.00	-	68,296	Production Assistant	2,912	2,912	3	3	52,845	53,094
TOTAL	1.00	2.00	66,769	135,064	TOTAL	4,862	4,862	4	4	108,097	108,346

CABLE TELEVISION PRODUCTION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Technical maintenance/repair services	\$ 2,500
2170	Special Materials & Supplies: Cables, bulbs, studio maintenance supplies, live streaming, teleprompter	6,000

CABLE TV

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1207	1020	SALARIES & WAGES	65,345	67,057	66,768	135,064
101-10-1207	1030	PART TIME WAGES	79,636	82,142	108,097	108,346
101-10-1207	1040	OVERTIME SALARY & WAGES	3,973	1,770	3,800	3,800
101-10-1207	1054	CELLPHONE ALLOWANCE	-	338	-	-
101-10-1207	1060	PAID SICK LEAVE	3,305	2,953	1,778	3,100
101-10-1207	1065	ACCRUED PAID VACATION	5,085	5,136	5,133	5,200
101-10-1207	1074	EMPLOYEES' AWARDS	2,000	-	-	-
101-10-1207	1080	MEDICARE	2,279	2,293	2,691	3,704
101-10-1207	1083	PERS - EMPLOYER PORTION	20,320	22,481	24,431	51,365
101-10-1207	1085	LIFE INSURANCE	221	224	259	272
101-10-1207	1088	L-T DISABILITY INSURANCE	509	516	674	1,364
101-10-1207	1090	MEDICAL INS - FT EMPLOYEES	17,200	19,200	19,200	38,400
101-10-1207	1091	DENTAL INS - FT EMPLOYEES	1,167	1,167	1,168	2,336
101-10-1207	1092	VISION INS - FT EMPLOYEES	164	302	152	304
101-10-1207	1094	DENTAL INS - PT EMPLOYEES	1,167	1,167	1,318	1,167
101-10-1207	1097	WORKER'S COMPENSATION	756	984	1,171	1,091
101-10-1207	1100	ACA AFFORDABILITY STIPEND	104	-	-	-
101-10-1207	1999	ALLOCATED PAYROLL	(598)	(11,892)	-	-
PERSONNEL EXPENDITURES:			202,633	195,839	236,640	355,514

CABLE TV

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1207	2080	CONTRACT SVC/NON-CLASS	1,223	396	2,500	2,500
101-10-1207	2100	UTILITIES	587	376	900	945
101-10-1207	2140	OFFICE SUPPLIES	115	-	250	250
101-10-1207	2170	SPECIAL MAT'LS-SUPPLIES	2,236	1,063	6,000	6,000
OPERATING EXPENDITURES:			4,160	1,835	9,650	9,695
101-10-1207	3860	C/O-OFFICE EQUIPMENT	-	12,885	125,250	-
CAPITAL OUTLAY EXPENDITURES:			-	12,885	125,250	-
GENERAL FUND - CABLE TV TOTAL:			206,793	210,558	371,540	365,209
CABLE TV TOTAL (ALL FUNDS):			206,793	210,558	371,540	365,209

CITY CLERK

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Clerk is the local official who administers democratic processes, such as elections, access to city records and all legislative actions, ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk's Department functions as a liaison to all other City Departments to facilitate City Council direction.

The Department is responsible for preparation of agendas and minutes for meetings of the City Council, Successor Agency to the Norwalk Redevelopment Agency, Oversight Board for the Successor Agency to the Norwalk Redevelopment Agency, Housing Authority, and Norwalk Community Facilities Financing Authority; and ensures completion of actions directed. The Department manages requests for public record information, certifies and distributes ordinances, resolutions, and other documents as appropriate and/or legally required, and manages contract execution and compliance with insurance requirements. The City's records management program is the responsibility of the City Clerk's Department including maintenance of central and legal files on- and off-site, and operation of the optical imaging/document management system. The Department publishes, mails, and posts legal notices, manages claims and lawsuits, and is responsible for the maintenance and distribution of the Norwalk Municipal Code. Pursuant to the Political Reform Act, the City Clerk serves as filing officer/official for Campaign Expenditure Statements filed by candidates in municipal elections and Statements of Economic Interests filed by public officials and designated employees. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles County Registrar-Recorder with voter registration. The Department maintains rosters, agendas, minutes, attendance records, applications, and oaths for the City's Advisory Bodies. Other City Clerk Department functions include management of the City's IT division, management of the Passport program, management of the City's Arts in Public Places Program, staff liaison for I-5 JPA, management of city-wide duplication, mail services, and operation of the main City Hall switchboard, and execution of other vital documents.

Objectives

- Administer Election 2022.
- Monitor legislation beneficial to the City and work with the California City Clerk's Association and/or lobbyists and legislators when necessary on such legislation.
- Review and update of records management schedule by department. Continue implementation of city-wide records management program including procedures and forms for off-site storage and scheduled destruction. Plan and implement city-wide "document destruction day(s)".
- Maintain the Norwalk Municipal Code with regular updates to the codifier and supplements.
- Provide information to City Council, City departments, and the public efficiently and courteously.

Budget Program: City Clerk, 1301

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
City Clerk (a)	0.95	0.95	156,146	156,146	Office Assistant I	-	1,040	0	1	-	25,237
Assistant City Clerk	1.00	1.00	99,504	99,504							
Deputy City Clerk	1.00	1.00	68,661	71,796							
Office Assistant II	1.00	1.00	56,580	56,580							
Office Assistant I	2.00	2.00	103,896	103,896							
(a) 5% SA-RDA											
TOTAL	5.95	5.95	484,787	487,922	TOTAL	-	1,040	-	1	-	25,237

CITY CLERK
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2055	Legal Advertising: Public Notices as required by law	\$ 4,000
2080	Contract Services - Non-Classified:	7,100
	<i>Agenda display software</i>	3,500
	<i>Document destruction</i>	1,100
	<i>Maintenance of retention schedule & update</i>	2,500
2089	Computer System Maintenance & Support	53,000
	<i>Legislative history software & support</i>	2,000
	<i>Annual license fee for OnBase document imaging system</i>	20,500
	<i>Agenda display software</i>	10,000
	<i>E-filing FPPC forms</i>	7,000
	<i>Electronic document signature software</i>	3,500
	<i>Public Records Request management software</i>	10,000
2110	Conferences & Meetings: California City Clerk Association annual conference or International Institute of Municipal Clerk annual conference, JPIA annual conference, and Southern California City Clerk Association bi-monthly meetings	6,000
2235	Municipal Code Developments & Update: Maintain the Norwalk Municipal Code online and print annual update	4,900
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	3,928

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1301	1020	SALARIES & WAGES	472,997	492,115	484,787	487,922
101-10-1301	1030	PART TIME WAGES	-	-	-	25,237
101-10-1301	1054	AUTO ALLOWANCE	-	313	-	-
101-10-1301	1049	BILINGUAL/CERTIFICATION PAY	2,664	4,570	3,900	5,200
101-10-1301	1060	PAID SICK LEAVE	10,707	8,296	9,799	10,300
101-10-1301	1065	ACCRUED PAID VACATION	17,224	18,483	19,242	14,800
101-10-1301	1074	EMPLOYEE AWARDS	-	450	-	-
101-10-1301	1078	MANAGEMENT BENEFIT 401A	6,316	6,603	6,246	6,246
101-10-1301	1080	MEDICARE	7,390	7,689	7,829	8,179
101-10-1301	1081	MGMT BENEFIT/MEDICAL	13,994	15,503	15,969	14,420
101-10-1301	1083	PERS - EMPLOYER PORTION	147,914	175,099	177,386	185,560
101-10-1301	1085	LIFE INSURANCE	1,314	1,323	1,880	1,892
101-10-1301	1088	L-T DISABILITY INSURANCE	4,726	4,946	4,896	4,928
101-10-1301	1090	MEDICAL INS - FT EMPLOYEES	60,226	66,231	67,600	67,115
101-10-1301	1091	DENTAL INS - FT EMPLOYEES	7,001	7,003	6,949	6,949
101-10-1301	1092	VISION INS - FT EMPLOYEES	1,118	1,119	1,105	1,105
101-10-1301	1095	MEDICAL INS - RETIREES	39,764	34,216	35,700	27,700
101-10-1301	1097	WORKER'S COMPENSATION	6,684	9,624	11,901	11,376
101-10-1301	1999	ALLOCATED PAYROLL	-	(11,866)	-	-
PERSONNEL EXPENDITURES:			801,840	843,938	855,189	878,929

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1301	2050	PUBLICATIONS	213	234	600	500
101-10-1301	2055	LEGAL ADVERTISING	6,620	4,854	5,000	4,000
101-10-1301	2080	CONTRACT SVC/NON-CLASS	32,736	33,792	43,150	7,100
101-10-1301	2089	COMP SYST MAINT & SUPPORT	-	-	-	53,000
101-10-1301	2110	CONFERENCES & MEETINGS	710	367	2,200	6,000
101-10-1301	2111	MEMBERSHIPS	691	495	805	1,000
101-10-1301	2130	OFFICE EQPT MTCE	1,261	583	2,300	700
101-10-1301	2140	OFFICE SUPPLIES	3,955	3,477	4,900	4,500
101-10-1301	2141	POSTAGE	5,869	1,052	2,000	2,000
101-10-1301	2142	POSTAGE FEE - CITY WIDE	1,874	1,911	3,500	2,000
101-10-1301	2150	RENTAL EXPENSE	3,198	1,085	1,100	1,100
101-10-1301	2151	EQUIPMENT LEASE	9,799	8,783	8,850	9,600
101-10-1301	2190	TELEPHONE & FAX	3,024	3,057	4,000	4,100
101-10-1301	2220	VEHICLE MTCE & SUPPLIES	2,048	3,868	3,090	4,400
101-10-1301	2225	VEHICLE MTCE - LEASED VEH	-	-	270	180
101-10-1301	2235	MUNICIPAL CODE MAINTENANCE	3,485	6,050	9,500	4,900
101-10-1301	2240	DUPLICATING SERVICE CHARGE	3,147	2,178	3,500	3,000
101-10-1301	2241	DUPLICATION & MAIL ROOM SUPPLIES	4,593	3,807	5,000	3,000
101-10-1301	2250	TRAINING EXPENSE	551	664	3,050	3,000
OPERATING EXPENDITURES:			83,773	76,258	102,815	114,080

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1301	3860	C/O-OFFICE EQUIPMENT	10,036	462	-	-
101-10-1301	3999	INTER-DEPT TXFR/DUPLICATION	(34,769)	(17,860)	(60,000)	(40,000)
CAPITAL OUTLAY EXPENDITURES:			(24,733)	(17,398)	(60,000)	(40,000)
GENERAL FUND - CITY CLERK TOTAL:			860,880	902,798	898,004	953,009
PASSPORT SERVICES:						
101-10-1303	2080	CONTRACT SVC/NON-CLASS	-	1,800	900	900
101-10-1303	2140	OFFICE SUPPLIES	-	-	500	500
101-10-1303	2141	POSTAGE	-	2,608	2,500	3,500
101-10-1303	2143	PASSPORT SUPPLIES	393	-	-	-
101-10-1303	2240	DUPLICATING/LAMINATION	-	33	-	50
GENERAL FUND - PASSPORT SERVICES TOTAL:			393	4,441	3,900	4,950
GENERAL FUND - CITY CLERK SERVICES TOTAL:			861,273	907,239	901,904	957,959

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-10-1301	3860	C/O-OFFICE EQUIPMENT	2,842	988	-	-
EQUIPMENT REPLACEMENT FUND - CITY CLERK TOTAL:			2,842	988	-	-
746-10-1301	2152	VEHICLE LEASE	-	-	4,910	3,928
VEHICLE REPLACEMENT FUND - CITY CLERK TOTAL:			-	-	4,910	3,928
CITY CLERK TOTAL (ALL FUNDS):			864,114	908,227	906,814	961,887

CITY CLERK - ELECTION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Election costs for November 2022 election	\$ 200,000
2141	Postage: Mailing of election information	10,000

ELECTIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1302	2055	LEGAL ADVERTISING	5,149	-	-	2,500
101-10-1302	2079	CONTRACT SVC / TRANSLATION	1,083	-	-	-
101-10-1302	2080	CONTRACT SVC/NON-CLASS	205,704	-	30,000	200,000
101-10-1302	2140	OFFICE SUPPLIES	114	-	-	400
101-10-1302	2141	POSTAGE	-	-	-	10,000
101-10-1302	2410	ELECTION EXPENSE	595	-	-	600
OPERATING EXPENDITURES:			212,644	-	30,000	213,500
GENERAL FUND - CITY CLERK / ELECTION TOTAL:			212,644	-	30,000	213,500

MANAGEMENT INFORMATION SYSTEMS

ACTIVITIES AND OBJECTIVES

Description of Activities

The City's MIS Team is responsible for managing the City's phone system and computer network, which consists of approximately 320 individual workstations connected through a complex network of servers and telecommunications systems. Additionally, there are: tablets (67); laptops (39); Surfaces (39); Smartboards (10), telephones (299), and cell phones (125).

Objectives

- Continue management of City's network to provide an environment for optimal productivity and security.
- Manage city-wide assets such as servers, switches, computers, printers, monitors, etc.
- Implement web based business applications, as requested by departments.
- Continue support and expansion of GIS System, as needed.
- Provide tablet support for staff.
- Manage & expand Wi-Fi network as necessary.
- Manage/increase bandwidth.
- Assist with external software installations and issues.
- Coordinate/provide assistance for department technology projects.
- Provide phone support for desk phones and cell phones; update phone system with new Calnet contract.

**MANAGEMENT INFORMATION SYSTEMS -
NETWORK CONTRACT SERVICES**
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services:	\$ 307,000
	<i>Computer system contract support</i>	<i>270,000</i>
	<i>GIS maintenance</i>	<i>6,000</i>
	<i>City-wide cabling needs</i>	<i>6,000</i>
	<i>Network Security Assessment</i>	<i>25,000</i>
2081	Contract Services/Special: Strategic Plan	100,000
2089	Computer System Maintenance & Support:	211,900
	<i>Licensing & support</i>	<i>111,900</i>
	<i>Mimecast - email security</i>	<i>62,000</i>
	<i>Back up system services</i>	<i>34,000</i>
	<i>Vulnerability assessment software</i>	<i>4,000</i>
2192	Internet, ISDN, DSL Service:	195,700
	<i>IDE bandwidth, circuit, router (citywide)</i>	<i>183,200</i>
	<i>DSL</i>	<i>5,000</i>
	<i>Tablet expense (Council, Public Safety, Public Services, Community Development)</i>	<i>7,500</i>
3860	Technology:	71,000
	<i>Switches (1) CH; (1) Transp/Public Svs (NTS - \$5,000)</i>	<i>65,000</i>
	<i>Wi-Fi access points (2), new (Sr Ctr)</i>	<i>4,000</i>
	<i>UPS phone system (CH)</i>	<i>2,000</i>

**MANAGEMENT INFORMATION SYSTEMS -
NETWORK CONTRACT SERVICES**
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
745-3860	Computer & Technology Replacement Fund: <i>Replace computers 40 desktops, 6 laptops, 30 tablets</i> <i>Wi-Fi access points (9), (NASC-4; SOC SVC-5)</i> <i>Replacement printers (15)</i> <i>Replacement monitors (23)</i> <i>UPS battery (2) CH and Pub Svcs</i> <i>Switches (No. 13915)</i> <i>Replacement - iMac</i>	177,600 81,040 17,620 8,000 4,790 3,000 58,600 4,550

M.I.S. - NETWORK CONTRACT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1205	1030	PART TIME WAGES	42,899	-	-	-
101-10-1205	1080	MEDICARE	622	-	-	-
PERSONNEL EXPENDITURES:			43,521	-	-	-
101-10-1205	2080	CONTRACT SVC/NON-CLASS	258,846	259,920	308,000	307,000
101-10-1205	2081	CONTRACT SVC/SPECIAL STUDY	-	-	-	100,000
101-10-1205	2089	COMP SYST MAINT & SUPPORT	151,259	129,397	194,290	211,900
101-10-1205	2132	COMPUTER SUPPLIES	2,141	480	7,500	5,000
101-10-1205	2140	OFFICE SUPPLIES	302	-	500	500
101-10-1205	2190	TELEPHONE & FAX	218	276	300	500
101-10-1205	2192	INTERNET, ISDN DSL SERVICE	158,425	153,782	161,000	195,700
OPERATING EXPENDITURES:			571,191	543,854	671,590	820,600
101-10-1205	3860	C/O-OFFICE EQUIPMENT	35,418	13,732	62,500	71,000
CAPITAL OUTLAY EXPENDITURES:			35,418	13,732	62,500	71,000
GENERAL FUND - M.I.S. NETWORK CONTRACT SERVICES TOTAL:			650,130	557,586	734,090	891,600

M.I.S. - NETWORK CONTRACT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-10-1205	3860	OFFICE EQUIP/ REPLACE COMPUTERS	39,035	95,214	194,420	177,600
COMPUTER REPLACEMNT FUND -						
M.I.S. NETWORK CONTRACT SERVICES			39,035	95,214	194,420	177,600
TOTAL:						
M.I.S. NETWORK CONTRACT SERVICES						
TOTAL (ALL FUNDS):			689,165	652,800	928,510	1,069,200

HUMAN RESOURCES

ACTIVITIES AND OBJECTIVES

Description of Activities

The Department of Human Resources and Risk Management strives to provide quality personnel services to internal and external customers, adhere to equitable and ethical personnel standards, and effectively manage risks to the City.

The Department provides centralized support to the City's management staff, employees, the public, and the City Council in the areas of labor and employee relations, recruitment and selection, employee benefits administration, employee training and development, health and safety as well as compensation, and classification. The Department also administers the City's Risk Management program including Worker's Compensation and General Liability programs.

Objectives

- Review and update the City's Personnel Rules and Regulations.
- Assess and implement necessary changes to the City's risk management program and related functions.
- Assess and implement necessary changes to Human Resources administrative policies and procedures.
- Effectively administer provisions of labor agreements between the City and its bargaining units.
- Build effective and positive employee/labor relations.
- Create a Succession Plan to assess training needs and workforce development.
- Working with the City's management team, develop strategies to help reduce frequency and severity of on-the-job injuries, work-hours lost, and exposure to financial loss by identifying risks, closely monitoring workers' compensation claims, and expanding the citywide safety program.
- Conduct Employee Engagement Surveys.

Budget Program: Human Resources, 1401

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Human Resources/Risk Manager	1.00	1.00	143,760	150,951	Office Assistant II	780	1,560	1	1	20,614	41,227
Principal Human Resources Analyst	1.00	1.00	99,504	99,504	Interns	-	2,700	-	3	-	49,229
Sr. Human Resources Analyst (a)	1.50	1.50	138,720	125,268							
Human Resources Technician	2.00	1.00	143,172	66,503							
(a) 50% Transit Administration											
TOTAL	5.50	4.50	525,156	442,226	TOTAL	780	4,260	1	4	20,614	90,456

HUMAN RESOURCES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 37,000
	<i>Employee Assistance Program</i>	15,000
	<i>Recruitment testing services</i>	3,000
	<i>Reasonable accommodation assessments</i>	2,000
	<i>Cal OSHA compliance</i>	5,000
	<i>Ergonomic evaluations</i>	2,000
	<i>City Manager contract evaluation</i>	10,000
2086	Contract Services - Legal:	75,000
	Employment and labor attorney services	
2089	Computer System Maintenance & Support:	39,000
	<i>NEOGOV - Performance Evaluation Module</i>	16,000
	<i>NEOGOV - Applicant tracking system</i>	23,000
2111	Memberships:	5,500
	<i>Labor Consortium</i>	5,000
	<i>Municipal Management Association of Southern California</i>	500
2230	Programs & Activities:	50,000
	<i>Employee service awards</i>	18,000
	<i>Employee recognition activities</i>	25,000
	<i>Employee Halloween Luncheon</i>	4,000
	<i>Retirement presentations</i>	2,500
	<i>Safety Committee events</i>	500

HUMAN RESOURCES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2450	Liability, Fire & Other Insurance: General liability insurance (including retrospective balance adjustments), all-risk property insurance, and fidelity bond	865,100
2452	Employment Screenings: <i>Pre-employment physical examinations</i> <i>Department of Justice background screenings</i>	10,000 5,000 5,000
3860	Capital Outlay - Office Equipment : (4) Surface computers for interview panel	4,800

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1401	1020	SALARIES & WAGES	295,321	391,520	525,156	442,226
101-10-1401	1030	PART TIME WAGES	52,185	23,650	20,614	90,456
101-10-1401	1040	OVERTIME SALARY & WAGES	360	-	-	-
101-10-1401	1049	BILINGUAL/CERTIFICATION PAY	3,214	2,911	2,600	2,925
101-10-1401	1052	AUTO ALLOWANCE	2,000	4,800	4,800	4,800
101-10-1401	1054	CELLPHONE ALLOWANCE	-	267	-	-
101-10-1401	1060	PAID SICK LEAVE	-	550	1,303	1,900
101-10-1401	1065	ACCRUED PAID VACATION	16,357	6,473	9,903	9,600
101-10-1401	1075	SEVERANCE PAY	62,690	280	-	-
101-10-1401	1074	EMPLOYEE AWARDS	-	1,000	5,000	5,000
101-10-1401	1078	MANAGEMENT BENEFIT 401A	1,760	5,121	5,751	6,039
101-10-1401	1080	MEDICARE	5,770	5,666	7,489	7,250
101-10-1401	1081	MGMT BENEFIT/MEDICAL	3,262	4,909	5,942	3,501
101-10-1401	1083	PERS - EMPLOYER PORTION	92,644	140,610	192,158	168,182
101-10-1401	1083D	PERS - PENSION DEPOSIT	-	-	1,000,000	1,000,000
101-10-1401	1085	LIFE INSURANCE	1,153	1,046	1,119	1,342
101-10-1401	1088	L-T DISABILITY INSURANCE	2,336	3,340	5,304	4,467
101-10-1401	1090	MEDICAL INS - FT EMPLOYEES	57,322	66,428	68,167	63,127
101-10-1401	1090M	MEDICAL INS - MANAGEMENT	-	13,918	21,735	23,356
101-10-1401	1091	DENTAL INS - FT EMPLOYEES	3,315	4,701	7,008	5,256
101-10-1401	1092	VISION INS - FT EMPLOYEES	871	875	1,124	896

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1401	1095	MEDICAL INS - RETIREES	59,568	71,796	77,100	65,500
101-10-1401	1096	UNEMPLOYMENT INSURANCE	1,125	2,088	-	-
101-10-1401	1097	WORKER'S COMPENSATION	5,568	5,652	12,448	8,211
101-10-1401	1099	RETIREE-RPLMT BENEFIT PLN	19,958	23,009	13,000	13,000
101-10-1401	1999	ALLOCATED PAYROLL	-	(7,024)	-	-
PERSONNEL EXPENDITURES:			686,781	773,586	1,987,721	1,927,034

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1401	2050	PUBLICATIONS	1,001	1,001	1,000	1,000
101-10-1401	2056	CLASSIFIED ADVERTISING	3,707	373	6,500	6,500
101-10-1401	2080	CONTRACT SVC/NON-CLASS	59,722	82,375	124,450	37,000
101-10-1401	2086	CONTRACT SVC - LEGAL	-	-	-	75,000
101-10-1401	2089	COMP SYST MAINT & SUPPORT	-	-	10,200	39,000
101-10-1401	2081	CONTRACT SVC/SPECIAL STUDY	41,219	-	-	-
101-10-1401	2110	CONFERENCES & MEETINGS	213	1,609	3,000	3,000
101-10-1401	2111	MEMBERSHIPS	675	150	500	5,500
101-10-1401	2130	OFFICE EQPT MTCE	734	2,786	2,000	2,000
101-10-1401	2140	OFFICE SUPPLIES	5,925	3,113	3,200	3,200
101-10-1401	2141	POSTAGE	911	694	3,000	3,000
101-10-1401	2161	ADMINISTRATIVE COSTS	-	927	-	-
101-10-1401	2190	TELEPHONE & FAX	2,944	3,243	3,900	4,000
101-10-1401	2220	VEHICLE MTCE & SUPPLIES	1,689	2,742	1,740	1,300
101-10-1401	2230	PROGRAMS & ACTIVITIES	34,173	22,654	36,000	50,000
101-10-1401	2240	DUPLICATING SERVICE CHG	1,176	345	2,400	2,400
101-10-1401	2250	TRAINING EXPENSE	11,355	4,864	15,000	15,000
101-10-1401	2251	TUITION - GENERAL UNIT	10,203	7,500	10,000	13,000

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1401	2251M	TUITION- MANGEMENT	-	-	-	12,000
101-10-1401	2252	INTERVIEW EXPENSE	2,961	1,584	5,000	10,000
101-10-1401	2450	LIAB, FIRE & OTHERS INS.	898,925	1,180,533	1,068,600	865,100
101-10-1401	2452	EMPLOYMENT SCREENING	6,289	3,312	7,500	10,000
101-10-1401	2455	PHYSICAL EXAMS	4,559	7,778	3,500	3,500
OPERATING EXPENDITURES:			1,088,381	1,327,584	1,307,490	1,161,500
101-10-1401	3860	C/O-OFFICE EQUIPMENT	10,764	702	-	4,800
101-10-1401	3870	C/O-FURNITURE & FIXTURE	-	-	6,000	-
CAPITAL OUTLAY EXPENDITURES:			10,764	702	6,000	4,800

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
ELEVATE NORWALK						
101-10-1403	2170	SPECIAL MAT'LS-SUPPLIES	-	-	-	5,000
101-10-1403	2230	PROGRAMS & ACTIVITIES	-	-	-	10,000
101-10-1403	2250	TRAINING EXPENSE	-	-	78,750	78,750
OPERATING EXPENDITURES:			-	-	78,750	93,750
GENERAL FUND - HUMAN RESOURCES TOTAL:			1,785,927	2,101,871	3,379,961	3,187,084
HUMAN RESOURCES TOTAL (ALL FUNDS):			1,785,927	2,101,871	3,379,961	3,187,084
101-10-1401	1098	OPEB-FUTURE RETIREES -FT	984,600	984,600	2,200,000	1,500,000
OPEB IRREVOCABLE TRUST FUND - HUMAN RESOURCES TOTAL:			984,600	984,600	2,200,000	1,500,000

EMPLOYEE BENEFITS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
735-10-1402	2421	LIFE INSURANCE	44,617	44,859	63,723	62,100
735-10-1402	2422	DISABILITY INSURANCE	140,420	141,830	211,925	220,214
735-10-1402	2424	UNEMPLOYMENT INSURANCE	176,703	115,554	120,000	70,000
735-10-1402	2425	VISION INSURANCE- PT	4,343	7,144	8,618	8,618
735-10-1402	2426	VISION INSURANCE	36,933	36,235	42,927	43,687
735-10-1402	2427	MEDICARE COVERAGE	343,678	333,675	402,992	428,308
735-10-1402	2428	COUNCIL'S CONTRIBUTIONS	68,084	68,562	41,066	54,988
735-10-1402	2430	WORKER'S COMPENSATION	1,095,681	1,350,278	1,779,900	1,769,100
735-10-1402	2431	MEDICAL INSURANCE - FT	2,712,092	2,845,751	3,707,683	4,006,857
735-10-1402	2432	MEDICAL INSURANCE - PT	140,746	172,525	201,000	201,000
735-10-1402	2433	MEDICAL INSURANCE - RETIREES	1,683,567	1,804,205	1,989,400	2,041,700
735-10-1402	2434	DENTAL INSURANCE - FT	227,332	221,826	292,032	297,870
735-10-1402	2435	DENTAL INSURANCE - PT	44,828	52,961	72,369	72,720
735-10-1402	2436	MEDICAL INS - OPEB	1,610,600	1,610,600	1,826,000	2,538,196
735-10-1402	2440	RETIREMENT CONTRIBUTION	5,448,153	6,157,917	7,678,270	8,292,157
735-10-1402	2444	401A CONTRIBUTIONS	99,761	107,097	189,410	210,822
EMPLOYEE BENEFIT FUND TOTAL:			13,877,537	15,071,018	18,627,315	20,318,337
135-10-1402	2161	PARS- PENSION ADMIN COSTS	14,060	19,191	3,000	20,500
935-10-1402	2161	PARS - OPEB ADMIN COSTS	43,618	60,876	8,500	62,000
OTHER POST EMPLOYMENT BENEFITS FUND TOTAL:			57,677	80,067	11,500	82,500

FINANCE

ACTIVITIES AND OBJECTIVES

Description of Activities

The purpose of Finance is to protect the City's financial assets, ensure the annual budget is properly implemented, and all the transactions are accurately recorded and reported. Finance is responsible for implementing effective financial planning, reporting and accounting, treasury management, debt administration, payroll, financial reporting, and purchasing functions. The department also administers utility billing, business, and animal licensing. The department serves the public, and provides support to all City departments to achieve their objectives and ensure the City's long-term financial health.

Objectives

- Assure completion and adoption of balanced City budget by June 30
- Prepare Annual Comprehensive Financial Report (ACFR) in compliance with audit standards
- Prepare and publish quarterly financial reports
- Continue implementing goals and objectives:
 - *Long-term financial forecasting*
 - *Assessment and implementation of technology for efficiency in processes*
 - *Customer service and professional growth training*
- Evaluate strategies to manage the rising pension costs and possible funding options of the unfunded pension liabilities
- Evaluate and update fiscal policies and procedures
- Full canvass of animal licenses
- Fee Study and Cost Allocation Study

Budget Program: Finance, 1501

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Finance/City Treasurer (a)	0.59	0.59	96,975	96,975	Account Clerk II	1,820	1,820	1	1	50,004	50,004
Controller/Deputy Treasurer (b)	0.57	0.57	78,284	78,284							
Senior Accountant (c)	1.74	1.74	149,402	147,915							
Payroll Specialist	0.96	0.00	75,410	-							
Financial Analyst (d)	1.00	1.96	71,400	134,349							
Account Clerk III (e)	1.85	2.17	123,522	142,903							
Account Clerk II (f)	4.25	3.93	251,248	238,356							
(a) 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1											
(b) 10% Water; 10% CDBG; 10% SA-RDA, 8% Prop C Admin, 5% Sewer											
(c) 10% Water; 6% Prop C Admin, 5% Childcare - CDE, 5% Childcare - Stage 1											
(d) 3% Prop C Admin, 1% Childcare											
(e) 145% Water, 20% Sewer, 8% Prop C Admin, 4% SR Grant, 3% Childcare, 3% Childcare - Stage 1											
(f) 4% Prop C Admin, 3% Childcare - CDE											
TOTAL	10.96	10.96	846,241	838,782	TOTAL	1,820	1,820	1	1	50,004	50,004

FINANCE
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2050	Publications: Subscriptions to the California Municipal Statistics, ACFR filing fee, State Controller's Audit Confirmation fee, The Kiplinger Letter, and financial guideline updates	\$ 2,000
2080	Contract Services - Non-Classified:	128,500
	<i>Cash carrier</i>	<i>8,400</i>
	<i>Property tax and sales tax related estimates & reports</i>	<i>57,000</i>
	<i>Utility user and franchise tax compliance audits & reports</i>	<i>27,000</i>
	<i>Cost recovery of State Mandates</i>	<i>13,000</i>
	<i>Pension Obligations Actuarial Study - GASB 68</i>	<i>2,800</i>
	<i>Post employment benefits - GASB 75 & GASB 68</i>	<i>20,300</i>
2081	Contract Services - Special Studv: Fee Study and Cost Allocation Plan - Carry Over	75,000
2084	Contract Services - Animal Control: Animal Control (annual services, full canvass); expenses relating to animal licensing	635,700
2089	Computer System Maintenance & Support: Financial accounting, billing, and reporting systems maintenance	172,400
2110	Conferences & Meetings: California Society of Municipal Finance Officers (CSMFO), California Revenue Business Tax Association (CMRTA), California Association of Public Purchasing Officers (CAPPO), JPIA annual conference, and local meetings	10,300

FINANCE
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2111	Memberships: <i>Government Finance Officers Association</i> <i>California Society of Municipal Finance Officers</i> <i>California Municipal Revenue Tax Association</i> <i>California Association of Public Purchasing Officials</i> COSTCO	1,600 900 400 100 100 100
2400	Audit Fees: Audit contract with independent accountants for City audit requirements	60,000
2609	Los Angeles County Administrative Cost: Property tax administrative cost	4,400
3860	Capital Outlay - Office Equipment: New Computer for Sr. Management Analyst	2,000
3870	Capital Outlay - Furniture & Fixture: <i>Replacement office chairs (12)</i> <i>New workstation (1)</i>	13,000 8,000 5,000
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	6,139

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1501	1020	SALARIES & WAGES	736,772	723,722	846,241	838,782
101-10-1501	1030	PART TIME WAGES	52,546	37,272	50,004	50,004
101-10-1501	1045	COMP TIME PAY	-	25	-	-
101-10-1501	1048	MEDICAL OPT-OUT-GEN. UNIT	17,154	23,056	26,640	21,168
101-10-1501	1049	BILINGUAL/CERTIFICATION PAY	3,397	3,488	3,413	3,205
101-10-1501	1052	AUTO ALLOWANCE	3,218	2,891	3,222	3,222
101-10-1501	1054	CELLPHONE ALLOWANCE	-	1,164	-	-
101-10-1501	1060	PAID SICK LEAVE	9,102	8,101	7,973	7,300
101-10-1501	1065	ACCRUED PAID VACATION	14,004	21,086	34,853	14,300
101-10-1501	1070	PAID SICK LEAVE ON TERMIN	-	329	-	-
101-10-1501	1075	SEVERANCE PAY	-	9,728	-	-
101-10-1501	1074	EMPLOYEE AWARDS	480	-	-	-
101-10-1501	1078	MANAGEMENT BENEFIT 401A	5,963	5,549	5,445	5,445
101-10-1501	1080	MEDICARE	12,244	12,136	14,389	13,859
101-10-1501	1081	MGMT BENEFIT/MEDICAL	13,588	13,257	14,568	12,308
101-10-1501	1083	PERS - EMPLOYER PORTION	230,176	260,790	309,647	318,995
101-10-1501	1085	LIFE INSURANCE	2,010	1,841	2,516	2,918
101-10-1501	1088	L-T DISABILITY INSURANCE	6,451	6,132	8,547	8,472
101-10-1501	1090	MEDICAL INS - FT EMPLOYEES	81,327	81,652	100,855	124,893
101-10-1501	1090M	MEDICAL INS - MANAGEMENT	-	6,523	9,865	10,600
101-10-1501	1091	DENTAL INS - FT EMPLOYEES	7,123	6,801	8,478	9,365
101-10-1501	1092	VISION INS - FT EMPLOYEES	1,434	1,353	1,349	1,465

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1501	1093	MEDICAL INS - PT EMPLOYEES	134	2,732	4,020	-
101-10-1501	1094	DENTAL INS - PT EMPLOYEES	486	1,070	1,318	502
101-10-1501	1095	MEDICAL INS - RETIREES	94,466	92,858	96,900	115,000
101-10-1501	1096	UNEMPLOYMENT INSURANCE	653	(653)	5,000	5,000
101-10-1501	1097	WORKER'S COMPENSATION	9,984	13,464	18,138	17,003
101-10-1501	1999	ALLOCTED PAYROLL	(2,464)	(29,199)	-	-
PERSONNEL EXPENDITURES:			1,300,248	1,307,167	1,573,381	1,583,806

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1501	2050	PUBLICATIONS	1,611	1,505	1,800	2,000
101-10-1501	2080	CONTRACT SVC/NON-CLASS	99,253	112,535	112,500	128,500
101-10-1501	2081	CONTRACT SVC/SPECIAL STUDIES	-	-	75,000	75,000
101-10-1501	2084	CONTRACT SVC/ANIMAL CONTROL	530,216	502,938	608,700	635,700
101-10-1501	2089	FINANCIAL SYST MAINT & SUPPORT	127,160	132,680	155,350	172,400
101-10-1501	2110	CONFERENCES & MEETINGS	5,240	3,121	4,000	10,300
101-10-1501	2111	MEMBERSHIPS	1,879	1,300	1,550	1,600
101-10-1501	2113	MILEAGE REIMBURSEMENT	17	-	100	500
101-10-1501	2130	OFFICE EQPT MTCE	1,066	694	800	800
101-10-1501	2140	OFFICE SUPPLIES	16,436	14,540	18,000	20,000
101-10-1501	2141	POSTAGE	7,953	7,728	8,000	8,000
101-10-1501	2225	VEHICLE MTCE - LEASED VEH	-	-	-	180
101-10-1501	2190	TELEPHONE & FAX	5,485	5,612	10,000	8,000
101-10-1501	2220	VEHICLE MTCE & SUPPLIES	1,984	7,825	2,210	2,000
101-10-1501	2240	DUPLICATING SERVICE CHG	1,188	844	1,000	1,000
101-10-1501	2250	TRAINING EXPENSE	860	1,118	7,000	7,000
101-10-1501	2988	WAREHOUSE INVENTORY ADJ	-	744	-	-
101-10-1501	2400	AUDIT FEES	45,886	49,878	51,320	60,000
101-10-1501	2490	BANK SERVICE CHARGES	21,169	21,106	27,000	27,000
101-10-1501	2609	LA CO ADMIN COST/PROP TAX	3,453	3,331	8,800	4,400
OPERATING EXPENDITURES:			870,857	867,499	1,093,130	1,164,380

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-10-1501	3860	C/O-OFFICE EQUIPMENT	14,610	572	-	2,000
101-10-1501	3870	C/O-FURNITURE & FIXTURE	-	-	-	13,000
CAPITAL OUTLAY EXPENDITURES:			14,610	572	-	15,000
GENERAL FUND - FINANCE TOTAL:			2,185,715	2,175,238	2,666,511	2,763,186

Budget Program: Prop C - Administration, 1527

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Finance/City Treasurer (a)	0.05	0.05	8,219	8,219							
Controller/Deputy Treasurer (b)	0.08	0.08	10,988	10,988							
Senior Accountant (c)	0.06	0.06	5,182	5,238							
Financial Analyst (d)	0.00	0.03	-	1,968							
Payroll Specialist (d)	0.03	0.00	2,357	-							
Account Clerk III (e)	0.05	0.08	3,339	5,156							
Account Clerk II (f)	0.07	0.04	4,213	2,356							
(a) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 1% Childcare, 1% Childcare - Stage 1											
(b) 57% Finance, 10% Water; 10% CDBG; 10% SA-RDA, 5% Sewer											
(c) 174% Finance, 10% Water; 5% Childcare - CDE, 5% Childcare - Stage 1											
(d) 96% Finance, 1% Childcare											
(e) 217% Finance, 145% Water, 20% Sewer, 4% SR Grant, 3% Childcare - CDE, 3% Childcare - Stage 1											
(f) 393% Finance, 3% Childcare - CDE											
TOTAL	0.34	0.34	34,298	33,925	TOTAL	-	-	-	-	-	-

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
PROP C ADMINISTRATIVE COST:						
227-10-1527	1020	SALARIES & WAGES	28,215	35,518	34,298	33,925
227-10-1527	1048	MEDICAL OPT-OUT-GEN. UNIT	130	456	216	216
227-10-1527	1049	BILINGUAL/CERTIFICATION PAY	17	15	46	26
227-10-1527	1052	AUTO ALLOWANCE	205	253	132	132
227-10-1527	1054	CELLPHONE ALLOWANCE	-	29	-	-
227-10-1527	1060	PAID SICK LEAVE	470	411	453	500
227-10-1527	1065	ACCRUED PAID VACATION	526	1,177	-	800
227-10-1527	1078	MANAGEMENT BENEFIT 401A	466	594	549	549
227-10-1527	1080	MEDICARE	446	573	508	515
227-10-1527	1081	MGMT BENEFIT/MEDICAL	1,268	1,828	1,768	1,525
227-10-1527	1083	PERS - EMPLOYER PORTION	8,760	11,915	12,554	12,905
227-10-1527	1085	LIFE INSURANCE	81	109	128	129
227-10-1527	1088	LONG-TERM DISABILITY INSURANCE	237	316	347	343
227-10-1527	1090	MEDICAL INS - FT EMPLOYEES	2,301	2,298	2,970	3,277
227-10-1527	1090M	MEDICAL INS - MANAGEMENT	-	467	836	899
227-10-1527	1091	DENTAL INS - FT EMPLOYEES	267	318	366	366
227-10-1527	1092	VISION INS - FT EMPLOYEES	60	73	79	79
227-10-1527	1097	WORKER'S COMPENSATION	420	516	602	555
227-10-1527	2450	GENERAL LIABILITY INSURANCE	-	-	486	-
PROP C FUND SUBTOTAL:			43,868	56,865	56,338	56,742

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-10-1501	3860	C/O-OFFICE EQUIPMENT	2,989	2,348	-	-
COMPUTER REPLACEMENT FUND - FINANCE TOTAL:			2,989	2,348	-	-
746-10-1501	2152	VEHICLE LEASE	-	-	-	6,139
VEHICLE REPLACEMENT FUND- FINANCE TOTAL:			-	-	-	6,139
FINANCE TOTAL (ALL FUNDS):			2,232,573	2,234,451	2,722,849	2,826,066

CITY - DEBT SERVICE FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
320-95-1515	2161	ADMINISTRATIVE COST	1,295	1,795	2,800	2,800
320-95-1515	2491	INTEREST EXPENSE	153,331	135,331	124,288	111,819
320-95-1515	2492	PRINCIPAL EXPENSE	450,000	465,000	475,000	490,000
13A LEASE REVENUE BONDS			604,626	602,126	602,088	604,619
320-95-1516	2161	ADMINISTRATIVE COST	1,610	1,795	2,800	2,800
320-95-1516	2491	INTEREST EXPENSE	199,750	173,750	146,750	111,500
320-95-1516	2492	PRINCIPAL EXPENSE	650,000	675,000	705,000	740,000
13B LEASE REVENUE BONDS			851,360	850,545	854,550	854,300
320-95-1519	2491	INTEREST EXPENSE	192,812	183,774	173,187	162,103
320-95-1519	2492	PRINCIPAL EXPENSE	216,127	226,242	236,830	247,913
CITY OWNED STREET LIGHTS - LOAN			408,939	411,016	410,017	410,016

CITY - DEBT SERVICE FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
320-95-1520	2602	BOND DISCOUNT	73,938	-	-	-
320-95-1520	2603	ISSUANCE COST	131,882	-	-	-
320-95-1520	2161	ADMINISTRATIVE COST	500	2,890	1,800	1,800
320-95-1520	2491	INTEREST EXPENSE	413,666	466,750	441,500	415,000
320-95-1520	2492	PRINCIPAL EXPENSE	560,000	505,000	530,000	555,000
320-90-9441	3990	TRANSFER TO CAPITAL FUND	12,288,226	-	-	-
19A MEASURE M BONDS			13,468,213	974,640	973,300	971,800
320-95-1521	2602	BOND DISCOUNT	62,674	-	-	-
320-95-1521	2603	ISSUANCE COST	118,162	-	-	-
320-95-1521	2161	ADMINISTRATIVE COST	500	2,750	1,800	1,800
320-95-1521	2491	INTEREST EXPENSE	366,718	413,850	391,350	367,850
320-95-1521	2492	PRINCIPAL EXPENSE	495,000	450,000	470,000	495,000
320-90-9440	3990	TRANSFER TO CAPITAL FUND	10,896,370	-	-	-
19B MEASURE R BONDS			11,939,425	866,600	863,150	864,650
CITY - DEBT SERVICE FUND TOTAL:			27,272,563	3,704,928	3,703,105	3,705,385

PUBLIC SAFETY

ACTIVITIES AND OBJECTIVES

Description of Activities

The Department of Public Safety administers law enforcement services provided by the Los Angeles County Sheriff's Department in addition to serving as the City's liaison. The Department provides a variety of supplemental services to enhance the safety and welfare of the community through routine and special preventive patrol services, parking enforcement, emergency preparedness, Community Safety Partnership programs, park and school safety programs, youth and family intervention, and other services as needed in order to address various quality of life issues. The Department will maintain collaborative partnerships and networking links between the City, law enforcement, probation, parole, courts, the District Attorney's office, and local school districts. The Public Safety Department focuses its efforts on enhancing, educating, and responding to the community.

Objectives

The Department of Public Safety is committed to administering the vision and strategies outlined in the Norwalk Community Policing model and will demonstrate its commitment by developing and implementing a highly visible community oriented policing program for the current budget year.

In order to reach the aforementioned goal, the following objectives will be achieved:

- Apply innovative law enforcement and public safety services.
- Provide emergency preparedness information to residents in order to promote self-sufficiency in the event of disaster.
- Utilize technology and social media to ensure community is up to date with current events and public safety alerts.
- Develop stronger interdepartmental collaboration in order to bring city services together.
- Promote park safety and work in partnership with park staff in order to provide activities for the residents of the City of Norwalk.
- Address public safety concerns through a collaborative relationship between Public Safety, law enforcement, and residents.
- Continue communications and coordination with law enforcement agencies resulting in enhanced delivery of public safety services to the citizens of Norwalk.
- Continue providing a safe community environment in order to maintain a high quality of life.
- Continue maintaining cooperation and support from the community to collectively address public safety concerns.

PUBLIC SAFETY

ACTIVITIES AND OBJECTIVES

- Continue effective networking efforts with school districts and other social service agencies in working with youth and their families to prevent substance abuse, street gang involvement, and increase school attendance.
- Continue developing successful partnerships and networking in the areas of crime prevention and reduction.
- Continue involvement in all design review processes to ensure a safe physical environment in all real developments in the City of Norwalk.

Budget Program: Public Safety, 2101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Safety	1.00	1.00	164,364	164,367	Public Safety Officer II	3,328	3,328	2	2	112,101	111,813
Public Safety Manager	1.00	1.00	108,720	108,720	Public Safety Officer I (a)(b)(c)(d)	43,781	53,118	27	32	1,116,589	1,354,509
Management Analyst	2.00	2.00	143,992	157,450	Public Safety Dispatcher	9,984	-	7	0	224,909	-
Public Safety Officer III (a)	2.50	2.50	204,930	204,930							
Public Safety Officer II	3.00	4.00	199,692	278,480							
Public Safety Technician	1.00	1.00	73,404	73,404							
Office Assistant III	1.00	0.00	66,287	-							
Office Assistant II	1.00	1.00	56,580	56,580							
(a) 50% Emergency Preparedness					(a) Field Officers: 34,008 hours and 21 positions						
					(b) Community Policing: 6,916 hours and 4 positions						
					(c) Community Safety Partnership (Community Response Team): 3,328 hours and 2 positions						
					(d) Dispatch: 8,866 hours and 5 positions						
TOTAL	12.50	12.50	1,017,969	1,043,931	TOTAL	57,093	56,446	36	34	1,453,599	1,466,322

PUBLIC SAFETY
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2059	City Prosecutor: Legal counsel to prosecute cases for misdemeanor citations issued by Public Safety Officers- pilot project	\$ 45,000
2080	Contract Services - Miscellaneous: <i>Parking citation processing</i> <i>Administrative citation processing</i>	155,400 153,000 2,400
2090	Equipment Maintenance & Supplies: Radio equipment maintenance and repair services	3,000
2170	Special Materials & Supplies: Miscellaneous supplies for vehicles, parking citations, notices of violation, rental equipment, radio equipment repairs, and other enforcement related supplies. Replacement of expired ballistic vests for Officers.	21,000
2230	Programs & Activities: Departmental program expenses - Neighborhood and Business Watch, Coffee with a Cop, School programs, S.H.A.P.E. program, Community Service, youth events, and programs.	30,000
2401	Special Fees - Parking Citations Surcharges: Los Angeles Superior Court - State mandated parking citation surcharge fees of \$12.50 per citation paid	200,000

PUBLIC SAFETY
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
3860	Capital Outlay - Office Equipment: Dispatch workstations (2)	4,000
3880	Capital Outlay - Miscellaneous Other: Mobile surveillance cameras (10), new (City-wide) - carry over	20,000
222-3880	Capital Outlay-Miscellaneous Other:	36,400
	<i>MDC units for new Public Safety vehicles and associated ongoing service and support, (4) new - carry over</i>	31,200
	<i>LASD vehicle and handheld radios for (4) new vehicles, new - carry over</i>	5,200
224-2104-3880	Capital Outlay-Miscellaneous Other: MDC unit lease for Public Safety vehicles and associated ongoing service and support - FY 20 JAG (carry-over)	26,936
224-2108-3880	Capital Outlay-Miscellaneous Other: Remaining replacement of 60 LASD vehicle and handheld radios used by Public Safety office (no asset no.) (87.5% GF, 12.5% JAG) - FY21 JAG (carry-over)	7,024

PUBLIC SAFETY
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
746-2152	Vehicle Lease: Annual lease payment for (19) vehicles	103,690
746-3820	Capital Outlay - Automotive: Public Safety replacement vehicles - aftermarket equipment	20,000
	<i>Aftermarket equipment for unit replacing no. 4567 (asset no. 13565)</i>	<i>7,500</i>
	<i>Aftermarket equipment for unit replacing no. 4568 (asset no. 13564)</i>	<i>7,500</i>
	<i>Aftermarket equipment for (2) new parking enforcement vehicles</i>	<i>5,000</i>

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2101	1020	REG SALARIES & WAGES	633,047	701,569	1,017,969	1,043,931
101-20-2101	1030	PART TIME WAGES	1,216,870	924,962	1,453,599	1,466,322
101-20-2101	1040	OVERTIME SALARY & WAGES	49,265	23,329	20,000	20,000
101-20-2101	1048	MEDICAL OPT-OUT GEN. UNIT	300	5,201	7,200	7,200
101-20-2101	1049	BILINGUAL/CERTIFICATION PAY	15,893	16,999	15,925	17,875
101-20-2101	1052	AUTO ALLOWANCE	3,200	3,600	5,280	5,280
101-20-2101	1054	CELLPHONE ALLOWANCE	-	1,589	-	-
101-20-2101	1065	ACCRUED PAID VACATION	6,415	32,043	53,539	36,500
101-20-2101	1074	EMPLOYEE AWARDS	-	650	-	-
101-20-2101	1078	MANAGEMENT BENEFIT 401A	4,634	5,410	8,450	8,750
101-20-2101	1080	MEDICARE	27,448	24,355	37,559	35,623
101-20-2101	1081	MGMT BENEFIT/MEDICAL	4,269	7,958	8,450	15,179
101-20-2101	1083	PERS - EMPLOYER PORTION	198,187	251,079	376,470	397,012
101-20-2101	1084	UNIFORM ALLOWANCE	21,266	9,115	12,000	25,000
101-20-2101	1085	LIFE INSURANCE	849	1,513	2,803	2,869
101-20-2101	1088	LONG-TERM DISABILITY INSURANCE	5,029	5,695	10,279	10,543
101-20-2101	1090	MEDICAL INS - FT EMPLOYEES	103,258	105,618	112,800	167,744
101-20-2101	1090M	MEDICAL INS - MANAGEMENT	-	9,367	50,339	30,358
101-20-2101	1091	DENTAL INS - FT EMPLOYEES	9,741	9,185	13,431	14,599
101-20-2101	1092	VISION INS - FT EMPLOYEES	2,411	3,805	2,172	2,324
101-20-2101	1093	MEDICAL INS - PT EMPLOYEES	34,030	44,036	54,270	72,360
101-20-2101	1094	DENTAL INS - PT EMPLOYEES	11,681	16,202	25,050	25,050

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2101	1095	MEDICAL INS - RETIREES	98,354	108,653	113,900	115,500
101-20-2101	1096	UNEMPLOYMENT INSURANCE	13,131	5,352	30,000	30,000
101-20-2101	1097	WORKER'S COMPENSATION	47,424	67,812	90,618	91,566
101-20-2101	1100	ACA AFFORDABILITY STIPEND	60	-	-	-
101-20-2101	1999	ALLOCATED PAYROLL	(49,056)	(53,008)	-	-
PERSONNEL EXPENDITURES:			2,457,706	2,332,090	3,522,103	3,641,585

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2101	2059	CITY PROSECUTOR	-	-	45,000	45,000
101-20-2101	2065	CONTRA SERV-SHERIFF DEPT	-	8,204	-	-
101-20-2101	2080	CONTRACT SVC/NON-CLASS	145,073	129,521	155,400	155,400
101-20-2101	2081	CONTRACT SVC/SPECIAL STUDY	-	46,533	10,000	-
101-20-2101	2090	EQUIP MTCE SUPPLIES	692	4,966	3,000	3,000
101-20-2101	2110	CONFERENCES & MEETINGS	465	339	2,300	2,300
101-20-2101	2111	MEMBERSHIPS	415	617	500	500
101-20-2101	2130	OFFICE EQPT MTCE	1,104	702	1,200	1,200
101-20-2101	2140	OFFICE SUPPLIES	11,871	6,702	7,000	7,000
101-20-2101	2141	POSTAGE	5,909	4,354	6,000	4,000
101-20-2101	2160	SPECIAL FEES - SERVICES	292	54,130	-	-
101-20-2101	2170	SPECIAL MAT'LS - SUPPLIES	18,151	16,002	22,500	21,000
101-20-2101	2190	TELEPHONE & FAX	14,898	18,738	14,600	14,600
101-20-2101	2220	VEHICLE MTCE & SUPPLIES	183,604	178,080	192,570	228,205
101-20-2101	2225	VEHICLE MTCE - LEASED VEH	308	948	5,608	4,648
101-20-2101	2230	PROGRAMS & ACTIVITIES	36,014	18,516	30,000	30,000
101-20-2101	2240	DUPLICATING SERVICE CHG	3,948	1,661	2,000	2,000
101-20-2101	2250	TRAINING EXPENSE	3,758	2,486	5,700	5,700
101-20-2101	2401	SPECIAL FEES - PARKING CITATIONS SURCHARGES	138,872	(234,962)	200,000	200,000
OPERATING EXPENDITURES:			565,374	257,537	703,378	724,553

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2101	3820	C/O-AUTOMOTIVE EQUIPMENT	-	-	90,000	-
101-20-2101	3860	C/O-OFFICE EQUIPMENT	12,719	750	85,000	4,000
101-20-2101	3870	C/O-FURNITURE & FIXTURES	-	-	50,000	-
101-20-2101	3880	C/O- MISCELLANOUS OTHER	-	32,223	195,000	20,000
CAPITAL OUTLAY EXPENDITURES:			12,719	32,973	420,000	24,000
PUBLIC SAFETY ADMINISTRATION TOTAL:			3,035,799	2,622,599	4,645,481	4,390,138
 <u>VOLUNTEER SERVICES:</u>						
101-20-2106	1084	UNIFORM ALLOWANCE	2,060	61	5,000	5,000
101-20-2106	2170	SPECIAL MAT'LS-SUPPLIES	4,586	66	8,000	8,000
101-20-2106	2230	PROGRAMS & ACTIVITIES	3,629	375	5,000	5,000
VOLUNTEER SERVICES TOTAL:			10,275	503	18,000	18,000
GENERAL FUND - PUBLIC SAFETY TOTAL:			3,046,074	2,623,102	4,663,481	4,408,138

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-20-2101	2152	VEHICLE LEASE	2,987	13,240	135,357	103,690
746-20-2101	3820	C/O-AUTOMOTIVE	-	-	52,500	20,000
CAPITAL OUTLAY EXPENDITURES:			2,987	13,240	187,857	123,690
VEHICLE REPLACEMENT FUND - PUBLIC SAFETY TOTAL:			2,987	13,240	187,857	123,690
PUBLIC SAFETY TOTAL (ALL FUNDS):			3,049,061	2,636,342	4,851,338	4,531,828

Budget Program: Public Safety - COPS Grant Fund, 2101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Public Safety Officer III (a)	0.75	0.75	61,482	61,479							
(a) 25% Homeless Outreach											
TOTAL	0.75	0.75	61,482	61,479	TOTAL	-	-	-	-	-	-

PUBLIC SAFETY - COPS GRANT FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
222-20-2101	1020	REG SALARIES & WAGES	72,373	31,760	61,482	61,479
222-20-2101	1040	OVERTIME SALARY & WAGES	3,485	375	-	-
222-20-2101	1048	MEDICAL OPT-OUT-GEN. UNIT	1,060	-	-	-
222-20-2101	1049	BI-LINGUAL/CERTIFICATION PAY	1,131	529	975	975
222-20-2101	1065	ACCRUED PAID VACATION	1,908	1,386	-	-
222-20-2101	1080	MEDICARE	1,099	473	905	905
222-20-2101	1083	PERS - EMPLOYER PORTION	23,023	10,819	22,497	23,381
222-20-2101	1085	LIFE INSURANCE	239	98	238	238
222-20-2101	1088	LONG-TERM DISABILITY INSURANCE	550	228	621	621
222-20-2101	1090	MEDICAL INS - FT EMPLOYEES	14,461	7,120	14,400	14,400
222-20-2101	1091	DENTAL INS - FT EMPLOYEES	1,000	433	876	876
222-20-2101	1092	VISION INS - FT EMPLOYEES	130	56	114	114
222-20-2101	1097	WORKER'S COMPENSATION	648	888	1,078	1,005
PERSONNEL EXPENDITURES:			121,107	54,165	103,186	103,994
222-20-2101	2170	SPECIAL MAT'LS-SUPPLIES	(1,521)	-	-	-
OPERATING EXPENDITURES:			(1,522)	-	-	-

PUBLIC SAFETY - COPS GRANT FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
222-20-2101	3880	C/O - OTHER EQUIPMENT	-	-	36,400	36,400
CAPITAL OUTLAY EXPENDITURES:			-	-	36,400	36,400
COPS GRANT FUND TOTAL:			119,585	54,165	139,586	140,394

JAG ASSISTANCE GRANT (Dept. 2104, 2105, 2106, 2107)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
224-20-2104	3880	C/O-MISCELLANEOUS OTHER - JAG 2020 DJ-BX-0792	7,590	-	28,007	26,936
224-20-2105	3880	C/O-MISCELLANEOUS OTHER - JAG 2018 - DJ-BX-0750	12,393	15,892	-	-
224-20-2106	3880	C/O-MISCELLANEOUS OTHER - JAG 2019 - DJ-BX-0322	-	5,177	24,241	-
224-20-2107	3880	C/O-MISCELLANEOUS OTHER - JAG 2017 - DJ-BX-0448	28,702	-	-	-
224-20-2108	3880	C/O-MISCELLANEOUS OTHER - JAG 15PBJ-21-GG	-	-	33,014	7,024
CAPITAL OUTLAY EXPENDITURES			48,685	21,069	85,262	33,960
224-20-2198	1040	OVERTIME SALARY & WAGES	6,091	-	-	-
PERSONNEL EXPENDITURES:			6,091	-	-	-

JAG ASSISTANCE GRANT (Dept. 2104, 2105, 2106, 2107)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
224-20-2198	2061	CUSTODIAL SUPPLIES	9,655	-	-	-
224-20-2198	2080	CONTRACT SVC/NON-CLASS	33,638	-	-	-
224-20-2198	2089	COMP SYST MAINT & SUPPORT	4,674	-	-	-
224-20-2198	2170	SPECIAL MAT'LS-SUPPLIES	40,728	-	-	-
OPERATING EXPENDITURES:			88,696	-	-	-
TOTAL JAG VD-BX-1554			94,787	-	-	-
JUVENILE ASSISTANCE GRANT FUND TOTAL:			143,472	21,069	85,262	33,960

CAL RECYCLE GRANT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
223-20-4107	1020	SALARIES & WAGES	45,242	125,717	-	-
223-20-4107	1040	OVERTIME SALARY & WAGES	-	5,238	-	-
223-20-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	616	6,892	-	-
223-20-4107	1049	BILINGUAL/CERTIFICATION PAY	54	608	-	-
223-20-4107	1060	PAID SICK LEAVE	-	980	-	-
223-20-4107	1065	ACCRUED PAID VACATION	-	2,621	-	-
223-20-4107	1074	EMPLOYEES' AWARDS	-	300	-	-
223-20-4107	1080	MEDICARE	650	2,026	-	-
223-20-4107	1083	PERS - EMPLOYER PORTION	13,681	42,353	-	-
223-20-4107	1085	LIFE INSURANCE	131	425	-	-
223-20-4107	1088	LONG-TERM DISABILITY INSURANCE	315	982	-	-
223-20-4107	1090	MEDICAL INS - FT EMPLOYEES	5,545	18,140	-	-
223-20-4107	1091	DENTAL INS - FT EMPLOYEES	385	1,103	-	-
223-20-4107	1092	VISION INS - FT EMPLOYEES	50	143	-	-
223-20-4107	1097	WORKER'S COMPENSATION	-	1,308	-	-
223-20-4107	1999	ALLOCATED PAYROLL	47,264	-	-	-
PERSONNEL EXPENDITURES:			113,933	208,835	-	-

CAL RECYCLE GRANT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
223-20-4107	2080	CONTRACT SVC/NON-CLASS	5,520	11,520	-	-
		OPERATING EXPENDITURES:	5,520	11,520	-	-
		CALRECYCLE GRANT FUND - PUBLIC SAFETY TOTAL:	119,453	220,355	-	-
		CALRECYCLE GRANT FUND - TOTAL:	119,453	220,355	-	-

PUBLIC SAFETY

Emergency Preparedness and Operations

ACTIVITIES AND OBJECTIVES

Description of Activities

Emergency preparedness focuses on taking steps to develop plans and reduce vulnerability to emergencies and natural disasters, in order to better cope with their effects. Activities include promoting self-sufficiency among residents and businesses to support overall resilience during and after a disaster and maintaining an updated Community Emergency Response Team (CERT) program. CERT educates individuals about preparedness for hazards that may impact their area and trains them in basic disaster response skills. Emergency operations focuses on the response and recovery after an event to accelerate recovery after a disaster.

Objectives

- Seek reimbursement of all eligible costs associated with the City's response to the COVID-19 pandemic through funding allowed via the Federal Emergency Management Agency (FEMA)
- Adopt a State and Federal approved Local Hazard Mitigation Plan to identify risks and vulnerabilities associated with disasters, and develop strategies for helping people and protecting property from the effects of disasters.
- Develop and adopt an Emergency Operations Plan to strategize how the City will respond to and recover from hazards.
- Continue ongoing citywide employee training in NIMS and SEMS as required for disaster service workers.
- Support Norwalk's Community Emergency Response Team (CERT) members by offering basic and refresher training opportunities.
- Promote self-sufficiency among residents, businesses, and City employees through disaster training and education.
- Continue involvement with Area E Disaster Management Joint Powers Authority to foster a strong partnership with member cities.

Budget Program: Public Safety - Emergency Preparedness, 2102

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Management Analyst (a)	0.50	0.50	39,360	39,360							
Public Safety Officer III (b)	0.50	0.50	40,986	40,986							
(a) 50% Management Services											
(b) 50% Public Safety											
TOTAL	1.00	1.00	80,346	80,346	TOTAL	-	-	-	-	-	-

PUBLIC SAFETY
Emergency Preparedness
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Miscellaneous: Emergency Alert notification subscription service - annual fee	\$ 19,000
2111	Memberships: <i>Area E Disaster Management JPA Annual Assessment</i> <i>California Emergency Services Association</i>	10,755 10,530 225
2170	Special Supplies & Materials: Community preparedness public education materials and giveaways, pamphlets, and brochures	5,000
2230	Programs & Activities: Advanced and Basic CERT, Camp at Home, Great Shake Out, senior and youth preparedness workshops	5,000
2250	Training Expense: Supports new staff training compliance for California Standardized Emergency Management System and National Incident Management System, and ongoing specialized training courses for Emergency Management staff	6,000

EMERGENCY PREPAREDNESS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2102	1020	REG SALARIES & WAGES	21,640	31,374	80,346	80,346
101-20-2102	1049	BI-LINGUAL/CERTIFICAT PAY	191	259	650	650
101-20-2102	1054	CELLPHONE ALLOWANCE	-	32	-	-
101-20-2102	1074	EMPLOYEE'S AWARDS	256	-	-	-
101-20-2102	1080	MEDICARE	316	472	1,165	1,165
101-20-2102	1083	PERS - EMPLOYER'S PORTION	6,784	10,607	29,399	30,556
101-20-2102	1085	LIFE INSURANCE	62	109	312	312
101-20-2102	1088	LONG-TERM DISABILITY INSURANCE	154	252	812	812
101-20-2102	1090	MEDICAL INS - FT EMPLOYEES	4,045	6,633	12,540	13,475
101-20-2102	1091	DENTAL INS - FT EMPLOYEES	316	483	1,168	1,168
101-20-2102	1092	VISION INS - FT EMPLOYEES	41	63	152	152
101-20-2102	1097	WORKER'S COMPENSATION	408	1,176	1,409	1,313
101-20-2102	1065	ACCRUED PAID VACATION	-	1,195	-	-
PERSONNEL EXPENDITURES:			34,213	52,654	127,953	129,949

EMERGENCY PREPAREDNESS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2102	2080	CONTRACT SVC/NON-CLASS	19,050	29,588	33,000	19,000
101-20-2102	2110	CONFERENCES & MEETINGS	7,093	3,630	6,000	6,000
101-20-2102	2111	MEMBERSHIPS	10,529	10,529	10,755	10,755
101-20-2102	2170	SPECIAL MAT'LS-SUPPLIES	3,857	1,599	5,000	5,000
101-20-2102	2190	TELEPHONE & FAX	1,009	994	3,000	1,000
101-20-2102	2192	ROUTERS, INTERNET, DSL	-	-	1,000	1,000
101-20-2102	2230	PROGRAMS & ACTIVITIES	506	155	4,000	5,000
101-20-2102	2250	TRAINING EXPENSE	8	-	5,000	6,000
OPERATING EXPENDITURES:			42,052	46,495	67,755	53,755
GENERAL FUND - EMERGENCY PREPAREDNESS & EOC TOTAL:			76,265	99,149	195,708	183,704

FEDERAL EMERGENCY MANAGEMENT AGENCY MITIGATION PLAN

221-20-2102	2080	CONTRACT SERVICES	-	36,617	30,710	-
OPERATING EXPENDITURES:			-	36,617	30,710	-
FEMA MITIGATION PLAN FUND TOTAL:			-	36,617	30,710	-
EMERGENCY PREPAREDNESS & EOC TOTAL (ALL FUNDS)			76,265	135,767	226,418	183,704

LA COUNTY SHERIFFS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2065	Contract Services - Sheriff's Department: Traffic and general law enforcement services provided by the Los Angeles County Sheriff's Department <i>General LASD Contract including service enchantments of additional Motorcycle Deputy and second Norwalk Enforcement Team (NET)</i>	\$ 15,735,711
2067	Contract Services - Sheriff LTF: Liability Trust Fund contribution for general LASD contract - LTF	1,532,302
222-2058	Contract Services - Sheriff Dept. (SRD): School Resource Deputy assigned to John Glen and Norwalk high schools. Represents 50% of the cost shared with NLMUSD	114,000
222-2065	Contract Services - Sheriff Dept.: Sheriff's Department crime suppression and overtime	75,000

LA COUNTY SHERIFF

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2111	2058	CONTRACT SERV-SHERIFF(SRD)	71,362	-	-	-
101-20-2111	2065	CONTRA SERV-SHERIFF DEPT	11,499,113	12,486,369	14,851,392	15,735,711
101-20-2111	2067	CONTRA SERV-SHERIFF LTF	1,187,757	1,280,076	1,487,672	1,532,302
101-20-2111	2220	VEHICLE MTCE & SUPPLIES	-	4,029	1,000	1,000
OPERATING EXPENDITURES:			12,758,232	13,770,474	16,340,064	17,269,013
GENERAL FUND - LA COUNTY SHERIFFS TOTAL:			12,758,232	13,770,474	16,340,064	17,269,013
227-20-2111	2058	CONTRACT SERV-SHERIFF	-	7,748	46,000	46,000
OPERATING EXPENDITURES:			-	7,748	46,000	46,000
PROP C FUND - LA COUNTY SHERIFFS TOTAL:			-	7,748	46,000	46,000

LA COUNTY SHERIFF

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
222-20-2111	2058	CONTRACT SERV-SHERIFF(SRD)	-	12,496	108,661	114,000
222-20-2111	2065	CONTRA SERV-SHERIFF DEPT	26,747	89,557	75,000	75,000
222-20-2111	2066	CONTRA SERV-LA COUNTY PRO	93,261	-	-	-
OPERATING EXPENDITURES:			120,008	102,053	183,661	189,000
COPS GRANT FUND - LA COUNTY SHERIFFS TOTAL:			120,008	102,053	183,661	189,000
LA COUNTY SHERIFFS TOTAL (ALL FUNDS):			12,878,240	13,880,275	16,569,725	17,504,013

PUBLIC SAFETY Code Compliance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Code Compliance Division function is focused on enforcement of property maintenance and zoning issues related to the provisions of the Norwalk Municipal Code. Primary emphasis is placed on protecting public health and safety, preserving the quality of life within the City's neighborhoods and enhancing the community's aesthetic integrity. In partnership with the Neighborhood Watch Program, and the Mini Mr. Sun clean up events, Code Compliance Inspectors canvass neighborhoods city-wide throughout the year to identify conditions on each property that need to be addressed and educate the community about their responsibility to resolve simple property maintenance conditions that present visual blight. Community education regarding Code Compliance issues is achieved via Norwalk Now, City website, social media, and other City publications.

Code Compliance staff are responsible for responding to complaints or inquiries regarding violations of zoning, sign, land use ordinances, and public nuisances as well as for being proactive in identifying and initiating cases. Staff investigates code violations and implements appropriate corrective action. In addition, the Code Compliance Division proactively identifies community maintenance deficiencies and develops or implements appropriate mitigation measures. Although achieving voluntary compliance is a primary objective, Code Compliance staff issue administrative citations as a means to resolution, and also work closely with City Prosecutors, the District Attorney's Office and the courts to protect the public health and safety.

Objectives

- Preserve the quality of life within neighborhoods, and enhance the community's aesthetic integrity by enforcement of the Norwalk Municipal Code.
- Effectively work with the public and the business community to investigate and resolve property maintenance and zoning violations in a timely fashion.
- Coordinate code enforcement activities within the City with other divisions and departments.
- Work with owners of vacant and foreclosed properties to ensure regular monitoring and abatement of property maintenance violations.
- Review and revise the policies and procedures to increase efficiency and effectiveness in resolving cases.
- Continue operating the Code Compliance Division on a seven-day per week schedule.

Budget Program: Public Safety - Code Compliance, 2204

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Senior Code Compliance Inspector	1.00	1.00	92,160	92,160	Code Compliance Inspector - Weekend	3,328	3,328	2	2	118,600	118,600
Code Compliance Inspector	6.00	6.00	462,579	471,294	Office Assistant I	1,664	1,664	1	1	36,625	36,625
Office Assistant II	1.00	1.00	56,580	56,580							
TOTAL	8.00	8.00	611,319	620,034	TOTAL	4,992	4,992	3	3	155,225	155,225

PUBLIC SAFETY
Code Compliance
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2059	City Prosecutor: Legal counsel required to prosecute chronic property maintenance cases	\$ 45,000
2080	Contract Services - Non-Classified: Contract services to collect fines from Administrative Citations (Offset by revenue account code 4261)	2,600
2085	Weed/Litter Abatement: Contract services necessary to abate weed and litter cases	15,000
2110	Conferences and Meetings: Annual CACEO Conference, San Diego (2 inspectors)	3,500
2111	Memberships: California Association of Code Enforcement Officers	1,000
2170	Special Materials & Supplies: Door hangers for Neighborhood Enhancement program, Mini Mr. Sun material, educational pamphlets, notices/forms, signs for property postings	3,800
2250	Training: Training courses for Code Compliance Inspectors & support staff	3,000
746-2152	Vehicle Lease: Annual lease payment for (4) vehicles	32,630
746-3820	Capital Outlay - Automotive: Code Enforcement replacement vehicles - aftermarket equipment	22,500
	<i>Aftermarket equipment for unit replacing no. 4608, (asset no. 11542) - carry over</i>	7,500
	<i>Aftermarket equipment for unit replacing no. 4607, (asset no. 11343)</i>	7,500
	<i>Aftermarket equipment for unit replacing no. 4606, (asset no. 11342)</i>	7,500

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2204	1020	SALARIES & WAGES	497,102	526,581	611,319	620,034
101-20-2204	1030	PART TIME WAGES	36,485	65,328	155,225	155,225
101-20-2204	1040	OVERTIME SALARY & WAGES	4,592	-	-	-
101-20-2204	1045	COMP TIME PAY	1,242	-	-	-
101-20-2204	1048	MEDICAL OPT-OUT-GEN. UNIT	3,800	-	-	7,200
101-20-2204	1049	BILINGUAL/CERTIFICATION PAY	5,029	5,756	5,850	3,250
101-20-2204	1065	ACCRUED PAID VACATION	14,196	571	-	7,100
101-20-2204	1070	PAID SICK LEAVE ON TERMINATION	7,268	-	-	-
101-20-2204	1054	CELLPHONE ALLOWANCE	-	1,538	-	-
101-20-2204	1080	MEDICARE	7,504	8,468	11,200	11,496
101-20-2204	1083	PERS - EMPLOYER PORTION	156,145	189,727	223,346	235,804
101-20-2204	1084	EMPLOYEE' BENEFITS- UNIFORMS	2,262	1,457	2,000	6,000
101-20-2204	1085	LIFE INSURANCE	1,463	1,511	2,086	1,837
101-20-2204	1088	LONG-TERM DISABILITY INSURANCE	3,869	4,027	6,173	6,261
101-20-2204	1090	MEDICAL INS - FT EMPLOYEES	89,992	114,858	131,816	105,733
101-20-2204	1091	DENTAL INS - FT EMPLOYEES	7,324	8,171	9,344	7,008
101-20-2204	1092	VISION INS - FT EMPLOYEES	1,037	1,197	1,216	912
101-20-2204	1093	MEDICAL INS - PT EMPLOYEES	2,354	3,685	4,020	4,020
101-20-2204	1094	DENTAL INS - PT EMPLOYEES	681	1,070	1,318	1,318
101-20-2204	1097	WORKER'S COMPENSATION	5,904	7,716	10,785	10,136
PERSONNEL EXPENDITURES:			848,248	941,662	1,175,698	1,183,335

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2204	2059	CITY PROSECUTOR	56,006	46,475	45,000	45,000
101-20-2204	2080	CONTRACT SVC/NON-CLASS	2,751	2,950	2,600	2,600
101-20-2204	2085	WEED/LITTER ABATEMENT CHG	9,125	9,620	15,000	15,000
101-20-2204	2110	CONFERENCES & MEETINGS	1,038	250	3,500	3,500
101-20-2204	2111	MEMBERSHIPS	710	665	900	1,000
101-20-2204	2140	OFFICE SUPPLIES	2,108	1,531	3,000	3,000
101-20-2204	2141	POSTAGE	-	-	1,000	-
101-20-2204	2170	SPECIAL MAT'LS-SUPPLIES	1,494	1,191	2,000	3,800
101-20-2204	2190	TELEPHONE & FAX	881	2,416	3,500	3,600
101-20-2204	2220	VEHICLE MTCE & SUPPLIES	14,115	13,591	16,590	13,500
101-20-2204	2225	VEHICLE MTCE - LEASED VEH	-	961	1,214	1,484
101-20-2204	2250	TRAINING EXPENSE	1,444	655	3,000	3,000
OPERATING EXPENDITURES:			89,673	80,304	97,304	95,484
101-20-2204	3860	C/O-OFFICE EQUIPMENT	2,606	-	-	-
CAPITAL OUTLAY EXPENDITURES:			2,606	-	-	-
GENERAL FUND - CODE COMPLIANCE TOTAL:			940,527	1,021,966	1,273,002	1,278,819

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-20-2204	2152	VEHICLE LEASE	-	21,803	25,756	32,630
746-20-2204	3820	C/O-AUTOMOTIVE	-	-	7,500	22,500
VEHICLE REPLACEMENT FUND - CODE COMPLIANCE TOTAL:			-	21,803	40,756	55,130
CODE COMPLIANCE TOTAL (ALL FUNDS):			940,527	1,043,768	1,313,758	1,333,949

HOMELESS OUTREACH

ACTIVITIES AND OBJECTIVES

Description of Activities

Homeless outreach services incorporate services and programs that assist and support the citywide efforts surrounding homelessness. Several City departments assist with these efforts including Administration, Social Services, Public Safety, Public Services, and Community Development. In addition, the collaborative partnerships supporting the City includes a network of homeless service providers.

Objectives

- Identify opportunities for innovative strategies and action that will lead to improved results in reducing homelessness citywide.
- Continue operation of the Homeless Operation Prevention and Engagement (HOPE) team to address necessary enforcement combined with outreach efforts; enhance results by launching a second part-time HOPE team to cover evening/weekend hours
- Continue leading the City's Homeless Task Force, consisting of multiple City departments, People Assisting the Homeless (PATH), Los Angeles Homeless Services Authority (LAHSA), The Whole Child, Jovenes, Kingdom Causes Bellflower, Salvation Army Access Center, Public Health, Masada Homes, Gateway City COG, Los Angeles County Sheriff Department, LA County Public Works, Cerritos College, Department of Mental Health, Norwalk Library, Coast to Coast Foundation, Kaiser Permanente, PIH Health, and Coast Plaza Hospital. The Task force provides an opportunity to network, dialogue, collaborate and receive information on various topics, including but not limited to: upcoming trainings, homeless hot spots, new homeless services available in the region, and homeless services provider outreach activity and results.
- Maintain and gather information pertaining to citywide efforts surrounding homelessness and the impacts to the community.
- Collaborate with a network of homeless service providers within the region to assist homeless persons into temporary or permanent housing.
- Provide programs and services geared to preventing homelessness.
- Collaborate with outside agencies regarding encampment cleanup efforts.
- Provide information and resources to the community regarding homeless programs and services available.
- Support the goals and action items identified in the Adopted Homeless Plan.

Budget Program: Homeless Outreach, 4107

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Deputy City Manager (a)	0.25	0.25	44,172	46,377	Public Safety Officer II	1,664	1,664	1	1	56,322	56,322
Public Safety Officer III (b)	0.25	0.25	20,494	20,493	Public Safety Officer I	1,664	1,664	1	1	42,840	42,840
Public Safety Officer II	1.00	1.00	63,396	69,900							
Public Safety Officer I	1.00	1.00	54,588	53,949							
Maintenance Worker III	2.00	2.00	136,464	132,288							
Maintenance Worker I	2.00	2.00	94,224	94,224							
Total Public Safety	6.50	6.50	413,338	417,231	Total Public Safety	3,328	3,328	2	2	99,162	99,162
(a) 75% Admin (b) 75% COPS											
Social Services Supervisor (c)	0.20	0.20	17,748	18,111							
Total Social Services	0.20	0.20	17,748	18,111							
(c) 60% Social Services, 20% Youth & Family Intervention											
TOTAL	6.70	6.70	431,086	435,342	TOTAL	3,328	3,328	2	2	99,162	99,162

HOMELESS OUTREACH

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2110	Conferences & Meetings: Attendance at annual Conferences; meetings with stakeholders and service providers	\$ 3,500
2170	Special Materials-Supplies: Encampment cleanup supplies: coveralls, gloves, masks, trash bags, signage, miscellaneous equipment	4,000
2250	Training: Training workshops/classes	4,000

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-4107	1020	SALARIES & WAGES	113,638	103,714	413,338	417,231
101-20-4107	1054	CELLPHONE ALLOWANCE	-	27	-	-
101-20-4107	1030	PART TIME WAGES	113,386	256,993	99,162	99,162
101-20-4107	1040	OVERTIME SALARY & WAGES	10,031	8,068	-	-
101-20-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	2,801	342	7,200	7,200
101-20-4107	1049	BILINGUAL/CERTIFICATE PAY	768	1,135	975	3,575
101-20-4107	1052	AUTO ALLOWANCE	510	1,376	1,788	1,788
101-20-4107	1060	PAID SICK LEAVE	-	499	-	-
101-20-4107	1065	ACCRUED PAID VACATION	1,064	4,557	-	1,800
101-20-4107	1074	EMPLOYEES' AWARDS	-	113	-	-
101-20-4107	1078	MANAGEMENT BENEFIT 401A	1,051	1,856	1,767	1,856
101-20-4107	1080	MEDICARE	3,435	5,342	7,662	7,777
101-20-4107	1081	MGMT BENEFIT/MEDICAL	1,840	4,195	4,203	3,795
101-20-4107	1083	PERS - EMPLOYER PORTION	35,486	36,651	151,244	158,676
101-20-4107	1084	UNIFORMS	-	-	-	2,000
101-20-4107	1085	LIFE INSURANCE	355	310	832	825
101-20-4107	1088	LONG-TERM DISABILITY INSURANCE	969	995	4,174	4,214
101-20-4107	1090	MEDICAL INS - FT EMPLOYEES	15,675	13,052	57,400	80,366
101-20-4107	1091	DENTAL INS - FT EMPLOYEES	1,081	809	6,424	6,424

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-4107	1092	VISION INS - FT EMPLOYEES	158	180	889	889
101-20-4107	1093	MEDICAL INS - PT EMPLOYEES	4,488	13,742	18,090	8,040
101-20-4107	1094	DENTAL INS - PT EMPLOYEES	22	636	-	2,637
101-20-4107	1097	WORKER'S COMPENSATION	660	672	9,275	6,820
101-20-4107	1999	ALLOCATED PAYROLL	(37,298)	-	-	-
PERSONNEL EXPENDITURES:			270,117	455,264	784,423	815,075
101-20-4107	2110	CONFERENCES & MEETINGS	534	482	3,500	3,500
101-20-4107	2170	SPECIAL MAT'LS-SUPPLIES	448	1,817	4,000	4,000
101-20-4107	2250	TRAINING EXPENSE	-	-	4,000	4,000
OPERATING EXPENDITURES:			982	2,299	11,500	11,500
GENERAL FUND - PUBLIC SAFETY - HOMELESS OUTREACH TOTAL:			271,099	457,563	795,923	826,575

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4107	1020	SALARIES & WAGES	24,764	9,071	17,748	18,111
101-40-4107	1030	PART TIME WAGES	20,464	4,049	-	-
101-40-4107	1054	CELLPHONE ALLOWANCE	-	15	-	-
101-40-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	7	690	1,440	1,440
101-40-4107	1049	BILINGUAL/CERTIFICATE PAY	247	71	130	130
101-40-4107	1060	PAID SICK LEAVE	-	-	-	-
101-40-4107	1065	ACCRUED PAID VACATION	19	291	-	-
101-40-4107	1070	PAID SICK LEAVE ON TERMIN	-	-	-	-
101-40-4107	1074	EMPLOYEES' AWARDS	-	15	-	-
101-40-4107	1080	MEDICARE	642	202	280	286
101-40-4107	1083	PERS - EMPLOYER PORTION	7,775	3,067	6,494	6,888
101-40-4107	1085	LIFE INSURANCE	33	27	69	71
101-40-4107	1088	LONG-TERM DISABILITY INSURANCE	199	63	179	183
101-40-4107	1090	MEDICAL INS - FT EMPLOYEES	6,207	160	-	-
101-40-4107	1091	DENTAL INS - FT EMPLOYEES	460	10	-	-
101-40-4107	1092	VISION INS - FT EMPLOYEES	60	1	-	-
101-40-4107	1097	WORKER'S COMPENSATION	36	228	311	296
PERSONNEL EXPENDITURES:			61,410	18,281	26,651	27,405

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4107	2190	TELEPHONE & FAX	626	677	1,100	1,100
OPERATING EXPENDITURES:			626	677	1,100	1,100
GENERAL FUND - SOCIAL SERVICES - HOMELESS OUTREACH TOTAL:			62,036	18,957	27,751	28,505
GENERAL FUND - HOMELESS OUTREACH TOTAL:			333,135	476,520	823,674	855,080
 <u>HOMELESS PREVENTION GRANT (FUND 209)</u>						
209-40-4107	2080	CONTRACT SVC/NON-CLASS	4,307	-	-	-
OPERATING EXPENDITURES:			4,307	-	-	-
HOMELESS PREVENTION GRANT FUND - SOCIAL SERVICES TOTAL:			4,307	-	-	-
HOMELESS OUTREACH TOTAL (ALL FUNDS):			337,442	476,520	823,674	855,080

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>GENERAL GOVERNMENT</u>						
101-10-2198	1096	UNEMPLOYMENT INSURANCE	3,635	-	-	-
101-10-2198	1999	ALLOCATED PAYROLL	3,897	78,064	-	-
PERSONNEL EXPENDITURES:			7,532	78,064	-	-
101-10-2198	2080	CONTRACT SVC/NON-CLASS	-	145,875	47,500	-
101-10-2198	2110	CONFERENCES & MEETINGS	-	81	-	-
101-10-2198	2190	TELEPHONE & FAX	-	70	-	-
101-10-2198	2240	DUPLICATING SERVICE CHG	-	15	-	-
OPERATING EXPENDITURES:			-	146,041	47,500	-
101-10-2198	3860	C/O-OFFICE EQUIPMENT	-	1,030	-	-
CAPITAL OUTLAY EXPENDITURES:			-	1,030	-	-
GENERAL GOVERNMENT - COVID			7,532	225,135	47,500	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>PUBLIC SAFETY</u>						
101-20-2198	1020	REG SALARIES & WAGES	126,862	246,063	-	-
101-20-2198	1030	PART TIME WAGES	-	110,276	-	-
101-20-2198	1040	OVERTIME SALARY & WAGES	285	402	-	-
101-20-2198	1048	MEDICAL OPT-OUT-GEN. UNIT	-	2,257	-	-
101-20-2198	1049	BI-LINGUAL/CERTIFICATION PAY	376	1,524	-	-
101-20-2198	1052	AUTO ALLOWANCE	2,000	1,628	-	-
101-20-2198	1054	CELLPHONE ALLOWANCE	8,885	289	-	-
101-20-2198	1060	PAID SICK LEAVE	-	848	-	-
101-20-2198	1065	ACCRUED PAID VACATION	7,491	5,148	-	-
101-20-2198	1074	EMPLOYEES' AWARDS	-	51	-	-
101-20-2198	1078	MANAGEMENT BENEFIT 401A	2,687	2,388	-	-
101-20-2198	1080	MEDICARE	2,243	5,298	-	-
101-20-2198	1081	MGMT BENEFIT/MEDICAL	3,984	2,464	-	-
101-20-2198	1083	PERS - EMPLOYER PORTION	39,641	88,790	-	-
101-20-2198	1084	UNIFORM ALLOWANCE	(75)	-	-	-
101-20-2198	1085	LIFE INSURANCE	352	474	-	-
101-20-2198	1088	LONG-TERM DISABILITY INSURANCE	1,370	1,940	-	-
101-20-2198	1090	MEDICAL INS - FT EMPLOYEES	19,028	42,309	-	-
101-20-2198	1090M	MEDICAL INS - MANAGEMENT	-	1,374	-	-
101-20-2198	1091	DENTAL INS - FT EMPLOYEES	1,551	3,528	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2198	1092	VISION INS - FT EMPLOYEES	347	544	-	-
101-20-2198	1093	MEDICAL INS - PT EMPLOYEES	-	3,508	-	-
101-20-2198	1094	DENTAL INS - PT EMPLOYEES	-	11	-	-
101-20-2198	1096	UN-EMPLOYMENT INSURANCE	3,745	-	-	-
101-20-2198	1100	ACA AFFORDABILITY STIPEND	-	12	-	-
101-20-2198	1999	ALLOCATED PAYROLL	49,056	53,008	-	-
PERSONNEL EXPENDITURES:			269,827	574,136	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-20-2198	2061	CUSTODIAL SUPPLY	1,143	9,948	-	-
101-20-2198	2080	CONTRACT SVC/NON-CLASS	58,895	4,274	-	-
101-20-2198	2089	COMP SYST MAINT & SUPPORT	1,086	20,897	-	-
101-20-2198	2110	CONFERENCES & MEETINGS	706	323	-	-
101-20-2198	2140	OFFICE SUPPLIES	34	-	-	-
101-20-2198	2170	SPECIAL MAT'LS-SUPPLIES	39,442	181,170	-	-
101-20-2198	2190	TELEPHONE & FAX	3,881	-	-	-
101-20-2198	2265	PUBLIC RELATIONS EXPENSE	-	1,200	-	-
101-20-2198	2357	SENIOR NUTRITION TRANSPORTATION	14,860	-	-	-
OPERATING EXPENDITURES:			120,046	217,812	-	-
101-20-2198	3860	C/O-OFFICE EQUIPMENT	-	29,816	-	-
101-20-2198	3880	C/O - OTHER EQUIPMENT	-	91,218	-	-
CAPITAL OUTLAY EXPENDITURES:			-	121,033	-	-
PUBLIC SAFETY - COVID			389,872	912,981	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>PUBLIC SERVICES</u>						
101-30-2198	1096	UNEMPLOYMENT INSURANCE	5,128	-	-	-
101-30-2198	1999	ALLOCATED PAYROLL	10,668	100,076	-	-
PERSONNEL EXPENDITURES:			15,796	100,076	-	-
101-30-2198	2061	CUSTODIAL SUPPLY	-	13,512	-	-
101-30-2198	2080	CONTRACT SVC/NON-CLASS	-	136,685	-	-
101-30-2198	2170	SPECIAL MAT'LS-SUPPLIES	-	27,281	-	-
OPERATING EXPENDITURES:			-	177,479	-	-
101-30-2198	3860	C/O-OFFICE EQUIPMENT	-	7,889	-	-
CAPITAL OUTLAY EXPENDITURES:			-	7,889	-	-
PUBLIC SERVICES - COVID			15,796	285,443	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>SOCIAL SERVICES</u>						
101-40-2198	1096	UNEMPLOYMENT INSURANCE	864	-	-	-
101-40-2198	1999	ALLOCATED PAYROLL	4,727	30,688	-	-
PERSONNEL EXPENDITURES:			5,591	30,688	-	-
101-40-2198	2170	SPECIAL MAT'LS-SUPPLIES	-	1,523	-	-
OPERATING EXPENDITURES:			4,727	32,211	-	-
101-40-2198	3860	C/O-OFFICE EQUIPMENT	-	9,807	-	-
CAPITAL OUTLAY EXPENDITURES:			-	9,807	-	-
SOCIAL SERVICES - COVID			5,591	42,018	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
RECREATION						
101-50-2198	1096	UNEMPLOYMENT INSURANCE	41,008	-	-	-
101-50-2198	1999	ALLOCATED PAYROLL	22,423	62,077	-	-
PERSONNEL EXPENDITURES:			63,431	62,077	-	-
101-50-2198	2240	DUPLICATING SERVICE CHG	-	361	-	-
OPERATING EXPENDITURES:			-	361	-	-
101-50-2198	3860	C/O-OFFICE EQUIPMENT	-	4,147	-	-
CAPITAL OUTLAY EXPENDITURES:			-	4,147	-	-
RECREATION - COVID			63,431	66,585	-	-

COVID - 19 RESPONSE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
COMMUNITY DEVELOPMENT						
101-61-2198	1999	ALLOCATED PAYROLL	2,855	28,953	-	-
PERSONNEL EXPENDITURES:			2,855	28,953	-	-
101-61-2198	2170	SPECIAL MAT'LS-SUPPLIES	-	375	-	-
OPERATING EXPENDITURES:			-	375	-	-
COMMUNITY DEVELOPMENT - COVID			2,855	29,328	-	-
GENERAL FUND - COVID 19 TOTAL:			485,077	1,561,489	47,500	-

PUBLIC SERVICES

Administration

ACTIVITIES AND OBJECTIVES

Description of Activities

Public Services Administration oversees and directs a variety of maintenance services on publicly owned properties and right-of-ways, ensures the cleanliness and positive image of the City, and leads staff to provide a safe physical environment for the public. Additional services provided under the guidance of the Administrative staff includes maintenance of facilities and parks, streets and sidewalks, signals and safety lights, traffic signs and pavement markings, street sweeping, water and sewer systems, trees, greenscape, graffiti, and emergency maintenance services. Collaborate with various City Departments to provide staff and equipment for citywide community events.

Public Services Administration is also responsible for training and managing skilled and semi-skilled personnel, maintaining a large fleet of specialized equipment required to be responsive to community needs, and assisting residents with public service resource referrals.

Objectives

- Provide a well-respected, motivated, customer service oriented and highly responsive Public Services Department.
- Maintain compliance with current regulations and requirements at local, State, and Federal levels.
- Implement energy efficient technologies to reduce expenses while improving operational efficiencies.
- Proactively outreach to the community by utilizing the City website, Norwalk NOW, Cable Channel, social media, and email to keep Norwalk residents informed of Public Services projects and activities.
- Develop and improve Emergency Preparedness training activities for the Public Services Department.
- Develop and oversee infrastructure Capital Improvement Programs.
- Provide detailed employee evaluations including recommendations for worker growth and development and encourage participation in professional organizations.
- Increase and improve technical education and safety training throughout the Department.

Budget Program: Public Services - Administration, 3101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Services/ City Engineer (a)	0.25	0.25	44,100	44,100	Office Assistant I (f)	910	2,210	1	1	22,083	53,628
Public Services Manager (b)	0.90	0.90	123,606	123,606	Maintenance Assistant	300	300	1	1	5,187	5,470
Special Project Coordinator (c)	1.00	0.00	99,504	-							
Sr. Management Analyst (d)	0.00	0.80	-	65,710							
Management Analyst	0.20	0.00	15,744	-							
Payroll Personnel Tech.	1.00	1.00	67,788	64,829							
Office Assistant II (e)	0.90	0.90	48,694	43,642							
(a) 45% Engineering, 10% Water, 10% Sewer, 5% Environmental Services, 5% High Speed Rail											
(b) 10% Transportation Center											
(c) Position moved to Engineering (3104)											
(d) 10% Water, 10% Sewer											
(e) 5% Water, 5% Sewer											
(f) 25% Water, 25% Sewer											
TOTAL	4.25	3.85	399,436	341,887	TOTAL	1,210	2,510	2	2	27,270	59,098

PUBLIC SERVICES
Public Services Administration
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2055	Legal Advertising: Advertising for formal bids	\$ 500
2080	Contract Services - Non-Classified: NPDES permits, NPDES sampling, NPDES site plan, contract for special license testing, cart removals, additional support services, and special projects:	53,500
	<i>Employee drug/alcohol screening</i>	500
	<i>Shopping cart retrieval</i>	25,000
	<i>Support services - compliance activities</i>	2,000
	<i>Environmental sampling/NPDES consulting</i>	5,500
	<i>AQMD equipment permits</i>	3,000
	<i>NPDES permits</i>	1,000
	<i>LA County Fire permits - CUPA</i>	6,000
	<i>State hazardous material fees</i>	500
	<i>Special activities (encroachment permits/flagging)</i>	3,500
	<i>Work order system maintenance and hosting fees</i>	6,500
2110	Conferences & Meetings: Public Works Institute, Maintenance Superintendents Association Meetings, vendor workshops and meetings	1,500
2111	Memberships: American Public Works Association, Maintenance Superintendents Association, Street Tree Seminar, International Society of Arboriculture, American Forestry Association, Traffic Control Superintendents Association and California Parks and Recreation Society	1,000

PUBLIC SERVICES
Public Services Administration
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2140	Office Supplies: Office supplies including paper, printer toners, and all other department supplies	7,500
2170	Special Materials & Supplies: <i>First aid medical supplies, staff safety materials, department materials, software, and customer notification door hangers</i> <i>Special events and activities - Neighborhoods, community planting events, department brochures, and items for community outreach</i> <i>Canopy set/tear down and cleaning fees</i> <i>National Public Works Week</i> <i>Arbor Day</i> <i>Community Connect!</i>	16,000 1,000 6,000 5,000 2,500 1,000 500
2250	Training: Class A Licensing, supervisor training, computer training, pest licensing and continuing education for pesticide applicator licensing, workshops for State and Federal regulations update, emergency preparedness, hazardous materials, and emergency duty related training	2,000 2,000
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	6,139

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3101	1020	SALARIES & WAGES	384,707	417,211	399,436	341,887
101-30-3101	1030	PART TIME WAGES	34,644	21,293	27,270	59,098
101-30-3101	1040	OVERTIME SALARY & WAGES	-	-	10,000	10,000
101-30-3101	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	-	6,480
101-30-3101	1049	BILINGUAL/CERTIFICATION PAY	906	970	910	1,560
101-30-3101	1052	AUTO ALLOWANCE	-	501	-	-
101-30-3101	1054	CELLPHONE ALLOWANCE	-	139	-	-
101-30-3101	1060	PAID SICK LEAVE	1,936	5,356	30,217	-
101-30-3101	1065	ACCRUED PAID VACATION	9,441	19,592	34,890	12,500
101-30-3101	1070	PAID SICK LEAVE ON TERMIN	-	8,374	-	-
101-30-3101	1075	SEVERANCE PAY	-	3,375	-	6,480
101-30-3101	1078	MANAGEMENT BENEFIT 401A	2,384	3,281	4,237	4,237
101-30-3101	1080	MEDICARE	6,316	7,050	7,552	6,587
101-30-3101	1081	MGMT BENEFIT/MEDICAL	8,431	11,595	13,954	12,067
101-30-3101	1083	PERS - EMPLOYER PORTION	119,822	148,646	146,157	130,023
101-30-3101	1084	UNIFORM ALLOWANCE	52,553	40,104	50,000	50,000
101-30-3101	1085	LIFE INSURANCE	1,145	1,181	1,299	924
101-30-3101	1088	LONG-TERM DISABILITY INSURANCE	2,960	3,256	4,034	3,453
101-30-3101	1090	MEDICAL INS - FT EMPLOYEES	61,760	52,615	56,128	33,326
101-30-3101	1090M	MEDICAL INS - MANAGEMENT	-	6,123	10,757	10,779
101-30-3101	1091	DENTAL INS - FT EMPLOYEES	3,784	4,191	4,964	3,445
101-30-3101	1092	VISION INS - FT EMPLOYEES	888	899	890	691
101-30-3101	1093	MEDICAL INS - PT EMPLOYEES	16	176	-	-

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3101	1094	DENTAL INS - PT EMPLOYEES	1,167	642	584	584
101-30-3101	1095	MEDICAL INS - RETIREES	407,893	474,156	555,700	571,800
101-30-3101	1096	UNEMPLOYMENT INSURANCE	23,697	12,810	30,000	30,000
101-30-3101	1097	WORKER'S COMPENSATION	5,916	5,892	7,004	6,572
101-30-3101	1999	ALLOCATED PAYROLL	(8,021)	(13,464)	-	-
		PERSONNEL EXPENDITURES:	1,122,345	1,235,966	1,395,983	1,302,493
101-30-3101	2055	LEGAL ADVERTISING	-	-	500	500
101-30-3101	2080	CONTRACT SVC/NON-CLASS	38,954	42,650	53,500	53,500
101-30-3101	2110	CONFERENCES & MEETINGS	1,251	-	1,500	1,500
101-30-3101	2111	MEMBERSHIPS	312	436	1,000	1,000
101-30-3101	2113	MILEAGE REIMBURSEMENT	644	531	600	800
101-30-3101	2130	OFFICE EQPT MTCE	1,678	2,592	4,000	4,000
101-30-3101	2140	OFFICE SUPPLIES	6,185	5,084	7,500	7,500
101-30-3101	2141	POSTAGE	1,106	294	600	600
101-30-3101	2170	SPECIAL MAT'LS-SUPPLIES	5,038	4,849	16,000	16,000
101-30-3101	2190	TELEPHONE & FAX	10,312	10,546	10,900	11,000
101-30-3101	2220	VEHICLE MTCE & SUPPLIES	8,469	5,243	7,670	4,700
101-30-3101	2225	VEHICLE MTCE - LEASED VEH	-	-	-	180
101-30-3101	2240	DUPLICATING SERVICE CHG	2,343	764	1,000	500
101-30-3101	2250	TRAINING EXPENSE	3,906	2,133	12,000	2,000
		OPERATING EXPENDITURES:	80,198	75,124	116,770	103,780

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3101	3860	C/O-OFFICE EQUIPMENT	7,676	-	6,450	-
CAPITAL OUTLAY EXPENDITURES:			7,676	-	6,450	-
GENERAL FUND - PUBLIC SERVICES ADMINISTRATION TOTAL:			1,210,219	1,311,089	1,519,203	1,406,273
418-30-3101	2080	CONTRACT SVC/NON-CLASS	7,695	11,790	10,000	10,000
418-30-3101	2170	SPECIAL MAT'LS-SUPPLIES	1,305	4,109	5,000	5,000
ART IN PUBLIC PLACES FUND TOTAL:			9,000	15,899	15,000	15,000
745-30-3101	3860	C/O-OFFICE EQUIPMENT	1,894	373	-	-
TECHNOLOGY REPLACEMENT FUND - PUBLIC SERVICES TOTAL:			1,894	373	-	-

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3101	2152	VEHICLE LEASE	-	-	-	6,139
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		EQUIPMENT & VEHICLE REPLACEMENT FUND - PUBLIC SERVICES TOTAL:	-	-	-	6,139
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		PUBLIC SERVICES ADMINISTRATION TOTAL:	1,221,114	1,327,361	1,534,203	1,427,412
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PUBLIC SERVICES

Security & Emergency Duty

ACTIVITIES AND OBJECTIVES

Description of Activities

The Security & Emergency Duty Section provides after hours emergency duty response/services city-wide.

Objectives

- Provide an efficient, responsive, cost-effective, and professional emergency response system.
- Conduct training for Public Services emergency staff responders in order to appropriately react to any situation in the safest and most efficient manner.
- Update, revise, and make improvement to the Emergency Duty manual provided to staff as a functional reference guide.
- Provide information to Public Safety, Norwalk Sheriff Station, and other City facility staff through quarterly resource guide detailing emergency response contact and procedures.
- Coordinate debriefing meetings for emergencies that required multiple Department responses and make recommendations for areas of improvement to enhance efficiency.

PUBLIC SERVICES
Security & Emergency Duty
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2170	Special Materials & Supplies: Vests, equipment, and materials for use by emergency response staff assigned to Emergency Duty	\$ 1,000
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	5,118
746-3820	Capital Outlay - Automotive Equipment: Aftermarket equipment for unit replacing no. 6404 (asset no. 11770) - Carry over	7,500

SECURITY & EMERGENCY DUTY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3102	1040	OVERTIME SALARY & WAGES	13,600	165	15,000	15,000
101-30-3102	1050	STANDBY PAY	5,454	5,586	6,500	6,500
101-30-3102	1080	MEDICARE	212	61	312	312
PERSONNEL EXPENDITURES:			19,266	5,811	21,812	21,812
101-30-3102	2062	MTCE & REPAIR SUPPLIES	6,220	-	-	-
101-30-3102	2170	SPECIAL MAT'LS-SUPPLIES	1,028	1,052	1,000	1,000
101-30-3102	2220	VEHICLE MTCE & SUPPLIES	3,802	4,577	5,040	3,900
101-30-3102	2225	VEHICLE MTCE - LEASED VEH	-	-	270	180
OPERATING EXPENDITURES:			11,050	5,630	6,040	5,080
GENERAL FUND - SECURITY & EMERGENCY DUTY TOTAL:			30,316	11,441	28,122	26,892
746-30-3102	2152	VEHICLE LEASE	-	-	6,398	5,118
746-30-3102	3820	C/O-VEHICLE EQUIPMENT	-	-	7,500	7,500
CAPITAL OUTLAY EXPENDITURES:			-	-	13,898	12,618
VEHICLE REPLACEMENT FUND - SECURITY & EMERGENCY DUTY TOTAL:			-	-	13,898	12,618
SECURITY & EMERGENCY DUTY TOTAL (ALL FUNDS) :			30,316	11,441	42,020	39,510

PUBLIC SERVICES

Mr. Sun Program

ACTIVITIES AND OBJECTIVES

Description of Activities

The Mini Mr. Sun Program is a neighborhood clean-up program scheduled throughout the year at various specified areas of the community at no cost to the residents. The City provides various services to assist residents with the opportunity to clean up their properties and neighborhoods. During the 2020-2021 FY, the program was adjusted to better serve the needs of residents. The City handles the administration of the program and the disposal service provider conducts the pickup events for the program. Neighborhoods receive prior notification and refuse trucks pick up all items left at the curb by residents. Dates and times of these events are scheduled throughout the year and publicized in the specific designated neighborhoods.

Objectives

- Provide disposal services during neighborhood clean-ups to help residents maintain their property.
- Collaborate with Code Compliance to set goals to determine and target neighborhoods in need of clean-up events.
- Provide residents in the clean-up zones with additional resources and contact information for ongoing disposal services and locations.

PUBLIC SERVICES

Mr. Sun

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2141	Postage: Postage for flyer distribution	\$ 1,500
2170	Special Material & Supplies: Gloves, bags, misc. supplies	700

MR. SUN PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3103	1030	PART TIME WAGES	981	-	-	-
101-30-3103	1040	OVERTIME SALARY & WAGES	10,539	-	-	-
101-30-3103	1080	MEDICARE	151	-	-	-
101-30-3103	1093	MEDICAL INS - PT EMPLOYEES	54	-	-	-
PERSONNEL EXPENDITURES:			11,726	-	-	-
101-30-3103	2141	POSTAGE	94	642	1,500	1,500
101-30-3103	2170	SPECIAL MAT'LS	271	510	500	700
OPERATING EXPENDITURES:			365	1,152	2,000	2,200
GENERAL FUND - MR SUN PROGRAM TOTAL:			12,090	1,152	2,000	2,200

PUBLIC SERVICES

Engineering

ACTIVITIES AND OBJECTIVES

Description of Activities

The Engineering Division is responsible for development and management of the City's capital improvement program (CIP) and rehabilitation of the City's infrastructure including streets, and all traffic and signal related activities.

In conjunction with other departments, Engineering is also responsible for compliance with the State mandated National Pollutant Discharge Elimination System (NPDES) permit, also referred to as the Municipal Separate Storm Sewer System (MS4) permit, , and the Los Angeles County Congestion Management Program (CMP).

Specific activities include preparation of the City's capital projects program; programming of several Federal, State, and local funding sources; design, inspection and administration of capital improvement projects; review of private development plans; review and approval of parcel and tract maps related to private developments; city-wide traffic signal synchronization; maintenance of public right-of-way and facilities maps; and assisting the general public with engineering related matters. Engineering continues to collaborate with Caltrans and provide technical support for the I-5 Widening Project, including identifying and helping to resolve potential environmental, traffic and public safety issues.

Objectives

- Manage the rehabilitation of the City's Local Streets Projects.
- Manage the Federally funded projects HSIP Cycle 6, Cycle 7 and Cycle 8.
- Continue reducing the amount of carry-over Capital projects.
- Support the design and construction of water improvements as funding becomes available.
- Assist other divisions with implementation of their capital projects including implementation of the water and sewer infrastructure improvements.
- Develop a street rehabilitation priority list.
- Update the ADA Self-Evaluation and Transition Plan by evaluating City facilities for ADA compliance with the purpose of addressing the identified ADA improvement areas.

Budget Program: Public Services - Engineering, 3104

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Services /City Engineer (a)	0.45	0.45	79,380	79,380							
Principal Engineer	1.00	1.00	129,762	136,250							
Special Projects Coord. (b)	0.00	1.00	-	99,504							
Associate Engineer (c)(d)	0.90	0.90	96,671	96,671							
Assistant Engineer	1.00	1.00	90,552	90,552							
Engineering Technician (e)	0.95	0.95	63,234	65,846							
Management Analyst	0.60	0.00	47,232	-							
Office Assistant II	1.00	1.00	56,580	56,580							
(a) 25% PS Admin, 10% Water, 10% Sewer, 5% Environmental Services, 5% High Speed Rail											
(b) Transferred from PS Admin, 3101											
(c) 5% Water, 5% Environmental Services											
(d) +1 Associate Engineer 50% Water, 50% Sewer											
(e) 5% Water											
TOTAL	5.90	6.30	563,411	624,783	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Engineering ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 290,000
	<i>Contract Traffic Engineer</i>	<i>120,000</i>
	<i>Public works inspection contract (non-CIPS)</i>	<i>165,000</i>
	<i>Surveying/tract map plan checking</i>	<i>5,000</i>
2081	Contract Services - Special Studv:	50,000
	Traffic Speed Study (FY 21-22 Carryover)	
2089	Computer Software Maintenance & Support:	9,500
	<i>AutoCAD Subscription Renewal</i>	<i>6,000</i>
	<i>GIS Updates/Maintenance Renewal</i>	<i>2,500</i>
	<i>Bluebeam Revue Software</i>	<i>1,000</i>
2111	Memberships:	
	American Public Works Association	200
2177	LA Co.Clerk-Envir. Filing:	
	CEQA and NOE Filings	200
2250	Training:	
	Training opportunities as appropriate for staff	4,000
213-2400	Audit Fees:	
	AQMD- Annual Audit	3,000
746-2152	Vehicle Lease:	
	Annual lease payment for (1) vehicle	6,949

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3104	1020	SALARIES & WAGES	286,190	388,190	563,411	624,783
101-30-3104	1049	BILINGUAL/CERTIFICATION PAY	625	-	-	-
101-30-3104	1052	AUTO ALLOWANCE	1,302	2,083	2,073	2,073
101-30-3104	1060	PAID SICK LEAVE	3,912	4,400	4,613	4,500
101-30-3104	1065	ACCRUED PAID VACATION	11,803	8,436	8,270	12,300
101-30-3104	1054	CELLPHONE ALLOWANCE	-	226	-	-
101-30-3104	1078	MANAGEMENT BENEFIT 401A	1,754	5,001	5,772	5,901
101-30-3104	1080	MEDICARE	2,917	4,532	8,471	9,419
101-30-3104	1081	MGMT BENEFIT/MEDICAL	2,256	16,870	21,465	19,586
101-30-3104	1083	PERS - EMPLOYER PORTION	89,138	136,706	206,155	237,608
101-30-3104	1085	LIFE INSURANCE	514	830	1,356	1,569
101-30-3104	1088	LONG-TERM DISABILITY INSURANCE	2,372	3,422	5,691	6,310
101-30-3104	1090	MEDICAL INS - FT EMPLOYEES	27,569	24,287	51,065	64,002
101-30-3104	1090M	MEDICAL INS - MANAGEMENT	-	3,657	5,819	4,849
101-30-3104	1091	DENTAL INS - FT EMPLOYEES	3,112	3,921	6,890	7,357
101-30-3104	1092	VISION INS - FT EMPLOYEES	557	860	1,204	1,265
101-30-3104	1097	WORKER'S COMPENSATION	4,872	6,996	9,879	10,213
101-30-3104	1999	ALLOCATED PAYROLL	(21,733)	(202,787)	(180,000)	(187,000)
PERSONNEL EXPENDITURES:			417,156	407,629	722,133	824,735

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3104	2190	TELEPHONE & FAX	-	292	600	600
101-30-3104	2055	LEGAL ADVERTISING	824	658	-	-
101-30-3104	2079	CONTRACT SVC/CITY ENGINEER	145,745	-	-	-
101-30-3104	2080	CONTRACT SVC/NON-CLASS	307,515	255,839	241,000	290,000
101-30-3104	2081	CONTRACT SVC/SPECIAL STUDY	-	-	50,000	50,000
101-30-3104	2089	COMPUTER SYSTEM MAINT/SUPPORT	-	-	-	9,500
101-30-3104	2111	MEMBERSHIPS	90	-	600	200
101-30-3104	2130	OFFICE EQPT MTCE	-	255	-	-
101-30-3104	2140	OFFICE SUPPLIES	2,009	3,985	2,500	2,500
101-30-3104	2141	POSTAGE	187	-	200	200
101-30-3104	2177	LA CO.CLERK-ENVIR.FILING	77	-	100	200
101-30-3104	2220	VEHICLE MTCE & SUPPLIES	3,438	937	1,890	1,200
101-30-3104	2225	VEHICLE MTCE - LEASED VEH	-	326	315	315
101-30-3104	2240	DUPLICATING SERVICE CHG	487	-	-	-
101-30-3104	2250	TRAINING EXPENSE	105	360	1,500	4,000
OPERATING EXPENDITURES:			460,477	262,653	298,705	358,715
101-30-3104	3860	C/O-OFFICE EQUIPMENT	142	11,150	-	-
101-30-3104	3870	C/O-OFFICE FURNITURE	-	-	3,500	-
CAPITAL OUTLAY EXPENDITURES:			142	11,150	3,500	-
GENERAL FUND - ENGINEERING TOTAL:			877,775	681,432	1,024,338	1,183,450

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
227-30-3104	2080	CONTRACT SVC/NON-CLASS	-	15,787	60,000	-
OPERATING EXPENDITURES:			-	15,787	60,000	-
PROP C FUND - ENGINEERING TOTAL:			-	15,787	60,000	-
213-30-3104	2400	AUDIT FEES	2,810	2,870	3,000	3,000
OPERATING EXPENDITURES:			2,810	2,870	3,000	3,000
AQMD FUND - ENGINEERING TOTAL:			2,810	2,870	3,000	3,000
745-30-3104	3860	C/O-OFFICE EQUIPMENT	1,152	-	-	-
CAPITAL OUTLAY EXPENDITURES:			1,152	-	-	-
COMPUTER REPLACEMENT FUND - ENGINEERING TOTAL:			1,152	-	-	-

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3104	2152	VEHICLE LEASE	-	7,419	6,949	6,949
CAPITAL OUTLAY EXPENDITURES:			-	7,419	6,949	6,949
EQUIPMENT & VEHICLE REPLACEMENT FUND - ENGINEERING TOTAL:			-	7,419	6,949	6,949

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
229-30-3104	1020	SALARIES & WAGES	36,341	-	-	-
229-30-3104	1052	AUTO ALLOWANCE	1,155	-	-	-
229-30-3104	1078	MANAGEMENT BENEFIT 401A	1,512	-	-	-
229-30-3104	1080	MEDICARE	575	-	-	-
229-30-3104	1081	MGMT BENEFIT/MEDICAL	2,017	-	-	-
229-30-3104	1083	PERS - EMPLOYER PORTION	11,332	-	-	-
229-30-3104	1085	LIFE INSURANCE	88	-	-	-
229-30-3104	1088	LONG-TERM DISABILITY INSURANCE	490	-	-	-
229-30-3104	1090	MEDICAL INS - FT EMPLOYEES	2,598	-	-	-
229-30-3104	1091	DENTAL INS - FT EMPLOYEES	232	-	-	-
229-30-3104	1092	VISION INS - FT EMPLOYEES	72	-	-	-
229-30-3104	1097	WORKER'S COMPENSATION	912	-	-	-
PERSONNEL EXPENDITURES:			57,325	-	-	-
MEASURE M FUND - ENGINEERING TOTAL:			57,325	-	-	-
ENGINEERING TOTAL (ALL FUNDS) :			939,063	707,507	1,094,287	1,193,399

PUBLIC SERVICES

Facilities Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Facilities Maintenance Section is responsible for the maintenance of buildings, hardscape and softscape on municipally-owned facilities and grounds citywide. The Section responsibilities include installations, reconstruction, repairs, and maintenance at the following City facilities: City Hall, Transportation/Public Services Facility, Metrolink Station, Civic Center Parking Structure, Social Services and the Senior Center. Areas of concentration include plumbing, heating, electrical, air conditioning, carpentry, custodial, and general maintenance and assistance.

Objectives

- Provide professional and courteous customer service relations at all facilities
- Cross training programs for Facilities Maintenance employees to enhance proficiency and effectiveness throughout facility
- Provide upgraded, proactive, cost-effective, and responsive facility maintenance at all City-owned facilities
- Provide improved energy efficient systems at all City facilities, via replacement of old parts/equipment with greener technologies, including implementation of new lighting technologies to reduce energy consumption/costs
- Identify and assess necessary building repairs via our work order system and daily inspections
- Identify projects for future Capital Improvement programming, such as HVAC replacements
- Implement improved security measures at City facilities

Budget Program: Public Services - Facilities Maintenance - Total All Facilities

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.90	0.90	75,240	79,008	Maintenance Assistant	8,580	9,750	9	7.5	148,326	177,770
Maintenance Worker III (b)	2.00	2.00	129,180	138,120							
Maintenance Worker II (c)	2.74	4.00	218,028	237,404							
Maintenance Worker I (d)	4.00	3.00	179,781	151,008							
(a) 45% City Hall-Facilities Maint., 45% Transportation / Public Services-Facilities Maint.											
(b) 100% City Hall-Facilities Maint., 100% Transportation / Public Services-Facilities Maint.											
(c) 100% City Hall-Facilities Maint., 100% Social Services -Facilities Maint., 100% Senior Center-Facilities Maint., 100% Transportation / Public Services-Facilities Maint.											
(d) 100% City Hall-Facilities Maint., 100% Transportation / Public Services-Facilities Maint., 100% Senior Center-Facilities Maint.											
TOTAL	9.64	9.90	602,229	605,540	TOTAL	8,580	9,750	9	8	148,326	177,770

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-XXXX	1020	SALARIES & WAGES	571,836	555,615	602,229	605,540
101-30-XXXX	1030	PART TIME WAGES	107,825	65,065	148,326	177,770
101-30-XXXX	1040	OVERTIME SALARY & WAGES	-	473	-	-
101-30-XXXX	1048	MEDICAL OPT-OUT-GEN. UNIT	11,625	14,417	10,800	14,400
101-30-XXXX	1049	BILINGUAL/CERTIFICATION PAY	5,706	4,982	4,485	4,485
101-30-XXXX	1050	STAND BY PAY	1,528	1,324	-	-
101-30-XXXX	1060	PAID SICK LEAVE	3,266	2,666	14,040	5,400
101-30-XXXX	1065	ACCRUED PAID VACATION	22,957	36,038	40,385	25,600
101-30-XXXX	1070	PAID SICK LEAVE ON TERMIN	-	30,075	-	-
101-30-XXXX	1080	MEDICARE	9,207	9,153	12,188	12,081
101-30-XXXX	1083	PERS - EMPLOYER PORTION	179,462	199,540	227,836	230,292
101-30-XXXX	1085	LIFE INSURANCE	1,619	1,493	2,059	1,971
101-30-XXXX	1088	LONG-TERM DISABILITY INSURANCE	4,379	4,134	6,290	6,118
101-30-XXXX	1090	MEDICAL INS - FT EMPLOYEES	99,354	95,623	122,339	111,563
101-30-XXXX	1091	DENTAL INS - FT EMPLOYEES	9,107	8,267	9,988	9,228
101-30-XXXX	1092	VISION INS - FT EMPLOYEES	1,428	1,197	1,324	1,202
101-30-XXXX	1093	MEDICAL INS - PT EMPL	6,843	3,174	-	-
101-30-XXXX	1094	DENTAL INS - PT EMPL	2,286	973	-	-
101-30-XXXX	1097	WORKER'S COMPENSATION	58,920	84,384	108,320	104,668
101-30-XXXX	1100	ACA AFFORDABILITY STIPEND	747	156	480	480
101-30-XXXX	1999	ALLOCATED PAYROLL	-	(15,527)	-	-
PERSONNEL EXPENDITURES:			1,098,094	1,117,909	1,311,089	1,310,798

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-XXXX	2061	CUSTODIAL SUPPLIES	58,863	41,668	55,000	57,000
101-30-XXXX	2063	FACILITY MTCE SERVICES/CONTRACTS	66,588	91,177	97,000	78,000
101-30-XXXX	2069	CONTRACT SVC/PROJECTS	15,000	-	45,000	20,000
101-30-XXXX	2080	CONTRACT SVC/NON-CLASS	161,645	153,685	195,922	195,200
101-30-XXXX	2090	EQUIP MTCE & SUPPLIES	503	400	2,000	2,000
101-30-XXXX	2100	UTILITIES	252,617	277,850	278,500	307,600
101-30-XXXX	2150	RENTAL EXPENSE	61	62	100	100
101-30-XXXX	2170	SPECIAL MAT'LS-SUPPLIES	34,991	45,018	35,000	35,000
101-30-XXXX	2220	VEHICLE MTCE & SUPPLIES	34,593	41,196	35,180	47,700
101-30-XXXX	2231	VANDALISM REPAIR	-	818	2,000	2,000
OPERATING EXPENDITURES:			624,861	652,159	746,794	745,692
101-30-XXXX	3850	C/O-TOOLS & WORK EQUIP	6,207	-	-	12,000
101-30-XXXX	3880	C/O-MISCELLANEOUS OTHER	78,223	3,558	-	33,000
CAPITAL OUTLAY EXPENDITURES:			84,430	3,558	-	45,000
GENERAL FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			1,807,384	1,773,626	2,057,883	2,101,490

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-XXXX	2152	VEHICLE LEASE	-	6,546	25,863	24,489
746-30-XXXX	3820	C/O-AUTOMOTIVE EQUIPMENT	-	31,917	-	-
VEHICLE REPLACEMENT FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			-	38,464	25,863	24,489
747-30-XXXX	2069	CONTRACT SVC/PROJECTS	-	-	-	30,000
BUILDING REPLACEMENT FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			-	-	-	30,000
TOTAL FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			1,807,384	1,812,089	2,083,746	2,155,979

Budget Program: Public Services - Facilities Maintenance - City Hall, 3202

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.45	0.45	37,620	39,504	Maintenance Assistant	3,380	3,900	3	3	58,431	71,108
Maintenance Worker III	1.00	1.00	64,590	69,060							
Maintenance Worker II	1.00	1.00	63,132	53,880							
Maintenance Worker I	1.00	1.00	51,948	51,948							
(a) 45% Transportation / Public Services - Facilities Maint., 10% Transportation Center Operations											
TOTAL	3.45	3.45	217,290	214,392	TOTAL	3,380	3,900	3	3	58,431	71,108

PUBLIC SERVICES

Facilities Maintenance - City Hall (3202)

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: City Hall and Parking Structure	\$ 16,000
2063	Facility Maintenance Services:	32,000
	<i>HVAC repairs</i>	<i>5,000</i>
	<i>Backflow device repairs</i>	<i>1,000</i>
	<i>Plumbing repairs</i>	<i>5,000</i>
	<i>Electrical repairs</i>	<i>5,000</i>
	<i>Misc., flooring and mechanical repairs</i>	<i>6,000</i>
	<i>Glass and building fixture repairs</i>	<i>10,000</i>
2069	Contract Services/Projects:	20,000
	<i>Civic Center Perimeter Landscape Upgrades</i>	<i>10,000</i>
	<i>City Hall Atrium Concrete - Increase Seating Area</i>	<i>10,000</i>
2080	Contract Services - Non-Classified:	108,000
	<i>Security alarm services</i>	<i>1,600</i>
	<i>Landscape maintenance</i>	<i>65,000</i>
	<i>Tree trimming - City Hall parking lot</i>	<i>10,000</i>
	<i>Elevator maintenance</i>	<i>5,000</i>
	<i>HVAC maintenance</i>	<i>5,800</i>
	<i>City Hall chiller maintenance</i>	<i>2,000</i>
	<i>Fire system testing/maintenance</i>	<i>3,800</i>
	<i>Diesel fuel tank service</i>	<i>3,000</i>
	<i>Generator testing/maintenance</i>	<i>3,000</i>

PUBLIC SERVICES

Facilities Maintenance - City Hall (3202)

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified (continued): <i>Misc. mechanical and building services</i> <i>Window cleaning</i> <i>Fire extinguisher service</i> <i>Calsense controllers - access/maintenance</i> <i>Door access control maintenance</i>	 1,000 4,000 500 300 3,000
2090	Equipment Maint & Supplies: City Hall generator and air compressor inspections, radios and auto scrubber	1,000
2150	Rental Expense: Equipment rental - facilities pager	100
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc., and facility repair materials and special equipment for all buildings and activities	12,000
2231	Vandalism Repairs: Vandalism repairs for City Hall	500
3880	Capital Outlay - Miscellaneous Other: <i>Replacement, Auto scrubber, 28", used for terrazo cleaning</i> <i>Blinds for Courtyard Conference Room (New)</i>	 19,000 14,000 5,000
746-2152	Vehicle Lease: Annual lease payment for (3) vehicles	24,489
747-2069	Contract Services/Projects: Replacement of basement sump pumps (2)	30,000

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3202	1020	SALARIES & WAGES	249,870	234,694	217,290	214,392
101-30-3202	1030	PART TIME WAGES	42,645	23,606	58,431	71,108
101-30-3202	1040	OVERTIME SALARY & WAGES	-	407	-	-
101-30-3202	1045	COMP TIME PAY	-	1,399	-	-
101-30-3202	1048	MEDICAL OPT-OUT-GEN. UNIT	9,458	7,234	7,200	10,800
101-30-3202	1049	BILINGUAL/CERTIFICATION PAY	1,580	1,811	1,268	1,268
101-30-3202	1050	STAND BY PAY	922	667	-	-
101-30-3202	1060	PAID SICK LEAVE	1,630	-	2,451	2,100
101-30-3202	1065	ACCRUED PAID VACATION	7,761	12,696	40,385	7,500
101-30-3202	1070	PAID SICK LEAVE ON TERMINATION	-	12,965	-	-
101-30-3202	1075	SEVERANCE PAY	-	5,000	-	-
101-30-3202	1080	MEDICARE	3,830	3,683	5,037	4,454
101-30-3202	1083	PERS - EMPLOYER PORTION	78,270	85,237	86,983	81,535
101-30-3202	1085	LIFE INSURANCE	672	669	785	832
101-30-3202	1088	LONG-TERM DISABILITY INSURANCE	1,936	1,733	2,401	2,166
101-30-3202	1090	MEDICAL INS - FT EMPLOYEES	32,750	31,113	34,169	22,490
101-30-3202	1091	DENTAL INS - FT EMPLOYEES	3,149	3,162	3,038	2,278
101-30-3202	1092	VISION INS - FT EMPLOYEES	513	473	419	297

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3202	1093	MEDICAL INS - PT EMPL	3,161	1,598	-	-
101-30-3202	1094	DENTAL INS - PT EMPL	973	486	-	-
101-30-3202	1097	WORKER'S COMPENSATION	55,056	79,320	101,569	98,275
101-30-3202	1100	ACA AFFORDABILITY STIPEND	311	79	480	480
101-30-3202	1999	ALLOCATED PAYROLL	-	(15,527)	-	-
PERSONNEL EXPENDITURES:			494,485	492,502	561,906	519,975

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3202	2061	CUSTODIAL SUPPLIES	13,253	14,282	16,000	16,000
101-30-3202	2063	FACILITY MTCE SERVICES/CONTRACTS	20,857	45,983	46,000	32,000
101-30-3202	2069	CONTRACT SVC/PROJECTS	15,000	-	-	20,000
101-30-3202	2080	CONTRACT SVC/NON-CLASS	87,815	74,011	109,022	108,000
101-30-3202	2090	EQUIP MTCE & SUPPLIES	503	-	1,000	1,000
101-30-3202	2100	UTILITIES	181,620	195,445	190,000	190,000
101-30-3202	2150	RENTAL EXPENSE	61	62	100	100
101-30-3202	2170	SPECIAL MAT'LS-SUPPLIES	11,705	20,252	12,000	12,000
101-30-3202	2220	VEHICLE MTCE & SUPPLIES	30,948	38,275	32,340	42,000
101-30-3202	2225	VEHICLE MTCE - LEASED VEH	-	286	1,092	1,092
101-30-3202	2231	VANDALISM REPAIR	-	163	500	500
OPERATING EXPENDITURES:			361,762	388,759	408,054	422,692
101-30-3202	3880	C/O-MISCELLANEOUS OTHER	14,564	3,558	-	19,000
CAPITAL OUTLAY EXPENDITURES:			14,564	3,558	-	19,000
GENERAL FUND - FACILITIES MAINTENANCE TOTAL:			870,811	884,819	969,960	961,667

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3202	2152	VEHICLE LEASE	-	6,546	25,863	24,489
746-30-3202	3820	C/O-AUTOMOTIVE	-	31,917	-	-
VEHICLE REPLACEMENT FUND - FACILITIES MAINTENANCE TOTAL:			-	38,464	25,863	24,489
747-30-3202	2069	CONTRACT SVC/PROJECTS	-	-	-	30,000
BUILDING REPLACEMENT FUND - FACILITIES MAINTENANCE TOTAL:			-	-	-	30,000
FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			870,811	923,283	995,823	1,016,156

Budget Program: Public Services - Facilities Maintenance - Transportation/Public Services, 3205

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.45	0.45	37,620	39,504	Maintenance Assistant	2,860	1,950	3	2.5	49,442	35,554
Maintenance Worker III	1.00	1.00	64,590	69,060							
Maintenance Worker II	0.50	1.00	28,632	63,132							
Maintenance Worker I	1.50	1.00	75,885	47,112							
(a) 45% City Hall - Facilities Maint., 10% Transportation Center Operations											
TOTAL	3.45	3.45	206,727	218,808	TOTAL	2,860	1,950	3	2.5	49,442	35,554

PUBLIC SERVICES

Facilities Maintenance - Transit/Public Services

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Transportation/Public Services buildings	\$ 18,000
2063	Facility Maintenance Services:	25,000
	<i>HVAC repairs</i>	<i>8,000</i>
	<i>Steel door repairs</i>	<i>2,500</i>
	<i>Backflow device repairs</i>	<i>2,000</i>
	<i>Misc. plumbing, electrical, flooring and mechanical repairs</i>	<i>12,500</i>
2080	Contract Services - Non-Classified:	43,000
	<i>Security alarm services</i>	<i>3,800</i>
	<i>Landscape maintenance</i>	<i>4,000</i>
	<i>Elevator maintenance</i>	<i>3,000</i>
	<i>HVAC maintenance</i>	<i>6,200</i>
	<i>Fire system testing/maintenance/monitoring</i>	<i>12,000</i>
	<i>Maintenance of rollup doors/auto gates (2)</i>	<i>2,400</i>
	<i>Eyewash stations - maintenance</i>	<i>1,500</i>
	<i>Floor machine servicing</i>	<i>3,000</i>
	<i>Cleaning of floor mats, runners and misc. items</i>	<i>2,500</i>
	<i>Window cleaning</i>	<i>1,500</i>
	<i>Fire extinguisher service</i>	<i>800</i>
	<i>Misc. Services</i>	<i>2,300</i>
2090	Equipment Maint & Supplies: Air compressor inspections, radios and auto scrubber	1,000
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc., and facility repair materials and special equipment for all buildings and activities	8,000

PUBLIC SERVICES

Facilities Maintenance - Transit/Public Services

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2231	Vandalism Repairs: Vandalism repairs	500

FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3205	1020	SALARIES & WAGES	158,965	158,784	206,727	218,808
101-30-3205	1030	PART TIME WAGES	38,445	18,497	49,442	35,554
101-30-3205	1045	COMP TIME PAY	-	1,399	-	-
101-30-3205	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	3,600	3,600
101-30-3205	1049	BILINGUAL/CERTIFICATION PAY	2,920	2,527	1,918	1,918
101-30-3205	1050	STAND BY PAY	606	616	-	-
101-30-3205	1060	PAID SICK LEAVE	1,636	619	11,589	3,300
101-30-3205	1065	ACCRUED PAID VACATION	7,777	15,298	-	12,100
101-30-3205	1070	PAID SICK LEAVE ON TERMIN	-	17,111	-	-
101-30-3205	1075	SEVERANCE PAY	-	6,890	-	-
101-30-3205	1080	MEDICARE	2,505	2,546	3,962	3,992
101-30-3205	1083	PERS - EMPLOYER PORTION	50,031	56,768	75,645	83,215
101-30-3205	1085	LIFE INSURANCE	463	428	582	679
101-30-3205	1088	LONG-TERM DISABILITY INSURANCE	1,208	1,165	2,088	2,211
101-30-3205	1090	MEDICAL INS - FT EMPLOYEES	36,897	37,299	41,410	51,907
101-30-3205	1091	DENTAL INS - FT EMPLOYEES	2,940	2,771	3,446	3,446
101-30-3205	1092	VISION INS - FT EMPLOYEES	502	422	449	449
101-30-3205	1093	MEDICAL INS - PT EMPL	3,682	1,576	-	-
101-30-3205	1094	DENTAL INS - PT EMPL	1,196	486	-	-
101-30-3205	1097	WORKER'S COMPENSATION	2,028	2,544	3,626	3,576
101-30-3205	1100	ACA AFFORDABILITY STIPEND	436	77	-	-
PERSONNEL EXPENDITURES:			312,238	327,823	404,483	424,754

FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3205	2061	CUSTODIAL SUPPLIES	19,077	14,493	18,000	18,000
101-30-3205	2063	FACILITY MTCE SERVICES/CONTRACTS	35,047	27,797	25,000	25,000
101-30-3205	2069	CONTRACT SVC/PROJECTS	-	-	45,000	-
101-30-3205	2080	CONTRACT SVC/NON-CLASS	41,558	37,419	43,000	43,000
101-30-3205	2090	EQUIP MTCE & SUPPLIES	-	400	1,000	1,000
101-30-3205	2100	UTILITIES	70,997	82,404	88,500	117,600
101-30-3205	2170	SPECIAL MAT'LS-SUPPLIES	10,679	11,556	8,000	8,000
101-30-3205	2220	VEHICLE MTCE & SUPPLIES	3,645	2,921	2,840	5,700
101-30-3205	2231	VANDALISM REPAIR	-	-	500	500
OPERATING EXPENDITURES:			181,002	176,990	231,840	218,800
101-30-3205	3850	C/O-TOOLS & WORK EQUIP	6,207	-	-	-
101-30-3205	3880	MISCELLANEOUS OTHER	63,658	-	-	-
CAPITAL OUTLAY EXPENDITURES:			69,865	-	-	-
GENERAL FUND - TRANSPORTATION/ PUBLIC SERVICES FACILITIES MAINTENANCE TOTAL:			563,105	504,814	636,323	643,554

Budget Program: Public Services - Facilities Maintenance - Social Services, 4101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Worker II	1.00	1.00	63,132	63,132	Maintenance Assistant	520	1,300	1	0	8,990	23,703
TOTAL	1.00	1.00	63,132	63,132	TOTAL	520	1,300	1	0	8,990	23,703

PUBLIC SERVICES

Facilities Maintenance - Social Services

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Social Services	\$ 8,000
2063	Facility Maintenance Services: HVAC repairs, fire system repairs, and misc. plumbing, electrical, flooring and mechanical repairs	6,000
2080	Contract Services - Non-Classified:	20,000
	<i>Security alarm services</i>	4,600
	<i>Landscape maintenance</i>	4,400
	<i>HVAC maintenance</i>	3,000
	<i>Appliance maintenance</i>	1,000
	<i>Cleaning of floor mats, runners and misc. items</i>	1,100
	<i>Fire system testing/maintenance/monitoring</i>	2,000
	<i>Misc. maintenance agreements -Calsense, fire extinguishers, etc.</i>	1,400
	<i>Access Control System Maintenance</i>	2,500
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc.	7,000
2231	Vandalism Repairs: Vandalism repairs	500

FACILITIES MAINTENANCE - SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-4101	1020	SALARIES & WAGES	49,068	44,771	63,132	63,132
101-30-4101	1030	PART TIME WAGES	11,243	11,400	8,990	23,703
101-30-4101	1040	OVERTIME SALARY & WAGES	-	66	-	-
101-30-4101	1048	MEDICAL OPT-OUT-GEN. UNIT	2,168	7,183	-	-
101-30-4101	1049	BILINGUAL/CERTIFICATION PAY	550	-	650	650
101-30-4101	1050	STAND BY PAY	-	41		
101-30-4101	1080	MEDICARE	915	918	1,055	1,268
101-30-4101	1083	PERS - EMPLOYER PORTION	15,464	15,003	23,100	24,010
101-30-4101	1085	LIFE INSURANCE	118	11	245	245
101-30-4101	1088	LONG-TERM DISABILITY INSURANCE	375	347	638	638
101-30-4101	1090	MEDICAL INS - FT EMPLOYEES	5,102	-	19,200	19,200
101-30-4101	1091	DENTAL INS - FT EMPLOYEES	781	-	1,168	1,168
101-30-4101	1092	VISION INS - FT EMPLOYEES	101	-	152	152
101-30-4101	1097	WORKER'S COMPENSATION	588	828	1,107	1,032
PERSONNEL EXPENDITURES:			86,472	80,567	119,437	135,198

FACILITIES MAINTENANCE - SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-4101	2061	CUSTODIAL SUPPLIES	5,061	2,133	6,000	8,000
101-30-4101	2063	FACILITY MTCE SERVICES/CONTRACTS	3,153	5,283	6,000	6,000
101-30-4101	2080	CONTRACT SVC/NON-CLASS	13,391	19,677	19,700	20,000
101-30-4101	2170	SPECIAL MAT'LS-SUPPLIES	3,634	7,964	7,000	7,000
101-30-4101	2231	VANDALISM REPAIR	-	655	500	500
OPERATING EXPENDITURES:			25,238	35,712	39,200	41,500
GENERAL FUND - SOCIAL SERVICES FACILITIES MAINTENANCE TOTAL:			111,711	116,279	158,637	176,698

Budget Program: Public Services - Facilities Maintenance - Senior Center, 4104

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Worker II	1.00	1.00	63,132	57,260	Maintenance Assistant	1,820	2,600	2	2	31,463	47,405
Maintenance Worker I	1.00	1.00	51,948	51,948							
TOTAL	2.00	2.00	115,080	109,208	TOTAL	1,820	2,600	2	2	31,463	47,405

PUBLIC SERVICES

Facilities Maintenance - Senior Center

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Senior Center	\$ 15,000
2063	Facility Maintenance Services: HVAC repairs, fire system repairs, and misc. plumbing, electrical, flooring and mechanical repairs	15,000
2080	Contract Services - Non-Classified:	24,200
	<i>Security alarm services</i>	2,600
	<i>Landscape maintenance</i>	6,800
	<i>HVAC maintenance</i>	2,600
	<i>Appliance maintenance</i>	2,000
	<i>Cleaning of floor mats, runners and misc. items</i>	1,100
	<i>Fire and sprinkler alarm monitoring and inspections</i>	4,500
	<i>Kitchen hood inspections</i>	1,300
	<i>Misc. contract services - backflow, fire extinguishers, etc.</i>	2,300
	<i>Window cleaning</i>	1,000
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, flooring, mechanical, etc.	8,000
2231	Vandalism Repairs: Vandalism repairs	500
3850	Capital Outlay - Tools and Work Equipment: Carpet Extractor (Repl. #10160)	12,000
3880	Capital Outlay - Miscellaneous Other: Auto scrubber, 28" (Repl. #13208), used for tile and lobby cleaning	14,000

FACILITIES MAINTENANCE - SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-4104	1020	SALARIES & WAGES	113,933	117,367	115,080	109,208
101-30-4104	1030	PART TIME WAGES	15,493	11,561	31,463	47,405
101-30-4104	1049	BILINGUAL/CERTIFICATION PAY	656	644	650	650
101-30-4104	1060	PAID SICK LEAVE	-	2,048	-	-
101-30-4104	1065	ACCRUED PAID VACATION	7,419	8,044	-	6,000
101-30-4104	1080	MEDICARE	1,958	2,006	2,134	2,367
101-30-4104	1083	PERS - EMPLOYER PORTION	35,696	42,533	42,108	41,532
101-30-4104	1085	LIFE INSURANCE	366	384	447	215
101-30-4104	1088	LONG-TERM DISABILITY INSURANCE	860	890	1,163	1,103
101-30-4104	1090	MEDICAL INS - FT EMPLOYEES	24,605	27,211	27,560	17,966
101-30-4104	1091	DENTAL INS - FT EMPLOYEES	2,237	2,334	2,336	2,336
101-30-4104	1092	VISION INS - FT EMPLOYEES	312	302	304	304
101-30-4104	1094	DENTAL INS - PT EMPL	117	-	-	-
101-30-4104	1097	WORKER'S COMPENSATION	1,248	1,692	2,018	1,785
PERSONNEL EXPENDITURES:			204,899	217,016	225,263	230,871
101-30-4104	2061	CUSTODIAL SUPPLIES	21,473	10,761	15,000	15,000
101-30-4104	2063	FACILITY MTCE SERVICES/CONTRACTS	7,531	12,114	20,000	15,000
101-30-4104	2080	CONTRACT SVC/NON-CLASS	18,881	22,578	24,200	24,200
101-30-4104	2170	SPECIAL MAT'LS-SUPPLIES	8,974	5,245	8,000	8,000
101-30-4104	2231	VANDALISM REPAIR	-	-	500	500
OPERATING EXPENDITURES:			56,859	50,698	67,700	62,700

FACILITIES MAINTENANCE - SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-4104	3850	C/O-TOOLS & WORK EQUIP	-	-	-	12,000
101-30-4104	3880	MISCELLANEOUS OTHER	-	-	-	14,000
CAPITAL OUTLAY EXPENDITURES:			-	-	-	26,000
GENERAL FUND - SENIOR CENTER FACILITIES MAINTENANCE TOTAL:			261,758	267,714	292,963	319,571

PUBLIC SERVICES

Civic Center Parking Structure

ACTIVITIES AND OBJECTIVES

Description of Activities

The Norwalk Civic Center Parking Structure provides parking facilities for visitors and employees of the Los Angeles County Courthouse, patrons of the Norwalk Civic Center and the Norwalk Entertainment Center. The tri-level structure has 1,019 parking spaces providing ease to accessible and safe parking for visitors to the Norwalk Civic Center area. Management services for the Parking Structure, include attendant booth/facility staffing, power sweeping, and landscaping are provided by private management companies.

Objectives

- Provide quality, efficient, and proactive maintenance throughout the facility and surrounding areas
- Provide efficient facility management
- Provide a safe and clean parking environment for Civic Center/Entertainment Center patrons
- Provide an efficient parking payment system and continue evaluating rates and cost efficiencies for adjustments as necessary
- Research an automated parking system for reduced costs and improved efficiency

Funded by Parking Structure Revenue (Fund 243)

Budget Program: Public Services - Parking Structure Maintenance, 3203

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Worker I (a)	0.50	0.50	23,948	25,974							
(a) 50% Transportation/Public Services - Facilities Maint.											
TOTAL	0.50	0.50	23,948	25,974	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Civic Center Parking Structure
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2063	Facility Maintenance Services:	\$ 12,500
	<i>Elevator repairs</i>	2,500
	<i>General maintenance repairs - plant material, paint, lights, etc.</i>	6,000
	<i>Gate repairs</i>	2,500
	<i>Fire protection repairs</i>	1,500
2069	Contract Services - Projects: LED Light Replacement Project for structure. Currently induction lighting. Approx. 300 ea. Fixtures - Phase 2 (approx 75 fixtures)	20,000
2080	Contract Services - Non-Classified:	244,000
	<i>Contract management of facility including security, booth/facility staffing, management operations, and general facility maintenance. Cost reverted back to standard due to postponed install for kiosk system</i>	185,000
	<i>Elevator maintenance</i>	5,500
	<i>Structure sweeping services</i>	39,000
	<i>Landscaping maintenance</i>	8,100
	<i>Misc. Contract Services - striping, hose reels, extinguisher, etc.</i>	2,400
	<i>Access card reader maintenance</i>	2,000
	<i>Window cleaning</i>	2,000
2170	Special Materials/Supplies: Materials needed for daily structure operation - paint, bulbs, chemicals, trash can liners, etc.	5,000
2231	Vandalism Repair: Vandal shield window covering, fire box repair/extinguishers, etc.	2,500

PARKING STRUCTURE OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-90-9243	3990	TRANSFER TO COVER REVENUE SHORTFALL	-	354,148	225,353	381,137
GENERAL FUND - PARKING STRUCTURE OPERATIONS TOTAL:			-	354,148	225,353	381,137
243-30-3203	1020	SALARIES & WAGES	33,147	40,879	23,948	25,974
243-30-3203	1030	PART TIME WAGES / PSO	9,623	2,183	-	-
243-30-3203	1040	OVERTIME SALARY & WAGES	-	66	-	-
243-30-3203	1048	MEDICAL OPT-OUT GEN. UNIT	-	51	3,600	-
243-30-3203	1049	BILINGUAL/CERTIFICATION PAY	367	418	-	325
243-30-3203	1050	STANDBY PAY	-	41	-	-
243-30-3203	1080	MEDICARE	593	607	399	382
243-30-3203	1083	PERS - EMPLOYER PORTION	10,443	13,894	8,763	9,878
243-30-3203	1085	LIFE INSURANCE	112	136	93	101
243-30-3203	1088	LONG-TERM DISABILITY INSURANCE	260	316	242	262
243-30-3203	1090	MEDICAL INS - FT EMPLOYEES	9,331	12,413	-	4,492
243-30-3203	1091	DENTAL INS - FT EMPLOYEES	631	755	-	584
243-30-3203	1092	VISION INS - FT EMPLOYEES	82	98	-	76
243-30-3203	1093	MEDICAL INS - PT EMPLOYEES	213	-	-	-
243-30-3203	1097	WORKER'S COMPENSATION	492	648	420	425
243-30-3203	1098	OPEB - ACTIVE FT EMPLOYEES	4,200	4,200	4,200	4,200
PERSONNEL EXPENDITURES:			69,494	76,702	41,665	46,699

PARKING STRUCTURE OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
243-30-3203	2063	FACILITY MTCE SVC/CONTRACTS	7,553	13,815	12,500	12,500
243-30-3203	2069	CONTRACT SVC/PROJECTS	-	58,572	12,400	20,000
243-30-3203	2080	CONTRACT SVC/NON-CLASS	172,621	50,481	244,000	244,000
243-30-3203	2100	UTILITIES	32,636	40,339	46,100	57,750
243-30-3203	2170	SPECIAL MAT'LS-SUPPLIES	6,004	3,397	5,000	5,000
243-30-3203	2190	TELEPHONE & FAX	1,199	1,055	3,400	3,500
243-30-3203	2231	VANDALISM REPAIR	-	268	2,500	2,500
243-30-3203	2450	LIAB, FIRE & OTHERS INS.	28,644	37,539	41,000	36,800
OPERATING EXPENDITURES:			248,657	205,466	366,900	382,050
243-30-3203	3850	C/O-TOOLS & EQUIPMENT	-	-	4,600	-
243-30-3203	3880	C/O-MISCELLANEOUS OTHER	-	-	-	-
CAPITAL OUTLAY EXPENDITURES:			-	-	4,600	-

PARKING STRUCTURE OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
243-90-9320	3990	TRANSFER TO DEBT SERVICE FUND	254,512	252,827	252,388	252,388
PARKING STRUCTURE OPERATION FUND TOTAL:			572,664	534,995	665,553	681,137
243-90-9101	4790	TRANSFER IN / CITY'S FUNDING	-	(354,148)	(225,353)	(381,137)
243-90-9219	4790	TRANSFER IN / ARPA FUNDING	-	(70,626)	(268,200)	-
PARKING STRUCTURE ALL FUNDS TOTAL:			572,664	464,369	397,353	681,137

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center ACTIVITIES AND OBJECTIVES

Description of Activities

The City of Norwalk, as the lead agency for the Norwalk/Santa Fe Springs Transportation Center, operates the facility in conjunction with the City of Santa Fe Springs. Costs for maintenance and operation of the Transportation Center are shared equally between the two cities.

The Transportation Center serves the business community and public agencies in providing alternative means of transportation for residents of Norwalk and neighboring communities. The Transportation Center continues to serve as a key link in the regional transportation system.

Objectives

- Provide a quality, efficient and proactive maintenance environment throughout the facility and surrounding areas
- Provide a safe and clean parking location for Transportation Center users, while providing security services through the Norwalk Department of Public Safety
- Collaborate with surrounding Cities to gather input to provide business and public agencies with a convenient transportation alternative for employees
- Identify, assess and implement maintenance upgrades in an effort to enhance and improve the overall appearance of the Transportation Center

Funded by Proposition C Entitlement (Fund 227)

Budget Program: Public Services - Transportation Center Operations, 3204

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Public Services Manager (a)	0.10	0.10	13,734	13,734	Public Safety Officer I (c)	10,756	11,180	7	7	302,392	314,312
Maintenance Supervisor (b)	0.10	0.10	8,364	8,784	Station Attendant	3,120	3,120	2	2	55,106	56,886
Public Safety Officer II (c)	1.00	1.00	69,900	69,900	Maintenance Assistant	-	650	0	1	-	11,852
Maintenance Worker II	0.50	0.00	28,632	-							
Transit Administrative Specialist (d)	0.34	0.34	22,084	23,192							
Maintenance Worker I (e)	0.00	0.50	-	25,974							
(a) 90% Public Services - Administration											
(b) 45% City Hall - Facilities Maint., 45% Transportation/Public Services - Facilities Maint.											
(c) Under Public Safety supervision											
(d) 66% Transit Admin.											
(e) 50% Parking Structure Maintenance - Facilities Maint.											
TOTAL	2.04	2.04	142,714	141,584	TOTAL	13,876	14,950	9	10	357,498	383,050

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2063	Facility Maintenance Services:	\$ 8,000
	<i>Elevator repair</i>	2,500
	<i>General maintenance - plant material, paint, lights, etc.</i>	3,500
	<i>Fire sprinkler repairs</i>	2,000
2069	Contract Services - Projects:	22,000
	LED Light Replacement Project - SFS Parking Lot. Approx. 30 ea. fixtures which are currently high pressure sodium	
2080	Contract Services - Non-Classified:	63,000
	<i>Elevator maintenance</i>	4,000
	<i>Structure sweeping services</i>	24,000
	<i>Landscaping maintenance</i>	27,000
	<i>Alarm monitoring</i>	5,000
	<i>Misc. contract services - fire extinguishers, etc.</i>	1,800
	<i>Citation processing/management - misc.</i>	200
	<i>Window cleaning</i>	1,000
2170	Special Materials/Supplies:	5,000
	Maintenance supplies - bulbs, ballasts, paint, decals, trash can liners, etc.	
2231	Vandalism Repairs:	1,000
	Damage to structure, windows, and platforms	
2401	Parking Citations Surcharge:	1,000
	State mandated surcharges for parking citations	

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
227-3206	EV Charging Stations	
2069	Contract Services/Projects: Replacement of charging cables and plugs due to vandalism	6,000
2080	Contract Services - Non-Classified: Electric vehicle charging station maintenance - customer support, data access, reporting, etc.	2,500
2100	Utilities: Electric meter charges	5,250
2170	Special Materials/Supplies: Credit card receipt paper, printer parts, etc.	500

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
227-30-3204	1020	REG SALARIES & WAGES	120,661	136,924	142,714	141,584
227-30-3204	1030	PART TIME WAGES / PSO	44,732	164,728	357,498	383,050
227-30-3204	1040	OVERTIME SALARY & WAGES	-	15,623	-	-
227-30-3204	1048	MEDICAL OPT-OUT-GEN. UNIT	1,501	1,550	2,448	2,448
227-30-3204	1049	BILINGUAL/CERTIFICATION PAY	1,723	1,832	1,586	1,911
227-30-3204	1050	STANDBY PAY	152	157	-	-
227-30-3204	1054	CELLPHONE ALLOWANCE	-	13	-	-
227-30-3204	1060	PAID SICK LEAVE	1,016	924	2,000	2,000
227-30-3204	1065	ACCRUED PAID VACATION	5,267	7,781	6,000	6,000
227-30-3204	1070	PAID SICK LEAVE ON TERMINATION	-	3,258	-	-
227-30-3204	1075	SEVERANCE PAY	-	1,485	-	-
227-30-3204	1078	MANAGEMENT BENEFIT 401A	265	277	275	275
227-30-3204	1080	MEDICARE	2,513	4,770	7,450	7,806
227-30-3204	1081	MGMT BENEFIT/MEDICAL	935	1,154	1,263	1,069
227-30-3204	1083	PERS - EMPLOYER PORTION	38,127	49,426	52,222	53,846
227-30-3204	1085	LIFE INSURANCE	208	230	451	550
227-30-3204	1088	LONG-TERM DISABILITY INSURANCE	927	1,025	1,441	1,430
227-30-3204	1090	MEDICAL INS - FT EMPLOYEES	16,446	20,183	19,880	15,395
227-30-3204	1090M	MEDICAL INS - MANAGEMENT	-	527	836	899

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
227-30-3204	1091	DENTAL INS - FT EMPLOYEES	1,749	1,930	1,986	1,986
227-30-3204	1092	VISION INS - FT EMPLOYEES	248	271	281	281
227-30-3204	1093	MEDICAL INS - PT EMPL	1,187	6,541	2,000	-
227-30-3204	1094	DENTAL INS - PT EMPL	9	137	-	-
227-30-3204	1097	WORKER'S COMPENSATION	1,752	2,184	2,503	2,315
227-30-3204	1098	OPEB - ACTIVE FT EMPLOYEES	13,200	13,200	13,200	13,200
PERSONNEL EXPENDITURES:			252,615	436,130	616,034	636,045

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
227-30-3204	2063	FACILITY MTCE SVC/CONTRACTS	7,747	10,601	8,000	8,000
227-30-3204	2069	CONTRACT SVC/PROJECTS	-	24,321	22,000	22,000
227-30-3204	2080	CONTRACT SVC/NON-CLASS	53,637	56,103	62,200	63,000
227-30-3204	2100	UTILITIES	35,520	40,200	37,000	48,090
227-30-3204	2170	SPECIAL MAT'LS-SUPPLIES	461	4,233	5,000	5,000
227-30-3204	2190	TELEPHONE & FAX	491	456	4,500	5,100
227-30-3204	2231	VANDALISM REPAIR	160	411	500	1,000
227-30-3204	2401	PARKING CITATIONS SURCHARGE	1,713	745	3,000	1,000
227-30-3204	2450	LIAB, FIRE & OTHERS INS.	32,552	42,531	44,300	36,800
OPERATING EXPENDITURES:			132,280	179,602	186,500	189,990
227-30-3204	3850	C/O-TOOLS & EQUIPMENT	-	-	15,000	-
CAPITAL OUTLAY EXPENDITURES:			-	-	15,000	-

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
EV CHARGING STATIONS						
227-30-3206	2069	CONTRACT SVS/PROJECTS	-	-	-	6,000
227-30-3206	2080	CONTRACT SVC/NON-CLASS	-	-	2,500	2,500
227-30-3206	2100	UTILITIES	665	89	5,000	5,250
227-30-3206	2170	SPECIAL MAT'LS-SUPPLIES	44	-	500	500
OPERATING EXPENDITURES:			709	89	8,000	14,250
TRANSIT CENTER OPERATION FUND						
TOTAL:			385,605	615,821	825,534	840,285

PUBLIC SERVICES

Street Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Street Maintenance Section is responsible for maintaining 187 miles of asphalt pavement and 400 miles of sidewalks citywide. The Section prepares designated streets for overlay utilizing several repair methods, and maintains 220,000 square feet of drainage, 11,250 square feet of culverts, 5,700 linear feet of dead-ends and cul-de-sacs, and 306,825 square feet of City-owned lots, hillsides, parkways and commercial sidewalks. Additionally, this Section maintains public trash receptacles and manages bus stop shelter cleaning contract services at various locations citywide.

Objectives

- Repair damaged asphalt prior to street improvement projects citywide
- Improve street and alley conditions causing hazardous road situations utilizing in-house resources and equipment
- Collaborate with the Engineering Department at regular scheduled meetings to set goals and determine deteriorating citywide street and alley conditions for future Capital Improvement project planning
- Repair damaged sidewalks citywide in a timely and efficient manner, as soon as hazards are reported or identified/observed
- Maintain cleanliness of bus benches, shelters, and trash receptacles at all bus stop locations citywide, via oversight of contractor performance
- Remove illegally dumped or abandoned items from the City's right-of-way/alleyways, where causing hazardous situations and/or obstructing traffic
- Complete replacement of damaged concrete on center medians citywide
- Install and replace bus stop furniture

Partially funded from Gas Tax (Fund 204) and Measure R (228)

Budget Program: Public Services - Street Maintenance, 3302

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.45	0.45	41,472	41,472							
Maintenance Worker III (b)	0.75	0.75	47,547	51,792							
Maintenance Worker II	2.00	3.00	126,264	182,783							
Maintenance Worker I	2.00	1.00	94,224	44,156							
(a) 10% Street Sweeping, 45% Graffiti											
(b) 25% Sewer											
TOTAL	5.20	5.20	309,507	320,203	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Street Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 9,800
	<i>Landscaping maintenance</i>	2,600
	<i>Hazardous materials removal</i>	7,000
	<i>Fire extinguisher service</i>	200
2090	Equipment Maintenance & Supplies:	1,000
	Pumps, sprayers, ventilators, grinding bits, and hydraulic hoses	
2180	Small Tools:	400
	Finishing tools and hand tools	
3880	Capital Outlay - Miscellaneous Other:	16,700
	<i>Replace 40 x 60 canopy frame top (no asset tag)</i>	7,500
	<i>Front Loader Bucket Replacement Unit #3150</i>	9,200
Prop C - 2080	Contract Services - Non-Classified:	167,000
	Bus stop maintenance	
Measure R - 2080	Contract Services - Non-Classified:	307,500
	<i>Citywide sidewalk/curb & gutter repairs</i>	300,000
	<i>Bus stop repairs and street/right-of-way repairs</i>	7,500
Measure R - 2170	Special Materials/Supplies:	50,000
	Asphalt/street repair products	

PUBLIC SERVICES
Street Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
Highway User Tax (HUT) Section 2103 - 2080	Contract Services - Non-Classified: Bridge preventative maintenance - City's share for County bridge inspection/maintenance program	10,000
746-2152	Vehicle Lease: Annual lease payment for (6) vehicles	42,528
746-3820	Capital Outlay - Automotive: Public Services replacement vehicles - aftermarket equipment <i>Aftermarket equipment for unit replacing no. 3151</i> <i>Aftermarket equipment for unit replacing no. 3152</i>	15,000 7,500 7,500
746-3880	Capital Outlay - Other: Trailer for patch roller unit no. 31461, (asset no. 9169) - carry over	7,000
748-2080	Contract Services - Non-Classified: <i>Median Improvements - carry over from FY22</i> <i>Street hump project - carry over from FY22</i>	530,000 500,000 30,000

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3302	1020	REG SALARIES & WAGES	236,059	196,036	309,507	320,203
101-30-3302	1040	OVERTIME SALARIES	-	90	-	-
101-30-3302	1045	COMP TIME PAY	93	321	-	-
101-30-3302	1049	BILINGUAL/CERTIFICATION PAY	352	317	293	943
101-30-3302	1050	STAND BY PAY	1,707	932	-	-
101-30-3302	1060	PAID SICK LEAVE	7,417	2,286	1,569	2,200
101-30-3302	1065	ACCRUED PAID VACATION	7,795	11,182	4,537	3,600
101-30-3302	1070	PAID SICK LEAVE ON TERMINATION	4,823	41,746	-	-
101-30-3302	1075	SEVERANCE PAY	2,250	17,750	-	-
101-30-3302	1080	MEDICARE	2,845	3,005	4,579	4,740
101-30-3302	1083	PERS - EMPLOYER PORTION	73,718	68,917	113,251	121,776
101-30-3302	1085	LIFE INSURANCE	784	626	687	855
101-30-3302	1088	LONG-TERM DISABILITY INSURANCE	1,816	1,448	3,127	3,234
101-30-3302	1090	MEDICAL INS - FT EMPLOYEES	57,606	47,977	96,244	78,367
101-30-3302	1091	DENTAL INS - FT EMPLOYEES	4,132	3,178	6,074	6,074
101-30-3302	1092	VISION INS - FT EMPLOYEES	535	412	791	791
101-30-3302	1097	WORKER'S COMPENSATION	15,456	63,120	81,527	81,335
101-30-3302	1999	ALLOCATED PAYROLL	-	(5,129)	-	-
PERSONNEL EXPENDITURES:			417,388	454,215	622,185	624,117

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3302	2080	CONTRACT SVC/NON-CLASS	6,662	5,448	9,800	9,800
101-30-3302	2090	EQUIP MTCE & SUPPLIES	-	-	500	1,000
101-30-3302	2180	SMALL TOOLS	-	-	400	400
101-30-3302	2220	VEHICLE MTCE & SUPPLIES	67,649	74,895	79,160	73,000
101-30-3302	2225	VEHICLE MTCE - LEASED VEH	-	449	1,671	1,837
OPERATING EXPENDITURES:			74,310	80,792	91,531	86,037
101-30-3302	3880	MISCELLANEOUS- OTHER	-	-	-	16,700
CAPITAL OUTLAY EXPENDITURES:			-	-	-	16,700
101-30-3302	3991	INTER-FUND TXFR/HUT SECTION 2103	(82,500)	(65,000)	(250,000)	(250,000)
101-30-3302	3996	INTER-DEPT TXFR/GAS TAX	(263,049)	(215,171)	(400,000)	(250,000)
INTER-DEPARTMENTAL TRANSFERS:			(345,549)	(280,171)	(650,000)	(500,000)
GENERAL FUND - STREET MAINTENANCE TOTAL:			146,150	254,836	63,716	226,854

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	263,049	215,171	400,000	250,000
GAS TAX FUND - STREET MAINTENANCE TOTAL:			263,049	215,171	400,000	250,000
227-30-3302	2080	CONTRACT SERVICES	154,539	154,539	163,000	167,000
PROP C FUND - STREET MAINTENANCE TOTAL:			154,539	154,539	163,000	167,000
228-30-3302	2080	CONTRACT SERVICES	250,974	290,231	307,500	307,500
228-30-3302	2170	SPECIAL MATERIALS/SUPPLIES	50,543	30,777	50,000	50,000
MEASURE R FUND - STREET MAINTENANCE TOTAL:			301,517	321,008	357,500	357,500
426-30-3302	3991	INTER-FUND TXFR/ HUT SECTION 2103	82,500	65,000	250,000	250,000
426-30-3302	2080	CONTRACT SERVICES	-	-	10,000	10,000
HIGHWAY USER TAX (HUT) SECTION 2103 FUND - STREET MAINTENANCE TOTAL:			82,500	65,000	260,000	260,000

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3302	2152	VEHICLE LEASE	-	9,077	34,473	42,528
746-30-3302	3820	C/O-AUTOMOTIVE EQUIPMENT	-	32,022	-	15,000
746-30-3302	3880	C/O-OTHER	-	-	7,000	7,000
VEHICLE REPLACEMENT FUND - STREET MAINTENANCE TOTAL:			-	41,099	41,473	64,528
748-30-3302	2080	CONTRACT SERVICES	-	-	530,000	530,000
STREET RENOVATION FUND - STREET MAINTENANCE TOTAL:			-	-	530,000	530,000
STREET MAINTENANCE TOTAL (ALL FUNDS):			947,755	1,051,653	1,815,689	1,855,882

PUBLIC SERVICES

Traffic Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Traffic Maintenance Section maintains 180 miles of street painting at over 5,600 locations. The Section maintains approximately 45,000 regulatory signs, 300 barricade/guard rails, and other traffic devices such as reflectors, raised pavement markers, and parking bumper stops. The Section maintains all pavement markings City-wide which includes center lines, lane lines, stop bars, crosswalks, etc. This Section also maintains all parking lot markings/linework lots at the Social Service Center, Senior Citizens Center, Alondra Library, City Hall, Transportation Center, Parking Structure, and City parks. The Traffic Maintenance Section also installs, cleans, and maintains all City seasonal and community banners on display in the medians and City facility parking lots.

Objectives

- Respond within 24 hours to all signs knocked down by auto accidents or vandalism
- Repaint existing painted traffic legends that have been removed due to wear, and in conjunction with street improvement programs
- Continue replacing painted crosswalks with thermoplastic material
- Maintain all existing sign and banner inventory on all major thoroughfares
- Restripe all City parking lot locations
- Restripe major roadways on an annual basis, through use of contractors and in-house resources
- Comply with recent and upcoming MUTCD regulation charges related to street name signs and retro-reflectivity standards
- Replace deteriorated/damaged regulatory, parking, and warning signs in and around neighborhoods City-wide
- Replace all City Park directional signs City-wide

Partially funded by State Gasoline Taxes (Fund 204)

Budget Program: Public Services - Traffic Maintenance, 3303

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Water Utilities Supervisor (a)	0.10	0.10	9,677	9,677							
Assistant Engineer (b)	0.10	0.10	9,056	9,056							
Maintenance Worker III	1.00	1.00	69,900	69,900							
Maintenance Worker II	2.00	2.00	126,264	126,264							
Facility Maintenance I	1.00	1.00	55,668	55,668							
(a) 40% Water, 40% Sewer, 10% Signals											
(b) 50% Sewer, 30% Water, 10% Signals											
TOTAL	4.20	4.20	270,565	270,565	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Traffic Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2090	Equipment Maintenance & Supplies: Repair parts for specialized equipment such as paint guns and hose reels	\$ 1,500
Measure R - 2080	Contract Services - Non-Classified: Traffic control device caused by auto accidents and bridge repairs	5,000
Measure R - 2120	Non-Illuminated Signs: City-wide warning and regulatory signs, street sweeping signage, no parking signs, misc. signage City-wide	80,000
Measure R - 2170	Special Materials & Supplies: Paint, thinners, poles, fencing, guard rails, cones, barricades, bolts dots, bolts, cement, epoxy, etc. for right-of-way areas	20,000
Measure R - 3850	C/O - Tools and Work Equip.: Lane Striper (New)	10,000
Measure R - 2210	Traffic Marking Materials: Paint for striping and legend replacement	15,000
Measure M- 2080	Contract Services-Non-Classified: Traffic Master Plan (carry-over from FY20/21)	60,000
Highway User Tax (HUT)	Contract Services - Non-Classified: Re-striping of lanes/roadway markings and crosswalk thermoplastic installation (carry-over from FY20/21)	80,000
746-2152	Vehicle Lease: Annual lease payment for (2) vehicles	12,054
746-3820	Capital Outlay - Automotive: Public Services replacement vehicles - aftermarket equipment <i>Aftermarket equipment for unit replacing no. 3733 (asset no. 13991)</i>	7,500

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3303	1020	SALARIES & WAGES	261,542	264,578	270,565	270,565
101-30-3303	1048	MEDICAL OPT-OUT-GEN. UNIT	477	497	720	720
101-30-3303	1049	BI-LINGUAL/CERTIFICATION PAY	1,311	1,306	1,300	1,300
101-30-3303	1050	STANDBY PAY	514	520	-	-
101-30-3303	1060	PAID SICK LEAVE	5,480	5,310	5,346	6,300
101-30-3303	1065	ACCRUED PAID VACATION	7,379	4,796	4,848	4,900
101-30-3303	1080	MEDICARE	3,909	3,937	4,099	4,114
101-30-3303	1083	PERS - EMPLOYER PORTION	81,892	95,125	99,001	102,899
101-30-3303	1085	LIFE INSURANCE	878	882	1,051	1,051
101-30-3303	1088	LONG-TERM DISABILITY INSURANCE	2,036	2,041	2,733	2,733
101-30-3303	1090	MEDICAL INS - FT EMPLOYEES	65,739	72,752	75,362	76,540
101-30-3303	1091	DENTAL INS - FT EMPLOYEES	4,764	4,727	4,789	4,789
101-30-3303	1092	VISION INS - FT EMPLOYEES	617	612	624	624
101-30-3303	1097	WORKER'S COMPENSATION	41,220	55,716	71,445	71,123
101-30-3303	1999	ALLOCATED PAYROLL	-	(5,914)	-	-
PERSONNEL EXPENDITURES:			477,759	506,884	541,883	547,658

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3303	2090	EQUIP MTCE & SUPPLIES	-	-	500	1,500
101-30-3303	2170	SPECIAL MAT'LS-SUPPLIES	8	100	-	500
101-30-3303	2180	SMALL TOOLS	-	-	500	1,500
101-30-3303	2225	VEHICLE MTCE - LEASED VEH	-	-	270	360
101-30-3303	2220	VEHICLE MTCE & SUPPLIES	29,623	26,180	21,110	31,500
OPERATING EXPENDITURES:			29,631	26,280	22,380	35,360
101-30-3303	3880	MISCELLANEOUS OTHER	6,148	-	-	-
CAPITAL OUTLAY EXPENDITURES:			6,148	-	-	-
101-30-3303	3991	INTER-FUND TXFR/HUT SECTION 2103	(185,000)	(120,000)	(370,000)	(200,000)
101-30-3303	3996	INTER-DEPT TXFR/GAS TAX	(158,736)	(127,718)	(175,000)	(175,000)
GENERAL FUND - TRAFFIC MAINTENANCE TOTAL:			169,802	285,446	19,263	208,018

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	158,736	127,718	175,000	175,000
GAS TAX FUND - TRAFFIC MAINTENANCE TOTAL:			158,736	127,718	175,000	175,000
228-30-3303	2080	CONTRACT SERVICES	2,333	2,827	5,000	5,000
228-30-3303	2120	NON-ILLUMINATED SIGNS	59,728	86,734	66,000	80,000
228-30-3303	2170	SPECIAL MAT'LS-SUPPLIES	4,375	7,133	17,300	20,000
228-30-3303	2210	TRAFFIC MARKING MATERIALS	20,127	11,592	10,000	15,000
228-30-3303	3850	C/O-TOOLS & WORK EQUIP	-	-	-	10,000
MEASURE R FUND - TRAFFIC MAINTENANCE TOTAL:			86,562	108,286	98,300	130,000
229-30-3303	2080	CONTRACT SVC/NON-CLASS	-	-	200,000	60,000
MEASURE M FUND - TRAFFIC MAINTENANCE TOTAL:			-	-	200,000	60,000
426-30-3303	2080	CONTRACT SVC/NON-CLASS	-	-	75,000	80,000
426-30-3303	3991	INTER-FUND TXFR/HUT SECTION 2103	185,000	120,000	370,000	200,000
HIGHWAY USER TAX SECTION 2103 FUND - TRAFFIC MAINTENANCE TOTAL:			185,000	120,000	445,000	280,000

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3303	2152	VEHICLE LEASE	-	-	7,534	12,054
746-30-3303	3820	C/O-AUTOMOTIVE EQUIPMENT	-	-	-	7,500
VEHICLE REPLACEMENT FUND - TRAFFIC MAINTENANCE TOTAL:			-	-	7,534	19,554
TRAFFIC MAINTENANCE TOTAL (ALL FUNDS):			600,101	641,450	945,097	872,572

PUBLIC SERVICES

Signals & Street Lighting

ACTIVITIES AND OBJECTIVES

Description of Activities

The Signals & Street Lighting Section maintains 82 signalized intersections (includes three Pedestrian signals), 1 fire pre-emption signal (Norwalk x Adoree), 3 flashing beacons (Firestone, west of 5 freeway; Alondra, west of Excelsior; and Bloomfield, south of Markdale), and 276 safety lighting fixtures City-wide. This Section also has an in-house repair program in which signals and safety lighting equipment is rebuilt. Additional responsibilities include the maintenance of lights on park grounds, assistance with all electrical installations and retrofits, and maintenance of all illuminated street name signs. Also, this Section provides 24 hour emergency service response for signal outages.

Objectives

- Provide monthly preventative maintenance and inspect, monitor, and adjust all signalized intersections and beacons
- Maintain replacement of light emitting diodes (LED's) City-wide as needed
- Conduct monthly nighttime signal, street light, and safety light inspections
- Proactively communicate with Southern California Edison and Caltrans to address deficiencies to their agency owned lighting and/or signal infrastructure
- Coordinate with surrounding cities, Caltrans, and LA County to continually improve traffic flow
- Continue cost recovery efforts for damaged signal poles/equipment caused by traffic accidents and/or electrical malfunctions caused by service providers
- Initiate the construction phase for Cycle 6 federal HSIP grant funded traffic signal projects and complete the design phase for Cycle 7 federal HSIP grant funded traffic projects to the upgrade of traffic signals and curb ramps
- Initiate the design phase for Cycle 8 federal HSIP grant funded traffic signal projects to the upgrade of traffic signals and curb ramps
- Collaborate with Caltrans on I-5 Corridor Project regarding signal synchronization and timing of intersections

Budget Program: Public Services - Signals & Street Lighting, 3304

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Water Utilities Supervisor (a)	0.10	0.10	9,677	9,677							
Assistant Engineer (b)	0.10	0.10	9,056	9,056							
Traffic Signal Technician II	1.00	1.00	80,868	80,868							
Traffic Signal Technician I	1.00	1.00	75,300	75,300							
(a) 40% Water, 40% Sewer, 10% Traffic											
(b) 50% Sewer, 30% Water, 10% Traffic											
TOTAL	2.20	2.20	174,901	174,901	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Signals & Street Lighting
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
3304-2103	Utilities - Safety Lighting: Energy costs for safety lights at intersections to illuminate pedestrian crossings	\$ 113,400
3304-2104	Utilities - Edison Street Lights: Energy and maintenance costs for Edison-owned street lights	237,300
3305-2080	Contract Services - Non-Classified: Emergency knock-downs and street light management program	317,500
3305-2104	Utilities - City- Owned Street Lights: Energy and maintenance costs for City-owned street lights	651,000
Measure R - 2080	Contract Services - Non-Classified: Shared signal maintenance/utility costs; signal repairs, pole replacements: <i>Artesia/Norwalk shared signal maintenance (Pioneer x 166th)</i> <i>Cerritos/Norwalk shared maintenance (Norwalk x 166th)</i> <i>Signal cabinet service and repair; contract services</i>	16,000
		3,000
		3,000
Measure R - 2170	Special Materials & Supplies: Electronic equipment and supplies (signal cabinet wiring, radios, etc.)	5,000
Measure R - 2171	Special Materials - Intersection Safety Lights: Intersection safety light materials, parking lot lighting	5,000
Measure R - 2172	Special Materials - Signals: Lamps, hardware, and specialized equipment. New controllers	20,000

PUBLIC SERVICES
Signals & Street Lighting
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
Measure R - 3880	Capital Outlay - Miscellaneous	45,000
	Other:	
	<i>Type P Cabinet (Bloomfield and Firestone), with autoscope and backup power system</i>	<i>35,000</i>
	<i>Intersection pedestrian traffic components</i>	<i>10,000</i>
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	8,253

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3304	1020	REG SALARIES & WAGES	167,924	156,942	174,901	174,901
101-30-3304	1040	OVERTIME SALARY & WAGES	11,504	1,959	-	-
101-30-3304	1045	COMP TIME PAY	-	8,688	-	-
101-30-3304	1048	MEDICAL OPT-OUT-GEN. UNIT	477	394	720	720
101-30-3304	1049	BI-LINGUAL/CERTIFICATION PAY	656	619	650	-
101-30-3304	1050	STAND BY PAY	6,810	6,299	6,500	6,500
101-30-3304	1060	PAID SICK LEAVE	6,084	6,191	4,280	-
101-30-3304	1065	ACCRUED PAID VACATION	-	4,153	-	-
101-30-3304	1070	PAID SICK LEAVE ON TERMIN	-	26,807	-	-
101-30-3304	1075	SEVERANCE PAY	-	10,000	-	-
101-30-3304	1080	MEDICARE	1,519	1,371	2,712	2,641
101-30-3304	1083	PERS - EMPLOYER PORTION	52,505	55,794	63,998	66,517
101-30-3304	1085	LIFE INSURANCE	564	523	679	400
101-30-3304	1088	LONG-TERM DISABILITY INSURANCE	1,307	1,210	1,767	1,767
101-30-3304	1090	MEDICAL INS - FT EMPLOYEES	35,136	38,531	39,442	39,374
101-30-3304	1091	DENTAL INS - FT EMPLOYEES	2,430	2,253	2,453	2,453
101-30-3304	1092	VISION INS - FT EMPLOYEES	315	292	320	320
101-30-3304	1097	WORKER'S COMPENSATION	1,968	2,580	3,067	2,859
101-30-3304	1999	ALLOCATED PAYROLL	-	(5,866)	-	-
PERSONNEL EXPENDITURES:			289,197	318,740	301,489	298,452

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3304	2100	UTILITIES	6,293	3,636	-	-
101-30-3304	2102	UTILITIES-TRAFFIC SIGNALS	55,769	70,483	68,900	103,950
101-30-3304	2103	UTILITIES-SAFETY LIGHTING	43,904	68,868	74,800	113,400
101-30-3304	2104	UTILITIES-EDISON ST LIGHT	125,113	185,640	192,900	237,300
101-30-3304	2220	VEHICLE MTCE & SUPPLIES	39,131	38,979	88,370	27,150
101-30-3304	2225	VEHICLE MTCE - LEASED VEH	-	-	336	336
OPERATING EXPENDITURES:			270,210	367,606	425,306	482,136
GENERAL FUND - SIGNALS & STREET LIGHTING TOTAL:			559,408	686,346	726,795	780,588

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
CITY-OWNED STREET LIGHTS						
101-30-3305	2192	INTERNET,ISDN DSL SERVICE	-	-	-	3,000
101-30-3305	2080	CONTRACT SVC/NON-CLASS	33,060	-	280,000	317,500
101-30-3305	2100	UTILITIES	-	1,140	2,000	-
101-30-3305	2104	UTILITIES-EDISON ST LIGHT	315,599	449,114	542,000	651,000
101-30-3305	2170	SPECIAL MAT'LS-SUPPLIES	-	-	10,000	80,000
OPERATING EXPENDITURES:			348,660	450,254	834,000	1,051,500
101-30-3305	3880	MISCELLANEOUS OTHER	34,269	-	-	-
CAPITAL OUTLAY EXPENDITURES:			34,269	-	-	-
101-90-9320	3990	DEBT SERVICE PAYMENT	410,017	410,016	410,016	410,016
DEBT SERVICE EXPENDITURES:			410,017	410,016	410,016	410,016
GENERAL FUND - CITY-OWNED STREET LIGHTING TOTAL:			792,946	860,270	1,244,016	1,461,516

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3304	3996	INTER-DEPT TXFR/GAS TAX	(532,530)	(502,702)	(560,000)	(500,000)
GENERAL FUND - SIGNALS & STREET LIGHTING TOTAL:			819,823	1,043,913	1,410,811	1,742,104
431-30-3305	2069	CONTRACT SVS/PROJECTS	1,560,640	23,295	-	-
431-30-3305	2080	CONTRACT SVS/PROJECTS	-	193,446	-	-
OPERATING EXPENDITURES:			1,560,640	216,741	-	-
STREET LIGHT PROJECT LOAN PROCEEDS - SIGNALS & STREET LIGHTING TOTAL:			1,560,640	216,741	-	-
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	1,581,922	502,702	560,000	500,000
GAS TAX FUND - SIGNALS & ST. LIGHTING TOTAL:			1,581,922	502,702	560,000	500,000

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
228-30-3304	2080	CONTRACT SERVICES	400	4,302	16,000	16,000
228-30-3304	2170	SPECIAL MAT'LS- SUPPLIES	1,982	1,303	5,000	5,000
228-30-3304	2171	SPECIAL MAT'LS-ST.LIGHTS	3,126	2,454	5,000	5,000
228-30-3304	2172	SPECIAL MAT'LS-SIGNALS	1,390	2,151	20,000	20,000
228-30-3304	3880	C/O-MISCELLANEOUS OTHER	48,837	-	39,900	45,000
MEASURE R FUND - SIGNALS & ST. LIGHTING TOTAL:			55,734	10,210	85,900	91,000
746-30-3304	2152	VEHICLE LEASE	-	-	8,253	8,253
746-30-3304	3820	C/O-AUTOMOTIVE EQUIPMENT	-	-	-	-
EQUIPMENT & VEHICLE REPLACEMENT FUND - SIGNALS & ST. LIGHTING TOTAL:			-	-	8,253	8,253
SIGNALS & STREET LIGHTING TOTAL (ALL FUNDS):			4,018,120	1,773,567	2,064,964	2,341,357

PUBLIC SERVICES

Street Sweeping

ACTIVITIES AND OBJECTIVES

Description of Activities

The Street Sweeping Section monitors street sweeping contract services which consists of weekly vacuum sweeping of 400 curb miles of City streets, plus public alleys and all City-owned parking facilities.

Objectives

- Provide quality weekly street sweeping, by contractor, of 400 curb miles city-wide

Budget Program: Public Services - Street Sweeping, 3402

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.10	0.10	9,216	9,216							
(a) 45% Street Maintenance, 45% Graffiti											
TOTAL	0.10	0.10	9,216	9,216	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Street Sweeping

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: City-wide street sweeping contract services	\$ 950,000

STREET SWEEPING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3402	1020	REG SALARIES & WAGES	8,713	9,850	9,216	9,216
101-30-3402	1049	BILINGUAL/CERTIFICATION PAY	67	70	65	65
101-30-3402	1050	STAND BY PAY	408	165	-	-
101-30-3402	1060	PAID SICK LEAVE	365	372	448	500
101-30-3402	1065	ACCRUED PAID VACATION	444	394	-	800
101-30-3402	1080	MEDICARE	145	157	141	154
101-30-3402	1083	PERS - EMPLOYER PORTION	2,736	3,336	3,373	3,505
101-30-3402	1085	LIFE INSURANCE	33	34	36	36
101-30-3402	1088	LONG-TERM DISABILITY INSURANCE	75	80	93	93
101-30-3402	1090	MEDICAL INS - FT EMPLOYEES	1,651	1,790	1,672	1,797
101-30-3402	1091	DENTAL INS - FT EMPLOYEES	125	130	117	117
101-30-3402	1092	VISION INS - FT EMPLOYEES	16	17	16	16
101-30-3402	1097	WORKER'S COMPENSATION	108	132	162	151
PERSONNEL EXPENDITURES:			14,887	16,528	15,339	16,450
101-30-3402	2080	CONTRACT SVC/NON-CLASS	833,369	858,196	900,000	950,000
OPERATING EXPENDITURES:			833,369	858,196	900,000	950,000
101-30-3402	3996	INTER-DEPT TXFR/GAS TAX	(370,000)	(295,000)	(475,000)	(300,000)
101-30-3402	3998	INTER-FUND TXFR/AQMD	(87,564)	(87,564)	(87,564)	(87,564)
GENERAL FUND - STREET SWEEPING TOTAL:			390,692	492,159	352,775	578,886

STREET SWEEPING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	370,000	295,000	475,000	300,000
		GAS TAX FUND - STREET SWEEPING TOTAL:	370,000	295,000	475,000	300,000
213-30-3402	3998	INTER-FUND TXFR/AB2766	87,564	87,564	87,564	87,564
		AQMD FUND - STREET SWEEPING TOTAL:	87,564	87,564	87,564	87,564
		STREET SWEEPING TOTAL (ALL FUNDS:	848,256	874,723	915,339	966,450

PUBLIC SERVICES

Graffiti Removal

ACTIVITIES AND OBJECTIVES

Description of Activities

The Graffiti Removal Section is responsible for the timely removal of graffiti city-wide which includes: City facilities, buildings and parks, medians, light poles, signal poles, traffic signs, alleys, vacant lots, etc. Graffiti removal is accomplished using water blasting, painting, or by applying an anti-graffiti chemical cleaner.

Objectives

- Continue to utilize iPad technological system for tracking graffiti work orders and evaluate for areas of improvement
- Maintain the City's goal of removing graffiti within 48 hours
- Provide graffiti removal assistance to businesses city-wide through collaborative efforts with the Community Development Department
- Collaborate with business owners to enhance visual consistency of paint colors
- Collaborate with the Public Safety Department to improve the results of graffiti abatement operations and enhance graffiti prevention efforts by prioritizing goals
- Provide an efficient seven days a week graffiti removal operation including selected holidays to provide continued and uninterrupted service

Budget Program: Public Services - Graffiti Removal, 3404

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.45	0.45	41,472	41,472	Maintenance Assistant	1,300	1,300	1	1	22,467	23,703
Maintenance Worker II	2.00	1.00	114,528	56,129							
Maintenance Worker I	1.00	2.00	47,700	89,736							
(a) 45% Street Maintenance, 10% Street Sweeping											
TOTAL	3.45	3.45	203,700	187,337	TOTAL	1,300	1,300	1	1	22,467	23,703

PUBLIC SERVICES

Graffiti Removal

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2090	Equipment Maintenance & Supplies: Repair airless sprayers, guns, tips, hoses, sandblasting equipment, pressure washer, etc.	\$ 1,200
2170	Special Materials & Supplies: Sand, paint, rollers, brushes, drop cloths, paint trays, etc.	30,000
3850	Capital Outlay - Other: Pressure Washer Unit (Replacement, no asset tag)	7,500
746-2152	Vehicle Lease: Annual lease payment for (2) vehicles	12,054
746-3820	Capital Outlay - Automotive Equipment: Aftermarket equipment for units replacing nos. 6343 and 6344 (asset no. 11419 and 13193)	15,000

GRAFFITI REMOVAL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3404	1020	REG SALARIES & WAGES	253,096	202,611	203,700	187,337
101-30-3404	1030	PART TIME WAGES	18,269	13,789	22,474	23,703
101-30-3404	1049	BILINGUAL/CERTIFICATION PAY	2,204	2,075	1,593	293
101-30-3404	1050	STAND BY PAY	1,005	583	1,000	1,000
101-30-3404	1048	MEDICAL OPT-OUT- GEN. UNIT	-	2,801	-	7,200
101-30-3404	1060	PAID SICK LEAVE	1,668	1,595	1,569	1,700
101-30-3404	1065	ACCRUED PAID VACATION	6,597	22,890	13,792	2,800
101-30-3404	1070	PAID SICK LEAVE ON TERMINATION	-	7,401	-	-
101-30-3404	1075	SEVERANCE PAY	-	23,375	-	-
101-30-3404	1080	MEDICARE	3,044	2,789	3,539	3,249
101-30-3404	1083	PERS - EMPLOYER PORTION	79,588	71,652	74,535	71,246
101-30-3404	1085	LIFE INSURANCE	721	550	581	405
101-30-3404	1088	LONG-TERM DISABILITY INSURANCE	1,968	1,595	2,057	1,892
101-30-3404	1090	MEDICAL INS - FT EMPLOYEES	60,531	51,692	62,644	33,413
101-30-3404	1091	DENTAL INS - FT EMPLOYEES	5,081	3,501	4,030	2,862
101-30-3404	1092	VISION INS - FT EMPLOYEES	671	516	525	373
101-30-3404	1094	DENTAL INS - PT EMPLOYEES	29	136	1,167	1,167
101-30-3404	1097	WORKER'S COMPENSATION	52,140	9,156	10,371	9,861
101-30-3404	1999	ALLOCATED PAYROLL	-	(2,645)	-	-
PERSONNEL EXPENDITURES:			486,612	416,063	403,577	348,501

GRAFFITI REMOVAL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3404	2090	EQUIP MTCE & SUPPLIES	690	1,199	1,200	1,200
101-30-3404	2170	SPECIAL MAT'LS-SUPPLIES	32,174	30,565	30,000	30,000
101-30-3404	2220	VEHICLE MTCE & SUPPLIES	48,283	33,348	53,240	48,800
101-30-3404	2225	VEHICLE MTCE - LEASED VEH	-	-	540	360
OPERATING EXPENDITURES:			81,146	65,112	84,980	80,360
101-30-3404	3850	C/O-TOOLS & WORK EQUIP	-	-	-	7,500
CAPITAL OUTLAY EXPENDITURES:			-	-	-	7,500
GENERAL FUND - GRAFFITI REMOVAL TOTAL:			567,758	481,175	488,557	436,361
746-30-3404	2152	VEHICLE LEASE	-	-	15,068	12,054
746-30-3404	3820	C/O- AUTOMOTIVE EQUIPMENT	-	149,638	26,600	15,000
VEHICLE REPLACEMENT FUND - GRAFFITI REMOVAL TOTAL:			-	149,638	41,668	27,054
GRAFFITI REMOVAL TOTAL (ALL FUNDS)			567,758	630,813	530,225	463,415

PUBLIC SERVICES

Tree Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Tree Maintenance Section maintains approximately 18,000 trees City-wide. The Section provides a variety of functions that includes daily inspections, tree pruning, and trimming, tree removal (due to disease, nuisance or infection), root pruning of healthy parkway trees to promote longevity while reducing/limiting damage to sidewalks, replenishment of urban forest to maintain a balanced ecological climate, conduct pest management program to ensure overall tree health and responding to emergency requests. This Section monitors city-wide contract tree trimming services.

Objectives

- Provide quality tree trimming in grids through contract services city-wide, by trimming one-third of all residential areas annually
- Remove reported and/or identified hazards within two hours of inspection
- Continue city-wide beautification efforts through median enhancement and replacement activities including tree planting
- Continue to seek competitive funding processes through Cal-Fire, Urban Forest Councils, and other agencies, for city-wide planting projects and maintain an updated urban forest inventory
- Continue educational outreach efforts to promote preservation of existing tree resources
- Develop a monitoring plan to track progress of the Urban Forest Management Plan's goals
- Continue to collaborate with schools on tree planting events and presentations
- Continue to maintain Tree City USA status and foster community support for the City's urban forestry program
- Host annual Arbor Day and NeighborWoods events

Budget Program: Public Services - Tree Maintenance, 3502

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.50	0.50	46,080	46,080	Maintenance Assistant	1,040	1,300	1	1	17,979	23,703
Tree Trimmer II	1.00	1.00	69,648	69,648							
Tree Trimmer I	2.00	2.00	132,823	132,816							
Maintenance Worker I	1.00	1.00	47,896	44,512							
(a) 50% Greenscape Maintenance											
TOTAL	4.50	4.50	296,447	293,056	TOTAL	1,040	1,300	1	1	17,979	23,703

PUBLIC SERVICES

Tree Maintenance

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Tree trimming contract</i> <i>Misc. tree/landscape services, tree removals, etc.</i> <i>Misc. contracts - sod, fire extinguishers, etc.</i>	\$ 372,500 360,000 10,000 2,500
2088	Debris Disposal: Green waste recycling	10,000
2090	Equipment Maintenance & Supplies: Dielectric testing for aerial tower, auxiliary equipment repairs, including saws, and brush chipper maintenance	1,000
2170	Special Materials & Supplies: Trees, chemicals, stakes, fertilizer, soil, root barriers, polymers, tree ties, safety equipment, etc.	15,000
2180	Small Tools: Pruners, handsaws, rakes, brooms, shovels, etc.	500
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	8,541
748-2080	Contract Services - Non-Classified: Trees - Traffic calming - carry over from FY22	500,000

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3502	1020	SALARIES & WAGES	243,854	293,290	296,447	293,056
101-30-3502	1030	PART TIME WAGES	17,902	9,477	17,979	23,703
101-30-3502	1040	OVERTIME SALARY & WAGES	-	133	-	-
101-30-3502	1048	MEDICAL OPT-OUT-GEN. UNIT	11,935	14,468	14,400	14,400
101-30-3502	1049	BILINGUAL/CERTIFICATION PAY	2,623	2,637	2,600	2,600
101-30-3502	1050	STANDBY PAY	-	285	500	500
101-30-3502	1060	PAID SICK LEAVE	-	-	-	-
101-30-3502	1065	ACCRUED PAID VACATION	3,510	3,588	20,596	4,000
101-30-3502	1080	MEDICARE	4,052	4,681	5,111	4,904
101-30-3502	1083	PERS - EMPLOYER PORTION	76,772	105,155	108,473	111,451
101-30-3502	1085	LIFE INSURANCE	831	833	1,150	976
101-30-3502	1088	LONG-TERM DISABILITY INSURANCE	2,102	2,246	2,994	2,960
101-30-3502	1090	MEDICAL INS - FT EMPLOYEES	25,051	32,203	32,770	31,816
101-30-3502	1091	DENTAL INS - FT EMPLOYEES	2,490	2,923	2,920	2,920
101-30-3502	1092	VISION INS - FT EMPLOYEES	340	379	380	380
101-30-3502	1097	WORKER'S COMPENSATION	11,316	45,312	58,098	57,691
101-30-3502	1999	ALLOCATED PAYROLL	-	(7,854)	-	-
PERSONNEL EXPENDITURES:			402,778	509,755	564,418	551,357

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3502	2080	CONTRACT SVC/NON-CLASS	330,269	328,673	356,000	372,500
101-30-3502	2088	CONTRACT SVC/DEBRIS DISPOSAL	10,973	11,879	10,000	10,000
101-30-3502	2090	EQUIP MTCE & SUPPLIES	-	-	1,000	1,000
101-30-3502	2170	SPECIAL MAT'LS-SUPPLIES	19,380	10,407	15,000	15,000
101-30-3502	2180	SMALL TOOLS	820	-	500	500
101-30-3502	2220	VEHICLE MTCE & SUPPLIES	92,801	98,861	97,200	115,500
101-30-3502	2225	VEHICLE MTCE - LEASED VEH	-	112	364	364
OPERATING EXPENDITURES:			454,242	449,932	480,064	514,864
101-30-3502	3850	C/O-TOOLS & WORK EQUIP	65,707	-	-	-
CAPITAL OUTLAY EXPENDITURES:			65,707	-	-	-
101-30-3502	3996	INTER-DEPT TXFR/GAS TAX	(257,607)	(234,000)	(383,000)	(300,000)
GENERAL FUND - TREE MAINTENANCE TOTAL:			665,119	725,686	661,482	766,221

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	257,607	234,000	383,000	300,000
		GAS TAX FUND - TREE MAINTENANCE TOTAL:	257,607	234,000	383,000	300,000
746-30-3502	2152	VEHICLE LEASE	-	2,755	8,765	8,541
746-30-3502	3820	C/O-AUTOMOTIVE EQUIPMENT	-	181,178	-	-
		VEHICLE REPLACEMENT FUND - TREE MAINTENANCE TOTAL:	-	183,932	8,765	8,541
748-30-3502	2080	CONTRACT SERVICES	-	-	500,000	500,000
		STREET RENOVATION FUND - TREE MAINTENANCE TOTAL:	-	-	500,000	500,000
		TREE MAINTENANCE TOTAL (ALL FUNDS)	922,726	1,143,619	1,553,247	1,574,762

PUBLIC SERVICES

Greenscape Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Greenscape Maintenance Section is responsible for the maintenance, refurbishment, and repair of 22 miles of center island medians and side panels citywide. This Section also monitors landscape maintenance contract services for the maintenance of center medians, frontage roads, drains, and commercial sidewalks citywide.

Objectives

- Oversee the landscape maintenance contract to ensure timely and proper maintenance, safe work sites, and quality workmanship
- Upgrade of citywide medians and frontage roads cost effective refurbishment of plant material as needed, including the use of drought tolerant species
- Maintain a high quality appearance at all entryways into the City
- Continue water conservation efforts and make adjustments to irrigation activities of City maintained landscaping areas
- Seek partnership and grant opportunities for future greening and beautification projects
- Replacement of aging irrigation backflow devices to be completed as needed

Budget Program: Public Services - Greenscape Maintenance, 3503

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.50	0.50	46,080	46,080							
Maintenance Worker III	1.00	1.00	63,396	69,900							
Maintenance Worker II	1.00	1.00	57,264	58,220							
(a) 50% Tree Maintenance											
TOTAL	2.50	2.50	166,740	174,200	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Greenscape Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2069	Contract Services/Projects:	\$ 28,000
	<i>Bloomfield Ave. Side Panel Upgrades-Hayford to Cheshire</i>	<i>8,000</i>
	<i>Studebaker Rd. Side Panel Upgrades - Foster to 105 Fwy.</i>	<i>20,000</i>
2080	Contract Services - Non-Classified:	325,000
	<i>Landscape maintenance contract</i>	<i>305,000</i>
	<i>Misc. landscape services</i>	<i>5,500</i>
	<i>Flow testing and water line repairs</i>	<i>10,000</i>
	<i>Calsense Controller data access/maintenance</i>	<i>4,500</i>
2170	Special Materials & Supplies:	15,000
	Plant material, fertilizers, tree stakes, irrigation timers, replacement backflows, and parts	
746-2152	Vehicle Lease:	20,106
	Annual lease payment for (3) vehicles	
746-3820	Capital Outlay - Automotive:	15,000
	Public Services replacement vehicles - aftermarket equipment	
	<i>Aftermarket equipment for unit replacing no. 6224 (asset no. 13994)</i>	<i>7,500</i>
	<i>Aftermarket equipment for unit replacing no. 6223 (asset no. 12594)</i>	<i>7,500</i>

GREENSCAPE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3503	1020	REG SALARIES & WAGES	157,700	85,935	166,740	174,200
101-30-3503	1050	STANDBY PAY	-	36	-	-
101-30-3503	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	-	7,200
101-30-3503	1049	BILINGUAL/CERTIFICATION PAY	656	860	1,300	1,300
101-30-3503	1060	PAID SICK LEAVE	-	-	-	3,300
101-30-3503	1065	ACCRUED PAID VACATION	3,510	3,780	-	8,600
101-30-3503	1070	PAID SICK LEAVE ON TERMINATION	-	2,424	-	-
101-30-3503	1075	SEVERANCE PAY	-	20,000	-	-
101-30-3503	1080	MEDICARE	2,320	1,627	2,436	2,822
101-30-3503	1083	PERS - EMPLOYER PORTION	49,319	32,027	61,011	66,250
101-30-3503	1085	LIFE INSURANCE	619	286	414	676
101-30-3503	1088	LONG-TERM DISABILITY INSURANCE	1,433	663	1,683	1,759
101-30-3503	1090	MEDICAL INS - FT EMPLOYEES	36,751	20,376	24,410	24,067
101-30-3503	1091	DENTAL INS - FT EMPLOYEES	2,918	1,357	1,752	1,752
101-30-3503	1092	VISION INS - FT EMPLOYEES	378	176	228	228
101-30-3503	1097	WORKER'S COMPENSATION	2,064	2,688	2,924	2,848
PERSONNEL EXPENDITURES:			257,667	172,235	262,898	295,002

GREENSCAPE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3503	2069	CONTRACT SVC/PROJECTS	-	1,250	-	28,000
101-30-3503	2080	CONTRACT SVC/NON-CLASS	228,750	223,198	333,700	325,000
101-30-3503	2090	EQUIP MTCE & SUPPLIES	-	-	500	500
101-30-3503	2100	UTILITIES	229,464	240,885	216,800	196,560
101-30-3503	2170	SPECIAL MAT'LS-SUPPLIES	30,782	13,838	20,000	15,000
101-30-3503	2180	SMALL TOOLS	86	83	500	500
101-30-3503	2220	VEHICLE MTCE & SUPPLIES	18,529	16,075	18,270	19,100
101-30-3503	2225	VEHICLE MTCE - LEASED VEH	-	70	634	724
OPERATING EXPENDITURES:			507,611	495,398	590,404	585,384
GENERAL FUND - GREENSCAPE MAINTENANCE TOTAL:			765,277	667,633	853,302	880,386
746-30-3503	2152	VEHICLE LEASE	-	1,728	15,865	20,106
746-30-3503	3820	C/O-AUTOMOTIVE	-	14,134	7,500	15,000
VEHICLE REPLACEMENT FUND - GREENSCAPE MAINTENANCE TOTAL:			-	15,863	23,365	35,106
GREENSCAPE TOTAL (ALL FUNDS):			765,277	683,496	876,667	915,492

PUBLIC SERVICES

Park Maintenance - Landscape

ACTIVITIES AND OBJECTIVES

Description of Activities

The Parks Landscape Section maintains grounds, turf, trees, and irrigation for 12 parks covering 125 acres, as well as Foster and Excelsior Greenbelts and 16 ballfield diamonds throughout the City.

Objectives

- Identify landscape maintenance and improvement projects throughout City parks
- Design and install updated landscaping for entryways to City parks, including parking lots and monuments
- Update irrigation throughout City parks utilizing energy and water-saving equipment

Budget Program: Public Services - Park Maintenance - Landscape, 3504

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor	1.00	1.00	92,160	92,160	Maintenance Assistant	5,200	6,500	5	5	89,894	118,512
Maintenance Worker III	2.00	2.00	133,296	138,957							
Maintenance Worker II	3.00	3.00	181,679	188,646							
Maintenance Worker I	3.00	1.00	141,924	44,868							
TOTAL	9.00	7.00	549,059	464,631	TOTAL	5,200	6,500	5	5	89,894	118,512

PUBLIC SERVICES
Park Maintenance - Landscape
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Janitorial supplies, trash can liners, etc.	\$ 7,000
2068	SFS - Little Lake Park: Shared park maintenance - 50% plus programming @ \$2,500/mo.	175,000
2069	Contract Services - Projects: Laser Level Ballfield Outfields at Holifield and Zimmerman Parks (7 fields at \$12K ea)	84,000
2080	Contract Services - Non Classified:	305,000
	<i>Heavy tree trim rate at parks and City Hall turf marquee - 1/2 of parks per year - 2 year cycle</i>	80,000
	<i>Landscape maintenance - Parks, Foster and Excelsior greenbelts</i>	194,000
	<i>Backflow testing and repairs</i>	6,000
	<i>Irrigation pump repairs</i>	5,000
	<i>Calsense Controller data access/maintenance</i>	15,000
	<i>Misc. contract services - fire extinguishers, etc.</i>	5,000
2088	Contract Services - Debris Disposal: Greencycle fees	5,000
2090	Equipment Maintenance & Supplies: Parts and repairs for landscape maintenance equipment	5,000
2170	Special Materials - Supplies - Parks: Playground sand, ballfield mix, ballfield supplies, playground parts/supplies, decomposed granite, bark, seed, fertilizer, plant material, trees, landscape chemicals, and misc. park supplies	50,000

PUBLIC SERVICES
Park Maintenance - Landscape
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2173	Special Materials - Supplies - Landscape: Materials and supplies for maintenance of ballfields - sand, home plates, pitching rubbers, pegs, etc.	10,000
3850	Capital Outlay - Tools & Equipment:	12,600
	<i>Tandem utility trailer, new</i>	6,600
	<i>Burrow RX Rodent Control Equip. - 2 ea. (New)</i>	6,000
3880	Capital Outlay - Miscellaneous Other: Calsense Smart Irrigation Controller for Holifield Park	6,500
746-2152	Vehicle Lease: Annual lease payment for (11) vehicles	90,428
746-3820	Capital Outlay - Automotive: Public Services replacement vehicles - aftermarket equipment	7,500
	<i>Aftermarket equipment for unit replacing no. 6192 (asset no.13444)</i>	7,500

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3504	1020	SALARIES & WAGES	591,872	482,145	549,059	464,631
101-30-3504	1030	PART TIME WAGES	69,017	56,789	89,894	118,512
101-30-3504	1040	OVERTIME SALARY & WAGES	48	136	-	-
101-30-3504	1045	COMP TIME PAY	-	954	-	-
101-30-3504	1048	MEDICAL OPT-OUT-GEN. UNIT	968	4,433	-	7,200
101-30-3504	1049	BILINGUAL/CERTIFICATION PAY	5,876	5,075	3,900	3,900
101-30-3504	1050	STANDBY PAY	-	1,680	-	-
101-30-3504	1060	PAID SICK LEAVE	9,697	11,408	6,934	7,000
101-30-3504	1065	ACCRUED PAID VACATION	10,876	28,715	16,287	21,500
101-30-3504	1070	PAID SICK LEAVE ON TERMINATION	-	25,799	-	-
101-30-3504	1075	SEVERANCE PAY	-	10,000	-	-
101-30-3504	1080	MEDICARE	8,868	7,768	9,658	9,030
101-30-3504	1083	PERS - EMPLOYER PORTION	186,184	172,342	200,906	176,703
101-30-3504	1085	LIFE INSURANCE	1,699	1,403	1,556	1,641
101-30-3504	1088	LONG-TERM DISABILITY INSURANCE	4,585	3,596	5,545	4,693
101-30-3504	1090	MEDICAL INS - FT EMPLOYEES	135,042	104,071	144,281	101,060
101-30-3504	1091	DENTAL INS - FT EMPLOYEES	10,117	7,354	10,512	7,008
101-30-3504	1092	VISION INS - FT EMPLOYEES	1,487	1,058	1,368	912
101-30-3504	1093	MEDICAL INS - PT EMPLOYEES	88	-	-	-
101-30-3504	1097	WORKER'S COMPENSATION	106,853	151,609	194,528	192,495
101-30-3504	1100	ACA AFFORDABILITY STIPEND	21	-	-	-
101-30-3504	1999	ALLOCATED PAYROLL	(2,638)	(11,503)	-	-
PERSONNEL EXPENDITURES			1,140,660	1,064,831	1,234,428	1,116,285

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3504	2061	CUSTODIAL SUPPLIES	24,120	11,812	7,000	7,000
101-30-3504	2068	SANTA FE SPRINGS/LITTLE LAKE PARK	156,083	140,298	175,000	175,000
101-30-3504	2069	CONTRACT SVC/PROJECTS	-	-	50,000	84,000
101-30-3504	2080	CONTRACT SVC/NON-CLASS	242,189	232,547	302,100	305,000
101-30-3504	2088	CONTRACT SVC/DEBRIS DISPOSAL	4,910	7,198	5,000	5,000
101-30-3504	2090	EQUIP MTCE & SUPPLIES	3,971	6,218	5,000	5,000
101-30-3504	2100	UTILITIES	433,697	468,647	481,000	505,050
101-30-3504	2150	RENTAL EXPENSE	124	126	100	100
101-30-3504	2170	SPECIAL MAT'LS-SUPPLIES	56,606	53,191	55,000	50,000
101-30-3504	2173	SPECIAL MAT'LS-LANDSCAPE	-	-	-	10,000
101-30-3504	2220	VEHICLE MTCE & SUPPLIES	116,562	114,115	127,470	86,000
101-30-3504	2225	VEHICLE MTCE - LEASED VEH	-	898	3,885	4,065
OPERATING EXPENDITURES			1,038,261	1,035,050	1,211,555	1,236,215
101-30-3504	3850	C/O-TOOLS & WORK EQUIP	14,417	-	-	12,600
101-30-3504	3880	C/O-MISCELLANEOUS OTHER	-	-	-	6,500
CAPITAL OUTLAY EXPENDITURES			14,417	-	-	19,100
GENERAL FUND TOTAL - PARK MAINTENANCE-LANDSCAPE TOTAL:			2,193,338	2,099,881	2,445,983	2,371,600

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
745-30-3504	3860	C/O-OFFICE EQUIPMENT	273	-	-	-
EQUIPMENT REPLACEMENT FUND - PARK MAINTENANCE - LANDSCAPE TOTAL:			273	-	-	-
746-30-3504	2152	VEHICLE LEASE	-	24,244	89,211	90,428
746-30-3504	3820	C/O-AUTOMOTIVE EQUIPMENT	-	101,583	-	7,500
VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- LANDSCAPE TOTAL:			-	125,828	89,211	97,928
PARK MAINTENANCE-LANDSCAPE TOTAL (ALL FUNDS):			2,193,610	2,225,709	2,535,194	2,469,528

PUBLIC SERVICES

Parks Maintenance - Facilities

ACTIVITIES AND OBJECTIVES

Description of Activities

The Parks Facilities Section maintains and repairs 12,000 square feet of park facilities and buildings including: Sproul and Hargitt Museums, Sproul Reception Center, Norwalk Arts & Sports Complex, Cultural Arts Center, Norwalk Skate Park, and Norwalk Aquatic Pavilion.

Objectives

- Identify maintenance and improvement projects throughout park buildings.
- Develop and implement a comprehensive park amenities plan including benches, picnic tables, and barbecues.
- Update park building maintenance procedures to ensure quality and consistency.
- Provide improved energy efficient lighting systems at all city park facilities to reduce energy consumption and provide cost savings.
- Implement improved security measures at park buildings and facilities.

Budget Program: Public Services - Park Maintenance - Total All Facilities

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	1.00	1.00	92,160	92,160	Maintenance Assistant	3,120	3,900	3	3	53,937	71,108
Maintenance Worker III (b)	1.00	1.00	69,810	69,810							
Maintenance Worker II (c)	3.00	3.00	184,484	178,148							
Maintenance Worker I (d)	3.00	5.00	141,898	233,032							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(c) 300% Park Maintenance - Park Locations											
(d) 400% Park Maintenance - Park Locations, 100% Park Maintenance - Sports Complex											
TOTAL	8.00	10.00	488,352	573,150	TOTAL	3,120	3,900	3	3	53,937	71,108

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-xxxx	1020	SALARIES & WAGES	457,084	474,261	488,352	573,150
101-30-xxxx	1030	PART TIME WAGES	29,682	9,544	53,937	71,108
101-30-xxxx	1040	OVERTIME SALARY & WAGES	-	658	-	-
101-30-xxxx	1048	MEDICAL OPT-OUT-GEN. UNIT	17,903	21,701	21,600	7,200
101-30-xxxx	1049	BILINGUAL/CERTIFICATION PAY	1,311	1,306	1,300	650
101-30-xxxx	1050	STANDBY PAY	1,974	1,667	-	-
101-30-xxxx	1060	PAID SICK LEAVE	1,364	437	1,614	-
101-30-xxxx	1080	MEDICARE	7,258	7,278	8,219	9,456
101-30-xxxx	1083	PERS - EMPLOYER PORTION	142,733	168,309	178,695	217,978
101-30-xxxx	1085	LIFE INSURANCE	1,069	1,008	1,569	1,735
101-30-xxxx	1088	LONG-TERM DISABILITY INSURANCE	3,505	3,678	4,932	5,788
101-30-xxxx	1090	MEDICAL INS - FT EMPLOYEES	66,636	73,622	74,320	131,932
101-30-xxxx	1091	DENTAL INS - FT EMPLOYEES	5,146	5,020	5,841	10,513
101-30-xxxx	1092	VISION INS - FT EMPLOYEES	693	756	762	1,370
101-30-xxxx	1097	WORKER'S COMPENSATION	5,640	6,360	8,564	9,369
101-30-xxxx	1999	ALLOCATED PAYROLL	-	(28,942)	-	-
PERSONNEL EXPENDITURES			741,998	746,661	849,705	1,040,249

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-xxxx	2061	CUSTODIAL SUPPLIES	34,963	16,142	50,500	50,500
101-30-xxxx	2062	MTCE & REPAIR SUPPLIES	72,549	57,273	67,000	71,000
101-30-xxxx	2064	BUILDING TRADE SUPPLIES	56,628	64,828	42,500	47,000
101-30-xxxx	2069	CONTRACT SVC/PROJECTS	(0)	-	-	-
101-30-xxxx	2080	CONTRACT SVC	95,801	85,108	92,500	128,280
101-30-xxxx	2090	EQUIP MTCE & SUPPLIES	1,435	44	3,800	2,500
101-30-xxxx	2100	UTILITIES	50,548	51,191	59,000	89,565
101-30-xxxx	2170	SPECIAL MAT'LS-SUPPLIES	43,368	28,545	40,000	40,000
101-30-xxxx	2220	VEHICLE MTCE & SUPPLIES	41,710	51,359	46,680	48,500
101-30-xxxx	2231	VANDALISM REPAIR	2,025	22,430	4,000	6,000
OPERATING EXPENDITURES			399,026	377,096	407,144	484,869
101-30-xxxx	3850	C/O-TOOLS & WORK EQUIP	34,199	-	-	18,500
CAPITAL OUTLAY EXPENDITURES			34,199	-	-	48,500
GENERAL FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:			1,175,223	1,123,757	1,256,849	1,573,618

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
743-30-xxxx	2069	CONTRACT SVC/PROJECTS	-	-	42,900	-
		PARK EQUIPMENT & RENOVATION FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:	-	-	42,900	-
746-30-xxxx	2152	VEHICLE LEASE	-	5,647	26,173	33,167
746-30-xxxx	3820	C/O-AUTOMOTIVE EQUIPMENT	-	191,241	-	25,000
		VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:	-	196,887	26,173	58,167
		PARK MAINTENANCE - ALL FACILITIES TOTAL (ALL FUNDS):	1,175,223	1,320,644	1,325,922	1,631,785

Budget Program: Public Services - Park Maintenance - Facilities, 3506

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.50	0.50	46,080	46,080							
Maintenance Worker III (b)	0.50	0.50	34,950	34,950							
Maintenance Worker II	3.00	3.00	184,484	178,148							
Maintenance Worker I	1.00	4.00	50,292	188,164							
(a) 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
TOTAL	5.00	8.00	315,806	447,342	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Park Maintenance - Park Facilities

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Custodial supplies for facilities	\$ 15,000
2062	Maintenance & Repair Supplies:	30,000
	<i>Electrical repairs</i>	2,000
	<i>Fencing repairs</i>	6,000
	<i>Refrigerator repairs</i>	2,000
	<i>Plumbing repairs</i>	5,000
	<i>Lighting</i>	3,000
	<i>Glass replacement</i>	2,500
	<i>HVAC repairs</i>	5,000
	<i>Misc. repairs for facilities and snack bars</i>	2,000
	<i>Ongoing maintenance for park projects - paint, small plants, etc.</i>	2,500
2064	Building Trade Supplies: Building repair supplies, locks, nuts and bolts, plumbing supplies, electrical supplies, lumber, ballfield fence topper, etc.	35,000
2080	Contract Services - Non-Classified:	32,000
	<i>Alarm service monitoring</i>	9,500
	<i>HVAC maintenance</i>	2,000
	<i>Kitchen hoods - inspections</i>	3,500
	<i>Fire extinguisher service</i>	1,000
	<i>Ice machine maintenance</i>	7,200
	<i>Tile cleaning and sealing</i>	7,000
	<i>County of LA health permits</i>	1,800

PUBLIC SERVICES

Park Maintenance - Park Facilities

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2090	Equipment Maintenance & Supplies: Parts and repairs for mowers, edgers, buffers, vacuums, electric carriers, and other related equipment	2,500
2170	Special Materials - Supplies: Materials for Recreation special events	10,000
2231	Vandalism Repairs: Ongoing vandalism repairs	4,000
3850	Capital Outlay - Tools & Equipment:	18,500
	<i>Multi process welder, new</i>	11,000
	<i>Portable Hydro Jetter reels</i>	4,000
	<i>Rigid 3/8" lateral line drain cleaning machine, new</i>	3,500
3880	Capital Outlay - Miscellaneous Other:	30,000
	<i>Special event trailer (New)</i>	15,000
	<i>20x30 special event canopy, (New)</i>	5,000
	<i>Concrete trash cans (15) to replace metal trash cans</i>	10,000
746-2152	Vehicle Lease: Annual lease payment for (5) vehicles	33,167

PUBLIC SERVICES
Park Maintenance - Park Facilities
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
746-3820	Capital Outlay - Automotive Equipment: Public Services replacement vehicles - aftermarket equipment <i>Equipment for Boom Truck unit 6199 (asset no. 15357)</i> <i>Aftermarket equipment for unit replacing no. 6051 (asset no. 13992)</i> <i>Aftermarket equipment for unit replacing no. 6193 (asset no. 13993)</i>	25,000 <i>10,000</i> <i>7,500</i> <i>7,500</i>

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3506	1020	SALARIES & WAGES	297,476	263,015	315,806	447,342
101-30-3506	1040	OVERTIME SALARY & WAGES	-	411	-	-
101-30-3506	1048	MEDICAL OPT-OUT-GEN. UNIT	15,894	18,489	18,000	3,600
101-30-3506	1049	BILINGUAL/CERTIFICATION PAY	1,059	1,020	975	325
101-30-3506	1050	STANDBY PAY	1,258	1,112	-	-
101-30-3506	1060	PAID SICK LEAVE	759	218	807	-
101-30-3506	1080	MEDICARE	4,487	4,037	4,865	6,543
101-30-3506	1083	PERS - EMPLOYER PORTION	92,940	94,456	115,555	170,130
101-30-3506	1085	LIFE INSURANCE	867	736	1,226	1,405
101-30-3506	1088	LONG-TERM DISABILITY INSURANCE	2,326	2,040	3,190	4,518
101-30-3506	1090	MEDICAL INS - FT EMPLOYEES	31,440	29,427	48,000	113,349
101-30-3506	1091	DENTAL INS - FT EMPLOYEES	2,410	1,789	2,920	8,760
101-30-3506	1092	VISION INS - FT EMPLOYEES	312	232	380	1,140
101-30-3506	1097	WORKER'S COMPENSATION	3,636	3,756	5,538	7,312
101-30-3506	1999	ALLOCATED PAYROLL	-	(28,942)	-	-
PERSONNEL EXPENDITURES			454,866	391,796	517,262	764,424

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3506	2061	CUSTODIAL SUPPLIES	1,720	1,053	15,000	15,000
101-30-3506	2062	MTCE & REPAIR SUPPLIES	32,063	29,771	30,000	30,000
101-30-3506	2064	BUILDING TRADE SUPPLIES	39,003	57,046	35,000	35,000
101-30-3506	2080	CONTRACT SVC	26,803	18,836	21,000	32,000
101-30-3506	2090	EQUIP MTCE & SUPPLIES	1,435	44	3,800	2,500
101-30-3506	2100	UTILITIES	50,548	51,191	59,000	89,565
101-30-3506	2170	SPECIAL MAT'LS-SUPPLIES	11,947	11,553	10,000	10,000
101-30-3506	2220	VEHICLE MTCE & SUPPLIES	41,710	51,359	46,680	48,500
101-30-3506	2225	VEHICLE MTCE - LEASED VEH	-	177	1,164	1,524
101-30-3506	2231	VANDALISM REPAIR	845	18,899	2,000	4,000
OPERATING EXPENDITURES			206,074	239,929	223,644	268,089
101-30-3506	3850	C/O-TOOLS & WORK EQUIP	22,841	-	-	18,500
101-30-3506	3880	C/O-MISCELLANEOUS OTHER	-	-	-	30,000
CAPITAL OUTLAY EXPENDITURES			22,841	-	-	48,500
GENERAL FUND - PARK MAINTENANCE- ALL PARK FACILITIES TOTAL:			683,781	631,725	740,906	1,081,013

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-30-3506	2152	VEHICLE LEASE	-	5,647	26,173	33,167
746-30-3506	3820	C/O-AUTOMOTIVE EQUIPMENT	-	191,241	-	25,000
VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- ALL PARK FACILITIES TOTAL:			-	196,887	26,173	58,167
PARK MAINTENANCE - ALL PARK FACILITIES TOTAL (ALL FUNDS):			683,781	828,613	767,079	1,139,180

Budget Program: Public Services - Park Maintenance - Aquatics, 5203

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.20	0.20	18,432	18,432							
Maintenance Worker III (b)	0.20	0.20	13,980	13,980							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
TOTAL	0.40	0.40	32,412	32,412	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Park Maintenance - Aquatics
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Facility custodial supplies	\$ 5,000
2062	Maintenance & Repair Supplies:	17,000
	<i>Electrical repairs</i>	1,000
	<i>Appliance repairs</i>	1,000
	<i>Plumbing repairs</i>	1,000
	<i>Pool equipment repairs</i>	14,000
2064	Building Trade Supplies: Building repair supplies - hardware, plumbing, and electrical	4,000
2080	Contract Services - Non-Classified:	36,400
	<i>Alarm service monitoring - security</i>	9,000
	<i>Alarm service monitoring - fire</i>	500
	<i>Pool maintenance, including annual inspection</i>	10,700
	<i>HVAC maintenance</i>	200
	<i>Tile cleaning and sealing for restroom floors/walls</i>	7,000
	<i>Landscaping maintenance</i>	7,000
	<i>Health Permit</i>	1,500
	<i>Haz Mat Permit</i>	500
2170	Special Materials - Supplies: Pool chemicals	30,000
2231	Vandalism Repair: Ongoing vandalism repairs	500

PARK MAINTENANCE- AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5203	1020	SALARIES & WAGES	22,589	27,023	32,412	32,412
101-30-5203	1040	OVERTIME SALARY & WAGES	-	99	-	-
101-30-5203	1048	MEDICAL OPT-OUT-GEN. UNIT	807	1,290	1,440	1,440
101-30-5203	1049	BILINGUAL/CERTIFICATE PAY	101	114	130	130
101-30-5203	1050	STAND BY PAY	288	222	-	-
101-30-5203	1060	PAID SICK LEAVE	242	87	323	-
101-30-5203	1080	MEDICARE	342	414	497	493
101-30-5203	1083	PERS - EMPLOYER PORTION	7,086	9,128	11,861	12,327
101-30-5203	1085	LIFE INSURANCE	72	96	127	127
101-30-5203	1088	LONG-TERM DISABILITY INSURANCE	166	221	327	327
101-30-5203	1090	MEDICAL INS - FT EMPLOYEES	2,428	3,581	3,840	3,840
101-30-5203	1091	DENTAL INS - FT EMPLOYEES	165	218	234	234
101-30-5203	1092	VISION INS - FT EMPLOYEES	21	28	31	31
101-30-5203	1097	WORKER'S COMPENSATION	360	480	568	530
PERSONNEL EXPENDITURES:			34,666	43,001	51,790	51,891

PARK MAINTENANCE- AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5203	2061	CUSTODIAL SUPPLIES	4,852	1,302	5,000	5,000
101-30-5203	2062	MTCE & REPAIR SUPPLIES	14,520	10,103	17,000	17,000
101-30-5203	2064	BUILDING TRADE SUPPLIES	2,070	2,553	4,000	4,000
101-30-5203	2080	CONTRACT SVC/NON-CLASS	25,001	25,393	26,000	36,400
101-30-5203	2170	SPECIAL MAT'LS-SUPPLIES	31,421	16,991	30,000	30,000
101-30-5203	2231	VANDALISM REPAIR	1,180	-	500	500
OPERATING EXPENDITURES:			79,044	56,341	82,500	92,900
GENERAL FUND - PARK MAINTENANCE - AQUATICS TOTAL:			113,710	99,342	134,290	144,791
PARK MAINTENANCE - AQUATICS TOTAL (ALL FUNDS):			113,710	99,342	134,290	144,791

Budget Program: Public Services - Park Maintenance - Norwalk Sports & Arts Complex, 5702

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.20	0.20	18,432	18,432	Maintenance Assistant*	3,120	3,900	3	3	53,937	71,108
Maintenance Worker III (b)	0.20	0.20	13,980	13,980							
Maintenance Worker I	2.00	1.00	91,606	44,868							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 10% Park Maintenance - Cultural Arts											
TOTAL	2.40	1.40	124,018	77,280	TOTAL	3,120	3,900	3	3	53,937	71,108

PUBLIC SERVICES

Park Maintenance - Norwalk Sports & Arts Complex ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Supplies for Norwalk Arts & Sports Complex and Community Meeting Center	\$ 28,000
2062	Maintenance & Repair Supplies:	21,000
	<i>Electrical repairs</i>	1,500
	<i>Flooring repairs</i>	1,500
	<i>Appliance repairs</i>	1,600
	<i>Plumbing repairs</i>	4,500
	<i>Lighting - ballasts, etc.</i>	1,000
	<i>Glass replacement</i>	1,000
	<i>HVAC repairs</i>	2,500
	<i>Miscellaneous repairs</i>	1,400
	<i>Door repairs</i>	2,000
	<i>Elevator repairs</i>	3,000
	Scrubber repairs	1,000
2064	Building Trade Supplies: Building Repair Supplies - Locks, Hardware, Plumbing and Electrical Supplies, etc.	7,000

PUBLIC SERVICES

Park Maintenance - Norwalk Sports & Arts Complex ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Alarm service monitoring</i> <i>Fire system monitoring/testing/maintenance</i> <i>HVAC maintenance</i> <i>Window cleaning</i> <i>Elevator permit</i> <i>Tile cleaning and sealing for restroom floors/walls</i> <i>Elevator maintenance</i> <i>Ice machine maintenance</i> <i>Landscaping maintenance</i> <i>Auto scrubber maintenance</i>	43,280 2,600 7,230 4,000 3,000 500 9,000 2,000 1,050 12,400 1,500

PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5702	1020	SALARIES & WAGES	125,749	170,762	124,018	77,280
101-30-5702	1030	PART TIME WAGES	29,682	9,544	53,937	71,108
101-30-5702	1040	OVERTIME SALARY & WAGES	-	99	-	-
101-30-5702	1048	MEDICAL OPT-OUT-GEN. UNIT	807	1,290	1,440	1,440
101-30-5702	1049	BILINGUAL/CERTIFICATE PAY	101	114	130	130
101-30-5702	1050	STAND BY PAY	288	222	-	-
101-30-5702	1060	PAID SICK LEAVE	242	87	323	-
101-30-5702	1080	MEDICARE	2,258	2,621	2,609	2,175
101-30-5702	1083	PERS - EMPLOYER PORTION	39,173	60,177	45,381	29,391
101-30-5702	1085	LIFE INSURANCE	96	129	153	140
101-30-5702	1088	LONG-TERM DISABILITY INSURANCE	933	1,306	1,252	780
101-30-5702	1090	MEDICAL INS - FT EMPLOYEES	31,571	38,803	20,560	12,823
101-30-5702	1091	DENTAL INS - FT EMPLOYEES	2,489	2,903	2,570	1,402
101-30-5702	1092	VISION INS - FT EMPLOYEES	349	482	335	183
101-30-5702	1097	WORKER'S COMPENSATION	1,464	1,884	2,175	1,263
PERSONNEL EXPENDITURES:			235,202	290,423	254,883	198,115
101-30-5702	2061	CUSTODIAL SUPPLIES	27,793	13,788	28,000	28,000
101-30-5702	2062	MTCE & REPAIR SUPPLIES	21,795	16,325	17,000	21,000
101-30-5702	2064	BUILDING TRADE SUPPLIES	15,237	5,119	3,000	7,000
101-30-5702	2080	CONTRACT SVC/NON-CLASS	33,183	27,747	30,900	43,280
101-30-5702	2231	VANDALISM REPAIR	-	3,531	1,500	1,500
OPERATING EXPENDITURES:			98,008	66,509	80,400	100,780

PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5702	3850	C/O-TOOLS & WORK EQUIP	11,358	-	-	-
CAPITAL OUTLAY EXPENDITURES:			11,358	-	-	-
GENERAL FUND - PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX TOTAL:			344,567	356,933	335,283	298,895
743-30-5702	2069	CONTRACT SVC/PROJECTS	-	-	42,900	-
NORWALK ARTS & SPORTS COMPLEX FACILITIES			-	-	42,900	-
PARK RENOVATION - PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX TOTAL:			-	-	42,900	-
PARK MAINTENANCE - SPORTS COMPLEX TOTAL (ALL FUNDS):			344,567	356,933	378,183	298,895

Budget Program: Public Services - Park Maintenance - Cultural Arts, 5732

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Maintenance Supervisor (a)	0.10	0.10	9,216	9,216							
Maintenance Worker III (b)	0.10	0.10	6,900	6,900							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex											
TOTAL	0.20	0.20	16,116	16,116	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Park Maintenance - Cultural Arts Center

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2061	Custodial Supplies: Custodial supplies for facility	\$ 2,500
2062	Maintenance & Repair Supplies:	3,000
	<i>Electrical repairs</i>	700
	<i>Plumbing repairs</i>	700
	<i>Door repairs</i>	300
	<i>HVAC repairs</i>	800
	<i>Miscellaneous repairs</i>	500
2064	Building Trade Supplies: Building repair supplies - hardware, plumbing, and electrical	1,000
2080	Contract Services - Non-Classified:	16,600
	<i>Alarm service monitoring</i>	1,500
	<i>HVAC maintenance</i>	1,500
	<i>Miscellaneous maintenance services</i>	1,200
	<i>Landscaping maintenance</i>	6,400
	<i>Fire alarm system annual inspection</i>	4,000
	<i>Tile cleaning and sealing for restroom floors/walls</i>	2,000

PARK MAINTENANCE- CULTURAL ARTS CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5732	1020	SALARIES & WAGES	11,269	13,462	16,116	16,116
101-30-5732	1040	OVERTIME SALARY & WAGES	-	49	-	-
101-30-5732	1048	MEDICAL OPT-OUT-GEN. UNIT	394	631	720	720
101-30-5732	1049	BILINGUAL/CERTIFICATE PAY	50	58	65	65
101-30-5732	1050	STAND BY PAY	141	111	-	-
101-30-5732	1060	PAID SICK LEAVE	121	44	161	-
101-30-5732	1080	MEDICARE	170	206	248	245
101-30-5732	1083	PERS - EMPLOYER PORTION	3,534	4,548	5,898	6,130
101-30-5732	1085	LIFE INSURANCE	35	47	63	63
101-30-5732	1088	LONG-TERM DISABILITY INSURANCE	81	110	163	163
101-30-5732	1090	MEDICAL INS - FT EMPLOYEES	1,197	1,811	1,920	1,920
101-30-5732	1091	DENTAL INS - FT EMPLOYEES	81	110	117	117
101-30-5732	1092	VISION INS - FT EMPLOYEES	11	14	16	16
101-30-5732	1097	WORKER'S COMPENSATION	180	240	283	264
PERSONNEL EXPENDITURES:			17,265	21,441	25,770	25,819

PARK MAINTENANCE- CULTURAL ARTS CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-5732	2061	CUSTODIAL SUPPLIES	598	-	2,500	2,500
101-30-5732	2062	MTCE & REPAIR SUPPLIES	4,170	1,073	3,000	3,000
101-30-5732	2064	BUILDING TRADE SUPPLIES	318	111	500	1,000
101-30-5732	2080	CONTRACT SVC/NON-CLASS	10,815	13,132	14,600	16,600
OPERATING EXPENDITURES:			15,901	14,316	20,600	23,100
GENERAL FUND - PARK MAINTENANCE - CULTURAL ARTS CENTER TOTAL:			33,165	35,757	46,370	48,919

PUBLIC SERVICES

Environmental Services

ACTIVITIES AND OBJECTIVES

Description of Activities

Norwalk is a permittee of the Los Angeles Regional Water Quality Control Board's (LARW QCB) Municipal Separate Storm Sewer System (MS4) permit, which requires that jurisdictions in Los Angeles County reduce storm water discharges flowing untreated into storm drains and oceans. The Environmental Services Division will oversee compliance to the MS4 permit including the implementation of the City's Green Street Policy, Low Impact Development requirements, and manage business pollutant discharge inspections and related storm water management plan review. The division also works along with multiple city departments to oversee the City's compliance to air quality and related environmental requirements mandated by the State, and monitors California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) compliance.

Objectives

- Manage storm water discharges through the use of best management practices
- Implement the Green Street Policy and Low Impact Development requirements
- Collaborate with other agencies to create a comprehensive Watershed Management Plan
- Assist other departments with implementation of their MS4 permit activities

Budget Program: Public Services - Environmental Services, 3106

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Services /City Engineer (a)	0.05	0.05	8,820	8,820							
Building and Safety Manager (b)	0.05	0.05	6,229	6,867							
Associate Engineer (c)	0.05	0.05	5,371	5,371							
(a) 25% PS Admin, 45% Engineering, 10% Water, 10% Sewer, 5% High Speed Rail											
(b) 95% Building & Safety											
(c) 90% Engineering, 5% Water											
TOTAL	0.15	0.15	20,420	21,058	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Environmental Services
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 243,000
	<i>Municipal Separate Storm Sewer System/NPDES (MS4) Compliance Services</i>	65,000
	<i>MOU with LA Gateway Water Authority for Watershed Management Program (cost shared with Gateway City Members)</i>	90,000
	<i>Municipal Separate Storm Sewer Station (MS4) Permit</i>	45,000
	<i>Imperial storm water lift station maintenance and cleaning</i>	17,000
	<i>Catch basin cleaning</i>	3,000
	<i>Storm water database software annual subscription</i>	3,000
	<i>Full capture catch basin inserts</i>	20,000
2086	Legal Services:	1,000
	Legal Services	
2250	Training:	1,000
	Training opportunities as appropriate for staff	
227-2080	Contract Services:	30,000
	Bus stop trash receptacle clean up and maintenance	

ENVIRONMENTAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3106	1020	SALARIES & WAGES	11,275	19,955	20,420	21,058
101-30-3106	1048	MEDICAL OPT-OUT-GEN. UNIT	10	-	-	-
101-30-3106	1049	BILINGUAL/CERTIFICATION PAY	2	1	-	-
101-30-3106	1052	AUTO ALLOWANCE	-	330	195	195
101-30-3106	1060	PAID SICK LEAVE	288	248	334	300
101-30-3106	1065	ACCRUED PAID VACATION	614	1,511	-	600
101-30-3106	1070	PAID SICK LEAVE ON TERMINATION	-	241	-	-
101-30-3106	1078	MANAGEMENT BENEFIT 401A	132	503	478	491
101-30-3106	1080	MEDICARE	101	248	318	347
101-30-3106	1081	MGMT BENEFIT/MEDICAL	188	894	518	1,249
101-30-3106	1083	PERS - EMPLOYER PORTION	3,507	6,525	7,474	8,010
101-30-3106	1085	LIFE INSURANCE	33	51	57	57
101-30-3106	1088	LONG-TERM DISABILITY INSURANCE	91	211	206	212
101-30-3106	1090	MEDICAL INS - FT EMPLOYEES	1,375	919	418	450
101-30-3106	1090M	MEDICAL INS - MANAGEMENT	-	610	2,138	539
101-30-3106	1091	DENTAL INS - FT EMPLOYEES	113	163	176	117
101-30-3106	1092	VISION INS - FT EMPLOYEES	25	40	46	27
101-30-3106	1097	WORKER'S COMPENSATION	828	420	358	344
PERSONNEL EXPENDITURES:			18,582	32,869	33,137	33,997

ENVIRONMENTAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-30-3106	2055	LEGAL ADVERTISING	-	220	250	250
101-30-3106	2080	CONTRACT SVC/NON-CLASS	190,730	125,742	243,000	243,000
101-30-3106	2086	LEGAL SERVICES	833	-	1,000	1,000
101-30-3106	2250	TRAINING EXPENSE	-	-	1,000	1,000
OPERATING EXPENDITURES:			191,563	125,962	245,250	245,250
GENERAL FUND - ENVIRONMENTAL SERVICES TOTAL:			210,145	158,831	278,387	279,247
227-30-3106	2080	CONTRACT SERVICES	27,272	27,272	30,000	30,000
OPERATING EXPENDITURES:			27,272	27,272	30,000	30,000
PROP C FUND - ENVIRONMENTAL SERVICES TOTAL:			27,272	27,272	30,000	30,000
ENVIRONMENTAL SERVICES (ALL FUNDS) :			237,416	186,103	308,387	309,247

PUBLIC SERVICES

High Speed Rail

ACTIVITIES AND OBJECTIVES

Description of Activities

The City has received funding from the California High Speed Rail Authority (HSRA) to offset costs incurred in providing analysis and input on high speed rail's impact on the local community and participating in coordination activities. The HSRA is responsible for the planning, design, construction, and operation of the highspeed rail system in California. The proposed rail system will run from San Francisco to the Los Angeles basin in under three hours at speeds over 200 miles per hour. The system will eventually extend to Sacramento and San Diego, totaling 800 miles with up to 24 stations.

Objectives

- Coordinate with HSRA and City's consultant on the technical and engineering review of the proposed rail facility through the City and the proposed improvements at the Norwalk/Santa Fe Springs Transportation Station
- Collaborate with other local agencies to achieve a cohesive regional rail system while minimizing local and environmental impacts

Budget Program: Public Services - High Speed Rail, 3607

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Services /City Engineer (a)	0.05	0.05	8,820	8,820							
(a) 25% PS Admin, 45% Engineering, 10% Water, 10% Sewer, 5% Environmental Services											
TOTAL	0.05	0.05	8,820	8,820	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

High Speed Rail

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Consultant Services	\$ 100,000

HIGH SPEED RAIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
439-30-3607	1020	SALARIES & WAGES	5,232	12,512	8,820	8,820
439-30-3607	1052	AUTO ALLOWANCE	166	352	216	216
439-30-3607	1065	ACCRUED PAID VACATION	252	222	-	-
439-30-3607	1078	MANAGEMENT BENEFIT 401A	215	501	353	353
439-30-3607	1080	MEDICARE	86	202	139	138
439-30-3607	1081	MGMT BENEFIT/MEDICAL	276	770	518	490
439-30-3607	1083	PERS - EMPLOYER PORTION	1,631	3,989	3,228	3,355
439-30-3607	1085	LIFE INSURANCE	13	33	35	35
439-30-3607	1088	LONG-TERM DISABILITY INSURANCE	66	175	89	89
439-30-3607	1090	MEDICAL INS - FT EMPLOYEES	391	177	-	-
439-30-3607	1090M	MEDICAL INS - MANAGEMENT	-	645	647	539
439-30-3607	1091	DENTAL INS - FT EMPLOYEES	30	86	58	58
439-30-3607	1092	VISION INS - FT EMPLOYEES	11	27	19	19
439-30-3607	1097	WORKER'S COMPENSATION	132	180	155	144
PERSONNEL EXPENDITURES:			8,500	19,869	14,277	14,257
439-30-3607	2080	CONTRACT SVC/NON-CLASS	-	-	100,000	100,000
OPERATING EXPENDITURES:			-	-	100,000	100,000
HIGH SPEED TOTAL (ALL FUNDS) :			8,500	19,869	114,277	114,257

WATER

ACTIVITIES AND OBJECTIVES

Description of Activities

The Water Services Section operates and maintains the Norwalk Municipal Water System delivering safe, clean, domestic water to an estimated population of 20,228 through 5,362 metered connections serving portions within the City of Norwalk, the City of Artesia, and a small portion of unincorporated Los Angeles County area. The Section operates three water well sites (#4, #5, and #10), maintains 35 miles of watermain including domestic and high-pressure fire mains, maintains 450 fire hydrants and three landscaping areas, and meets all health standards, rules, and regulations of State and County Health Departments. The Section also provides 24 hour emergency response to water issues.

Objectives

- Complete water related studies to review for future water system improvements, operations and capital improvement projects, prepare for potential emergencies, and to ensure compliance with regulations.
- Continue to improve operational efficiency and water quality at all three wells (#4, 5, and 10).
- Continue to maximize utilization of Well #10 to its design capacity and decrease import water from both MWD connection and City of Cerritos.
- Install SCADA system to control and monitor the wells and pressure regulating stations more effectively.
- Continue the installation of Automated Metering Infrastructure project for Norwalk Municipal Water System.
- Continue the update of GIS and Asset Management Plan for Norwalk Municipal Water System. This will allow intelligent data to be assigned to each element and be utilized more effectively by both engineering and operational staff.
- Continue regional involvement in water agencies to monitor activities impacting municipal water systems. Implement State DWR requirements related to water conservation (BMPs).
- Develop and implement water capital improvement projects funded by revenues generated from the water rate charge.
- Ensure water system infrastructure is continually maintained to minimize water shutdown and equipped with security measures to deter vandalism.
- Provide well maintenance at three wells (#4, 5, and 10) to comply with State Water Resources Control Board standards.

Budget Program: Water, 3602

Full Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Labor Distribution Footnote	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
City Manager (a)	0.05	0.05	13,946	15,516	(a) 1% CDBG, 76% Administration 18% SA-RDA						
Director of Finance/City Treasurer (b)	0.09	0.09	14,793	14,793	(b) 59% Finance, 20% SA-RDA; 5% CDBG; 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1						
Director of Public Services /City Engineer (c)	0.10	0.10	17,640	17,640	(c) 25% PS Admin, 45% Engineering, 10% Sewer, 5% Environmental Services, 5% High Speed Rail						
Senior Civil Engineer (d)	0.50	0.50	62,928	62,928	(d) 50% Sewer Fund						
Director of Communications & Public Affairs (e)	0.00	0.05	-	7,455	(e) 90% Communications & Public Affairs, 5% Sewer						
Comm. & Public Affairs Manager	0.05	0.00	5,708	-							
Controller/Deputy Treasurer (f)	0.10	0.10	13,734	13,734	(f) 57% Finance, 10% CDBG; 10% SA-RDA, 8% Prop C Admin, 5% Sewer						
Sr. Accountant (g)	0.10	0.10	9,056	8,736	(g) 174% Finance, 6% Prop C Admin, 5% Childcare, 5% Childcare - Stage 1						
Senior Management Analyst (h)	0.05	0.15	4,528	12,321	(h) 90% Communications & Public Affairs, 15% Sewer, 80% Public Services Admin						
Management Analyst	0.10	0.00	7,872	-							
Associate Engineer (i)	0.05	0.05	5,371	5,371	(i) 90% Engineering, 5% Environmental Services						
Associate Engineer (j)	0.50	0.50	53,706	50,344	(j) 50% Sewer						
Assistant Engineer (k)	0.30	0.30	27,166	27,166	(k) 50% Sewer, 10% Signals & St. Lighting, 10% Traffic						
Engineering Technician (l)	0.05	0.05	3,328	3,466	(l) 95% Engineering						
Account Clerk III (m)	0.85	1.45	56,753	93,091	(m) 217% Finance, 20% Sewer, 8% Prop C Admin, 4% SR Grant, 3% Childcare Stage 1, 3% Childcare CDE						
Account Clerk II	0.60	0.00	37,098	-							
Water Utilities Supervisor (n)	0.40	0.40	38,708	38,708	(n) 40% Sewer, 10% Signals & St. Lighting, 10% Traffic						
Water Service Worker II (o)	1.80	1.80	135,692	128,414	(o) 20% Sewer						
Water Service Worker I (p)	0.90	0.90	55,642	50,469	(p) 10% Sewer						
Office Assistant II (q)	0.05	0.05	2,711	2,428	(q) 90% Public Svcs, 5% Sewer						
					PART-TIME POSITION						
					Office Assistant I (r)	455	455	1	1	11,042	11,042
					(r) 50% Public Services Admin, 25% Water, 25% Sewer						
TOTAL	6.64	6.64	566,380	552,580	TOTAL	455	455	1	1	11,042	11,042

WATER ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2062	Maintenance and Repairs: <i>Emergency system repairs and maintenance - Artesia</i> <i>Emergency system repairs and maintenance - Norwalk</i> <i>Emergency pump repairs</i> <i>Maintenance and repair of interconnection valves</i> <i>Well programming</i> <i>Chlorine equipment repair</i>	\$ 166,000 30,000 100,000 15,000 10,000 5,000 6,000
2080	Contract Services - Non-Classified: <i>Consultant - water engineering</i> <i>Meter reading service</i> <i>Landscaping</i> <i>Chemical calibration</i> <i>Alarm services - monthly fees and troubleshooting</i> <i>Rain barrel distribution - Norwalk water customers</i> <i>Dig Alert services</i> <i>Pest control services</i> <i>Well backup generator services</i> <i>Water loss reporting requirement</i>	160,000 75,000 42,000 6,000 1,000 9,200 3,000 5,000 300 8,500 10,000
2081	Contract Services - Special Study: <i>Water master plan update (carry-over)</i> <i>GIS water layer update</i> <i>Water rate study</i>	185,000 125,000 10,000 50,000
2086	Legal Services: Water system sale and well 10 benzene	15,000

WATER
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2089	Computer System Maintenance & Support:	78,000
	<i>UB system application and AMI/AMR Meter reading services</i>	<i>73,000</i>
	<i>Software licenses for GIS and AutoCAD (50% in Sewer)</i>	<i>5,000</i>
2110	Conferences & Meetings:	2,000
	Workshops and meetings	
2111	Memberships:	24,000
	<i>Gateway IRWM JPA</i>	<i>16,000</i>
	<i>American Water Works Association</i>	<i>1,500</i>
	<i>Association of California Water Agencies</i>	<i>1,000</i>
	<i>Central Basin Water Association Membership</i>	<i>1,500</i>
	<i>USC Foundation of Cross Connection Control</i>	<i>500</i>
	<i>Southeast Water Coalition</i>	<i>3,500</i>
2140	Office Supplies:	11,000
	<i>Office supplies and other section office materials</i>	<i>2,000</i>
	<i>Water billing envelopes and printing</i>	<i>9,000</i>
2141	Postage:	25,000
	Mailing of water bills	
2152	Vehicle Lease:	22,463
	Annual lease payment for (3) vehicles	

WATER ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2160	Special Fees & Services:	100,000
	Water testing for State Department of Health Services and NPDES testing	
	<i>Lab services - well and NPDES sampling</i>	<i>16,000</i>
	<i>Water Replenishment District - groundwater title 22 monitoring</i>	<i>33,000</i>
	<i>Department of Public Health well operating permit</i>	<i>48,000</i>
	<i>Los Angeles County well permit fees</i>	<i>3,000</i>
2170	Special Materials & Supplies:	150,000
	<i>Meter replacement materials</i>	<i>50,000</i>
	<i>Chlorination/phosphate equipment and disinfectant</i>	<i>66,500</i>
	<i>Hydrants, fittings, copper, clamps - items for repl. and repair</i>	<i>29,500</i>
	<i>Public information materials - CCR</i>	<i>2,500</i>
	<i>Safety equipment and cleaning supplies</i>	<i>1,500</i>
2181	Water Replenishment Fees:	302,000
	Water Replenishment District - replenishment fees	
2182	Purchased Water - Domestic:	1,724,000
	<i>City of Cerritos</i>	<i>579,000</i>
	<i>City of Santa Fe Springs</i>	<i>300,000</i>
	<i>Central Basin Water - imported water</i>	<i>845,000</i>
2184	Purchased Water - Recycled:	50,000
	Central Basin Water - recycled	
2250	Training:	9,000
	<i>LA County Dept. of Public Health certifications</i>	<i>1,000</i>
	<i>LA County Backflow Cross connection certifications</i>	<i>2,000</i>

WATER
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2250	Training (continued): <i>Water training through AWWA</i> <i>USC Backflow Specialist Training</i>	2,500 3,500
3820	Capital Outlay - Automotive Equipment: Aftermarket equipment for unit replacing no. 4715 (asset no. 12632) - carry over	7,500
3860	Capital Outlay - Office Equipment: Computer replacement (1), (asset no. 13691)	975
Measure W 230-2081	Contract Services - Special Study: Storm Drain System Master Plan	250,000

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
702-30-3602	1020	SALARIES & WAGES	455,549	501,959	566,380	552,580
702-30-3602	1030	PART TIME WAGES	2,335	8,096	11,042	11,042
702-30-3602	1040	OVERTIME SALARY & WAGES	48,678	11,332	24,000	24,000
702-30-3602	1045	COMP TIME PAY	-	144	-	-
702-30-3602	1048	MEDICAL OPT-OUT-GEN. UNIT	2,295	3,986	2,880	2,520
702-30-3602	1049	BILINGUAL/CERTIFICATION PAY	1,525	1,600	1,755	1,333
702-30-3602	1050	STANDBY PAY	8,961	11,061	6,300	6,300
702-30-3602	1052	AUTO ALLOWANCE	953	1,192	1,175	1,175
702-30-3602	1054	CELLPHONE ALLOWANCE	30	176	-	-
702-30-3602	1060	PAID SICK LEAVE	2,536	4,795	6,870	4,300
702-30-3602	1065	ACCRUED PAID VACATION	8,718	12,877	8,081	6,100
702-30-3602	1066	COMPENSATED ABSENCES	3,141	23,670	-	-
702-30-3602	1070	PAID SICK LEAVE AT TERMINATION	1,300	8,249	-	-
702-30-3602	1074	EMPLOYEE AWARDS	50	-	-	-
702-30-3602	1076	DEFERRED COMP-457 PLAN	-	785	-	-
702-30-3602	1078	MANAGEMENT BENEFIT 401A	3,406	3,552	4,938	5,247
702-30-3602	1080	MEDICARE	7,617	8,102	9,281	8,966
702-30-3602	1081	MGMT BENEFIT/MEDICAL	3,426	5,011	6,712	3,769
702-30-3602	1083	PERS - EMPLOYER PORTION	142,153	177,377	207,248	210,157
702-30-3602	1083C	CONTRA PENSION - GASB 68	147,061	44,306	-	-
702-30-3602	1084	UNIFORM ALLOWANCE	450	300	500	500
702-30-3602	1085	LIFE INSURANCE	1,355	1,764	1,742	1,352
702-30-3602	1088	LONG-TERM DISABILITY INSURANCE	3,549	4,454	5,720	5,580
702-30-3602	1090	MEDICAL INS - FT EMPLOYEES	69,439	77,192	83,782	87,559

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
702-30-3602	1090M	MEDICAL INS - MANAGEMENT	-	12,088	16,505	19,487
702-30-3602	1091	DENTAL INS - FT EMPLOYEES	6,048	6,919	7,292	7,350
702-30-3602	1092	VISION INS - FT EMPLOYEES	877	1,061	1,143	1,151
702-30-3602	1094	DENTAL INS - PT EMPLOYEES	-	267	292	292
702-30-3602	1095	MEDICAL INS - RETIREES	6,509	3,993	4,000	23,200
702-30-3602	1097	WORKER'S COMPENSATION	6,696	8,928	2,691	11,790
702-30-3602	1098	OPEB - FUTURE RETIREES BENEFIT	42,000	42,000	42,000	75,000
702-30-3602	1098C	CONTRA - OPEB	(62,412)	(60,888)	-	-
702-30-3602	1098O	OPEB - GASB 75	49,734	73,708	-	-
702-30-3602	1999	ALLOCATED PAYROLL	(5)	(51,583)	-	-
PERSONNEL EXPENDITURES:			963,974	948,475	1,022,329	1,070,749

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
702-30-3602	2062	MTCE & REPAIR SUPPLIES	-	-	166,000	166,000
702-30-3602	2080	CONTRACT SVC/NON-CLASS	294,406	310,058	125,900	160,000
702-30-3602	2081	CONTRACT SVC/SPECIAL STUDY	28,513	104,772	260,000	185,000
702-30-3602	2083	CONTRACT SVC/OTHER	7,354	-	-	-
702-30-3602	2086	LEGAL SERVICES	18,214	21,499	10,000	15,000
702-30-3602	2089	COMP SYST MAINT & SUPPORT	40,021	41,263	55,000	78,000
702-30-3602	2100	UTILITIES	126,305	171,545	413,500	210,000
702-30-3602	2110	CONFERENCES & MEETINGS	1,848	-	2,000	2,000
702-30-3602	2111	MEMBERSHIPS	27,399	18,459	24,000	24,000
702-30-3602	2140	OFFICE SUPPLIES	9,586	13,029	10,000	11,000
702-30-3602	2141	POSTAGE	23,516	21,010	25,000	25,000
702-30-3602	2152	VEHICLE LEASE	-	1,464	22,783	22,463
702-30-3602	2160	SPECIAL FEES & SERVICES	60,087	91,856	110,000	100,000
702-30-3602	2161	ADMINISTRATIVE COSTS	239,249	251,019	243,400	256,400
702-30-3602	2166	SPEC FEES - LOBBYIST WASH DC	24,000	24,000	30,000	30,000
702-30-3602	2170	SPECIAL MAT'LS-SUPPLIES	76,296	82,752	169,700	150,000
702-30-3602	2180	SMALL TOOLS	-	235	1,000	1,000
702-30-3602	2181	WATER REPLENISHMENT FEES	258,029	411,095	500,000	302,000
702-30-3602	2182	PURCHASED WATER-DOMESTIC	1,840,153	1,268,692	1,600,000	1,724,000
702-30-3602	2184	PURCHASED WATER-RECYCLED	-	-	50,000	50,000
702-30-3602	2190	TELEPHONE & FAX	1,228	861	2,400	2,500
702-30-3602	2192	INTERNET, ISDN DSL SERVICE	120	120	-	-
702-30-3602	2220	VEHICLE MTCE & SUPPLIES	58,811	53,804	66,470	74,600

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
702-30-3602	2225	VEHICLE MTCE - LEASED VEH	-	58	948	904
702-30-3602	2240	DUPLICATING SERVICE CHG	-	799	1,000	1,000
702-30-3602	2250	TRAINING EXPENSE	7,460	8,940	9,000	9,000
702-30-3602	2304	FRANCHISE TAX EXP	6,586	7,498	6,000	6,000
702-30-3602	2450	GENERAL LIABILITY INSURANCE	71,506	92,620	94,000	92,000
702-30-3602	2490	BANK CHARGES - CREDIT CARD PRO	35,098	39,688	56,000	56,000
702-30-3602	2491	INTEREST EXPENSE (CITY LOAN)	120,518	114,369	107,912	101,133
702-30-3602	2492	PRINCIPAL EXPENSE (CITY LOAN)	-	(983)	135,593	142,372
702-30-3602	2990	DEPRECIATION EXPENSES	491,357	670,620	-	-
702-30-3602	2150	RENTAL EXPENSE	-	-	-	2
OPERATING EXPENDITURES:			3,867,661	3,821,140	4,297,606	3,997,374

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
702-30-3602	3820	C/O-AUTOMOTIVE	-	12,569	7,500	7,500
702-30-3602	3860	C/O-OFFICE EQUIPMENT	17,515	561	3,600	975
702-30-3602	3894	CAPITALIZE CAP OUTLAY EXPENSES	(1,094,772)	(497,078)	-	-
CAPITAL OUTLAY EXPENDITURES:			(1,077,257)	(483,949)	11,100	8,475
702-20-2198	2110	CONFERENCES & MEETINGS	34	-	-	-
702-20-2198	2170	SPECIAL MAT'LS-SUPPLIES	58	-	-	-
OPERATING EXPENDITURES:			92	-	-	-
WATER - COVID			92	-	-	-

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
2013 SERIES A WATER REVENUE BONDS						
702-95-1517	2161	ADMINISTRATIVE COST	1,295	1,795	1,300	1,300
702-95-1517	2491	INTEREST EXPENSE	329,313	318,813	307,813	296,315
702-95-1517	2492	PRINCIPAL EXPENSE	210,000	220,000	230,000	255,000
702-95-1517	2493	AMORTIZATION OF DEFFERED COST/PRINCIPAL REPAYMENT	(221,537)	(231,600)	-	-
2013 SERIES A WATER REVENUE BONDS:			319,070	309,008	539,113	552,615
WATER FUND TOTAL:			4,073,540	4,594,674	5,870,148	5,629,213

PUBLIC SERVICES

Sewer

ACTIVITIES AND OBJECTIVES

Description of Activities

The Sewer Maintenance Section maintains by contract 164 miles of sewer lines, 2,498 manholes and three sewer lift stations. Also provided by contract is the periodic maintenance of 91 surface drains and three wash rack sump clarifiers located at the Transportation/Public Services facility. The Section also provides 24 hour emergency response to sewer issues.

Objectives

- Update and implement the Sewer System Management plan (SSMP), which includes operations and maintenance activities along with emergency response procedures. Ensure compliance as required by the Waste Discharge Requirement (WDR).
- Complete Sewer System Master Plan Update to review future sewer system improvements, operations and capital improvement projects.
- Provide the most responsive and appropriate level of sewer maintenance services citywide to avoid spills and overflows from the system. Respond within one hour to all emergency calls, including sewer system overflows (SSO) and report to agencies as required.
- Ensure sewer system infrastructure is continually maintained to minimize SSO and equipped with security measures to deter vandalism.
- Comply with all California State Water Resources Control Board and NPDES mandated activities.
- Coordinate with consultant and LA County to continue to collect the sewer service charges from property owners, to be included within the County Property tax roll; and provide annual 30 day notices.
- Develop and implement sewer capital improvement projects funded by revenues generated from the sewer service charge.
- Coordinate with consultant to review CCTV results and prioritize sewer line conditions/develop projects for CIP implementation.
- Continue contract cleaning schedule and clean 50% of all sewer lines citywide and all trouble spots and siphons on a quarterly basis.
- Continue CCTV (closed circuit television) inspection of the sewer system.

Budget Program: Sewer, 3403

Full Time Positions

Part Time Positions

Position Title	Full Time Positions				Part Time Positions						
	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Labor Distribution Footnote	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Public Services /City Engineer (a)	0.10	0.10	17,640	17,640	(a) 25% PS Admin, 45% Engineering, 10% Water, 5% Environmental Services, 5% High Speed Rail						
Senior Civil Engineer (b)	0.50	0.50	62,928	62,928	(b) 50% Water						
Director of Communications & Public Affairs (c)	0.00	0.05	-	7,455	(c) 90% Communications & Public Affairs, 5% Water						
Communications & Public Affairs Manager	0.05	0.00	5,708	-							
Controller/ Deputy Treasurer (d)	0.05	0.05	6,867	6,867	(d) 57% Finance, 10% Water, 10% CDBG, 10% SA-RDA, 8% Prop C Admin						
Senior Management Analyst (e)	0.05	0.15	4,528	12,321	(f) 90% Communications & Public Affairs, 15% Water, 80% Public Services Admin						
Management Analyst	0.10	0.00	7,872	-							
Associate Engineer (f)	0.50	0.50	53,706	50,344	(f) 50% Water						
Assistant Engineer (g)	0.50	0.50	45,276	45,276	(g) 30% Water, 10% Signals & St. Lighting, 10% Traffic						
Water Utilities Supervisor (h)	0.40	0.40	38,708	38,708	(h) 40% Water, 10% Signals, 10% Traffic						
Maintenance Worker III (i)	0.25	0.25	15,849	17,265	(i) 75% Street Maint.						
Water Service Worker II (j)	0.20	0.20	15,078	14,271	(j) 180% Water						
Water Service Worker I (k)	0.10	0.10	6,183	5,608	(k) 90% Water						
Account Clerk III (l)	0.15	0.20	10,016	13,045	(l) 217% Finance, 145% Water, 8% Prop C Admin, 4% SR Grant, 3% Childcare Stage 1, 3% Childcare CDE						
Account Clerk II	0.05	0.00	3,093	-							
Office Assistant II (m)	0.05	0.05	2,711	2,428	(m) 90% Public Services Admin, 5% water						
					PART-TIME POSITION						
					Office Assistant I (n)	455	455	1	1	11,042	11,042
					(n) 50% Public Svcs-Admin, 25% Water, 25% Sewer						
TOTAL	3.05	3.05	296,163	294,156	TOTAL	455	455	1	1	11,042	11,042

SEWER ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2062	Maintenance and Repairs: <i>Emergency system repairs and maintenance</i> <i>Emergency pump repairs</i>	\$ 35,000 25,000 10,000
2080	Contract Services - Non-Classified: <i>Sewer Fee Consultant - Annual coordination with County and water districts to update meter size records, for placement of City fee on County tax roll; investigate and respond to inquiries</i> <i>Consultant - water engineering</i> <i>Cleaning half of sewer system per year, troubled spots/siphons 4 x 4 year/root treatment</i> <i>Industrial waste inspection services - LA County (partially offset by County payment remitted to City)</i> <i>Alarm security services</i> <i>Landscape maintenance</i> <i>GIS consulting services</i> <i>Emergency pump repairs</i> <i>Dig Alert services</i>	700,000 12,000 25,000 550,000 80,000 6,500 5,000 10,000 10,000 1,500
2081	Contract Services - Special Study: <i>Sanitary Sewer Management Plan (SSMP) Update (carryover)</i> <i>Sewer Master Plan Update (carryover)</i> <i>Sewer Rate Study (carryover)</i> <i>GIS sewer layer update</i>	295,000 110,000 125,000 50,000 10,000

SEWER
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2086	Legal Services: Sewer fee notice review/preparation of reports	5,000
2089	Computer System Maintenance & Support: GIS and AutoCAD Licenses (50% adtl. in Water)	2,500
2160	Special Fees & Services:	42,000
	<i>Annual permit fee - State Water Board for sewer system</i>	<i>17,000</i>
	<i>Annual charges to mail required 45 day notice to property owners, advising of annual fee changes (due to index inflation factor)</i>	<i>15,000</i>
	<i>Annual processing charges for LA County mailing of property tax statements to include sewer fee</i>	<i>10,000</i>
2170	Special Materials & Supplies: Deodorizers, safety equipment, chemicals, and specialized tools for inspections	10,000
2250	Training Expenses: NASSCO Training	2,000

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
704-30-3403	1020	SALARIES & WAGES	151,123	190,901	296,163	294,156
704-30-3403	1030	PART TIME WAGES	2,334	8,097	11,042	11,042
704-30-3403	1040	OVERTIME SALARY & WAGES	2,499	441	1,000	1,000
704-30-3403	1048	MEDICAL OPT-OUT-GEN. UNIT	3,493	2,798	3,600	3,960
704-30-3403	1049	BILINGUAL PAY/CERTIFICATION PAY	204	393	423	358
704-30-3403	1050	STAND BY PAY	2,597	880	1,950	1,950
704-30-3403	1052	AUTO ALLOWANCE	618	1,471	2,160	2,160
704-30-3403	1054	EMPLOYEE AWARDS	6	30	2,400	2,400
704-30-3403	1060	PAID SICK LEAVE	557	1,122	883	700
704-30-3403	1065	ACCRUED PAID VACATION	5,230	1,963	-	800
704-30-3403	1066	COMPENSATED ABSENCES	7,290	(101)	-	-
704-30-3403	1070	PAID SICK LEAVE AT TERMINATION	1,300	747	-	-
704-30-3403	1078	MANAGEMENT BENEFIT 401A	1,250	3,168	2,218	2,402
704-30-3403	1080	MEDICARE	2,480	3,080	4,739	4,687
704-30-3403	1081	MGMT BENEFIT/MEDICAL	1,744	5,022	4,947	2,325
704-30-3403	1083	PERS - EMPLOYER PORTION	47,099	64,880	108,374	111,875
704-30-3403	1083C	CONTRA PENSION - GASB 68	49,020	14,769	-	-
704-30-3403	1085	LIFE INSURANCE	473	573	636	635
704-30-3403	1088	LONG-TERM DISABILITY INSURANCE	1,281	1,774	2,990	2,970
704-30-3403	1090	MEDICAL INS - FT EMPLOYEES	12,700	12,860	29,308	29,518
704-30-3403	1090M	MEDICAL INS - MANAGEMENT	-	9,646	13,645	16,604
704-30-3403	1091	DENTAL INS - FT EMPLOYEES	1,179	1,619	2,982	2,923
704-30-3403	1092	VISION INS - FT EMPLOYEES	194	354	543	535
704-30-3403	1094	DENTAL INS - PT EMPLOYEES	-	267	292	292

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
704-30-3403	1097	WORKER'S COMPENSATION	2,712	2,664	5,192	4,902
704-30-3403	1098	OPEB - FUTURE RETIREES BENEFIT	15,400	15,400	15,400	30,000
704-30-3403	1098C	CONTRA - OPEB	(13,976)	(14,239)	-	-
704-30-3403	1098O	OPEB - GASB 75	8,646	17,989	-	-
704-30-3403	1999	ALLOCATED PAYROLL	-	(5,097)	-	-
PERSONNEL EXPENDITURES:			307,455	343,470	510,886	528,193

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
704-30-3403	2062	MTCE & REPAIR SVC & SUPPL	-	-	35,000	35,000
704-30-3403	2080	CONTRACT SVC/NON-CLASS	623,619	468,030	678,000	700,000
704-30-3403	2081	CONTRACT SVC/SPECIAL STUDY	-	54,066	330,000	295,000
704-30-3403	2086	LEGAL SERVICES	-	-	5,000	5,000
704-30-3403	2089	COMP SYST MAINT & SUPPORT	3,095	1,580	5,000	2,500
704-30-3403	2090	EQUIP MTCE & SUPPLIES	1,523	-	-	-
704-30-3403	2100	UTILITIES	9,207	10,078	11,200	13,755
704-30-3403	2160	SPECIAL FEES & SERVICES	-	-	58,000	42,000
704-30-3403	2161	ADMINISTRATIVE COSTS	71,500	74,300	71,300	74,900
704-30-3403	2170	SPECIAL MAT'LS-SUPPLIES	3,365	1,222	5,000	10,000
704-30-3403	2180	SMALL TOOLS	-	-	1,000	1,000
704-30-3403	2190	TELEPHONE & FAX	124	-	4,000	4,100
704-30-3403	2220	VEHICLE MTCE & SUPPLIES	16,627	20,368	21,690	21,500
704-30-3403	2250	TRAINING	-	-	2,000	2,000
704-30-3403	2450	GENERAL LIABILITY INSURANCE	17,120	22,210	20,700	18,400
704-30-3403	2990	DEPRECIATION EXPENSES	832,395	854,122	-	-
OPERATING EXPENDITURES:			1,578,576	1,505,977	1,247,890	1,225,155

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
704-30-3403	3860	C/O-OFFICE EQUIPMENT	-	-	4,825	-
704-30-3403	3880	C/O-MISCELLANEOUS OTHER	10,000	-	-	-
704-30-3403	3894	CAPITALIZE CAP OUTLAY EXPENSES	(1,062,793)	(404,120)	-	-
CAPITAL OUTLAY EXPENDITURES:			(1,052,793)	(404,120)	4,825	-
SEWER FUND TOTAL:			833,238	1,445,327	1,763,601	1,753,348

SOCIAL SERVICES

ACTIVITIES AND OBJECTIVES

Description of Activities

The City of Norwalk Social Services Department provides a wide variety of services to Norwalk families. Services include information and referrals, assistance with reviewing and better understanding of the eligibility process for various agencies such as (DPSS, EDD, Medical, Jury Summons, Housing, etc.), emergency food and shelter assistance, emergency transportation, senior daily nutrition program, child care and school uniform project for children of low-income families, and special events. Office space is provided to local community-based organizations whose services enhance those of Social Services (counseling, support groups, etc.)

Social Services Programs (Senior Nutrition Programs, Child Care Program, and the Emergency Food and Shelter Program) are included in this department's programming but are detailed separately in regard to their own budgets.

Objectives

- Empower and educate clients in making good choices for themselves (support groups and life skills training).
- Provide information on Public Assistance Programs available to families.
- Provide written materials in both English and Spanish.
- Assist seniors in expanding their recreational and social activities.
- Provide annual programs and services to low income residents such as the Income Tax preparation service.
- Provide additional social services information and referrals within City Departments and within the community.
- Provide network of resources with other social service agencies serving the community.
- Research other sources of social services funding (public and private).
- Integrate social services with recreation services for seniors at the Senior Citizens Center.
- Continue to make available a wide variety of Human Services Programs.

Budget Program: Social Services, 4101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Social Services (a)	0.78	0.78	112,134	117,744	Recreation Leader II	2,180	5,200	4	4	40,592	96,833
Social Services Worker II	2.00	2.00	105,748	108,308	Social Services Worker I	1,640	6,560	1	3	32,597	130,388
Social Services Supervisor (b)	0.60	0.60	53,256	54,334	Office Assistant I	1,820	1,820	1	1	38,151	38,151
Office Assistant III	1.00	1.00	62,868	61,380	Office Assistant I - Dental Program	-	1,820	0	1	-	38,151
(a) 10% Child Care, 10% Childcare Stage 1, 1% Senior Nutrition Program, 1% Home Delivered Program											
(b) 20% Homeless Outreach, 20% Youth & Family Intervention											
TOTAL	4.38	4.38	334,006	341,766	TOTAL	5,640	15,400	6	9	111,340	303,523

SOCIAL SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 22,100
	<i>Electronic client file management system</i>	5,454
	<i>Tyco Fire & Security - Social Services cameras</i>	1,100
	<i>Work schedule system</i>	546
	<i>Mental Health Services Provider</i>	15,000
2081	Contract Services - Dental Program:	20,000
	Dental services for children	
2111	Memberships:	1,400
	American Society on Aging/NCOA	
2230	Programs & Activities:	5,000
	Community programs and workshops	
2351	Senior Nutrition Program:	2,650
	Special activities and events	
2354	Nutrition Program:	29,700
	Congregate meal program for Senior Nutrition Program	
2355	Senior Citizens Program:	1,600
	Recreational activities for seniors	
2357	Senior Nutrition Transportation:	22,000
	Dial-A-Ride transportation for the frail and elderly	
3860	Capital Outlay - Office Equipment:	12,300
	Interactive touch screen display boards (2)	

SOCIAL SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
3870	Capital Outlay - Furniture & Fixtures:	46,800
	<i>Cubicle reconfiguration (6)</i>	<i>40,000</i>
	<i>Speakers and Intercom system for building</i>	<i>4,600</i>
	<i>Framed Photos for MPR - (6)</i>	<i>2,200</i>
249-2080	Contract Services - Non-Classified:	25,000
	workshops, excursions and one-on-one mentoring - Women's Recovery Response Grant	
746-2152	Vehicle Lease:	21,863
	<i>Annual lease payment for (2) vehicles</i>	<i>14,663</i>
	<i>Annual lease payment for (1) new vehicle - Dental Program</i>	<i>7,200</i>

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4101	1020	SALARIES & WAGES	361,614	220,189	334,006	341,766
101-40-4101	1030	PART TIME WAGES	143,444	129,042	111,340	303,523
101-40-4101	1045	COMP TIME PAY	-	3,865	-	-
101-40-4101	1048	MEDICAL OPT-OUT-GEN. UNIT	5,954	5,540	4,320	-
101-40-4101	1049	BILINGUAL/CERTIFICATION PAY	4,542	3,218	2,340	2,990
101-40-4101	1052	AUTO ALLOWANCE	755	3,220	3,168	3,168
101-40-4101	1054	CELLPHONE ALLOWANCE	-	345	-	-
101-40-4101	1060	PAID SICK LEAVE	84	-	-	-
101-40-4101	1065	ACCRUED PAID VACATION	9,322	25,975	20,375	8,400
101-40-4101	1070	PAID SICK LEAVE ON TERMIN	-	14,013	-	-
101-40-4101	1074	EMPLOYEES' AWARDS	-	219	-	-
101-40-4101	1075	SEVERANCE PAY	-	20,000	-	-
101-40-4101	1078	MANAGEMENT BENEFIT 401A	1,883	3,569	4,486	4,710
101-40-4101	1080	MEDICARE	7,530	6,138	7,029	9,676
101-40-4101	1081	MGMT BENEFIT/MEDICAL	2,586	3,290	4,635	2,731
101-40-4101	1083	PERS - EMPLOYER PORTION	113,191	79,929	122,215	129,976
101-40-4101	1085	LIFE INSURANCE	1,124	643	680	931
101-40-4101	1088	LONG-TERM DISABILITY INSURANCE	2,734	1,878	3,374	3,452
101-40-4101	1090	MEDICAL INS - FT EMPLOYEES	50,074	20,007	48,820	46,149
101-40-4101	1090M	MEDICAL INS - MANAGEMENT	-	9,173	16,954	18,218
101-40-4101	1091	DENTAL INS - FT EMPLOYEES	4,208	1,864	4,415	4,415
101-40-4101	1092	VISION INS - FT EMPLOYEES	822	938	740	740

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4101	1093	MEDICAL INS - PT EMPLOYEES	3,820	3,755	8,040	8,040
101-40-4101	1094	DENTAL INS - PT EMPLOYEES	1,265	3,938	2,637	2,637
101-40-4101	1095	MEDICAL INS - RETIREES	92,782	103,535	109,500	122,000
101-40-4101	1096	UNEMPLOYMENT INSURANCE	7,614	17,645	-	-
101-40-4101	1097	WORKER'S COMPENSATION	42,240	28,836	35,956	35,686
101-40-4101	1100	ACA AFFORDABILITY STIPEND	67	18	-	-
101-40-4101	1999	ALLOCATED PAYROLL	(894)	(17,550)	-	-
PERSONNEL EXPENDITURES:			856,760	693,232	845,030	1,049,208

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4101	2080	CONTRACT SVC/NON-CLASS	19,910	6,299	6,000	22,100
101-40-4101	2081	CONTRACT SVC- DENTAL PROGRAM	-	-	-	20,000
101-40-4101	2100	UTILITIES	35,264	36,876	38,300	58,380
101-40-4101	2110	CONFERENCES & MEETINGS	834	25	1,000	1,100
101-40-4101	2111	MEMBERSHIPS	853	472	1,383	1,400
101-40-4101	2113	MILEAGE REIMBURSEMENT	-	3	100	100
101-40-4101	2130	OFFICE EQPT MTCE	1,244	682	1,500	1,500
101-40-4101	2140	OFFICE SUPPLIES	3,962	2,940	4,500	4,500
101-40-4101	2141	POSTAGE	520	953	700	700
101-40-4101	2170	SPECIAL MAT'LS-SUPPLIES	1,377	2,055	4,000	4,500
101-40-4101	2190	TELEPHONE & FAX	3,709	3,804	6,600	6,800
101-40-4101	2220	VEHICLE MTCE & SUPPLIES	19,662	18,237	23,310	23,500
101-40-4101	2225	VEHICLE MTCE - LEASED VEH	67	344	477	884
101-40-4101	2230	PROGRAMS & ACTIVITIES	1,461	1,565	5,000	5,000
101-40-4101	2240	DUPLICATING SERVICE CHG	186	874	500	500
101-40-4101	2250	TRAINING EXPENSE	556	879	1,000	1,000
101-40-4101	2351	SENIOR NUTRITION PROGRAM	1,586	207	2,650	2,650
101-40-4101	2354	NUTRITION PROGRAM	1,431	7,634	29,700	29,700
101-40-4101	2355	SENIOR CITIZEN PROGRAM	2,415	75	1,600	1,600
101-40-4101	2357	SENIOR NUTRITON TRANSPORTATION	10,608	-	22,000	22,000
OPERATING EXPENDITURES:			105,646	83,924	150,320	207,914

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4101	3860	C/O-OFFICE EQUIPMENT	16,178	-	-	12,300
101-40-4101	3870	C/O-FURNITURE & FIXTURE	-	-	3,400	46,800
CAPITAL OUTLAY EXPENDITURES:			16,178	-	3,400	59,100
101-40-4101	3995	INTER-FUND TFR/PROP C	(10,608)	-	(22,000)	(22,000)
101-40-4101	3999	INTER-FUND TFR/CHILD CARE	(1,993)	-	-	-
GENERAL FUND - SOCIAL SERVICES TOTAL:			965,983	777,155	976,750	1,294,222

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
249-40-4101	2080	CONTRACT SVC/NON-CLASS	-	-	25,000	25,000
		WOMEN'S RECOVERY REPSONSE GRANT FUND - SOCIAL SERVICES TOTAL:	-	-	25,000	25,000
227-40-4101	3995	INTER-FUND TFR/PROP C	10,608	-	22,000	22,000
		PROP C FUND - SOCIAL SERVICES TOTAL:	10,608	-	22,000	22,000
745-40-4101	3860	C/O-OFFICE EQUIPMENT	-	-	200	-
		EQUIPMENT REPLACEMENT FUND -SOCIAL SERVICES TOTAL:	-	-	200	-
746-40-4101	2152	VEHICLE LEASE	-	5,140	5,134	21,863
		VEHICLE REPLACEMENT FUND - SOCIAL SERVICES TOTAL:	-	5,140	5,134	21,863
SOCIAL SERVICES TOTAL (ALL FUNDS):			976,591	782,295	1,029,084	1,363,085

EMERGENCY FOOD & SHELTER PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

The Emergency Food program offers emergency food assistance to individuals and families in crisis situations. The Lodging voucher program is available for persons who are temporarily displaced, and in need of emergency lodging. Rental and utility assistance is available for individuals and families in need of financial assistance.

Objectives

- Offer emergency food assistance and referrals for food to families and individuals in crisis.
- Assist homeless families and individuals in need of shelter and homeless services.
- Assist families experiencing a crisis and/or emergency with payment of utilities and rental assistance and other related support services.

EMERGENCY FOOD & SHELTER PROGRAM
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2883	Rental & Utility Assistance: Emergency rental assistance to keep clients from being evicted. Utility assistance to prevent the disconnection of services. \$30,000 General Fund (\$65,000 funded from CDBG Grant)	\$ 95,000
2884	Lodging Vouchers: Temporary emergency shelter for displaced clients and their family. \$6,875 General Fund (\$10,000 funded from CDBG Grant)	16,875
2886	Emergency Support: Assist families and individuals with burial cost, prescription costs, relocation assistance, emergency home repair, and transportation	10,000

EMERGENCY FOOD & SHELTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4102	2883	RENTAL & UTILITY ASSIST.	31,731	16,971	30,000	30,000
101-40-4102	2884	LODGING VOUCHERS	4,991	1,958	6,875	6,875
101-40-4102	2885	GROCERIES	2,528	1,764	4,000	4,000
101-40-4102	2886	EMERGENCY SUPPORT	2,711	6,044	10,000	10,000
GENERAL FUND - EMERGENCY FOOD & SHELTER TOTAL:			41,962	26,738	50,875	50,875
207-40-4102	2883	RENTAL & UTILITY ASSISTANCE	64,023	49,610	65,000	65,000
207-40-4102	2884	LODGING VOUCHERS	1,308	-	10,000	10,000
CDBG - EMERGENCY FOOD & SHELTER TOTAL:			65,331	49,610	75,000	75,000
EMERGENCY FOOD & SHELTER TOTAL (ALL FUNDS):			107,293	76,348	125,875	125,875

CHILD CARE PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

The CalWORKS (Stages I, II, & III) Child Development Program and the California Alternative Payment Program (CAPP) provides subsidized childcare services for children of low-income parents that are working, in job training, who live in or child care is provided in the City of Norwalk. The funding is also allocated to provide childcare services to families that receive assistance from the Department of Public Social Services.

The program provides quality childcare, while allowing parents to work toward self-sufficiency through education, job training, or employment. Childcare is provided in local day care homes, centers and schools.

This program is funded entirely through Federal, State and Los Angeles County funds from the California Department of Social Service (CDSS) and the Los Angeles County Department of Public Social Services (DPSS).

Objectives

- Maintain and increase contract service levels.
- Continue to work with Childcare Alliance of Los Angeles in delivering accountable and quality service with DPSS.
- Continue providing parenting education seminars to our clients, providers, and community.
- Actively pursue new Federal, State and other local funding sources for advancing the number of children served by the program.
- Continue working cooperatively with local school districts and day care centers, to ensure quality care for low-income families.
- Maintain electronic data updates, record keeping, and tracking of clients.
- Maintain and update the resource booklet for parents seeking childcare services in the Norwalk area.
- Provide resources for ongoing childcare provider training, education, and physical activity.
- Maintain a fraud control system of checks & balances in the program.

Budget Program: Child Care Program - CDE, 4103

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Child Care Program Supervisor (a)	0.70	0.70	54,987	54,987	(a) 30% Child Care Stage 1						
Payment Specialist (a)	0.70	0.70	33,260	34,927							
Child Care Coordinator (a)	0.70	0.70	44,452	46,672							
Intake Specialist (b)	0.10	0.10	4,734	4,734	(b) 90% Child Care Stage 1						
Social Services Worker II (c)	2.40	1.70	134,036	98,400	(c) 130% Child Care Stage 1						
Director of Social Services (d)	0.10	0.10	14,373	15,093	(d) 78% Social Services, 10% Childcare Stage 1, 1% Senior Nutrition Program, 1% Home Delivered Nutrition Program						
Management Assistant (e)	0.50	0.50	30,726	31,372	(e) 25% Child Care Stage 1, 13% Senior Nutrition Program, 12% Home Delivered Nutrition Program						
Quality Control Specialist (f)	0.44	0.44	22,853	22,858	(f) 44% Child Care Stage 1, 5% Senior Nutrition Program, 4% Home Delivered Nutrition Program, 3% Senior Grant Fund						
Director of Finance/City Treasurer (g)	0.01	0.01	1,644	1,644	(g) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare - Stage 1						
Senior Accountant (h)	0.05	0.05	4,528	4,362	(h) 174% Finance, 10% Water; 6% Prop C Admin, 5% Childcare Stage 1						
Payroll Specialist (i)	0.01	0.00	786	-	(i) Position reclassified as Financial Analyst.						
Financial Analyst (i)	0.00	0.01	-	657	(i) 196% Finance , 3% Prop C Admin						
Account Clerk III (j)	0.03	0.03	2,004	2,004	(j) 217% Finance, 145% Water, 20% Sewer, 8% Prop C Admin, 4% SR Grant, 3% Childcare Stage 1						
Account Clerk II (k)	0.03	0.03	1,856	2,004	(k) 393% Finance, 4% Prop C Admin						
					Social Services Worker I (l)	800	800	1	1	15,901	15,901
					(l) 50% Child Care CDE, 50% Child Care Stage 1						
Total	5.77	5.07	350,239	319,714	TOTAL	800	800	1	1	15,901	15,901

CHILD CARE PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2030	Contract Services (CAPP): Payment for exempt, license and family Day Care for Child Care services	\$ 306,207
2032	Contract Services (C2AP): Payment for exempt, license and family Day Care for Child Care services	1,457,094
2034	Contract Services (C3AP): Payment for exempt, license and family Day Care for Child Care services	2,268,444
2036	Contract Services (Stage 1): Payment for exempt, license and family Day Care for Child Care services	1,500,000
2080	Contract Services - Non-Classified: Care Control, program management software	30,000
2110	Conferences & Meetings: State and local grant-related workshops and computer training	20,000
2111	Memberships: California Alternative Payment Association and Child Care Alliance of Los Angeles	16,000
4103-2152	Vehicle Lease: Annual lease payment for (1) vehicle	3,390

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CHILDCARE - CDE:</u>						
203-40-4103	1020	REG SALARIES & WAGES	212,764	235,679	350,239	319,714
203-40-4103	1030	PART TIME WAGES	48,875	44,728	15,901	15,901
203-40-4103	1045	COMP TIME PAY	-	18	-	-
203-40-4103	1048	MEDICAL OPT-OUT-GEN. UNIT	213	943	576	216
203-40-4103	1049	BILINGUAL/CERTIFICATION PAY	2,123	3,111	2,061	2,386
203-40-4103	1052	AUTO ALLOWANCE	840	587	578	578
203-40-4103	1054	CELLPHONE ALLOWANCE	425	427	-	-
203-40-4103	1060	PAID SICK LEAVE	85	364	147	200
203-40-4103	1065	ACCRUED PAID VACATION	10,184	8,637	17,278	11,200
203-40-4103	1070	PAID SICK LEAVE ON TERMIN	-	28	-	-
203-40-4103	1074	EMPLOYEE'S AWARD	5	8	-	-
203-40-4103	1078	MANAGEMENT BENEFIT 401A	1,002	793	641	670
203-40-4103	1080	MEDICARE	3,866	4,165	5,627	5,093
203-40-4103	1081	MGMT BENEFIT/MEDICAL	1,092	755	680	413
203-40-4103	1083	PERS - EMPLOYER PORTION	67,278	79,689	128,160	121,595
203-40-4103	1085	LIFE INSURANCE	562	604	585	865
203-40-4103	1088	LONG-TERM DISABILITY INSURANCE	1,825	1,823	3,538	3,229
203-40-4103	1090	MEDICAL INS - FT EMPLOYEES	42,703	40,161	76,842	66,111
203-40-4103	1090M	MEDICAL INS - MANAGEMENT	-	1,603	2,342	2,516
203-40-4103	1091	DENTAL INS - FT EMPLOYEES	3,523	3,261	6,650	5,891
203-40-4103	1092	VISION INS - FT EMPLOYEES	628	552	890	792
203-40-4103	1093	MEDICAL INS - PT EMPL	1,104	109	-	-

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
203-40-4103	1094	DENTAL INS - PT EMPL	486	-	-	-
203-40-4103	1095	MEDICAL INS - RETIREES	19,792	16,010	15,900	15,600
203-40-4103	1096	UNEMPLOYMENT INSURANCE	3,643	(8)	-	-
203-40-4103	1097	WORKER'S COMPENSATION	3,468	3,672	6,279	5,419
203-40-4103	1098	OPEB-FUTURE FTE RETIREES	18,200	18,200	18,200	24,000
203-40-4103	1100	ACA AFFORDABILITY STIPEND	16	(21)	-	-
PERSONNEL EXPENDITURES:			444,703	465,898	653,114	602,388
203-40-4103	2030	CAPP/DPP - CHILD CARE	370,253	466,766	563,185	306,207
203-40-4103	2032	C2AP/DPP - CHILD CARE	2,346,509	1,550,777	1,550,972	1,457,094
203-40-4103	2034	C3AP/DPP - CHILD CARE	1,824,976	2,266,774	2,409,956	2,268,444
203-40-4103	2057	PROMOTIONAL ADVERTISING	5,769	3,699	18,750	10,500
203-40-4103	2080	CONTRACT SVC/NON-CLASS	6,880	11,769	17,000	21,000
203-40-4103	2084	CONTRA SVC/PARENT FEES	81,963	108,005	100,000	100,000
203-40-4103	2086	LEGAL SERVICES	-	-	3,500	3,500
203-40-4103	2110	CONFERENCES & MEETINGS	3,994	1,671	12,800	14,000
203-40-4103	2111	MEMBERSHIPS	4,905	6,414	16,600	11,200
203-40-4103	2130	OFFICE EQPT MTCE	841	836	2,580	2,720
203-40-4103	2140	OFFICE SUPPLIES	7,127	4,993	7,000	7,000
203-40-4103	2141	POSTAGE	3,768	3,663	6,807	4,200

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
203-40-4103	2152	VEHICLE LEASE	-	-	4,237	3,390
203-40-4103	2170	SPECIAL MAT'LS-SUPPLIES	5,468	11,799	14,300	14,300
203-40-4103	2190	TELEPHONE & FAX	2,815	2,878	4,500	4,600
203-40-4103	2220	VEHICLE MTCE & SUPPLIES	1,898	2,557	3,490	3,500
203-40-4103	2225	VEHICLE MTCE - LEASED VEH	-	-	270	180
203-40-4103	2240	DUPLICATING SERVICE CHG	1,607	-	4,218	4,218
203-40-4103	2250	TRAINING EXPENSE	1,277	428	8,900	7,000
203-40-4103	2400	AUDIT FEES	5,479	3,801	4,800	5,500
OPERATING EXPENDITURES:			4,675,529	4,446,829	4,753,865	4,248,553
203-40-4103	3860	C/O-OFFICE EQUIPMENT	8,902	4,164	6,365	-
203-40-4103	3870	C/O-FURNITURE & FIXTURES	2,170	-	-	-
CAPITAL OUTLAY EXPENDITURES:			11,072	4,164	6,365	-
CHILD CARE - CDE TOTAL:			5,131,303	4,916,891	5,413,344	4,850,941

Budget Program: Child Care Program - Stage 1, 4105

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Child Care Program Supervisor (a)	0.30	0.30	23,566	23,566	(a) 70% Child Care CDE						
Payment Specialist (a)	0.30	0.30	14,258	14,969							
Child Care Coordinator (a)	0.30	0.30	19,048	20,004							
Intake Specialist (b)	0.90	0.90	42,606	42,606	(b) 10% Child Care CDE						
Social Services Worker II (c)	1.60	1.30	92,658	76,574	(c) 170% Child Care CDE						
Director of Social Services (d)	0.10	0.10	14,373	15,093	(d) 78% Social Services, 10% Childcare CDE, 1% Senior Nutrition Program, 1% Home Delivered Nutrition Program						
Management Assistant (e)	0.25	0.25	15,363	15,680	(e) 50% Child Care CDE, 13% Senior Nutrition Program, 12% Home Delivered Nutrition Program						
Quality Control Specialist (f)	0.44	0.44	22,853	22,858	(f) 44% Child Care CDE , 5% Senior Nutrition Program, 4% Home Delivered Nutrition Program, 3% Senior Grant Fund						
Director of Finance/City Treasurer (g)	0.01	0.01	1,644	1,644	(g) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare CDE						
Senior Accountant (h)	0.05	0.05	4,528	4,362	(h) 174% Finance, 10% Water; 6% Prop C Admin, 5% Childcare CDE						
Account Clerk III (i)	0.03	0.03	2,004	2,004	(i) 217% Finance, 145% Water, 20% Sewer, 8% Prop C Admin, 4% SR Grant, 3% Childcare CDE						
					Social Services Worker I (j)	800	800	1	1	15,901	15,901
					(j) 50% Child Care Stage 1, 50% Child Care CDE						
TOTAL	4.28	3.98	252,901	239,360	TOTAL	800	800	1	1	15,901	15,901

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CHILDCARE - STAGE 1:</u>						
203-40-4105	1020	REG SALARIES & WAGES	143,434	186,706	252,901	239,360
203-40-4105	1030	PART TIME WAGES	22,297	15,643	15,901	15,901
203-40-4105	1045	COMP TIME PAY	-	18	-	-
203-40-4105	1048	MEDICAL OPT-OUT-GEN. UNIT	543	893	360	-
203-40-4105	1049	BILINGUAL/CERTIFICATION PAY	532	1,032	1,456	1,619
203-40-4105	1052	AUTO ALLOWANCE	228	587	578	578
203-40-4105	1054	CELLPHONE ALLOWANCE	-	432	-	-
203-40-4105	1060	PAID SICK LEAVE	39	366	115	700
203-40-4105	1065	ACCRUED PAID VACATION	2,761	4,155	-	4,700
203-40-4105	1070	PAID SICK LEAVE ON TERMINATION	-	28	-	-
203-40-4105	1074	EMPLOYEES' AWARDS	-	8	-	-
203-40-4105	1078	MANAGEMENT BENEFIT 401A	424	685	641	670
203-40-4105	1080	MEDICARE	2,405	2,966	3,952	3,826
203-40-4105	1081	MGMT BENEFIT/MEDICAL	516	665	680	413
203-40-4105	1083	PERS - EMPLOYER PORTION	45,675	62,931	92,544	91,035
203-40-4105	1085	LIFE INSURANCE	171	258	654	761
203-40-4105	1088	LONG-TERM DISABILITY INSURANCE	1,037	1,487	2,553	2,416
203-40-4105	1090	MEDICAL INS - FT EMPLOYEES	27,713	37,571	58,963	54,296
203-40-4105	1090M	MEDICAL INS - MANAGEMENT	-	1,603	2,342	2,516
203-40-4105	1091	DENTAL INS - FT EMPLOYEES	2,186	3,269	4,945	4,653
203-40-4105	1092	VISION INS - FT EMPLOYEES	370	490	671	633
203-40-4105	1093	MEDICAL INS - PT EMPL	321	(101)	-	-

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
203-40-4105	1097	WORKER'S COMPENSATION	2,784	3,108	4,571	3,995
203-40-4105	1098	OPEB-FUTURE FTE RETIREES	6,400	6,400	6,400	6,400
203-40-4105	1100	ACA AFFORDABILITY STIPEND	1	(9)	-	-
PERSONNEL EXPENDITURES:			259,835	331,189	450,228	434,472
203-40-4105	2036	STAGE 1/DPP-CHILD CARE	1,025,130	1,572,975	1,000,000	1,500,000
203-40-4105	2057	PROMOTIONAL ADVERTISING	2,412	1,532	3,750	4,500
203-40-4105	2080	CONTRACT SVC/NON-CLASS	2,628	5,085	13,000	9,000
203-40-4105	2084	CONTRA SVC/PARENT FEES	-	-	2,000	-
203-40-4105	2086	LEGAL SERVICES	-	576	1,500	1,500
203-40-4105	2110	CONFERENCES & MEETINGS	2,038	1,165	11,200	6,000
203-40-4105	2111	MEMBERSHIPS	2,257	2,749	6,400	4,800
203-40-4105	2130	OFFICE EQPT MTCE	599	757	1,300	1,175
203-40-4105	2140	OFFICE SUPPLIES	3,821	1,791	3,000	3,000
203-40-4105	2141	POSTAGE	541	389	1,200	1,800
203-40-4105	2170	SPECIAL MAT'LS-SUPPLIES	1,899	3,467	6,700	4,500
203-40-4105	2190	TELEPHONE & FAX	768	952	920	-
203-40-4105	2220	VEHICLE MTCE & SUPPLIES	501	558	920	-
203-40-4105	2240	DUPLICATING SERVICE CHG	386	-	1,566	-
203-40-4105	2250	TRAINING EXPENSE	545	184	6,100	3,000
203-40-4105	2400	AUDIT FEES	4,719	3,539	3,750	4,000
OPERATING EXPENDITURES:			1,048,244	1,595,719	1,063,306	1,543,275

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
203-40-4105	3860	C/O-OFFICE EQUIPMENT	3,438	1,785	585	-
203-40-4105	3870	C/O-FURNITURE & FIXTURES	930	-	-	-
CAPITAL OUTLAY EXPENDITURES:			4,368	1,785	585	-
CHILD CARE - STAGE 1 TOTAL:			1,312,447	1,928,693	1,514,119	1,977,747

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CHILDCARE - OTHER FUNDING</u>						
203-40-2198	1020	REG SALARIES & WAGES	-	5,249	-	-
203-40-2198	1054	CELLPHONE ALLOWANCE	-	19	-	-
203-40-2198	1049	BILINGUAL/CERTIFICAT PAY	-	51	-	-
203-40-2198	1080	MEDICARE	-	73	-	-
203-40-2198	1083	PERS - EMPLOYER PORTION	-	1,775	-	-
203-40-2198	1085	LIFE INSURANCE	-	8	-	-
203-40-2198	1088	LONG-TERM DISABILITY INSURANCE	-	19	-	-
203-40-2198	1090	MEDICAL INS - FT EMPLOYEES	-	377	-	-
203-40-2198	1091	DENTAL INS - FT EMPLOYEES	-	40	-	-
203-40-2198	1092	VISION INS - FT EMPLOYEES	-	6	-	-
203-40-4110	1020	REG SALARIES & WAGES	-	8,820	-	-
203-40-4110	1048	MEDICAL OPT-OUT-GEN. UNIT	-	507	-	-
203-40-4110	1049	BILINGUAL/CERTIFICAT PAY	-	23	-	-
203-40-4110	1054	CELLPHONE ALLOWANCE	-	19	-	-
203-40-4110	1060	PAID SICK LEAVE	-	31	-	-
203-40-4110	1065	ACCRUED PAID VACATION	-	384	-	-
203-40-4110	1080	MEDICARE	-	142	-	-
203-40-4110	1083	PERS - EMPLOYER PORTION	-	2,963	-	-
203-40-4110	1085	LIFE INSURANCE	-	30	-	-
203-40-4110	1088	LONG-TERM DISABILITY INSURANCE	-	70	-	-

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
203-40-4110	1090	MEDICAL INS - FT EMPLOYEES	-	230	-	-
203-40-4110	1091	DENTAL INS - FT EMPLOYEES	-	27	-	-
203-40-4110	1092	VISION INS - FT EMPLOYEES	-	3	-	-
PERSONNEL EXPENDITURES:			-	20,867	-	-
203-40-2198	2035	COIVD CHILD CARE	-	106,970	-	-
203-40-4110	2030	CAPP/DPP - CHILD CARE	-	36,338	-	-
203-40-4110	2032	C2AP/DPP - CHILD CARE	-	119,333	-	-
203-40-4110	2034	C3AP/DPP - CHILD CARE	-	159,445	-	-
203-40-4110	2036	STAGE 1/DPP-CHILD CARE	-	124,927	-	-
OPERATING EXPENDITURES:			-	547,012	-	-
CARES ACT TOTAL:			-	567,879	-	-
CHILD CARE PROGRAM TOTAL (ALL FUNDS):			6,443,751	7,413,463	6,927,462	6,828,689

SENIOR CENTER

ACTIVITIES AND OBJECTIVES

Description of Activities

Offering seniors 50 years and older a wide variety of educational, recreational, social, nutritional, and human service programs. The Norwalk Senior Center, which opened December 2000, continues to serve as a focal point for senior services. Programs and services address both the interests and needs of four generations of seniors that include Generation X, Baby Boomers, Silent Generation and GI Generation, as well as the senior populous that may be homebound, frail or have special needs.

Objectives

- Offer a variety of recreational and social programs, for senior residents of Norwalk and surrounding communities that promote vital aging.
- Respond to the demands of the community, as it relates to the needs and interests of mature adults 50 years and above.
- Provide services such as case management, resources and assistance, and other supportive services for older adults, their families and caregivers.
- Provide the Senior Nutrition Program as funded by the Los Angeles County Workforce Development, Aging and Community Services.
- Provide the Supportive Services Program as funded by the Los Angeles County Workforce Development, Aging and Community Services.
- Provide programs that promote diversity, cultural awareness, and intergenerational relationships.
- Provide programs that promote emergency preparedness in the home.
- Maintain collaborative relationships with a wide range of public and private partners and members of the aging network for the benefit of program participants with linkages to health and wellness, homelessness resources, fitness, personal safety, and mental health resources.
- Develop and disseminate age-appropriate publicity materials.
- Continue to evaluate current programs and services and survey the need for new programs and services.
- Continue to recruit and utilize volunteers in meaningful and productive roles to support the senior center, programs, and activities.
- Provide patrons technological accessibility with free Wi-Fi and access to computers, the internet, City information, programs, and resources that address the tech divide for older adults.

Budget Program: Social Services - Senior Center , 4104

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Senior Center Manager (a)	0.92	0.92	91,544	91,544	Recreation Leader III	3,640	3,640	2	2	81,155	81,155
Social Services Coordinator (b)	0.79	0.79	60,822	62,054	Recreation Leader II	5,200	7,800	4	6	96,824	145,249
Office Assistant II (c)	1.85	1.85	102,378	104,094							
Office Assistant I	1.00	0.00	51,942	-							
Recreation Supervisor (d)	0.79	0.79	63,175	60,419							
Social Services Worker II	2.00	2.00	104,316	104,676							
Total General Fund	7.35	6.35	474,177	422,787							
(a) 6% Senior Grant Fund, 1% Senior Nutrition Program, 1% Home Delivered Nutrition Program											
(b) 21% Senior Grant Fund											
(c) 15% Home Delivered Program											
(d) 12% Senior Nutrition Program, 7% Home Delivered Nutrition Program, 2% Telephone Reassurance Program											
SENIOR GRANT POSITIONS											
Social Services Coordinator (e)	0.21	0.21	16,170	16,496							
Senior Center Manager (f)	0.06	0.06	5,971	5,971							
Quality Control Specialist (g)	0.03	0.03	1,558	1,559							
Account Clerk III (h)	0.04	0.04	2,671	2,671							
Total Senior Grant Fund	0.34	0.34	26,370	26,697							
(e) 79% Senior Center											
(f) 92% Senior Center, 1% Senior Nutrition Program, 1% Home Delivered Program											
(g) 44% Childcare CDE, 44% Childcare Stage 1, 5% Senior Nutrition Program, 4% Home Delivered Program											
(h) 217% Finance, 145% Water, 20% Sewer, 8% Prop C Admin, 3% Childcare CDE, 3% Childcare Stage 1											
TOTAL	7.69	6.69	500,547	449,484	TOTAL	8,840	11,440	6	8	177,979	226,404

SENIOR CENTER ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non Classified: <i>MTC (Service Track)</i> <i>Adobe Illustrator subscriptions</i> <i>My Senior Center software subscription</i> <i>Work schedule system</i> <i>Graphic design program</i> <i>Pest Control - nutrition program</i>	\$ 10,100 4,500 200 2,800 600 600 1,400
2111	Memberships: California Park and Recreation Society, Aging Section; National Council on Aging, Motion Picture Licensing Corp, and Elder Justice Coalition	3,000
2140	Office Supplies: General office supplies for operation and general support of the Senior Center	8,000
2179	Special Supplies - Seniors: Special equipment, promotional needs, paper goods, equipment maintenance, coffee, cable TV and popcorn supplies, staff shirts, and medical supplies	46,000
2229	Senior Tours: Day trips and extended tours for senior participants	20,500
2230	Programs & Activities: Senior Center programs (dances, Volunteer Recognition, workshops, seminars, Green Tea Week, mixers, Candle Light Dinners, and special events)	47,000
2232	Classes: Educational classes for senior participants	20,000

SENIOR CENTER ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2351	Senior Nutrition Program: Special activities and celebrations for the weekday nutrition program	6,000
2354	Nutrition Program: Congregate weekday meal program for Senior Center	70,000
3860	Capital Outlay - Office Equipment: Interactive touch screen display boards (2)	12,300
3870	Capital Outlay - Furniture & Fixture:	46,650
	<i>Cover Patio (3)</i>	15,000
	<i>Chairs for Senior Center Offices (20)</i>	9,600
	<i>Chairs for Client Office Chairs</i>	3,100
	<i>42" Round table (4)</i>	1,200
	<i>Chairs for Offices located throughout Senior Center (24)</i>	17,750
3880	Capital Outlay - Other Equipment:	25,200
	<i>Replace Treadmills (2) (asset no. 11841)</i>	8,900
	<i>Replace Free Weights</i>	1,100
	<i>Replace Lobby Marquee Boards (8)</i>	2,700
	<i>Lobby Art Work</i>	2,800
	<i>MPR Monitor Replacement (8)</i>	4,900
	<i>MPR Sound System Replacement with speakers</i>	4,800
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	3,390

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4104	1020	SALARIES & WAGES	373,855	257,174	474,177	422,787
101-40-4104	1030	PART TIME WAGES	172,654	115,463	177,979	226,404
101-40-4104	1040	OVERTIME SALARY & WAGES	1,822	180	2,500	2,500
101-40-4104	1045	COMP TIME PAY	-	22	2,500	2,500
101-40-4104	1048	MEDICAL OPT-OUT GEN. UNIT	5,968	3,104	-	5,688
101-40-4104	1049	BILINGUAL/CERTIFICATION PAY	3,569	3,678	4,316	4,830
101-40-4104	1054	CELLPHONE ALLOWANCE	-	433	-	-
101-40-4104	1060	PAID SICK LEAVE	1,273	502	-	-
101-40-4104	1065	ACCRUED PAID VACATION	13,842	34,938	14,552	5,800
101-40-4104	1070	PAID SICK LEAVE ON TERMIN	-	5,718	-	-
101-40-4104	1074	EMPLOYEE AWARDS	-	500	-	-
101-40-4104	1075	SEVERANCE PAY	-	10,000	-	-
101-40-4104	1080	MEDICARE	8,252	6,174	9,802	9,722
101-40-4104	1083	PERS - EMPLOYER PORTION	117,897	91,389	173,505	160,790
101-40-4104	1085	LIFE INSURANCE	748	397	1,407	1,416
101-40-4104	1088	LONG-TERM DISABILITY INSURANCE	2,957	1,889	4,789	4,270
101-40-4104	1090	MEDICAL INS - FT EMPLOYEES	61,989	53,553	120,089	87,630
101-40-4104	1091	DENTAL INS - FT EMPLOYEES	5,193	3,895	8,585	6,494

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4104	1092	VISION INS - FT EMPLOYEES	881	680	1,117	845
101-40-4104	1093	MEDICAL INS - PT EMPLOYEES	-	1,469	4,020	4,020
101-40-4104	1094	DENTAL INS - PT EMPLOYEES	97	970	1,318	1,318
101-40-4104	1095	MEDICAL INSURANCE-RETIREEES	12,533	-	-	-
101-40-4104	1097	WORKER'S COMPENSATION	4,656	6,252	8,315	6,911
101-40-4104	1999	ALLOCATED PAYROLL	(3,833)	(13,138)	-	-
PERSONNEL EXPENDITURES:			784,355	585,242	1,008,971	953,925

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4104	2050	PUBLICATIONS	159	-	1,500	1,500
101-40-4104	2079	CONTRACT SRV-NON CLASS	-	-	-	2,000
101-40-4104	2080	CONTRACT SVC	3,333	2,706	8,100	10,100
101-40-4104	2100	UTILITIES	62,597	55,329	73,300	91,875
101-40-4104	2110	CONFERENCES & MEETINGS	1,762	1,026	3,000	6,000
101-40-4104	2111	MEMBERSHIPS	1,327	1,141	1,500	3,000
101-40-4104	2113	MILEAGE REIMBURSEMENT	-	-	140	140
101-40-4104	2130	OFFICE EQPT MTCE	1,002	1,240	2,800	2,800
101-40-4104	2140	OFFICE SUPPLIES	9,376	4,136	7,500	8,000
101-40-4104	2141	POSTAGE	302	403	900	900
101-40-4104	2170	SPECIAL MAT'LS-SUPPLIES	906	725	1,000	1,000
101-40-4104	2179	SPECIAL SUPPLIES-SENIORS	39,353	15,829	42,000	46,000
101-40-4104	2190	TELEPHONE & FAX	3,861	4,374	5,400	5,600
101-40-4104	2220	VEHICLE MTCE & SUPPLIES	-	605	-	1,000
101-40-4104	2229	TOURS	24,021	-	17,500	20,500
101-40-4104	2230	PROGRAMS & ACTIVITIES	28,124	15,641	42,000	47,000
101-40-4104	2232	CLASSES	14,700	3,177	15,000	20,000
101-40-4104	2240	DUPLICATING SERVICE CHG	4,124	4,434	3,300	5,000

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4104	2250	TRAINING EXPENSE	130	1,503	2,500	3,500
101-40-4104	2351	SENIOR NUTRITION PROGRAM	3,916	4,815	4,000	6,000
101-40-4104	2354	NUTRITION PROGRAM	4,186	2,505	30,000	70,000
101-40-4104	2225	VEHICLE MTCE - LEASED VEH	-	-	-	180
101-40-4104	2490	BANK SERVICE CHARGES	-	-	-	1,100
OPERATING EXPENDITURES:			203,181	119,589	261,440	353,195
101-40-4104	3860	C/O-OFFICE EQUIPMENT	7,373	4,232	-	12,300
101-40-4104	3870	C/O-FURNITURE	41,274	-	15,050	46,650
101-40-4104	3880	C/O-OTHER EQUIPMENT	35,563	2,229	12,950	25,200
CAPITAL OUTLAY EXPENDITURES:			84,209	6,462	28,000	84,150
101-90-9217	3990	GENERAL FUND TRANSFER OUT / CITY'S CONTRIBUTION	17,677	24,882	42,998	45,990
GENERAL FUND - SENIOR CENTER SERVICE TOTAL:			1,089,422	736,174	1,341,409	1,437,260

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>SENIOR GRANT FUND (FUND 217)</u>						
217-40-4104	1020	SALARIES & WAGES	25,251	22,808	26,370	26,697
217-40-4104	1030	PART TIME WAGES	193	-	-	-
217-40-4104	1040	OVERTIME SALARY & WAGES	42	-	-	-
217-40-4104	1048	MEDICAL OPT-OUT-GEN. UNIT	215	320	-	-
217-40-4104	1049	BI-LINGUAL/CERTIFICATION PAY	105	97	156	156
217-40-4104	1054	CELLPHONE ALLOWANCE	-	30	-	-
217-40-4104	1065	ACCRUED PAID VACATION	618	593	-	1,100
217-40-4104	1080	MEDICARE	381	341	385	406
217-40-4104	1083	PERS - EMPLOYER PORTION	7,996	7,672	9,651	10,154
217-40-4104	1085	LIFE INSURANCE	60	58	99	106
217-40-4104	1088	LONG-TERM DISABILITY INSURANCE	196	170	266	270
217-40-4104	1090	MEDICAL INS - FT EMPLOYEES	4,231	4,598	5,287	6,290
217-40-4104	1091	DENTAL INS - FT EMPLOYEES	423	312	353	400
217-40-4104	1092	VISION INS - FT EMPLOYEES	54	41	47	54
217-40-4104	1097	WORKER'S COMPENSATION	252	372	463	437
PERSONNEL EXPENDITURES:			40,019	37,413	43,077	46,070

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
217-40-4104	2037	TITLE IIIB CONTRACT SVC	13,575	-	54,389	54,389
217-40-4104	2038	TITLE IIIE CONTRACT SVC	6,875	-	-	-
217-40-4104	2039	CBSP CONTRACT SVC	3,341	-	-	-
217-40-4104	2141	POSTAGE	17	20	20	20
OPERATING EXPENDITURES:			23,808	20	54,409	54,409
217-90-9101	4790	TRANSFER IN / CITY'S FUNDING	(17,677)	(24,970)	(42,998)	(45,990)
SENIOR GRANT FUND TOTAL:			46,150	12,463	54,488	54,489
745-40-4104	3860	C/O-OFFICE EQUIPMENT	-	-	-	-
EQUIPMENT REPLACEMENT FUND - SENIOR CENTER FUND TOTAL:			-	-	-	-
746-40-4104	2152	VEHICLE LEASE	-	-	-	3,390
VEHICLE REPLACEMENT FUND - SENIOR CENTER SERVICE TOTAL:			-	-	-	3,390
SENIOR CENTER SERVICES TOTAL (ALL FUNDS):			1,135,572	748,637	1,395,897	1,495,139

SENIOR NUTRITION PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

County of Los Angeles Community and Senior Services has established the Senior Nutrition Program to provide meals and other supportive services to older individuals. The Senior Nutrition Program's goal is to maintain or improve the physical, psychological, and social well-being of older individuals by providing them with appropriate nutrition services, offering to those 60 years and older in a group setting at the Senior Center and Social Services Center. The program also encompasses both the Home Delivered Meals Program and Telephone Reassurance Program.

Objectives

- Serve meals that provide one-third (1/3) of the Recommend Dietary Allowance (RDAs) are safe, and of good quality.
- Promote and maintain high food safety and sanitation standards.
- Promote good health behaviors through nutrition education and nutrition screening of clients.
- Offer a variety of recreational and social programs including the congregate meal program, for senior residents of Norwalk and surrounding communities that promote vital aging.
- Provide services such as case management, information and assistance, and other supportive services for older adults, their families, and caregivers.
- Provide the Supportive Services program as funded by the Los Angeles County Workforce Development, Aging and Community Services.
- Provide programs that promote diversity, cultural awareness, and intergenerational relationships.
- Provide programs that promote emergency preparedness in the home.
- Maintain collaborative relationships with a wide range of public and private partners and members of the aging network for the benefit of program participants.
- Develop and disseminate age-appropriate publicity materials.
- Continue to recruit and utilize volunteers in meaningful and productive roles to support the senior program.

Budget Program: Social Services - Senior Nutrition Program, 4111

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Social Services (a)	0.01	0.01	1,434	1,509	Nutrition Program Aide	4,160	4,160	4	4	63,787	65,520
Senior Center Manager (b)	0.01	0.01	996	996	Social Service Worker I	3,640	3,640	2	2	68,825	68,825
Recreation Supervisor (c)	0.12	0.12	9,597	9,182	Dishwasher	2,080	2,080	2	2	31,894	32,760
Quality Control Specialist (d)	0.05	0.05	2,598	2,598	Site Coordinators	2,680	2,680	2	2	43,774	43,774
Recreation Coordinator (e)	0.47	0.47	30,128	29,392							
Management Assistant (f)	0.13	0.13	7,989	8,389							
(a) 78% Social Services, 10% Childcare CDE, 10% Childcare Stage 1, 1% Home Delivered Program											
(b) 92% Senior Center, 6% Senior Grant Fund, 1% Home Delivery Program											
(c) 79% Senior Programs, 7% Home Delivered Program, 2% Telephone Reassurance Program											
(d) 44% Childcare CDE, 44% Childcare Stage 1, 4% Home Delivered Program, 3% Senior Grant Fund											
(e) 50% Home Delivered Program, 3% Telephone Assurance Program											
(f) 50% Child care CDE, 25% Child Care Stage 1, 12% Home Delivered Program											
TOTAL	0.79	0.79	52,742	52,066	TOTAL	12,560	12,560	6	6	208,280	210,879

SENIOR NUTRITION PROGRAM
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2040	Congregate Meals: Nutrition meals for older individuals	\$ 407,000
2130	Office Equipment Maintenance: Supplies for equipment	5,000
2140	Office Supplies: General office supplies for operation and general support of the Senior Nutrition Program	3,700
2170	Special Materials & Supplies: Pest control / Program supplies (hair nets, aprons, etc.)	5,000
2250	Training Expense: Educational health and safety required training for grant	2,500

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-90-9239	3990	INTER FUND TRANSFER	99,295	46,785	280,000	337,011
GENERAL FUND - SENIOR NUTRITION PROGRAM TOTAL:			99,295	46,785	280,000	337,011
<u>Senior Nutrition Program - Onsite Meal Service</u>						
239-40-4111	1020	REG SALARIES & WAGES	9,735	44,005	52,742	52,066
239-40-4111	1030	PART TIME WAGES	121,385	110,803	208,280	210,879
239-40-4111	1048	MEDICAL OPT-OUT-GEN. UNIT	71	2,096	3,384	864
239-40-4111	1049	BILINGUAL/CERTIFICATION PAY	31	272	338	501
239-40-4111	1052	AUTO ALLOWANCE	-	94	96	96
239-40-4111	1054	CELLPHONE ALLOWANCE	-	66	-	-
239-40-4111	1065	ACCRUED PAID VACATION	404	317	-	1,400
239-40-4111	1070	PAID SICK LEAVE ON TERMIN	-	-	-	-
239-40-4111	1074	EMPLOYEE'S AWARD	-	-	-	-
239-40-4111	1078	MANAGEMENT BENEFIT 401A	0	104	58	61
239-40-4111	1080	MEDICARE	1,912	2,281	3,842	3,856
239-40-4111	1081	MGMT BENEFIT/MEDICAL	0	99	60	36
239-40-4111	1082	PERS - EMPLOYEES' PORTION	-	-	-	-
239-40-4111	1083	PERS - EMPLOYER PORTION	3,029	14,831	19,301	19,803
239-40-4111	1085	LIFE INSURANCE	21	62	22	32

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
239-40-4111	1088	LONG-TERM DISABILITY INSURANCE	63	329	-	526
239-40-4111	1090	MEDICAL INS - FT EMPLOYEES	943	3,602	5,386	7,276
239-40-4111	1090M	MEDICAL INS - MANAGEMENT	-	289	218	234
239-40-4111	1091	DENTAL INS - FT EMPLOYEES	76	306	376	784
239-40-4111	1092	VISION INS - FT EMPLOYEES	17	57	53	106
239-40-4111	1093	MEDICAL INS - PT EMPL	-	560	-	-
239-40-4111	1097	WORKER'S COMPENSATION	108	216	924	850
PERSONNEL EXPENDITURES:			137,798	180,389	295,080	299,370
239-40-4111	2040	CONGREGATE MEALS	223,741	474,660	470,200	407,000
239-40-4111	2130	OFFICE EQPT MTCE	-	85	5,000	5,000
239-40-4111	2140	OFFICE SUPPLIES	1,928	26	3,700	3,700
239-40-4111	2170	SPECIAL MAT'LS-SUPPLIES	2,510	4,810	5,000	5,000
239-40-4111	2250	TRAINING EXPENSE	-	179	2,500	2,500
OPERATING EXPENDITURES:			228,179	479,760	486,400	423,200
239-40-4111	3860	C/O-OFFICE EQUIPMENT	-	2,127	-	-
CAPITAL OUTLAY EXPENDITURES:			-	2,127	-	-
SENIOR NUTITION PROGRAM TOTAL:			365,976	662,276	781,480	722,570

Budget Program: Social Services - Home Delivered Program, 4112

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Social Services (a)	0.01	0.01	1,434	1,509	Meal Driver	6,500	6,500	5	5	99,667	102,375
Senior Center Manager (b)	0.01	0.01	996	996	Recreation Leader II	2,600	2,600	2	2	48,412	48,417
Recreation Supervisor (c)	0.07	0.07	5,598	5,351							
Quality Control Specialist (d)	0.04	0.04	2,078	2,078							
Recreation Coordinator (e)	0.50	0.50	32,052	31,266							
Management Assistant (f)	0.12	0.12	7,375	7,530							
Office Assistant II (g)	0.15	0.15	8,082	8,385							
(a) 78% Social Services, 10% Childcare CDE, 10% Childcare Stage 1, 1% Senior Nutrition Program											
(b) 92% Senior Center, 6% Senior Programs, 1% Senior Nutrition Program											
(c) 79% Senior Programs, 12% Senior Nutrition Program, 2% Telephone Reassurance Program											
(d) 44% Child Care CDE, 44% Child Care Stage 1, 5% Senior Nutrition Program, 3% Senior Grant Fund											
(e) 47% Senior Nutrition Program, 3% Telephone Assurance Program											
(f) 50% Child care CDE, 25% Child Care Stage 1, 13% Senior Nutrition Program											
(g) 85% Senior Center											
TOTAL	0.90	0.90	57,615	57,115	TOTAL	9,100	9,100	7	7	148,079	150,792

HOME DELIVERED PROGRAM ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2041	Hot meals: Senior Nutrition Program delivered meals	\$ 282,000
2042	Frozen meals: Senior Nutrition Program delivered meals for weekends	9,229
2043	Emergency meals: Senior Nutrition Program delivered meals for emergency situations	2,307
2057	Promotional Advertising: Giveaways and resource pamphlets	2,500
2140	Office Supplies: General office supplies for operation and general support of the Home Delivered Program	7,200
2170	Special Materials & Supplies: Plates, bows, cups, and utensils	7,500
2220	Vehicle Mtc & Supplies: Insurance/maintenance of vehicles	27,100
2250	Training Expense: Educational health and safety required training for grant	2,500

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>Home Delivered Program</u>						
239-40-4112	1020	REG SALARIES & WAGES	25,539	32,400	57,615	57,115
239-40-4112	1030	PART TIME WAGES	71,391	69,014	167,069	150,792
239-40-4112	1049	BILINGUAL/CERTIFICATION PAY	3	990	1,749	1,872
239-40-4112	1052	AUTO ALLOWANCE	-	94	96	96
239-40-4112	1054	CELLPHONE ALLOWANCE	-	42	-	-
239-40-4112	1065	ACCRUED PAID VACATION	1,285	317	-	1,300
239-40-4112	1078	MANAGEMENT BENEFIT 401A	0	104	58	61
239-40-4112	1080	MEDICARE	1,415	1,493	3,011	3,063
239-40-4112	1081	MGMT BENEFIT/MEDICAL	0	99	60	36
239-40-4112	1083	PERS - EMPLOYER PORTION	7,918	10,916	21,085	21,723
239-40-4112	1085	LIFE INSURANCE	52	44	53	62
239-40-4112	1088	LONG-TERM DISABILITY INSURANCE	219	229	582	577
239-40-4112	1090	MEDICAL INS - FT EMPLOYEES	3,721	2,583	6,390	10,066
239-40-4112	1090M	MEDICAL INS - MANAGEMENT	-	289	218	234
239-40-4112	1091	DENTAL INS - FT EMPLOYEES	267	179	470	972
239-40-4112	1092	VISION INS - FT EMPLOYEES	52	66	66	131
239-40-4112	1093	MEDICAL INS - PT EMPL	548	2,439	4,020	4,020
239-40-4112	1094	DENTAL INS - PT EMPL	11	197	1,318	1,318
239-40-4112	1097	WORKER'S COMPENSATION	108	156	1,009	933
PERSONNEL EXPENDITURES:			112,545	123,212	264,869	254,371

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
239-40-4112	2041	HOT MEALS	135,941	150,596	400,000	282,000
239-40-4112	2042	FROZEN MEALS	1,665	-	55,093	9,229
239-40-4112	2043	EMERGENCY MEALS	1,427	2,511	2,307	2,307
239-40-4112	2057	PROMOTIONAL ADVERTISING	-	-	2,500	2,500
239-40-4112	2130	OFFICE EQPT MTCE	-	1,000	7,200	-
239-40-4112	2140	OFFICE SUPPLIES	1,403	2,583	7,200	7,200
239-40-4112	2170	SPECIAL MAT'LS-SUPPLIES	1,296	3,241	7,500	7,500
239-40-4112	2190	TELEPHONE & FAX	800	1,366	10,700	11,000
239-40-4112	2220	VEHICLE MTCE & SUPPLIES	14,842	108,031	13,000	27,100
239-40-4112	2240	DUPLICATING SERVICE CHG	-	-	2,000	2,000
239-40-4112	2250	TRAINING EXPENSE	-	-	2,500	2,500
239-40-4112	2400	AUDIT FEES	-	-	-	-
OPERATING EXPENDITURES:			157,375	269,329	510,000	353,336
HOME DELIVERED PROGRAM -						
TOTAL:			269,920	392,541	774,869	607,707

TELEPHONE REASSURANCE PROGRAM
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2190	Telephone: Telephone calls to residents regarding delivered meals	\$ 1,300

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>Telephone Reassurance Program</u>						
239-40-4113	1020	REG SALARIES & WAGES	1,991	1,155	3,524	3,406
239-40-4113	1048	MEDICAL OPT-OUT-GEN. UNIT	-	65	216	144
239-40-4113	1049	BILINGUAL/CERTIFICATION PAY	-	8	20	33
239-40-4113	1065	ACCRUED PAID VACATION	115	1	-	100
239-40-4113	1080	MEDICARE	30	18	54	53
239-40-4113	1083	PERS - EMPLOYER PORTION	619	390	1,290	1,296
239-40-4113	1085	LIFE INSURANCE	7	1	2	2
239-40-4113	1088	LONG-TERM DISABILITY INSURANCE	17	8	35	34
239-40-4113	1090	MEDICAL INS - FT EMPLOYEES	229	90	384	270
239-40-4113	1091	DENTAL INS - FT EMPLOYEES	9	6	24	36
239-40-4113	1092	VISION INS - FT EMPLOYEES	4	1	4	5
239-40-4113	1097	WORKER'S COMPENSATION	24	24	62	56
PERSONNEL EXPENDITURES:			3,046	1,768	5,615	5,435
239-40-4113	2190	TELEPHONE & FAX	-	-	-	1,300
TELEPHONE REASSURANCE PROGRAM - TOTAL:			3,046	1,768	5,615	6,735

SOCIAL SERVICES
Youth and Family Intervention
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2230	Programs & Activities: <i>Program supplies</i> <i>Youth events</i> <i>Educational programming/class material</i>	\$ 9,000 3,000 1,000 5,000
2250	Training: Cognitive behavior training	6,500
3860	Capital Outlay - Office Equipment: Electronic client file management system - Case Management w/advanced data analytics software	23,150

YOUTH & FAMILY INTERVENTION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4201	1020	SALARIES & WAGES	132,942	123,698	153,588	153,951
101-40-4201	1030	PART TIME WAGES	42,421	-	-	-
101-40-4201	1040	OVERTIME SALARY & WAGES	159	-	-	-
101-40-4201	1048	MEDICAL OPT-OUT-GEN. UNIT	-	20	-	-
101-40-4201	1049	BILINGUAL/CERTIFICATION PAY	2,161	1,255	1,430	2,080
101-40-4201	1054	CELLPHONE ALLOWANCE	-	324	-	-
101-40-4201	1060	PAID SICK LEAVE	2,522	1,992	1,574	3,200
101-40-4201	1065	ACCRUED PAID VACATION	4,882	3,918	-	6,700
101-40-4201	1080	MEDICARE	2,664	1,899	2,271	2,407
101-40-4201	1083	PERS - EMPLOYER PORTION	41,748	44,759	56,198	58,548
101-40-4201	1085	LIFE INSURANCE	234	415	595	597
101-40-4201	1088	LONG-TERM DISABILITY INSURANCE	1,035	1,003	1,551	1,555
101-40-4201	1090	MEDICAL INS - FT EMPLOYEES	16,785	17,137	18,780	18,716
101-40-4201	1091	DENTAL INS - FT EMPLOYEES	2,334	2,231	2,336	2,336
101-40-4201	1092	VISION INS - FT EMPLOYEES	396	288	304	304
101-40-4201	1093	MEDICAL INS - PT EMPLOYEES	2,578	-	-	-
101-40-4201	1094	DENTAL INS - PT EMPLOYEES	778	-	-	-
101-40-4201	1097	WORKER'S COMPENSATION	1,524	2,304	2,693	2,516
PERSONNEL EXPENDITURES:			255,163	201,244	241,320	252,910

YOUTH & FAMILY INTERVENTION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-40-4201	2190	TELEPHONE & FAX	215	1,117	700	800
101-40-4201	2230	PROGRAMS & ACTIVITIES	12,254	6,884	9,000	9,000
101-40-4201	2240	DUPLICATING SERVICE CHG	2,757	-	500	1,000
101-40-4201	2250	TRAINING EXPENSES	-	-	-	6,500
OPERATING EXPENDITURES:			15,226	8,001	10,200	17,300
101-40-4201	3860	C/O-OFFICE EQUIPMENT	-	-	-	23,150
CAPITAL OUTLAY EXPENDITURES:			-	-	-	23,150
GENERAL FUND - YOUTH & FAMILY INTERVENTION TOTAL:			270,389	209,245	251,520	293,360
YOUTH & FAMILY INTERVENTION TOTAL (ALL FUNDS):			270,389	209,245	251,520	293,360

**SOCIAL SERVICES BUDGET PROGRAM:
BUDGET UNIT: 101-40-4108**

ANGEL TREE

FULL TIME POSITIONS		
Position Title	FY 21-22 Budget	FY 21-23 Budget
Recreation Coordinator	8	10
SSW II	16	20
OAI	16	20
OAIII	8	10
Child Care Supervisor	8	10
Payment Specialist	24	25
TOTAL	80	95

PART TIME POSITIONS				
Position Title	FY 21-22 Budgeted Hours	FY 21-22 Budgeted Wages	FY 21-23 Budgeted Hours	FY 21-23 Budgeted Wages
Recreation Leader III	10	258	29	748
Recreation Leader II	56	1,043	56	1,043
Social Services Worker I	48	1,104	50	1,150
Public Safety Officer	66	1,856	70	1,968
TOTAL	180	4,261	205	4,910

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	ESTIMATED ACTUAL FY 21-22	FY 22-23 ADOPTED BUDGET
101-40-4108	1020	SALARIES & WAGES	-	-	-	1,067	-
101-40-4108	1030	PART TIME WAGES	2,650	828	4,261	1,062	4,910
101-40-4108	1040	OVERTIME SALARY & WAGES	-	1,390	-	34	-
101-40-4108	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	-	19	-
101-40-4108	1049	BILINGUAL/CERTIFICAT PAY	-	-	-	13	-
101-40-4108	1080	MEDICARE	38	27	62	31	71
101-40-4108	1083	PERS-EMPLOYER'S PORTION	-	-	-	386	-
PERSONNEL EXPENDITURES:			2,688	2,245	4,323	2,611	4,981
101-40-4108	2230	PROGRAMS & ACTIVITIES	10,999	6,333	7,500	13,353	10,000
OPERATING EXPENDITURES:			10,999	6,333	7,500	13,353	10,000
ANGEL TREE			13,687	8,578	11,823	15,964	14,981

RECREATION

ACTIVITIES AND OBJECTIVES

Description of Activities

Operating under the motto of “Parks Make Life Better,” the Recreation and Park Services Department offers facilities, year-round programming, and services for residents of all ages and abilities. The Department oversees 12 community parks, two museums, an aquatic center, a teen center, and the Norwalk Arts & Sports Complex which includes a state of the art weight room, full size basketball court, four racquetball courts, and a boxing gym, along with classrooms, banquet and meeting rooms, and the Mary Paxon Art Gallery.

City-wide Special Events, special interest classes and workshops, youth and adult sports, a program for the physically, developmentally and cognitively disabled, aquatic programs, day camps, tot programming, and more all fall under the umbrella of the Department.

Objectives

- Enhance existing programming and continue offering new, innovative programs
- Provide outstanding customer service in all areas of the Department where staff encounter the public
- Increase accessibility by providing recreation activities for community members through every stage of life
- Enhance print and digital marketing strategies in order to reach a broader audience
- Improve program registration procedures for classes either in person or online
- Explore opportunities for grant funding to improve public facilities and open space
- Improve and enhance recreation facilities

Budget Program: Recreation, 5101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Recreation & Park Services	1.00	1.00	149,088	149,088	Recreation Leader III	3,120	4,680	2	3	80,526	120,789
Recreation & Parks Superintendent	1.00	1.00	120,367	114,156	Recreation Leader II (b)	16,506	20,447	38	38	307,342	380,755
Recreation Supervisor	2.00	2.00	176,339	168,132	Recreation Leader I (b)	6,450	8,599	10	10	110,876	156,783
Recreation Coordinator	2.00	2.00	143,591	143,592							
Office Assistant III	1.00	1.00	69,312	69,312							
Creative Coordinator (a)	0.40	0.40	37,029	35,266							
Office Assistant II	1.00	1.00	56,580	49,692							
					Recreation Unit Subtotal	26,076	33,726	50	51	498,744	658,327
					Youth Worker (b)	9,229	16,000	50	100	138,447	240,000
(a) 60% Communications & Public Affairs					Summer Youth Worker Unit Subtotal	9,229	16,000	50	100	138,447	240,000
TOTAL	8.40	8.40	752,306	729,238	TOTAL	35,305	49,726	100	151	637,191	898,327

RECREATION ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 185,250
	<i>Quarterly department brochure</i>	<i>115,000</i>
	<i>Summer youth employment</i>	<i>6,000</i>
	<i>General recreation programs</i>	<i>12,750</i>
	<i>Adaptive recreation programs</i>	<i>1,500</i>
	<i>Contract classes</i>	<i>50,000</i>
2111	Memberships:	1,800
	California Parks and Recreation Society, Southern California Municipal Athletic Federation, and National Recreation and Park Association	
2170	Special Materials & Supplies:	8,500
	Sproul Museum and Hargitt House, program promotional items, special paper, specialized rental, general recreation programs, and special craft supplies	
2230	Programs & Activities:	56,600
	<i>General recreation programs - 3 centers, 6 small parks, carom boards, craft supplies, paper goods, office supplies, program equipment, game supplies, family days, and block parties</i>	<i>38,600</i>
	<i>Adaptive recreation programs</i>	<i>11,000</i>
	<i>Sproul Museum and Hargitt House</i>	<i>2,500</i>
	<i>Summer youth employment</i>	<i>4,500</i>

RECREATION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
5204- 3880	Capital Outlay - Miscellaneous Canopies - (6) Other:	5,400
746-2152	Vehicle Lease: Annual lease payment for (2) vehicle	10,196

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5101	1020	REG SALARIES & WAGES	761,181	654,916	752,306	729,238
101-50-5101	1030	PART TIME WAGES	532,933	209,721	498,744	658,327
101-50-5101	1040	OVERTIME SALARY & WAGES	194	-	-	-
101-50-5101	1045	COMP TIME PAY	-	17,592	1,500	1,500
101-50-5101	1048	MEDICAL OPT-OUT-GEN. UNIT	14,222	18,859	17,280	10,080
101-50-5101	1049	BILINGUAL/CERTIFICATION PAY	1,964	1,850	1,950	1,950
101-50-5101	1052	AUTO ALLOWANCE	4,800	-	-	-
101-50-5101	1054	CELLPHONE ALLOWANCE	-	1,296	-	-
101-50-5101	1060	PAID SICK LEAVE	7,534	686	1,786	-
101-50-5101	1065	ACCRUED PAID VACATION	21,749	27,139	15,927	6,600
101-50-5101	1070	PAID SICK LEAVE ON TERMINATION	-	62,867	-	-
101-50-5101	1074	EMPLOYEES' AWARDS	-	550	-	-
101-50-5101	1075	SEVERANCE PAY	-	10,000	-	-
101-50-5101	1078	MANAGEMENT BENEFIT 401A	8,499	2,628	8,372	8,248
101-50-5101	1080	MEDICARE	19,566	14,512	19,245	20,531
101-50-5101	1081	MGMT BENEFIT/MEDICAL	15,116	9,736	29,440	-
101-50-5101	1083	PERS - EMPLOYER PORTION	237,262	231,440	275,274	277,334
101-50-5101	1084	UNIFORM ALLOWANCE	-	3,914	6,000	6,000
101-50-5101	1085	LIFE INSURANCE	1,480	1,346	2,915	1,920
101-50-5101	1088	LONG-TERM DISABILITY INSURANCE	6,697	5,045	7,598	7,365
101-50-5101	1090	MEDICAL INS - FT EMPLOYEES	75,061	60,024	52,640	65,349
101-50-5101	1090M	MEDICAL INS - MANAGEMENT	-	9,372	8,360	60,716

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5101	1091	DENTAL INS - FT EMPLOYEES	7,258	6,129	5,840	7,008
101-50-5101	1092	VISION INS - FT EMPLOYEES	2,052	1,661	972	1,336
101-50-5101	1093	MEDICAL INS - PT EMPLOYEES	12,568	10,385	16,080	16,080
101-50-5101	1094	DENTAL INS - PT EMPLOYEES	3,900	2,880	9,229	9,229
101-50-5101	1095	MEDICAL INS - RETIREES	49,665	67,951	67,000	71,900
101-50-5101	1096	UNEMPLOYMENT INSURANCE	62,082	62,901	35,000	35,000
101-50-5101	1097	WORKER'S COMPENSATION	104,388	171,552	218,791	217,520
101-50-5101	1100	ACA AFFORDABILITY STIPEND	365	49	480	480
101-50-5101	1999	ALLOCATED PAYROLL	(17,813)	(38,360)	-	-
PERSONNEL EXPENDITURES:			1,950,534	1,628,641	2,052,730	2,213,711

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5101	2057	PROMOTIONAL ADVERTISING	5,912	4,055	7,500	7,500
101-50-5101	2080	CONTRACT SVC/NON-CLASS	3,602	6,595	9,000	9,000
101-50-5101	2100	UTILITIES	2,232	1,969	2,200	2,520
101-50-5101	2110	CONFERENCES & MEETINGS	6,611	1,115	6,000	6,000
101-50-5101	2111	MEMBERSHIPS	2,230	1,015	1,800	1,800
101-50-5101	2130	OFFICE EQPT MTCE	1,378	1,698	3,400	3,400
101-50-5101	2140	OFFICE SUPPLIES	10,072	6,435	15,000	15,000
101-50-5101	2141	POSTAGE	894	1,309	2,250	11,000
101-50-5101	2170	SPECIAL MAT'LS-SUPPLIES	1,052	662	8,500	8,500
101-50-5101	2190	TELEPHONE & FAX	5,453	4,514	17,800	18,300
101-50-5101	2220	VEHICLE MTCE & SUPPLIES	22,412	14,956	24,260	17,600
101-50-5101	2225	VEHICLE MTCE - LEASED VEH	-	314	577	629
101-50-5101	2230	PROGRAMS & ACTIVITIES	1,866	3,672	8,000	8,000
101-50-5101	2240	DUPLICATING SERVICE CHG	3,552	1,031	8,000	8,000
101-50-5101	2250	TRAINING EXPENSE	945	5,802	4,000	4,000
101-50-5101	2490	ACTIVE NET PROCESSING FEES	27,993	2,097	33,000	33,000
OPERATING EXPENDITURES:			96,204	57,238	151,287	154,249

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5101	3860	C/O-OFFICE EQUIPMENT	7,849	4,369	-	-
CAPITAL OUTLAY EXPENDITURES:			7,849	4,369	-	-
GENERAL FUND - RECREATION ADMIN TOTAL:			2,036,775	1,690,248	2,204,017	2,367,960

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>COMMUNITY SERVICES MARKETING:</u>						
101-50-5102	2080	CONTRACT SVC/NON-CLASS	57,346	24,190	115,000	115,000
GENERAL FUND - COMM. SVC/MARKETING TOTAL:			57,346	24,190	115,000	115,000
<u>SPROUL MUSEUM/HARGITT HOUSE:</u>						
101-50-5103	2100	UTILITIES	5,895	5,620	6,500	7,665
101-50-5103	2170	SPECIAL MAT'LS-SUPPLIES	410	34	800	1,200
101-50-5103	2230	PROGRAMS & ACTIVITIES	1,930	-	1,800	2,500
GENERAL FUND - SPROUL MUSEUM/HARGITT HOUSE TOTAL:			8,235	5,655	9,100	11,365
<u>SUMMER YOUTH EMPLOYMENT:</u>						
101-50-5106	1030	PART TIME WAGES	79,434	2,476	138,447	240,000
101-50-5106	1080	MEDICARE	1,152	36	557	3,480
101-50-5106	2080	CONTRACT SVC/NON-CLASS	6,692	(2,672)	6,000	6,000
101-50-5106	2230	PROGRAMS & ACTIVITIES	2,454	311	4,500	4,500
GENERAL FUND - SUMMER YOUTH EMPLOYMENT TOTAL:			89,732	150	149,504	253,980

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>GENERAL RECREATION PROGRAMS:</u>						
101-50-5204	2080	CONTRACT SVC/NON-CLASS	2,620	1,715	3,750	3,750
101-50-5204	2170	SPECIAL MAT'LS-SUPPLIES	40	-	750	750
101-50-5204	2230	PROGRAMS & ACTIVITIES	16,599	42,243	30,600	30,600
101-50-5204	3880	MISCELLANEOUS OTHER	-	-	-	5,400
GENERAL FUND - GENERAL RECREATION PROGRAM TOTAL:			19,259	43,958	35,100	40,500
<u>ADAPTIVE RECREATION:</u>						
101-50-5206	2080	CONTRACT SVC/NON-CLASS	1,067	-	3,500	1,500
101-50-5206	2230	PROGRAMS & ACTIVITIES	10,743	9,792	9,000	11,000
GENERAL FUND - ADAPTIVE RECREATION TOTAL:			11,811	9,792	12,500	12,500

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CONTRACT CLASSES:</u>						
101-50-5210	2080	CONTRACT SVC/NON-CLASS	41,357	(345)	70,500	50,000
GENERAL FUND - CONTRACT CLASSES TOTAL:			41,357	(345)	70,500	50,000
GENERAL FUND - RECREATION SERVICES TOTAL:			2,264,514	1,773,648	2,595,721	2,851,305
226-50-5199	2080	CONTRACT SERVICES	-	32,335	-	-
226-50-5199	2110	CONFERENCES & MEETINGS	3,170	2,200	-	-
RECREATION GRANT FUND - TOTAL:			3,170	34,535	-	-
745-50-5101	3860	C/O-OFFICE EQUIPMENT	3,318	2,912	-	-
EQUIPMENT REPLACEMENT FUND - RECREATION TOTAL:			3,318	2,912	-	-

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-50-5101	2152	VEHICLE LEASE	-	5,880	6,210	10,196
746-50-5101	3820	C/O-AUTOMOTIVE EQUIPMENT	32,639	-	-	-
VEHICLE & EQUIPMENT REPLACEMENT FUND - RECREATION TOTAL:			32,639	5,880	6,210	10,196
RECREATION SERVICE TOTAL (ALL FUNDS):			2,303,642	1,816,976	2,601,931	2,861,501

ALL CITY BAND
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>All City Youth Band Director</i> <i>Drill Team Advisor</i> <i>Tall Flags Advisor</i>	\$ 18,500 <i>12,500</i> <i>3,000</i> <i>3,000</i>
2230	Programs & Activities: Music sheets, bus rental fees, instrument repairs, uniform cleaning, cleaning and repairs, supplies for performances, and refreshments	2,700

ALL CITY BAND

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5202	2080	CONTRACT SVC/NON-CLASS	28,750	-	18,500	18,500
101-50-5202	2222	VEHICLE REFURBISHMENT	10,363	-	-	-
101-50-5202	2230	PROGRAMS & ACTIVITIES	5,378	-	2,700	2,700
OPERATING EXPENDITURES:			44,491	-	21,200	21,200
GENERAL FUND - ALL CITY BAND TOTAL:			44,491	-	21,200	21,200

Budget Program: Aquatics, 5203

Full Time Positions

Part Time Positions

Position Title	Full Time Positions				Position Title	Part Time Positions					
	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary		FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
					Recreation Leader III	-	1,560	0	1	-	40,263
					Senior Lifeguard	2,294	2,294	5	5	48,794	48,797
					Instructor Guard	7,264	6,264	15	15	138,888	119,768
					Lifeguard	1,925	4,422	10	10	35,834	82,345
					Recreation Leader II	-	3,223	10	10	-	60,018
TOTAL	-	-	-	-	TOTAL	11,483	17,763	40	41	223,516	351,191

AQUATICS
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Contract class instructors at the Aquatic Pavilion, timers for swim meets, new staff certifications	\$ 9,500
2170	Special Materials & Supplies: Kickboards, umbrellas, swim lesson certificates, pool flyers, training equipment, and teaching equipment	10,000
2230	Programs & Activities: Swim classes and special events	10,000
3880	Capital Outlay - Miscellaneous Other: Sound system - Norwalk Aquatic Pavillion, Replace (No. 10239)	10,900

AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5203	1030	PART TIME WAGES	228,472	17,749	223,516	351,191
101-50-5203	1080	MEDICARE	3,316	257	4,691	5,092
101-50-5203	1999	ALLOCATED PAYROLL	(9,812)	-	-	-
PERSONNEL EXPENDITURES:			221,976	18,006	228,207	356,283
101-50-5203	2080	CONTRACT SVC/NON-CLASS	-	5,135	3,000	9,500
101-50-5203	2100	UTILITIES	82,280	91,556	109,800	131,355
101-50-5203	2140	OFFICE SUPPLIES	-	-	1,500	1,500
101-50-5203	2170	SPECIAL MAT'LS-SUPPLIES	5,959	-	10,000	10,000
101-50-5203	2190	TELEPHONE & FAX	1,133	781	2,000	2,100
101-50-5203	2230	PROGRAMS & ACTIVITIES	9,728	1,913	10,000	10,000
OPERATING EXPENDITURES:			99,100	99,385	136,300	164,455
101-50-5203	3880	MISCELLANEOUS OTHER	-	-	-	10,900
CAPITAL OUTLAY EXPENDITURES:			-	-	-	10,900
GENERAL FUND - AQUATICS TOTAL:			321,076	117,392	364,507	531,638
AQUATICS TOTAL (ALL FUNDS):			321,076	117,392	364,507	531,638

Budget Program: Norwalk Arts & Sports Complex, 5702

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Recreation Supervisor	2.00	2.00	176,339	176,328	Recreation Leader III	6,760	6,760	4	4	174,473	174,473
Recreation Coordinator	2.00	2.00	140,457	140,457	Recreation Leader II (a)	10,647	14,196	13	13	198,248	264,352
Office Assistant III	1.00	1.00	67,112	69,313	Boxing Trainer (a)	1,560	2,080	2	2	30,408	40,544
					NASC Unit Subtotal	18,967	23,036	19	19	403,129	479,369
					Recreation Leader II	5,065	4,896	4	4	94,323	91,180
					Cultural Arts Center Subtotal	5,065	4,896	4	4	94,323	91,180
					(a) Hours reflect pre-pandemic requests due to reopening of programs.						
TOTAL	5.00	5.00	383,908	386,098	TOTAL	24,032	27,932	23	23	497,452	570,549

NORWALK ARTS & SPORTS COMPLEX
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Contract class instructors	\$ 23,250
2170	Special Materials & Supplies: Sign holders, easels, microphone, coffee pots, and art supplies for advertising and marketing	9,000
2230	Programs & Activities: Contract classes, room reservations, programs and activities in Sports Center, Meeting Center, and Art Center. Cultural Art Center supplies for their art classes, art gallery shows, and children activities	7,500
3880	Capital Outlay - Miscellaneous Other: Sound system - Norwalk Arts & Sports Complex Replace (No. 13647)	10,900
906-5207	Programs & Activities: Boxing Program	4,500

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5702	1020	REG SALARIES & WAGES	293,756	310,160	383,908	386,098
101-50-5702	1030	PART TIME WAGES	311,024	102,494	403,129	479,369
101-50-5702	1048	MEDICAL OPT-OUT-GEN. UNIT	5,968	5,933	7,200	-
101-50-5702	1049	BILINGUAL/CERTIFICATION PAY	1,966	1,958	1,950	1,950
101-50-5702	1065	ACCRUED PAID VACATION	8,390	-	-	8,000
101-50-5702	1054	CELLPHONE ALLOWANCE	-	725	-	-
101-50-5702	1060	PAID SICK LEAVE	-	2,162	-	4,800
101-50-5702	1074	EMPLOYEES' AWARDS	-	200	-	-
101-50-5702	1080	MEDICARE	8,830	6,002	11,545	7,095
101-50-5702	1083	PERS - EMPLOYER PORTION	91,770	110,139	140,476	146,835
101-50-5702	1085	LIFE INSURANCE	995	985	1,488	1,497
101-50-5702	1088	LONG-TERM DISABILITY INSURANCE	2,303	2,382	3,877	3,898
101-50-5702	1090	MEDICAL INS - FT EMPLOYEES	39,450	45,558	53,932	74,001
101-50-5702	1091	DENTAL INS - FT EMPLOYEES	3,484	3,560	4,672	5,840
101-50-5702	1092	VISION INS - FT EMPLOYEES	932	731	608	760
101-50-5702	1093	MEDICAL INS - PT EMPLOYEES	7,616	8,710	12,060	12,060
101-50-5702	1094	DENTAL INS - PT EMPLOYEES	4,766	1,809	3,955	3,955
101-50-5702	1097	WORKER'S COMPENSATION	4,200	4,596	6,732	6,311
101-50-5702	1100	ACA AFFORDABILITY STIPEND	215	27	240	240
101-50-5702	1999	ALLOCATED PAYROLL	(4,610)	(23,716)	-	-
PERSONNEL EXPENDITURES:			781,054	584,415	1,035,772	1,142,709

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-50-5702	2080	CONTRACT SVC/NON-CLASS	21,620	1,058	23,250	23,250
101-50-5702	2100	UTILITIES	127,450	111,785	146,000	191,940
101-50-5702	2140	OFFICE SUPPLIES	3,084	846	4,000	4,000
101-50-5702	2170	SPECIAL MAT'LS-SUPPLIES	9,612	462	9,000	9,000
101-50-5702	2190	TELEPHONE & FAX	3,805	3,904	3,900	4,000
101-50-5702	2230	PROGRAMS & ACTIVITIES	10,044	9,584	7,500	7,500
OPERATING EXPENDITURES:			175,616	127,638	193,650	239,690
101-50-5702	3860	C/O-OFFICE EQUIPMENT	-	2,355	-	-
101-50-5702	3870	C/O-FURNITURE & FIXTURE	16,529	-	-	-
101-50-5702	3880	MISCELLANEOUS OTHER	5,389	-	-	10,900
CAPITAL OUTLAY EXPENDITURES:			21,918	2,355	-	10,900
<u>BOXING PROGRAM:</u>						
101-50-5207	2080	CONTRACT SVC/NON-CLASS	-	-	676	700
GENERAL FUND - BOXING PROGRAM TOTAL:			-	-	676	700

CULTURAL ARTS CENTER
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Contract class instructors and special interest instructors/programs at the CAC - Puppet Shows, Mad Scientist, etc.	\$ 1,500
2170	Special Materials & Supplies: Sign holders, easels, and art supplies	5,500
2230	Programs & Activities: Contract classes, room reservations, gallery shows, and children activities	13,700

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CULTURAL ARTS:</u>						
101-50-5732	1030	PART TIME WAGES	68,089	2,158	94,323	91,180
101-50-5732	1035	CONTRACT EMPLOYEES	5,565	-	-	-
101-50-5732	1080	MEDICARE	1,078	31	983	1,322
101-50-5732	1093	MEDICAL INS - PT EMPLOYEES	854	-	-	-
101-50-5732	1100	ACA AFFORDABILITY STIPEND	111	-	-	-
PERSONNEL EXPENDITURES:			75,698	2,189	95,306	92,502
101-50-5732	2080	CONTRACT SVC/NON-CLASS	575	-	1,500	1,500
101-50-5732	2100	UTILITIES	3,462	2,906	3,900	7,455
101-50-5732	2140	OFFICE SUPPLIES	1,175	1,400	2,000	2,000
101-50-5732	2170	SPECIAL MAT'LS-SUPPLIES	3,681	564	5,500	5,500
101-50-5732	2190	TELEPHONE & FAX	761	781	800	800
101-50-5732	2230	PROGRAMS & ACTIVITIES	11,269	8,861	13,625	13,700
OPERATING EXPENDITURES:			20,924	14,512	27,325	30,955
GENERAL FUND - CULTURAL ARTS TOTAL:			96,622	16,701	122,631	123,457
GENERAL FUND - NORWALK ARTS & SPORTS COMPLEX TOTAL:			1,075,209	731,110	1,352,730	1,517,457

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

**RECAP
ALL SPECIAL PROGRAMS**

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	38	12,446	47	13,246	246,640
TOTAL	38	12,446	47	13,246	246,640

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
	1030	PART TIME WAGES	159,736	10,831	231,744	227,648	246,640
	1080	MEDICARE	2,315	157	3,360	3,301	3,576
	1093	MEDICAL-PT	14	-	-	-	-
	1100	ACA AFFORDABILITY STIPEND	1	-	-	-	-
		PERSONNEL EXPENDITURES:	162,065	10,988	235,104	230,949	250,216
	2080	CONTRACT SVC/NON-CLASS	21,854	3,270	25,620	17,000	30,500
	2170	SPECIAL MAT'LS-SUPPLIES	2,150	119	5,000	5,000	7,000
	2230	PROGRAMS & ACTIVITIES	45,819	14,262	64,000	63,000	66,000
		OPERATING EXPENDITURES:	69,822	17,652	94,620	85,000	103,500
	3880	MISCELLANEOUS OTHER	563	-	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	563	-	-	-	-
		RECAP	232,450	28,640	329,724	315,949	353,716
101-50-0000		REVENUES GENERATED BY ALL SPECIAL PROGR.	92,100	22,971	86,250	82,500	98,750
		NET PROGRAM (COST)/REVENUES	(137,315)	(5,669)	(234,254)	(227,229)	(254,966)

RECREATION BUDGET: SPECIAL PROGRAMS RECAP		ADULT SPORTS 5402	YOUTH SPORTS 5502	DAY CAMP 5504	TOT PROGRAMS 5505
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	14,896	65,170	44,446	53,626
1080	MEDICARE	216	945	644	778
PERSONNEL EXPENDITURES:		15,112	66,115	45,090	54,404
2080	CONTRACT SVC/NON-CLASS	1,500	-	13,200	500
2170	SPECIAL MAT'LS-SUPPLIES	2,000	-	3,500	-
2230	PROGRAMS & ACTIVITIES	2,000	29,000	7,600	5,000
OPERATING EXPENDITURES:		5,500	29,000	24,300	5,500
TOTAL SPECIAL PROGRAMS EXPENSES:		20,612	95,115	69,390	59,904
PROGRAM REVENUES:		3,500	40,000	30,000	20,000
NET PROGRAM (COST) / REVENUE:		(17,112)	(55,115)	(39,390)	(39,904)

RECREATION BUDGET: SPECIAL PROGRAMS RECAP		TEEN ALLIANCE 5506	YOUTH MARIACHI 5508	SUMMER LUNCHES 5509	BEACH BUS 5617	TOTAL SPECIAL PROGRAMS
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	54,277	4,096	7,448	2,681	246,640
1080	MEDICARE	787	59	108	39	3,576
PERSONNEL EXPENDITURES:		55,064	4,155	7,556	2,720	250,216
2080	CONTRACT SVC/NON-CLASS	3,300	12,000	-	-	30,500
2170	SPECIAL MAT'LS-SUPPLIES	1,000	500	-	-	7,000
2230	PROGRAMS & ACTIVITIES	13,000	1,000	400	8,000	66,000
OPERATING EXPENDITURES:		17,300	13,500	400	8,000	103,500
TOTAL SPECIAL PROGRAMS EXPENSES:		72,364	17,655	7,956	10,720	353,716
PROGRAM REVENUES:		-	3,750	-	1,500	98,750
NET PROGRAM (COST) / REVENUE:		(72,364)	(13,905)	(7,956)	(9,220)	(254,966)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**ADULT SPORTS PROGRAMS
101-50-5402**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	-	-	9	800	14,896
TOTAL	-	-	9	800	14,896

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5402	1030	PART TIME WAGES	4,390	-	-	-	14,896
101-50-5402	1080	MEDICARE	64	-	-	-	216
PERSONNEL EXPENDITURES:			4,453	-	-	-	15,111
101-50-5402	2080	CONTRACT SVC/NON-CLASS	560	-	-	-	1,500
101-50-5402	2170	SPECIAL MAT'LS-SUPPLIES	222	-	-	-	2,000
101-50-5402	2230	PROGRAMS & ACTIVITIES	3,135	-	-	-	2,000
OPERATING EXPENDITURES:			3,917	-	-	-	5,500
ADULT SPORTS PROGRAMS			8,371	-	-	-	20,612
101-50-0000	4553	REVENUES GENERATED BY THE PROGRAM	6,207	60	-	-	3,500
NET PROGRAM (COST)/REVENUES			(2,164)	60	-	-	(17,112)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**YOUTH SPORTS PROGRAMS
101-50-5502**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	10	3,500	10	3,500	65,170
TOTAL	10	3,500	10	3,500	65,170

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5502	1030	PART TIME WAGES	43,854	2,944	65,170	65,170	65,170
101-50-5502	1080	MEDICARE	636	43	945	945	945
		PERSONNEL EXPENDITURES:	44,491	2,988	66,116	66,116	66,116
101-50-5502	2230	PROGRAMS & ACTIVITIES	19,961	849	29,000	29,000	29,000
		OPERATING EXPENDITURES:	19,961	849	29,000	29,000	29,000
101-50-5502	3880	MISCELLANEOUS OTHER	563	-	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	563	-	-	-	-
		YOUTH SPORTS PROGRAMS	65,014	3,837	95,115	95,115	95,115
101-50-0000	4565	REVENUES GENERATED BY THE PROGRAM	34,170	5,419	33,000	40,000	40,000
		NET PROGRAM (COST)/REVENUES	(30,844)	1,582	(62,115)	(55,115)	(55,115)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**DAY CAMP
101-50-5504**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	6	2,387	6	2,387	44,446
TOTAL	6	2,387	6	2,387	44,446

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5504	1030	PART TIME WAGES	18,553	2,881	44,446	44,446	44,446
101-50-5504	1080	MEDICARE	269	42	644	644	644
PERSONNEL EXPENDITURES:			18,823	2,923	45,090	45,090	45,090
101-50-5504	2080	CONTRACT SVC/NON-CLASS	9,934	1,680	13,200	13,200	13,200
101-50-5504	2170	SPECIAL MAT'LS-SUPPLIES	1,374	-	3,500	3,500	3,500
101-50-5504	2230	PROGRAMS & ACTIVITIES	4,486	2,562	7,600	7,600	7,600
OPERATING EXPENDITURES:			15,794	4,242	24,300	24,300	24,300
DAY CAMP			34,616	7,164	69,390	69,390	69,390
101-50-0000	4555	REVENUES GENERATED BY THE PROGRAM	32,031	11,982	30,000	18,000	30,000
NET PROGRAM (COST)/REVENUES			(2,585)	4,818	(39,390)	(51,390)	(39,390)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**TOT PROGRAMS
101-50-5505**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	5	2,880	5	2,880	53,626
TOTAL	5	2,880	5	2,880	53,626

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5505	1030	PART TIME WAGES	41,486	2,323	53,626	53,626	53,626
101-50-5505	1080	MEDICARE	602	34	778	778	778
PERSONNEL EXPENDITURES:			42,087	2,357	54,404	54,404	54,404
101-50-5505	2080	CONTRACT SVC/NON-CLASS	-	-	500	500	500
101-50-5505	2230	PROGRAMS & ACTIVITIES	3,553	3,309	5,000	7,000	5,000
OPERATING EXPENDITURES:			3,553	3,309	5,500	7,500	5,500
TOT PROGRAMS			45,641	5,666	59,904	61,904	59,904
101-50-0000	4557	REVENUES GENERATED BY THE PROGRAM	15,917	5,510	18,000	23,000	20,000
NET PROGRAM (COST)/REVENUES			(29,724)	(156)	(41,904)	(38,904)	(39,904)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**TEEN ALLIANCE PROGRAM
101-50-5506**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	5	2,915	5	2,915	54,277
TOTAL	5	2,915	5	2,915	54,277

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5506	1030	PART TIME WAGES	40,766	2,682	54,277	54,277	54,277
101-50-5506	1080	MEDICARE	591	39	787	787	787
101-50-5506	1093	MEDICAL / DENTAL PT	14	-	-	-	-
101-50-5506	1100	ACA AFFORDABILITY STIPEND	1	-	-	-	-
PERSONNEL EXPENDITURES:			41,371	2,721	55,064	55,064	55,064
101-50-5506	2080	CONTRACT SVC/NON-CLASS	-	1,590	3,300	3,300	3,300
101-50-5506	2170	SPECIAL MAT'LS-SUPPLIES	554	119	1,000	1,000	1,000
101-50-5506	2230	PROGRAMS & ACTIVITIES	10,912	7,159	13,000	13,000	13,000
OPERATING EXPENDITURES:			11,465	8,869	17,300	17,300	17,300
TEEN ALLIANCE PROGRAM			52,836	11,590	72,364	72,364	72,364
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(52,836)	(11,590)	(72,364)	(72,364)	(72,364)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**YOUTH MARIACHI PROGRAM
101-50-5508**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	2	220	2	220	4,096
TOTAL	2	220	2	220	4096

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5508	1030	PART TIME WAGES	6,092	-	4,096	-	4,096
101-50-5508	1080	MEDICARE	88	-	59	-	59
PERSONNEL EXPENDITURES:			6,180	-	4,155	-	4,155
101-50-5508	2080	CONTRACT SVC/NON-CLASS	11,360	-	8,620	-	12,000
101-50-5508	2170	SPECIAL MAT'LS-SUPPLIES	-	-	500	500	500
101-50-5508	2230	PROGRAMS & ACTIVITIES	736	-	1,000	1,000	1,000
OPERATING EXPENDITURES:			12,096	-	10,120	1,500	13,500
YOUTH MARIACHI PROGRAM			18,276	-	14,275	1,500	17,655
101-50-5508	4552	REVENUES GENERATED BY THE PROGRAM	3,775	-	3,750	-	3,750
NET PROGRAM (COST)/REVENUES			(14,501)	-	(10,525)	(1,500)	(13,905)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SUMMER LUNCHES
101-50-5509**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	2	400	2	400	7,448
TOTAL	2	400	2	400	7,448

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 20-21 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5509	1030	PART TIME WAGES	4,595	-	7,448	7,448	7,448
101-50-5509	1080	MEDICARE	67	-	108	108	108
PERSONNEL EXPENDITURES:			4,661	-	7,556	7,556	7,556
101-50-5509	2230	PROGRAMS & ACTIVITIES	-	383	400	400	400
OPERATING EXPENDITURES:			-	383	400	400	400
SUMMER LUNCHES			4,661	383	7,956	7,956	7,956
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(4,661)	(383)	(7,956)	(7,956)	(7,956)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**BEACH BUS
101-50-5617**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	8	144	8	144	2,681
TOTAL	8	144	8	144	2,681

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5617	1030	PART TIME WAGES	-	-	2,681	2,681	2,681
101-50-5617	1080	MEDICARE	-	-	39	39	39
PERSONNEL EXPENDITURES:			-	-	2,720	2,720	2,720
101-50-5617	2230	PROGRAMS & ACTIVITIES	3,035	-	8,000	5,000	8,000
OPERATING EXPENDITURES:			3,035	-	8,000	5,000	8,000
BEACH BUS			3,035	-	10,720	7,720	10,720
101-50-0000	4690	REVENUES GENERATED BY THE PROGRAM	-	-	1,500	1,500	1,500
NET PROGRAM (COST)/REVENUES			(3,035)	-	(9,220)	(6,220)	(9,220)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**RECAP
ALL SPECIAL EVENTS**

FULL TIME POSITIONS				PART TIME POSITIONS					
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget	Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Supervisor	172	-	-	Public Safety Officer I	38	505	41	541	15,209
Recreation Coordinator	194	-	-	Recreation Leader II	141	1,632	152	1,792	33,368
Maint Supervisor	83	-	-						
Maint Worker III	190	-	-						
Maint Worker II	315	-	-						
Maint Worker I	179	-	-						
TOTAL	1,133	-	-	TOTAL	179	2,137	193	2,333	48,577

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
	1020	SALARIES & WAGES	-	92	-	92	-
	1030	PART TIME WAGES	23,893	625	44,586	24,997	48,577
	1040	OVERTIME SALARY & WAGES	29,855	5,961	26,442	17,898	31,032
	1049	BI-LINGUAL/CERTIFICATION PAY	-	2	-	2	-
	1080	MEDICARE	730	87	646	432	704
	1083	PERS - EMPLOYER PORTION	-	31	-	31	-
	1088	LONG-TERM DISABILITY INSURANCE	-	1	-	1	-
	1090	MEDICAL INS - FT EMPLOYEES	-	17	-	17	-
	1091	DENTAL INS - FT EMPLOYEES	-	2	-	2	-
	1093	MEDICAL PT	304	-	50	50	-
		PERSONNEL EXPENDITURES:	54,782	6,817	71,724	43,523	80,313
	2080	CONTRACT SVC/NON-CLASS	27,490	6,880	42,000	42,000	80,500
	2230	PROGRAMS & ACTIVITIES	120,405	38,967	103,500	104,749	107,500
		OPERATING EXPENDITURES:	147,895	45,847	145,500	146,749	188,000
		RECAP	202,677	52,665	217,224	190,272	268,313
		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
101-50-0000		NET PROGRAM (COST)/REVENUES	(202,677)	(52,665)	(217,224)	(190,272)	(268,313)

RECREATION BUDGET: SPECIAL EVENTS RECAP		EASTER EGG HUNT 5602	INDEPENDENCE DAY 5604	SUMMER CONCERTS 5605
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	3,260	3,177	4,328
1040	OVERTIME SALARY & WAGES	2,300	4,250	4,590
1080	MEDICARE	47	46	63
1093	MEDICAL-PT	-	-	-
PERSONNEL EXPENDITURES:		5,607	7,473	8,981
2080	CONTRACT SVC/NON-CLASS	-	18,000	25,000
2230	PROGRAMS & ACTIVITIES	14,000	15,700	5,500
OPERATING EXPENDITURES:		14,000	33,700	30,500
TOTAL SPECIAL PROGRAMS EXPENSES:		19,607	41,173	39,481
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(19,607)	(41,173)	(39,481)

RECREATION BUDGET: SPECIAL EVENTS RECAP		HALLOWEEN PARADE 5606	HALLOWEEN FESTIVAL 5607	SANTA SLEIGH 5608
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	8,766	7,042	7,055
1040	OVERTIME SALARY & WAGES	8,713	1,339	-
1080	MEDICARE	127	102	102
1093	MEDICAL-PT	-	-	-
PERSONNEL EXPENDITURES:		17,606	8,483	7,157
2080	CONTRACT SVC/NON-CLASS	-	-	-
2230	PROGRAMS & ACTIVITIES	6,500	12,750	11,000
OPERATING EXPENDITURES:		6,500	12,750	11,000
TOTAL SPECIAL PROGRAMS EXPENSES:		24,106	21,233	18,157
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(24,106)	(21,233)	(18,157)

RECREATION BUDGET: SPECIAL EVENTS RECAP		SANTA SLEIGH- BREAKFAST 5612	SNOWFEST TREE LIGHTING 5609	ARTASTIC 5614
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	410	4,958	4,286
1040	OVERTIME SALARY & WAGES	-	2,210	1,020
1080	MEDICARE	6	72	62
1093	MEDICAL-PT	-	-	-
PERSONNEL EXPENDITURES:		416	7,240	5,368
2080	CONTRACT SVC/NON-CLASS	-	-	-
2230	PROGRAMS & ACTIVITIES	550	12,000	12,000
OPERATING EXPENDITURES:		550	12,000	12,000
TOTAL SPECIAL PROGRAMS EXPENSES:		966	19,240	17,368
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(966)	(19,240)	(17,368)

RECREATION BUDGET: SPECIAL EVENTS RECAP		KIDS & COPS GOLF 5615	LAS POSADAS 5610	FRONT STREET FRIDAY NIGHT 5619	TOTAL EVENTS
ACCOUNT	DESCRIPTION	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET	FY 22-23 ADOPTED BUDGET
1030	PART TIME WAGES	745	559	3,991	\$ 48,577
1040	OVERTIME SALARY & WAGES	1,020	1,000	4,590	31,032
1080	MEDICARE	11	8	58	704
1093	MEDICAL-PT	-	-	-	-
PERSONNEL EXPENDITURES:		1,776	1,567	8,639	80,313
2080	CONTRACT SVC/NON-CLASS	2,000	-	35,500	80,500
2230	PROGRAMS & ACTIVITIES	5,500	6,500	5,500	107,500
OPERATING EXPENDITURES:		7,500	6,500	41,000	188,000
TOTAL SPECIAL PROGRAMS EXPENSES:		9,276	8,067	49,639	\$ 268,313
PROGRAM REVENUES:		-	-	-	\$ -
NET PROGRAM (COST) / REVENUE:		(9,276)	(8,067)	(49,639)	(268,313)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**EASTER EGG HUNT
101-50-5602**

FULL TIME POSITIONS			
Position Title	Hours	FY 20-21 Budget	FY 21-22 Budget
Recreation Supervisor	32	-	-
Recreation Coordinator	32	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	20	-	-
Maint Worker I	20	-	-
TOTAL	124	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	2	10	2	10	281
Recreation Leader II	16	160	16	160	2,979
TOTAL	18	170	18	170	3,260

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5602	1030	PART TIME WAGES	-	-	3,260	3,260	3,260
101-50-5602	1040	OVERTIME SALARY & WAGES	-	-	2,300	2,300	2,300
101-50-5602	1080	MEDICARE	-	-	47	47	47
101-50-5602	1093	MEDICAL PT	-	-	-	-	-
101-50-5602	1100	ACA AFFORDABILITY STIPEND	-	-	-	-	-
		PERSONNEL EXPENDITURES:	-	-	5,607	5,607	5,607
101-50-5602	2230	PROGRAMS & ACTIVITIES	6,184	4,053	14,000	14,000	14,000
		OPERATING EXPENDITURES:	6,184	4,053	14,000	14,000	14,000
		EASTER EGG HUNT	6,184	4,053	19,607	19,607	19,607
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(6,184)	(4,053)	(19,607)	(19,607)	(19,607)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**INDEPENDENCE DAY
101-50-5604**

FULL TIME POSITIONS			
Position Title	Hours	FY 20-21 Budget	FY 21-22 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
Maint Supervisor	-	-	-
Maint Worker III	-	-	-
Maint Worker II	-	-	-
Maint Worker I	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	10	60	10	60	1,687
Recreation Leader II	6	80	6	80	1,490
TOTAL	16	140	16	140	3,177

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 21-22 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5604	1030	PART TIME WAGES	2,827	-	3,177	3,177	3,177
101-50-5604	1040	OVERTIME SALARY & WAGES	3,576	-	4,250	4,250	4,250
101-50-5604	1080	MEDICARE	90	-	46	46	46
PERSONNEL EXPENDITURES:			6,492	-	7,473	7,473	7,473
101-50-5604	2080	CONTRACT SVC/NON-CLASS	7,000	3,421	15,000	15,000	18,000
101-50-5604	2230	PROGRAMS & ACTIVITIES	17,197	-	15,700	15,700	15,700
OPERATING EXPENDITURES:			24,197	3,421	30,700	30,700	33,700
INDEPENDENCE DAY			30,690	3,421	38,173	38,173	41,173
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(30,690)	(3,421)	(38,173)	(38,173)	(41,173)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SUMMER CONCERTS
101-50-5605**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	-	-	-
Maint Worker III	30	-	-
Maint Worker II	45	-	-
Maint Worker I	45	-	-
TOTAL	120	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	2	48	2	48	1,349
Recreation Leader II	8	160	8	160	2,979
TOTAL	10	208	10	208	4,328

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 21-22 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5605	1030	PART TIME WAGES	1,555	-	4,328	4,328	4,328
101-50-5605	1040	OVERTIME SALARY & WAGES	4,032	-	4,590	4,590	4,590
101-50-5605	1080	MEDICARE	66	-	63	63	63
101-50-5605	1093	MEDICAL PT	-	-	50	50	-
PERSONNEL EXPENDITURES:			5,653	-	9,031	9,031	8,981
101-50-5605	2080	CONTRACT SVC/NON-CLASS	20,490	3,459	25,000	25,000	25,000
101-50-5605	2230	PROGRAMS & ACTIVITIES	1,010	-	7,000	7,000	5,500
OPERATING EXPENDITURES:			21,499	3,459	32,000	32,000	30,500
SUMMER CONCERTS			27,152	3,459	41,031	41,031	39,481
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(27,152)	(3,459)	(41,031)	(41,031)	(39,481)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**HALLOWEEN PARADE
101-50-5606**

FULL TIME POSITIONS			
Position Title	Hours	FY 20-21 Budget	FY 20-21 Budget
Recreation Supervisor	18	-	-
Recreation Coordinator	18	-	-
Maint Supervisor	24	-	-
Maint Worker III	42	-	-
Maint Worker II	60	-	-
Maint Worker I	54	-	-
TOTAL	216	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	8	80	8	80	2,249
Recreation Leader II	34	350	34	350	6,517
TOTAL	42	430	42	430	8,766

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5606	1030	PART TIME WAGES	6,728	-	8,766	1,045	8,766
101-50-5606	1040	OVERTIME SALARY & WAGES	11,830	-	8,713	-	8,713
101-50-5606	1080	MEDICARE	247	-	127	15	127
		PERSONNEL EXPENDITURES:	18,806	-	17,606	1,060	17,606
101-50-5606	2230	PROGRAMS & ACTIVITIES	12,334	6,170	6,500	4,007	6,500
		OPERATING EXPENDITURES:	12,334	6,170	6,500	4,007	6,500
		HALLOWEEN PARADE	31,139	6,170	24,106	5,067	24,106
101-50-0000	4569	REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(31,139)	(6,170)	(24,106)	(5,067)	(24,106)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**HALLOWEEN FESTIVAL
101-50-5607**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	24	-	-
Recreation Coordinator	24	-	-
Maint Supervisor	9	-	-
Maint Worker III	18	-	-
Maint Worker II	36	-	-
TOTAL	111	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 21-22 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	4	20	4	20	562
Recreation Leader II	29	348	29	348	6,480
TOTAL	33	368	33	368	7,042

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5607	1020	SALARIES & WAGES	-	92	-	92	-
101-50-5607	1030	PART TIME WAGES	3,927	590	7,042	590	7,042
101-50-5607	1040	OVERTIME SALARY & WAGES	2,419	2,274	1,339	2,274	1,339
101-50-5607	1049	BI-LINGUAL/CERTIFICATION PAY	-	2	-	2	-
101-50-5607	1080	MEDICARE	85	43	102	43	102
101-50-5607	1083	PERS - EMPLOYER PORTION	-	31	-	31	-
101-50-5607	1088	LONG-TERM DISABILITY INSURANCE	-	1	-	1	-
101-50-5607	1090	MEDICAL INS - FT EMPLOYEES	-	17	-	17	-
101-50-5607	1091	DENTAL INS - FT EMPLOYEES	-	2	-	2	-
101-50-5607	1093	MEDICAL PT	43	-	-	-	-
		PERSONNEL EXPENDITURES:	6,475	3,052	8,483	3,052	8,483
101-50-5607	2230	PROGRAMS & ACTIVITIES	27,987	13,234	12,750	15,325	12,750
		OPERATING EXPENDITURES:	27,987	13,234	12,750	15,325	12,750
		HALLOWEEN FESTIVAL	34,462	16,285	21,233	18,377	21,233
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(34,462)	(16,285)	(21,233)	(18,377)	(21,233)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SANTA SLEIGH
101-50-5608**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	6	243	6	243	6,832
Recreation Leader II	2	12	2	12	223
TOTAL	8	255	8	255	7,055

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5608	1030	PART TIME WAGES	4,828	-	7,055	1,634	7,055
101-50-5608	1080	MEDICARE	68	-	102	24	102
101-50-5608	1093	MEDICAL PT	261	-	-	-	-
		PERSONNEL EXPENDITURES:	5,156	-	7,156	1,658	7,156
101-50-5608	2230	PROGRAMS & ACTIVITIES	10,627	1,925	11,000	3,400	11,000
		OPERATING EXPENDITURES:	10,627	1,925	11,000	3,400	11,000
		SANTA SLEIGH	15,785	1,925	18,157	5,058	18,157
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(15,785)	(1,925)	(18,157)	(5,058)	(18,157)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SNOWFEST / TREE LIGHTING
101-50-5609**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	58	-	-
Recreation Coordinator	56	-	-
Maintenance Supervisor	20	-	-
Maint Worker III	40	-	-
Maint Worker II	70	-	-
Maint Worker I	30	-	-
TOTAL	274	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	4	24	4	24	675
Recreation Leader II	22	230	22	230	4,283
TOTAL	26	254	26	254	4,958

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5609	1030	PART TIME WAGES	3,410	35	4,958	4,780	4,958
101-50-5609	1040	OVERTIME SALARY & WAGES	5,873	3,687	2,210	1,841	2,210
101-50-5609	1080	MEDICARE	134	44	72	96	72
		PERSONNEL EXPENDITURES:	9,416	3,766	7,240	6,717	7,240
101-50-5609	2230	PROGRAMS & ACTIVITIES	29,223	9,401	12,000	17,002	12,000
		OPERATING EXPENDITURES:	29,223	9,401	12,000	17,002	12,000
		SNOWFEST / TREE LIGHTING	38,639	13,167	19,240	23,719	19,240
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(38,639)	(13,167)	(19,240)	(23,719)	(19,240)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SANTA SLEIGH - BREAKFAST PROGRAM
101-50-5612**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Coordinator	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	1	22	1	22	410
TOTAL	1	22	1	22	410

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5612	1030	PART TIME WAGES	57	-	410	-	410
101-50-5612	1080	MEDICARE	1	-	6	-	6
		PERSONNEL EXPENDITURES:	58	-	416	-	416
101-50-5612	2230	PROGRAMS & ACTIVITIES	357	541	550	1,315	550
		OPERATING EXPENDITURES:	357	541	550	1,315	550
		SANTA SLEIGH - BREAKFAST PROGRAM	415	541	966	1,315	966
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(415)	(541)	(966)	(1,315)	(966)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**ARTASTIC
101-50-5614**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	28	-	-
Recreation Coordinator	52	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	30	-	-
TOTAL	130	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	2	20	3	20	562
Recreation Leader II	22	200	22	200	3,724
TOTAL	24	220	25	220	4,286

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5614	1030	PART TIME WAGES	143	-	4,286	4,286	4,286
101-50-5614	1040	OVERTIME SALARY & WAGES	-	-	1,020	1,020	1,020
101-50-5614	1080	MEDICARE	2	-	62	62	62
		PERSONNEL EXPENDITURES:	145	-	5,368	5,368	5,368
101-50-5614	2230	PROGRAMS & ACTIVITIES	4,844	-	12,000	12,000	12,000
		OPERATING EXPENDITURES:	4,844	-	12,000	12,000	12,000
		ARTASTIC	4,989	-	17,368	17,368	17,368
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(4,989)	-	(17,368)	(17,368)	(17,368)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**KIDS & COPS GOLF PROGRAM
101-50-5615**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	4	-	-
Recreation Coordinator	4	-	-
Maint Worker II	4	-	-
TOTAL	12	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 22-23 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	1	40	1	40	745
TOTAL	1	40	1	40	745

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5615	1030	PART TIME WAGES	-	-	745	745	745
101-50-5615	1040	OVERTIME SALARY & WAGES	-	-	1,020	1,020	1,020
101-50-5615	1080	MEDICARE	-	-	11	11	11
		PERSONNEL EXPENDITURES:	-	-	1,776	1,776	1,776
101-50-5615	2080	CONTRACT SVC/NON-CLASS	-	-	2,000	2,000	2,000
101-50-5615	2230	PROGRAMS & ACTIVITIES	-	-	5,500	5,500	5,500
		OPERATING EXPENDITURES:	-	-	7,500	7,500	7,500
		KIDS & COPS GOLF PROGRAM	-	-	9,276	9,276	9,276
101-50-5615	4690	REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	-	-	(9,276)	(9,276)	(9,276)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**LAS POSADAS
101-50-5610**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	8	-	-
Recreation Coordinator	8	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	20	-	-
TOTAL	56	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 21-22 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Recreation Leader II	3	30	3	30	559
TOTAL	3	30	3	30	559

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5610	1030	PART TIME WAGES	418	-	559	1,152	559
101-50-5610	1040	OVERTIME SALARY & WAGES	2,124	-	1,000	603	1,000
101-50-5610	1080	MEDICARE	36	-	8	25	8
		PERSONNEL EXPENDITURES:	2,579	-	1,567	1,780	1,567
101-50-5610	2230	PROGRAMS & ACTIVITIES	10,642	3,643	6,500	9,500	6,500
		OPERATING EXPENDITURES:	10,642	3,643	6,500	9,500	6,500
		LAS POSADAS	13,221	3,643	8,067	11,280	8,067
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(13,221)	(3,643)	(8,067)	(11,280)	(8,067)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**FRONT STREET FRIDAY NIGHT
101-50-5619**

FULL TIME POSITIONS			
Position Title	Hours	FY 21-22 Budget	FY 22-23 Budget
Recreation Supervisor	-	-	-
Maint Worker III	30	-	-
Maint Worker II	30	-	-
Maint Worker I	30	-	-
TOTAL	90	-	-

PART TIME POSITIONS					
Position Title	FY 21-22 Positions	FY 21-22 Adopted Hours	FY 22-23 Positions	FY 22-23 Adopted Hours	FY 22-23 Budgeted Wages
Public Safety Officer I	-	-	2	36	1,012
Recreation Leader II	-	-	8	160	2,979
TOTAL	-	-	10	196	3,991

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 19-20 ACTUAL	FY 21-22 ACTUAL	FY 21-22 BUDGET	FY 21-22 ESTIMATED ACTUAL	FY 22-23 ADOPTED BUDGET
101-50-5619	1030	PART TIME WAGES	-	-	-	-	3,991
101-50-5619	1040	OVERTIME SALARY & WAGES	-	-	-	-	4,590
101-50-5619	1080	MEDICARE	-	-	-	-	58
PERSONNEL EXPENDITURES:			-	-	-	-	8,639
101-50-5619	2080	CONTRACT SVC/NON-CLASS	-	-	-	-	35,500
101-50-5619	2230	PROGRAMS & ACTIVITIES	-	-	-	-	5,500
OPERATING EXPENDITURES:			-	-	-	-	41,000
FRONT STREET FRIDAY NIGHT			-	-	-	-	49,639
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			-	-	-	-	(49,639)

COMMUNITY DEVELOPMENT ADMINISTRATION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Community Development Department's mission is to enhance the City of Norwalk by developing and implementing land use policies that reflect the goals of the community; ensuring safe and code compliant development and properties; attracting and retaining businesses that contribute towards a healthy economy; and providing exceptional service. Moreover, the Department seeks to create and maximize resources to invest in Norwalk's residents, businesses and places. With a compassionate, professional and creative staff, we secure and leverage available assets to revitalize neighborhoods, provide desirable affordable housing options, strengthen the Norwalk economy and promote a well-qualified workforce.

Community Development Administration oversees these efforts through the management of the department's four divisions: Economic Development; Building & Safety; Planning; and Housing and Neighborhood Development (CDBG/HOME and Housing Authority). The Community Development Department oversees all future and current land use planning within the City, verifies the compliance of all development projects to state and local building and zoning codes. Community Development also assists lower income families in rehabilitating their homes and securing decent and safe housing through federally funded assistance programs. The department also manages the City's economic development efforts to promote community revitalization, regional competitiveness, and economic opportunity for all segments of the community.

Objectives

- Ensure that the Department provides a high level of customer service while implementing the programs, standards and regulations adopted by City Council.
- Represent Norwalk in the community, region and State in matters pertaining to Community Development.
- Implement Economic Development Opportunities Plan and support programs to strengthen existing businesses and attract new business development.
- Set the standard for customer service in the department by focusing on faster, friendlier, and ethical services.

COMMUNITY DEVELOPMENT ADMINISTRATION

ACTIVITIES AND OBJECTIVES

- Analyze economic and demographic trends on an ongoing basis that will support planning for economic stability.
- Manage all department agreements as well as public and customer relations.
- Increase and improve technical education and training department-wide.
- Continue implementing the Records Retention program for the Community Development Department.
- Incorporate the contemporary technology solutions into all Department process and procedures to maximize efficiency, ease and access to our customers and staff.

Budget Program: Community Development - Administration, 6101

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Director of Community Development (a)	0.80	0.80	126,798	131,494							
Senior Management Analyst	1.00	1.00	90,556	90,552							
Management Analyst	1.00	1.00	78,720	78,720							
Administrative Secretary	1.00	1.00	69,312	69,312							
Office Assistant III	1.00	1.00	69,312	69,312							
(a) 15% SA-RDA, 5% CDBG											
TOTAL	4.80	4.80	434,698	439,390	TOTAL	-	-	-	-	-	-

COMMUNITY DEVELOPMENT

Administration

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2055	Legal Advertising: Publishing of public notices as required by law	\$ 3,000
2080	Contract Services - Non-Classified:	17,400
	<i>Property Information Reports</i>	2,400
	<i>Appraisals</i>	15,000
2081	Contract Services- Special Studv: Business attraction, retention and expansion program (B.A.R.E.)	75,000
2086	Legal Services: Additional legal services	5,000
2110	Conferences & Meetings: League of California Cities Planning Institute	2,900
2111	Memberships: American Planning Association and City membership to International Council of Shopping Centers (ICSC)	1,800
2130	Office Equipment Maintenance: Computers, copiers, printers, scanner, and miscellaneous equipment	2,500
2140	Office Supplies: Special and general office supplies needed to maintain operation of department and divisions	13,000
2141	Postage: Mailing postage expenses	5,000

COMMUNITY DEVELOPMENT

Administration

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2170	Special Materials & Supplies: Supplies for records retention project, special projects/presentations, drafting/graphics supplies, plan reproduction, and other materials	5,000
2190	Telephone & Fax: Telephone usage	11,500
2250	Training: Training opportunities as appropriate for staff	3,000
2490	Bank Services Charges: Charges incurred through credit card transactions	35,000
3870	Capital Outlay - Office Furniture: New furniture to complete remodeled office space	10,000
264-2080	Contract Services - Non-Classified: SB2 Grant - Various Planning projects	230,000
435-2080	Contract Services - Non-Classified:	170,000
Bond Proceeds	<i>Economic development services</i>	100,000
	<i>Construction development services</i>	50,000
	<i>Studies</i>	20,000
746-2152	Vehicle Lease: Annual lease payment for (1) vehicle	3,928

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6101	1020	SALARIES & WAGES	401,654	429,329	434,698	439,390
101-61-6101	1040	OVERTIME SALARY & WAGES	49	-	-	-
101-61-6101	1048	MEDICAL OPT-OUT-GEN. UNIT	2,590	-	-	-
101-61-6101	1049	BI-LINGUAL/CERTIFICATION PAY	1,871	1,868	1,950	1,950
101-61-6101	1052	AUTO ALLOWANCE	4,152	4,211	4,620	4,620
101-61-6101	1054	CELLPHONE ALLOWANCE	-	391	-	-
101-61-6101	1060	PAID SICK LEAVE	3,484	-	-	-
101-61-6101	1065	ACCRUED PAID VACATION	13,996	5,332	7,781	15,700
101-61-6101	1074	EMPLOYEES' AWARDS	-	412	-	-
101-61-6101	1078	MANAGEMENT BENEFIT 401A	4,785	5,348	5,072	5,260
101-61-6101	1080	MEDICARE	5,236	5,446	6,780	6,946
101-61-6101	1081	MGMT BENEFIT/MEDICAL	6,835	13,675	13,448	12,143
101-61-6101	1083	PERS - EMPLOYER PORTION	125,486	153,142	159,059	167,103
101-61-6101	1085	LIFE INSURANCE	1,101	1,240	1,685	1,703
101-61-6101	1088	LONG-TERM DISABILITY INSURANCE	3,181	3,654	4,391	4,438
101-61-6101	1090	MEDICAL INS - FT EMPLOYEES	45,997	51,699	55,974	46,965
101-61-6101	1091	DENTAL INS - FT EMPLOYEES	4,318	5,528	4,672	4,672
101-61-6101	1092	VISION INS - FT EMPLOYEES	764	902	608	608
101-61-6101	1095	MEDICAL INS - RETIREES	74,156	93,281	113,700	123,100
101-61-6101	1097	WORKER'S COMPENSATION	4,920	6,168	7,621	7,182
101-61-6101	1999	ALLOCATED PAYROLL	-	(7,938)	-	-
PERSONNEL EXPENDITURES:			704,576	780,043	822,059	841,780

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6101	2055	LEGAL ADVERTISING	5,554	858	3,000	3,000
101-61-6101	2080	CONTRACT SVC/NON-CLASS	1,565	23,576	42,400	17,400
101-61-6101	2081	CONTRACT SVC/SPECIAL STUDY	-	-	-	75,000
101-61-6101	2086	LEGAL SERVICES	2,673	-	5,000	5,000
101-61-6101	2110	CONFERENCES & MEETINGS	1,525	574	2,500	2,900
101-61-6101	2111	MEMBERSHIPS	479	1,365	1,800	1,800
101-61-6101	2130	OFFICE EQPT MTCE	2,587	1,214	2,500	2,500
101-61-6101	2140	OFFICE SUPPLIES	8,489	9,161	13,000	13,000
101-61-6101	2141	POSTAGE	2,071	1,319	5,000	5,000
101-61-6101	2170	SPECIAL MAT'LS-SUPPLIES	1,534	2,737	5,000	5,000
101-61-6101	2177	LA CO.CLERK-ENVIR.FILING	2,169	673	2,500	2,500
101-61-6101	2190	TELEPHONE & FAX	10,848	11,699	11,200	11,500
101-61-6101	2225	VEHICLE MTCE - LEASED VEH	-	-	270	180
101-61-6101	2220	VEHICLE MTCE & SUPPLIES	754	-	-	-
101-61-6101	2240	DUPLICATING SERVICE CHG	4,285	1,083	11,600	11,600
101-61-6101	2250	TRAINING EXPENSE	136	-	3,000	3,000
101-61-6101	2490	BANK SERVICE CHARGES	17,829	27,733	21,000	35,000
OPERATING EXPENDITURES:			62,498	81,992	129,770	194,380

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6101	3860	C/O-OFFICE EQUIPMENT	11,672	3,534	3,110	-
101-61-6101	3870	C/O OFFICE FURNITURE	-	-	-	10,000
CAPITAL OUTLAY EXPENDITURES:			11,672	3,534	3,110	10,000
GENERAL FUND - COMMUNITY DEVELOPMENT TOTAL:			778,746	865,569	954,939	1,046,160

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
264-63-6101	2080	CONTRACT SVS - SB2 AWARD		-	310,000	230,000
		OPERATING EXPENDITURES:	-	-	310,000	230,000
		COMMUNITY DEVELOPMENT GRANT TOTAL:	-	-	310,000	230,000
435-61-6101	2080	CONTRACT SVC/NON-CLASS	41,274	151,906	100,000	170,000
		OPERATING EXPENDITURES:	41,274	151,906	100,000	170,000
		RDA BONDS FUND - COMMUNITY DEVELOPMENT TOTAL:	41,274	151,906	100,000	170,000
745-61-6101	3860	C/O-OFFICE EQUIPMENT	947	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	947	-	-	-
		COMPUTER REPLACEMENT FUND - COMMUNITY DEVELOPMENT TOTAL:	947	-	-	-

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-61-6101	2152	VEHICLE LEASE	-	-	4,910	3,928
		CAPITAL OUTLAY EXPENDITURES:	-	-	4,910	3,928
		VEHICLE REPLACEMENT FUND - COMMUNITY DEVELOPMENT TOTAL:	-	-	4,910	3,928
		COMMUNITY DEVELOPMENT TOTAL (ALL FUNDS) :	820,967	1,017,475	1,369,849	1,450,088

BUILDING AND SAFETY

ACTIVITIES AND OBJECTIVES

Description of Activities

The Building and Safety Division ensures high standards of safety and service by reviewing plans, conducting inspections, and issuing permits for construction of, and improvements to, residential, commercial, and industrial structures. This division is responsible for the enforcement of the City's Building, Electrical, Plumbing and Mechanical Codes and other City, State, and Federal Codes related to the construction, alteration or remodeling of buildings within the City of Norwalk. Building & Safety staff conducts inspections of substandard properties and provides support to the Rehabilitation and Property Maintenance Appeals Board.

Objectives

- Enhance the quality of life in Norwalk by providing for life-safety, safeguarding property, and protecting public welfare through consistent enforcement of the adopted building codes.
- Contribute to the City's economic development efforts by professionally administering a predictable and customer-focused construction plan review, permit and inspection processes for residential, commercial and industrial projects.
- Administer the construction waste management recycling program.
- Coordinate Building & Safety activities within the City with other divisions and departments.
- Provide training for staff to maintain required certifications and continuing education with currently adopted codes required in accordance with the State Health & Safety Code Section 18968.
- Provide over the counter plan check services for plan revisions and minor projects.
- Provide construction plan check services for residential and commercial projects.
- Adopt the 2022 edition of the California Codes to implement by January 1, 2023.

Budget Program: Community Development - Building and Safety, 6102

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Building & Safety Manager (a)	0.95	0.95	118,344	130,473	Office Assistant I	1,440	2,400	2	2	32,229	54,145
Senior Building Inspector	1.00	1.00	91,756	96,344	Intern	-	2,400	0	2	-	39,690
Plans Examiner	1.00	1.00	97,428	91,680							
Building Inspector II	1.00	1.00	76,468	81,738							
Building Inspector I	1.00	0.00	72,900	-							
Permit Technician II	0.00	1.00	-	68,376							
Permit Technician	3.00	3.00	184,800	186,288							
(a) 5% Environmental Services											
TOTAL	7.95	7.95	641,696	654,899	TOTAL	1,440	4,800	2	4	32,229	93,835

BUILDING AND SAFETY

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2050	Publications: Code books and miscellaneous technical publications- new editions of Code in FY23	\$ 7,500
2070	Contract Services - Classified: <i>Contract services plan check (65% of plan check)</i> <i>Onsite plan check services</i>	192,500 162,500 30,000
2080	Contract Services - Non-Classified: <i>Plan scanning</i> <i>Substandard rehabilitation – board-ups</i> <i>Waste Tracking Online Service</i> <i>Electronic Plan Review Software - upgrade of online permitting</i>	185,600 115,000 15,000 5,600 50,000
2111	Memberships: International Code Council (ICC), Los Angeles County Chapter of ICC, California Building Officials (CALBO), International Association of Electrical Inspectors (IAEI), International Association of Plumbing and Mechanical Officials (IAMPO), Orange Empire Chapter ICC, and National Fire Prevention Association (NFPA)	3,000
2250	Training: Training opportunities as appropriate for staff Certified Access Specialist Training Program per SB 1608	6,000
3860	Capital Outlay - Office Equipment: Upgrade computers to implement electronic plan review software; Licensing software for GIS and Adobe Pro	7,500
746-2152	Vehicle Lease: Annual lease payment for (2) vehicles	8,953

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6102	1020	SALARIES & WAGES	465,460	358,088	641,696	654,899
101-61-6102	1030	PART TIME WAGES	-	18,684	32,229	93,835
101-61-6102	1040	OVERTIME SALARY & WAGES	315	215	200	200
101-61-6102	1045	COMP TIME PAY	23	-	200	200
101-61-6102	1048	MEDICAL OPT-OUT-GEN. UNIT	3,668	2,633	200	200
101-61-6102	1049	BILINGUAL/CERTIFICATION PAY	1,792	1,486	1,300	650
101-61-6102	1054	CELLPHONE ALLOWANCE	-	50	-	-
101-61-6102	1065	ACCRUED PAID VACATION	24,066	11,527	6,580	-
101-61-6102	1070	PAID SICK LEAVE ON TERMIN	39,399	2,433	-	-
101-61-6102	1075	SEVERANCE PAY	-	10,000	-	-
101-61-6102	1078	MANAGEMENT BENEFIT 401A	2,516	1,321	2,367	2,610
101-61-6102	1080	MEDICARE	7,754	5,864	9,930	11,122
101-61-6102	1081	MGMT BENEFIT/MEDICAL	3,707	2,208	-	14,420
101-61-6102	1083	PERS - EMPLOYER PORTION	145,297	126,220	234,801	249,060
101-61-6102	1084	UNIFORM ALLOWANCE	1,157	-	3,500	3,500
101-61-6102	1085	LIFE INSURANCE	961	516	614	1,008
101-61-6102	1088	LONG-TERM DISABILITY INSURANCE	3,425	2,767	6,481	6,616
101-61-6102	1090	MEDICAL INS - FT EMPLOYEES	75,019	61,877	114,581	115,540

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6102	1090M	MEDICAL INS - MANAGEMENT	-	3,224	28,305	-
101-61-6102	1091	DENTAL INS - FT EMPLOYEES	5,399	3,828	9,285	8,176
101-61-6102	1092	VISION INS - FT EMPLOYEES	950	744	1,409	1,064
101-61-6102	1097	WORKER'S COMPENSATION	9,648	12,108	17,051	16,506
101-61-6102	1999	ALLOCATED PAYROLL	(2,855)	(8,758)	-	-
PERSONNEL EXPENDITURES:			787,702	617,035	1,110,729	1,179,605

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6102	2050	PUBLICATIONS	2,033	-	5,000	7,500
101-61-6102	2070	CONTRACT SVC-CLASSIFIED	169,891	167,824	192,500	192,500
101-61-6102	2080	CONTRACT SVC/NON-CLASS	65,282	288,180	152,124	185,600
101-61-6102	2111	MEMBERSHIPS	660	535	3,000	3,000
101-61-6102	2190	TELEPHONE & FAX	255	-	1,000	1,000
101-61-6102	2220	VEHICLE MTCE & SUPPLIES	10,133	8,202	10,820	7,000
101-61-6102	2225	VEHICLE MTCE - LEASED VEH	-	-	270	300
101-61-6102	2250	TRAINING EXPENSE	2,638	212	6,000	6,000
OPERATING EXPENDITURES:			250,892	464,953	370,714	402,900
101-61-6102	3860	C/O-OFFICE EQUIPMENT	-	-	-	7,500
101-61-6102	3870	C/O-FURNITURE	1,042	-	-	-
CAPITAL OUTLAY EXPENDITURES:			1,042	-	-	7,500
GENERAL FUND -BULIDING & SAFTEY TOTAL:			1,039,636	1,081,988	1,481,443	1,590,005

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
746-61-6102	2152	VEHICLE LEASE	-	-	4,910	8,953
CAPITAL OUTLAY EXPENDITURES:			-	-	4,910	8,953
VEHICLE REPLACEMENT FUND - BUILDING & SAFETY TOTAL:			-	-	4,910	8,953
BUILDING & SAFETY TOTAL (ALL FUNDS):			1,039,636	1,081,988	1,486,353	1,598,958

PLANNING

ACTIVITIES AND OBJECTIVES

Description of Activities

The Planning Division is responsible for all future and current land use planning; the administration of zoning regulations; compliance with the California Environmental Quality Act, State Planning Law and the requirements of other regulating agencies and for being responsive to public requests for information and assistance. The Division maintains and updates the General Plan based on community goals and objectives in order to provide for the steady and orderly growth of the community consistent with sound economic and environmental principles. The Planning Division is responsible for undertaking a broad array of special studies on topics of interest or concern to the City. It also assists in the City's efforts to attract and maintain businesses that contribute positively to the economic development of the City by supporting current business expansions and improvements and creating spaces to attract new business opportunities.

Objectives

- Continue to guide the orderly development and continued revitalization of the community by maintaining and implementing the General Plan.
- Contribute to the City's economic development efforts by professionally administering predictable and customer-focused land use and planning review processes for residential, commercial and industrial projects.
- Involve the Public Safety Department in all design review processes to ensure a safe physical environment.
- Comprehensively update the General Plan and Housing Element in compliance with Federal and State Regulations, and provide for an annual review of the Housing Element by the Planning Commission and City Council.
- Continue to review and develop updates to the City's subdivision and zoning ordinances and to process zone changes, where necessary, to be consistent with the General Plan. To achieve consistency with the General Plan and Economic Development Opportunities by developing and implementing design standards for new or rehabilitated development to promote economic objectives.
- Develop strategies for specific areas of the City that will encourage development activity.
- Analyze economic and demographic trends on an ongoing basis that will support planning for economic stability.

Budget Program: Community Development - Planning, 6105

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Development Services Manager	1.00	1.00	137,340	137,340	Intern	-	2,400	0	2	-	39,690
Senior Planner	2.00	2.00	198,474	203,949							
Associate Planner	1.00	1.00	84,816	84,816							
Assistant Planner	1.00	1.00	74,353	74,353							
Planning Technician	0.00	1.00	-	59,409							
Office Assistant II	1.00	0.00	56,580	-							
TOTAL	6.00	6.00	551,563	559,867	TOTAL	-	2,400	-	2	-	39,690

PLANNING
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2050	Publications: Planning advisory service and CEQA, Subdivision and State Planning Law handbooks	\$ 1,520
2080	Contract Services - Classified: <i>Entitlement processing, code amendments, preparation of environmental documents, and general planning services</i> <i>GIS annual maintenance fee</i> <i>Consultant to assist with implementation City's housing element and planning database setup</i>	300,500 250,000 500 50,000
2111	Memberships: (3) American Planning Association and American Institute of Certified Planners	2,500
2250	Training: Training opportunities as appropriate for staff	4,000
3860	Capital Outlay - Office Equipment: Upgrade computers to implement electronic plan review software; Licensing software for GIS and Adobe Pro	9,000
3870	Capital Outlay - Office Furniture: New furniture to complete remodeled offices	15,000
264-2080	Contract Services - Non-Classified: LEAP Grant - Online Permitting Services	500,000

PLANNING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6105	1020	SALARIES & WAGES	459,404	479,391	551,563	559,867
101-61-6105	1030	PART TIME WAGES	-	-	-	39,690
101-61-6105	1045	COMP TIME PAY	3,430	1,613	-	-
101-61-6105	1048	MEDICAL OPT-OUT-GEN. UNIT	5,968	6,833	7,200	7,200
101-61-6105	1049	BILINGUAL/CERTIFICATION PAY	1,892	1,808	1,950	-
101-61-6105	1054	CELLPHONE ALLOWANCE	-	763	-	-
101-61-6105	1060	PAID SICK LEAVE	2,866	-	-	-
101-61-6105	1065	ACCRUED PAID VACATION	17,363	26,276	17,929	6,100
101-61-6105	1070	PAID SICK LEAVE ON TERMIN	24,438	30,859	-	-
101-61-6105	1078	MANAGEMENT BENEFIT 401A	2,202	1,978	776	2,747
101-61-6105	1080	MEDICARE	6,416	8,007	8,322	8,506
101-61-6105	1081	MGMT BENEFIT/MEDICAL	9,507	8,513	-	10,688
101-61-6105	1083	PERS - EMPLOYER PORTION	143,356	169,855	199,806	212,920
101-61-6105	1085	LIFE INSURANCE	1,010	903	1,851	472
101-61-6105	1088	LONG-TERM DISABILITY INSURANCE	3,619	3,715	5,514	5,655
101-61-6105	1090	MEDICAL INS - FT EMPLOYEES	57,250	46,206	48,467	76,800
101-61-6105	1090M	MEDICAL INS - MANAGEMENT	-	4,988	33,619	8,983
101-61-6105	1091	DENTAL INS - FT EMPLOYEES	4,397	3,824	5,840	5,840
101-61-6105	1092	VISION INS - FT EMPLOYEES	905	839	972	972
101-61-6105	1097	WORKER'S COMPENSATION	6,972	7,668	9,574	9,105
101-61-6105	1999	ALLOCATED PAYROLL	-	(14,261)	-	-
PERSONNEL EXPENDITURES:			750,995	789,777	893,383	955,545

PLANNING

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
101-61-6105	2050	PUBLICATIONS	-	-	920	1,520
101-61-6105	2080	CONTRACT SVC/NON-CLASS	44,160	54,947	300,500	300,500
101-61-6105	2111	MEMBERSHIPS	1,367	1,591	1,260	2,500
101-61-6105	2250	TRAINING EXPENSE	979	200	4,000	4,000
OPERATING EXPENDITURES:			46,506	56,738	306,680	308,520
101-61-6105	3860	C/O-OFFICE EQUIPMENT	-	-	9,000	9,000
101-61-6105	3870	C/O-FURNITURE	-	-	-	15,000
CAPITAL OUTLAY EXPENDITURES:			-	-	9,000	24,000
GENERAL FUND - PLANNING TOTAL:			797,501	846,515	1,209,063	1,288,065
264-63-6105	2080	CONTRACT SVS - LEAP GRANT	-	-	500,000	500,000
OPERATING EXPENDITURES:			-	-	500,000	500,000
COMMUNITY DEVELOPMENT GRANT TOTAL:			-	-	500,000	500,000
PLANNING TOTAL (ALL FUNDS):			797,501	846,515	1,709,063	1,788,065

HOUSING AND NEIGHBORHOOD DEVELOPMENT

ACTIVITIES AND OBJECTIVES

Description of Activities

The Housing and Neighborhood Development Division includes the Norwalk Housing Authority (NHA) and Community Development Block Grant (CDBG) programs. Funding for the division's programs and operations is provided by the U.S. Department of Housing and Urban Development (HUD) and the City's housing bond funds. The division administers a wide range of programs to provide housing in a sound environment, principally for low and moderate income households. Programs include rental assistance, home improvement grants and loans, affordable housing development, capital improvement projects in low to moderate income areas and social service agency funding. A seven-person commission of which at least two must be tenant participants of the Section 8 program governs the housing authority (Section 8 Housing Choice Voucher Program).

Objectives

- Maximize the use of funding provided by HUD by implementing all programs approved by the Housing Authority and City Council that are detailed in the 5-Year and Annual Public Housing Agency Plan, Consolidated Plan, and Annual Action Plan.
- Comply with current regulations and policy requirements at Federal, State, and local levels and monitor and respond to changes.
- Develop and implement a program to expend the City's affordable housing bond funds.
- Continue the Family Self-Sufficiency Program as grant funding is provided.
- Promote career development of staff through attendance at training workshops and professional meetings.
- Complete and submit all required federal reports: Annual Action Plans and Public Housing Agency Plans; Section 8 Management Assessment Program (SEMAP); application for CDBG & HOME funding; environmental review; Section 8 Family Report; Housing Authority Year-End Financial Data Schedule (FDS); and Consolidated Annual Performance and Evaluation Report (CAPER) year-end report.
- Further Fair Housing activities through a fair housing organization.
- Monitor CDBG sub recipients, affordable housing projects, Community Housing Development Organization (CHDO) projects, and loan agreements.
- Assist non-elderly persons with disabilities through the Mainstream Voucher program.
- Manage the Emergency Housing Voucher program to assist individuals and families who are experiencing homelessness at risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking.

Budget Program: Housing and Neighborhood Development - CDBG Planning & Administration, 6201

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
City Manager (a)	0.01	0.01	2,795	3,108							
Director of Community Development (b)	0.05	0.05	7,923	8,218							
Director of Finance/Treasurer (c)	0.05	0.05	8,219	8,219							
Housing Manager (d)	0.15	0.10	18,878	12,585							
Controller/Deputy Treasurer (e)	0.10	0.10	13,734	13,734							
Senior Management Analyst (f)	0.00	0.07	-	6,339							
Management Analyst (g)	0.10	0.10	7,748	7,873							
Community Development Assistant (g)	0.10	0.10	6,146	6,776							
Office Assistant II (h)	0.50	0.50	28,290	28,290							
(a) 76% Admin, 18% SA-RDA, 5% Water											
(b) 80% Community Development-Admin, 15% SA-RDA											
(c) 59% Finance, 20% SA-RDA; 9% Water, 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1											
(d) 60% Section 8, 5% CDBG HOME, 10% Housing Successor Agency, 15% EHV Grant											
(e) 57% Finance, 10% Water, 10% SA-RDA, 8% Prop C Admin, 5% Sewer											
(f) 61% Section 8, 32% EHV Grant											
(g) 85% Res. Rehab., 5% CDBG HOME											
(h) 45% Res. Rehab., 5% CDBG HOME											
TOTAL	1.06	1.08	93,733	95,142	TOTAL	-	-	-	-	-	-

HOUSING AND NEIGHBORHOOD DEVELOPMENT
Community Development Block Grant - Planning & Administration
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Annual Action plan & CAPER consultant</i> <i>Fair Housing services</i> <i>Program monitoring</i>	\$ 63,000 <i>20,000</i> <i>13,000</i> <i>30,000</i>
2086	Legal Services: Legal services	5,000
3870	Capital Outlay - Office Furniture: Filing cabinet	800
6207- 2123	Business Incentive Program: Business Incentive Program	200,000

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - PLANNING & ADMINISTRATION**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6201	1020	SALARIES & WAGES	74,410	78,206	93,733	95,142
207-62-6201	1030	PART TIME WAGES	-	10,116	-	-
207-62-6201	1045	COMP TIME PAY	580	-	-	-
207-62-6201	1049	BILINGUAL/CERTIFICATION PAY	603	534	455	520
207-62-6201	1052	AUTO ALLOWANCE	279	446	461	461
207-62-6201	1054	CELLPHONE ALLOWANCE	1	93	-	-
207-62-6201	1060	PAID SICK LEAVE	418	167	637	500
207-62-6201	1065	ACCRUED PAID VACATION	1,493	1,594	-	1,300
207-62-6201	1070	PAID SICK LEAVE ON TERMINATION	1,925	-	-	-
207-62-6201	1076	DEFERRED COMP-457 PLAN	-	200	500	500
207-62-6201	1078	MANAGEMENT BENEFIT 401A	1,003	1,169	1,698	1,609
207-62-6201	1080	MEDICARE	1,175	1,356	1,469	1,492
207-62-6201	1081	MGMT BENEFIT/MEDICAL	1,631	2,834	3,870	2,964
207-62-6201	1083	PERS - EMPLOYER PORTION	23,314	29,255	34,301	36,187
207-62-6201	1085	LIFE INSURANCE	161	208	272	349
207-62-6201	1088	LONG-TERM DISABILITY INSURANCE	596	700	947	961
207-62-6201	1090	MEDICAL INS - FT EMPLOYEES	11,118	11,197	11,503	11,660
207-62-6201	1090M	MEDICAL INS - MANAGEMENT	-	1,500	3,803	3,489

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - PLANNING & ADMINISTRATION**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6201	1091	DENTAL INS - FT EMPLOYEES	1,077	1,091	1,182	1,205
207-62-6201	1092	VISION INS - FT EMPLOYEES	185	205	223	216
207-62-6201	1097	WORKER'S COMPENSATION	1,107	1,392	1,644	1,552
207-62-6201	1098	OPEB - ACTIVE FT EMPLOYEES	10,600	10,600	10,600	20,000
PERSONNEL EXPENDITURES:			131,677	152,864	167,298	180,106

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - PLANNING & ADMINISTRATION**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6201	2055	LEGAL ADVERTISING	2,982	2,480	2,000	2,000
207-62-6201	2080	CONTRACT SVC/NON-CLASS	77,033	73,239	63,000	63,000
207-62-6201	2086	LEGAL SERVICES	9,665	2,889	5,000	5,000
207-62-6201	2110	CONFERENCES & MEETINGS	-	-	1,000	1,000
207-62-6201	2140	OFFICE SUPPLIES	2,257	3,435	2,000	2,000
207-62-6201	2141	POSTAGE	2,322	894	1,200	1,200
207-62-6201	2190	TELEPHONE & FAX	1,027	1,241	1,500	1,600
207-62-6201	2220	VEHICLE MTCE & SUPPLIES	1,864	2,190	2,520	2,500
207-62-6201	2240	DUPLICATING SERVICE CHG	2,977	448	1,200	1,200
207-62-6201	2250	TRAINING EXPENSE	341	-	1,500	1,500
207-62-6201	2400	AUDIT FEES	550	570	1,100	570
OPERATING EXPENDITURES:			112,910	87,385	82,020	81,570
207-62-6201	3860	C/O-OFFICE EQUIPMENT	-	171	-	-
207-62-6201	3870	C/O-FURNITURE & FIXTURE	-	-	5,250	800
CAPITAL OUTLAY EXPENDITURES:			-	171	5,250	800
CDBG FUND - PLANNING & ADMIN TOTAL:			232,695	240,420	254,568	262,476

Budget Program: Housing and Neighborhood Development - CDBG Residential Rehabilitation, 6202

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Management Analyst (a)	0.85	0.85	65,852	66,917							
Community Development Assistant (a)	0.85	0.85	52,235	57,588							
Office Assistant II (b)	0.45	0.45	25,461	25,461							
(a) 10% CDBG Admin, 5% CDBG HOME											
(b) 50% CDBG Admin, 5% CDBG HOME											
TOTAL	2.15	2.15	143,548	149,966	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6202	1020	SALARIES & WAGES	109,097	91,738	143,548	149,966
207-62-6202	1040	OVERTIME SALARY & WAGES	-	907	-	1,000
207-62-6202	1045	COMP TIME PAY	7,539	-	-	-
207-62-6202	1049	BILINGUAL/CERTIFICATION PAY	1,793	1,410	1,398	1,950
207-62-6202	1054	CELLPHONE ALLOWANCE	150	165	-	-
207-62-6202	1060	PAID SICK LEAVE	961	-	1,700	1,700
207-62-6202	1065	ACCRUED PAID VACATION	8,832	180	2,100	2,100
207-62-6202	1070	PAID SICK LEAVE ON TERMIN	25,029	-	-	-
207-62-6202	1080	MEDICARE	2,225	1,367	2,156	2,257
207-62-6202	1083	PERS - EMPLOYER PORTION	34,475	34,104	52,526	57,033
207-62-6202	1085	LIFE INSURANCE	253	229	365	581
207-62-6202	1088	LONG-TERM DISABILITY INSURANCE	783	679	1,450	1,515
207-62-6202	1090	MEDICAL INS - FT EMPLOYEES	16,246	15,595	32,356	23,508
207-62-6202	1091	DENTAL INS - FT EMPLOYEES	1,759	1,462	2,512	2,512
207-62-6202	1092	VISION INS - FT EMPLOYEES	228	201	327	327
207-62-6202	1095	MEDICAL INS - RETIREES	27,745	36,707	-	42,400
207-62-6202	1097	WORKER'S COMPENSATION	1,644	2,208	2,517	2,451
207-62-6202	1098	OPEB-FUTURE FTE RETIREES	800	800	800	800
PERSONNEL EXPENDITURES:			239,559	187,752	243,755	290,100

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6202	2116	RESIDENTIAL LOANS/REBATES	660,227	318,138	552,511	600,000
207-62-6202	2117	LEAD TESTING / ABATEMENT	52,308	12,975	40,000	40,000
OPERATING EXPENDITURES:			712,535	331,113	592,511	640,000
CDBG FUND - RESIDENTIAL REHABILITATION TOTAL:			952,094	518,865	836,266	930,100

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
CDBG FUND - COMMERCIAL REHABILITATION PROGRAM						
207-62-6207	1020	SALARIES & WAGES	7,210	123	-	-
207-62-6207	1045	COMP TIME PAY	1,160	-	-	-
207-62-6207	1049	BILINGUAL/CERTIFICATION PAY	108	1	-	-
207-62-6207	1060	PAID SICK LEAVE	266	-	-	-
207-62-6207	1065	ACCRUED PAID VACATION	1,286	-	-	-
207-62-6207	1070	PAID SICK LEAVE ON TERMIN	3,851	-	-	-
207-62-6207	1080	MEDICARE	202	2	-	-
207-62-6207	1083	PERS - EMPLOYER PORTION	2,274	42	-	-
207-62-6207	1085	LIFE INSURANCE	23	1	-	-
207-62-6207	1088	LONG-TERM DISABILITY INSURANCE	53	2	-	-
207-62-6207	1090	MEDICAL INS - FT EMPLOYEES	733	72	-	-
207-62-6207	1091	DENTAL INS - FT EMPLOYEES	89	6	-	-
207-62-6207	1092	VISION INS - FT EMPLOYEES	12	1	-	-
207-62-6207	1097	WORKER'S COMPENSATION	153	-	-	-
PERSONNEL EXPENDITURES:			17,417	249	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6207	2123	BUSINESS INCENTIVE PROGRAM	-	-	400,000	200,000
		OPERATING EXPENDITURES:	-	-	400,000	200,000
		CDBG FUND - COMMERCIAL REHABILITATION PROGRAM TOTAL:	17,417	249	400,000	200,000
		CDBG FUND - REHABILITATION PROGRAM TOTAL:	969,511	519,114	1,236,266	1,130,100

HOUSING AND NEIGHBORHOOD DEVELOPMENT
Community Development Block Grant - CARES ACT
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Public Services Assistance Program - Funds public service agencies that are assisting Norwalk residents	\$ 26,300
2125	Homeless Assistance: Temporary emergency shelters for individuals and families	285,000
2883	Rental & Utility Assistance: Planning and Implementation of Emergency Rental Assistance, Public Services Assistance, and Homeless Assistance Programming	276,300

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
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CDBG FUND - CARES ACT

207-62-6208	1020	SALARIES & WAGES	3,027	5,553	-	-
207-62-6208	1049	BILINGUAL/CERTIFICATION PAY	28	43	-	-
207-62-6208	1054	CELLPHONE ALLOWANCE	-	15	-	-
207-62-6208	1074	EMPLOYEES' AWARDS	-	44	-	-
207-62-6208	1080	MEDICARE	44	81	-	-
207-62-6208	1083	PERS - EMPLOYER PORTION	951	1,874	-	-
207-62-6208	1085	LIFE INSURANCE	2	21	-	-
207-62-6208	1088	LONG-TERM DISABILITY INSURANCE	5	48	-	-
207-62-6208	1090	MEDICAL INS - FT EMPLOYEES	66	629	-	-
207-62-6208	1091	DENTAL INS - FT EMPLOYEES	10	92	-	-
207-62-6208	1092	VISION INS - FT EMPLOYEES	1	12	-	-
PERSONNEL EXPENDITURES:			4,135	8,412	-	-
207-62-6208	2080	CONTRACT SVC/NON-CLASS	278	173,689	302,708	26,300
207-62-6208	2115	BUSINESS ASSISTANCE	-	531,968	68,032	-
207-62-6208	2125	HOMELESS ASSISTANCE	-	-	260,000	285,000
207-62-6208	2141	POSTAGE	507	454	-	-
207-62-6208	2240	DUPLICATING/LAMINATION	143	1,486	-	-
207-62-6208	2883	RENTAL & UTILITY ASSIST.	-	-	400,000	276,300
OPERATING EXPENDITURES:			928	707,597	1,030,740	587,600

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
207-62-6208	3860	C/O-OFFICE EQUIPMENT	-	2,556	-	-
207-62-6208	3870	C/O-FURNITURE & FIXTURE	-	-	5,250	-
CAPITAL OUTLAY EXPENDITURES:			-	2,556	5,250	-
CDBG FUND - BUSINESS ASSISTANCE PROGRAM TOTAL:			5,062	718,564	1,035,990	587,600
 CDBG FUND - OTHER PROGRAMS						
207-62-6204	2080	SOCIAL SERVICES	118,070	75,081	115,591	110,590
207-40-4102	2883	RENTAL & UTILITY ASSISTANCE	64,023	49,610	65,000	65,000
207-40-4102	2884	LODGING VOUCHERS	1,308	-	10,000	10,000
CDBG FUND - OTHER PROGRAMS TOTAL:			183,401	124,691	190,591	185,590
CDBG ALL PROGRAMS TOTAL:			1,157,975	1,362,369	2,462,847	1,903,290

Budget Program: Housing and Neighborhood Development - Home Program, 6203

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Housing Manager (a)	0.05	0.05	6,293	6,293	Sr. Management Analyst	-	-	0	0	-	-
Management Analyst (b)	0.05	0.05	3,073	3,936							
Community Development Assistant (b)	0.05	0.05	3,872	3,388							
Office Assistant II (c)	0.05	0.05	2,829	2,829							
(a) 60% Section 8, 10% CDBG Admin, 10% Housing Successor Agency, 15% EHV Grant											
(b) 10% CDBG Admin, 85% Res. Rehab.											
(c) 50% CDBG Admin, 45% Res. Rehab.											
TOTAL	0.20	0.20	16,067	16,446	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM
ACTIVITY DETAIL**

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Loan management services (cost split with Residential Rehab)</i> <i>First time home buyers management services</i> <i>HOME ARPA Implementation and Grants Management Assistance</i>	\$ 93,900 2,300 30,000 61,600
2086	Legal Services: Legal services	2,000
2124	First Time Home Buyers Program: Program to assist first time home buyers	199,300
2707	Community Housing Development Organization (CHDO): Required set-aside funds for non-profit community based organization to develop, sponsor and own affordable housing within the City of Norwalk	51,040

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
208-62-6203	1020	SALARIES & WAGES	19,533	23,889	16,067	16,446
208-62-6203	1030	PART TIME WAGES	-	10,126	-	-
208-62-6203	1049	BILINGUAL/CERTIFICATION PAY	178	219	98	130
208-62-6203	1065	ACCRUED PAID VACATION	32	12	-	-
208-62-6203	1074	EMPLOYEES' AWARDS	-	44	98	130
208-62-6203	1078	MANAGEMENT BENEFIT 401A	93	189	126	126
208-62-6203	1080	MEDICARE	287	502	242	246
208-62-6203	1081	MGMT BENEFIT/MEDICAL	132	419	298	176
208-62-6203	1083	PERS - EMPLOYER PORTION	6,130	8,069	5,881	6,256
208-62-6203	1085	LIFE INSURANCE	59	77	28	66
208-62-6203	1088	LONG-TERM DISABILITY INSURANCE	162	187	163	167
208-62-6203	1090	MEDICAL INS - FT EMPLOYEES	3,036	2,748	2,279	1,782
208-62-6203	1090M	MEDICAL INS - MANAGEMENT	-	1,299	1,087	1,168
208-62-6203	1091	DENTAL INS - FT EMPLOYEES	321	333	236	236
208-62-6203	1092	VISION INS - FT EMPLOYEES	49	59	43	43
208-62-6203	1097	WORKER'S COMPENSATION	204	240	282	268
208-62-6203	1098	OPEB-FUTURE FTE RETIREES	800	800	800	1,000
208-62-6203	1999	ALLOCATED PAYROLL	-	249	-	-
PERSONNEL EXPENDITURES:			31,018	49,465	27,727	28,240

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
208-62-6203	2080	CONTRACT SVC/NON-CLASS	2,486	2,224	3,000	93,900
208-62-6203	2086	LEGAL SERVICES	532	-	2,000	2,000
208-62-6203	2119	HOME REPAIR	25,977	31,662	25,179	-
208-62-6203	2121	SECURITY DEPOSIT ASSISTANCE	28,400	3,500	30,000	25,000
208-62-6203	2124	FIRST TIME HOME BUYER	-	144,278	200,000	199,300
208-62-6203	2707	CHDO	265,229	-	51,035	51,040
OPERATING EXPENDITURES:			322,624	181,664	311,214	371,240
HOME FUND PROGRAM TOTAL:			353,642	231,129	338,941	399,480

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>FSS GRANT PROGRAM:</u>						
262-63-6301	1020A	SALARIES & WAGES	28,199	20,798	21,082	32,377
262-63-6301	1045A	COMP TIME PAY	19	-	-	-
262-63-6301	1049A	BILINGUAL/CERTIFICATION PAY	8	3	65	65
262-63-6301	1054A	CELLPHONE ALLOWANCE	-	57	-	-
262-63-6301	1060A	PAID SICK LEAVE	276	422	649	3,200
262-63-6301	1080A	MEDICARE	396	299	315	516
262-63-6301	1081A	MGMT BENEFIT/MEDICAL	11	-	-	-
262-63-6301	1083A	PERS - EMPLOYER PORTION	8,770	6,971	7,716	12,314
262-63-6301	1085A	LIFE INSURANCE	77	78	84	127
262-63-6301	1088A	LONG-TERM DISABILITY INSURANCE	180	180	212	326
262-63-6301	1090A	MEDICAL INS - FT EMPLOYEES	5,592	6,374	5,512	8,517
262-63-6301	1091A	DENTAL INS - FT EMPLOYEES	381	390	351	526
262-63-6301	1092A	VISION INS - FT EMPLOYEES	51	51	48	70
262-63-6301	1097A	WORKER'S COMPENSATION	228	228	6,855	530
262-63-6301	1098A	OPEB-FUTURE FTE RETIREES	1,200	1,200	1,200	1,200
FSS GRANT PROGRAM TOTAL:			45,396	37,052	44,089	59,768

HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Software licenses</i> <i>Work number income verification system</i> <i>Lead-based paint testing to comply with HUD requirements</i> <i>Hearing officer expense</i> <i>Tenant credit check service</i> <i>FBI reports</i> <i>Fingerprinting services</i> <i>Property information reports</i> <i>Off-site records storage</i> <i>Language services</i> <i>Electronic signature services</i>	\$ 43,500 1,000 14,000 1,000 15,300 1,000 3,500 2,500 1,000 1,200 1,000 2,000
2110	Conferences & Meetings: Annual and Spring meetings of the National Association of Housing & Redevelopment Officials; quarterly Housing Authority Finance Director's meeting; State and National legislative conferences; and miscellaneous seminars	4,000
2111	Memberships: California Association of Housing Authorities (CAHA), Housing Authority Association of Southern California (HAASC), and National Association of Housing & Redevelopment Officials (national and southwest regional chapters), and Apartment Association	2,200

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY
ACTIVITY DETAIL**

Account Number	Description	FY 22-23 COST
2141	Postage: Mailing of annual appointment letters; verifications, forms and contracts; appointment letters for mass intake and voucher briefing sessions; waiting list correspondence and other program promotional materials; waiting list update letters	10,000
2152	Vehicle Lease: Annual lease payment for (2) vehicles	7,857
2170	Special Materials & Supplies: Supplies for hosting FSS meetings, landlord outreach, and other events	4,000
2250	Training: Professional development training for staff	6,000
2400	Audit Fees: Contract with independent accountants for accounting and auditing services	3,170
2449	Damage Mitigation Fund: Pay for damages/unpaid rent in excess of the security deposit to encourage landlord participation	10,000

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>NHA - VOUCHER ASSISTANCE PROGRAM:</u>						
262-63-6302	1020A	SALARIES & WAGES	334,832	255,508	390,973	395,981
262-63-6302	1045A	COMP TIME PAY	109	-	-	-
262-63-6302	1048A	MEDICAL OPT-OUT-GEN	-	42	-	-
262-63-6302	1049A	BILINGUAL/CERTIFICATION PAY	1,959	1,334	1,885	1,885
262-63-6302	1054A	CELLPHONE ALLOWANCE	375	498	-	-
262-63-6302	1060A	PAID SICK LEAVE	1,563	1,562	2,219	-
262-63-6302	1065A	ACCRUED PAID VACATION	11,554	1,080	1,859	4,400
262-63-6302	1070A	PAID SICK LEAVE ON TERMIN	13,038	-	-	-
262-63-6302	1078A	MANAGEMENT BENEFIT 401A	802	977	1,762	1,511
262-63-6302	1080A	MEDICARE	5,136	3,721	5,840	5,885
262-63-6302	1081A	MGMT BENEFIT/MEDICAL	1,151	2,072	4,160	2,101
262-63-6302	1083A	PERS - EMPLOYER PORTION	104,737	91,835	143,060	150,595
262-63-6302	1085A	LIFE INSURANCE	926	701	1,183	1,328
262-63-6302	1088A	LONG-TERM DISABILITY INSURANCE	2,509	1,873	3,948	3,999
262-63-6302	1090A	MEDICAL INS - FT EMPLOYEES	77,094	55,426	85,294	88,719
262-63-6302	1090MA	MEDICAL INS - MANAGEMENT	-	5,314	15,215	14,014

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
262-63-6302	1091A	DENTAL INS - FT EMPLOYEES	4,126	2,928	6,307	6,319
262-63-6302	1092A	VISION INS - FT EMPLOYEES	807	603	970	950
262-63-6302	1095A	MEDICAL INS - RETIREES	24,257	24,496	25,300	26,100
262-63-6302	1097A	WORKER'S COMPENSATION	3,360	5,040	8,967	8,585
262-63-6302	1098A	OPEB-FUTURE FTE RETIREES	18,400	18,400	18,400	18,400
262-63-6302	1999A	ALLOCATED PAYROLL	-	-	-	-
PERSONNEL EXPENDITURES:			606,732	473,409	717,342	730,772

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
262-63-6302	2050	PUBLICATIONS	1,406	1,735	1,500	1,500
262-63-6302	2055	LEGAL ADVERTISING	148	3,401	3,000	3,000
262-63-6302	2080	CONTRACT SVC/NON-CLASS	35,434	34,370	36,500	43,500
262-63-6302	2086	LEGAL SERVICES	7,964	9,534	6,000	6,000
262-63-6302	2110	CONFERENCES & MEETINGS	316	-	4,000	4,000
262-63-6302	2111	MEMBERSHIPS	1,905	1,905	2,200	2,200
262-63-6302	2130	OFFICE EQUIPMENT MAINTENANCE	700	570	900	900
262-63-6302	2140	OFFICE SUPPLIES	9,276	4,635	8,000	8,000
262-63-6302	2141	POSTAGE	4,428	3,810	10,000	10,000
262-63-6302	2150	CONTRACT SVC/PROJECTS	-	-	10,000	-
262-63-6302	2152	VEHICLE LEASE	-	-	9,821	7,857
262-63-6302	2170	SPECIAL MATERIALS & SUPPLIES	2,234	824	4,000	4,000
262-63-6302	2190	TELEPHONE & FAX	2,129	3,723	4,900	5,600
262-63-6302	2220	VEHICLE MTCE & SUPPLIES	6,447	8,062	6,410	5,200
262-63-6302	2225	VEHICLE MTCE - LEASED VEH	-	-	540	360
262-63-6302	2240	DUPLICATING SERVICE CHG	2,115	797	3,500	3,500
262-63-6302	2250	TRAINING EXPENSE	3,425	1,324	6,000	6,000
262-63-6302	2400	AUDIT FEES	3,050	3,110	3,170	3,170
262-63-6302	2449	DAMAGE MITIGATION FUND	-	-	10,000	10,000
262-63-6302	2490	BANK SERVICE CHARGE	1,636	723	700	1,000

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
262-63-6302	2491	INTEREST EXPENSE	9	17	-	-
262-63-6302	2495	FSS ESCROW HAP	30,068	35,672	-	24,000
262-63-6302	2496	PORT-IN HAPP	53,071	22,959	-	21,600
262-63-6302	2497	HOUSING ASSISTANCE PAY	7,064,561	6,715,498	6,345,000	6,345,000
262-63-6302	2498	PORT-OUT ADMIN	15,513	22,301	20,000	20,000
262-63-6302	2499	PORT-OUT HAPP	317,362	461,513	340,000	340,000
262-63-6302	2998	BAD DEBT EXPENSE	(984)	(6,342)	-	-
OPERATING EXPENDITURES:			7,562,212	7,330,142	6,836,141	6,876,387
262-63-6302	3860	C/O- OFFICE EQUIPMENT	7,191	243	975	-
CAPITAL OUTLAY EXPENDITURES:			7,191	243	975	-
NHA - VOUCHER ASSISTANCE PROGRAM TOTAL:			8,176,135	7,803,794	7,554,458	7,607,159

**SUCCESSOR AGENCY
HOUSING ADMINISTRATION
ACTIVITY DETAIL**

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: Rapid Rehousing Program	\$ 75,000
2086	Legal Services: Fair Housing Plan and Consolidated Plan	4,000

SUCCESSOR AGENCY HOUSING ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
261-63-6303	1020	REG SALARIES & WAGES	2,415	29,473	12,585	12,585
261-63-6303	1078	MANAGEMENT BENEFIT 401A	48	589	249	252
261-63-6303	1080	MEDICARE	36	447	194	191
261-63-6303	1081	MGMT BENEFIT/MEDICAL	67	1,334	595	351
261-63-6303	1083	PERS - EMPLOYER'S PORTION	750	9,884	4,552	4,787
261-63-6303	1085	LIFE INSURANCE	5	99	1	49
261-63-6303	1088	LONG TERM DISABILITY	12	231	125	127
261-63-6303	1090	MEDICAL INS - FT EMPLOYEES	245	777	-	-
261-63-6303	1090M	MEDICAL INS - MANAGEMENT	-	4,585	2,174	2,336
261-63-6303	1091	DENTAL INS - FT EMPLOYEES	15	290	117	117
261-63-6303	1092	VISION INS - FT EMPLOYEES	5	90	37	37
261-63-6303	1097	WORKER'S COMPENSATION	132	132	221	206
PERSONNEL EXPENDITURES:			3,728	47,932	20,850	21,038
261-63-6303	2080	CONTRACT SVC/NON-CLASS	88,002	46,736	105,000	75,000
261-63-6303	2086	LEGAL SERVICES	171	-	4,000	4,000
OPERATING EXPENDITURES:			88,173	46,736	109,000	79,000
HOUSING-SA ADMINISTRATIVE TOTAL:			91,902	94,668	129,850	100,038

SUCCESSOR AGENCY HOUSING ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
436-63-6303	2080	CONTRACT SVC/NON-CLASS	475	-	-	-
		OPERATING EXPENDITURES:	475	-	-	-
		SUCCESSOR AGENCY HOUSING BOND PROCEEDS TOTAL:	475	-	-	-
		HOUSING-SA TOTAL:	92,377	94,668	129,850	100,038

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>CARES ACT :</u>						
262-63-6304	1020A	SALARIES & WAGES	-	114,396	-	-
262-63-6304	1049A	BILINGUAL/CERTIFICATION PAY	-	597	-	-
262-63-6304	1054A	CELLPHONE ALLOWANCE	-	260	-	-
262-63-6304	1060A	PAID SICK LEAVE	-	1,013	-	-
262-63-6304	1078A	MANAGEMENT BENEFIT 401A	-	429	-	-
262-63-6304	1080A	MEDICARE	-	1,671	-	-
262-63-6304	1081A	MGMT BENEFIT/MEDICAL	-	908	-	-
262-63-6304	1083A	PERS - EMPLOYER PORTION	-	41,406	-	-
262-63-6304	1085A	LIFE INSURANCE	-	359	-	-
262-63-6304	1088A	LONG-TERM DISABILITY INSURANCE	-	961	-	-
262-63-6304	1090A	MEDICAL INS - FT EMPLOYEES	-	31,913	-	-
262-63-6304	1091A	DENTAL INS - FT EMPLOYEES	-	1,535	-	-
262-63-6304	1092A	VISION INS - FT EMPLOYEES	-	309	-	-
262-63-6304	1999A	ALLOCATED PAYROLL	-	-	-	-
PERSONNEL EXPENDITURES:			-	196,308	-	-
262-63-6304	2080	CONTRACT SVC/NON-CLASS	-	63,233	-	-
262-63-6304	2170	SPECIAL MATERIALS & SUPPLIES	-	1,431	-	-
262-63-6304	2497	HOUSING ASSISTANCE PAY	-	416,522	-	-
OPERATING EXPENDITURES:			-	481,186	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
262-63-6304	3860	OFFICE EQUIPMENT	-	10,828	-	-
		CAPITAL OUTLAY EXPENDITURES:	-	10,828	-	-
		CARES ACT TOTAL:	-	688,322	-	-

Budget Program: Housing and Neighborhood Development - Emergency Housing Voucher Grant, 6308

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Housing Manager (a)	0.00	0.15	-	18,878							
Senior Management Analyst (b)	0.00	0.32	-	28,977							
Housing Specialist II (c)	0.00	0.35	-	26,355							
(a) 60% Housing Authority, 10% CDBG, 10% Housing Successor, 5% HOME											
(b) 61% Housing Authority, 7% CDBG											
(c) 40% Housing Authority, 25% FSS Grant											
TOTAL	0.00	0.82	-	74,210	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>EMERGENCY HOUSING VOUCHER PROGRAM (EHV):</u>						
263-63-6308	1020A	SALARIES & WAGES	-	-	-	74,210
263-63-6308	1080A	MEDICARE	-	-	-	1,084
263-63-6308	1081	MGMT BENEFIT/MEDICAL	-	-	-	526
263-63-6308	1083A	PERS - EMPLOYER PORTION	-	-	-	28,223
263-63-6308	1085A	LIFE INSURANCE	-	-	-	181
263-63-6308	1088A	LONG-TERM DISABILITY INSURANCE	-	-	-	750
263-63-6308	1090A	MEDICAL INS - FT EMPLOYEES	-	-	-	12,864
263-63-6308	1090MA	MEDICAL INS - MANAGEMENT	-	-	-	3,504
263-63-6308	1091A	DENTAL INS - FT EMPLOYEES	-	-	-	959
263-63-6308	1092A	VISION INS - FT EMPLOYEES	-	-	-	157
263-63-6308	1097A	WORKER'S COMPENSATION	-	-	-	1,214
PERSONNEL EXPENDITURES:			-	-	-	123,672

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
263-63-6308	2497	HOUSING ASSISTANCE PAY	-	-	-	837,120
OPERATING EXPENDITURES:			-	-	-	837,120
EMERGENCY HOUSING VOUCHER PROGRAM (EHV) TOTAL:			-	-	-	960,792
HOUSING PROGRAM TOTAL:			8,221,531	8,529,168	7,598,548	8,627,718

TRANSIT

ACTIVITIES AND OBJECTIVES

Description of Activities

Norwalk Transit System (NTS) was established in 1974 as one of 16 municipal bus operators within the County of Los Angeles operating fixed-route and paratransit service. NTS fixed-route utilizes thirty six (36) buses including: four (4) 41-foot New Flyer Hybrid Gasoline/Electric buses, three (3) 35-foot New Flyer Hybrid Gasoline/Electric buses, twenty five (25) 40-foot Gillig Low-Floor CNG buses and four (4) Zero Emission Electric buses . NTS provides services to over 1.43 million passengers per year (pre-COVID 19). NTS provides fixed-route public transit service to the cities of Artesia, Bellflower, Cerritos, El Monte, La Mirada, La Habra, Santa Fe Springs, South El Monte, Whittier, and the unincorporated areas of Los Angeles County. The fixed-route service provides local circulation and trunk service within Norwalk and adjoining communities, as well as, connecting bus service between the Metro Rail Green Line Station and the Norwalk/Santa Fe Springs Transportation Center (Metrolink Station).

Major service changes are typically based on the recommendations from a Comprehensive Operational Analysis (COA). NTS will release its solicitation for a COA in winter of FY 22/23. The goals of the COA are to analyze and optimize NTS' routes 1, 2, 3, 4, 5, and 7 to create the best transit network possible for NTS customers within in budget and to address improving service integrity, reducing costs, improving responsiveness to customer issues/requests for service changes, and improving human resource management. Successful implementation of the COA will result in improved transit services for Norwalk Transit System.

NTS continues to provide a high quality and efficient Advance Reservation Dial-A-Ride (DAR) for Norwalk's senior and disabled residents within the jurisdictional boundaries of the City of Norwalk through First Transit, Inc since April 1, 2021 as their proposal was deemed most responsive and responsible per RFP No. 21-627. First Transit has provided paratransit services since 1985 and is part of FirstGroup America which is by far the largest private supplier of transportation services in the State of California. The addition of Weekday Late Night Service that started on November 1, 2017 from the hours of 7:00 p.m. to 10:45 p.m. is a demonstration of NTS's commitment to addressing the transportation needs of its residents which is also provided by First Transit. Additionally NTS also contracts with Fiesta Taxi for daytime weekday inter-jurisdictional taxi service for medical, dental and various non-medical trips to eligible Norwalk/Santa Fe Springs residents through June 30, 2024 with option to extend for (2) additional one year periods. In 2019, Fiesta Taxi launched its new Dial-A-Ride TaxiCard with an enhanced Quick Response (QR) code feature. Fiesta's taxicab vehicles are equipped with Android-based tablet cameras which will capture the QR code reading. In keeping with its commitment to provide economic public transportation in a safe and effective manner, NTS is continuing to evaluate its paratransit services to enhance productivity and customer satisfaction. This includes development of recommendations for future service expansion and/or restructuring of existing services that takes into account the following: Residential and socio-economic growth in the service area and existing travel patterns of riders and non-riders to explore the best possible approach to enhancing the use of public transportation, including consolidating portions of paratransit services into community fixed route service. Overall, the ongoing internal performance evaluation process will ensure that NTS continues to improve its service to meet both current and future needs of the community within the constraints of available funding from local, state and federal sources.

Objectives

- NTS is continuing its incremental fixed route bus replacement program as vehicles come of age. NTS will be replacing (2) Gasoline Hybrid Electric Powered Low Floor buses with (2) Zero Emission Electric buses along with respective ChargePoint Express CPE250 Chargers in Spring 2023 as part of a purchasing cooperative agreement with the Washington State Department of Enterprise Services.
- Plans to purchase three (3) more new vans will be take place in the 4th quarter of 2022. Funds have been secured via a 2021+2022 FTA grants and purchase options via the CalAct contract thought Creative Bus Sales will be exercised.
- Phase III of NTS' Transportation/Public Services Facility Improvements Project will include architectural, security/safety and tenant improvements to Operations, Vehicle Maintenance and Administration. Partial implementation will begin in late 2022 to include improvements to offices in Operations (i.e. Staff Offices, Dispatch, Conference Room, Training Room, etc.).
- NTS continues to maintain its bus stop improvement program each year since the completion of 194 bus stops in 2007. NTS' commitment to continue its bus stop improvement program include furnishings and sidewalk/street improvements for (9) Bus Stops. As the region continues to experience a steady decline in ridership. Safety and security issues have surfaced as one of the biggest deterrent to patrons using public transit. Therefore, to encourage public transit, and improve the public's perception of safety while using transit, NTS will support (9) stops by bringing them up to Tier 2 level amenities (i.e. shelter, bench, trash receptacle, solar powered signs, etc.). These stops are along Routes 1,2,3 and 5.
- Additional bus stop improvements include the replacement of stop beacons and installation of travel signs. More specifically, NTS will replace one hundred and ninety four (194) bus stop beacons (flashing light) and install sixty-four (64) Automatic Traveler's Information (ATI) Digital Signs on Route 4. The service on Route 4 operates in an east-west direction, and provides service along Imperial Highway between the Metro Green Line Station, the Norwalk/Santa Fe Springs Transportation Center (Metrolink Station) and east along Imperial Highway to Beach Boulevard in the City of La Habra. ATI will allow patrons to view live bus arrival information at bus stops which will enhance customer satisfaction and provide a better experience when using NTS service.
- The third bus stop improvement will include installing forty-five (45) Automatic Traveler's Information (ATI) Digital Signs on Route 1. The service on Route 1 operates primarily on major arterials, including Alondra, Pioneer, Norwalk Boulevard and Workman Mill Road, and serves the Norwalk Civic Center and Entertainment Complex in Norwalk. Funding will cover hardware and installation costs as well as spare signage.
- Vehicle Maintenance will be acquiring a new asset/inventory management system (FMMS) by replacing the current legacy system (FASTER). Complete, real-time, easily accessible data will enhance staff and management ability to maximize availability, usage and cost effectiveness of resources. The new Fleet Maintenance Management System (FMMS) will allow for parameters for aging, maintenance costing, fuel consumption, and mileage on each vehicle type and vehicle application. Along with the means of identifying and tracking vehicles that have reached their useful and need of replacement. Ideally, the new FMMS will be capable of tracking monthly contributions and providing a real-time replacement balance on the equipment module.

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-45xx	1020	REG SALARIES & WAGES	2,376,320	2,333,673	2,614,965	2,737,251
710-45-45xx	1021	REG SALARIES & WAGES-BUS OPERATORS	2,036,926	2,082,803	2,389,210	2,546,718
710-45-45xx	1030	PART TIME WAGES	253,244	306,882	402,812	480,621
710-45-45xx	1031	PART TIME WAGES-BUS OPERATORS	1,105,984	1,131,762	1,183,850	1,293,340
710-45-45xx	1040	OVERTIME SALARY & WAGES	138,208	145,992	174,610	84,610
710-45-45xx	1041	OVERTIME WAGES-BUS OPERATORS	260,824	344,612	550,000	250,000
710-45-45xx	1045	COMP TIME PAY	-	392	600	600
710-45-45xx	1048	MEDICAL OPT-OUT-GEN. UNIT	21,177	24,180	24,914	23,476
710-45-45xx	1049	BILINGUAL/CERTIFICATION PAY	26,378	28,109	27,729	24,804
710-45-45xx	1052	AUTO ALLOWANCE	4,308	4,308	2,400	2,400
710-45-45xx	1054	CELLPHONE ALLOWANCE	629	1,688	-	-
710-45-45xx	1055	HOLIDAY PAY	14,678	24,579	15,710	15,710
710-45-45xx	1060	PAID SICK LEAVE	31,635	31,294	23,793	26,796
710-45-45xx	1065	ACCRUED PAID VACATION	52,930	63,857	63,969	72,535
710-45-45xx	1066	COMPENSATED ABSENCES	5,272	21,894	-	-
710-45-45xx	1070	PAID SICK LEAVE ON TERMINATION	22,157	2,786	7,500	7,500
710-45-45xx	1074	EMPLOYEE'S AWARDS	4,166	4,240	2,500	2,500
710-45-45xx	1078	MANAGEMENT BENEFIT 401A	14,279	14,595	14,581	14,471
710-45-45xx	1080	MEDICARE	89,456	93,150	104,821	110,514
710-45-45xx	1081	MGMT BENEFIT/MEDICAL	34,822	39,733	42,758	37,971
710-45-45xx	1083	PERS - EMPLOYER'S PORTION	1,398,629	1,559,560	1,829,399	2,009,536
710-45-45xx	1083C	CONTRA PENSION - GASB 68	1,029,426	1,318,014	-	-

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-45xx	1084	EMPLOYEE' BENEFITS-UNIFORMS	27,528	20,388	28,975	28,975
710-45-45xx	1085	LIFE INSURANCE	10,255	11,029	16,852	15,376
710-45-45xx	1086	EMPLOYEES' PHYSICALS	5,817	6,337	10,810	10,810
710-45-45xx	1088	LONG-TERM DISABILITY INSURANCE	35,168	36,480	50,490	53,364
710-45-45xx	1090	MEDICAL INS - FT EMPLOYEES	709,812	745,880	895,964	1,008,398
710-45-45xx	1090M	MEDICAL INS - MANAGEMENT	-	22,474	35,359	33,208
710-45-45xx	1091	DENTAL INS - FT EMPLOYEES	60,784	62,300	79,770	80,587
710-45-45xx	1092	VISION INS - FT EMPLOYEES	10,791	11,867	10,932	11,038
710-45-45xx	1093	MEDICAL INS - PT EMPLOYEES	54,326	56,617	65,044	65,044
710-45-45xx	1094	DENTAL INS - PT EMPLOYEES	15,019	17,824	27,471	27,471
710-45-45xx	1095	MEDICAL INS - RETIREES	439,532	436,029	442,546	471,767
710-45-45xx	1096	UNEMPLOYMENT INSURANCE	8,521	19,151	20,000	20,000
710-45-45xx	1097	WORKER'S COMPENSATION	475,789	487,171	663,889	666,128
710-45-45xx	1098	OPEB-FUTURE FTE RETIREES UNFUNDED LIABILITY	489,800	489,800	489,800	838,996
710-45-45xx	1100	ACA AFFORDABILITY STIPEND	262	-	-	-
710-45-45xx	1098C	CONTRA - PENSION	(1,054,951)	(1,048,422)	-	-
710-45-45xx	1098O	CONTRA - OPEB	531,398	463,037	-	-
PERSONNEL EXPENDITURES:			10,741,298	11,416,065	12,314,023	13,072,516

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-45xx	2050	PUBLICATIONS	2,985	2,080	5,623	5,623
710-45-45xx	2056	CLASSIFIED ADVERTISING	1,704	2,733	9,000	9,000
710-45-45xx	2057	PROMOTIONAL ADVERTISING	-	-	500	500
710-45-45xx	2058	CONTRACT SVC-SHERIFF	-	19,371	43,680	43,680
710-45-45xx	2063	FACILITY MTCE SERVICES	135	135	3,600	45,810
710-45-45xx	2080	CONTRACT SVC/NON-CLASS	870,974	721,783	1,351,950	1,446,138
710-45-45xx	2083	CONTRACT SVC/OTHER	302,045	151,023	-	-
710-45-45xx	2086	LEGAL SERVICES	20,880	21,364	35,000	40,000
710-45-45xx	2090	EQUIP MTCE & SUPPLIES	121,501	31,422	60,173	82,873
710-45-45xx	2100	UTILITIES	143,781	170,715	238,910	222,674
710-45-45xx	2110	CONFERENCES & MEETINGS	21,522	(2,368)	27,385	27,385
710-45-45xx	2111	MEMBERSHIPS	33,981	33,625	38,049	38,049
710-45-45xx	2114	GRANT EXPENSES	500,058	-	500	500
710-45-45xx	2130	OFFICE EQPT MTCE	3,133	3,708	9,929	9,929
710-45-45xx	2140	OFFICE SUPPLIES	13,388	10,526	19,584	20,584
710-45-45xx	2141	POSTAGE	1,839	1,709	2,298	2,298
710-45-45xx	2150	RENTAL EXPENSE	1,379	-	795	795
710-45-45xx	2158	OTHER GOVT AGENCIES FEES	5,130	6,804	9,143	9,143

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-45xx	2160	SPECIAL FEES & SERVICES	28,324	16,606	26,925	26,925
710-45-45xx	2161	ADMINISTRATIVE COSTS	566,500	590,500	637,400	643,500
710-45-45xx	2192	INTERNET, ISDN DSL SERVICE	-	-	500	500
710-45-45xx	2170	SPECIAL MAT'LS-SUPPLIES	124,630	89,045	112,750	133,725
710-45-45xx	2180	SMALL TOOLS	910	771	2,783	2,783
710-45-45xx	2190	TELEPHONE & FAX	12,671	20,598	45,229	66,508
710-45-45xx	2220	VEHICLE MTCE & SUPPLIES	-	-	6,678	6,678
710-45-45xx	2221	VEHICLE MTCE-PARTS & SERV	500,963	233,868	304,150	243,900
710-45-45xx	2222	VEHICLE MTCE-FUEL & LUB	426,125	410,190	632,587	704,988
710-45-45xx	2223	VEHICLE MTCE-TIRES & TUBE	-	-	1,590	1,590
710-45-45xx	2224	ACCIDENT DAMAGES REPAIRS	32,161	56,036	71,550	71,550
710-45-45xx	2240	DUPLICATING SERVICE CHG	625	344	1,659	2,295
710-45-45xx	2250	TRAINING EXPENSE	11,916	1,942	21,823	27,823
710-45-45xx	2400	AUDIT FEES	10,269	10,470	15,000	15,000
710-45-45xx	2450	LIAB, FIRE & OTHERS INS.	432,103	664,637	653,760	625,270
710-45-45xx	2490	BANK SERVICE CHARGES	8,717	1,684	5,000	5,000
710-45-45xx	3860	C/O-OFFICE EQUIPMENT	-	1,677	-	-
OPERATING EXPENDITURES:			4,200,350	3,273,000	4,440,503	4,583,016

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-2198	2080	CONTRACT SVC/NON-CLASS	5,600	5,054	-	-
710-45-2198	2140	OFFICE SUPPLIES	2,629	-	-	-
710-45-2198	2170	SPECIAL MAT'LS-SUPPLIES	14,066	41,613	-	-
710-45-2198	2190	TELEPHONE & FAX	1,152	184	-	-
COVID EXPENDITURES:			23,448	46,850	-	-
TRANSIT FUND - OPERATIONS TOTAL:			14,965,095	14,735,915	16,754,526	17,655,532

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
TRANSIT CAPITAL - OUTLAYS						
712-45-45xx	2990	DEPRECIATION EXPENSES	2,006,129	2,228,217	-	-
712-45-45xx	2992	DEPRECIATION EXPENSES-PARTS	39,322	11,737	-	-
712-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	11,318	2,587,998	1,975,161	5,323,768
712-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	147,565	89,010	168,000	177,325
712-45-45xx	3841	C/O-TRAN MAINT & OPS BLDG	-	-	200,000	847,348
712-45-45xx	3843	C/O-OTHER BUS STOP IMPROV	-	51,556	771,941	914,302
712-45-45xx	3853	C/O-TRAN DATA & COMM SYSTEM	45,366	35,456	54,400	60,000
712-45-45xx	3860	C/O-OFFICE EQUIPMENT	21,379	1,386	63,748	48,000
712-45-45xx	3884	C/O-DATA / COMM / ITS	280,000	-	-	98,872
712-45-45xx	3894	C/O-CAPITALI/MAINT TIRES	(1,190,961)	(3,272,556)	-	-
711-45-45xx	2070	CONTRACT SVC/CLASSIFIED	-	4,094	-	-
711-45-45xx	2080	CONTRACT SVC/NON-CLASS	146,512	99,731	-	-
711-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	-	-	-	-
711-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	3,144	385,394	67,180	-
711-45-45xx	3853	C/O-TRAN DATA & COMM SYSTEM	-	11,758	-	-
711-45-45xx	3884	C/O-DATA / COMM / ITS	29,689	165,120	45,000	-
713-45-45XX	3831	C/O-TRAN REV VEH PURCHASE	-	-	172,259	-
713-45-45XX	3840	C/O-BUILDINGS & IMPROVEMENTS	-	-	1,590,768	1,590,768
TRANSIT FUNDS CAPITAL TOTAL:			1,539,463	2,398,898	5,108,457	9,060,383

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
210-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	-	-	488,032	1,495,332
210-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	36,891	22,252	42,000	44,331
210-45-45xx	3841	C/O-TRAN MAINT & OPS BLDG	-	-	50,000	211,837
210-45-45xx	3843	C/O-OTHER BUS STOP IMPROV	-	17,185	238,580	267,731
210-45-45xx	3853	C/O-TRAN DATA & COMM SYSTEM	11,342	8,864	13,600	15,000
210-45-45xx	3860	C/O-OFFICE EQUIPMENT	5,345	346	15,937	12,000
210-90-9712	3995	INTER-FUND TFR/PROP C & A	-	49,341	-	-
TRANSIT PROP A CAPITAL TOTAL:			53,578	97,989	848,149	2,070,949
227-45-4500	2080	CONTRACT SVC/NON-CLASS	-	-	100,000	100,000
227-45-4500	3840	C/O-BUILDINGS & IMPROVEMENTS	-	14,259	16,000	20,700
227-45-4501	2080	CONTRACT SVC/NON-CLASS	174,334	-	-	-
227-45-4501	2090	EQUIPT MTCE & SUPPLIES	4,627	2,508	2,000	1,300
227-45-4501	3995	INTER-FUND TRANSFER	122,017	124,017	125,590	126,157
227-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	-	250,000	100,000
227-45-4503	3884	C/O-DATA / COMM / ITS	70,000	-	-	-
227-45-4520	3853	C/O-DATA / COMM / ITS	-	-	5,493	15,000
227-90-9712	3995	INTER-FUND TFR/PROP C & A	-	250,000	-	-
TRANSIT PROP C TOTAL:			370,977	390,784	499,083	363,157

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
213-45-4501	3990	INTER-FUND TRANSFER	9,990	-	6,000	12,000
AQMD FUND TRANSFER SUBTOTAL:			9,990	-	6,000	12,000
TRANSIT TOTAL (ALL FUNDS):			16,939,103	17,623,585	23,216,215	29,162,021
710-45-45XX	3840	C/O-BUILDINGS & IMPROVEMENTS	90,112	-	-	-
710-90-9711	3990	INTER-FUND TXF/OUT-(IN)	-	297,164	-	-
710-90-9713	3990	INTER-FUND TXF/OUT-(IN)	-	-	1,763,027	1,590,768
TRANSIT USE OF RESERVES:			90,112	297,164	1,763,027	1,590,768

Budget Program: Transit - Administration 710-45-4500

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Executive Regional Director of Transportation (a)	0.50	0.50	105,600	105,600	Office Assistant I	5,720	5,876	3	3	125,898	129,331
Transit Administration Officer (a)	0.50	0.50	68,670	68,670							
Senior Management Analyst (a)	1.50	1.50	135,832	121,322							
Sr. Human Resources Analyst (c)	0.50	0.50	-	41,760							
Payroll Personnel Technician	1.00	1.00	74,736	67,788							
Office Assistant III	1.00	1.00	69,312	69,312							
Office Assistant II	2.00	2.00	113,160	113,160							
Office Assistant I	1.00	1.00	51,948	51,948							
Transit Administrative Specialist (b)	0.66	0.66	42,880	45,020							
(a) 50% Equipment Maintenance											
(b) 34% Transportation Center											
(c) 50% Human Resources											
TOTAL	8.66	8.66	662,138	684,580	TOTAL	5,720	5,876	3	3	125,898	129,331

TRANSIT ADMINISTRATION

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified: <i>Graphic design/marketing services/system maps</i> <i>Technical planning on-demand service</i> <i>Transportation planning (Comprehensive Operational Analysis)</i> <i>Drug & alcohol program oversight</i> <i>FTA pre/post performance audit support (TNB)</i> <i>CARB Regulatory ICT Rollout Plan</i> <i>FTA TAM Plan Update</i> <i>FTA Regulatory PMT Sampling</i>	\$ 274,500 20,000 20,000 130,000 9,500 15,000 25,000 25,000 30,000
2110	Conferences & Meetings: American Public Transit Association, CalAct, California Transit Association, Federal Transit Administration, Legislative meetings, miscellaneous staff travel expenses, NTI Grants Management seminars, safety meetings, etc.	20,000
2111	Memberships: <i>American Public Transportation Association</i> <i>California Association for Coordinated Transportation</i> <i>California Transit Association</i> <i>Center of Transportation (Zebra)</i> <i>Conference of Minority Transportation Officials</i> <i>California Association for Public Purchasing Officers</i> <i>California Society of Municipal Finance Officers</i>	37,850 21,000 1,100 8,500 3,000 3,750 350 150

TRANSIT ADMINISTRATION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2140	Office Supplies: Paper, toner, forms, files, folders, labels, pens, etc.	9,500
2161	Administrative Costs: City administrative support	643,500
2170	Special Materials & Supplies: <i>Bus schedules, maps, and brochures</i> <i>Holiday Bus design/wrap</i> <i>Meeting supplies</i> <i>Promotional materials</i>	70,000 25,000 20,000 10,000 15,000
2250	Training: Staff seminars and development works	5,000
Prop C 227-2080	Contract Services - Non Classified: Micro Transit project manager program implementation	100,000

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4500	1020	REG SALARIES & WAGES	664,211	674,702	662,138	684,580
710-45-4500	1030	PART TIME WAGES	84,859	127,491	125,898	129,331
710-45-4500	1040	OVERTIME SALARY & WAGES	1,817	1,790	6,000	6,000
710-45-4500	1045	COMP TIME PAY	-	-	600	600
710-45-4500	1048	MEDICAL OPT-OUT-GEN. UNIT	4,466	5,684	4,752	4,752
710-45-4500	1049	BILINGUAL/CERTIFICATION PAY	3,501	4,048	4,329	4,004
710-45-4500	1052	AUTO ALLOWANCE	2,400	2,400	2,400	2,400
710-45-4500	1054	CELLPHONE ALLOWANCE	375	1,245	-	-
710-45-4500	1060	PAID SICK LEAVE	10,022	10,529	7,767	10,000
710-45-4500	1065	ACCRUED PAID VACATION	12,705	19,275	33,706	22,900
710-45-4500	1074	EMPLOYEES' AWARDS	-	500	-	-
710-45-4500	1078	MANAGEMENT BENEFIT 401A	5,482	5,622	5,598	5,598
710-45-4500	1080	MEDICARE	10,587	11,614	12,556	12,775
710-45-4500	1081	MGMT BENEFIT/MEDICAL	10,201	11,592	12,726	10,823
710-45-4500	1083	PERS-EMPLOYER'S PORTION	207,233	241,335	242,281	260,352
710-45-4500	1083C	CONTRA PENSION - GASB 68	154,414	197,702	-	-
710-45-4500	1085	LIFE INSURANCE	1,726	1,722	2,567	2,123
710-45-4500	1086	EMPLOYEES' PHYSICALS	-	-	200	200
710-45-4500	1088	LONG-TERM DISABILITY	5,658	5,613	6,688	6,915
710-45-4500	1090	MEDICAL INS - FT EMPL	95,285	92,839	93,001	104,440
710-45-4500	1090M	MEDICAL INS - MANAGEMENT	-	5,223	8,168	8,714
710-45-4500	1091	DENTAL INS - FT EMPL	8,850	8,752	8,760	9,344
710-45-4500	1092	VISION INS - FT EMPL	1,474	1,661	1,352	1,428
710-45-4500	1093	MEDICAL INS - PT EMPLOYEES	7,731	8,658	8,040	8,040

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4500	1094	DENTAL INS- PT EMPL	2,334	3,599	3,804	3,804
710-45-4500	1095	MEDICAL INS - RETIREES	52,524	52,853	54,100	54,800
710-45-4500	1097	WORKERS' COMPENSATION	7,044	7,116	11,611	11,872
710-45-4500	1100	ACA AFFORDABILITY STIPEND	93	-	-	-
710-45-4500	1098C	CONTRA - OPEB	(52,524)	(52,853)	-	-
PERSONNEL EXPENDITURES:			1,302,469	1,450,712	1,319,042	1,365,795

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4500	2050	PUBLICATIONS	-	-	750	750
710-45-4500	2056	CLASSIFIED ADVERTISING	1,704	2,733	9,000	9,000
710-45-4500	2057	PROMOTIONAL ADVERTISING	-	-	500	500
710-45-4500	2063	FACILITY MTCE SERVICES	-	-	45,000	-
710-45-4500	2080	CONTRACT SVC/NON-CLASS	251,534	151,543	345,540	274,500
710-45-4500	2086	LEGAL SERVICES	20,880	21,364	35,000	40,000
710-45-4500	2090	EQUIP MTCE & SUPPLIES	20,516	1,065	15,000	35,000
710-45-4500	2100	UTILITIES	1,241	1,075	1,440	2,730
710-45-4500	2110	CONFERENCES & MEETINGS	13,848	(337)	20,000	20,000
710-45-4500	2111	MEMBERSHIPS	34,009	33,625	37,850	37,850
710-45-4500	2114	GRANT EXPENSES	500,058	-	500	500
710-45-4500	2130	OFFICE EQPT MTCE	1,065	1,306	2,800	2,800
710-45-4500	2140	OFFICE SUPPLIES	7,183	5,209	8,500	9,500
710-45-4500	2141	POSTAGE	1,410	1,709	1,500	1,500
710-45-4500	2161	ADMINISTRATIVE COSTS	566,500	590,500	637,400	643,500
710-45-4500	2166	SPEC FEE-LOBBYIST WASH DC	-	-	500	500
710-45-4500	2170	SPECIAL MAT'LS-SUPPLIES	50,526	42,691	60,000	70,000
710-45-4500	2190	TELEPHONE & FAX	6,963	6,849	12,000	12,400
710-45-4500	2240	DUPLICATING SERVICE CHG	-	70	500	500

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4500	2250	TRAINING EXPENSE	355	1,864	5,000	5,000
710-45-4500	2400	AUDIT FEES	10,269	10,470	15,000	15,000
710-45-4500	2450	LIAB, FIRE & OTHER INS.	432,103	664,637	653,760	625,270
710-45-4500	2490	BANK SERVICE CHARGES	8,717	1,684	5,000	5,000
OPERATING EXPENDITURES:			1,928,882	1,538,057	1,912,540	1,811,800
TRANSIT: ADMINISTRATION TOTAL (4500):			3,231,351	2,988,769	3,231,582	3,177,595
227-45-4500	2080	CONTRACT SVC/NON-CLASS	-	-	100,000	100,000
227-45-4500	3840	C/O-BUILDINGS & IMPROVEMENTS	-	14,259	16,000	20,700
PROP C TRANSFER SUBTOTAL:			-	14,259	116,000	120,700
ALL FUNDS: ADMINISTRATION TOTAL (4500):			3,231,351	3,003,028	3,347,582	3,298,295

Budget Program: Transit - Operations 710-45-4501

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Manager of Transit Operations	1.00	1.00	125,856	125,856	Bus Operators - On Call	38,078	41,600	25	25	1,183,850	1,293,340
Transit Safety & Training Coordinator	1.00	1.00	87,744	89,888	Bus Operator Trainee	1,618	1,618	6	6	24,287	24,287
Senior Transit Operations Supervisor	1.00	1.00	82,140	87,768	Dispatcher	814	1,820	1	1	20,247	45,268
Transit Operations Supervisor II	0.00	3.00	-	245,071							
Transit Operations Supervisor	7.00	4.00	513,852	299,124							
Transit Admin Specialist	1.00	1.00	69,312	69,312							
Subtotal Regular Salaries:	11.00	11.00	878,904	917,019							
Bus Operator	40.00	40.00	2,389,210	2,546,718							
TOTAL	51.00	51.00	3,268,114	3,463,737	TOTAL	40,510	45,038	32	32	1,228,384	1,362,895

TRANSIT OPERATIONS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2080	Contract Services - Non-Classified:	\$ 974,780
	<i>DAR advanced reservations service provider</i>	605,556
	<i>DAR late night weekday service provider</i>	94,450
	<i>MicroTransit On-Demand Operation</i>	117,304
	<i>Inter-jurisdictional taxi</i>	65,000
	<i>Performance ride checks</i>	10,000
	<i>Run-cutting & scheduling</i>	25,000
	<i>ITS maintenance service</i>	47,470
	<i>Quality Control Operational/Capital Transit Planning</i>	10,000
2110	Conferences & Meetings:	5,000
	American Public Transit Association, California Transit	
2140	Office Supplies:	8,500
	Paper, toner, forms, files, folders, labels, pens, etc.	
2160	Special Fees & Services:	15,000
	Money counting (fare revenue)	
2170	Special Materials & Supplies:	20,000
	<i>TAP card supplies</i>	1,000
	<i>Meeting supplies</i>	5,000
	<i>Annual staff recognition supplies & refreshments</i>	10,000
	<i>First aid supplies for Dispatch and Operations areas</i>	4,000
2250	Training:	18,000
	<i>CDL training</i>	7,000
	<i>Five Start Rodeo/National</i>	8,000
	<i>State certified compliance training materials</i>	1,500
	<i>Training aids/materials</i>	1,500

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4501	1020	REG SALARIES & WAGES	779,064	747,497	878,904	917,019
710-45-4501	1021	REG SALARIES & WAGES- COACH OPERATORS	2,036,926	2,082,803	2,389,210	2,546,718
710-45-4501	1030	PART TIME WAGES	-	-	44,534	69,555
710-45-4501	1031	PART TIME WAGES- COACH OPERATORS	1,105,984	1,131,762	1,183,850	1,293,340
710-45-4501	1040	OVERTIME SALARY & WAGES	55,055	42,578	40,000	40,000
710-45-4501	1041	OVERTIME WAGES-BUS OPERATORS	260,824	344,612	550,000	250,000
710-45-4501	1048	MEDICAL OPT-OUT-GEN. UNIT	11,935	10,466	14,400	7,200
710-45-4501	1049	BILINGUAL/CERTIFICATION PAY	22,878	24,043	23,400	20,800
710-45-4501	1054	CELLPHONE ALLOWANCE	75	254	-	-
710-45-4501	1055	HOLIDAY PAY	12,021	18,253	12,170	12,170
710-45-4501	1060	PAID SICK LEAVE	11,763	10,366	6,307	6,000
710-45-4501	1065	ACCRUED PAID VACATION	26,078	25,474	30,263	18,700
710-45-4501	1066	COMPENSATED ABSENCES	(10,342)	11,881	-	-
710-45-4501	1070	PAID SICK LEAVE ON TERMINATION	22,157	2,786	7,500	7,500
710-45-4501	1074	EMPLOYEE'S AWARDS	4,166	3,740	2,500	2,500
710-45-4501	1078	MANAGEMENT BENEFIT 401A	2,465	2,528	2,518	2,518
710-45-4501	1080	MEDICARE	61,235	63,560	72,189	75,539
710-45-4501	1081	MGMT BENEFIT/MEDICAL	14,037	15,503	16,810	15,179
710-45-4501	1083	PERS - EMPLOYER'S PORTION	898,239	990,900	1,218,370	1,317,277
710-45-4501	1083C	CONTRA PENSION - GASB 68	658,833	843,529	-	-
710-45-4501	1084	EMPLOYEE' BENEFITS-UNIFORMS	23,317	17,418	25,000	25,000
710-45-4501	1085	LIFE INSURANCE	6,353	7,027	10,941	10,167
710-45-4501	1086	EMPLOYEES' PHYSICALS	5,145	4,694	8,000	8,000

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4501	1088	LONG-TERM DISABILITY INSURANCE	21,890	23,378	33,621	34,977
710-45-4501	1090	MEDICAL INS - FT EMPLOYEES	487,054	536,486	645,304	729,986
710-45-4501	1091	DENTAL INS - FT EMPLOYEES	40,683	43,153	58,400	57,232
710-45-4501	1092	VISION INS - FT EMPLOYEES	7,152	8,077	7,600	7,448
710-45-4501	1093	MEDICAL INS - PT EMPLOYEES	36,221	35,175	44,220	44,220
710-45-4501	1094	DENTAL INS - PT EMPLOYEES	9,652	11,811	19,474	19,474
710-45-4501	1095	MEDICAL INS - RETIREES	263,522	258,125	265,300	287,700
710-45-4501	1096	UNEMPLOYMENT INSURANCE	8,521	5,996	20,000	20,000
710-45-4501	1097	WORKER'S COMPENSATION	399,352	412,129	543,603	544,688
710-45-4501	1098	OPEB-FUTURE FTE RETIREES	489,800	489,800	489,800	838,996
710-45-4501	1100	ACA AFFORDABILITY STIPEND	60	-	-	-
710-45-4501	1098C	CONTRA - PENSION	(847,099)	(838,272)	-	-
710-45-4501	1098O	CONTRA - OPEB	531,398	463,037	-	-
PERSONNEL EXPENDITURES:			7,456,414	7,850,568	8,664,188	9,229,903

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-4501	2050	PUBLICATIONS	-	-	500	500
710-45-4501	2058	CONTRACT SVC-SHERIFF	-	19,371	43,680	43,680
710-45-4501	2080	CONTRACT SVC/NON-CLASS	455,111	364,582	816,471	974,780
710-45-4501	2083	CONTRACT SVC/OTHER	302,045	151,023	-	-
710-45-4501	2090	EQUIP MTCE & SUPPLIES	71,653	627	7,500	7,500
710-45-4501	2100	UTILITIES	31,406	37,109	93,400	98,070
710-45-4501	2110	CONFERENCES & MEETINGS	5,153	(1,125)	5,000	5,000
710-45-4501	2130	OFFICE EQPT MTCE	792	849	5,300	5,300
710-45-4501	2140	OFFICE SUPPLIES	4,300	3,615	8,500	8,500
710-45-4501	2141	POSTAGE	290	-	400	400
710-45-4501	2160	SPECIAL FEES & SERVICES	16,359	9,060	15,000	15,000
710-45-4501	2170	SPECIAL MAT'LS-SUPPLIES	13,940	6,717	13,000	20,000
710-45-4501	2190	TELEPHONE & FAX	4,312	12,488	31,400	52,200
710-45-4501	2240	DUPLICATING SERVICE CHG	625	273	1,000	1,000
710-45-4501	2250	TRAINING EXPENSE	10,939	78	12,000	18,000
OPERATING EXPENDITURES:			916,925	604,668	1,053,151	1,249,930
710-45-4501	3860	C/O-OFFICE EQUIPMENT	-	1,677	-	-
CAPITAL OUTLAY EXPENDITURES:			-	1,677	-	-
TRANSIT FUND: OPERATIONS TOTAL (4501):			8,373,339	8,456,913	9,717,339	10,479,833

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
213-45-4501	3990	INTER-FUND TRANSFER-COMMUTER BENEFITS	9,990	-	6,000	12,000
AQMD FUND TRANSFER SUBTOTAL:			9,990	-	6,000	12,000
227-45-4501	2080	CONTRACT SVC/NON-CLASS	174,334	-	-	-
227-45-4501	2090	EQUIPT MTCE & SUPPLIES	4,627	2,508	2,000	1,300
227-45-4501	3995	INTER-FUND TRANSFER	122,017	124,017	125,590	126,157
PROP C TRANSFER SUBTOTAL:			300,977	126,525	127,590	127,457
ALL FUNDS: OPERATIONS TOTAL (4501):			8,684,306	8,583,438	9,850,929	10,619,290

TRANSIT CAPITAL OUTLAYS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
3831	C/O-TRAN REV VEH PURCHASE: <i>(3) Compressed Natural Gas Buses (replacements)</i> <i>(2) CNG Buses (replacements)</i> <i>(3) Dial-a-Ride van (replacements)</i>	\$ 6,819,100 4,526,695 2,048,905 243,500
3833	C/O-TRAN MAJOR COMPON VEH: <i>Associated capital maintenance (engines, transmissions, compressors, inverters, ultra-capacitors, etc.)</i> <i>Capital tires lease</i>	221,656 145,656 76,000
3841	C/O-TRAN MAINT & OPS BLDG: Transit facility improvements (Phase III)	1,059,185
3843	C/O-OTHER BUS STOP IMPROV: Bus stop improvements <i>Signs, benches, shelters, etc.</i> <i>Bus Stop ATI Digital Real Time Signage</i>	1,182,033 279,399 902,634
3853	C/O-TRAN DATA & COMM SYSTEM: Mobile radio system	75,000
3860	C/O-OFFICE EQUIPMENT: Computer replacements (PCs, peripherals, etc.)	60,000
3884	C/O-DATA / COMM / ITS: Asset/inventory management system (FMMS) - Replace existing	123,590
Prop C 227 4500-3840	C/O - Buildings & Improvements: <i>CCTV System maintenance and inspection services</i>	 20,700 20,700

TRANSIT CAPITAL OUTLAYS

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
227-3831 4503-3831	C/O - Rev Vehicle Purchase: <i>Bus Electrification Project</i>	100,000 100,000
227-3853 4520-3853	C/O - Data & Comm System: <i>Fleet Asset Management Support</i>	15,000 15,000
Transit Reserves 713-3841	C/O - Maintenance & Operations Building: Transit facility improvements (Phase III)	1,590,768

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
712-45-4503	2992	DEPRECIATION EXPENSE - PARTS	39,322	11,737	-	-
712-45-4503	3831	C/O-TRAN REV VEH PURCHASE	11,318	2,587,998	1,975,161	5,323,768
712-45-4503	3833	C/O-TRAN MAJOR COMPON VEH	147,565	89,010	168,000	177,325
712-45-4503	3841	C/O-TRAN MAINT & OPS BLDG	-	-	200,000	847,348
712-45-4503	3843	C/O-OTHER BUS STOP IMPROV	-	51,556	771,941	914,302
712-45-4503	3853	C/O-TRAN DATA & COMM SYSTEM	45,366	35,456	54,400	60,000
712-45-4503	3860	C/O-OFFICE EQUIPMENT	21,379	1,386	63,748	48,000
712-45-4503	3884	C/O-DATA / COMM / ITS	280,000	-	-	98,872
712-45-4503	3894	CAPITALIZED PURCHASES	(1,190,961)	(3,272,556)	-	-
TRANSIT CAPITAL TOTAL:			1,360,119	1,732,802	3,233,250	7,469,615
711-45-4503	2070	CONTRACT SVC/CLASSIFIED	-	4,094	-	-
711-45-4503	2080	CONTRACT SVC/NON-CLASS	146,512	99,731	-	-
711-45-4503	3831	C/O-TRAN REV VEH PURCHASE	3,144	385,394	67,180	-
711-45-4503	3853	C/O-TRAN DATA&COMM SYSTEM	-	11,758	-	-
711-45-4503	3884	C/O-DATA / COMM / ITS	29,689	165,120	45,000	-
TRANSIT PROP 1B CAPITAL TOTAL:			179,345	666,096	112,180	-

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
713-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	-	172,259	-
713-45-4503	3841	C/O-TRAN MAINT & OPS BLDG	-	-	1,590,768	1,590,768
TRANSIT CAPITAL USE OF RESERVES TOTAL:			-	-	1,763,027	1,590,768
210-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	-	488,032	1,495,332
210-45-4503	3833	C/O-TRAN MAJOR COMPON VEH	36,891	22,252	42,000	44,331
210-45-4503	3841	C/O-TRAN MAINT & OPS BLDG	-	-	50,000	211,837
210-45-4503	3843	C/O-OTHER BUS STOP IMPROV	-	17,185	238,580	267,731
210-45-4503	3853	C/O-TRAN DATA & COMM SYSTEM	11,342	8,864	13,600	15,000
210-45-4503	3860	C/O-OFFICE EQUIPMENT	5,345	346	15,937	12,000
210-45-4503	3884	C/O-DATA / COMM / ITS	-	-	-	24,718
210-90-9712	3995	INTER-FUND TFR/PROP C & A	-	49,341	-	-
TRANSIT PROP A CAPITAL TOTAL:			53,578	97,989	848,149	2,070,949

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
227-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	-	250,000	100,000
227-45-4503	3884	C/O-DATA / COMM / ITS	70,000	-	-	-
227-90-9712	3995	INTER-FUND TFR/PROP C & A	-	250,000	-	-
TRANSIT PROP C CAPITAL TOTAL:			70,000	250,000	250,000	100,000
TOTAL TRANSIT CAPITAL OUTLAY EXPENDITURES:			1,663,041	2,746,887	6,206,606	11,231,332

TRANSPORTATION - EM:Admin (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - ADMIN 736-45-4502)						
710-45-4502	1020A	REG SALARIES & WAGES	135,693	139,144	174,539	174,539
710-45-4502	1052A	AUTO ALLOWANCE	1,908	1,908	-	-
710-45-4502	1060A	PAID SICK LEAVE	3,569	4,036	2,976	3,896
710-45-4502	1065A	ACCRUED PAID VACATION	7,879	7,671	-	8,189
710-45-4502	1078A	MANAGEMENT BENEFIT 401A	4,358	4,469	4,450	4,450
710-45-4502	1080A	MEDICARE	2,298	2,360	2,786	2,896
710-45-4502	1081A	MGMT BENEFIT/MEDICAL	8,110	9,215	10,117	8,604
710-45-4502	1083A	PERS-EMPLOYER'S PORTION	42,196	48,922	63,866	66,379
710-45-4502	1083C	CONTRA PENSION - GASB 68	30,883	39,540	-	-
710-45-4502	1085A	LIFE INSURANCE	290	271	677	677
710-45-4502	1088A	LONG-TERM DISABILITY	1,521	1,407	1,763	1,763
710-45-4502	1090A	MEDICAL INS - FT EMPL	6,049	2,042	7,632	7,141
710-45-4502	1090MA	MEDICAL INS - MANAGEMENT	-	4,153	6,494	6,928
710-45-4502	1091A	DENTAL INS - FT EMPL	928	928	1,393	1,393
710-45-4502	1092A	VISION INS - FT EMPL	289	289	350	350
710-45-4502	1097A	WORKERS' COMPENSATION	1,631	1,650	3,061	2,852
PERSONNEL EXPENDITURES:			247,603	268,004	280,104	290,057

TRANSPORTATION - EM:Admin (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - ADMIN 736-45-4502)						
710-45-4502	2130	OFFICE EQPT MTCE	-	-	239	239
710-45-4502	2140	OFFICE SUPPLIES	787	343	994	994
710-45-4502	2141	POSTAGE	-	-	159	159
710-45-4502	2190	TELEPHONE & FAX	1,396	1,261	1,829	1,908
710-45-4502	2240	DUPLICATING SERVICE CHG	-	-	159	795
710-45-4502	2250	TRAINING EXPENSE	-	-	795	795
OPERATING EXPENDITURES:			2,183	1,605	4,175	4,890
TRANSIT: EM ADMIN TOTAL (4502)			249,786	269,609	284,279	294,947

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	1020A	REG SALARIES & WAGES	751,963	728,900	786,488	772,289
710-45-4520	1030A	PART TIME WAGES	168,385	179,391	232,380	281,735
710-45-4520	1040A	OVERTIME SALARY & WAGES	76,931	96,074	128,160	38,160
710-45-4520	1041A	OT-COACH OPERATORS	-	372	-	-
710-45-4520	1048A	MEDICAL OPT-OUT-GEN. UNIT	4,507	7,579	5,438	10,876
710-45-4520	1049A	BILINGUAL/CERTIFICATION PAY	-	7	-	-
710-45-4520	1054A	CELLPHONE ALLOWANCE	179	189	-	-
710-45-4520	1055A	HOLIDAY PAY	2,507	5,970	3,180	3,180
710-45-4520	1060A	PAID SICK LEAVE	5,927	6,005	6,364	6,360
710-45-4520	1065A	ACCRUED PAID VACATION	5,915	10,794	-	21,306
710-45-4520	1066A	COMPENSATED ABSENCES	15,614	10,013	-	-
710-45-4520	1078A	MANAGEMENT BENEFIT 401A	1,862	1,866	1,902	1,797
710-45-4520	1080A	MEDICARE	14,594	14,878	15,614	16,513
710-45-4520	1081A	MGMT BENEFIT/MEDICAL	2,335	3,231	2,930	3,175
710-45-4520	1083A	PERS-EMPLOYER'S PORTION	236,677	263,514	287,783	293,710
710-45-4520	1083C	CONTRA PENSION - GASB 68	175,002	224,062	-	-
710-45-4520	1084A	UNIFORM ALLOWANCE	4,059	2,866	3,975	3,975
710-45-4520	1085A	LIFE INSURANCE	1,779	1,896	2,512	2,243
710-45-4520	1086A	EMPLOYEES' PHYSICALS	673	1,643	2,385	2,385

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	1088A	LONG-TERM DISABILITY	5,754	5,741	7,944	7,801
710-45-4520	1090A	MEDICAL INS - FT EMPL	114,594	108,074	142,688	121,207
710-45-4520	1090MA	MEDICAL INS - MANAGEMENT	-	12,361	19,532	16,578
710-45-4520	1091A	DENTAL INS - FT EMPL	9,739	8,934	10,580	9,698
710-45-4520	1092A	VISION INS - FT EMPL	1,786	1,758	1,534	1,419
710-45-4520	1093A	MEDICAL INS - PT EMPL	10,374	12,784	12,784	12,784
710-45-4520	1094A	DENTAL INS - PT EMPL	3,032	2,414	4,193	4,193
710-45-4520	1095A	MEDICAL INSURANCE - RETIREES	123,486	125,051	123,146	129,267
710-45-4520	1097A	WORKERS' COMPENSATION	67,276	65,778	104,797	103,631
710-45-4520	1100A	ACA AFFORDABILTY	109	-	-	-
710-45-4520	1098C	CONTRA - OPEB	(155,328)	(157,297)	-	-
PERSONNEL EXPENDITURES:			1,649,729	1,758,005	1,816,309	1,864,282

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	2050	PUBLICATIONS	2,985	2,080	4,373	4,373
710-45-4520	2080	CONTRACT SVC/NON-CLASS	164,329	205,658	189,939	196,858
710-45-4520	2090	EQUIP MTCE & SUPPLIES	2,191	980	4,373	4,373
710-45-4520	2100	UTILITIES	111,134	132,531	144,070	121,874
710-45-4520	2110	CONFERENCES & MEETINGS	2,521	(906)	2,385	2,385
710-45-4520	2111	MEMBERSHIPS	(28)	-	199	199
710-45-4520	2130	OFFICE EQUIPMENT MTCE	1,275	1,553	1,590	1,590
710-45-4520	2140	OFFICE SUPPLIES	1,119	1,359	1,590	1,590
710-45-4520	2141	POSTAGE	139	-	239	239
710-45-4520	2150	RENTAL EXPENSE	1,379	-	795	795
710-45-4520	2158	OTHER GOV'T AGENCIES FEES	5,130	6,804	9,143	9,143
710-45-4520	2160	SPECIAL FEES AND SERVICES	11,965	7,546	11,925	11,925
710-45-4520	2170	SPECIAL MAT'LS-SUPPLIES	60,163	39,638	39,750	43,725
710-45-4520	2180	SMALL TOOLS	910	771	2,783	2,783
710-45-4520	2220	VEHICLE MTCE & SUPPLIES	-	-	6,678	6,678
710-45-4520	2221	VEHICLE MTCE-PARTS & SERV	500,963	233,868	298,750	238,500
710-45-4520	2222	VEHICLE MTCE-FUEL & LUB	426,125	410,190	632,587	704,988

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	2223	VEHICLE MTCE-TIRES & TUBE	-	-	1,590	1,590
710-45-4520	2224	ACCIDENT DAMAGES REPAIRS	32,161	56,036	71,550	71,550
710-45-4520	2250	TRAINING EXPENSE	622	-	3,578	3,578
OPERATING EXPENDITURES:			1,325,085	1,098,108	1,109,887	1,428,736
TRANSIT: VEHICLE MAINT TOTAL (4520):			2,974,814	2,856,112	2,926,196	3,293,018
227-45-4520	3853	C/O-TRAN DATA & COMM SYSTEM	-	-	5,493	15,000
PROP C TRANSFER SUBTOTAL:			-	-	5,493	15,000
ALL FUNDS: OPERATIONS TOTAL (4520):			2,974,814	2,856,112	2,931,689	3,308,018

TRANSPORTATION - EM: Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 90% FROM EQUIPMENT MAINTENANCE - NON- VEHICLE MAINT 736-45-4801)						
710-45-4801	1020A	REG SALARIES & WAGES	45,389	43,430	46,720	46,024
710-45-4801	1040A	OVERTIME SALARY & WAGES	4,406	5,549	450	450
710-45-4801	1041A	OT-COACH OPERATORS	-	19	-	-
710-45-4801	1048A	MEDICAL OPT-OUT-GEN. UNIT	269	452	324	648
710-45-4801	1054A	CELLPHONE ALLOWANCE	-	11	-	-
710-45-4801	1055A	HOLIDAY PAY	149	356	360	360
710-45-4801	1060A	PAID SICK LEAVE	353	358	379	540
710-45-4801	1065A	ACCRUED PAID VACATION	352	643	-	1,440
710-45-4801	1078A	MANAGEMENT BENEFIT 401A	111	111	113	108
710-45-4801	1080A	MEDICARE	742	738	703	721
710-45-4801	1081A	MGMT BENEFIT/MEDICAL	139	192	175	190
710-45-4801	1083A	PERS-EMPLOYER'S PORTION	14,284	14,889	17,099	17,510
710-45-4801	1084A	UNIFORM ALLOWANCE	152	105	-	-
710-45-4801	1083C	CONTRA PENSION - GASB 68	10,294	13,180	-	-
710-45-4801	1085A	LIFE INSURANCE	107	113	155	140
710-45-4801	1086A	EMPLOYEES' PHYSICALS	-	-	225	225
710-45-4801	1088A	LONG-TERM DISABILITY	345	342	474	466
710-45-4801	1090A	MEDICAL INS - FT EMPL	6,829	6,439	7,339	7,224

TRANSPORTATION - EM: Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(ALLOCATION OF 90% FROM EQUIPMENT MAINTENANCE - NON- VEHICLE MAINT 736-45-4801)						
710-45-4801	1090MA	MEDICAL INS - MANAGEMENT	-	737	1,165	988
710-45-4801	1091A	DENTAL INS - FT EMPL	584	532	637	584
710-45-4801	1092A	VISION INS - FT EMPL	91	83	96	89
710-45-4801	1097A	WORKERS' COMPENSATION	486	497	817	751
PERSONNEL EXPENDITURES:			85,083	88,776	77,231	78,458
710-45-4801	2063	FACILITY MTCE SERVICES	135	135	3,600	45,810
710-45-4801	2090	EQUIP MTCE & SUPPLIES	27,141	28,751	33,300	36,000
710-45-4801	2221	PARTS & SERVICES	-	-	5,400	5,400
710-45-4801	2250	TRAINING EXPENSE	-	-	450	450
OPERATING EXPENDITURES:			27,276	28,886	42,750	87,660
TRANSIT: NON-VEHICLE MAINT TOTAL (4801):			112,359	117,661	119,981	166,118

Budget Program: Transit - ARPA 710-45-2198

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Sr. Management Analyst (a) (b)	2.00	2.00	68,124	142,800							
(a) FY 21-22 salary budgeted for three months											
(b) Both positions underfilled as Management Analyst											
TOTAL	2.00	2.00	68,124	142,800	TOTAL	-	-	-	-	-	-

TRANSPORTATION - ARPA AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
710-45-2198	1020	REG SALARIES & WAGES	-	-	66,176	142,800
710-45-2198	1080	MEDICARE	-	-	974	2,070
710-45-2198	1083	PERS-EMPLOYER'S PORTION	-	-	-	54,308
710-45-2198	1085	LIFE INSURANCE	-	-	-	26
710-45-2198	1088	LONG-TERM DISABILITY	-	-	-	1,442
710-45-2198	1090	MEDICAL INS - FT EMPL	-	-	-	38,400
710-45-2198	1091	DENTAL INS - FT EMPL	-	-	-	2,336
710-45-2198	1092	VISION INS - FT EMPL	-	-	-	304
710-45-2198	1097	WORKERS' COMPENSATION	-	-	-	2,334
PERSONNEL EXPENDITURES:			-	-	67,150	244,020
710-45-2198	2080	CONTRACT SVC/NON-CLASS	5,600	5,054	-	-
710-45-2198	2140	OFFICE SUPPLIES	2,629	-	-	-
710-45-2198	2170	SPECIAL MAT'LS-SUPPLIES	14,066	41,613	-	-
710-45-2198	2190	TELEPHONE & FAX	1,152	184	-	-
OPERATING EXPENDITURES:			23,448	46,850	-	-
TRANSIT: ARPA TOTAL (2198):			23,448	46,850	67,150	244,020

EQUIPMENT MAINTENANCE ACTIVITIES AND OBJECTIVES

Description of Activities

The Equipment Maintenance Division of the Norwalk Transportation Department provides maintenance support to the City's fleet of vehicles and equipment. The City has a variety of vehicles and equipment that require ongoing/preventative maintenance including: buses, heavy duty vehicles, light trucks, passenger sedans, and other pieces of equipment ranging from generators to power mowers. The Transportation Department is now operating gasoline/electric-powered hybrid buses as well as alternative fueled compressed Natural Gas (CNG) buses and Zero Emission Electric Buses (ZEB) with an impending arrival of 2 additional ZEBs second quarter of 2023. The South Coast Air Quality Management District (SCAQMD) requires all NTS future bus acquisitions to be alternative fueled. NTS fueling facilities and maintenance building infrastructure upgrades were successfully completed in 2014 so as to support additional future CNG bus purchases. Additionally, improvements to Vehicle Maintenance in the form of electrical infrastructure (i.e. charging stations) were successfully completed in December 2021. The Equipment Maintenance Division is responsible to ensure that the fleet is properly maintained in accordance with generally accepted industry standards and in compliance with all Federal, State, and Local regulatory, and vehicle manufacturer's specifications. The Equipment Maintenance division operates year-round, seven days a week.

Objectives

- The Transportation Department will continue to use Federal Transportation Administration (FTA) capital grant funds in the acquisition of associated maintenance items (such as major bus components and bus tire lease) and for a portion of preventive maintenance expenses.
- As a Division of the Norwalk Transportation Department, Equipment Maintenance will continue to work closely with all City of Norwalk Departments, to ensure that the highest quality of equipment maintenance service and support is provided. This includes accomplishment of the City's safety goals by following Injury Prevention Program Guidelines and providing ongoing health/safety training programs to the staff. Management staff will continue an ongoing comprehensive review of overall equipment maintenance procurement activities as it relates to fleet management policies and practices; the scheduled acquisition and replacement of tools and equipment; continuous materials, parts, and major component supplier relations; heavy and light duty tire management; fare collection; fleet maintenance system, and the service, fueling and washing of vehicles and equipment.

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
736-45-xxxx	1020	REG SALARIES & WAGES	1,166,981	1,140,135	1,260,750	1,242,117
736-45-xxxx	1030	PART TIME WAGES	211,805	225,649	292,302	354,384
736-45-xxxx	1040	OVERTIME SALARY & WAGES	101,664	127,027	48,500	48,500
736-45-xxxx	1041	OVERTIME WAGES-BUS OPERATORS	-	468	-	-
736-45-xxxx	1048	MEDICAL OPT-OUT-GEN. UNIT	5,968	10,035	7,200	14,400
736-45-xxxx	1049	BILINGUAL/CERTIFICATION PAY	-	30	-	-
736-45-xxxx	1052	AUTO ALLOWANCE	2,400	2,400	-	-
736-45-xxxx	1054	CELLPHONE ALLOWANCE	225	237	-	-
736-45-xxxx	1055	HOLIDAY PAY	3,320	7,905	4,400	4,400
736-45-xxxx	1060	PAID SICK LEAVE	12,337	13,028	12,169	13,500
736-45-xxxx	1065	ACCRUED PAID VACATION	17,743	23,941	-	38,700
736-45-xxxx	1066	COMPENSATED ABSENCES	19,640	12,595	-	-
736-45-xxxx	1078	MANAGEMENT BENEFIT 401A	7,947	8,092	8,116	7,978
736-45-xxxx	1080	MEDICARE	22,071	22,503	23,926	25,215
736-45-xxxx	1081	MGMT BENEFIT/MEDICAL	13,292	15,869	16,606	15,028
736-45-xxxx	1083	PERS - EMPLOYER'SPORTION	366,655	409,544	461,324	472,396
736-45-xxxx	1084	EMPLOYEE' BENEFITS-OTHER	5,274	3,722	5,000	5,000
736-45-xxxx	1085	LIFE INSURANCE	2,722	2,851	4,183	3,828
736-45-xxxx	1086	EMPLOYEES' PHYSICALS	847	2,067	3,250	3,250
736-45-xxxx	1088	LONG-TERM DISABILITY INSURANCE	9,536	9,371	12,738	12,549
736-45-xxxx	1090	MEDICAL INS - FT EMPLOYEES	159,341	145,666	172,668	169,472
736-45-xxxx	1090M	MEDICAL INS - MANAGEMENT	-	21,591	34,030	30,665

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
736-45-xxxx	1091	DENTAL INS - FT EMPLOYEES	14,066	12,996	15,768	14,600
736-45-xxxx	1092	VISION INS - FT EMPLOYEES	2,710	2,667	2,476	2,324
736-45-xxxx	1093	MEDICAL INS - PT EMPL	13,049	16,080	16,080	16,080
736-45-xxxx	1094	DENTAL INS - PT EMPL	3,814	3,036	5,274	5,274
736-45-xxxx	1095	MEDICAL INS - RETIREES	155,328	157,297	154,900	162,600
736-45-xxxx	1097	WORKER'S COMPENSATION	87,216	101,916	136,579	134,777
736-45-xxxx	1100	ACA AFFORDABILITY STIPEND	137	-	-	-
PERSONNEL EXPENDITURES:			2,406,086	2,498,716	2,698,239	2,797,037

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
736-45-xxxx	2050	PUBLICATIONS	5,681	6,011	5,500	5,500
736-45-xxxx	2063	FACILITY MTCE SERVICES	150	150	4,000	50,900
736-45-xxxx	2080	CONTRACT SVC/NON-CLASS	21,623	75,424	238,917	247,620
736-45-xxxx	2090	EQUIP MTCE & SUPPLIES	34,506	33,177	42,500	45,500
736-45-xxxx	2100	UTILITIES	41,268	39,284	146,000	153,300
736-45-xxxx	2110	CONFERENCES & MEETINGS	1,735	(850)	3,000	3,000
736-45-xxxx	2111	MEMBERSHIPS	275	-	250	250
736-45-xxxx	2130	OFFICE EQPT MTCE	1,277	1,626	2,300	2,300
736-45-xxxx	2140	OFFICE SUPPLIES	2,397	2,141	3,250	3,250
736-45-xxxx	2141	POSTAGE	175	-	500	500
736-45-xxxx	2150	RENTAL EXPENSE	1,734	-	1,000	1,000
736-45-xxxx	2158	OTHER GOV'T AGENCIES FEES	7,071	8,954	11,500	11,500
736-45-xxxx	2160	SPECIAL FEES & SERVICES	15,051	9,492	15,000	15,000
736-45-xxxx	2170	SPECIAL MAT'LS-SUPPLIES	83,347	77,060	50,000	55,000
736-45-xxxx	2180	SMALL TOOLS	1,145	970	3,500	3,500
736-45-xxxx	2190	TELEPHONE & FAX	1,756	1,587	2,300	2,400
736-45-xxxx	2220	VEHICLE MTCE & SUPPLIES	-	-	8,400	8,400
736-45-xxxx	2221	VEHICLE MTCE-PARTS & SERV	210,335	40,820	256,000	306,000
736-45-xxxx	2222	VEHICLE MTCE-FUEL & LUB	397,518	388,971	681,100	886,777

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
736-45-xxxx	2223	VEHICLE MTCE-TIRES & TUBE	-	-	2,000	2,000
736-45-xxxx	2224	ACCIDENT DAMAGES REPAIR	58,698	45,948	90,000	90,000
736-45-xxxx	2240	DUPLICATING SERVICE CHG	-	-	200	1,000
736-45-xxxx	2250	TRAINING EXPENSE	782	-	6,000	6,000
736-45-xxxx	2450	LIAB, FIRE & OTHER INS.	973	-	-	-
OPERATING EXPENDITURES:			887,496	730,766	1,573,217	1,900,697
EQUIPMENT MAINTENANCE FUND TOTAL			3,293,582	3,229,482	4,271,456	4,697,734

Budget Program: Equipment Maintenance - Administration 736-45-4502

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Executive Regional Director of Transportation (a)	0.50	0.50	105,600	105,600							
Transit Administration Officer (a)	0.50	0.50	68,670	68,670							
Senior Management Analyst (a)	0.50	0.50	45,276	45,276							
(a) 50% Transit Administration											
TOTAL	1.50	1.50	219,546	219,546	TOTAL	-	-	-	-	-	-

EQUIPMENT MAINTENANCE - ADMINISTRATION
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2140	Office Supplies: Paper, toner, forms, files, folders, labels, pens, etc.	\$ 1,250
2190	Telephone & Fax: Telephone, fax, cell phones, etc.	2,400
2250	Training: Staff seminars and development	1,000

EQUIPMENT MAINTENANCE - Administration (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT EM-ADMIN 710-45-4502 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4502	1020	REG SALARIES & WAGES	170,683	175,024	219,546	219,546
736-45-4502	1052	AUTO ALLOWANCE	2,400	2,400	-	-
736-45-4502	1060	PAID SICK LEAVE	4,490	5,077	3,743	4,900
736-45-4502	1065	ACCRUED PAID VACATION	9,911	9,648	-	10,300
736-45-4502	1078	MANAGEMENT BENEFIT 401A	5,482	5,622	5,598	5,598
736-45-4502	1080	MEDICARE	2,890	2,969	3,504	3,643
736-45-4502	1081	MGMT BENEFIT/MEDICAL	10,201	11,591	12,726	10,823
736-45-4502	1083	PERS-EMPLOYER'S PORTION	53,076	61,537	80,334	83,495
736-45-4502	1085	LIFE INSURANCE	365	340	851	851
736-45-4502	1088	LONG-TERM DISABILITY	1,914	1,770	2,218	2,218
736-45-4502	1090	MEDICAL INS - FT EMPL	7,609	2,569	9,600	8,983
736-45-4502	1090M	MEDICAL INS - MANAGEMENT	-	5,223	8,168	8,714
736-45-4502	1091	DENTAL INS - FT EMPL	1,167	1,167	1,752	1,752
736-45-4502	1092	VISION INS - FT EMPL	363	363	440	440
736-45-4502	1097	WORKERS' COMPENSATION	2,052	2,076	3,850	3,588
PERSONNEL EXPENDITURES:			272,603	287,376	352,330	364,851

EQUIPMENT MAINTENANCE - Administration (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT EM-ADMIN 710-45-4502 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4502	2130	OFFICE EQPT MTCE	-	-	300	300
736-45-4502	2140	OFFICE SUPPLIES	990	432	1,250	1,250
736-45-4502	2141	POSTAGE	-	-	200	200
736-45-4502	2190	TELEPHONE & FAX	1,756	1,587	2,300	2,400
736-45-4502	2240	DUPLICATING SERVICE CHG	-	-	200	1,000
736-45-4502	2250	TRAINING EXPENSE	-	-	1,000	1,000
OPERATING EXPENDITURES:			2,746	2,018	5,250	6,150
EQUIPMENT MAINTENANCE FUND:						
ADMINISTRATION TOTAL:			275,349	289,394	357,580	371,001

Budget Program: Equipment Maintenance - Vehicle Maintenance 736-45-4520

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Fleet Maintenance Manager (a)	0.95	0.95	119,564	112,964	Equipment Service Helper II	-	3,328	0	2	-	103,470
Fleet Maintenance Supervisor (a)	0.95	0.95	91,930	83,380	Equipment Service Helper	9,984	8,320	6	5	248,327	206,939
Lead Equipment Mechanic (b)	1.90	1.90	170,772	170,772	Mechanic Trainee	1,664	1,664	1	1	43,975	43,975
Mechanic (c)	6.65	6.65	488,737	484,720							
Mechanic (d)	0.95	0.95	-	-							
Storekeeper II (a)	0.95	0.95	64,539	65,846							
Office Assistant II (a)	0.95	0.95	53,751	53,751							
(a) 5% Non-Vehicle Maintenance											
(b) 10% Non-Vehicle Maintenance											
(c) 35% Non-Vehicle Maintenance											
(d) Frozen Position											
TOTAL	13.30	13.30	989,293	971,433	TOTAL	11,648	13,312	7	8	292,302	354,384

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2050	Publications: <i>Updates for Modis Elite</i> <i>ALL DATA, Cummins Institute</i> <i>Cummins Cal Pacific Software</i> <i>Allison Software</i>	\$ 5,500 2,500 1,000 1,250 750
2080	Contract Services - Non-Classified: <i>Methane system maintenance and inspection services</i> <i>CNG station maintenance and inspection services</i> <i>Fleet asset management support</i> <i>Bus painting and decaling services</i> <i>Fuel system and fluid inventory management</i> <i>Temporary staffing agency (technical mechanics)</i>	247,620 4,950 158,170 15,000 30,000 7,500 32,000
2090	Equipment Maintenance & Supplies: <i>Fire extinguishers for buses/paratransits</i> <i>Bus head sign programming</i>	5,500 1,000 4,500
2110	Conferences & Meetings: Century Bus Maintenance Forum, American Public Transit Association, California Transit Association, maintenance & safety meetings, Municipal Equipment Association, miscellaneous staff travel expenses, etc.	3,000
2140	Office Supplies: Paper, toner, forms, files folders, labels, pens, etc.	2,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2158	Other Government Agency Fees: AQMD Emission fee, LA County Fire CUPU fee, State Board of Equalization Tank fees, etc.	11,500
2160	Special Fees and Services: Hazardous materials collection service	15,000
2170	Special Materials & Supplies: Work gloves, rags, protective equipment, automotive parts & supplies, bus cleaning; Turkish towels, graffiti removal/wipes, shop cleaning/custodial supplies, bus decals, anti-seize, welding supplies, misc. tools, equipment parts, first aid medical supplies, etc.	55,000
2220	Maintenance & Supplies: <i>Parts/service/repair fuel management system</i> <i>Diagnostic tools</i>	8,400 1,700 6,700
2221	Parts & Service: Parts for service-vehicles, service repair (small to medium), service repair (heavy-duty), fixed route radio service repair, etc.	300,000
2222	Fuel & Lube: <i>Diesel & unleaded fuel</i> <i>Card lock system/emergency fuel service (diesel and unleaded fuel)</i> <i>Propane fuel - 100% Transit</i> <i>BIOGAS fuel - 100% Transit</i> <i>Compressed Natural Gas fuel (emergency only)</i>	886,777 510,000 2,500 500 465,000 500
2224	Damage Repair: <i>Bus body damage repair</i> <i>Small-mid size auto body repair</i>	90,000 65,000 25,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE
ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2250	Training: Staff seminars and development, CDL training, State certified compliance training, workshops and training aids/materials, OCTA maintenance training program, etc.	4,500

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
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(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)

736-45-4520	1020	REG SALARIES & WAGES	945,865	916,856	989,293	971,433
736-45-4520	1030	PART TIME WAGES	211,805	225,649	292,302	354,384
736-45-4520	1040	OVERTIME SALARY & WAGES	96,768	120,848	48,000	48,000
736-45-4520	1041	OVERTIME WAGES-BUS OPERATORS	-	468	-	-
736-45-4520	1048	MEDICAL OPT-OUT-GEN. UNIT	5,669	9,533	6,840	13,680
736-45-4520	1049	BI-LINGUAL/CERTIFICAT PAY	-	8	-	-
736-45-4520	1054	CELLPHONE ALLOWANCE	225	237	-	-
736-45-4520	1055	HOLIDAY PAY	3,154	7,510	4,000	4,000
736-45-4520	1060	PAID SICK LEAVE	7,455	7,553	8,005	8,000
736-45-4520	1065	ACCRUED PAID VACATION	7,440	13,578	-	26,800
736-45-4520	1066	COMPENSATED ABSENCES	19,640	12,595	-	-
736-45-4520	1078	MANAGEMENT BENEFIT 401A	2,342	2,347	2,392	2,260
736-45-4520	1080	MEDICARE	18,357	18,715	19,641	20,771
736-45-4520	1081	MGMT BENEFIT/MEDICAL	2,937	4,064	3,686	3,994
736-45-4520	1083	PERS - EMPLOYER'S PORTION	297,707	331,465	361,991	369,446
736-45-4520	1084	UNIFORM ALLOWANCE	5,105	3,605	5,000	5,000
736-45-4520	1085	LIFE INSURANCE	2,238	2,384	3,160	2,822
736-45-4520	1086	EMPLOYEES' PHYSICALS	847	2,067	3,000	3,000
736-45-4520	1088	LONG-TERM DISABILITY INSURANCE	7,238	7,221	9,993	9,813
736-45-4520	1090	MEDICAL INS - FT EMPLOYEES	144,143	135,943	154,914	152,462
736-45-4520	1090M	MEDICAL INS - MANAGEMENT	-	15,549	24,568	20,853
736-45-4520	1091	DENTAL INS - FT EMPLOYEES	12,250	11,238	13,308	12,199

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	1092	VISION INS - FT EMPLOYEES	2,246	2,211	1,929	1,785
736-45-4520	1093	MEDICAL INS - PT EMPL	13,049	16,080	16,080	16,080
736-45-4520	1094	DENTAL INS - PT EMPL	3,814	3,036	5,274	5,274
736-45-4520	1095	MEDICAL INSURANCE - RETIREES	155,328	157,297	154,900	162,600
736-45-4520	1097	WORKER'S COMPENSATION	84,624	99,288	131,820	130,353
736-45-4520	1100	ACA AFFORDABILTY	137	-	-	-
PERSONNEL EXPENDITURES:			2,050,383	2,127,345	2,260,096	2,345,009

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	2050	PUBLICATIONS	5,681	6,011	5,500	5,500
736-45-4520	2080	CONTRACT SVC/NON-CLASS	16,023	70,370	238,917	247,620
736-45-4520	2090	EQUIP MTCE & SUPPLIES	4,099	1,232	5,500	5,500
736-45-4520	2100	UTILITIES	41,268	39,284	146,000	153,300
736-45-4520	2110	CONFERENCES & MEETINGS	1,735	(850)	3,000	3,000
736-45-4520	2111	MEMBERSHIPS	275	-	250	250
736-45-4520	2130	OFFICE EQPT MTCE	1,277	1,626	2,000	2,000
736-45-4520	2140	OFFICE SUPPLIES	1,407	1,709	2,000	2,000
736-45-4520	2141	POSTAGE	175	-	300	300
736-45-4520	2150	RENTAL EXPENSE	1,734	-	1,000	1,000
736-45-4520	2158	OTHER GOV'T AGENCIES FEES	7,071	8,954	11,500	11,500
736-45-4520	2160	SPECIAL FEES & SERVICES	15,051	9,492	15,000	15,000
736-45-4520	2170	SPECIAL MAT'LS-SUPPLIES	70,915	48,572	50,000	55,000
736-45-4520	2180	SMALL TOOLS	1,145	970	3,500	3,500
736-45-4520	2220	VEHICLE MTCE & SUPPLIES	-	-	8,400	8,400
736-45-4520	2221	VEHICLE MTCE-PARTS & SERV	210,335	40,820	250,000	300,000
736-45-4520	2222	VEHICLE MTCE-FUEL & LUB	397,518	388,971	681,100	886,777
736-45-4520	2223	VEHICLE MTCE-TIRES & TUBE	-	-	2,000	2,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	2224	ACCIDENT DAMAGES REPAIRS	58,698	45,948	90,000	90,000
736-45-4520	2250	TRAINING EXPENSE	782	-	4,500	4,500
736-45-4520	2450	LIAB, FIRE & OTHER INS.	973	-	-	-
OPERATING EXPENDITURES:			836,162	663,110	1,520,467	1,797,147
EQUIPMENT MAINTENANCE FUND VEHICLE MAINTENANCE TOTAL:			2,886,545	2,790,455	3,780,563	4,142,156

Budget Program: Equipment Maintenance - Non- Vehicle Maintenance 736-45-4801

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Fleet Maintenance Manager (a)	0.05	0.05	6,293	5,952							
Fleet Maintenance Supervisor (a)	0.05	0.05	4,839	4,389							
Lead Equipment Mechanic (b)	0.10	0.10	8,988	8,988							
Mechanic (c)	0.35	0.35	25,727	25,514							
Mechanic (d)	0.05	0.05	-	-							
Storekeeper II (a)	0.05	0.05	3,235	3,466							
Office Assistant II (a)	0.05	0.05	2,829	2,829							
(a) 95% Equipment Maintenance Operations											
(b) 190% Equipment Maintenance Operations											
(c) 665% Equipment Maintenance Operations											
(d) Frozen Position											
TOTAL	0.70	0.70	51,911	51,138	TOTAL	-	-	-	-	-	-

EQUIPMENT MAINTENANCE NON-VEHICLE MAINTENANCE

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
2063	Facility Maintenance Services:	\$ 50,900
	<i>Medical first aid kits</i>	1,900
	<i>Underground storage City yard tank inspections</i>	4,000
	<i>Facility Access Control System</i>	45,000
2090	Equipment Maintenance & Supplies:	40,000
	<i>Air compressor service</i>	463
	<i>Bus washer maintenance</i>	6,000
	<i>Misc. parts & supplies</i>	500
	<i>Fuel tank/pumps maintenance service repair</i>	500
	<i>Hydraulic lift maintenance</i>	15,000
	<i>Inspections/repair emergency generator</i>	1,037
	<i>PM and floor scrubber</i>	2,000
	<i>Parts washer maintenance</i>	1,210
	<i>Routine pressure washer repair</i>	1,500
	<i>Fall Protection Systems</i>	1,790
	<i>Routine maintenance - freight elevator</i>	2,000
	<i>Regulatory compliance fueling station</i>	8,000
2221	Parts & Service:	6,000
	Parts and service equipment	
2250	Training:	500
	Staff seminars & development	

EQUIPMENT MAINTENANCE - Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(90 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4801 & 10 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4801	1020	REG SALARIES & WAGES	50,432	48,255	51,911	51,138
736-45-4801	1040	OVERTIME SALARY & WAGES	4,895	6,178	500	500
736-45-4801	1048	MEDICAL OPT-OUT-GEN. UNIT	298	502	360	720
736-45-4801	1041	CELLPHONE ALLOWANCE	-	21	-	-
736-45-4801	1055	HOLIDAY PAY	166	395	400	400
736-45-4801	1060	PAID SICK LEAVE	392	398	421	600
736-45-4801	1065	ACCRUED PAID VACATION	392	715	-	1,600
736-45-4801	1078	MANAGEMENT BENEFIT 401A	123	123	126	120
736-45-4801	1080	MEDICARE	824	820	781	801
736-45-4801	1081	MGMT BENEFIT/MEDICAL	155	214	194	211
736-45-4801	1083	PERS-EMPLOYER'S PORTION	15,872	16,543	18,999	19,455
736-45-4801	1084	UNIFORM ALLOWANCE	169	116	-	-
736-45-4801	1085	LIFE INSURANCE	119	126	172	155
736-45-4801	1086	EMPLOYEES' PHYSICALS	-	-	250	250
736-45-4801	1088	LONG-TERM DISABILITY	384	380	527	518
736-45-4801	1090	MEDICAL INS - FT EMPL	7,588	7,155	8,154	8,027
736-45-4801	1090M	MEDICAL INS - MANAGEMENT	-	818	1,294	1,098
736-45-4801	1091	DENTAL INS - FT EMPL	649	591	708	649
736-45-4801	1092	VISION INS - FT EMPL	101	92	107	99
736-45-4801	1097	WORKERS' COMPENSATION	540	552	909	836
PERSONNEL EXPENDITURES:			83,099	83,995	85,813	87,177

EQUIPMENT MAINTENANCE - Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
(90 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4801 & 10 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4801	2063	FACILITY MTCE SERVICES	150	150	4,000	50,900
736-45-4801	2090	EQUIP MTCE & SUPPLIES	30,406	31,945	37,000	40,000
736-45-4801	2221	PARTS & SERVICES	-	-	6,000	6,000
736-45-4801	2250	TRAINING EXPENSE	-	-	500	500
OPERATING EXPENDITURES:			30,556	32,095	47,500	97,400
EQUIPMENT MAINTENANCE FUND: NON-VEHICLE MAINTENANCE TOTAL:			113,655	116,090	133,313	184,577
736-45-2198	2080	CONTRACT SVC/NON-CLASS	5,600	5,054	-	-
736-45-2198	2140	OFFICE SUPPLIES	-	-	-	-
736-45-2198	2170	SPECIAL MAT'LS-SUPPLIES	12,432	28,488	-	-
OPERATING EXPENDITURES:			18,032	33,542	-	-
VEHICLE MAINTENANCE COVID TOTAL:			18,032	33,542	-	-

Budget Program: ARPA

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Sr. Management Analyst - Administration (a)	2.00	2.00	66,176	153,540							
Sr. Management Analyst - Finance (a)	1.00	1.00	33,088	82,140							
Sr. Management Analyst - Public Services (a)	1.00	1.00	33,088	82,140							
Sr. Management Analyst - Community Development (a)	1.00	1.00	33,088	82,140							
(a) FY 21-22 salary budgeted for three months											
TOTAL	5.00	5.00	165,441	399,960	TOTAL	-	-	-	-	-	-

American Rescue Plan Act (ARPA)

ACTIVITY DETAIL

Account Number	Description	FY 22-23 COST
1204-2075	Contract Services: Crisis Communication (MBA)	\$ 130,000
1205-3860	C/O Office Equipment /Software: Agenda Management and Video Display	40,000
1501-3860	C/O Office Equipment /Software:	125,000
	<i>Integrated application for scheduling, attendance and timekeeping systems</i>	<i>100,000</i>
	<i>Electronic Bid Management system</i>	<i>25,000</i>
6101-2075	Contract Services: Heart of Norwalk Project	425,500

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>GENERAL GOVERNMENT</u>						
219-10-1201	1020	SALARIES & WAGES	-	-	66,176	153,540
219-10-1201	1080	MEDICARE	-	-	974	2,226
219-10-1201	1083	PERS - EMPLOYER PORTION	-	-	-	58,392
219-10-1201	1085	LIFE INSURANCE	-	-	-	26
219-10-1201	1088	LONG-TERM DISABILITY INSURANCE	-	-	-	1,551
219-10-1201	1090	MEDICAL INS - FT EMPLOYEES	-	-	-	38,400
219-10-1201	1091	DENTAL INS - FT EMPLOYEES	-	-	-	2,336
219-10-1201	1092	VISION INS - FT EMPLOYEES	-	-	-	304
219-10-1201	1097	WORKER'S COMPENSATION	-	-	-	2,510
ADMIN PERSONNEL EXPENDITURES:			-	-	67,150	259,285

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
219-10-1501	1020	SALARIES & WAGES	-	-	33,088	82,140
219-10-1501	1065	ACCRUED PAID VACATION	-	-	-	900
219-10-1501	1080	MEDICARE	-	-	487	1,204
219-10-1501	1083	PERS - EMPLOYER PORTION	-	-	-	31,238
219-10-1501	1085	LIFE INSURANCE	-	-	-	13
219-10-1501	1088	LONG-TERM DISABILITY INSURANCE	-	-	-	830
219-10-1501	1090	MEDICAL INS - FT EMPLOYEES	-	-	-	19,200
219-10-1501	1091	DENTAL INS - FT EMPLOYEES	-	-	-	1,168
219-10-1501	1092	VISION INS - FT EMPLOYEES	-	-	-	152
219-10-1501	1097	WORKER'S COMPENSATION	-	-	-	1,343
219-10-1501	1999	ALLOCATED PAYROLL	-	-	30,000	-
FINANCE PERSONNEL EXPENDITURES:			-	-	63,575	138,188
219-10-2198	1071	ARPA PREMIUM PAY	-	-	48,100	-
219-10-2198	1080	MEDICARE	-	-	697	-
PREMIUM PAY PERSONNEL EXPENDITURES:			-	-	48,797	-
219-10-1204	2075	CONTRACT SVC/ARPA	-	-	130,500	130,000
219-10-1401	2170	SPECIAL MAT'LS-SUPPLIES	-	-	24,000	-
OPERATING EXPENDITURES:			-	-	154,500	130,000

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
219-10-1301	3860	C/O-OFFICE EQUIPMENT/SOFTWARE	-	-	-	40,000
219-10-1501	3860	C/O-OFFICE EQUIPMENT/SOFTWARE	-	-	-	125,000
CAPITAL OUTLAY EXPENDITURES:			-	-	-	165,000
GENERAL GOVERNMENT - ARPA			-	-	334,022	692,473
<u>PUBLIC SAFETY</u>						
219-20-2198	1071	ARPA PREMIUM PAY	-	-	69,900	-
219-20-2198	1080	MEDICARE	-	-	1,013	-
PREMIUM PAY PERSONNEL EXPENDITURES:			-	-	70,913	-
PUBLIC SAFETY - ARPA			-	-	70,913	-

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>PUBLIC SERVICES</u>						
219-30-3101	1020	SALARIES & WAGES	-	-	33,088	82,140
219-30-3101	1080	MEDICARE	-	-	487	1,191
219-30-3101	1083	PERS - EMPLOYER PORTION	-	-	-	31,238
219-30-3101	1085	LIFE INSURANCE	-	-	-	13
219-30-3101	1088	LONG-TERM DISABILITY INSURANCE	-	-	-	830
219-30-3101	1090	MEDICAL INS - FT EMPLOYEES	-	-	-	19,200
219-30-3101	1091	DENTAL INS - FT EMPLOYEES	-	-	-	1,168
219-30-3101	1092	VISION INS - FT EMPLOYEES	-	-	-	152
219-30-3101	1097	WORKER'S COMPENSATION	-	-	-	1,343
<u>PUBLIC SERVICES PERSONNEL EXPENDITURES:</u>			-	-	33,575	137,275
219-30-2198	1071	ARPA PREMIUM PAY	-	-	90,100	-
219-30-2198	1080	MEDICARE	-	-	1,306	-
<u>PREMIUM PAY PERSONNEL EXPENDITURES:</u>			-	-	91,406	-
<u>PUBLIC SERVICES - ARPA</u>			-	-	124,981	137,275

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>SOCIAL SERVICES</u>						
219-40-2198	1071	ARPA PREMIUM PAY	-	-	47,740	-
219-40-2198	1080	MEDICARE	-	-	692	-
PREMIUM PAY PERSONNEL EXPENDITURES:			-	-	48,432	-
SOCIAL SERVICES - ARPA			-	-	48,432	-
<u>RECREATION</u>						
219-50-2198	1071	ARPA PREMIUM PAY	-	-	32,850	-
219-50-2198	1080	MEDICARE	-	-	476	-
PREMIUM PAY PERSONNEL EXPENDITURES:			-	-	33,326	-
RECREATION - ARPA			-	-	33,326	-

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>COMMUNITY DEVELOPMENT</u>						
219-61-6101	1020	SALARIES & WAGES	-	-	33,088	82,140
219-61-6101	1080	MEDICARE	-	-	487	1,191
219-61-6101	1083	PERS - EMPLOYER PORTION	-	-	-	31,238
219-61-6101	1085	LIFE INSURANCE	-	-	-	13
219-61-6101	1088	LONG-TERM DISABILITY INSURANCE	-	-	-	830
219-61-6101	1090	MEDICAL INS - FT EMPLOYEES	-	-	-	19,200
219-61-6101	1091	DENTAL INS - FT EMPLOYEES	-	-	-	1,168
219-61-6101	1092	VISION INS - FT EMPLOYEES	-	-	-	152
219-61-6101	1097	WORKER'S COMPENSATION	-	-	-	1,343
COMMUNITY DEVELOPMENT PERSONNEL EXPENDITURES:			-	-	33,575	137,275
219-61-2198	1071	ARPA PREMIUM PAY	-	-	29,630	-
219-61-2198	1080	MEDICARE	-	-	430	-
PREMIUM PAY PERSONNEL EXPENDITURES:			-	-	30,060	-

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
219-61-6101	2075	CONTRACT SVC/ARPA	-	-	612,500	425,500
		OPERATING EXPENDITURES:	-	-	612,500	425,500
		COMMUNITY DEVELOPMENT - ARPA	-	-	676,135	562,775
		TRANSIT				
219-45-2198	1071	ARPA PREMIUM PAY	-	-	152,850	-
219-45-2198	1080	MEDICARE	-	-	2,216	-
		PREMIUM PAY PERSONNEL EXPENDITURES:	-	-	155,066	-
		TRANSIT - ARPA	-	-	155,066	-

ARPA - AMERICAN RESCUE PLAN ACT

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
<u>REVENUE LOSS TRANSFER</u>						
219-90-9101	3990	GENERAL FUND REVENUE LOSS	-	1,264,282	2,620,200	2,888,400
219-90-9243	3990	PARKING STRUCTURE FUND REVENUE LOSS	-	70,626	268,200	-
REVENUE LOSS TRANSFER			-	1,334,908	2,888,400	2,888,400
ARPA TOTAL (ALL FUNDS):			-	1,334,908	4,331,275	4,280,923

HOUSING AND NEIGHBORHOOD DEVELOPMENT ADVANCES TO HOUSING AUTHORITY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
144-63-6301	1020	SALARIES & WAGES	28,199	20,798	21,082	32,377
144-63-6301	1040	OVERTIME SALARY & WAGES	19	-	-	-
144-63-6301	1049	BILINGUAL/CERTIFICATION PAY	8	3	65	65
144-63-6301	1054	CELLPHONE ALLOWANCE	-	57	-	-
144-63-6301	1060	PAID SICK LEAVE	276	422	649	3,200
144-63-6301	1078	MANAGEMENT BENEFIT 401A	8	-	-	-
144-63-6301	1080	MEDICARE	396	299	315	516
144-63-6301	1081	MGMT BENEFIT/MEDICAL	11	-	-	-
144-63-6301	1083	PERS - EMPLOYER PORTION	8,770	6,971	7,716	12,314
144-63-6301	1085	LIFE INSURANCE	77	78	84	127
144-63-6301	1088	LONG-TERM DISABILITY INSURANCE	180	180	212	326
144-63-6301	1090	MEDICAL INS - FT EMPLOYEES	5,592	6,374	5,512	8,517
144-63-6301	1091	DENTAL INS - FT EMPLOYEES	381	390	351	526
144-63-6301	1092	VISION INS - FT EMPLOYEES	51	51	48	70
144-63-6301	1097	WORKER'S COMPENSATION	228	228	6,855	530
144-63-6301	1098	OPEB - ACTIVE FT EMPLOYEES	1,200	1,200	1,200	1,200
FSS GRANT PROGRAM TOTAL:			45,396	37,052	44,089	59,768

Budget Program: Housing and Neighborhood Development - Housing Authority, 6302

Full Time Positions

Part Time Positions

Position Title	FY 21-22 Adopted Allocation	FY 22-23 Adopted Allocation	FY 21-22 Budgeted Salary	FY 22-23 Budgeted Salary	Position Title	FY 21-22 Adopted Hours	FY 22-23 Adopted Hours	FY 21-22 Number of PT Positions	FY 22-23 Number of PT Positions	FY 21-22 Budgeted Wages	FY 22-23 Budgeted Wages
Housing Manager (a)	0.70	0.60	88,095	75,510							
Senior Management Analyst (b)	0.00	0.61	-	55,237							
Housing Specialist II (c)	0.90	0.40	67,770	30,120							
Housing Specialist I (d)	1.80	1.80	121,954	121,954							
Office Assistant II	2.00	2.00	113,154	113,160							
(a) 10% CDBG, 5% HOME, 10% Housing Successor Agency, 15% EHV Grant											
(b) 32% EHV Grant, 7% CDBG											
(c) 35% EHV Grant, 25% FSS Grant											
(d) 20% FSS Grant											
TOTAL	5.40	5.41	390,973	395,981	TOTAL	-	-	-	-	-	-

HOUSING AND NEIGHBORHOOD DEVELOPMENT ADVANCES TO HOUSING AUTHORITY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
144-63-6302	1020	SALARIES & WAGES	334,832	255,508	390,973	395,981
144-63-6302	1040	OVERTIME SALARY & WAGES	109	-	-	-
144-63-6302	1048	MEDICAL OPT-OUT-GEN. UNIT	-	42	-	-
144-63-6302	1049	BILINGUAL/CERTIFICATION PAY	1,959	1,334	1,885	1,885
144-63-6302	1054	CELLPHONE ALLOWANCE	375	498	-	-
144-63-6302	1060	PAID SICK LEAVE	1,563	1,562	2,219	-
144-63-6302	1065	ACCRUED PAID VACATION	11,554	1,080	1,859	4,400
144-63-6302	1070	PAID SICK LEAVE ON TERMINATION	13,038	-	-	-
144-63-6302	1078	MANAGEMENT BENEFIT 401A	802	977	1,762	1,511
144-63-6302	1080	MEDICARE	5,136	3,721	5,840	5,885
144-63-6302	1081	MGMT BENEFIT/MEDICAL	1,151	2,072	4,160	2,101
144-63-6302	1083	PERS - EMPLOYER PORTION	104,737	91,835	143,060	150,595
144-63-6302	1085	LIFE INSURANCE	926	701	1,183	1,328
144-63-6302	1088	LONG-TERM DISABILITY INSURANCE	2,509	1,873	3,948	3,999
144-63-6302	1090	MEDICAL INS - FT EMPLOYEES	77,094	55,426	85,294	88,719
144-63-6302	1090M	MEDICAL INS - MANAGEMENT	-	5,314	15,215	14,014
144-63-6302	1091	DENTAL INS - FT EMPLOYEES	4,126	2,928	6,307	6,319
144-63-6302	1092	VISION INS - FT EMPLOYEES	807	603	970	950
144-63-6302	1095	MEDICAL INS - RETIREES	24,257	24,496	25,300	26,100
144-63-6302	1097	WORKER'S COMPENSATION	3,360	5,040	8,967	8,585
144-63-6302	1098	OPEB-FUTURE FTE RETIREES	18,400	18,400	18,400	18,400
PERSONNEL EXPENDITURES:			606,732	473,409	717,342	730,772

HOUSING AND NEIGHBORHOOD DEVELOPMENT ADVANCES TO HOUSING AUTHORITY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
144-63-6302	2050	PUBLICATIONS	1,406	1,735	1,500	1,500
144-63-6302	2055	LEGAL ADVERTISING	148	3,401	3,000	3,000
144-63-6302	2069	CONTRACT SVC/PROJECTS	-	-	10,000	-
144-63-6302	2080	CONTRACT SVC/NON-CLASS	35,434	34,370	36,500	43,500
144-63-6302	2086	LEGAL SERVICES	7,964	9,534	6,000	6,000
144-63-6302	2110	CONFERENCES & MEETINGS	316	-	4,000	4,000
144-63-6302	2111	MEMBERSHIPS	1,905	1,905	2,200	2,200
144-63-6302	2130	OFFICE EQUIPMENT MAINTENANCE	700	570	900	900
144-63-6302	2140	OFFICE SUPPLIES	9,276	4,635	8,000	8,000
144-63-6302	2141	POSTAGE	4,428	3,810	10,000	10,000
144-63-6302	2152	VEHICLE LEASE	-	-	9,821	7,857
144-63-6302	2170	SPECIAL MATERIALS & SUPPLIES	2,234	824	4,000	4,000
144-63-6302	2190	TELEPHONE & FAX	2,129	3,723	4,900	5,600
144-63-6302	2220	VEHICLE MTCE & SUPPLIES	6,447	8,062	6,410	5,200
144-63-6302	2225	VEHICLE MTCE - LEASED VEH	-	-	540	360
144-63-6302	2240	DUPLICATING SERVICE CHG	2,115	797	3,500	3,500
144-63-6302	2250	TRAINING EXPENSE	3,425	1,324	6,000	6,000
144-63-6302	2400	AUDIT FEES	3,050	3,110	3,170	3,170
144-63-6302	2490	BANK SERVICE CHARGE	1,636	723	700	1,000
OPERATING EXPENDITURES:			82,612	78,523	121,141	115,787

HOUSING AND NEIGHBORHOOD DEVELOPMENT ADVANCES TO HOUSING AUTHORITY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
144-63-6302	3860	OFFICE EQUIPMENT	7,191	243	975	-
		CAPITAL OUTLAY EXPENDITURES:	-	243	975	-
		NHA - VOUCHER ASSISTANCE - ADMINISTRATION TOTAL:	696,536	552,175	839,458	846,559

HOUSING AND NEIGHBORHOOD DEVELOPMENT ADVANCES TO HOUSING AUTHORITY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
144-63-6308	1020	SALARIES & WAGES	-	-	-	74,210
144-63-6308	1080	MEDICARE	-	-	-	1,084
144-63-6308	1081	MGMT BENEFIT/MEDICAL	-	-	-	526
144-63-6308	1083	PERS - EMPLOYER PORTION	-	-	-	28,223
144-63-6308	1085	LIFE INSURANCE	-	-	-	181
144-63-6308	1088	LONG-TERM DISABILITY INSURANCE	-	-	-	750
144-63-6308	1090	MEDICAL INS - FT EMPLOYEES	-	-	-	12,864
144-63-6308	1090M	MEDICAL INS - MANAGEMENT	-	-	-	3,504
144-63-6308	1091	DENTAL INS - FT EMPLOYEES	-	-	-	959
144-63-6308	1092	VISION INS - FT EMPLOYEES	-	-	-	157
144-63-6308	1097	WORKER'S COMPENSATION	-	-	-	1,214
PERSONNEL EXPENDITURES:			-	-	-	123,672
EMERGENCY HOUSING VOUCHER PROGRAM (EHV) TOTAL:			-	-	-	123,672
144-63-6302	3990	INTER-FUND CHARGES- TO FUND 262	(741,931)	(861,027)	(883,548)	(906,327)
144-63-6308	3990	INTER-FUND CHARGES- TO FUND 263	-	-	-	(123,672)
HOUSING AUTHORITY FUND TOTAL:			-	-	-	-

ADVANCES TO THE SUCCESSOR AGENCY TO NORWALK REVELPMENT AGENCY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
145-63-6303	1020	REG SALARIES & WAGES	97,611	131,089	128,512	135,329
145-63-6303	1048	MEDICAL OPT-OUT-GEN. UNIT	641	793	-	-
145-63-6303	1049	BILINGUAL/CERTIFICATION PAY	-	47	-	-
145-63-6303	1052	AUTO ALLOWANCE	1,674	2,334	2,110	2,110
145-63-6303	1054	CELLPHONE ALLOWANCE	(4)	154	-	-
145-63-6303	1060	PAID SICK LEAVE	1,587	1,327	2,980	1,200
145-63-6303	1065	ACCRUED PAID VACATION	3,843	1,665	-	4,500
145-63-6303	1078	MANAGEMENT BENEFIT 401A	7,284	5,785	10,025	10,524
145-63-6303	1080	MEDICARE	1,541	2,028	2,188	2,318
145-63-6303	1081	MGMT BENEFIT/MEDICAL	1,786	3,707	7,322	6,249
145-63-6303	1083	PERS - EMPLOYER'S PORTION	30,332	46,804	47,026	51,468
145-63-6303	1085	LIFE INSURANCE	235	314	500	527
145-63-6303	1088	LONG TERM DISABILITY	992	1,335	1,298	1,367
145-63-6303	1090	MEDICAL INS - FT EMPLOYEES	7,308	5,134	-	-
145-63-6303	1090M	MEDICAL INS - MANAGEMENT	-	4,910	8,221	8,149
145-63-6303	1091	DENTAL INS - FT EMPLOYEES	530	737	620	620
145-63-6303	1092	VISION INS - FT EMPLOYEES	154	215	195	195
145-63-6303	1097	WORKER'S COMPENSATION	1,512	1,536	-	2,156
145-63-6303	1098	OPEB - FUTURE RETIREES	5,000	5,000	5,000	5,000
PERSONNEL EXPENDITURES:			162,026	214,915	215,998	231,712

ADVANCES TO THE SUCCESSOR AGENCY TO NORWALK REVELOPMENT AGENCY

BUDGET UNIT	ACCT	DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 BUDGET	FY 22-23 ADOPTED BUDGET
145-63-6303	2080	CONTRACT SVC/NON-CLASS	10,000	10,000	4,100	4,100
145-63-6303	2240	DUPLICATING SERVICE CHG	41	28	200	200
145-63-6303	2400	AUDIT FEES	7,650	7,800	7,955	7,955
145-63-6303	2450	LIAB, FIRE & OTHER INS.	14,577	8,038	19,000	18,400
145-63-6303	2490	BANK SERVICES CHARGES	549	361	126	126
OPERATING EXPENDITURES:			37,218	30,754	31,381	30,781
ADVANCES TO SA-NRA ADMINISTRATION SUBTOTAL:			199,244	245,669	247,379	262,493
145-63-6303	3990	INTER-FUND TXF/OUT-(IN)	(199,244)	(245,669)	(247,379)	(262,493)
SA-NRA ADMINISTRATIVE ADVANCES FUND TOTAL:			-	-	-	-

CITY OF NORWALK Outstanding Debt Descriptions

Debt Service funds accounts for the resources allocated toward debt service payments and are a recognized fund type in generally accepted governmental accounting principles (GAAP). The amortization schedule for principal and interest payments resembles mortgage payments, in that principal payments typically increase, while interest payments decrease over the life of the debt. All bonded indebtedness is administered by trustees as designated in the debt's Official Statement. Debt service payments and related administrative fees are budgeted in the Norwalk Community Facilities Financing Authority and transfers are made from the respective funds such as the General Fund, Parking Structure, Measure M, and Measure R Special Revenue Funds.

Current Debt:

Norwalk Community Facilities Financing Authority Lease Revenue Refunding Bonds 2013 Series A

Issued: \$7,120,000 in May 2013	Outstanding Principal 6/30/22: \$ 3,390,000
	Interest \$ 420,125
Purpose: To refund the outstanding balance of 1999 Lease Revenue Refunding Bonds	
Debt Payments: Semi-annually in December and June for Interest, Principal paid in June	Maturity Date: June 2029

Norwalk Community Facilities Financing Authority Lease Revenue Refunding Bonds 2013 Series B

Issued: \$8,630,000 in July 2013	Outstanding Principal 6/30/22: \$ 3,155,000
	Interest \$ 238,250
Purpose: To refund the outstanding balance of 2001 Lease Revenue Refunding Bonds	
Debt payments: Semi-annually in December and June for Interest, Principal paid in June	Maturity Date: June 2025

CITY OF NORWALK

Outstanding Debt Descriptions

Norwalk Community Facilities Financing Authority Measure M Bonds 2019 Series A

Issued: \$10,435,000 in July 2019

Purpose: To fund local street improvement projects

Debt Payments: Semi-annually in December and June for Interest, Principal paid in June

Outstanding Principal 6/30/22: \$ 8,840,000
Interest \$ 2,826,050

Maturity Date: June 2034

Norwalk Community Facilities Financing Authority Measure R Bonds 2019 Series B

Issued: \$9,250,000 in July 2019

Purpose: To fund local street improvement projects

Debt payments: Semi-annually in December and June for Interest, Principal paid in June

Outstanding Principal 6/30/22: \$ 7,835,000
Interest \$ 2,503,200

Maturity Date: June 2034

CITY OF NORWALK Outstanding Debt Descriptions

Water Revenue Bonds 2013 Series A

Issued: \$9,395,000 in May 2013

Outstanding Principal 6/30/22: \$ 7,650,000
Interest \$ 3,673,287

Purpose: To fund the acquisition of water rights and water system infrastructure improvements.

Debt Payments: Semi-annually in December and June, Principal due in June

Maturity Date: June 2043

Street Lights Lease Agreement 2018

Issued: \$4,337,008 in May 2018

Outstanding Principal 6/30/22: \$ 3,463,732
Interest \$ 1,046,445

Purpose: To fund the acquisition of street light pole acquisition and retrofit of LED lights.

Debt Payments: Annually in June

Maturity Date: June 2033

Revenue Guide

AB 1290	Portion of tax increment revenues generated by properties within the redevelopment agency boundary.
Business License Tax	Tax on businesses for the privilege of conducting business within the city.
Citizens Option for Public Safety (COPS)	Revenue granted from the state General fund for supplemental public safety services. (Special Revenue Fund)
Fees, Charges and Rates	Fees comprise a broad category of locally imposed revenues generally intended to recover all or a portion of government's cost for providing a service or access to public property, or for mitigating the impacts of the fee payer's activities on the community. Revenues from all charges for specific services provided by the City such as engineering and plan check, recreation fees, facility use fees, regulatory fees, etc.
Fines, Forfeitures, and Penalties	Revenues received from the City's allocation of fines and penalties imposed by the courts for vehicle code and other statutory violations.
Franchise Taxes	Taxes levied by the City upon private companies for the use of City property or granting special franchises. City imposes franchise taxes on Cable TV, Solid Waste, Electric, Gas, Water and Oil Companies.
Interest Income	Interest generated from the City's investments.
License and Permits	Licenses or permits are issued to regulate activities within the City, such as animal licensing, special event permits, etc.
Measure P	Revenue received from 0.75% additional local sales tax, approved by the voter on March 3, 2020.

Measure M	Percentage of Sales Tax dedicated to transportation related improvements. (Special Revenue Fund)
Measure R	Percentage of Sales Tax dedicated to transportation related improvements. (Special Revenue Fund)
Measure W	Special tax, 2.5 cents per square foot of “impermeable area”, for parcels located in the Los Angeles County Flood Control District.
Motor Vehicle License Fee	Based on the market value of a vehicle, the Motor Vehicle License Fee (VLF) is a state imposed tax for the privilege of operating the vehicle on public streets.
Motor Vehicle Fuel Tax (Highway User Tax, Gasoline Excise Tax)	An 18 cent per gallon tax on fuel used to propel motor vehicle or aircraft. The State Controller’s Office collects and allocates the revenues, and audits the use of the revenues, which are restricted research, planning, construction, improvement, maintenance and operation of public streets and highways.
No/Low Property Tax	Designation as a result of city receiving no share of the property tax.
PEG	Revenue received from Cable TV companies for Public-Educational-Government Access (PEG) television
Property Taxes	Revenues received as a result of taxes levied on real estate and personal property.
Property Tax in Lieu of VLF	Revenues received as a result of local Vehicle License Fee revenues for additional shares of the property tax as a part of state-local budget agreement. Under this arrangement the VLF rate was reduced from 2% to 0.65%. The reduction in VLF revenue to cities and counties was replaced with a like amount of property taxes, dollar-for-dollar.

<p>Highway User Tax Section 2103 (formerly Proposition 42 Transportation Congestion Relief Fund)</p>	<p>Portions of Highway User Tax – an excise tax dedicated to streets, traffic and transportation maintenance and improvement.</p>
<p>Sales and Use Tax</p>	<p>A tax imposed on the total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid.</p>
<p>State Mandate Reimbursement</p>	<p>State reimbursement to cities for programs and services mandated by state.</p>
<p>Real Property Transfer Taxes</p>	<p>Tax imposed on the transfer of ownership in real estate. Real property transfer tax imposes a tax on the purchaser of real property based upon the value of the property.</p>
<p>Road Maintenance Rehabilitation Account</p>	<p>Revenues from Vehicle Registration Tax and portion of Fuel Taxes distributed to local governments for local street and road improvement</p>
<p>Transient Occupancy Taxes</p>	<p>Tax imposed on individuals renting accommodations in hotels, motels, inn etc.</p>
<p>Use of Money and Property</p>	<p>Revenues received from the rental of land, buildings, equipment and interest from investment of City funds.</p>
<p>Utility User Tax</p>	<p>Tax imposed on the use of, telephone services and the consumption of electricity and gas.</p>

Glossary

A

Actual - Amount paid for expenditures for the fiscal year.

Adopted Budget - The new allocation of expenditures and revenues for the fiscal year as approved by the City Council.

Air Quality Improvement (AQMD) Fund - A fund which accounts for monies received from AQMD, which are used to improve air quality. (A special revenue fund.)

Allocations – A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities or objects.

Appropriation - A legal authorization granted by the City Council to expend monies, and incur obligation for specific purposes.

American Rescue Plan Act (ARPA) - Emergency funding for eligible state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

Assessed Valuation - A dollar value placed on real estate or personal property by Los Angeles County as a basis for levying property taxes.

Assessments - Charges on real property or businesses levied to pay for facilities or services within a predetermined area according to the benefit to real property or businesses resulting from the improvements.

Audit - An examination of systems, procedures, programs and financial data to ensure compliance with specified rules and regulations. The end product of an audit is a report issued by an independent auditor that describes the City's financial condition and the results of its operations.

Norwalk Community Facilities Financing Authority Fund - A fund which accounts for payments of principal and interest for debt service such as bonds.

B

Balanced Budget - The amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

Bond – Capital raised by issuing an interest-bearing promise to pay a specified sum of money.

Bond Proceeds - Funds received from the sale or issuance of bonds.

Budget - A financial plan serving as a pattern for, and control over, future operations – any estimate of future costs or plan for the utilization of the workforce, material or other resources.

Business License Fee - A fee imposed on persons or entities doing business within the City.

C

Calendar Year - A continuous period beginning January 1 and ending December 31.

California Public Employees' Retirement System (CalPERS) – The retirement system that all permanent City employees are members of. CalPERS is administered by the State of California.

Capital Improvement Program - A plan for construction or major repair of City infrastructures, facilities or buildings.

Capital Outlay - The acquisition costs of equipment with a value of \$5,000 or greater used in providing direct services or inventoried equipment such as computers, laptops, cameras, printers, etc.

Capital Projects Fund - A fund which accounts for all capital projects not being accounted for in other capital projects funds. (A capital projects fund.)

Carryover or Carry Forward - The process of bringing a budgeted and encumbered item from the current fiscal year to the next fiscal year.

Community Development Block Grant (CDBG) Fund - A fund which accounts for the revenues and expenditures of approved Federal Housing and Community Development Act projects. (A special revenue fund.)

Comprehensive Annual Financial Report (CAFR) – The official financial statement of a government.

Contingency Fund - An amount reserved for possible emergencies.

Coronavirus Aid, Relief, and Economic Security Act (CARES Act) - economic stimulus bill passed by congress on March 27,2020.

Current Year - The fiscal year in process.

D

Debt Service - The cost of paying the principal and interest on money according to a predetermined schedule.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – Insufficiency in a fund as a result of excess spending over revenues.

Department - An organizational unit within a fund that can be subdivided into divisions.

Depreciation – (1) Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Development Impact Fees - Fees imposed to pay for improvements and facilities required to serve new development or otherwise reduce the impacts of new development on a community.

Division - An organizational unit within a department that can be subdivided into subunits.

E

Employee Benefits Fund - A fund which accounts for payments made for retired employee health benefits. (A special revenue fund.)

Encumbrance - Money allocated for payment of goods/services contracted for but not yet received.

Enterprise Fund - A fund similar to those found in the private sectors that are structured to be revenue-generating and self-supporting.

Equipment Replacement Fund - A fund which accounts for the cost of replacing vehicles in various departments within the City. (An internal services fund.)

Expenditures - The cost for personnel, materials and equipment required to deliver services.

F

Financial Accounting Standards Board (FASB) – The authoritative accounting and financial reporting standards-setting body for business entities.

Fiscal Year - A 12-month time period designated to signify the beginning and ending period for recording financial transactions.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise In-Lieu – A tax paid by City Utilities that in part represents the property tax that would be paid by private utilities for the privilege of having lines and mains in Norwalk streets, etc.

Franchise Fee - Fee collected by the City upon companies for the use of City property.

Fringe Benefits - Compensation that the City contributes to its employees such as retirement, life and health insurance.

Full-Time Equivalent - The equivalent of a full-time position for one year.

Fund - An accounting entity established to record financial transactions and resources for specific activities or to attain certain objectives.

Fund Balance - The net effect of current assets less current liabilities at any given point in time.

G

Gann Appropriations Limit - Article XIII-B of the California State Constitution that provides limits to the total amount of appropriations in any fiscal year from tax proceeds.

Gas Tax Fund - A fund which accounts for the revenues and expenditures of the City's proportionate share of gas tax monies collected by the State of California, which are used for street construction and maintenance. (A special revenue fund.)

General Fund - A fund which accounts for tax and other general purpose revenues (e.g., sales taxes, property taxes, fines, interest, etc.) and records the transactions of general governmental services (e.g., police, fire, library, parks and public works).

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting.

Generally Accepted Auditing Standards (GAAS) – Standards established by the AICPA for the conduct and reporting of financial audits.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Grant - A restricted funding source for a specific purpose, activity, or facility.

Grants and Seizures Fund - A fund which accounts for monies received from private grants and police seizures. (A special revenue fund.)

I

Infrastructure - Physical facilities that the residents of the City depend on such as sewers, storm drains, buildings, utility lines, parks and streets.

Interest Income - Revenues generated from interest earned from the City's investments.

Interfund Transactions - The transactions among funds of the same government reporting entity.

Internal Service - The costs of reimbursement for services provided by Internal Service Fund programs to other City programs and departments (e.g., vehicle maintenance, employees' benefits, etc.).

Internal Service Fund - A fund used to finance and account for goods and services provided by one City department to other City departments.

Intra-Governmental Loan Fund - A fund which accounts for costs related to various advances to the Redevelopment Agency. (An internal services fund.)

L

LAIF - The Local Agency Investment Fund is an investment pool managed by the State of California.

Liability - An obligation that legally binds an entity to settle or pay a debt.

Low and Moderate Income Housing Fund - A fund which accounts for monies received and expended to assist low and moderate income households. (A special revenue fund.)

M

Measure M - This fund accounts for revenues received from the County from the one-half cent tax authorized by Measure "M". Expenditures are restricted to improve traffic flow and safety.

Measure P - $\frac{3}{4}$ cent local sales tax approved by voters on March 3, 2020, effective July 1, 2020

Measure R - This fund accounts for mainly revenues and monies spent on critical transit and highway projects.

Measure W - This fund accounts for revenues received as a portion of special tax for parcels located in the Los Angeles County Flood Control District, which covers the majority of Los Angeles County. The tax revenue was approved by voters in 2018 as Measure "W - The Safe, Clean Water Act". It is taxed at a rate of 2.5 cents per square foot of "impermeable area" (i.e. paved or built-on surfaces that prevent "stormwater and urban runoff from entering the earth," like concrete patios and driveways) and paid by property owners to fund projects, infrastructure, and programs to capture, treat, and recycle rainwater.

Memorandum of Understanding - Agreement between mutual parties such as between City departments or between the City and employee organizations.

Mission - A broad statement of purpose.

Motor Vehicle License Fee (VLF) - The Motor Vehicle License Fee is a tax on ownership of a registered vehicle.

N

Note Payable – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Note Receivable - A note payable held by a governmental unit.

O

Objective - A specific statement describing a result to be achieved.

One-Time - Activities or transactions that are irregular or occasional.

Ongoing - Activities or transactions that are continuous or recurring.

Operating Budget - A budget that focuses on everyday operating activities and programs.

OPEB – Other Post-Employment Benefits

P

Pass Through Funds – Payments made by a third party (such as the Federal Government) to the City to be given directly (passed through) to another party.

Payroll - An amount the City pays its employees.

PERS - Public Employees Retirement System is a statewide retirement system for most City employees.

Personnel Services - The cost of labor, including salaries and fringe benefits.

Personnel Expenses - Compensation paid to, or on behalf of, City employees for salaries and wages, overtime and benefits.

Professional Services – Services provided by outside experts.

Project - A job or specific task that identifies an area of funding and improvement.

Property Tax - Tax levied on real estate and personal property.

Proposition A Funds - A fund which accounts for financial transactions in accordance with Proposition A Local Transit Assistance Act regulations. (A special revenue fund.)

Proposition C Funds - A fund which accounts financial transactions in accordance with Proposition C regulations. (A special revenue fund.)

R

Refunding Bond - The issuance of a new bond for the purpose of retiring an outstanding bond.

Reimbursements – (1) Repayments of amounts remitted on behalf of another party. (2) Interfund transactions that constitute reimbursements to a fund for expenditures or expenses originally made from it, but, that properly apply to another funds.

Reserves - A portion of the fund balance set aside for a specific purpose.

Resolution - In general, an expression of desire or intent. A special order of the City Council which has a lower legal standing than an ordinance.

Resources - Total dollars available to be appropriated including estimated revenues, fund transfers and beginning fund balances.

Revenue - Monies collected and received by the City such as tax payments, business license fees and charges for services.

Revenue Bond - A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

S Salary Savings - Amount saved by departments during the fiscal year through salaries, wages and benefits due mostly through retirements, staff turnover and vacancies.

Sales Tax - Tax imposed on all applicable retail and commercial businesses selling goods in the City. This tax is based on the sales price of any taxable transaction relating to taxable personal property.

Service - A deliverable that the customer receives from a department's efforts.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are restricted by law to be used for specific purposes.

Successor to Redevelopment Agency - The agency providing oversight for the redevelopment process in the City and is governed by the City Council.

Supplemental Law Enforcement Fund - A fund which accounts for grant monies received for local law enforcement activities. (A special revenue fund.)

Surplus - The excess of revenue over expenses.

T **Tax Allocation Bond** – A bond or financial obligation issued by the Redevelopment Agency (RDA) in order to generate funds to implement the redevelopment plan. The bond is repaid with tax increments flowing to the RDA as a result of the RDA’s revitalization of the project area.

Tax Increment - The increase in property taxes within the redevelopment project area that result from increases in the project area assessed value that exceeds the base year assessed value.

Transient Occupation Tax (TOT) - Tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

U **User Fees and Charges** - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility User’s Tax (UUT) – Tax imposed on the use of cable television, telephone services and the consumption of electricity, gas and telephone services.