



ADOPTED **BUDGET**

Fiscal Year
2020-2021

Dear Residents of Norwalk,

The COVID-19 pandemic has resulted in a significant and unforeseen impact on all our lives and budgets. While we don't know the full effect yet, the FY 2020/2021 Norwalk City budget contains forecasts on tax revenue based on historical and future modeling data. It is the expectation of economists that the economy will rebound but it is wise for the city to budget conservatively during this time.

The \$159-million City budget (\$55 million General Fund) includes cost savings while maintaining a high level of services upon which Norwalk residents rely. It is the goal of the city to maintain the balance of the rainy-day fund by delaying projects and using cost savings measures.

Economic downturns, while difficult, provide government the opportunity to focus on essential services and find ways to streamline and innovate. Norwalk has weathered hard times in the past and I am certain we will emerge from this current situation better than ever.

BUDGET PRIORITIES

Public Safety

The FY 2020-2021 budget increases the amount of funding for public safety. This is funded through Measure P Sales Tax. The city's investment in public safety will remain a priority to keep residents safe and secure during this critical time.

Economic Development

Revenue growth and sufficiency are vital to maintaining current service levels offered to our citizens now and in the future. Economic development and revenue growth starts with a plan and is a process that can take many years before the fruits of the effort can be seen. It is our goal to ensure that all of our economic development opportunities enhance the existing community and provide long-term on-going revenue streams to the City.

Infrastructure

The FY 2020-2021 proposed budget appropriates \$2,254,000 of gas tax funds towards hazardous pavement and sidewalks. In addition, \$2,550,000 of Measure P Sales Tax has been transferred to a capital improvement reserve fund to allocate for future capital replacement and improvement projects.

CITY OPERATION IMPROVEMENTS

Streamline Efforts

FY 2020-2021 will provide each department new opportunities to find efficiencies in the operations. This could mean restricting staffing as employees retire, using technology to make services faster and finding savings on equipment.

Ways to Innovate

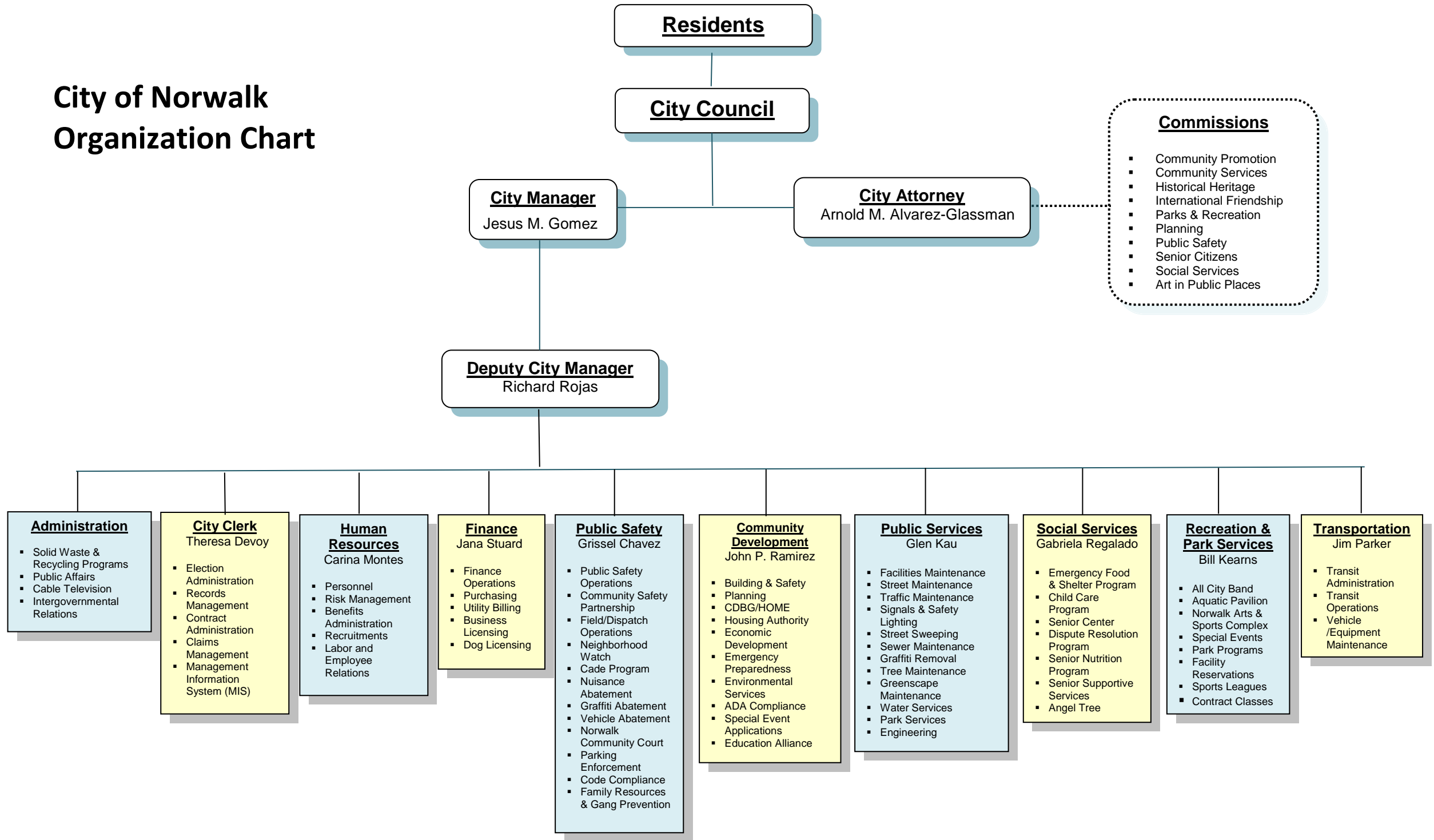
Norwalk's investment in technology over the last few years has enabled the city and staff to continue to operate at a high level during the pandemic shut down. Remote meetings, electronic processes and online training have ensured that essential services will continue normally. Throughout this year, Norwalk staff members will find new ways to innovate to help the city navigate these tough times.

Thank you for taking the time to read through this annual budget. If you have additional questions, please reach out to my office or my staff. We would be happy to discuss with you. We appreciate your input on these important decisions and welcome your involvement.

Sincerely,

Jesus Gomez
City Manager

City of Norwalk Organization Chart



CITY OF NORWALK
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**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2020-2021**

Fund	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2020</i>	REVENUES FOR FY 2021	TRANSFERS IN/(OUT) FOR FY 2021	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2021	CIP EXPENSE FOR FY 2021	<i>ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2021</i>	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2021</i>
General Fund (unassigned) *	12,619,403	53,195,955	(6,612,154)	(48,261,592)		(1,677,791)	
Release of Fund Balance	640,076					-	11,581,688
General Fund - CIPs (assigned)	129,675				(129,675)	(129,675)	
Total General Fund	13,389,154	53,195,955	(6,612,154)	(48,261,592)	(129,675)	(1,807,466)	11,581,688
Special Revenue Funds							
Child Care	-	5,628,701	-	(5,628,701)	-	-	-
Gas Tax	212,199	1,594,570	-	(1,719,000)	-	(124,430)	87,769
Community Development Block Grant	241,294	2,531,130	-	(2,214,339)	(524,000)	(207,209)	34,085
Home Grant	277,330	279,812	-	(544,526)	-	(264,714)	12,616
Proposition A - Local Return	149,190	2,249,950	(2,047,554)	(215,380)	(136,206)	(149,190)	-
Air Quality Management	131,710	134,100	-	(100,564)	-	33,536	165,246
Senior Services Grant	2,027	54,389	41,064	(95,196)	-	257	2,284
FEMA Grant	-	75,000	-	(75,000)	-	-	-
COPS Grant	250,426	251,400	-	(307,998)	-	(56,598)	193,828
CalRecycle Grant	-	161,039	-	(161,039)	-	-	-
Juvenile Assistance Grant	24,335	49,376	-	(73,711)	-	(24,335)	-
Proposition C - Local Return	6,371,962	2,143,250	(124,017)	(1,607,292)	(4,206,271)	(3,794,330)	2,577,632
Measure R - Local Return	2,984,890	1,402,330	(863,850)	(597,000)	(2,877,824)	(2,936,344)	48,546
Measure M - Local Return	2,874,848	1,588,810	(971,750)	(200,000)	(1,443,132)	(1,026,072)	1,848,776
Senior Nutrition Program	-	943,385	-	(943,385)	-	-	-
Parking Structure Operations	84,458	320,000	24,791	(429,249)	-	(84,458)	-
Asset Forfeitures	692	-	-	-	-	-	692
Successor Agency Housing Administration	444,654	300	147,000	(139,712)	-	7,588	452,242
Housing Assistance Program	1,480,785	7,600,039	-	(7,662,026)	-	(61,987)	1,418,798
Total Special Revenue Funds	15,530,799	27,007,581	(3,794,316)	(22,714,117)	(9,187,433)	(8,688,286)	6,842,514

**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2020-2021**

Fund	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2020</i>	REVENUES FOR FY 2021	TRANSFERS IN/(OUT) FOR FY 2021	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2021	CIP EXPENSE FOR FY 2021	<i>ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2021</i>	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2021</i>
Capital Projects Funds							
Prop 1B - Capital Projects	225,401	-	-	-	-	-	225,401
RMRA - Road Maintenance Rehab Account	2,574,269	1,834,570	-	-	(3,120,941)	(1,286,371)	1,287,898
Highway Safety Improvement Program (HSIP) Grant	141,936	7,336,359	-	-	(7,238,280)	98,079	240,015
Active Transportation Program (ATP) Grant	435,641	-	-	-	-	-	435,641
Arts in Public Places	171,677	21,000	-	(18,000)	-	3,000	174,677
LA County - MTA Measure R	113,232	2,928,168	-	-	(3,041,400)	(113,232)	-
S.B. 821- Bicycle/Pedestrian	-	374,260	-	-	(86,600)	287,660	287,660
Highway User Tax - Section 2103	1,727,297	902,904	-	(620,000)	(1,026,665)	(743,761)	983,536
MTA & LA County Transportation Grants	1,275	-	-	-	-	-	1,275
I-605 Mitigation (Measure R)	-	5,582,999	-	-	(5,582,999)	-	-
Surface Transportation Program (STPL)	-	1,480,000	-	-	(1,480,000)	-	-
Street Light Project - Loan Proceeds	558,165	8,165	-	(250,000)	(310,000)	(551,835)	6,330
Bicycle Master Plan Grant	-	163,780	-	-	(163,780)	-	-
Bond Proceeds - RDA	11,040,536	35,000	-	(100,000)	(1,305,091)	(1,370,091)	9,670,445
Housing Bond Proceeds	11,483,380	35,000	-	(50,000)	(4,005,260)	(4,020,260)	7,463,120
Cooperative Agreement	19,764	-	-	-	(19,764)	(19,764)	-
Park Bonds Fund	300,000	-	-	-	(300,000)	(300,000)	-
California High Speed Rail	12,528	118,996	-	(119,007)	-	(11)	12,517
Measure R Bond Proceeds	10,946,523	20,000	-	-	(280,000)	(260,000)	10,686,523
Measure M Bond Proceeds	12,347,177	20,000	-	-	(580,000)	(560,000)	11,787,177
Total Capital Projects Funds	52,098,801	20,861,201	-	(1,157,007)	(28,540,780)	(8,836,586)	43,262,215

**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2020-2021**

Fund	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2020</i>	REVENUES FOR FY 2021	TRANSFERS IN/(OUT) FOR FY 2021	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2021	CIP EXPENSE FOR FY 2021	<i>ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2021</i>	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2021</i>
Capital Funds							
Street Renovation	-	-	2,000,000	-	-	2,000,000	2,000,000
Building/Facility Renovation	1,543,767	500	100,000	-	(1,279,885)	(1,179,385)	364,382
Computer & Technology Replacement	288,200	500	100,000	(114,643)	-	(14,143)	274,057
Vehicle & Equipment Replacement	1,066,681	500	300,000	(491,850)	-	(191,350)	875,331
NASC Equipment Replacement	110,301	500	50,000	-	-	50,500	160,801
Parks Equipment & Renovation	1,200,849	500	-	-	(814,127)	(813,627)	387,222
Total Capital Funds	4,209,798	2,500	2,550,000	(606,493)	(2,094,012)	(148,005)	4,061,793
Enterprise Funds- working capital**							
Transportation - Operations	4,785,082	12,951,550	2,171,571	(15,095,409)	-	27,712	4,812,794
Transportation - Capital	1,436,169	4,951,567	-	(5,656,430)	(252,413)	(957,276)	478,893
Subtotal Transit	6,221,251	17,903,117	2,171,571	(20,751,839)	(252,413)	(929,564)	5,291,687
<i>** Enterprise funds report working capital balance</i>							
Water	7,228,167	6,154,000	-	(5,350,797)	(4,364,580)	(3,561,377)	3,666,790
Sewer	7,643,587	2,625,000	-	(1,533,237)	(4,954,921)	(3,863,158)	3,780,429
Total Enterprise Funds**	21,093,005	26,682,117	2,171,571	(27,635,873)	(9,571,914)	(8,354,099)	12,738,906
Debt Service Fund							
2013 A&B Lease Revenue Refund Bonds	-	-	1,454,682	(1,454,682)	-	-	-
2019A Measure M Bonds	-	-	971,750	(971,750)	-	-	-
2019B Measure R Bonds	-	-	863,850	(863,850)	-	-	-
Street Light Lease	-	-	410,017	(410,017)	-	-	-
Total Debt Service Fund	-	-	3,700,299	(3,700,299)	-	-	-

**Summary of Changes to Fund Balances / Working Capital
Fiscal Year 2020-2021**

Fund	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL 7/1/2020</i>	REVENUES FOR FY 2021	TRANSFERS IN/(OUT) FOR FY 2021	OPERATING & CAPITAL OUTLAY EXPENSES FOR FY 2021	CIP EXPENSE FOR FY 2021	<i>ESTIMATED CHANGE IN FUND BALANCE/ WORKING CAPITAL FY 2021</i>	<i>ESTIMATED FUND BALANCE/ WORKING CAPITAL AS OF JUNE 30, 2021</i>
Internal Service Funds							
Equipment Maintenance	-	4,521,120	-	(4,521,120)	-	-	-
Employee Benefits	-	15,666,310	-	(15,666,310)	-	-	-
Total Internal Service Funds	-	20,187,430	-	(20,187,430)	-	-	-
Trust Funds							
Irrevocable Post Employment Benefit Trust Fund	10,671,319	100,000	984,600	626,000	-	1,710,600	12,381,919
Irrevocable Pension Trust Fund	3,177,296	50,000	1,000,000	-	-	1,050,000	4,227,296
Donations held in trust - City Wide	332,635	-	-	(4,500)	-	(4,500)	328,135
Total Irrevocable Trust Funds	14,181,250	150,000	1,984,600	621,500	-	2,756,100	16,937,350
Subtotal All Funds	106,321,557	147,936,784	(1,984,600)	(124,262,812)	(49,523,814)	(27,834,442)	78,487,116
Less: Internal Service Funds	-	(20,187,430)	-	20,187,430	-	-	-
Net Total City Funds	120,502,807	127,899,354	-	(103,453,881)	(49,523,814)	(25,078,342)	95,424,466

** Enterprise funds report working capital balance

Summary of Inter-Fund Transfers Fiscal Year 2020-21

From:	To:	Amount
General Fund	Debt Service Fund	(1,611,384)
	Senior Grant Fund	(41,064)
	Successor Agency Housing Fund	(147,000)
	Parking Structure Fund	(278,106)
	Street Renovation	(2,000,000)
	Building/Facility Renovation	(100,000)
	Computer & Equipment Replacement	(100,000)
	Vehicle Replacement	(300,000)
	NASC Equipment Replacement	(50,000)
	Irrevocable OPEB Trust	(984,600)
	Irrevocable Pension Trust	(1,000,000)
Total General Fund Transfers Out		<u>\$ (6,612,154)</u>
Proposition A	Transportation - Operations	<u>\$ (2,047,554)</u>
Proposition C	Transportation - Operations	<u>\$ (124,017)</u>
Parking Structure Operations	Debt Service Fund	<u>\$ (253,315)</u>
Measure R - Local Return	Debt Service Fund	<u>\$ (863,850)</u>
Measure M - Local Return	Debt Service Fund	<u>\$ (971,750)</u>

Summary of Inter-Fund Transfers Fiscal Year 2020-21

To:	From:	Amount
Debt Service Fund	General Fund	1,611,384
	Parking Structure Operations	253,315
	Measure R - Local Return	863,850
	Measure M - Local Return	971,750
Total Debt Service Transfers In		\$ 3,700,299
Senior Grant Fund	General Fund	\$ 41,064
Successor Agency Housing Fund	General Fund	\$ 147,000
Parking Structure Operations	General Fund	\$ 278,106
Street Renovation	General Fund	\$ 2,000,000
Building/Facility Renovation	General Fund	\$ 100,000
Computer & Equipment Replacement	General Fund	\$ 100,000
Vehicle Replacement	General Fund	\$ 300,000
NASC Equipment Replacement	General Fund	\$ 50,000
Parks Equipment Renovation	General Fund	\$ -
Irrevocable Post Employment Benefit Trust Fund	General Fund	\$ 1,984,600
Transportation - Operations	Proposition A	2,047,554
Transportation - Operations	Proposition C	124,017
Total Transportation - Operations		\$ 2,171,571

CITY OF NORWALK
ALL FUNDS - EXPENDITURE SUMMARY

EXPENDITURES BY TYPE	GENERAL FUND			OTHER FUNDS			TOTAL ALL FUNDS		
	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	%	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	%	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	%
<i>Personnel</i>	25,601,192	25,508,260	100%	15,391,336	15,136,612	98%	40,992,528	40,644,872	99%
<i>Operations</i>	25,246,231	25,867,000	102%	28,971,802	27,211,610	94%	54,218,033	53,078,610	98%
<i>Operational Transfer to Special Revenue Funds</i>	318,044	147,000	46%	-	-	-	318,044	147,000	46%
<i>Operational Transfer to Parking Structure Fund</i>	-	278,106	-	-	-	-	-	278,106	-
<i>Debt Service</i>	1,613,890	1,611,384	100%	2,630,509	2,629,527	100%	4,244,399	4,240,911	100%
<i>Capital Outlay</i>	629,497	253,560	40%	7,286,370	7,011,608	96%	7,915,867	7,265,168	92%
TOTAL OPERATIONS AND CAPITAL OUTLAY	53,408,854	53,665,310	100%	54,280,017	51,989,357	96%	107,688,871	105,654,668	98%
<i>Operations Offset from Special Revenue Funds</i>	(2,366,564)	(2,341,564)	99%	2,366,564	2,341,564	99%	-	-	-
NET OPERATIONS AND CAPITAL OUTLAY	51,042,290	51,323,746	101%	56,646,581	54,330,921	96%	107,688,871	105,654,668	98%
<i>Transfers - Street Renovation</i>	-	2,000,000	-			-	-	2,000,000	-
<i>Transfers - Building/Facility Renovation</i>	581,618	100,000	17%			-	581,618	100,000	17%
<i>Transfers - Computer & Technology Replacement</i>	150,000	100,000	67%			-	150,000	100,000	67%
<i>Transfers - Vehicle & Equipment Replacement</i>	500,000	300,000	60%			-	500,000	300,000	60%
<i>Transfers - NASC Equipment Replacement</i>	100,000	50,000	50%			-	100,000	50,000	50%
<i>Transfers - Parks Equipment & Renovation</i>	-	-	-			-	-	-	-
<i>Transfers - Pension</i>	1,000,000	1,000,000	100%			-	1,000,000	1,000,000	100%
TOTAL TRANSFER TO RESERVES	2,331,618	3,550,000	152%			-	2,331,618	3,550,000	152%
<i>Capital Improvement</i>	183,959	129,675	70%	51,173,916	49,394,139	97%	51,357,875	49,523,814	96%
TOTAL CITY BUDGET	53,557,867	55,003,421	103%	107,820,497	103,725,060	96%	161,378,364	158,728,482	98%

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Mayor & Council						
Executive Assistant	1		1		-	-
Total Mayor & Council	1		1		-	-
Administration						
City Manager	1		1		-	-
Deputy City Manager* (1 position frozen)	1		2		1	-
Senior Executive Assistant	1		1		-	-
Office Assistant II		1,560		1,560	-	-
Total	3	1,560	4	1,560	1	-
Management Services						
Administrative Services Manager* (frozen)	1		1		-	-
Management Analyst	1		1		-	-
Total	2	-	2	-	-	-
Communications & Public Affairs						
Communications & Public Affairs Manager	1		1		-	-
Sr. Management Analyst	1		1		-	-
Creative Coordinator	1		1		-	-
Office Assistant III	1		1		-	-
Recreation Leader II		500		-	-	(500)
Community Info Assistant		2,080		2,580	-	500
Total	4	2,580	4	2,580	-	-
Cable TV						
Production Supervisor	1		1		-	-
Production Specialist		1,950		1,950	-	-
Production Assistant		2,912		2,912	-	-
Total	1	4,862	1	4,862	-	-
Total Administration	10	9,002	11	9,002	1	-

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
City Clerk						
City Clerk	1		1		-	-
Assistant City Clerk	1		1		-	-
Deputy City Clerk	1		1		-	-
Office Assistant II	1		1		-	-
Office Assistant I	2	-	2	-	-	-
Total	6	-	6	-	-	-
MIS						
Information Systems Specialist		1,750		599	-	(1,151)
Total	-	1,750	-	599	-	(1,151)
Total City Clerk	6	1,750	6	599	-	(1,151)
Human Resources						
Director of Human Resources/Risk Manager	1		1		-	-
Principal Human Resources Analyst	1		1		-	-
Sr. Human Resources Analyst* (frozen)	1		1		-	-
Human Resources Technician	1		1		-	-
Office Assistant II	1	1,560	1	780	-	(780)
Intern Program	-	2,771	-	-	-	(2,771)
					-	-
Total Human Resources	5	4,331	5	780	-	(3,551)
Finance						
Director of Finance/City Treasurer	1		1		-	-
Controller/Deputy Treasurer	1		1		-	-
Senior Accountant	1		1		-	-
Purchasing Agent	1		1		-	-
Payroll Specialist	1		1		-	-
Account Clerk III	3		3		-	-
Account Clerk II	5	1,820	5	910	-	(910)
Total Finance	13	1,820	13	910	-	(910)
GENERAL GOVERNMENT SUBTOTAL	35	16,903	36	11,291	1	(5,612)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Public Safety						
Director of Public Safety	1		1		-	-
Management Analyst	2		2		-	-
Public Safety Technician	1		1		-	-
Office Assistant III	1		1		-	-
Office Assistant II	1		1		-	-
Public Safety Officer III	4		4		-	-
Public Safety Officer II	1		1	1,040	-	1,040
Public Safety Officer I		34,790		32,754	-	(2,036)
Public Safety Dispatcher		8,799		8,958	-	159
Total	11	43,589	11	42,752	-	(837)
Code Compliance						
Senior Code Compliance Inspector	1		1		-	-
Code Compliance Inspector	5	944	5	1,000	-	56
Office Assistant II	1		1		-	-
Total	7	944	7	2,248	-	1,304
Family Resource Program & Gang Prevention						
Community Worker	2		2		-	-
Public Safety Officer II		1,040		-	-	(1,040)
Public Safety Officer I		-		-	-	-
Total	2	1,040	2	-	-	(1,040)
Homeless Outreach						
Maintenance Worker III	1		1		-	-
Maintenance Worker II	1		1		-	-
Public Safety Officer II		2,944		2,964	-	20
Public Safety Officer I		2,270		2,270	-	-
Total	2	5,214	2	5,234	-	20
PUBLIC SAFETY SUBTOTAL	22	50,787	22	50,234	-	(553)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Public Services Administration						
Deputy City Manager (transfer to Admin)	1		-		(1)	-
Director of Public Services /City Engineer	1		1		-	-
Public Services Manager	1		1		-	-
Special Project Coordinator	1		1		-	-
Management Analyst	1		1		-	-
Payroll Personnel Tech.	1		1		-	-
Office Assistant II	1		1		-	-
Office Assistant I		910	-	910	-	-
Maintenance Assistant		300		300	-	-
Recreation Leader II		22		-		(22)
Total	7	1,232	6	1,210	(1)	(22)
Engineering						
Principal Engineer	1		1		-	-
Associate Engineer* (1 position frozen)	2		2		-	-
Assistant Engineer* (1 position frozen)	2		2		-	-
Engineering Technician	1		1		-	-
Office Assistant II	1		1		-	-
Total	7	-	7	-	-	-
Facilities Maintenance						
Maintenance Supervisor	1		1		-	-
Maintenance Worker III	2		2		-	-
Maintenance Worker II	4		4		-	-
Maintenance Worker I	4		4		-	-
Maintenance Assistant		8,540		7,020	-	(1,520)
Youth Worker		-		-	-	-
Total	11	8,540	11	7,020	-	(1,520)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Parks Landscape & Facilities Maintenance						
Maintenance Supervisor	2		2		-	-
Maintenance Worker III	3		3		-	-
Maintenance Worker II* (1 position frozen)	7		6		(1)	-
Maintenance Worker I	6		6		-	-
Maintenance Assistant		8,420		6,500	-	(1,920)
Total	18	8,420	17	6,500	(1)	(1,920)
Streets & Graffiti						
Maintenance Supervisor	1		1		-	-
Maintenance Worker III	1		1		-	-
Maintenance Worker II	2		3		1	-
Maintenance Worker I	3		3		-	-
Facility Maintenance II	1		1		-	-
Maintenance Assistant		1,300		1,300	-	-
Total	8	1,300	9	1,300	1	-
Trees & Greenscape						
Maintenance Supervisor	1		1		-	-
Maintenance Worker III	1		1		-	-
Maintenance Worker I	1		1		-	-
Facility Maintenance II	1		1		-	-
Tree Trimmer II	1		1		-	-
Tree Trimmer I	2		2		-	-
Maintenance Assistant		1,040		1,040	-	-
Total	7	1,040	7	1,040	-	-
Traffic & Signals						
Maintenance Worker III	1		1		-	-
Maintenance Worker II	2		2		-	-
Facility Maintenance I	1		1		-	-
Traffic Signal Technician II	1		1		-	-
Traffic Signal Technician I	1		1		-	-
Total	6	-	6	-	-	-

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Water & Sewer						
Senior Civil Engineer	1		1		-	-
Water Utilities Supervisor	1		1		-	-
Water Service Worker II	2		2		-	-
Water Service Worker I	1		1		-	-
Office Assistant II		910		910	-	-
Total	5	910	5	910	-	-
PUBLIC SERVICES SUBTOTAL:	69	21,442	68	17,980	(1)	(3,462)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Social Services						
Director of Social Services	1		1		-	-
Social Services Coordinator	1		1		-	-
Senior Center Manager	1		1		-	-
Senior Services Coordinator	1		1		-	-
Child Care Program Manager	1		-		(1)	-
Child Care Program Supervisor	1		1		-	-
Child Care Coordinator	1		1		-	-
Social Services Supervisor	1		1		-	-
Recreation Supervisor	1		1		-	-
Executive Assistant	1		1		-	-
Quality Control Specialist	1	-	1	-	-	-
Office Assistant II	1		1		-	-
Office Assistant I	1	1,600	1	1,444	-	(156)
Intake Specialist	1		1		-	-
Social Services Worker II	5		5		-	-
Social Services Worker I		4,760		6,360	-	1,600
Eligibility Worker		1,560		-	-	(1,560)
Payment Specialist	-	1,560	1	-	1	(1,560)
Recreation Leader III		1,870		1,870	-	-
Recreation Leader II		7,587		4,954	-	(2,633)
Recreation Leader I		1,500		1,500	-	-
Senior Program Aide		1,508		1,500	-	(8)
Home Delivered Driver		3,120		3,120	-	-
Dishwasher		1,560		1,560	-	-
Nutrition Program Aide		4,160		4,160	-	-
Meal Driver		3,120		3,120	-	-
TOTAL SOCIAL SERVICES	19	33,905	19	29,588	-	(4,317)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Recreation						
Director of Recreation & Park Services	1		1		-	-
Recreation & Parks Superintendent	1		1		-	-
Recreation Supervisor	4		4		-	-
Recreation Coordinator	4		4		-	-
Office Assistant III	2		2		-	-
Office Assistant II	1		1		-	-
Recreation Leader III		9,880		9,880	-	-
Recreation Leader II		48,968		50,995	-	2,027
Recreation Leader I		7,258		8,599	-	1,341
Youth Worker		6,947		3,923	-	(3,024)
Boxing Trainer		1,530		2,080	-	550
Senior Lifeguard		2,294		1,464	-	(830)
Instructor Guard		7,264		4,519	-	(2,745)
Lifeguard		4,072		2,516	-	(1,556)
					-	-
TOTAL RECREATION	13	88,213	13	83,976	-	(4,237)

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Community Development						
Director of Community Development	1		1		-	-
Senior Management Analyst	1		1		-	-
Management Analyst* (1 position frozen)	2		2		-	-
Office Assistant III	1		1		-	-
Office Assistant II	4		4		-	-
Administrative Secretary	1		1		-	-
Building & Safety Manager	1		1		-	-
Senior Building Inspector	1		1		-	-
Building Inspector II* (position frozen)	1		1		-	-
Building Inspector I	1		1		-	-
Permit Technician	3		3		-	-
Planning Manager	1		1		-	-
Senior Planner	2		2		-	-
Assistant Planner	2		2		-	-
Housing Manager	1		1		-	-
Community Development Specialist	1		1		-	-
Community Development Assistant	1		1		-	-
Housing Specialist II	1		1		-	-
Housing Specialist I	2		2		-	-
					-	-
TOTAL COMMUNITY DEVELOPMENT	28	-	28	-	-	-

CITY OF NORWALK
ALL FUNDS - FULL TIME POSITIONS AND PART TIME HOURS

Position Title	Budget FY 19-20		Budget FY 20-21		Variance FY'21 vs FY'20	
	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours	Full Time Positions	Part Time Hours
Transit						
Executive Regional Director of Transportation	1		1		-	-
Transit Administration Officer	1		1		-	-
Senior Management Analyst	2		2		-	-
Payroll Personnel Technician	1		1		-	-
Office Assistant III	1		1		-	-
Office Assistant II	3		3		-	-
Office Assistant I	1	3,952	1	3,952	-	-
Transit Administrative Specialist	1		1		-	-
Manager of Transit Operations	1		1		-	-
Transit Safety & Training Coordinator* (1 position frozen)	2		2		-	-
Fleet Maintenance Manager	1		1		-	-
Fleet Maintenance Supervisor	1		1		-	-
Lead Equipment Mechanic	2		2		-	-
Mechanic* (1 position frozen)	8		8		-	-
Storekeeper II	1		1		-	-
Transit Operations Supervisor	6		6		-	-
Transit Admin Specialist	1		1		-	-
Dispatcher	1		1		-	-
Coach Operators	35		35		-	-
Coach Operators - On Call		47,031		43,328	-	(3,703)
Coach Operator Trainee		1,618		1,618	-	-
Equipment Service Helper		9,984		9,984	-	-
TOTAL TRANSIT	70	62,585	70	58,882	-	(3,703)
ALL FUNDS TOTAL	256	273,835	256	251,951	-	(21,884)

*Positions Frozen (8 General Fund, 2 Transit)

**CITY OF NORWALK
GENERAL FUND - REVENUE SUMMARY**

REVENUE DESCRIPTION	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	VARIANCE FY 20-21 BUDGET vs. FY 19-20 BUDGET	
			%	AMOUNT
PROP TAX-S.E. REC & PARK AREA	3,378,600	3,331,900	-1%	(46,700)
PROPERTY TAX IN-LIEU/VLF	12,295,860	12,541,800	2%	245,940
NO/LOW PROPERTY TAX - COUNTY	4,504,800	4,384,100	-3%	(120,700)
SA RDAs - AB 1484 ALLOCATIONS	251,800	300,000	19%	48,200
REAL-PROPERTY VALUE DERIVED REVENUES:	20,431,060	20,557,800	1%	126,740
SALES & USE TAXES	10,622,000	10,961,200	3%	339,200
SALES & USE TAXES - MEASURE P	-	6,286,000	-	6,286,000
UTILITY USER TAX	4,180,000	4,151,500	-1%	(28,500)
TRANSIENT OCCUPANCY TAX	1,067,800	1,242,400	16%	174,600
FRANCHISE FEE	2,131,600	2,104,000	-1%	(27,600)
FRANCHISE - CABLE TV	637,900	664,000	4%	26,100
BUSINESS LICENSE	870,000	870,000	0%	-
REAL PROPERTY TRANSFER TAX	230,000	225,000	-2%	(5,000)
OTHER TAXES & FRANCHISES:	19,739,300	26,504,100	34%	6,764,800
OTHER GENERAL REVENUES	3,131,650	3,087,820	-1%	(43,830)
PUBLIC SAFETY REVENUES	1,119,440	1,340,735	20%	221,295
PUBLIC SERVICES REVENUES	528,500	156,700	-70%	(371,800)
SOCIAL SERVICES REVENUES	29,360	23,400	-20%	(5,960)
RECREATION & PARKS REVENUES	625,790	324,000	-48%	(301,790)
COMMUNITY DEVELOPMENT REVENUES	1,063,830	1,201,400	13%	137,570
TOTAL - GENERAL FUND REVENUES	\$ 46,668,930	\$ 53,195,955	14%	6,527,025

**CITY OF NORWALK
GENERAL FUND - EXPENDITURE SUMMARY**

EXPENDITURES BY TYPE	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	VARIANCE	
			%	AMOUNT
SALARIES & WAGES	15,539,300	14,768,493	-5%	(770,807)
BENEFITS	9,077,292	9,755,167	7%	677,875
TRANSFER TO OPEB TRUST	984,600	984,600	0%	-
TOTAL PERSONNEL COST	25,601,192	25,508,260	0%	(92,932)
LA COUNTY SHERIFF CONTRACT	12,824,977	14,030,865	9%	1,205,888
CONTRACT SERVICES	5,945,172	5,499,496	-7%	(445,676)
UTILITIES	2,295,650	2,331,500	2%	35,850
INSURANCE	917,568	1,161,100	27%	243,532
OTHER OPERATING COSTS	3,262,864	2,844,039	-13%	(418,825)
OPERATIONAL TRANSFER TO SPECIAL REVENUE FUNDS	318,044	147,000	-54%	(171,044)
OPERATIONAL TRANSFER TO PARKING STRUCTURE	-	278,106	100%	278,106
DEBT SERVICE	1,613,890	1,611,384	0%	(2,506)
MINOR CAPITAL OUTLAYS	629,497	253,560	-60%	(375,937)
TOTAL OPERATIONS	53,408,854	53,665,310	0%	256,456
Less Transfers In From Special Revenue Funds To Offset General Fund Street Maintenance Cost:				
GAS TAX/ HIGHWAY USER TAX - SECTION 2103	(2,279,000)	(2,254,000)	-1%	25,000
OTHER SPECIAL REVENUE FUNDS	(87,564)	(87,564)	0%	-
TOTAL OPERATIONAL TRANSFERS (IN)/OUT	(2,366,564)	(2,341,564)	-1%	25,000
NET OPERATIONS AND CAPITAL OUTLAY	\$ 51,042,290	\$ 51,323,746	1%	\$ 281,456
TRANSFERS TO CAPITAL RESERVE FUNDS	1,331,618	2,550,000	91%	1,218,382
TRANSFER TO PENSION TRUST	1,000,000	1,000,000	0%	-
CAPITAL IMPROVEMENT PROJECTS	183,959	129,675	-30%	(54,284)
TOTAL GENERAL FUND EXPENDITURES	\$ 53,557,867	\$ 55,003,421	3%	\$ 1,445,554

**CITY OF NORWALK
GENERAL FUND - EXPENDITURE SUMMARY**

EXPENDITURES BY DEPARTMENT	FY 19-20 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	VARIANCE	
			%	AMOUNT
MAYOR / COUNCIL & BOARDS	459,955	487,211	6%	27,256
ADMINISTRATION	905,726	927,639	2%	21,913
CITY ATTORNEY	330,000	360,000	9%	30,000
MANAGEMENT SERVICES	506,993	364,769	-28%	(142,224)
COMMUNICATIONS & PUBLIC AFFAIRS	917,325	766,402	-16%	(150,923)
CABLE TV	298,750	377,099	26%	78,349
MIS - NETWORK CONTRACTOR	717,096	655,573	-9%	(61,523)
CITY CLERK	1,073,233	881,061	-18%	(192,172)
HUMAN RESOURCES	3,038,072	3,065,792	1%	27,720
FINANCE	2,234,852	2,258,782	1%	23,930
DEBT SERVICE	1,613,890	1,611,384	0%	(2,506)
PUBLIC SAFETY	17,239,102	18,484,115	7%	1,245,013
HOMELESS OUTREACH	290,505	368,833	27%	78,328
PUBLIC SERVICES	11,219,397	10,937,716	-3%	(281,681)
SOCIAL SERVICES	2,467,028	2,186,342	-11%	(280,686)
RECREATION	4,441,555	4,534,851	2%	93,296
COMMUNITY DEVELOPMENT	3,288,811	3,056,177	-7%	(232,634)
TOTAL ALL DEPARTMENTS - OPERATIONS & MINOR CAPITAL OUTLAYS	\$ 51,042,290	\$ 51,323,746	1%	281,456
CAPITAL IMPROVEMENT PROJECTS	183,959	129,675	-30%	(54,284)
TRANSFERS TO CAPITAL RESERVE FUNDS	1,331,618	2,550,000	91%	1,218,382
TRANSFER TO PENSION TRUST	1,000,000	1,000,000	0%	-
TOTAL EXPENDITURES	\$ 53,557,867	\$ 55,003,421	3%	\$ 1,445,554

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 101 - GENERAL FUND

FUNCTION - 10 - GENERAL GOVERNMENT

101-10-0000	4011	SECURED TAX-222. 21 (S.E. Recr. Area)	3,109,852	3,097,370	3,378,600	3,331,900
101-10-0000	4012	PROPERTY TAX IN-LIEU/VLF	10,967,928	11,646,200	12,295,860	12,541,800
101-10-0000	4412	NO/LOW PROPERTY TAX-222.01	4,246,599	4,145,850	4,504,800	4,384,100
101-10-0000	4015	SA RDA - AB 1484 ALLOCATIONS	715,284	640,659	251,800	300,000

REAL-PROPERTY VALUE RELATED

REVENUES:	19,039,663	19,530,079	20,431,060	20,557,800
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101-10-0000	4021	SALES & USE TAXES	11,078,770	12,492,890	10,622,000	10,961,200
101-10-0000	4021A	SALES & USE TAXES - MEASURE P	-	-	-	6,286,000
101-10-0000	4022	UTILITY USER TAX	4,848,872	4,461,942	4,180,000	4,151,500
101-10-0000	4023	TRANSIENT OCCUPANCY TAX	1,593,203	1,672,320	1,067,800	1,242,400
101-10-0000	4024	FRANCHISE TAX	1,135,732	2,287,755	2,131,600	2,104,000
101-10-0000	4025	FRANCHISE - CABLE TV	701,248	723,420	637,900	664,000
101-10-0000	4026	BUSINESS LICENSE	880,709	911,425	870,000	870,000
101-10-0000	4027	REAL PROPERTY TRANSFER TAX	318,603	231,243	230,000	225,000

TAXES & FRANCHISES:	20,557,138	22,780,995	19,739,300	26,504,100
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REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
101-10-0000	4116	FIREWORKS PERMITS	10,387	6,622	7,000	7,000
101-10-0000	4119	PERMITS - MISC. OTHER	24,155	22,640	15,000	25,300
101-10-0000	4131	ANIMAL LICENSE	311,572	292,145	295,000	295,000
LICENSES & PERMITS:			346,114	321,407	317,000	327,300
101-10-0000	4222	WASTE MANAGEMENT FORFEITS	35,321	32,778	10,000	10,000
101-10-0000	4235	RETURNED CHECK FEES	490	560	300	300
101-10-0000	4237	ANIMAL LIC/DELINQUENT CHARGE	24,889	16,573	16,000	20,000
PENALTIES:			73,913	49,911	26,300	30,300
101-10-0000	4311	INTEREST EARNINGS	186,030	267,094	406,480	145,000
101-10-0000	4312	INTEREST - LOANS TO OTHER FUNDS	569,748	126,376	262,350	458,300
101-10-0000	4315	INTEREST INCOME-GASB #31	(594,594)	834,560	-	-
101-10-0000	4316	PURCHASING DISCOUNTS	22,175	23,292	20,000	20,000
101-10-0000	4321	RENTAL-NWK AUTO AUCTION	624,510	647,590	661,400	681,000
101-10-0000	4323	RENTAL-FACILITIES RESERV	1,512	250	1,000	1,000
101-10-0000	4326	RENTAL & USE PROPERTY/OTHER	20,232	20,685	20,000	22,000
USE OF MONEY & PROPERTY:			829,686	1,919,862	1,371,230	1,327,300

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
101-10-0000	4411	NO/LOW PROPERTY TAX--STAT				
101-10-0000	4413	MOTOR VEHICLE LICENSE FEE	55,559	51,623	84,500	80,000
STATE TAX:			55,559	51,623	84,500	80,000
101-10-0000	4441	USE OIL RECYCLING PROGRAM	28,505	29,542	29,500	29,000
101-10-0000	4444	E-WASTE COLLECTION REIMB	1,260	948	1,000	1,000
101-10-0000	4446	BEVERAGE CONTAINER RECYCLING	26,447	53,102	26,770	26,600
101-10-0000	4447	STATE MANDATED COST REIMB	59,254	3,333	55,000	50,000
101-10-0000	4491	PEG CONTRIBUTIONS	140,484	144,954	140,180	132,800
STATE & OTHER AGENCIES:			337,070	231,879	252,450	239,400
101-10-0000	4507	ADA SB 1186 FEE	10,454	12,721	10,080	10,080
101-10-0000	4516	BUS LICENSE PROCESSING FEES	74,318	80,809	68,000	77,000
101-10-0000	4521	SALES - MAPS,PUBL &COPIES	-	20	-	-
101-10-0000	4525	DUPLICATION SERVICE CHARGES	3,131	2,972	2,400	3,000
101-10-0000	4527	PASSPORT FEES	-	-	3,000	21,000
FEES FOR SERVICES:			87,903	96,522	83,480	111,080

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
101-10-0000	4611	SALE OF EQUIPMENT & SCRAP	36,430	11,852	19,850	15,000
101-10-0000	4621	REIMB/SHARED EXPENSES	228,197	29,231	31,440	27,940
101-10-0000	4623	ADMIN REIMB / OTHER FUNDS	837,600	880,000	880,000	876,600
101-10-0000	4625	DAMAGE RECOVERIES	(2,838)	1,270	500	2,000
101-10-0000	4626	INSURANCE REFUND	19,861	5,086	24,000	10,000
OTHER REVENUES:			1,130,160	927,439	955,790	931,540
101-10-0000	4690	MISC OTHER REVENUE	14,808	4,491	12,000	5,000
101-10-0000	4691	DELINQUENT TRASH COLLECT	22,032	31,069	28,000	35,000
101-10-0000	4694	UNION DUES PROCESSING	355	341	400	400
101-10-0000	4696	COLLECTION AGENCY REVENUE	-	841	500	500
MISC. REVENUES:			37,195	36,742	40,900	40,900
TOTAL GENERAL GOVERNMENT:			42,494,401	45,946,459	43,302,010	50,149,720

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 20 - PUBLIC SAFETY						
101-20-0000	4115	SPECIAL PARKING PERMITS	7,628	8,688	6,500	6,500
101-20-0000	4211	VEHICLE CODE-TRAFFIC	188,260	127,332	85,000	190,000
101-20-0000	4212	FINES - OTHER	32,165	35,121	25,000	35,000
101-20-0000	4213	LOCAL CODE ENFORCEMENT	1,137,803	911,742	780,000	910,000
101-20-0000	4214	DRIVING UNDER INFLUENCE	7,130	11,854	12,000	25,000
101-20-0000	4217	ILLEGAL FIREWORKS CITATIONS	2,845	38,275	58,330	30,000
101-20-0000	4261	ADMINISTRATIVE CITATIONS	11,142	97,247	3,000	6,000
PENALTIES, FORFEIT & FINES:			1,386,973	1,230,259	969,830	1,202,500
101-20-0000	4469	FEDERAL GRANTS-OTHER	-	-	2,320	1,235
FEDERAL GRANTS:			-	-	2,320	1,235
101-20-0000	4524	ADMIN FEES - IMPOUNDED VEHICLES	91,812	101,460	97,000	80,000
101-20-0000	4543	VACANT PROPERTY REG & FEES	2,594	1,970	2,000	2,000
101-20-0000	4544	BOARD-UP ABATEMENT FEES	42,212	14,611	2,000	25,000
101-20-0000	4545	WEED & LITTER ABATM'T FEE	5,345	2,168	25,000	15,000
101-20-0000	4590	OTHER FEES FOR SERVICES	10,929	12,791	9,000	9,000
101-20-0000	4621	REIMB/SHARED EXPENSES	700	-	840	-
101-20-0000	4622	LABOR RECOVERY	443	3,015	8,600	-
101-20-0000	4625	DAMAGE RECOVERIES	962	9,835	-	1,000
101-20-0000	4692	PARENT/MINOR RESPONSIBILITY	(4,202)	5,427	(4,150)	-
101-20-0000	4696	COLLECTION AGENCY REVENUES	-	5,829	7,000	5,000
FEES FOR SERVICES:			150,795	157,126	147,290	137,000
TOTAL PUBLIC SAFETY:			1,537,768	1,387,385	1,119,440	1,340,735

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 30 - PUBLIC SERVICES						
101-30-0000	4113	STREET OPENING PERMITS	123,345	146,378	110,000	112,000
101-30-0000	4120	UTILITY CELL PERMITS			22,000	25,000
101-30-0000	4438	OTHER LOCAL AGENCIES	7,866	7,731	75,000	-
101-30-0000	4505	STORM WATER PLAN CHECK FEE	-	1,303	4,000	1,000
101-30-0000	4506	STORM WATER (MS4) INSPECTION	10,615	10,887	3,000	2,000
101-30-0000	4512	ENG/PLAN CHECKING FEES	4,636	7,112	5,000	5,000
101-30-0000	4514	ENG/INSPECTION FEES	816	2,251	3,000	1,000
101-30-0000	4621	REIMB/SHARED EXPENSES	6,885	6,891	5,000	5,000
101-30-0000	4622	LABOR RECOVERY	-	1,741	-	200
101-30-0000	4625	DAMAGE RECOVERIES	580	10,663	1,000	5,000
101-30-0000	4626	INSURANCE REFUND	-	-	-	-
101-30-0000	4690	MISC OTHER REVENUE	664	257	500	500
		PUBLIC SERVICE REVENUES:	155,407	195,214	228,500	156,700
101-30-3305	4438	OTHER LOCAL AGENCIES/ Rebates	-	-	300,000	-
		CITY OWNED STREET LIGHTS:	-	-	300,000	-
		TOTAL PUBLIC SERVICES:	155,407	195,214	528,500	156,700

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 101 - GENERAL FUND

FUNCTION - 40 - SOCIAL SERVICES

101-40-0000	4531	SENIOR TOURS	9,212	10,759	11,960	10,000
101-40-0000	4532	SENIOR CONTRACT CLASSES	4,493	4,824	4,760	2,400
101-40-0000	4533	SENIOR CENTER PROGRAMS	13,885	15,712	12,640	11,000
FEES FOR SERVICES:			27,590	31,295	29,360	23,400
TOTAL SOCIAL SERVICES:			27,594	31,295	29,360	23,400

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 50 - CULTURE AND RECREATION						
101-50-0000	4324	FIELD RESERVATION-RECR	6,830	7,619	2,630	3,000
		USE OF PROPERTY:	6,790	7,619	2,630	3,000
101-50-0000	4439	COUNTY GRANT PROP A	233,429	100,894	40,460	-
		LOCAL GRANTS:	234,929	100,894	40,460	-
101-50-0000	4552	CONTRACT CLASSES	1,288	6,318	11,000	4,000
101-50-0000	4553	ADULT SPORTS	12,207	11,789	8,000	6,000
101-50-0000	4554	THERAPEUTIC RECREATION	12,742	9,437	6,000	4,500
101-50-0000	4555	DAY CAMPS	48,805	58,658	50,000	25,000
101-50-0000	4556	AQUATIC PROGRAM	175,469	149,291	150,000	37,500
101-50-0000	4557	TOT PROGRAMS	28,716	23,994	25,000	14,000
101-50-0000	4559	RECREATION SERVICES-OTHER	571	4,494	1,000	750
101-50-0000	4565	YOUTH SPORTS	70,277	70,114	39,000	33,000
		FEES FOR SERVICES:	350,075	334,095	290,000	124,750
101-50-0000	4690	MISC OTHER REVENUE	5,295	4,030	7,000	-
		MISC REVENUE:	5,295	4,030	7,000	-

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
101-50-5203	4323	RENTAL-AQUATICS	5,581	15,132	5,000	500
101-50-5208	4323	RENTAL- PARK FACILITIES	38,350	31,859	16,000	17,000
101-50-5506	4559	RECREATION SERVICES-OTHER	2,830	4,637	5,000	1,000
101-50-5508	4552	CONTRACT CLASSES- MARIACHI	7,293	7,985	3,800	3,750
101-50-5616	4690	CONCERT SHARE	15,905	17,744	-	-
101-50-5702	4323	RENTAL-NASC FACILITIES	212,549	213,096	133,000	90,000
101-50-5702	4552	CONTRACT CLASSES	69,636	74,138	40,000	27,500
101-50-5702	4561	NASC - ENTRY & MEMBERSHIP FEES	74,437	67,306	43,400	38,500
101-50-5702	4562	BOXING	16,285	19,910	14,500	5,000
101-50-5702	4690	MISC OTHER REVENUE	3,933	2,487	400	-
101-50-5732	4552	CONTRACT CLASSES/CULTURAL ARTS	6,272	9,051	3,600	3,000
101-50-5732	4559	RECREATION SERVICES-CULTURAL ARTS	25,813	17,917	21,000	10,000
FEES FOR SERVICES:			483,909	481,262	285,700	196,250
TOTAL CULTURE & RECREATION:			1,080,998	927,900	625,790	324,000

REVENUES - GENERAL FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
FUND - 101 - GENERAL FUND						
FUNCTION - 61 - DEVELOPMENT SERVICES						
101-61-0000	4111	BUILDING PERMITS	792,340	677,063	572,000	700,000
101-61-0000	4114	SIGN PERMITS	4,650	7,555	5,500	7,000
LICENSES & PERMITS:			796,990	684,618	577,500	707,000
101-61-0000	4508	GREEN BUILDING ORDINANCE	185	146	630	300
101-61-0000	4509	SMIP FEES	205	153	700	600
101-61-0000	4511	PLANNING & ZONING FEES	167,782	234,902	155,000	175,000
101-61-0000	4513	BLD & SFTY/PLAN CHECKING	204,560	223,726	250,000	250,000
101-61-0000	4518	DEVELOPER IN - LIEU CONTRIBUTION	31,224	1,450	27,000	20,000
101-61-0000	4519	PLAN/RECORDS RECOVERY FEE	37,797	33,312	35,000	35,000
101-61-0000	4526	ADMIN PROCESSING FEES (WMP)	17,136	20,436	18,000	13,500
FEES FOR SERVICES:			458,889	514,125	486,330	494,400
TOTAL DEVELOPMENT SERVICES:			1,255,879	1,198,743	1,063,830	1,201,400
TOTAL GENERAL FUND OPERATIONAL REVENUE:			46,552,047	49,686,996	46,668,930	53,195,955

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 203 - CHILD CARE

203-40-0000	4439	COUNTY GRANTS-OTHER	1,212,659	1,020,638	1,136,011	984,478
203-40-0000	4449	STATE GRANTS - OTHER	3,304,803	4,144,689	4,561,052	4,542,223
203-40-0000	4628	PARENT FEES	65,474	84,180	102,000	102,000
203-90-9101	4790	OPERATING TRANSFERS IN	-	6,849	-	-

TOTAL CHILD CARE FUND REVENUE:	4,582,936	5,256,356	5,799,063	5,628,701
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FUND - 204 - GAS TAX

204-30-0000	4311	INTEREST EARNINGS	2,324	3,537	500	500
204-30-0000	4421	STATE GAS TAX - 2107	692,282	737,881	678,500	680,670
204-30-0000	4422	STATE GAS TAX - 2107.5	10,000	10,000	10,000	10,000
204-30-0000	4423	STATE GAS TAX - 2105	562,892	587,139	541,800	565,800
204-30-0000	4424	STATE GAS TAX -2106	398,088	355,894	323,400	337,600

TOTAL GAS TAX FUND REVENUE:	1,665,586	1,694,451	1,554,200	1,594,570
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 207 - COMMUNITY DEVELOPMENT BLOCK GRANT

207-62-0000	4311	INTEREST EARNINGS	4,564	7,410	800	-
207-62-0000	4660	CDBG - BUSINESS ASSITANCE	-	-	747,572	747,572
207-62-0000	4467	UNUSED/REPROGRAM FUNDS	-	-	397,721	402,755
207-62-0000	4469	FEDERAL GRANTS-OTHER	863,116	1,008,192	1,235,346	1,270,803
207-62-0000	4651	LOW INT LOANS REPAYMENT	49,197	42,542	40,000	40,000
207-62-0000	4652	DEFERRED LOANS REPAYMENT	354,527	453,369	70,000	70,000

TOTAL CDBG FUND REVENUE:	1,271,404	1,511,513	2,491,439	2,531,130
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FUND - 208 - HOME GRANT FUND

208-62-0000	4464	HOME/REPROGRAMMED - PY	-	-	-	10,054
208-62-0000	4469	FEDERAL GRANTS-OTHER	175,239	179,573	319,185	245,758
208-62-0000	4654	HOME LOANS REPAYMENT	29,402	29,018	24,000	24,000

TOTAL HOME FUND REVENUE:	204,769	208,591	343,185	279,812
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FUND - 209 - HOMELESS GRANT

209-40-0000	4439	COUNTY GRANTS-OTHER	70,000	3,767	34,650	-
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TOTAL HOMELESS FUND REVENUE:	70,000	3,767	34,650	-
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 210 TRANSIT - PROPOSITION A LOCAL RETURN

210-45-0000	4084	PROP A LOCAL RETURN	1,964,040	2,118,550	2,173,450	2,249,950
210-45-0000	4311	INTEREST EARNINGS	-	16,050	-	-
210-45-0000	3995	OPERATING TRANSFER TO TRANSIT	(1,880,132)	(1,966,440)	(1,611,311)	(2,047,554)
TOTAL PROP A - TRANSIT REVENUE:			83,908	168,160	562,139	202,396

FUND - 212 - OTS/ MISC GRANTS

212-20-0000	4469	FEDERAL GRANTS/DUI GRANT	-	10,756	-	-
TOTAL OTS FUND - MISC GRANTS REVENUE:			-	10,756	-	-

FUND - 213 - AIR QUALITY MANAGEMENT FUND

213-61-0000	4311	INTEREST EARNINGS	1,154	2,032	100	100
213-61-0000	4439	COUNTY GRANTS-OTHER	135,585	139,493	134,000	134,000
TOTAL AQMD FUND REVENUE:			136,739	141,525	134,100	134,100

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 217 - SENIOR SERVICES FUND

217-40-0000	4469	FEDERAL GRANTS-OTHER	51,468	56,859	54,389	54,389
217-40-0000	4630	CONTRIBUTIONS & DONATIONS	125	50	-	-
217-90-9101	4790	OPERATING TRANSFERS IN	19,006	17,913	40,993	41,064

TOTAL SENIOR SERVICES FUND REVENUE:			70,599	74,822	95,382	95,453
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FUND - 221 - FEMA GRANT

221-20-0000	4469	FEDERAL GRANTS-OTHER	-	-	-	75,000
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TOTAL FEMA GRANT REVENUE:			-	-	-	75,000
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FUND - 222 - COPS STATE FUND

222-20-0000	4311	INTEREST EARNINGS	5,321	8,559	1,400	1,400
222-20-0000	4448	ST GRANTS/LEGISLATIVE	161,455	293,322	180,000	250,000

TOTAL COPS STATE FUND REVENUE:			166,776	301,881	181,400	251,400
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 223 - CALRECYCLE GRANT

223-20-0000	4449	STATE GRANTS - OTHER	-	-	157,836	161,039
TOTAL CALRECYCLE FUND REVENUE:			-	-	157,836	161,039

FUND - 224 - JUSTICE ASSISTANCE GRANT FUND

224-20-0000	4469	FEDERAL GRANTS-OTHER	44,357	7,906	94,006	49,376
TOTAL JUVENILE ASSISTANCE GRANT FUND REVENUE:			44,357	7,906	94,006	49,376

FUND - 226 - RECREATION GRANT

226-50-0000	4490	OTHER LOCAL AGENCIES	-	-	40,000	-
TOTAL RECREATION GRANT REVENUE:			-	-	40,000	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 227 - PROPOSITION C FUND

227-30-0000	4085	PROP C LOCAL RETURN	1,625,888	1,757,278	1,847,200	1,866,250
227-30-0000	4213	LOCAL CODE ENFORCEMENT	5,052	27,411	6,000	6,000
227-30-0000	4311	INTEREST EARNINGS	79,788	116,407	20,000	20,000
227-30-0000	4326	CHARGING STATION REVENUE	-	-	-	500
227-30-0000	4523	PARKING FEES	232,648	305,193	250,000	250,000
227-30-0000	4614	CHARGING STATION REVENUE	15	34	500	500
227-30-0000	4621	REIMB/SHARED EXPENSES	107,137	28,461	144,327	-
TOTAL PROPOSITION C FUND REVENUE:			2,050,528	2,234,784	2,268,027	2,143,250

FUND - 228 - MEASURE R LOCAL RETURN FUND

228-30-0000	4311	INTEREST EARNINGS	48,758	74,190	2,500	2,500
228-30-0000	4451	MEASURE "R" LOCAL RETURN	1,220,193	1,318,337	523,682	535,980
228-30-0000	4451	MEASURE R - RESTRICTED FOR DEBT SERVICE	-	-	861,718	863,850
TOTAL MEASURE R FUND REVENUE:			1,268,951	1,392,527	1,387,900	1,402,330

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 229 - MEASURE "M" LOCAL RETURN FUND

229-30-0000	4311	INTEREST EARNINGS	4,031	37,972	2,500	2,500
229-30-0000	4452	MEASURE "M" LOCAL RETURN	1,105,774	1,484,353	596,434	614,560
229-30-0000	4452	MEASURE "M" - RESTRICTED FOR DEBT SERVICE	-	-	973,666	971,750

TOTAL MEASURE M FUND REVENUE:	1,109,805	1,522,325	1,572,600	1,588,810
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FUND - 239 - SENIOR NUTRITION PROGRAM

239-90-9101	4790	OPERATING TRANSFERS IN	-	-	52,344	-
239-40-0000	4439	COUNTY GRANTS-OTHER	-	-	699,999	943,385

TOTAL SENIOR NUTRITION PROGRAM FUND REVENUE:	-	-	752,343	943,385
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FUND - 243 - PARKING STRUCTURE OPERATIONS FUND

243-30-0000	4523	PARKING STRUCTURE REV	688,863	338,132	320,000	320,000
243-90-9101	4790	OPERATING TRANSFERS IN	-	-	-	278,106

TOTAL PARKING STRUCTURE OPERATIONS FUND REVENUE:	688,863	338,132	320,000	598,106
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 248 - ASSET FORFEITURE FUND

248-20-0000	4311	INTEREST EARNINGS	9	16	-	-
TOTAL ASSET FORFEITURE FUND REVENUE:			9	16	-	-

FUND - 249 - DISPUTE RESOLUTION FUND

249-40-0000	4439	COUNTY GRANTS-OTHER	25,416	22,038	-	-
249-90-9101	4790	TRANSFER IN-GRANT MATCH	12,875	13,683	-	-
TOTAL DISPUTE RESOLUTION FUND REVENUE:			38,291	35,721	-	-

FUND - 261 - SUCESSOR AGENCY HOUSING ADMINISTRATION

261-63-0000	4311	INTEREST EARNINGS	4,948	7,734	300	300
261-90-9101	4790	TRANSFER IN	199,042	-	265,700	147,000
TOTAL SUCESSOR AGENCY ADMINISTRATION FUND REVENUE:			203,990	7,734	266,000	147,300

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 262 - HOUSING ASSISTANCE PROGRAM

262-63-0000	4311	INTEREST EARNINGS	1,262	2,457	2,100	2,100
262-63-0000	4461	HUD-VOUCHER ADMIN	736,187	770,296	752,539	752,539
262-63-0000	4467	RESERVE - OPERATING	-	-	70,800	70,800
262-63-0000	4469	FEDERAL GRANTS-HAP	6,467,243	6,541,627	6,685,000	6,685,000
262-63-0000	4476	FEDERAL GRANTS-FSS	44,932	36,000	36,000	36,000
262-63-0000	4592	PORT-IN ADMIN	4,871	2,643	12,000	12,000
262-63-0000	4593	PORT IN HAP	70,578	34,574	21,600	21,600
262-63-0000	4620	REFUNDS & RECOVERY	30,416	25,080	20,000	20,000
262-63-0000	4636	AUXILLARY REVENUE	7	8	-	-
262-63-0000	4690	MISC OTHER REVENUE	17,596	348	-	-

TOTAL HOUSING ASSISTANCE PROGRAM FUND REVENUE:	7,373,092	7,413,033	7,600,039	7,600,039
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FUND - 320 - DEBT SERVICE FUND

320-90-9101	4790	OPERATING TRANSFERS IN	1,207,595	1,613,441	1,608,890	1,606,384
320-90-9243	4790	OPERATING TRANSFERS IN	255,907	252,769	254,512	253,315
320-90-9228	4790	OPERATING TRANSFERS IN	-	-	861,718	863,850
320-90-9229	4790	OPERATING TRANSFERS IN	-	-	973,666	971,750
320-95-0000	4311	INTEREST EARNINGS	17,621	25,304	5,000	5,000
320-95-0000	4671	BOND ISSUANCE	4,337,008	-	19,685,000	-
320-95-0000	4678	BOND PREMIUM	-	-	3,888,840	-

TOTAL DEBT SERVICE FUND REVENUE:	5,818,131	1,891,514	27,277,626	3,700,299
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 401 - PROP 1B CAPITAL PROJECTS

401-70-0000	4311	INTEREST EARNINGS	2,993	5,058	-	-
TOTAL PROP 1B CAPITAL PROJECTS FUND REVENUE:			2,993	5,058	-	-

FUND - 404 - RMRA - ROAD MAINT REHAB ACCOUNT

404-70-0000	4311	INTEREST EARNINGS	621	22,021	-	-
404-70-0000	4425	STATE GAS TAX - 2030	618,470	1,972,200	1,777,910	1,834,570
TOTAL RMRA FUND REVENUE:			619,091	1,994,221	1,777,910	1,834,570

FUND - 409 - HSIP - HIGHWAY SAFETY IMPROVEMENT PROGRAM

409-70-0000	4469	FEDERAL GRANT - HSIP	10,704	13,571	7,336,359	7,336,359
TOTAL HSIP FUND REVENUE:			10,704	13,571	7,336,359	7,336,359

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 410 - ATP - ACTIVE TRANSPORTATION PROGRAM

410-70-0000	4469	FEDERAL GRANT - ATP	-	1,394,043	420,346	-
TOTAL ATP FUND REVENUE:			-	1,394,043	420,346	-

FUND - 411 - TEA - TRANSPORTATION ENHANCEMENT ACTIVITIES

411-70-0000	4469	FEDERAL GRANT	708,359	18,124	-	-
TOTAL TEA FUND REVENUE:			708,359	18,124	-	-

FUND - 412 - CA NATURAL RESOURCES AGENCY - ENVIRONMENTAL ENHANCEMENT & MITIGATION GRANT

412-70-0000	4449	STATE GRANT	60,408	-	34,648	-
TOTAL CA NATURAL RESOURCES AGENCY FUND REVENUE:			60,408	-	34,648	-

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 418 - ART IN PUBLIC PLACES

418-70-0000	4311	INTEREST EARNINGS	2,458	3,878	1,000	1,000
418-70-0000	4518	DEVELOPER ART IN-LIEU CONTRIBUTION	31,225	1,463	20,000	20,000
TOTAL ART IN PUBLIC FUND REVENUE:			33,683	5,341	21,000	21,000

FUND - 423- LA COUNTY MTA MEASURE R FUND:

423-70-0000	4451	MEASURE R	145,830	176,220	3,031,456	2,928,168
TOTAL LA COUNTY MEASURE R FUND REVENUE:			145,830	176,220	3,031,456	2,928,168

FUND - 425 - SB 821 BICYCLE / PEDESTRIAN

425-70-0000	4448	ST GRANTS/LEGISLATIVE	33,600	100,000	420,670	374,260
TOTAL BICYCLE/PEDESTRIAN FUND REVENUE:			33,600	100,000	420,670	374,260

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 426 - GAS TAX HUT 2103

426-70-0000	4311	INTEREST EARNINGS	20,480	26,973	1,000	1,000
426-70-0000	4458	STATE GAS TAX - 2103	533,595	483,011	912,450	901,904
TOTAL TRAFFIC CONGESTION FUND REVENUE:			554,075	509,984	913,450	902,904

FUND - 427 - MTA & LA COUNTY TRANSPORTATION GRANT

427-70-0000	4311	INTEREST EARNINGS	-	105	-	-
427-70-0000	4439	COUNTY GRANTS-OTHER	76,672	-	-	-
TOTAL TRANSPORTATION GRANT FUND REVENUE:			76,672	105	-	-

FUND - 428- MEASURE R (I-605 MITIGATION)

428-70-0000	4439	COUNTY GRANTS-OTHER	171,339	30,081	6,294,186	5,582,999
TOTAL MEASURE R (I-605 MITIGATION) FUND REVENUE:			171,339	30,081	6,294,186	5,582,999

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 430 - STPL - SURFACE TRANSPORTATION PROGRAM

430-70-0000	4469	FEDERAL GRANTS-OTHER	-	-	1,480,000	1,480,000
TOTAL STPL FUND REVENUE:			-	-	1,480,000	1,480,000

FUND - 431 - STREET LIGHT ACQUISITION FUND

431-70-0000	4311	INTEREST EARNINGS	-	45,221	-	8,165
431-90-9320	4790	OPERATING TRANSFERS IN	-	4,266,690	-	-
TOTAL STREET LIGHT AQUISITION FUND REVENUE:			-	4,311,911	-	8,165

FUND - 433 - BIKE MASTER PLAN FUND

433-70-0000	4311	INTEREST EARNINGS	-	-	-	-
433-70-0000	4449	STATE FUNDING	-	-	-	163,780
TOTAL BIKE MASTER PLAN FUND REVENUE:			-	-	-	163,780

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 435- RDA BOND PROCEEDS

435-63-0000	4311	INTEREST EARNINGS	34,039	430,668	35,000	35,000
435-63-0000	4315	INTEREST EARNINGS - GASB#31	(10,687)	-	-	-
TOTAL RDA BONDS PROCEEDS FUND REVENUE:			23,352	430,668	35,000	35,000

FUND - 436- HOUSING BOND PROCEEDS

436-63-0000	4311	INTEREST EARNINGS	30,105	435,328	35,000	35,000
436-63-0000	4315	INTEREST EARNINGS - GASB#31	127	-	-	-
TOTAL HOUSING BOND PROCEEDS FUND REVENUE:			30,232	435,328	35,000	35,000

FUND - 439 - CALIFORNIA HIGH SPEED RAIL

439-70-0000	4449	STATE GRANTS - OTHER	86,041	-	120,191	118,996
TOTAL CALIFORNIA HIGH SPEED RAIL FUND REVENUE:			86,041	-	120,191	118,996

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 440 - MEASURE R BOND PROCEEDS CAPITAL

440-70-0000	4311	INTEREST EARNINGS	-	-	-	20,000
440-90-9320	4790	TRANSFER IN	86,041	-	10,946,523	-
TOTAL MEASURE R BOND PROCEEDS CAPITAL FUND REVENUE:			86,041	-	10,946,523	20,000

FUND - 441 - MEASURE M BOND PROCEEDS CAPITAL

441-70-0000	4311	INTEREST EARNINGS	-	-	-	20,000
441-90-9320	4790	TRANSFER IN	86,041	-	12,347,177	-
TOTAL MEASURE M BOND PROCEEDS CAPITAL FUND:			86,041	-	12,347,177	20,000

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 702 - WATER FUND:

702-30-0000	4231	DELINQUENT SERVICE CHARGE	116,290	114,960	110,000	115,000
702-30-0000	4232	MISC CHARGES - WATER	1,785	1,130	1,000	1,000
702-30-0000	4235	RETURNED CHECK FEES	630	420	500	500
702-30-0000	4311	INTEREST EARNINGS	82,160	145,501	22,000	22,000
702-30-0000	4571	WATER CONSUMPTION CHARGE	5,216,691	5,418,665	6,045,000	6,000,000
702-30-0000	4573	NEW UTILITY ACCNT SET-UP	12,858	12,682	13,000	15,000
702-30-0000	4574	HYDRANT RENTALS	525	150	300	500
702-30-0000	4575	LEASE OF WATER RIGHTS	355,500	111,000	100,000	-

TOTAL WATER FUND REVENUE:	5,786,439	5,804,508	6,291,800	6,154,000
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FUND - 704 - SEWER FUND:

704-30-0000	4311	INTEREST EARNINGS	73,992	143,855	10,000	40,000
704-30-0000	4431	INDUSTRIAL WASTE FEES	86,380	97,078	85,000	85,000
704-30-0000	4571	SEWER CHARGE	2,487,566	2,503,043	2,497,000	2,500,000

TOTAL SEWER FUND REVENUE:	2,647,938	2,743,976	2,592,000	2,625,000
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 710 - TRANSIT SYSTEM FUND:

710-45-0000	4081	TRANS PROP C-5% SECURITY	91,421	113,955	121,378	123,509
710-45-0000	4082	PROP A DISCRET/OPERAT.ASS	2,174,235	2,062,044	2,109,327	2,157,062
710-45-0000	4086	PR C40% DISC-FOOTHILL MIT	84,309	114,333	128,324	123,765
710-45-0000	4087	PROP C 40% DISC-MOSIP	578,235	624,498	641,894	659,321
710-45-0000	4088	TRANSIT PROP C 40% - BSIP	56,276	57,825	59,144	60,504
710-45-0000	4311	INTEREST EARNINGS	14,109	26,831	11,117	10,000
710-45-0000	4318	CASH OVRAGE/SHORTAGE	(11)	(95)	-	-
710-45-0000	4451	MEASURE "R"	1,169,435	1,295,949	1,405,656	1,407,074
710-45-0000	4452	MEASURE "M"	1,113,772	1,308,406	1,453,909	1,392,157
710-45-0000	4453	LFT/TDA ARTICLE 4	2,883,178	3,188,784	3,400,348	3,445,241
710-45-0000	4454	STAF/STATE TRANSPORT.ASST	108,653	1,165,552	1,107,479	1,060,800
710-45-0000	4474	FED CAP OF MAINT. EXP 80%	975,000	975,000	975,000	975,000
710-45-0000	4481	SB 1 CLEAN AIR TRANSPORTATION	-	-	453,068	-
710-45-0000	4581	NTS DIAL A RIDE FARES	8,545	33,876	22,320	22,432
710-45-0000	4582	PASSENGER REV-NTS FIXED R	1,119,813	1,101,642	1,071,600	1,082,316
710-45-0000	4583	TAXI VOUCHERS	2,605	4,695	3,679	3,716

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
710-45-0000	4584	CONTRACT SVC REV-SFS	5,796	5,811	6,988	1,226
710-45-0000	4586	TAP - CASH SWEEP	103,069	139,608	157,092	158,663
710-45-0000	4611	SALE OF EQUIPMENT & SCRAP	21,502	103	5,152	5,204
710-45-0000	4625	DAMAGE RECOVERIES	19,305	8,861	12,564	5,232
710-45-0000	4627	EXPENSE RECOVERY	183,658	89,792	78,451	78,843
710-45-0000	4636	AUXILIARY REVENUE	34,349	46,533	45,006	38,789
710-45-0000	4690	MISC OTHER REV (LCTOP)	92,277	188,005	430,439	128,696
710-45-0000	4793	AB 2766 ASSISTANCE-TRANSFER IN	11,501	13,408	12,000	12,000
710-45-0000	4794	LOCAL PROP A - TRANSFER IN (OPS)	1,880,132	1,966,440	1,611,311	2,047,554
710-45-0000	4795	LOCAL PROP C - TRANSFER IN	59,400	103,164	122,017	124,017
TOTAL OPERATIONS						
TRANSIT SYSTEM FUND REVENUE:			12,790,564	14,635,020	15,445,263	15,123,121
712-45-0000	4471	FTA/CAPITAL ASSISTANCE	1,845,413	210,361	3,865,009	4,423,862
712-70-0000	4471	FTA/CAPITAL ASSISTANCE-CIP	-	412,556	1,226,545	252,413
TOTAL CAPITAL - TRANSIT SYSTEM						
FUND REVENUE:			1,845,413	622,917	5,091,554	4,676,275

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 711 - TRANSIT - 1B PTMISEA

711-45-0000	4311	INTEREST EARNINGS	21,993	28,827	2,000	2,000
711-45-0000	4454	STA / STATE ASSISTANCE	-	-	-	273,292
711-45-0000	4455	SB1 STA OPERATING	-	15,182	-	-
711-45-0000	4456	OTHER CAPITAL ASSISTANCE	761,676	73,086	1,298,967	-

TOTAL TRANSIT - 1B PTMISEA FUND REVENUE:	783,669	117,095	1,300,967	275,292
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TOTAL TRANSIT - ALL CAPITAL FUND REVENUE:	2,629,082	740,012	6,392,521	4,951,567
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TOTAL TRANSIT FUND REVENUES (FUNDS 710, 711 & 712)	15,419,646	15,375,032	21,837,784	20,074,688
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
FUND - 735 - EMPLOYEE BENEFIT FUND:						
735-10-0000	4901	GENERAL FUND	6,892,278	7,744,645	8,919,487	9,643,653
735-10-0000	4902	UTILITY FUND	339,969	311,964	376,976	321,165
735-10-0000	4903	CHILD CARE	240,293	205,207	327,476	325,121
735-10-0000	4904	SEWER FUND	91,938	102,193	136,068	108,479
735-10-0000	4907	CDBG	153,659	148,655	163,995	198,960
735-10-0000	4908	HOME PROGRAM	12,067	11,845	10,866	11,260
735-10-0000	4909	HOMELESS PREVENTION PRGM	5,832	403	-	-
735-10-0000	4910	TRANSIT FUND	2,777,944	2,961,598	3,268,544	3,409,683
735-10-0000	4911	MEASURE M	-	-	46,168	-
735-10-0000	4917	SENIOR SERVICES GRANT	11,968	12,247	13,103	14,606
735-10-0000	4922	COPS/SLESF PROGRAM	28	22,317	34,160	38,613
735-10-0000	4923	SA HOUSING	2,317	132	6,800	8,230
735-10-0000	4927	PROP C	100,261	86,082	120,720	112,685
735-10-0000	4928	MEASURE R	-	2,469	-	-
735-10-0000	4936	VEHICLE MAINTENANCE FUND	714,022	681,656	868,624	971,884
735-10-0000	4942	OTHER FUNDS	-	136	-	-
735-10-0000	4943	PARKING STRUCTURE	30,656	23,654	32,778	35,593
735-10-0000	4944	NORWALK HOUSING AUTHORITY	250,787	247,210	280,543	319,468
735-10-0000	4945	SARDA	63,589	55,623	73,599	77,973
735-10-0000	4949	OTHER GRANTS	1,568	2,291	-	48,092
735-10-0000	4942	SR NUTRITION PROGRAM	-	2,590	11,139	14,505
735-10-0000	4970	OTHER CIP FUNDS	1,914	8,848	7,097	6,341
TOTAL EMPLOYEE BENEFIT FUND REVENUE:			11,691,089	12,631,765	14,698,144	15,666,310

REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 736 - VEHICLE EQUIPMENT MAINTENANCE FUND:

736-45-0000	4901	GENERAL FUND	649,769	694,546	723,316	907,629
736-45-0000	4902	UTILITY FUND	46,026	51,760	52,790	63,300
736-45-0000	4903	CHILD CARE	2,458	3,241	2,890	2,800
736-45-0000	4904	SEWER FUND	13,502	13,120	16,300	17,700
736-45-0000	4907	CDBG	1,135	1,241	1,890	2,400
736-45-0000	4910	TRANSIT FUND	2,044,571	2,207,953	3,565,836	3,521,191
736-45-0000	4944	NORWALK HOUSING AUTHORITY	4,261	4,868	6,000	6,100

TOTAL VEHICLE EQUIPMENT MAINTENANCE FUND REVENUE:			2,761,722	2,976,729	4,369,022	4,521,120
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FUND - 743 - PARKS EQUIPMENT RENOVATION FUND:

743-10-0000	4311	INTEREST EARNINGS	23,042	32,371	2,000	500
743-90-9101	4790	OPERATING TRANSFERS IN	-	-	-	-

TOTAL PARKS EQUIPMENT RENOVATION FUND REVENUE:			23,042	32,371	2,000	500
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 744 - NASC EQUIPMENT REPLACEMENT FUND:

744-10-0000	4311	INTEREST EARNINGS	2,121	3,243	500	500
744-90-9101	4790	OPERATING TRANSFERS IN	65,000	-	100,000	50,000

TOTAL NASC EQUIPMENT REPLACEMENT AND REPAIR FUND REVENUE:			67,121	3,243	100,500	50,500
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FUND - 745 - COMPUTER & TECHNOLOGY REPLACEMENT FUND:

745-10-0000	4311	INTEREST EARNINGS	3,618	5,126	500	500
745-90-9101	4790	OPERATING TRANSFERS IN	150,000	75,000	150,000	100,000

TOTAL COMPUTER & OFFICE EQUIPMENT REPLACEMENT FUND REVENUE:			153,618	80,126	150,500	100,500
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FUND - 746 - VEHICLE & EQUIPMENT REPLACEMENT FUND:

746-10-0000	4311	INTEREST EARNINGS	19,610	27,980	500	500
746-90-9101	4790	OPERATING TRANSFERS IN	-	350,000	500,000	300,000

TOTAL VEHICLE & EQUIPMENT REPLACEMENT FUND REVENUE:			19,610	377,980	500,500	300,500
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 747 - BUILDING RENOVATION FUND:

747-70-0000	4311	INTEREST EARNINGS	20,163	29,066	500	500
747-90-9101	4790	OPERATING TRANSFERS IN	700,000	-	581,618	100,000

TOTAL BUILDING RENOVATION FUND REVENUE:			720,163	29,066	582,118	100,500
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FUND - 748 - STREET RENOVATION FUND:

748-90-9101	4790	OPERATING TRANSFERS IN	-	-	-	2,000,000
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TOTAL STREET RENOVATION FUND REVENUE:			-	-	-	2,000,000
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FUND - 935 - OPEB TRUST FUND:

935-10-0000	4311	INTEREST EARNINGS	404,743	586,074	100,000	100,000
935-10-0000	4640	CONTRIBUTIONS - City	629,850	984,600	984,600	984,600
935-10-0000	4640	CONTRIBUTIONS - Other Funds	536,930	626,000	626,000	626,000

TOTAL OPEB TRUST FUND:			1,571,523	2,196,674	1,710,600	1,710,600
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REVENUES - RESTRICTED FUNDS

BUDGET UNIT	ACCT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 BUDGET
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FUND - 135 - PENSION TRUST FUND:

135-10-0000	4311	INTEREST EARNINGS	5,677	147,642	50,000	50,000
135-10-0000	4640	CONTRIBUTIONS - Pension	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL PENSION TRUST FUND:			1,005,677	1,147,642	1,050,000	1,050,000

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
101-10-1205	3860	MIS - Network	Wi-Fi Access Points (4), new	\$ 12,000	
			Replace UPS devices, backup devices for network (asset tag# 12893)	\$ 1,000	
			Server, new	\$ 27,500	
			Total City Clerk - MIS		\$ 40,500
101-10-1207	3860	Cable TV	Upgrades to Council Chambers sound system to include replacement of select microphones, panel switches and the addition of a solid state networked audio recorder. Carry-over from prior year.	\$ 135,000	
			Total Cable TV		\$ 135,000
101-10-1401	3860	Human Resources	Replace ID badge printer kit (asset tag# 12645, 12644)	\$ 6,200	
			Total Human Resources		\$ 6,200

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
101-20-2101	3880	Public Safety	Replace radar trailers (asset tag# 11479, 11480)	\$ 30,660	
			Expand existing equipment/bike storage, new	\$ 20,000	
			Total Public Safety		\$ 50,660
101-30-3202	3880	Public Services - Facilities	Replacement refrigerator (asset # 09679)	\$ 1,500	
			Replacement refrigerator (asset # 12649)	\$ 1,500	
			Replace dishwasher city hall breakroom	\$ 1,000	
			Replace refrigerator city hall breakroom	\$ 1,800	
101-30-3504	3850	Public Services - Park Landscape	Tandom utility trailer, new	\$ 6,400	
			Total Public Services		\$ 12,200

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
101-40-4104	3870	Social Services - Senior Center	Replace range and oven (no asset tag)	\$ 4,200	
			Total Social Services		\$ 4,200
101-50-5702	3860	NASC	Replace membership card printer (asset tag# 13040)	\$ 1,800	
			Total Recreation		\$ 1,800
101-61-6102	3870	Community Development - Building and Safety	Laser distance measurer, new	\$ 3,000	
			Total Community Development		\$ 3,000
			Total General Fund		\$ 253,560

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
203-40-4103	3860	Social Services - Childcare	Replace computers (asset tag# 13381, 14194, 13745, 13746, 13412, 14193, 13747, 13748)	\$ 7,665	
			Replace server (asset tag# 13439)	\$ 9,200	
203-40-4105	3860	Social Services - Childcare	Replace computers (asset tag# 13381, 14194, 13745, 13746, 13412, 14193, 13747, 13748)	\$ 3,285	
			Replace server (asset tag# 13439)	\$ 3,945	
			Total Childcare Fund		\$ 24,095
207-62-6201	3860	CDBG - Admin	Replace flip phone with smartphone (no asset tag)	\$ 200	
			Total CDBG Fund		\$ 200

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
224-20-2105	3880	Public Safety- JAG 2018 - DJ-BX-0750	MDC units for Public Safety vehicles and associated ongoing service and support.	\$ 28,285	
224-20-2106	3880	Public Safety- JAG 2019- DJ-BX-0322	MDC units for Public Safety vehicles and associated ongoing service and support.	\$ 29,419	
224-20-2107	3880	Public Safety- JAG 2017 - DJ-BX-0448	MDC units for Public Safety vehicles and associated ongoing service and support.	\$ 16,007	
			Total Juvenile Assistance Grant Fund		\$ 73,711
228-30-3304	3880	Public Services - Streets lights	Spare Type P Signal Cabinet for future replacement (no asset tag)	\$ 27,000	
			Total Measure R Fund		\$ 27,000

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
227-45-4503	3831	Transit- Prop C Capital	40 ft. zero emission electric bus (4)	\$ 250,000	
			Total Prop C Fund		\$ 250,000
210-45-4503	3831	Transit- Capital - Local Match	Replace Dial-a-Ride vans (3) unit# 7101, 7102, 7103	\$ 49,371	
210-45-4503	3833	Transit- Capital - Local Match	Tires (Good Year Lease)	\$ 13,600	
			Associated Capital Maintenance (Engines, Transmissions, Compressors, Inverters, Ultra-Capacitors, etc.)	\$ 36,000	
210-45-4503	3841	Transit- Capital - Local Match	Transit facility improvements (Phase III)	\$ 50,000	
210-45-4503	3843	Transit- Capital - Local Match	Bus stop improvements	\$ 38,593	
210-45-4503	3853	Transit- Capital - Local Match	Mobile radio system	\$ 13,000	
210-45-4503	3860	Transit- Capital - Local Match	Computer Replacements (PCs, Peripherals, etc.)	\$ 14,815	
			Subtotal Transit - Prop A		\$ 215,379

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
712-45-4503	3831	Transit- Capital - FTA Grants	Replace Dial-a-Ride vans (3) unit# 7101, 7102, 7103	\$ 197,482	
			40 ft. zero emission electric bus (4)	\$ 3,588,106	
712-45-4503	3833	Transit- Capital - FTA Grants	Associated Capital Maintenance (Engines, Transmissions, Compressors, Inverters, Ultra-Capacitors, etc.)	\$ 144,000	
			Tires (Good Year Lease)	\$ 54,400	
712-45-4503	3841	Transit- Capital - FTA Grants	Transit facility improvements (Phase III)	\$ 200,000	
712-45-4503	3843	Transit- Capital - FTA Grants	Bus stop improvements	\$ 128,614	
712-45-4503	3853	Transit- Capital - FTA Grants	Mobile radio system	\$ 52,000	
712-45-4503	3860	Transit- Capital - FTA Grants	Computer Replacements (PCs, Peripherals, etc.)	\$ 59,260	

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
711-45-4503	3831	Transit- Capital - 100% PTMISEA Funds	40 ft. zero emission electric bus (4)	\$ 326,229	
711-45-4503	3884	Transit- Capital - 100% PTMISEA Funds	Intelligent Transportation System (AVL, APC, CAD, AVAS, and ATIS)	\$ 906,339	
			Subtotal Transit - FTA Grant/ PTMISEA		\$ 5,656,430
710-45-4503	3831	Transit Special Capital Outlay	40 ft. zero emission electric bus (4)	\$ 430,548	
			Subtotal Transit - Surplus		\$ 430,548
			Total Transit Fund		\$ 6,552,357
702-30-3602	3820	Water	Aftermarket equipment for unit #4712 (asset tag #11237)	\$ 11,500	
			Total Water Fund		\$ 11,500

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
745-10-1205	3860	MIS	Wi-Fi Access Points (2), new	\$ 6,000	
			Replace computer (asset tag# 13357, 13364,12801, 13181, 13425, 13380, 13346, 13345, 13365, 13130, 13669, 13384, 13417, 13422, 13427, 13396, 13352, 13362, 13385, 13390, 13393, 13397)	\$ 26,143	
			Replace existing and expand service of servers (asset tag# 13897, 13898, 14134) (4)	\$ 82,500	
			Total Computer & Office Equipment Replacement Fund		\$ 114,643
746-20-2101	3820	Public Safety - Field Operations	Aftermarket equipment for unit #4552 (asset tag #11233)	\$ 8,000	
			Aftermarket equipment for unit #4557 (asset tag #11365)	\$ 8,000	
			Aftermarket equipment for unit #4558 (asset tag #11366)	\$ 8,000	

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
746-20-2101	3820	Public Safety - Field Operations	Aftermarket equipment for unit #4563 (asset tag #11643)	\$ 8,000	
			Aftermarket equipment for unit #4566 (asset tag #11356)	\$ 8,000	
746-30-3202	3820	Public Services - Facilities City Hall	Aftermarket equipment for unit #6046 (asset tag #10054)	\$ 9,500	
			Aftermarket equipment for unit #6047 (asset tag #10158)	\$ 9,500	
			Aftermarket equipment for unit #6048 (asset tag #10159)	\$ 9,500	
746-30-3302	3820	Public Services - Street Maintenance	Aftermarket equipment for unit #3145 (asset tag #9152)	\$ 10,500	
			Aftermarket equipment for unit #3147 (asset tag #11047)	\$ 7,600	
			Aftermarket equipment for unit #3148 (asset tag #11197)	\$ 1,500	
746-30-3304	3820	Public Services - Signals	Aftermarket equipment for unit #3210 (asset tag #11771)	\$ 7,600	

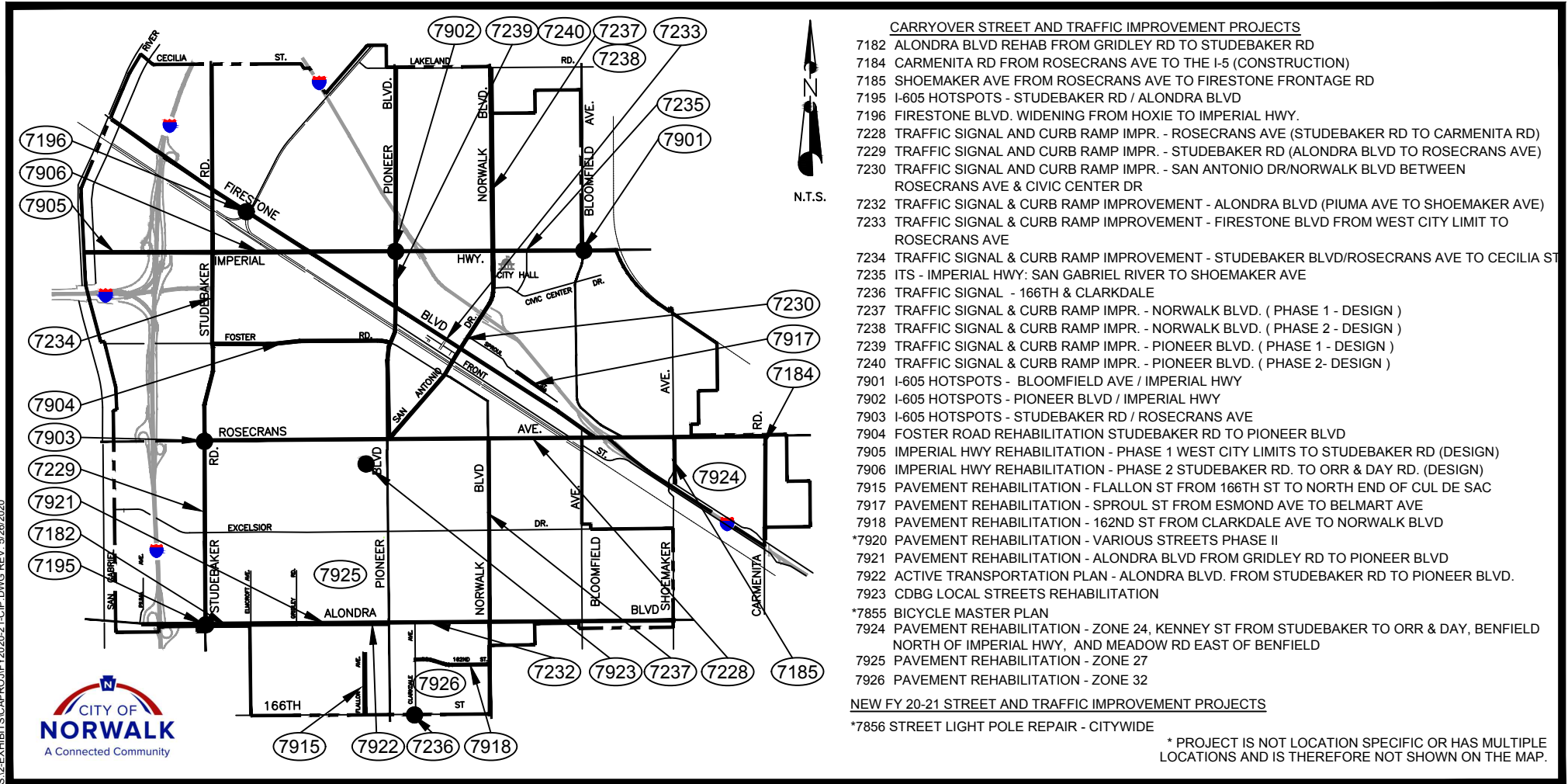
CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
746-30-3502	3820	Public Services - Trees	Aftermarket equipment for unit #3534 (asset tag #10033)	\$ 10,600	
746-30-3503	3820	Public Services - Greenscape	Aftermarket equipment for unit #6222 (asset tag #10155)	\$ 7,600	
746-30-3504	3820	Public Services - Park Landscape	Aftermarket equipment for unit #6174 (asset tag #10323)	\$ 9,500	
			Aftermarket equipment for unit #6175 (asset tag #10324)	\$ 9,500	
			Aftermarket equipment for unit #6177 (asset tag #110325)	\$ 9,500	
			Aftermarket equipment for unit #6178 (asset tag #10351)	\$ 9,500	
			Aftermarket equipment for unit #6179 (asset tag #110352)	\$ 9,500	
			Aftermarket equipment for unit #6180 (asset tag #10431)	\$ 9,500	
			Aftermarket equipment for unit #6182 (asset tag #11161)	\$ 6,500	

CAPITAL OUTLAYS
Fiscal Year 2020-21 Budget

Account Number		Department / Division	Description	Amount	Total
746-30-3504	3820	Public Services - Park Landscape	Aftermarket equipment for unit #6185 (asset tag #11231)	\$ 9,500	
			Aftermarket equipment for unit #6186 (asset tag #11229)	\$ 9,500	
			Aftermarket equipment for unit #6187 (asset tag #11769)	\$ 9,500	
746-30-3506	3820	Public Services - Park Facilities	Aftermarket equipment for unit #6170 (asset tag #10053)	\$ 9,500	
			Aftermarket equipment for unit #6184 (asset tag #11230)	\$ 9,500	
			Aftermarket equipment for unit #6171 (asset tag #10052)	\$ 9,500	
			Total Vehicle Replacement Fund		\$ 234,400
TOTAL - ALL FUNDS					\$ 7,291,466

STREET AND TRAFFIC IMPROVEMENT PROJECTS

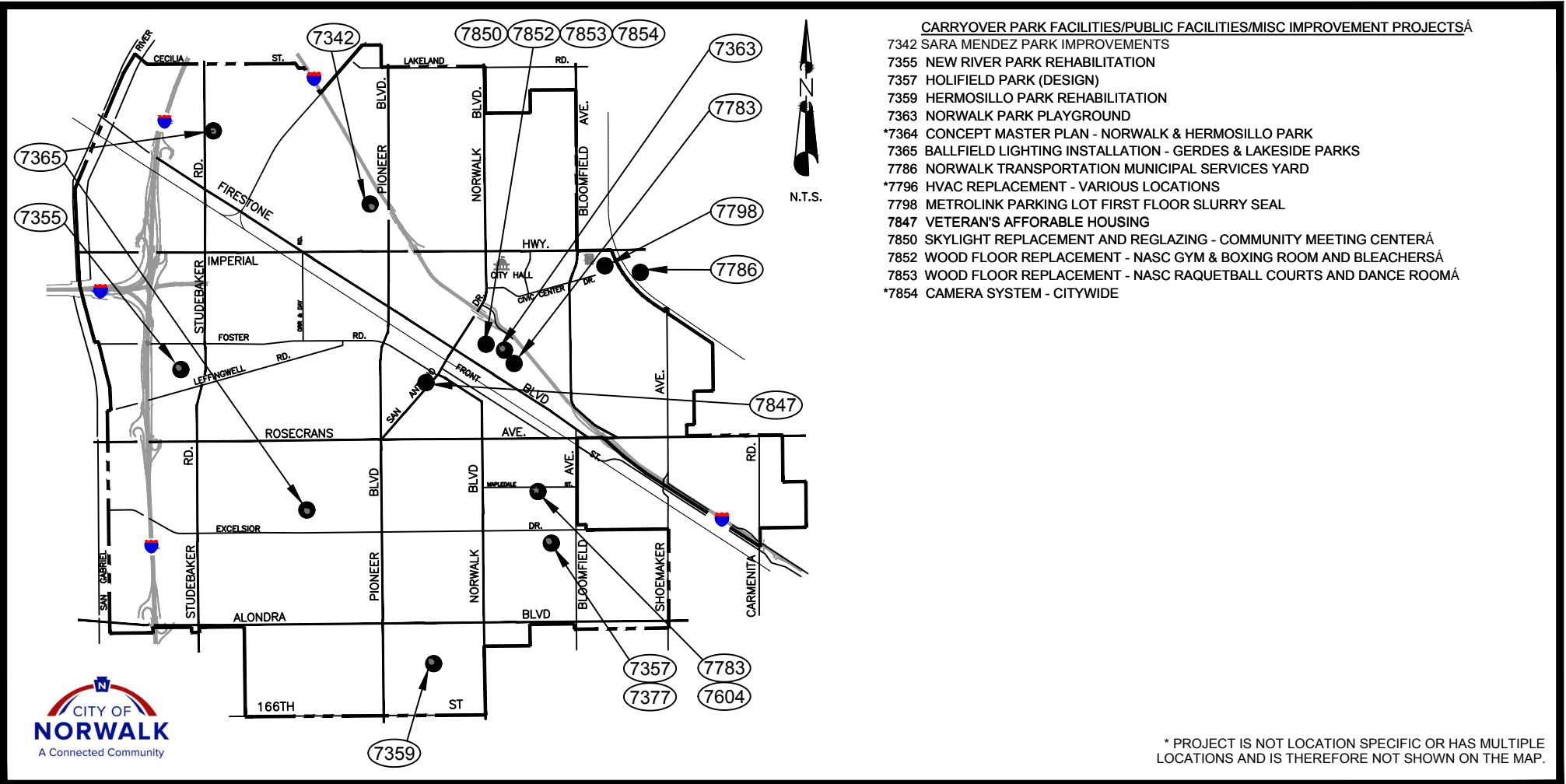


- CARRYOVER STREET AND TRAFFIC IMPROVEMENT PROJECTS**
- 7182 ALONDRA BLVD REHAB FROM GRIDLEY RD TO STUDEBAKER RD
 - 7184 CARMENITA RD FROM ROSECRANS AVE TO THE I-5 (CONSTRUCTION)
 - 7185 SHOEMAKER AVE FROM ROSECRANS AVE TO FIRESTONE FRONTAGE RD
 - 7195 I-605 HOTSPOTS - STUDEBAKER RD / ALONDRA BLVD
 - 7196 FIRESTONE BLVD. WIDENING FROM HOXIE TO IMPERIAL HWY.
 - 7228 TRAFFIC SIGNAL AND CURB RAMP IMPR. - ROSECRANS AVE (STUDEBAKER RD TO CARMENITA RD)
 - 7229 TRAFFIC SIGNAL AND CURB RAMP IMPR. - STUDEBAKER RD (ALONDRA BLVD TO ROSECRANS AVE)
 - 7230 TRAFFIC SIGNAL AND CURB RAMP IMPR. - SAN ANTONIO DR/NORWALK BLVD BETWEEN ROSECRANS AVE & CIVIC CENTER DR
 - 7232 TRAFFIC SIGNAL & CURB RAMP IMPROVEMENT - ALONDRA BLVD (PIUMA AVE TO SHOEMAKER AVE)
 - 7233 TRAFFIC SIGNAL & CURB RAMP IMPROVEMENT - FIRESTONE BLVD FROM WEST CITY LIMIT TO ROSECRANS AVE
 - 7234 TRAFFIC SIGNAL & CURB RAMP IMPROVEMENT - STUDEBAKER BLVD/ROSECRANS AVE TO CECILIA ST
 - 7235 ITS - IMPERIAL HWY: SAN GABRIEL RIVER TO SHOEMAKER AVE
 - 7236 TRAFFIC SIGNAL - 166TH & CLARKDALE
 - 7237 TRAFFIC SIGNAL & CURB RAMP IMPR. - NORWALK BLVD. (PHASE 1 - DESIGN)
 - 7238 TRAFFIC SIGNAL & CURB RAMP IMPR. - NORWALK BLVD. (PHASE 2 - DESIGN)
 - 7239 TRAFFIC SIGNAL & CURB RAMP IMPR. - PIONEER BLVD. (PHASE 1 - DESIGN)
 - 7240 TRAFFIC SIGNAL & CURB RAMP IMPR. - PIONEER BLVD. (PHASE 2- DESIGN)
 - 7901 I-605 HOTSPOTS - BLOOMFIELD AVE / IMPERIAL HWY
 - 7902 I-605 HOTSPOTS - PIONEER BLVD / IMPERIAL HWY
 - 7903 I-605 HOTSPOTS - STUDEBAKER RD / ROSECRANS AVE
 - 7904 FOSTER ROAD REHABILITATION STUDEBAKER RD TO PIONEER BLVD
 - 7905 IMPERIAL HWY REHABILITATION - PHASE 1 WEST CITY LIMITS TO STUDEBAKER RD (DESIGN)
 - 7906 IMPERIAL HWY REHABILITATION - PHASE 2 STUDEBAKER RD. TO ORR & DAY RD. (DESIGN)
 - 7915 PAVEMENT REHABILITATION - FLALLON ST FROM 166TH ST TO NORTH END OF CUL DE SAC
 - 7917 PAVEMENT REHABILITATION - SPROUL ST FROM ESMOND AVE TO BELMART AVE
 - 7918 PAVEMENT REHABILITATION - 162ND ST FROM CLARKDALE AVE TO NORWALK BLVD
 - *7920 PAVEMENT REHABILITATION - VARIOUS STREETS PHASE II
 - 7921 PAVEMENT REHABILITATION - ALONDRA BLVD FROM GRIDLEY RD TO PIONEER BLVD
 - 7922 ACTIVE TRANSPORTATION PLAN - ALONDRA BLVD. FROM STUDEBAKER RD TO PIONEER BLVD.
 - 7923 CDBG LOCAL STREETS REHABILITATION
 - *7855 BICYCLE MASTER PLAN
 - 7924 PAVEMENT REHABILITATION - ZONE 24, KENNEY ST FROM STUDEBAKER TO ORR & DAY, BENFIELD NORTH OF IMPERIAL HWY, AND MEADOW RD EAST OF BENFIELD
 - 7925 PAVEMENT REHABILITATION - ZONE 27
 - 7926 PAVEMENT REHABILITATION - ZONE 32
- NEW FY 20-21 STREET AND TRAFFIC IMPROVEMENT PROJECTS**
- *7856 STREET LIGHT POLE REPAIR - CITYWIDE

* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

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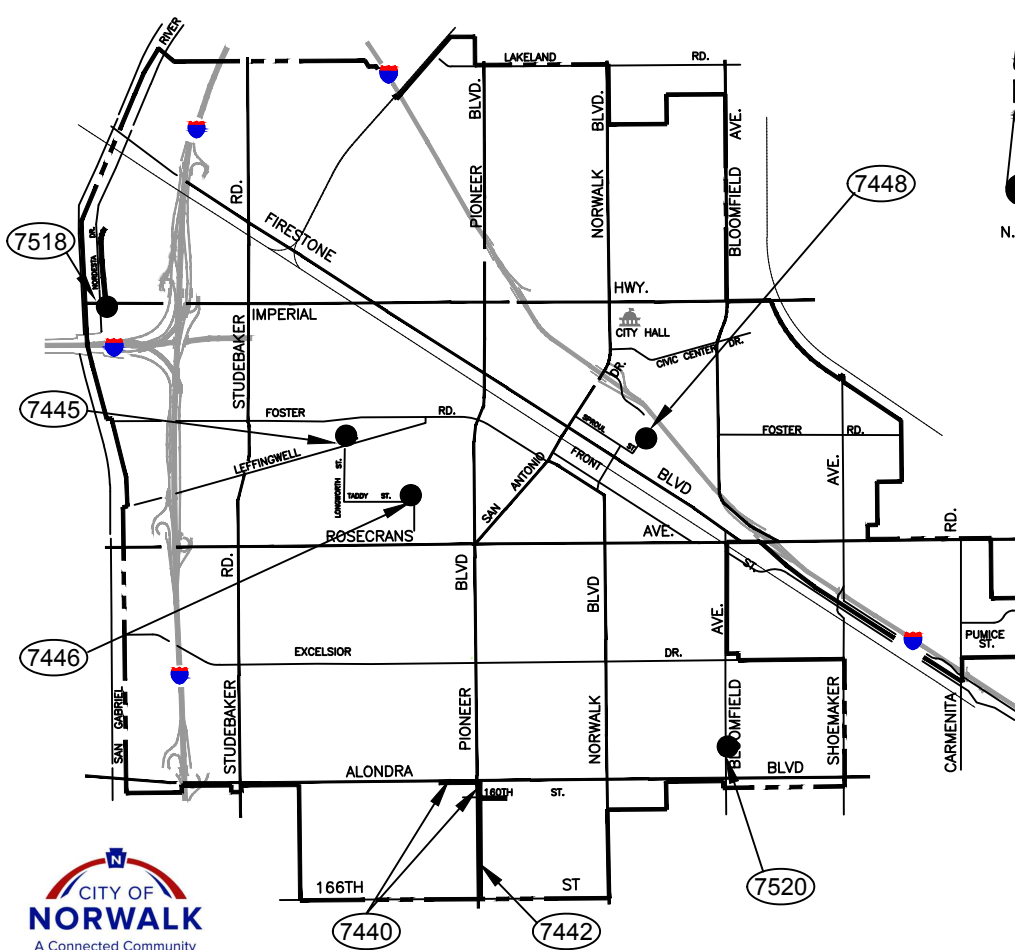
PARK/PUBLIC FACILITIES AND MISCELLANEOUS IMPROVEMENT PROJECTS



* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

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WATER/SEWER/ENVIRONMENTAL SERVICES IMPROVEMENT PROJECTS



CARRYOVER WATER/SEWER/ENVIRONMENTAL SERVICES IMPROVEMENT PROJECTS

- *7438 AMR/AMI - WATER (CITY MATCH)
- *7439 EMERGENCY CONNECTION - SOUTHEAST SERVICE AREA
- 7440 PIPELINE - ALONDRA BLVD (MAIDSTONE AVE TO PIONEER BLVD), PIONEER BLVD (ALONDRA BLVD TO 160TH ST), AND 160TH ST (PIONEER BLVD TO CLARKDALE AVE)
- *7441 SCADA - WATER
- 7442 PIPELINE - PIONEER BLVD BETWEEN 160TH ST TO 166TH ST
- 7445 WELL 4 REHABILITATION
- 7446 WELL 5 REHABILITATION
- 7448 WELL 10 EMERGENCY GENERATOR
- *7513 SEWER MANHOLE REPAIR / REPLACEMENT - CITY WIDE
- *7515 CITYWIDE STORM DRAIN REPLACEMENT
- 7518 NORDESTA STORM DRAIN UPGRADE
- *7519 SCADA - SEWER
- 7520 BLOOMFIELD SEWER LIFT STATION UPGRADE
- *7521 SEWER MAIN REPAIR/REPLACEMENT - YEAR 3
- *7522 MANHOLE INSPECTION & REPAIR NORTH WEST PORTION CITY
- *7523 SEWER MAIN REPAIR/REPLACEMENT - YEAR 4
- *7524 MANHOLE INSPECTION & REPAIR - PHASE III
- *7525 SEWER MAIN REPAIR/REPLACEMENT - YEAR 5

* PROJECT IS NOT LOCATION SPECIFIC OR HAS MULTIPLE LOCATIONS AND IS THEREFORE NOT SHOWN ON THE MAP.

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
		Street Improvements					
	7182	Alondra Blvd. Rehab from Gridley Rd. to Studebaker Rd.					
227-70-7182	7182-227	Proposition "C"	993,004	338	992,666		Construction to repave the street
425-70-7182	7182-425	TDA Article 3	40,000	-	40,000		
		Total of Carryover and New Appropriations				1,032,666	
	7184	Carmenita Rd. from Rosecrans Ave. to the I-5 (construction)					
227-70-7184	7184-227	Proposition "C"	893,762	1,110	892,652		Project start date tentative with LA County San Dist. coordination of sewer siphon repair project - mid to late 2020.
		Total of Carryover and New Appropriations				892,652	
	7185	Shoemaker Ave. from Rosecrans Ave. to Firestone Frontage Rd.					
227-70-7185	7185-227	Proposition "C"	882,623	-	882,623		Project to repave street and reconstruct median. To start once the City accepts Caltrans freeway construction work.
		Total of Carryover and New Appropriations				882,623	
	7195	I-605 Hotspots - Studebaker Rd. /Alondra Blvd.					
428-70-7195	7195-428	MTA Measure "R" (I 605 Mitigation)	380,550	155	380,395		Design complete. Anticipate to bid Summer 2020 and construction estimated to start Fall 2020.
		Total of Carryover and New Appropriations				380,395	
	7196	Firestone Blvd. widening from Hoxie to Imperial Hwy.					
227-70-7196	7196-227	Proposition "C"	189,338	1,150	188,188		Design 65% complete. Grant request submitted for additional funding to METRO for approval. Design proceeding to 90% completion.
428-70-7196	7196-428	MTA Measure "R" (I 605 Mitigation)	1,802,467	502,113	1,300,354		
		Total of Carryover and New Appropriations				1,488,542	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7901	I-605 Hotspots - Bloomfield Ave. / Imperial Hwy.					
428-70-7901	7901-428	MTA Measure "R" (I 605 Mitigation)	882,658	-	882,658		Project previously on-hold pending HSR project. Estimate design efforts to complete late Summer 2020 then bid Fall 2020. Estimate construction to start late Fall 2020.
		Total of Carryover and New Appropriations				882,658	
	7902	I-605 Hotspots - Pioneer Blvd. /Imperial Hwy.					
428-70-7902	7902-428	MTA Measure "R" (I 605 Mitigation)	1,455,092	-	1,455,092		Estimate design complete late Summer 2020 then bid Fall 2020. Estimate construction start early Winter 2020-21.
		Total of Carryover and New Appropriations				1,455,092	
	7903	I-605 Hotspots - Studebaker Rd. / Rosecrans Ave.					
428-70-7903	7903-428	MTA Measure "R" (I 605 Mitigation)	1,596,080	39,276	1,556,804		Design underway and excepted to be completed late Summer 2019. Construction estimated to begin late Spring 2020.
		Total of Carryover and New Appropriations				1,556,804	
	7904	Foster Road Rehabilitation Studebaker Rd. / Pioneer Blvd.					
227-70-7904	7904-227	Proposition "C"	159,235	57,274	101,961		Design expected June 2020. Construction to commence late Summer 2020.
430-70-7904	7904-430	Surface Transportation Program (STPL)	1,480,000	-	1,480,000		
		Total of Carryover and New Appropriations				1,581,961	
	7905	Imperial Highway Rehabilitation Phase 1 West City Limits to Studebaker Rd. (Design)					
227-70-7905	7905-227	Proposition "C"	98,335	8,752	89,583		Project priorities to be reevaluated
		Total of Carryover and New Appropriations				89,583	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7906	Imperial Highway Rehabilitation - Phase 2 Studebaker Rd. to Orr & Day Rd. (Design)					Project priorities to be reevaluated
426-70-7906	7906-426	Highway User Tax (HUT) Section 2103	78,665	-	78,665		
		Total of Carryover and New Appropriations				78,665	
	7915	Pavement Rehabilitation Flallon St. from 166th St. to north end of cul de sac					Project to begin Fall/Winter 2020.
228-70-7915	7915-228	Measure "R" Local Return	466,000	158	465,842		
		Total of Carryover and New Appropriations				465,842	
	7917	Pavement Rehabilitation - Sproul St. from Esmond Ave. to Belmart Ave.					Project to begin Fall/Winter 2020.
229-70-7917	7917-229		175,000	218	174,782		
		Total of Carryover and New Appropriations				174,782	
	7918	Pavement Rehabilitation - 162nd St. from Clarkdale Ave. to Norwalk Blvd.					Project to begin Fall/Winter 2020.
229-70-7918	7918-229		360,000	482	359,518		
		Total of Carryover and New Appropriations				359,518	
	7920	Pavement Rehabilitation -Various Streets Phase II					
404-70-7920	7920-404	RMRA - Road Maint. Rehabilitation Acct	1,105,955	1,071	1,104,884	2,016,057	Design to start late Summer/early Fall 2020.
229-70-7920	7920-229	Measure "M"	2,721,545	-	2,721,545	(2,016,057)	
		Total of Carryover and New Appropriations				3,826,429	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7921	Pavement Rehabilitation - Alondra Blvd. from Gridley Rd. to Pioneer Blvd.					
227-70-7921	7921-227	Proposition "C"	990,000	-	990,000		Project to be completed after Alondra ATP grant (#7922) for rehabilitation of side panels/bike lanes.
		Total of Carryover and New Appropriations				990,000	
	7922	Active Transportation Plan - Alondra Blvd. from Studebaker Rd. to Pioneer Blvd.					
228-70-7922	7922-228	Measure "R" Local Return	30,725	-	30,725		
229-70-7922	7922-229	Measure "M"	2,000	-	2,000		Environmental work complete (NOE). Design work to complete late Summer 2020 then bid Fall 2020. Estimate construction start by October 2020.
428-70-7922	7922-428	MTA Measure "R" (I 605 Mitigation)	7,696	-	7,696		
		Total of Carryover and New Appropriations				40,421	
	7923	Local Street Rehabilitation					
207-70-7923	7923-207	CDBG	524,000	-	524,000		Project to repave several streets in CDBG area. Project begins March 30, 2020. Complete by June 2020
229-70-7923	7923-229	Measure "M"	102,000	656	101,344		
425-70-7923	7923-425	TDA Article 3	46,600	-	46,600		
		Total of Carryover and New Appropriations				671,944	
	7924	Street Rehabilitation - Phase I - Zone 24					
441-70-7924	7924-441	Measure "M" Bond Proceeds	270,000	-	270,000		Design start Spring 2020. Bid late Spring/early Summer 2020. Construction start Summer 2020.
		Total of Carryover and New Appropriations				270,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7925	Street Rehabilitation - Phase I - Zone 27					Design start Spring 2020. Bid late Spring/early Summer 2020. Construction start Summer 2020.
440-70-7925	7925-440	Measure "R" Bond Proceeds	280,000	-	280,000		
		Total of Carryover and New Appropriations				280,000	
	7926	Street Rehabilitation - Phase I - Zone 32					Design start Spring 2020. Bid late Spring/early Summer 2020. Construction start Summer 2020.
440-70-7926	7926-440	Measure "R" Bond Proceeds	310,000	-	310,000		
		Total of Carryover and New Appropriations				310,000	
		Traffic Improvements					
	7228	Traffic Signal and Curb Ramp Improvement - Rosecrans Ave. between Studebaker Rd. & Carmenita Rd.					
228-70-7228	7228-228	Measure "R" Local Return	107,111	5,732	101,379		
409-70-7228	7228-409	HSIP Grant	1,134,240	-	1,134,240		Design complete. Construction to start Summer 2020 and complete early Spring 2021.
426-70-7228	7228-426	Highway User Tax (HUT) Section 2103	948,000	-	948,000		
		Total of Carryover and New Appropriations				2,183,619	
	7229	Traffic Signal and Curb Ramp Improvement - Studebaker Rd. between Alondra Blvd. & Rosecrans Ave.					
228-70-7229	7229-228	Measure "R" Local Return	178,054	13,989	164,065		Design complete. Construction to start later Spring 2020 and complete Fall 2020.
409-70-7229	7229-409	HSIP Grant	716,560	5	716,555		
		Total of Carryover and New Appropriations				880,620	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7230	Traffic Signal and Curb Ramp Improvement - San Antonio Dr. /Norwalk Blvd. between Rosecrans Ave. & Civic Center Dr.					
228-70-7230	7230-228	Measure "R" Local Return	453,448	4,938	448,510		Design complete. Construction to start Summer 2020 and complete early Spring 2021.
409-70-7230	7230-409	HSIP Grant	802,471	1	802,470		
Total of Carryover and New Appropriations						1,250,980	
	7232	Traffic Signal & Curb Ramp Improvement - Alondra Blvd./Piuma Ave./Shoemaker Ave.					
228-70-7232	7232-228	Measure "R" Local Return	257,974	1,665	256,309		Design complete. Submit for construction approval to Caltrans Spring 2020. Estimate construction Fall 2020.
409-70-7232	7232-409	HSIP Grant	1,199,304	12,400	1,186,904		
Total of Carryover and New Appropriations						1,443,213	
	7233	Traffic Signal & Curb Ramp Improvement - Firestone Blvd./ West City limit & Rosecrans Ave.					
228-70-7233	7233-228	Measure "R" Local Return	150,509	2,035	148,474		Design 65% complete. Submit environmental review/al to Caltrans Spring 2020. Estimate bid Summer 2020 and construction start Fall 2020.
409-70-7233	7233-409	HSIP Grant	1,525,072	-	1,525,072		
Total of Carryover and New Appropriations						1,673,546	
	7234	Traffic Signal & Curb Ramp Improvement - Studebaker Blvd./Rosecrans Ave. & Cecilia St.					
228-70-7234	7234-228	Measure "R" Local Return	122,886	370	122,516		Design complete. Submit for construction approval to Caltrans Spring 2020. Estimate construction Fall 2020.
409-70-7234	7234-409	HSIP Grant	1,101,099	37,860	1,063,239		
Total of Carryover and New Appropriations						1,185,755	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7235	ITS - Imperial Hwy.: San Gabriel River to Shoemaker Ave.					
423-70-7235	7235-423	MTA - Measure "R"	3,041,400	-	3,041,400		Design complete estimate Spring 2020. Bid late Spring/early Summer 2020. Construction start late Summer 2020.
		Total of Carryover and New Appropriations				3,041,400	
	7236	Traffic Signal - 166th St. & Clarkdale Ave.					
228-70-7236	7236-228	Measure "R" Local Return	319,122	-	319,122		Design in process.
		Total of Carryover and New Appropriations				319,122	
	7237	Traffic Signal & Ramp Impr. - Norwalk Blvd. (Phase 1 - Design)					
228-70-7237	7237-228	Measure "R" Local Return	34,200	-	34,200		Design authorization request submitted to Caltrans Fall 2019. Design start estimate Spring 2020.
409-70-7237	7237-409	HSIP Grant	372,200	-	372,200		
		Total of Carryover and New Appropriations				406,400	
	7238	Traffic Signal & Ramp Impr. - Norwalk Blvd. (Phase 2 - Design)					
228-70-7238	7238-228	Measure "R" Local Return	95,150	-	95,150		Design authorization request submitted to Caltrans Fall 2019. Design start estimate Spring 2020.
409-70-7238	7238-409	HSIP Grant	80,100	-	80,100		
		Total of Carryover and New Appropriations				175,250	
	7239	Traffic Signal & Ramp Impr. - Pioneer Blvd. (Phase I - Design)					
228-70-7239	7239-228	Measure "R" Local Return	27,000	-	27,000		Design authorization request submitted to Caltrans Fall 2019. Design start estimate Spring 2020.
409-70-7239	7239-409	HSIP Grant	282,100	-	282,100		
		Total of Carryover and New Appropriations				309,100	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7240	Traffic Signal & Ramp Impr. - Pioneer Blvd. (Phase 2- Design)					
228-70-7240	7240-228	Measure "R" Local Return	88,750	-	88,750		Design authorization request submitted to Caltrans Fall 2019. Design start estimate Spring 2020.
409-70-7240	7240-409	HSIP Grant	75,400	-	75,400		
Total of Carryover and New Appropriations						164,150	
Park Facilities							
	7342	Sara Mendez Park Improvements					
743-70-7342	7342-743	Park Equipment/Renovation Fund	107,726	7,327	100,399		Restore park improvements removed during I-5 widening project including landscaping, fencing, curb and gutter. Reviewing for fencing and camera system.
Total of Carryover and New Appropriations						100,399	
	7355	New River Park Rehabilitation					
743-70-7355	7355-743	Park Equipment/Renovation Fund	17,780	-	17,780		Monument and landscaping project to begin April/May 2020.
Total of Carryover and New Appropriations						17,780	
	7357	Holifield Park (Design)					
435-70-7357	7357-435	2005 RDA Bond Proceeds	1,348,399	43,308	1,305,091		Master Plan and design of park improvements to incorporate 15 acres transferred to City from the Air Force.
Total of Carryover and New Appropriations						1,305,091	
	7359	Hermosillo Park Rehabilitation					
743-70-7359	7359-743	Park Equipment/Renovation Fund	84,015	3,487	80,528		Restroom remodel project - design 95% complete. Pending City review and bidding Summer 2020.
Total of Carryover and New Appropriations						80,528	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7363	Norwalk Park Playground					
743-70-7363	7363-743	Park Equipment/Renovation Fund	300,000	-	300,000		On hold pending master design work being completed. Review Summer 2020.
		Total of Carryover and New Appropriations				300,000	
	7364	Concept Master Plan - Norwalk & Hermosillo Park					
743-70-7364	7364-743	Park Equipment/Renovation Fund	18,114	2,694	15,420		Design work complete for Hermosillo. Norwalk Park in process. Complete Summer 2020.
		Total of Carryover and New Appropriations				15,420	
	7365	Ballfield lighting installation - Gerdes & Lakeside Parks					
743-70-7365	7365-743	Park Equipment/Renovation Fund	300,000	-	300,000		Gerdes Park bid to be completed Summer 2020.
		Total of Carryover and New Appropriations				300,000	
	7377	Holifield Park Playground					
438-70-7377	7377-438	Park Bond Fund	300,000	-	300,000		Installation Summer 2020.
		Total of Carryover and New Appropriations				300,000	
		Water					
	7438	AMR/AMI - Water (City Match)					
702-70-7438	7438-702	Water Fund	578,219	-	578,219		Install advanced metering infrastructure system with Gateway's Water & Energy Efficiency Grants; Construction phase schedule to start in Spring 2020.
		Total of Carryover and New Appropriations				578,219	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7439	Emergency Connection - Southeast Service Area					
702-70-7439	7439-702	Water Fund	297,315	-	297,315		Install an emergency connection with Liberty Utilities in southeast service area; pending agreement with Liberty Utilities in process.
		Total of Carryover and New Appropriations				297,315	
	7440	Pipeline - Alondra Blvd (Maidstone Ave to Pioneer Blvd) and Pioneer Blvd (Alondra Blvd to 160th St).					
702-70-7440	7440-702	Water Enterprise Fund	1,249,358	534,217	715,141		Design and construct water main on Alondra Blvd (Maidstone to Pioneer), on Pioneer Blvd (Alondra to 160th) and on 160th St (Pioneer to Clarkdale); Construction phase start Winter 2019. Complete Spring 2020.
		Total of Carryover and New Appropriations				715,141	
	7441	SCADA - Water					
702-70-7441	7441-702	Water Fund	1,000,000	46,109	953,891		Engineering design and installation of Supervisory Control And Data Acquisition (SCADA) infrastructure for the water system based on SCADA Need Assessment Study; Design start in Spring 2020. Combined with CIP 7519 SCADA - Sewer.
		Total of Carryover and New Appropriations				953,891	
	7442	Pipeline - Pioneer Blvd between 160th St to 166th St					
702-70-7442	7442-702	Water Fund	1,225,708	-	1,225,708		Design and construct water main on Pioneer Blvd between 160th St to 166th St. Design to complete Spring 2020. Construction schedule to start in Spring/Summer 2020.
		Total of Carryover and New Appropriations				1,225,708	
	7445	Well 4 Rehabilitation					
702-70-7445	7445-702	Water Fund	250,000	-	250,000		Rehabilitate Well 4 for performance and durability. Rehabilitation work scheduled to Construction Winter 2020. Estimated to complete Spring 2020.
		Total of Carryover and New Appropriations				250,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7446	Well 5 Rehabilitation					
702-70-7446	7446-702	Water Fund	250,000	-	250,000		Rehabilitate Well 5 for performance and durability; Rehabilitation work scheduled to start in Fall/Winter 2020.
			Total of Carryover and New Appropriations			250,000	
	7448	Well 10 Emergency Generator					
702-70-7448	7448-702	Water Fund	100,000	5,694	94,306		Installation of Emergency Generator at Well 10 with Caltrans Financial Support. Solicit construction bids in Spring 2020.
			Total of Carryover and New Appropriations			94,306	
		Sewer					
	7513	Sewer Manhole Repair/Replacement - Sample City Wide					
704-70-7513	7513-704	Sewer Fund	72,964	-	72,964		Construction 100% complete. Preparing close out for final items in progress. Estimate completion late Spring 2020.
			Total of Carryover and New Appropriations			72,964	
	7519	SCADA - Sewer					
704-70-7519	7519-704	Sewer Fund	600,000	27,665	572,335		Engineering design and installation of Supervisory Control And Data Acquisition (SCADA) infrastructure for the sewer system based on SCADA Need Assessment Study; Design started Fall 2019. Combined with CIP 7441 SCADA - Water.
			Total of Carryover and New Appropriations			572,335	
	7520	Bloomfield Sewer Lift Station Upgrade					
704-70-7520	7520-704	Sewer Fund	270,000	-	270,000		Design complete for upgrades to Bloomfield Sewer Lift Station. Finalizing construction documents. Bid Spring 2020. Start construction late Spring/early Summer 2020.
			Total of Carryover and New Appropriations			270,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7521	Sewer Main Repair/Replacement - Year 3					
704-70-7521	7521-704	Sewer Fund	1,423,146	1,136	1,422,010	<u>1,422,010</u>	Engineering design, and replacement/lining of deteriorated sewer main lines - year 3 of 50; Construction started Spring 2020.
		Total of Carryover and New Appropriations				1,422,010	
	7522	Manhole Inspection & Repair North West Portion City					
704-70-7522	7522-704	Sewer Fund	300,000	32,388	267,612	<u>267,612</u>	Manhole evaluation in process. CCTV in progress with condition report due Spring 2020.
		Total of Carryover and New Appropriations				267,612	
	7523	Sewer Main Repair/Replacement - Year 4					
704-70-7523	7523-704	Sewer Fund	950,000	-	950,000	<u>950,000</u>	Engineering design, and replacement/lining of deteriorated sewer main lines year 4 of 50. Design phase schedule to start in Summer/Fall 2020.
		Total of Carryover and New Appropriations				950,000	
	7524	Manhole Inspection & Repair - Phase III					
704-70-7524	7524-704	Sewer Fund	500,000	-	500,000	<u>500,000</u>	Identify locations of 350-400 sewer manholes to be evaluated and rehabilitated. RFP for manhole inspection services estimated for Spring 2020.
		Total of Carryover and New Appropriations				500,000	
	7525	Sewer Main Repair/Replacement - Year 5					
704-70-7525	7525-704	Sewer Fund	900,000	-	900,000	<u>900,000</u>	Engineering design, and replacement/lining of deteriorated sewer main lines year 5 of 50. Preparing design RFP Spring 2020.
		Total of Carryover and New Appropriations				900,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
Environmental Services							
	7515	Citywide Storm Drain Replacement					
229-70-7515	7515-229	Measure "M"	100,000	-	100,000		Review for possible Measure W funds. Need to review for Storm Drain Master Plan Study.
		Total of Carryover and New Appropriations				100,000	
	7518	Nordesta Storm Drain Upgrade					
228-70-7518	7518-228	Measure "R"	559,987	5,425	554,562		Project On Hold.
		Total of Carryover and New Appropriations				554,562	
Public Facilities Improvements							
	7786	Norwalk Transportation Municipal Services Yard					
210-70-7786	7786-210	Proposition "A"	186,452	50,246	136,206		
227-70-7786	7786-227	Proposition "C"	56,306	27,708	28,598		
425-70-7786	7786-425	TDA Article 3	25,000	25,000	-		Construction complete February 2020. Additional work for CCTV system install in progress. Estimate complete May 2020.
437-70-7786	7786-437	Cooperative Agreement	78,197	58,433	19,764		
711-70-7786	7786-711	Transit Grants	71,626	71,626	-		
712-70-7786	7786-712	FTA Grants	833,658	581,245	252,413		
		Total of Carryover and New Appropriations				436,981	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7796	HVAC Replacement - Various Locations					City Hall Unit 20 final project, then will bid for installation of Energy Management System for City Hall units. Fall 2020.
747-70-7796	7796-747	Building Renovation Fund	254,635	7,750	246,885		
		Total of Carryover and New Appropriations				246,885	
	7798	Slurry Seal Parking Lots					Gerdes Park project began March 2020. To be completed June 2020. Review of Metrolink parking lot traffic flow taking place.
101-70-7798	7798-101	General Fund - Gerdes Park	129,959	284	129,675		
227-70-7798	7798-227	Proposition "C" - Metrolink parking lot	40,000	-	40,000		
		Total of Carryover and New Appropriations				169,675	
	7850	Skylight replacement and reglazing - Community Meeting Center					Awarded to contractor. Anticipate work to begin April/May 2020.
747-70-7850	7850-747	Building Replacement Fund	110,000	-	110,000		
		Total of Carryover and New Appropriations				110,000	
	7852	Wood Floor Replacement - NASC Gym & Boxing room and Bleachers					Project to be completed April 2020.
747-70-7852	7852-747	Building Replacement Fund	475,000	-	475,000		
		Total of Carryover and New Appropriations				475,000	
	7853	Wood Floor Replacement - NASC Racquetball Courts and Dance Room					Project to be completed April 2020.
747-70-7853	7853-747	Building Replacement Fund	150,000	-	150,000		
		Total of Carryover and New Appropriations				150,000	

CARRYOVER CAPITAL PROJECTS

BUDGET UNIT	PROJECT NUMBER	DESCRIPTION / FUNDING SOURCES	FY 2020 ADOPTED FUNDING	FY 2020 ESTIMATED EXPENDITURES	FY 2021 ESTIMATED CARRYOVER	FY 2021 NEW APPROPRIATION	STATUS / COMMENTS
	7854	Camera System - NASC and CAC					
747-70-7854	7854-747	Building Replacement Fund	298,000	-	298,000		Installation of cameras for area surrounding Arts and Sports Complex, Cultural Arts Center, and adjacent parking lot. On hold pending master camera project with Public Safety.
		Total of Carryover and New Appropriations				298,000	
	7855	Bicycle Master Plan					
228-70-7855	7855-228	Measure "R" Local Return	21,220	-	21,220		Review of proposals March/April 2020.
433-70-7855	7855-433	Park Bond Fund	163,780	-	163,780		
		Total of Carryover and New Appropriations				185,000	
		Miscellaneous Improvements					
	7847	Veteran's Affordable Housing					
435-70-7847	7847-435	2005 RDA Bond Proceeds	6,630	6,630	-		Continue to work with Mercy Housing for project.
436-70-7847	7847-436	Housing Bond Proceeds	4,005,260	-	4,005,260		
		Total of Carryover and New Appropriations				4,005,260	
Number of carryover projects	68	CARRYOVER CAPITAL PROJECTS - TOTAL	\$ 51,443,934	\$ 2,230,120	\$ 49,213,814	\$ 49,213,814	
		NEW APPROPRIATIONS CAPITAL PROJECTS - TOTAL				-	

NEW CAPITAL PROJECTS

<u>BUDGET UNIT</u>	<u>PROJECT NUMBER</u>	<u>DESCRIPTION / FUNDING SOURCES</u>	<u>FY 2021 NEW APPROPRIATION</u>	<u>TOTAL NEW APPROPRIATION</u>	<u>STATUS / COMMENTS</u>
		Street Improvements			
	7856	Street Light Pole Repairs			
431-70-7856	7856-431	Street Light Project Loan Proceeds Fund	310,000		Project to replace worn out street light poles.
			Total New Appropriations	310,000	
No. of New Projects:	1	NEW CAPITAL PROJECTS - TOTAL	\$ 310,000	\$ 310,000	

MAYOR & COUNCIL

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Council is a five-member board elected to represent the residents of Norwalk. The City Council meets on the first and third Tuesday of each month and conducts special meetings as needed. At these public meetings, the City Council makes policy determinations; provides Strategic Action Plan direction; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes all expenditures of City funds. In addition, the City Council reviews and adopts an annual City Budget. The City Council also develops and maintains significant intergovernmental relations with other local, state, and federal agencies in order to ensure the economic vitality of Norwalk.

The City Council also serves as the Board of Directors of the Successor Agency to the Norwalk Redevelopment Agency.

Budget Program: Mayor & Council, 1101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Executive Assistant	0.95	1.00	73,624	78,550							
Council Members	5.00	5.00	57,055	57,055							
TOTAL	5.95	6.00	130,679	135,605	TOTAL	-	-	-	-	-	-

MAYOR & COUNCIL
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2108	Conferences/Out of State: City Council expenses related to conferences, seminars, and meetings held outside of California	\$ 10,000
2110	Conferences & Meetings: City Council expenses related to conferences, seminars, and meetings held within California	22,000

MAYOR & COUNCIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1101	1020	REG SALARIES & WAGES	114,826	130,679	109,986	135,605
101-10-1101	1022	NON PERS - SALARIES & WAGES	524	-	-	-
101-10-1101	1040	OVERTIME SALARY & WAGES	-	800	-	-
101-10-1101	1052	AUTO ALLOWANCE	30,000	30,000	30,000	30,000
101-10-1101	1060	PAID SICK LEAVE	2,418	2,400	2,665	4,600
101-10-1101	1076	DEFERRED COMP-COUNCIL	41,897	30,308	47,888	49,000
101-10-1101	1078	MANAGEMENT BENEFIT 401A	1,141	1,142	1,087	1,142
101-10-1101	1080	MEDICARE	2,522	2,452	2,779	2,814
101-10-1101	1081	MGMT BENEFIT/MEDICAL	27,386	30,804	25,995	30,804
101-10-1101	1083	PERS - EMPLOYER PORTION	22,477	30,639	24,047	34,141
101-10-1101	1085	LIFE INSURANCE	734	930	691	949
101-10-1101	1088	LONG-TERM DISABILITY INSURANCE	464	744	448	793
101-10-1101	1090	MEDICAL INS - FT EMPLOYEES	5,746	7,335	5,751	8,292
101-10-1101	1091	DENTAL INS - FT EMPLOYEES	4,391	7,811	4,377	7,870
101-10-1101	1092	VISION INS - FT EMPLOYEES	1,204	1,905	1,203	1,913
101-10-1101	1095	MEDICAL INS - RETIREES	54,040	59,100	56,884	57,600
101-10-1101	1097	WORKER'S COMPENSATION	780	836	840	1,138
PERSONNEL EXPENDITURES:			310,550	337,885	314,641	366,661

MAYOR & COUNCIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1101	2108	CONFERENCE/OUT OF STATE	6,694	10,000	2,000	10,000
101-10-1101	2110	CONFERENCES & MEETINGS	17,450	22,000	14,000	22,000
101-10-1101	2111	MEMBERSHIP	-	500	500	500
101-10-1101	2140	OFFICE SUPPLIES	1,818	1,800	1,800	1,800
101-10-1101	2190	TELEPHONE & FAX	3,452	4,000	4,000	4,000
101-10-1101	2660	COUNCIL REORGANIZATION EVENT	7,254	6,500	200	6,500
101-10-1101	2661	RIOS - DISCR EXP	9,750	10,000	10,000	10,000
101-10-1101	2662	PEREZ - DISCR EXP	10,000	10,000	10,000	10,000
101-10-1101	2665	AYALA - DISCR EXP	10,000	10,000	10,000	10,000
101-10-1101	266X	SHRYOCK/RAMIREZ - DISCR EXP	10,250	10,000	10,000	10,000
101-10-1101	266x	VERNOLA/VALENCIA - DISCR EXP	10,000	10,000	10,000	10,000
OPERATING EXPENDITURES:			86,667	94,800	72,500	94,800
GENERAL FUND - MAYOR & COUNCIL TOTAL:			397,217	432,685	387,141	461,461
ALL FUNDS - MAYOR & COUNCIL TOTAL:			397,217	432,685	387,141	461,461

COMMUNITY PROMOTION COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Community Promotion Commission's activities include the promotion of Community and City activities, events, programs, and services. Annual events include the Home & Business Beautification and Holiday Decor contests.

COMMUNITY PROMOTION COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2260	<p>Development & Promotion: Emphasizing community promotion as a series of integrated programs and activities which serve to bring citizens together.</p> <p><i>Commission programs include:</i> <i>First Responder Appreciation Luncheon</i> <i>Appreciation All Year Long</i></p>	<p>\$ 4,000</p> <p>3,500</p> <p>500</p>

PLANNING COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Planning Commission is composed of five citizens appointed by the City Council to carry out functions mandated by State Law.

The Planning Commission considers a wide variety of matters to fulfill its functions including the conduct of public hearing for all General Plan Amendments, Zone Changes, Conditional Use Permits, Zone Variances, and Text Amendments. The Commission also reviews and acts on a number of other applications for development, conducts hearings related to planning and zoning matters, reviews design criteria and standards on development proposals, and considers appeals of administrative decisions. The Planning Commission also sits as the Norwalk Rehabilitation and Code Compliance Appeals Board.

Community Development personnel provide staff support for all activities of the Planning Commission and the Rehabilitation and Property Maintenance Appeals Board.

PLANNING COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2110	Conferences & Meetings: Annual planning conference registration and expenses for Commissioners	\$ 7,500
2112	Expense Allowance:	12,000
2170	Special Materials & Supplies:	250

PUBLIC SAFETY COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Public Safety Commission is a five member, Council appointed, advisory body which systematically addresses public safety issues in the City of Norwalk, including traffic safety, parking control, emergency preparedness, and the enforcement and enhancement of the Norwalk Municipal Code. The Commission reviews concerns brought before it and makes specific recommendations for improvement to the City Council. The Public Safety Commission serves as a resource through which citizens can voice their public safety issues and have these concerns addressed.

Objectives

- Conduct monthly Public Safety Commission meetings to address citizen safety concerns.
- Provide support and make recommendations to staff regarding various public safety issues that address quality of life issues affecting Norwalk and its citizens.

PUBLIC SAFETY COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2140	Office Supplies: General office supplies	\$ 500
2250	Training: Training	500

SENIOR COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Senior Commission is a five member advisory board appointed by City Council. The Commission's purpose is to promote communication and cooperation among all patrons of the senior center, provide a forum which encourages the discussion and resolution of concerns related to senior programs offered through the City of Norwalk as well as issues and needs pertaining to older adults in the community.

Objectives

- Continue to serve as an Advisory Board to City Council on senior issues.
- Serve as a liaison between staff, City Council, and the senior community of Norwalk in matters of concern to the senior community encompassing the four represented generations of seniors (Generation X, Baby Boomers, Silent Generation and GI Generation) actively participating at the center.
- Assist in the recruitment of senior volunteers to support programs and services at the Norwalk Senior Center.
- Recommend to City Council nominee(s) for the Annual Norwalk Older American Volunteer Award (age 65 or older).

SENIOR COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2110	Conferences & Meetings: Aging network meetings	\$ 100
2111	Memberships: California Parks and Recreation Society	200
2230	Programs & Activities: Awards and recognition activities, related presentations, badges, etc.	500

SOCIAL SERVICES COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Social Services Commission is a ten member advisory board appointed by City Council to provide input on social service related issues and to assist with promotion of departmental activities and special events.

Objectives

- Offer support to the Social Services Department.
- Promote and support the annual Angel Tree Project, Homeless count, school uniform project and thanksgiving luncheon.
- Consider and make recommendations to City Council regarding applications for receipt of Community Development Block Grant funding for Social Service agencies.

SOCIAL SERVICES COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2230	Programs & Activities: Awards & recognition activities	\$ 200

ART IN PUBLIC PLACES COMMISSION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Art in Public Places Program was designed to present the community with a wide variety of artwork styles and themes for public enjoyment. The Art in Public Places Committee is tasked with reviewing art projects to ensure that the projects comply with all City Council criteria. Review may consist of the design, weather resistance, theme balance, verification of value, anticipated public response, proper lighting, public accessibility, installation methods, proportion, composition, the artist's previous experience, and training.

ART IN PUBLIC PLACES COMMISSION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2230	Programs & Activities: Items for projects and/or dedication events.	\$ 1,000
2069	Contract Services: Various services for art installations throughout the City	2,000

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1123	2260	DEVELOPMENT AND PROMOTION	6,049	7,770	7,770	4,000
		COMMUNITY PROMOTION COMMISSION:	6,049	7,770	7,770	4,000
101-10-1127	2110	CONFERENCES & MEETINGS	-	2,250	1,635	-
101-10-1127	2170	SPECIAL MAT'LS-SUPPLIES	-	500	500	-
		PARK & RECREATION COMMISSION:	-	2,750	2,135	-
101-10-1128	2110	CONFERENCES & MEETINGS	-	2,500	2,500	7,500
101-10-1128	2112	EXPENSE ALLOWANCE	12,000	12,000	12,000	12,000
101-10-1128	2170	SPECIAL MAT'LS-SUPPLIES	111	250	250	250
		PLANNING COMMISSION:	12,111	14,750	14,750	19,750
101-10-1129	2140	OFFICE SUPPLIES	313	500	500	500
101-10-1129	2250	TRAINING EXPENSE	-	500	500	500
		PUBLIC SAFETY COMMISSION:	313	1,000	1,000	1,000

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1130	2110	CONFERENCES & MEETINGS	-	100	-	100
101-10-1130	2111	MEMBERSHIPS	-	200	-	200
101-10-1130	2230	PROGRAMS & ACTIVITIES	109	500	-	500
SENIOR COMMISSION:			109	800	-	800
101-10-1131	2080	SOCIAL SERVICES NON PROFIT	12,852	-	-	-
101-10-1131	2230	PROGRAMS & ACTIVITIES	10	200	2,420	200
SOCIAL SERVICES COMMISSION:			12,862	200	2,420	200
GENERAL FUND - CITY COMMISSIONS TOTAL:			31,444	27,270	28,075	25,750

CITY COMMISSIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
418-10-1132	1030	PART TIME WAGES	334	-	-	-
418-10-1132	1080	MEDICARE	5	-	-	-
418-10-1132	2069	CONTRACT SVC/PROJECTS	1,480	3,000	-	2,000
418-10-1132	2230	PROGRAMS & ACTIVITIES	750	1,000	1,500	1,000
ART IN PUBLIC PLACES COMMISSION:			2,569	4,000	1,500	3,000
CITY COMMISSIONS TOTAL (ALL FUNDS):			34,013	31,270	29,575	28,750

ADMINISTRATION

ACTIVITIES AND OBJECTIVES

Description of Activities

Administration provides direct staff support to the City Manager who is responsible for making policy recommendations to the City Council and implementing City Council policy directives, including the Strategic Action Plan. Under the direction of the City Manager, the Administration Department oversees the general operation of all City Departments.

Administration directs the preparation of all City Council and Norwalk Successor Agency agendas; provides staff support for all City Council and Norwalk Successor Agency meetings; directs the preparation and submittal of an annual budget to the City Council and the Norwalk Successor Agency; and provides reports, analysis, and other information to the City Council and the Successor to the Norwalk Redevelopment Agency on an ongoing basis.

Budget Program: Administration, 1201

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
City Manager (a)	0.74	0.76	202,135	208,884	Office Assistant II	1,560	1,560	1	1	40,642	41,222
Deputy City Manager (b)	0.75	0.75	164,586	126,187							
Deputy City Manager (c)	0.00	1.00	-	-							
Senior Executive Assistant	1.00	1.00	86,998	88,173							
(a) 18% SA-RDA, 1% CDBG, 5% Water											
(b) 25% Homeless Outreach											
(c) Frozen Position											
TOTAL	2.49	3.51	453,719	423,244	TOTAL	1,560	1,560	1	1	40,642	41,222

ADMINISTRATION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2110	Conferences & Meetings: City Manager expenses related to conferences, seminars and meetings held within California	\$ 15,000
2111	Memberships: International City Management Association	3,000
2230	Programs & Activities: Community Congress	30,000

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1201	1020	REG SALARIES & WAGES	454,510	453,719	369,797	423,244
101-10-1201	1022	NON PERS - SALARIES & WAGES	864	-	-	-
101-10-1201	1030	PART TIME WAGES	31,128	40,642	28,884	41,222
101-10-1201	1049	BILINGUAL/CERTIFICATION PAY	271	-	310	-
101-10-1201	1052	AUTO ALLOWANCE	5,406	5,328	5,621	9,072
101-10-1201	1054	CELLPHONE ALLOWANCE	684	600	77	600
101-10-1201	1065	ACCRUED PAID VACATION	8,439	1,360	36,131	16,930
101-10-1201	1078	MANAGEMENT BENEFIT 401A	35,853	34,148	30,217	35,059
101-10-1201	1079	COMMISSIONERS' BENEFIT	1,050	1,800	500	1,800
101-10-1201	1080	MEDICARE	7,261	7,383	6,837	7,815
101-10-1201	1081	MGMT BENEFIT/MEDICAL	5,554	12,358	5,870	12,785
101-10-1201	1083	PERS - EMPLOYER PORTION	128,509	148,716	114,983	144,895
101-10-1201	1085	LIFE INSURANCE	1,121	834	740	1,640
101-10-1201	1088	LONG-TERM DISABILITY INSURANCE	4,034	4,190	3,404	4,275
101-10-1201	1090	MEDICAL INS - FT EMPLOYEES	47,829	34,314	37,302	39,254
101-10-1201	1091	DENTAL INS - FT EMPLOYEES	2,092	2,907	1,531	2,931
101-10-1201	1092	VISION INS - FT EMPLOYEES	912	694	511	701
101-10-1201	1093	MEDICAL INS - PT EMPLOYEES	1,398	3,877	1,287	-
101-10-1201	1094	DENTAL INS - PT EMPL	389	1,210	-	-
101-10-1201	1095	MEDICAL INS - RETIREES	99,197	111,400	107,648	118,900
101-10-1201	1097	WORKER'S COMPENSATION	4,584	4,817	4,836	6,216
PERSONNEL EXPENDITURES:			841,084	870,298	756,486	867,339

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1201	2110	CONFERENCES & MEETINGS	23,521	15,000	10,000	15,000
101-10-1201	2111	MEMBERSHIPS	1,737	2,250	2,250	3,000
101-10-1201	2130	OFFICE EQPT MTCE	200	300	300	500
101-10-1201	2140	OFFICE SUPPLIES	3,101	3,000	3,000	3,000
101-10-1201	2141	POSTAGE	1,322	1,600	1,200	1,600
101-10-1201	2190	TELEPHONE & FAX	3,637	4,400	4,400	4,400
101-10-1201	2220	VEHICLE MTCE & SUPPLIES	1,437	1,180	1,180	1,500
101-10-1201	2230	PROGRAMS & ACTIVITIES	28,469	1,000	1,000	30,000
101-10-1201	2240	DUPLICATING SERVICE CHG	287	500	800	1,300
OPERATING EXPENDITURES:			63,711	29,230	24,130	60,300
101-10-1201	3860	C/O-OFFICE EQUIPMENT	-	6,200	6,300	-
CAPITAL OUTLAY EXPENDITURES:			-	6,200	6,300	-
GENERAL FUND - CITY MANAGER TOTAL:			904,796	905,728	786,916	927,639

CITY MANAGER'S OFFICE / ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-10-1201	3860	C/O-OFFICE EQUIPMENT	5,197	-	1,918	-
		CAPITAL OUTLAY EXPENDITURES:	5,197	-	1,918	-
		EQUIPMENT REPLACEMENT FUND - CITY MANAGER TOTAL:	5,197	-	1,918	-
		ALL FUNDS - CITY MANAGER TOTAL:	909,993	905,728	788,834	927,639

CITY ATTORNEY

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Attorney reviews all ordinances, resolutions, and contracts for legal correctness and validity; acts as legal counsel for the City for any litigation in which the City may become involved; and provides legal advice to the City Council and the Norwalk Successor Agency in regards to current and future policies and actions. The City Attorney also provides legal assistance to the various City's Commissions, Committees, and Boards.

CITY ATTORNEY
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2086	Contract Services - Non-Classified: City Attorney retainer	\$ 160,000
2086S	Contract Services - Special Services: Special study issues	200,000

CITY ATTORNEY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1202	2086	CONTRACT SVC/NON-CLASS	128,795	130,000	130,000	160,000
101-10-1202	2086S	CONTRA SVC/SPECIAL STUDY	74,666	200,000	70,000	200,000
GENERAL FUND - CITY ATTORNEY TOTAL:			203,461	330,000	200,000	360,000

MANAGEMENT SERVICES

ACTIVITIES AND OBJECTIVES

Description of Activities

Management Services is a division of the Administration Department responsible for a variety of support functions, including special projects as directed by the City Manager. The Division's ongoing responsibilities include: strategic planning related to the citywide water delivery system; integrated waste management, including compliance with the California Integrated Waste Management Act of 1989 (AB 939) - recycling requirements; development of strategies to address contaminated properties located within and adjacent to the City of Norwalk; monitoring of state and national legislative issues; and coordination of communications with Federal, State, and County agencies with facilities in Norwalk. Management Services also assists other City departments in the completion of special projects and provides staff support to the Arts in Public Places Committee and community boards, such as the Norwalk Restoration Advisory Board.

Objectives

- Continue to develop working relationships with offices of the City's state and federal representatives.
- Work with the Department of Defense and other related agencies who provide for the conveyance of the Defense Fuel Support Point (DFSP), Norwalk (Tank Farm) to the City of Norwalk.
- Remain involved in monitoring the ongoing remediation activities at DFSP, Norwalk, to ensure that restoration of the site proceeds in a responsible manner.
- Continue efforts to secure federal and state funding for water infrastructure improvement projects.
- Continue efforts to comply with AB 939, including monitoring progress of recycling collection programs and working with haulers to increase diversion.
- Provide special project assistance to the City Manager and Council as needed.
- Provide strategic planning and administrative responsibilities for the Norwalk Municipal Water System (NMWS).
- Continue regional involvement in water related organizations to monitor activities impacting municipal water systems.

Budget Program: Management Services, 1203

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Administrative Services Manager (a)	0.45	0.45	59,964	-	Public Safety Officer I (c)	34	25	2	1	943	703
Management Analyst (b)	0.25	0.25	17,977	19,681							
(a) Frozen Position - 38% Water, 17% Environmental Services					(c) Ewaste 1206						
(b) 50% Emergency Preparedness, 25% Water											
TOTAL	0.70	0.70	77,941	19,681	TOTAL	34	25	2	1	943	703

MANAGEMENT SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Implementation of recycling programs funded by grants from Cal Recycle, solid waste consulting services and other contracts. <i>Council governance and organizational development</i> <i>Grant writing service</i>	\$ 60,000 10,000 50,000
2110	Conferences & Meetings: Municipal Management Association of Southern California Annual Conference and Winter Forum, League of California Cities Conferences, and various legislative meetings	3,500
2111	Memberships: City membership in State and Regional Organizations <i>League of California Cities - State Division</i> <i>League of California Cities - Los Angeles County Division</i> <i>California Contract Cities Association</i> <i>Southern California Association of Governments</i> <i>Staff memberships in the Municipal Management Association of Southern California and other Organizations</i> <i>SELACO WIB (Workforce Investment Board)</i> <i>I-5 membership (\$30,000 / \$6,000 is funded under Prop C and \$24,000 from general fund)</i> <i>COG (Gateway Cities Council of Governments) - (\$30,950 / \$14,500 funded under Prop C and \$19,050 general fund)</i>	91,150 29,200 1,400 5,500 11,000 400 600 24,000 19,050
2162	Special Fee - Sacramento: State advocacy services	29,500
2168	Special Fee - Misc. Lobby: Federal advocacy services	50,000

MANAGEMENT SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2230	Programs & Activities - AB 939: Public education for recycling and waste management	2,000
2250	Training: Staff training, grant workshops, and attendance to Municipal Management Association of Southern California sessions	1,200
2080	Contract Services - Recycling Activities:	62,000
1206-2080	<i>E-Waste E-waste/shred-a-thon events</i>	<i>1,000</i>
1208-2080	<i>C&D Recycling Forfeiture Funds Door to Door Program/Battery Recycling</i>	<i>24,000</i>
1209-2080	<i>Beverage Container Grant Beverage Container Grant - Program outreach</i>	<i>8,000</i>
1210-2080	<i>Used Oil Grant Used Oil Block Grant/Payment Program - Door to Door Program / Used Oil Artwork Contest / Program outreach</i>	<i>29,000</i>
227-2111	Memberships:	20,500
	<i>I-5 membership (\$30,000 / \$6,000 is funded under Prop C and \$24,000 from general fund.</i>	<i>6,000</i>
	<i>COG (Gateway Cities Council of Governments) - (\$30,950 / \$14,500 funded under Prop C and \$19,050 general fund)</i>	<i>14,500</i>
227-2150	Rental/Lease Expense: Transportation center yard - rental expense	12
227-2237	Programs & Activities/COG Special Studies: Local agency participation in the 91/605/405 Major Corridor Study	20,000

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1203	1020	REG SALARIES & WAGES	59,348	77,941	31,552	19,681
101-10-1203	1049	BI-LINGUAL/CERTIFICATION PAY	414	163	67	163
101-10-1203	1065	ACCRUED PAID VACATION	9,888	-	-	1,500
101-10-1203	1070	PAID SICK LEAVE ON TERMIN	10,699	-	-	-
101-10-1203	1078	MANAGEMENT BENEFIT 401A	338	1,200	-	-
101-10-1203	1080	MEDICARE	1,158	1,150	458	309
101-10-1203	1081	MGMT BENEFIT/MEDICAL	105	-	-	-
101-10-1203	1083	PERS - EMPLOYER PORTION	16,668	24,761	9,756	6,738
101-10-1203	1085	LIFE INSURANCE	62	76	112	83
101-10-1203	1088	LONG-TERM DISABILITY INSURANCE	443	788	277	199
101-10-1203	1090	MEDICAL INS - FT EMPLOYEES	12,069	16,629	7,268	4,146
101-10-1203	1091	DENTAL INS - FT EMPLOYEES	821	818	567	292
101-10-1203	1092	VISION INS - FT EMPLOYEES	122	202	73	38
101-10-1203	1097	WORKER'S COMPENSATION	1,200	882	888	285
PERSONNEL EXPENDITURES:			113,334	124,609	51,019	33,434

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1203	2071	CONTRACT SVC/WFB BUILDING	5,543	5,600	5,600	5,600
101-10-1203	2079	CONTRACT SERVICES	5,750	-	17,250	-
101-10-1203	2080	CONTRACT SVC/NON-CLASS	49,665	30,000	30,000	60,000
101-10-1203	2081	CONTRACT SVC/SPECIAL STUDIES	-	95,000	95,000	-
101-10-1203	2110	CONFERENCES & MEETINGS	3,427	2,600	2,600	3,500
101-10-1203	2111	MEMBERSHIPS	85,264	87,200	90,000	91,150
101-10-1203	2140	OFFICE SUPPLIES	2,304	1,800	1,800	1,800
101-10-1203	2141	POSTAGE	407	1,000	500	1,000
101-10-1203	2162	SPEC FEE-LOBBY SACRAMENTO	29,220	29,500	29,500	29,500
101-10-1203	2168	SPEC FEES-LOBBYIST MISC.	48,000	50,500	48,000	50,000
101-10-1203	2170	SPECIAL MAT'LS-SUPPLIES	562	1,000	1,000	1,000
101-10-1203	2190	TELEPHONE & FAX	95	500	500	500
101-10-1203	2230	PROGRAMS & ACTIVITIES	663	1,500	1,500	2,000
101-10-1203	2240	DUPLICATING SERVICE CHG	354	600	500	600
101-10-1203	2250	TRAINING EXPENSE	-	-	-	1,200
OPERATING EXPENDITURES:			231,254	306,800	323,750	247,850
MANAGEMENT SERVICES TOTAL:			344,588	431,409	374,769	281,284

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1206	1030	PART TIME WAGES	317	943	100	703
101-10-1206	1080	MEDICARE	4	14	14	10
101-10-1206	1093	MEDICAL INS - PT EMPL	59	-	20	-
101-10-1206	2080	CONTRACT SVC/NON-CLASS	680	297	240	1,000
E-WASTE TOTAL			1,060	1,254	374	1,713
101-10-1208	2080	CONTRACT SVC/NON-CLASS	16,372	16,800	16,800	24,000
101-10-1208	2230	PROGRAMS & ACTIVITIES	1,095	1,700	2,000	2,000
RECYCLING ACTIVITES TOTAL			17,467	18,500	18,800	26,000
101-10-1209	2080	CONTRACT SVC/NON-CLASS	8,352	8,000	8,000	8,000
101-10-1209	2170	SPECIAL MAT'LS-SUPPLIES	7,622	18,330	18,330	18,772
101-10-1209	2230	PROGRAMS & ACTIVITIES	895	-	-	-
BEVERAGE CONTAINER GRANT TOTAL			16,869	26,330	26,330	26,772

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1210	2080	CONTRACT SVC/NON-CLASS	30,567	29,500	29,500	29,000
USED OIL GRANT TOTAL			30,567	29,500	29,500	29,000
GENERAL FUND - MANAGEMENT SERVICES TOTAL:			410,551	506,993	449,773	364,769

MANAGEMENT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
227-10-1203	2111	MEMBERSHIPS	20,500	20,500	20,500	20,500
227-10-1203	2150	RENTAL EXPENSE	12,000	12,000	12,000	12
227-10-1203	2237	PROG & ACT/COG SPECIAL STUDY	20,000	20,000	20,000	20,000
PROP C FUND MANAGEMENT SERVICES TOTAL:			52,500	52,500	52,500	40,512
745-10-1203	3860	C/O-OFFICE EQUIPMENT	2,711	-	-	-
CAPITAL OUTLAY EXPENDITURES:			2,711	-	-	-
EQUIPMENT REPLACEMENT FUND - MANAGEMENT SERVICES TOTAL:			2,711	-	-	-
MANAGEMENT SERVICES TOTAL (ALL FUNDS):			465,762	559,493	502,273	405,281

COMMUNICATIONS AND PUBLIC AFFAIRS

ACTIVITIES AND OBJECTIVES

Description of Activities

Communications and Public Affairs is the mechanism utilized by the City of Norwalk to distribute important information and materials to the public. The Communications and Public Affairs staff is responsible for operating the Community Information Center and ensuring that it remains the City's central information source. It oversees website development, social media, and Cable TV operations. Staff publicizes City events, programs, activities, and services, develops press releases and a variety of print and electronic materials, and manages the electronic marquee located at the City Hall lawn. The Communications and Public Affairs Division prepares proclamations and special awards for individuals and community groups, and coordinates a variety of special information materials for the City, including the *Norwalk Now* monthly newsletter. Staff works closely with the Community Promotion Commission to put together programs such as the Home and Business Beautification Program. The Communications and Public Affairs Division cultivates positive relationships with residents, businesses, organizations, and visitors to increase community engagement and participation. In addition, staff assists in preparing position statements, white papers, annual reports, and other official communications and establishes and executes City's overall marketing and branding strategy.

Objectives

- Consistently distribute timely and relevant information to the public promoting health, welfare, safety, and meaningful opportunities that enrich the quality of life for Norwalk residents.
- Enact aggressive media relations program to include weekly media alerts, story pitches, Op-eds, newswire submissions, and calendar listings.
- Bolster the City's social media presence by enhancing Norwalk's Facebook, Twitter and Instagram pages for integrated cross- platforming.
- Assess and refresh City's overall visual identity and branding materials including logo, motto, graphics, signage, and collateral.
- Promote the positive image of Norwalk utilizing a variety of tactics including citizen engagement, print and electronic materials, website, social media, special events, and media relations.

COMMUNICATIONS AND PUBLIC AFFAIRS

ACTIVITIES AND OBJECTIVES

- Plan and promote special events that excite, engage, and involve greater participation among residents.
- Provide helpful resources to residents of Norwalk relating to information on civic and community affairs.
- Develop plan for comprehensive internal communications.

COMMUNICATIONS & PUBLIC AFFAIRS
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2050	Publications Subscriptions	\$ 500
2080	Contract Services - Non-Classified: Contract services for public affairs events and programming	28,000
	<i>Maintenance of electronic reader board</i>	1,500
	<i>Website hosting services</i>	10,000
	<i>Government 2.0 hosting services/GO GOV</i>	15,000
	<i>Translation services</i>	1,500
2170	Special Materials & Supplies: Photo supplies, commendations, framing, trophies, plaques, and materials for special events	2,500
2230	Programs & Activities: Annual Veteran's and Memorial Day events, miscellaneous special events; promotional and informational materials; miscellaneous public relations activities	13,000
	<i>Veteran's Day (and Resource Fair) -equipment rentals, food, and canopy</i>	3,000
	<i>Memorial Day - equipment rentals, linens, food, and canopy</i>	2,000
	<i>State of the City Luncheon (a/v rentals, stage décor)</i>	5,000

COMMUNICATIONS & PUBLIC AFFAIRS

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2230	Programs & Activities: (continued) <i>Misc. community events: receptions, hosting special meetings, community forums, events with local partner agencies, community event sponsorships, Public relations activities and promotional materials</i>	2,000 1,000
2250	Training: Updating staff on graphic arts, video format, and media relations, social media etc.	300
2262	Community Newsletter: Printing cost for the Norwalk Now Newsletter - quarterly edition to include a Business Report Section	40,000
2265	Community Relations: Media advertising for City events and programs	500
2267	Development & Promotion: Chamber of Commerce support	41,500
1212-2069	Contract Services - Special Projects: Census Activities	10,000

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1204	1020	REG SALARIES & WAGES	271,186	296,710	266,959	308,175
101-10-1204	1022	NON PERS - SALARIES & WAGES	1,979	-	-	-
101-10-1204	1030	PART TIME WAGES	23,780	48,962	48,355	56,970
101-10-1204	1040	OVERTIME SALARY & WAGES	1,125	1,100	1,538	1,100
101-10-1204	1048	MEDICAL OPT-OUT-GEN. UNIT	3,064	3,600	3,687	4,320
101-10-1204	1049	BILINGUAL/CERTIFICATION PAY	1,240	1,235	1,177	1,235
101-10-1204	1060	PAID SICK LEAVE	6,203	8,400	8,536	13,400
101-10-1204	1065	ACCRUED PAID VACATION	13,240	7,750	10,100	10,270
101-10-1204	1070	PAID SICK LEAVE ON TERMIN	12,391	-	-	-
101-10-1204	1078	MANAGEMENT BENEFIT 401A	1,505	1,931	1,480	2,090
101-10-1204	1080	MEDICARE	4,822	5,437	4,957	5,854
101-10-1204	1081	MGMT BENEFIT/MEDICAL	3,938	5,278	5,215	6,134
101-10-1204	1083	PERS - EMPLOYER PORTION	77,483	94,261	83,352	105,503
101-10-1204	1085	LIFE INSURANCE	923	789	921	802
101-10-1204	1088	LONG-TERM DISABILITY INSURANCE	2,241	2,997	2,128	3,112
101-10-1204	1090	MEDICAL INS - FT EMPLOYEES	32,097	33,775	31,957	41,588
101-10-1204	1091	DENTAL INS - FT EMPLOYEES	2,247	3,270	2,212	3,270

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1204	1092	VISION INS - FT EMPLOYEES	548	616	540	616
101-10-1204	1093	MEDICAL INS - PT EMPLOYEES	212	-	1,937	-
101-10-1204	1095	MEDICAL INS - RETIREES	24,854	49,100	39,708	46,700
101-10-1204	1097	WORKER'S COMPENSATION	3,192	3,364	3,384	4,464
101-10-1204	1100	ACA AFFORDABILITY STIPEND	15	-	26	-
PERSONNEL EXPENDITURES:			488,285	568,574	518,170	615,603

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1204	2050	PUBLICATIONS	1,119	500	500	500
101-10-1204	2080	CONTRACT SVC/NON-CLASS	11,086	27,000	30,500	28,000
101-10-1204	2081	CONTRACT SVC/SPECIAL STUDIES	-	2,000	2,000	2,000
101-10-1204	2100	UTILITIES	555	900	900	900
101-10-1204	2110	CONFERENCES & MEETINGS	1,792	2,700	2,700	-
101-10-1204	2111	MEMBERSHIPS	450	600	300	600
101-10-1204	2130	OFFICE EQPT MTCE	597	900	700	900
101-10-1204	2140	OFFICE SUPPLIES	4,000	5,000	400	5,000
101-10-1204	2141	POSTAGE	350	2,500	1,500	2,500
101-10-1204	2170	SPECIAL MAT'LS-SUPPLIES	13,803	8,000	8,000	2,500
101-10-1204	2190	TELEPHONE & FAX	2,047	2,200	2,200	2,200
101-10-1204	2230	PROGRAMS & ACTIVITIES	37,809	23,000	23,000	13,000
101-10-1204	2240	DUPLICATING SERVICE CHARGE	-	250	400	400
101-10-1204	2250	TRAINING	20	300	300	300
101-10-1204	2262	COMMUNITY NEWSLETTER	108,098	125,000	120,000	40,000
101-10-1204	2265	PUBLIC RELATIONS EXPENSE	1,555	500	500	500
101-10-1204	2267	DEV'T & PROM / BUS PROMOTION	41,500	41,500	41,500	41,500
OPERATING EXPENDITURES:			224,781	242,850	235,400	140,800

COMMUNICATIONS AND PUBLIC AFFAIRS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1204	3860	C/O-OFFICE EQUIPMENT	-	3,700	5,000	-
		CAPITAL OUTLAY EXPENDITURES:	-	3,700	5,000	-
101-10-1211	2230	PROGRAMS & ACTIVITIES	949	7,200	2,420	-
		TOTAL HOMETOWN HERO BANNER PROGRAM	949	7,200	2,420	-
101-10-1212	2069	CONTRACT SVC/PROJECTS	24,403	95,000	95,000	10,000
101-10-1212	2170	SPECIAL MAT'LS-SUPPLIES	-	-	8,500	-
		TOTAL CENSUS ACTIVITIES	24,403	95,000	103,500	10,000
		GENERAL FUND - COMMUNICATIONS AND PUBLIC AFFAIRS TOTAL:	738,418	917,324	864,490	766,403
		COMMUNICATIONS AND PUBLIC AFFAIRS TOTAL (ALL FUNDS):	738,418	917,324	864,490	766,403

CABLE TELEVISION PRODUCTION

ACTIVITIES AND OBJECTIVES

Description of Activities

Cable Television Production, which is overseen by the Administration Department - Communications and Public Affairs Division, provides informational and promotional programming to the public through digital cable coverage of City Council and Planning Commission meetings, regular bulletins, and other featured programming. These productions air on the City's website, and through local government access channels, Channel 03 for Charter Communications and Channel 32 for Verizon FiOs customers. Cable television staff also coordinates and schedules programming for the public access channel, Charter Channel 32/Verizon FiOs Channel 22.

Objectives

- Utilize City media resources for better communications and customer service
- Post videos of City events on cable television channel, including Council and Planning Commission meetings and special programs.
- Post past Council meetings to City website, searchable by topic or agenda item.
- Explore opportunities to expand City cable channel to multiple service providers.

Budget Program: Cable TV, 1207

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Production Supervisor	1.00	1.00	65,885	66,769	Production Specialist	1,950	1,950	1	1	54,503	55,262
					Production Assistant	2,912	2,912	4	3	52,107	52,838
TOTAL	1.00	1.00	65,885	66,769	TOTAL	4,862	4,862	5	4	106,610	108,100

CABLE TELEVISION PRODUCTION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Technical maintenance/repair services	\$ 2,500
2170	Special Materials & Supplies: Cables, bulbs, studio maintenance supplies, etc.	2,000
3860	Capital Outlay - Office Equipment: Upgrades to Council Chambers sound system to include replacement of select microphones, panel switches and the addition of a solid state networked audio recorder. Carry-over from prior year.	135,000

CABLE TV

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1207	1020	SALARIES & WAGES	65,460	65,885	62,558	66,769
101-10-1207	1022	NON PERS - SALARIES & WAGES	655	-	-	-
101-10-1207	1030	PART TIME WAGES	92,473	106,610	73,669	108,100
101-10-1207	1040	OVERTIME SALARY & WAGES	4,390	-	4,919	3,800
101-10-1207	1049	BI-LINGUAL/CERTIFICATION PAY	600	650	-	-
101-10-1207	1060	PAID SICK LEAVE	2,769	3,200	3,305	3,000
101-10-1207	1065	ACCRUED PAID VACATION	5,035	5,875	5,100	5,470
101-10-1207	1080	MEDICARE	2,396	2,642	2,169	2,713
101-10-1207	1083	PERS - EMPLOYER PORTION	18,257	20,931	19,440	22,858
101-10-1207	1085	LIFE INSURANCE	230	255	221	259
101-10-1207	1088	LONG-TERM DISABILITY INSURANCE	543	665	507	674
101-10-1207	1090	MEDICAL INS - FT EMPLOYEES	14,400	17,232	16,533	19,200
101-10-1207	1091	DENTAL INS - FT EMPLOYEES	1,167	1,168	1,167	1,168
101-10-1207	1092	VISION INS - FT EMPLOYEES	184	152	151	152
101-10-1207	1093	MEDICAL INS - PT EMPLOYEES	1,710	3,877	-	-
101-10-1207	1094	DENTAL INS - PT EMPLOYEES	1,751	1,210	1,167	1,318
101-10-1207	1097	WORKER'S COMPENSATION	720	748	756	967
101-10-1207	1100	ACA AFFORDABILITY STIPEND	209	-	129	-
PERSONNEL EXPENDITURES:			212,950	231,100	191,792	236,449

CABLE TV

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1207	2080	CONTRACT SVC/NON-CLASS	743	2,500	1,800	2,500
101-10-1207	2100	UTILITIES	555	900	500	900
101-10-1207	2140	OFFICE SUPPLIES	185	250	250	250
101-10-1207	2170	SPECIAL MAT'LS-SUPPLIES	4,527	4,000	4,000	2,000
OPERATING EXPENDITURES:			6,010	7,650	6,550	5,650
101-10-1207	3860	C/O-OFFICE EQUIPMENT	925	60,000	-	135,000
CAPITAL OUTLAY EXPENDITURES:			925	60,000	-	135,000
GENERAL FUND - CABLE TV TOTAL:			219,885	298,750	198,342	377,099
745-10-1207	3860	C/O-OFFICE EQUIPMENT	4,808	-	-	-
EQUIPMENT REPLACEMENT FUND - CABLE TV TOTAL:			4,808	-	-	-
CABLE TV TOTAL (ALL FUNDS):			224,693	298,750	198,342	377,099

CITY CLERK

ACTIVITIES AND OBJECTIVES

Description of Activities

The City Clerk is the local official who administers democratic processes, such as elections, access to city records and all legislative actions, ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk's Department functions as a liaison to all other City Departments to facilitate City Council direction.

The Department is responsible for preparation of agendas and minutes for meetings of the City Council, Successor Agency to the Norwalk Redevelopment Agency, Oversight Board for the Successor Agency to the Norwalk Redevelopment Agency, Housing Authority, and Norwalk Community Facilities Financing Authority; and ensures completion of actions directed. The Department manages requests for public record information, certifies and distributes ordinances, resolutions, and other documents as appropriate and/or legally required, and manages contract execution and compliance with insurance requirements. The City's records management program is the responsibility of the City Clerk's Department including maintenance of central and legal files on- and off-site, and operation of the optical imaging/document management system. The Department publishes, mails, and posts legal notices, manages claims and lawsuits, and is responsible for the maintenance and distribution of the Norwalk Municipal Code. Pursuant to the Political Reform Act, the City Clerk serves as filing officer/official for Campaign Expenditure Statements filed by candidates in municipal elections and Statements of Economic Interests filed by public officials and designated employees. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles County Registrar-Recorder with voter registration. The Department maintains rosters, agendas, minutes, attendance records, applications, and oaths for the City's Advisory Bodies. Other City Clerk Department functions include management of the City's IT division, management of the City's Arts in Public Places Program, staff liaison for I-5 JPA, management of city-wide duplication, mail services, and operation of the main City Hall switchboard, and execution of other vital documents.

Objectives

- Monitor legislation beneficial to the City and work with the California City Clerk's Association and/or lobbyists and legislators when necessary on such legislation.
- Review and update of records management schedule by department. Continue implementation of city-wide records management program including procedures and forms for off-site storage and scheduled destruction. Plan and implement city-wide "document destruction day(s)".
- Maintain the Norwalk Municipal Code with regular updates to the codifier and supplements.
- Administer the 2020 General Municipal Election with the LA County Registrar Recorders office.
- Provide information to City Council, City departments, and the public efficiently and courteously.

CITY CLERK ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Legislative history software support</i> <i>Off-site storage of city-wide records</i> <i>Document destruction</i> <i>Support for OnBase document imaging system</i> <i>Maintenance of retention schedule</i> <i>Agenda display software</i>	\$ 35,750 1,900 3,500 1,100 19,000 250 10,000
2110	Conferences & Meetings: California City Clerk Association annual conference or International Institute of Municipal Clerk annual conference, JPIA annual conference, and Southern California City Clerk Association bi-monthly meetings	2,500
2235	Municipal Code Developments & Update: Maintain the Norwalk Municipal Code online and print annual update	1,500

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1301	1020	SALARIES & WAGES	466,566	445,592	452,417	481,518
101-10-1301	1022	NON PERS - SALARIES & WAGES	2,548	-	-	-
101-10-1301	1049	BILINGUAL/CERTIFICATION PAY	1,225	1,300	1,950	2,600
101-10-1301	1060	PAID SICK LEAVE	11,363	13,400	13,707	17,600
101-10-1301	1065	ACCRUED PAID VACATION	2,361	11,860	17,300	19,790
101-10-1301	1078	MANAGEMENT BENEFIT 401A	6,143	5,106	6,031	6,247
101-10-1301	1080	MEDICARE	7,052	7,078	7,125	7,860
101-10-1301	1081	MGMT BENEFIT/MEDICAL	11,657	10,952	12,661	14,352
101-10-1301	1083	PERS - EMPLOYER PORTION	131,912	141,560	141,195	164,847
101-10-1301	1085	LIFE INSURANCE	1,357	1,502	1,312	1,868
101-10-1301	1088	LONG-TERM DISABILITY INSURANCE	4,774	4,502	4,676	4,863
101-10-1301	1090	MEDICAL INS - FT EMPLOYEES	52,269	58,903	58,339	66,990
101-10-1301	1091	DENTAL INS - FT EMPLOYEES	6,974	6,774	7,000	6,949
101-10-1301	1092	VISION INS - FT EMPLOYEES	1,110	1,051	1,119	1,105
101-10-1301	1095	MEDICAL INS - RETIREES	38,401	41,400	39,817	41,100
101-10-1301	1097	WORKER'S COMPENSATION	5,400	6,653	6,684	9,473
PERSONNEL EXPENDITURES:			751,111	757,633	771,333	847,161

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1301	2050	PUBLICATIONS	454	600	600	600
101-10-1301	2055	LEGAL ADVERTISING	3,014	3,000	3,800	4,000
101-10-1301	2080	CONTRACT SVC/NON-CLASS	32,365	34,250	35,500	35,750
101-10-1301	2110	CONFERENCES & MEETINGS	2,002	2,500	1,895	2,500
101-10-1301	2111	MEMBERSHIPS	505	600	650	750
101-10-1301	2130	OFFICE EQPT MTCE	520	3,800	6,509	3,800
101-10-1301	2140	OFFICE SUPPLIES	3,169	3,000	3,200	4,700
101-10-1301	2141	POSTAGE	1,609	1,000	1,000	1,000
101-10-1301	2142	POSTAGE FEE - CITY WIDE	2,399	3,500	3,500	3,500
101-10-1301	2150	RENTAL EXPENSE	-	-	3,716	5,100
101-10-1301	2151	EQUIPMENT LEASE	14,613	15,000	12,000	10,000
101-10-1301	2190	TELEPHONE & FAX	2,652	4,000	3,600	4,000
101-10-1301	2220	VEHICLE MTCE & SUPPLIES	2,582	2,350	2,350	1,600
101-10-1301	2235	MUNICIPAL CODE MAINTENANCE	5,851	1,500	1,500	1,500
101-10-1301	2240	DUPLICATING SERVICE CHARGE	3,923	3,000	3,000	3,500
101-10-1301	2241	DUPLICATION & MAIL ROOM SUPPLIES	5,747	5,000	5,000	5,000
101-10-1301	2250	TRAINING EXPENSE	1,796	1,200	600	2,700
OPERATING EXPENDITURES:			83,201	84,300	88,420	90,000

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1301	3860	C/O-OFFICE EQUIPMENT	54	9,100	9,100	-
101-10-1301	3999	INTER-DEPT TXFR/DUPLICATION SVC	(40,271)	(60,000)	(70,000)	(60,000)
CAPITAL OUTLAY EXPENDITURES:			(40,217)	(50,900)	(60,900)	(60,000)
GENERAL FUND - CITY CLERK TOTAL:			794,095	791,033	798,853	877,161
<u>PASSPORT SERVICES:</u>						
101-10-1303	2080	CONTRACT SVC/NON-CLASS	-	-	-	900
101-10-1303	2140	OFFICE SUPPLIES	-	-	-	500
101-10-1303	2141	POSTAGE	-	-	-	2,500
101-10-1303	2143	PASSPORT SUPPLIES	-	-	500	-
GENERAL FUND - PASSPORT SERVICES TOTAL:			-	-	500	3,900
GENERAL FUND - CITY CLERK SERVICES TOTAL:			794,095	791,033	799,353	881,061

CITY CLERK

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-10-1301	3860	C/O-OFFICE EQUIPMENT	2,254	-	2,842	-
EQUIPMENT REPLACEMENT FUND -						
CITY CLERK TOTAL:			2,254	-	2,842	-
CITY CLERK TOTAL (ALL FUNDS):			796,349	791,033	802,195	881,061

ELECTIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1302	2055	LEGAL ADVERTISING	-	2,000	2,000	-
101-10-1302	2079	CONTRACT SVC / TRANSLATION	-	1,000	1,000	-
101-10-1302	2080	CONTRACT SVC/NON-CLASS	10,402	253,000	253,000	-
101-10-1302	2140	OFFICE SUPPLIES		200	200	-
101-10-1302	2141	POSTAGE	-	24,500	24,500	-
101-10-1302	2240	DUPLICATING SERVICE CHG	-	1,000	1,000	-
101-10-1302	2410	ELECTION EXPENSE	-	500	500	-
OPERATING EXPENDITURES:			10,402	282,200	282,200	-
GENERAL FUND - CITY CLERK / ELECTION TOTAL:			10,402	282,200	282,200	-

MANAGEMENT INFORMATION SYSTEMS

ACTIVITIES AND OBJECTIVES

Description of Activities

The City's MIS Team is responsible for managing the City's phone system and computer network, which consists of approximately 314 individual workstations connected through a complex network of servers and telecommunications systems; tablets; desktop computers, telephones, and cell phones.

Objectives

- Continue management of City's network to provide an environment for optimal productivity and security.
- Manage city-wide assets such as servers, switches, computers, printers, monitors, etc.
- Implement web based business applications, as requested by departments.
- Continue support and expansion of GIS System, as needed.
- Provide tablet support for staff.
- Manage & expand Wi-Fi network as necessary.
- Manage bandwidth.
- Assist with external software installations and issues.
- Coordinate/provide assistance for department technology projects.
- Provide phone support for 292 desk phones and 68 cell phones.

Budget Program: MIS, 1205

Full Time Positions

Part Time Positions

Position Title	Full Time Positions				Part Time Positions						
	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
					Information Systems Specialist	1,750	599	1	1	69,342	24,173
TOTAL	0.00	0.00	-	-	TOTAL	1,750	599	1	1	69,342	24,173

**MANAGEMENT INFORMATION SYSTEMS - NETWORK CONTRACT
SERVICES
ACTIVITY DETAIL**

Account Number	Description	FY 20-21 COST
2080	Contract Services:	\$ 276,300
	<i>Computer system contract support</i>	250,300
	<i>Data storage - cloud based</i>	13,000
	<i>GIS maintenance</i>	6,000
	<i>City-wide cabling needs</i>	7,000
2089	Computer System Maintenance & Support:	147,750
	<i>Cyber security software</i>	88,250
	<i>Licensing & support</i>	42,000
	<i>Windows Enterprise licenses (10)</i>	2,500
	<i>Mimecast - email security</i>	15,000
2192	Internet, ISDN, DSL Service:	161,000
	<i>IDE bandwidth, circuit, router (citywide)</i>	151,000
	<i>DSL</i>	3,000
	<i>Tablet expense (Council, Public Safety, Public Services, Community Development)</i>	7,000
3860	Technology:	40,500
	<i>Server, new</i>	27,500
	<i>Replace UPS device for network (asset #12893)</i>	1,000
	<i>Wi-Fi access points (4), new</i>	12,000

**MANAGEMENT INFORMATION SYSTEMS - NETWORK CONTRACT
SERVICES
ACTIVITY DETAIL**

Account Number	Description	FY 20-21 COST
745-3860	<p>Computer & Technology Replacement Fund:</p> <p><i>Replace computers (asset tag 13357,13364,12801,13181, 13425, 13380, 13346, 13345, 13365, 13130, 13669, 13384, 13417, 13422, 13427, 13396, 13352, 13362, 13385, 13390, 13393, 13397)</i></p> <p><i>Replace existing and expand service of servers (asset #13897, 13898,14134) (4)</i></p> <p><i>Wi-Fi access points (2), new</i></p>	<p>114,643</p> <p>26,143</p> <p>82,500</p> <p>6,000</p>

M.I.S. - NETWORK CONTRACT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1205	1030	PART TIME WAGES	73,215	69,342	70,462	24,173
101-10-1205	1080	MEDICARE	1,062	1,154	1,022	351
PERSONNEL EXPENDITURES:			74,277	70,496	71,484	24,524
101-10-1205	2080	CONTRACT SVC/NON-CLASS	245,249	266,000	266,000	276,300
101-10-1205	2089	COMP SYST MAINT & SUPPORT	105,981	170,500	170,500	147,750
101-10-1205	2132	COMPUTER SUPPLIES	6,052	7,000	5,000	5,000
101-10-1205	2140	OFFICE SUPPLIES	126	500	500	500
101-10-1205	2190	TELEPHONE & FAX	688	200	200	-
101-10-1205	2192	INTERNET, ISDN DSL SERVICE	155,780	148,000	148,000	161,000
OPERATING EXPENDITURES:			513,876	592,200	590,200	590,550
101-10-1205	3860	C/O-OFFICE EQUIPMENT	7,687	54,400	54,400	40,500
CAPITAL OUTLAY EXPENDITURES:			7,687	54,400	54,400	40,500
GENERAL FUND - M.I.S. NETWORK CONTRACT SERVICES TOTAL:			595,840	717,096	716,084	655,574

M.I.S. - NETWORK CONTRACT SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-10-1205	3860	OFFICE EQUIP/ REPLACE COMPUTERS	48,239	65,000	65,000	114,643
COMPUTER REPLACEMNT FUND - M.I.S. NETWORK CONTRACT SERVICES TOTAL:			48,239	65,000	65,000	114,643
M.I.S. NETWORK CONTRACT SERVICES TOTAL (ALL FUNDS):			644,079	782,096	781,084	770,217

HUMAN RESOURCES

ACTIVITIES AND OBJECTIVES

Description of Activities

The Department of Human Resources and Risk Management strives to provide quality personnel services to internal and external customers, adhere to equitable and ethical personnel standards, and effectively manage risks to the City.

The Department provides centralized support to the City's management staff, employees, the public, and the City Council in the areas of labor and employee relations, recruitment and selection, employee benefits administration, employee training and development, health and safety as well as compensation, and classification. The Department also administers the City's Risk Management program including Worker's Compensation and General Liability programs.

Objectives

- Review and update the City's Personnel Rules and Regulations.
- Assess and implement necessary changes to the City's risk management program and related functions.
- Assess and implement necessary changes to Human Resources administrative policies and procedures.
- Effectively administer provisions of labor agreements between the City and its bargaining units.
- Build effective and positive employee/labor relations.
- Create a Succession Plan to assess training needs and workforce development.
- Working with the City's management team, develop strategies to help reduce frequency and severity of on-the-job injuries, work-hours lost, and exposure to financial loss by identifying risks, closely monitoring workers' compensation claims, and expanding the citywide safety program.
- Conduct Employee Engagement Surveys

HUMAN RESOURCES

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Employment and labor attorney services</i> <i>Employee Assistance Program</i> <i>Recruitment testing services</i> <i>Reasonable accommodation assessments</i> <i>Cal OSHA compliance</i> <i>Ergonomic evaluations</i> <i>Applicant tracking system</i>	\$ 113,450 75,000 15,000 3,000 2,000 5,000 1,450 12,000
2230	Programs & Activities: <i>Employee service awards</i> <i>Employee recognition activities</i> <i>Employee Halloween Luncheon</i> <i>Retirement presentations</i> <i>Safety Committee events</i>	10,000 3,000 3,000 2,500 1,000 500
2450	Liability, Fire & Other Insurance: General liability insurance (including retrospective balance adjustments), all-risk property insurance, and fidelity bond	1,161,100
2452	Employment Screenings: <i>Pre-employment physical examinations</i> <i>Department of Justice background screenings</i>	7,500 3,000 4,500

HUMAN RESOURCES
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
3860	Capital Outlay - Office Equipment : Replacement ID badge printer kit and required operating software (asset #12644,12645)	6,200

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1401	1020	SALARIES & WAGES	370,688	471,583	299,685	369,859
101-10-1401	1022	NON PERS - SALARIES & WAGES	770	-	-	-
101-10-1401	1030	PART TIME WAGES	48,893	90,226	54,271	20,611
101-10-1401	1040	OVERTIME SALARY & WAGES	-	-	446	-
101-10-1401	1075	SEVERANCE PAY	-	-	62,600	-
101-10-1401	1049	BILINGUAL/CERTIFICATION PAY	3,250	3,250	3,181	2,600
101-10-1401	1052	AUTO ALLOWANCE	4,800	4,800	1,067	4,800
101-10-1401	1060	PAID SICK LEAVE	-	-	-	3,200
101-10-1401	1065	ACCRUED PAID VACATION	6,037	9,800	16,046	16,880
101-10-1401	1074	EMPLOYEE AWARDS	-	5,000	-	5,000
101-10-1401	1078	MANAGEMENT BENEFIT 401A	6,059	6,383	1,465	5,410
101-10-1401	1080	MEDICARE	6,312	8,770	6,362	6,274
101-10-1401	1081	MGMT BENEFIT/MEDICAL	11,947	13,690	3,395	4,328
101-10-1401	1083	PERS - EMPLOYER PORTION	105,598	149,815	93,962	126,619
101-10-1401	1085	LIFE INSURANCE	859	1,161	651	1,060
101-10-1401	1088	LONG-TERM DISABILITY INSURANCE	3,452	4,763	2,249	3,735
101-10-1401	1090	MEDICAL INS - FT EMPLOYEES	38,246	60,595	48,633	72,817

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1401	1091	DENTAL INS - FT EMPLOYEES	4,669	4,672	4,152	4,672
101-10-1401	1092	VISION INS - FT EMPLOYEES	817	608	585	820
101-10-1401	1095	MEDICAL INS - RETIREES	40,214	44,050	56,608	70,000
101-10-1401	1097	WORKER'S COMPENSATION	5,280	5,545	5,568	5,557
101-10-1401	1099	RETIREE-RPLMT BENEFIT PLN	18,752	13,000	20,000	13,000
PERSONNEL EXPENDITURES:			676,641	897,711	680,925	737,242

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1401	2050	PUBLICATIONS	1,373	1,500	1,500	1,000
101-10-1401	2056	CLASSIFIED ADVERTISING	3,432	7,500	7,500	6,500
101-10-1401	2080	CONTRACT SVC/NON-CLASS	89,789	80,400	80,400	113,450
101-10-1401	2081	CONTRACT SVC/SPECIAL STUDY	-	32,000	42,000	-
101-10-1401	2110	CONFERENCES & MEETINGS	3,136	6,000	500	3,000
101-10-1401	2111	MEMBERSHIPS	1,583	1,300	1,300	500
101-10-1401	2130	OFFICE EQPT MTCE	1,032	2,000	1,200	2,000
101-10-1401	2140	OFFICE SUPPLIES	7,029	7,200	7,200	3,200
101-10-1401	2141	POSTAGE	1,941	3,000	1,600	3,000
101-10-1401	2190	TELEPHONE & FAX	2,502	3,300	3,300	3,300
101-10-1401	2220	VEHICLE MTCE & SUPPLIES	1,100	1,470	1,470	800
101-10-1401	2230	PROGRAMS & ACTIVITIES	39,793	40,875	40,875	10,000
101-10-1401	2240	DUPLICATING SERVICE CHG	1,729	3,700	2,000	2,400
101-10-1401	2250	TRAINING EXPENSE	3,639	14,500	14,500	7,000
101-10-1401	2251	TRAINING EXPENSE-TUITION	10,117	15,000	15,000	7,500
101-10-1401	2252	INTERVIEW EXPENSE	5,037	3,500	3,500	2,000
101-10-1401	2450	LIAB, FIRE & OTHERS INS.	711,838	912,320	899,363	1,161,100
101-10-1401	2452	EMPLOYMENT SCREENING	9,925	10,500	9,000	7,500
101-10-1401	2455	PHYSICAL EXAMS	1,819	3,500	3,500	3,500
OPERATING EXPENDITURES:			896,810	1,149,565	1,135,708	1,337,750

HUMAN RESOURCES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1401	3860	C/O-OFFICE EQUIPMENT	-	6,200	7,900	6,200
		CAPITAL OUTLAY EXPENDITURES:	-	6,200	7,900	6,200
		GENERAL FUND - HUMAN RESOURCES TOTAL:	1,573,451	2,053,476	1,824,533	2,081,192
745-10-1401	3860	C/O-OFFICE EQUIPMENT	1,037	-	-	-
		EQUIPMENT REPLACEMENT FUND - HUMAN RESOURCES TOTAL:	1,037	-	-	-
		HUMAN RESOURCES TOTAL (ALL FUNDS):	1,574,488	2,053,476	1,824,533	2,081,192
101-10-1401	1098	OPEB-FUTURE RETIREES -FT	984,600	984,600	984,600	984,600
		OPEB IRREVOCABLE TRUST FUND - HUMAN RESOURCES TOTAL:	984,600	984,600	984,600	984,600

EMPLOYEE BENEFITS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
735-10-1402	2421	LIFE INSURANCE	51,585	54,692	44,296	62,268
735-10-1402	2422	DISABILITY INSURANCE	149,490	195,133	138,836	188,305
735-10-1402	2424	UNEMPLOYMENT INSURANCE	47,546	35,000	35,000	120,000
735-10-1402	2425	VISION INSURANCE- PT	2,184	2,170	3,909	6,502
735-10-1402	2426	VISION INSURANCE	36,391	39,527	36,683	37,733
735-10-1402	2427	MEDICARE COVERAGE	339,455	334,444	354,013	324,659
735-10-1402	2428	COUNCIL'S CONTRIBUTIONS	120,860	36,000	129,819	30,308
735-10-1402	2430	WORKER'S COMPENSATION	1,043,904	1,095,667	1,095,681	1,350,248
735-10-1402	2431	MEDICAL INSURANCE - FT	2,410,794	3,052,840	2,588,476	3,115,531
735-10-1402	2432	MEDICAL INSURANCE - PT	129,692	126,540	145,489	160,800
735-10-1402	2433	MEDICAL INSURANCE - RETIREES	1,488,885	1,522,500	1,870,256	1,829,400
735-10-1402	2434	DENTAL INSURANCE - FT	228,961	267,506	227,313	256,994
735-10-1402	2435	DENTAL INSURANCE - PT	43,963	50,820	44,115	59,529
735-10-1402	2436	MEDICAL INS - OPEB	1,610,600	1,610,600	1,610,600	1,610,600
735-10-1402	2440	RETIREMENT CONTRIBUTION	4,889,705	6,137,144	5,150,475	6,382,781
735-10-1402	2444	401A CONTRIBUTIONS	37,750	137,560	36,157	130,653
EMPLOYEE BENEFIT FUND TOTAL:			12,631,766	14,698,144	13,511,118	15,666,310

EMPLOYEE BENEFITS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
135-10-1402	2161	ADMINISTRATIVE COSTS	7,876	3,000	-	3,000
935-10-1402	2161	ADMINISTRATIVE COSTS	18,267	8,500	-	8,500
OTHER POST EMPLOYEMENT BENEFITS FUND TOTAL:			26,143	11,500	-	11,500

FINANCE

ACTIVITIES AND OBJECTIVES

Description of Activities

The purpose of Finance is to protect the City's financial assets, ensure the annual budget is properly implemented, and all the transactions are accurately recorded and reported. Finance is responsible for implementing effective financial planning, reporting and accounting, treasury management, debt administration, payroll, financial reporting, and purchasing functions. The Department also administers utility billing, business, and animal licensing. The department serves the public, and provides support to all City departments to achieve their objectives and ensure the City's long-term financial health.

Objectives

- Assure completion and adoption of balanced City budget by June 30
- Prepare Comprehensive Annual Financial Report (CAFR) in compliance with audit standards
- Prepare and publish quarterly financial reports
- Continue implementing goals and objectives:
 - *Long-term financial forecasting*
 - *Assessment of technology for efficiency in processes*
 - *Business license audit*
 - *Financing for Capital Improvements*
- Evaluate strategies to manage the rising pension costs and possible funding options of the unfunded pension liabilities
- Evaluate and update fiscal policies and procedures
- Cost Allocation Plan Update – including A-87 Compliant Cost Allocation

Budget Program: Finance, 1501

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Finance/City Treasurer (a)	0.65	0.59	103,714	96,980	Account Clerk II	1,820	910	1	1	43,499	23,818
Controller/Deputy Treasurer (b)	0.57	0.57	75,955	78,280							
Senior Accountant (c)	0.62	0.77	54,300	69,732							
Purchasing Agent (d)	0.97	0.97	72,063	73,043							
Payroll Specialist (e)	0.96	0.96	74,393	75,409							
Account Clerk III (f) (g)	1.85	1.85	121,883	123,524							
Account Clerk II (h)	4.25	4.25	232,671	232,234							
(a) 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1											
(b) 10% Water; 10% CDBG; 10% SA-RDA, 8% Prop C Admin, 5% Sewer											
(c) 10% Water; 3% Prop C Admin, 5% Childcare - CDE, 5% Childcare - Stage 1											
(d) 3% Prop C Admin											
(e) 3% Prop C Admin, 1% Childcare											
(f) 5% Prop C Admin, 4% SR Grant, 3% Childcare, 3% Childcare - Stage 1											
(g) +1 Account Clerk III - 85% Water Fund, 15% Sewer											
(h) 60% Water, 7% Prop C Admin, 5% Sewer, 3% Childcare - CDE											
TOTAL	9.87	9.96	734,979	749,202	TOTAL	1,820	910	1	1	43,499	23,818

FINANCE
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2050	Publications: Subscriptions to the California Municipal Statistics, CAFR filing fee, State Controller's Audit Confirmation fee, The Kiplinger Letter, and financial guideline updates	\$ 1,800
2080	Contract Services - Non-Classified:	93,040
	<i>Cash carrier</i>	6,240
	<i>Property tax and sales tax related estimates & reports</i>	32,800
	<i>Utility user and franchise tax compliance audits & reports</i>	27,000
	<i>Cost recovery of State Mandates</i>	12,000
	<i>Pension Obligations Actuarial Study - GASB 68</i>	2,800
	<i>Security system</i>	1,200
	<i>Post employment benefits - GASB 75</i>	11,000
2084	Contract Services - Animal Control: Animal Control (annual services); Expenses relating to animal licensing	536,290
2089	Contract Services - Financial System: Financial accounting, billing, and reporting systems maintenance	143,600
2110	Conferences & Meetings: California Society of Municipal Finance Officers (CSMFO), California Revenue Business Tax Association (CMRTA), California Association of Public Purchasing Officers (CAPPO), JPIA annual conference, and local meetings	4,000

FINANCE
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2111	<p>Memberships:</p> <p style="padding-left: 40px;"><i>Government Finance Officers Association</i></p> <p style="padding-left: 40px;"><i>California Society of Municipal Finance Officers</i></p> <p style="padding-left: 40px;"><i>California Municipal Revenue Tax Association</i></p> <p style="padding-left: 40px;"><i>COSTCO</i></p>	<p>1,370</p> <p style="padding-left: 40px;">840</p> <p style="padding-left: 40px;">330</p> <p style="padding-left: 40px;">100</p> <p style="padding-left: 40px;">100</p>
2400	<p>Audit Fees:</p> <p style="padding-left: 40px;">Audit contract with independent accountants for City audit requirements</p>	<p>46,780</p>
2609	<p>Los Angeles County Administrative Cost:</p> <p style="padding-left: 40px;">Property tax administrative cost</p>	<p>3,500</p>

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1501	1020	SALARIES & WAGES	714,469	734,979	699,899	749,202
101-10-1501	1022	NON PERS - SALARIES & WAGES	3,108	-	-	-
101-10-1501	1030	PART TIME WAGES	31,162	43,499	54,903	23,818
101-10-1501	1048	MEDICAL OPT-OUT-GEN. UNIT	12,378	15,820	14,601	19,440
101-10-1501	1049	BILINGUAL/CERTIFICATION PAY	2,114	2,555	3,100	3,413
101-10-1501	1052	AUTO ALLOWANCE	3,137	3,120	3,244	2,808
101-10-1501	1060	PAID SICK LEAVE	13,734	11,500	11,500	21,600
101-10-1501	1065	ACCRUED PAID VACATION	13,428	14,210	19,800	23,740
101-10-1501	1078	MANAGEMENT BENEFIT 401A	5,644	5,669	5,677	5,446
101-10-1501	1080	MEDICARE	11,584	12,192	11,785	12,500
101-10-1501	1081	MGMT BENEFIT/MEDICAL	10,092	9,483	12,125	12,632
101-10-1501	1083	PERS - EMPLOYER PORTION	201,507	233,495	218,349	256,489
101-10-1501	1085	LIFE INSURANCE	1,906	2,209	1,965	2,723
101-10-1501	1088	LONG-TERM DISABILITY INSURANCE	6,382	7,424	6,335	7,567
101-10-1501	1090	MEDICAL INS - FT EMPLOYEES	74,766	89,556	80,457	87,407
101-10-1501	1091	DENTAL INS - FT EMPLOYEES	7,511	8,548	7,231	8,478
101-10-1501	1092	VISION INS - FT EMPLOYEES	1,341	1,371	1,436	1,349
101-10-1501	1093	MEDICAL INS - PT EMPLOYEES	-	-	-	4,020
101-10-1501	1094	DENTAL INS - PT EMPLOYEES	-	1,210	519	1,318
101-10-1501	1095	MEDICAL INS - RETIREES	93,610	104,700	94,427	98,200

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1501	1096	UNEMPLOYMENT INSURANCE	-	-	-	5,000
101-10-1501	1097	WORKER'S COMPENSATION	10,848	9,934	9,984	13,252
101-10-1501	1100	ACA AFFORDABILITY STIPEND	-	340	-	-
PERSONNEL EXPENDITURES:			1,218,719	1,311,814	1,257,336	1,360,402

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1501	2050	PUBLICATIONS	-	1,000	1,650	1,800
101-10-1501	2080	CONTRACT SVC/NON-CLASS	69,214	86,780	86,780	93,040
101-10-1501	2084	CONTRACT SVC/ANIMAL CONTROL	485,328	542,728	542,728	536,290
101-10-1501	2089	FINANCIAL SYST MAINT & SUPPORT	125,842	151,800	151,800	143,600
101-10-1501	2110	CONFERENCES & MEETINGS	3,842	5,900	6,200	4,000
101-10-1501	2111	MEMBERSHIPS	1,615	1,570	1,879	1,370
101-10-1501	2113	MILEAGE REIMBURSEMENT	25	300	50	100
101-10-1501	2130	OFFICE EQPT MTCE	609	1,300	700	800
101-10-1501	2140	OFFICE SUPPLIES	18,131	18,000	18,000	18,000
101-10-1501	2141	POSTAGE	8,406	9,000	9,000	8,000
101-10-1501	2190	TELEPHONE & FAX	8,063	6,000	6,000	10,000
101-10-1501	2220	VEHICLE MTCE & SUPPLIES	2,304	2,300	2,300	2,100
101-10-1501	2240	DUPLICATING SERVICE CHG	1,425	2,000	1,420	1,000
101-10-1501	2250	TRAINING EXPENSE	520	2,060	2,060	1,000
101-10-1501	2400	AUDIT FEES	47,947	47,300	45,900	46,780
101-10-1501	2490	BANK SERVICE CHARGES	18,921	27,000	27,000	27,000
101-10-1501	2609	LA CO ADMIN COST/PROP TAX	2,759	3,500	3,500	3,500
OPERATING EXPENDITURES:			794,951	908,538	906,967	898,380

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-10-1501	3860	C/O-OFFICE EQUIPMENT	4,070	14,500	14,610	-
CAPITAL OUTLAY EXPENDITURES:			4,070	14,500	14,610	-
GENERAL FUND - FINANCE TOTAL:			2,017,740	2,234,852	2,178,913	2,258,782

Budget Program: Prop C - Administration, 1527

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Finance/City Treasurer (a)	0.05	0.05	7,978	8,219							
Director of Community Development (b)	0.01	0.01	1,515	1,585							
Controller/Deputy Treasurer (c)	0.08	0.08	10,660	10,987							
Senior Management Analyst (d)	0.03	0.00	2,681	-							
Senior Accountant (e)	0.03	0.03	2,626	2,717							
Purchasing Agent (f)	0.03	0.03	2,229	2,259							
Payroll Specialist (g)	0.03	0.03	2,325	2,357							
Account Clerk III (h)	0.05	0.05	3,294	3,339							
Account Clerk II (i)	0.07	0.07	3,753	3,908							
(a) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 1% Childcare, 1% Childcare - Stage 1											
(b) 75% Community Development-Admin, 15% SA-RDA, 5% CDBG, 2% High Speed Rail, 2% Environmental Services											
(c) 57% Finance, 10% Water; 10% CDBG; 10% SA-RDA, 5% Sewer											
(d) 95% Community Development-Admin, 5% Environmental Services											
(e) 77% Finance, 10% Water; 5% Childcare - CDE, 5% Childcare - Stage 1											
(f) 97% Finance											
(g) 96% Finance, 1% Childcare											
(h) 185% Finance, 4% SR Grant, 3% Childcare - CDE, 3% Childcare - Stage 1											
(i) 425% Finance, 60% Water, 5% Sewer, 3% Childcare - CDE											
TOTAL	0.38	0.35	37,061	35,371	TOTAL	-	-	-	-	-	-

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
PROP C ADMINISTRATIVE COST:						
227-10-1527	1020	SALARIES & WAGES	32,385	37,061	20,852	35,371
227-10-1527	1022	NON PERS - SALARIES & WAGES	116	-	-	-
227-10-1527	1048	MEDICAL OPT-OUT-GEN. UNIT	123	201	83	216
227-10-1527	1049	BILINGUAL/CERTIFICATION PAY	8	26	8	46
227-10-1527	1052	AUTO ALLOWANCE	295	288	180	288
227-10-1527	1060	PAID SICK LEAVE	213	600	756	700
227-10-1527	1065	ACCRUED PAID VACATION	846	1,000	-	690
227-10-1527	1078	MANAGEMENT BENEFIT 401A	591	595	380	613
227-10-1527	1080	MEDICARE	508	569	323	540
227-10-1527	1081	MGMT BENEFIT/MEDICAL	1,152	1,464	857	1,550
227-10-1527	1083	PERS - EMPLOYER PORTION	9,032	11,779	6,482	12,114
227-10-1527	1085	LIFE INSURANCE	99	124	59	141
227-10-1527	1088	LONG-TERM DISABILITY INSURANCE	310	375	174	358
227-10-1527	1090	MEDICAL INS - FT EMPLOYEES	2,736	3,550	1,764	3,596
227-10-1527	1091	DENTAL INS - FT EMPLOYEES	329	414	195	378
227-10-1527	1092	VISION INS - FT EMPLOYEES	74	88	43	83
227-10-1527	1097	WORKER'S COMPENSATION	408	419	327	512
227-10-1527	2450	GENERAL LIABILITY INSURANCE	321	314	-	598
PROP C FUND SUBTOTAL:			49,548	58,867	32,484	57,794

FINANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-10-1501	3860	C/O-OFFICE EQUIPMENT	2,691	-	2,691	-
COMPUTER REPLACEMENT FUND - FINANCE TOTAL:			2,691	-	2,691	-
FINANCE TOTAL (ALL FUNDS):			2,069,979	2,293,719	2,214,088	2,316,576

CITY - DEBT SERVICE FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
320-95-1515	2161	ADMINISTRATIVE COST	1,110	2,650	2,650	2,800
320-95-1515	2491	INTEREST EXPENSE	170,531	153,332	153,332	135,332
320-95-1515	2492	PRINCIPAL EXPENSE	430,000	450,000	450,000	465,000
13A LEASE REVENUE BONDS			601,641	605,982	605,982	603,132
320-95-1516	2161	ADMINISTRATIVE COST	1,110	2,650	2,650	2,800
320-95-1516	2491	INTEREST EXPENSE	224,743	199,750	199,750	173,750
320-95-1516	2492	PRINCIPAL EXPENSE	625,000	650,000	650,000	675,000
13B LEASE REVENUE BONDS			850,853	852,400	852,400	851,550
320-95-1519	2491	INTEREST EXPENSE	217,067	193,890	193,890	183,775
320-95-1519	2492	PRINCIPAL EXPENSE	194,077	216,130	216,130	226,242
CITY OWNED STREET LIGHTS - LOAN			411,144	410,020	410,020	410,017

CITY - DEBT SERVICE FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
320-95-1520	2062	BOND DISCOUNT	-	74,000	74,000	-
320-95-1520	2063	ISSUANCE COST	-	132,000	132,000	-
320-95-1520	2491	INTEREST EXPENSE	-	413,666	413,666	466,750
320-95-1520	2492	PRINCIPAL EXPENSE	-	560,000	560,000	505,000
320-95-1520	3995	TRANSFER TO CAPITAL FUND	-	12,347,177	12,347,177	-
19A MEASURE M BONDS			-	13,526,843	13,526,843	971,750
320-95-1521	2602	BOND DISCOUNT	-	63,000	63,000	-
320-95-1521	2603	ISSUANCE COST	-	118,250	118,250	-
320-95-1521	2491	INTEREST EXPENSE	-	366,718	366,718	413,850
320-95-1521	2492	PRINCIPAL EXPENSE	-	495,000	495,000	450,000
320-95-1521	3995	TRANSFER TO CAPITAL FUND	-	10,946,523	10,946,523	-
19B MEASURE R BONDS			-	11,989,491	11,989,491	863,850
CITY - DEBT SERVICE FUND TOTAL:			1,863,639	27,384,736	27,384,736	3,700,299

PUBLIC SAFETY

ACTIVITIES AND OBJECTIVES

Description of Activities

The Department of Public Safety administers law enforcement services provided by the Los Angeles County Sheriff's Department in addition to serving as the City's liaison. The Department provides a variety of supplemental services to enhance the safety and welfare of the community through routine and special preventive patrol services, parking enforcement, emergency preparedness, Community Safety Partnership programs, park and school safety programs, youth and family intervention, and other services as needed in order to address various quality of life issues. The Department will maintain collaborative partnerships and networking links between the City, law enforcement, probation, parole, courts, the District Attorney's office, and local school districts. The Public Safety Department focuses its efforts on enhancing, educating, and responding to the community.

Objectives

The Department of Public Safety is committed to administering the vision and strategies outlined in the Norwalk Community Policing model and will demonstrate its commitment by developing and implementing a highly visible community oriented policing program for the current budget year.

In order to reach the aforementioned goal, the following objectives will be achieved:

- Apply innovative law enforcement and public safety services.
- Provide emergency preparedness information to residents in order to promote self-sufficiency in the event of disaster.
- Utilize technology and social media to ensure community is up to date with current events and public safety alerts.
- Develop stronger interdepartmental collaboration in order to bring city services together.
- Promote park safety and work in partnership with park staff in order to provide activities for the residents of the City of Norwalk.
- Address public safety concerns through a collaborative relationship between Public Safety, law enforcement, and residents.
- Continue communications and coordination with law enforcement agencies resulting in enhanced delivery of public safety services to the citizens of Norwalk.
- Continue providing a safe community environment in order to maintain a high quality of life.
- Continue maintaining cooperation and support from the community to collectively address public safety concerns.

PUBLIC SAFETY

ACTIVITIES AND OBJECTIVES

- Continue effective networking efforts with school districts and other social service agencies in working with youth and their families to prevent substance abuse, street gang involvement, and increase school attendance.
- Continue developing successful partnerships and networking in the areas of crime prevention and reduction.
- Continue involvement in all design review processes to ensure a safe physical environment in all real developments in the City of Norwalk.

Budget Program: Public Safety, 2101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Public Safety	1.00	1.00	159,560	164,371	Public Safety Officer II	-	1,040	-	1	-	34,950
Management Analyst	2.00	2.00	155,352	137,146	Public Safety Officer I	27,969	27,094	19	19	779,279	690,965
Public Safety Officer III (a)	3.00	2.25	230,184	183,722	Public Safety Dispatcher	8,799	8,958	7	7	216,371	202,123
Public Safety Technician	1.00	1.00	65,692	73,404							
Office Assistant III	1.00	1.00	68,628	69,314							
Office Assistant II	1.00	1.00	43,010	56,576							
(a) 50% Emergency Preparedness, 25% Youth Intervention											
TOTAL	9.00	8.25	722,426	684,533	TOTAL	36,768	37,092	26	27	995,650	928,038

PUBLIC SAFETY
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2065	Contract Services - Sheriff's Department: Traffic and general law enforcement services provided by the Los Angeles County Sheriff's Department.	\$ 12,670,947
2067	Contract Services - Sheriff LTF: Liability Trust fund contribution for general LASD contract - LTF	1,359,918
2080	Contract Services - Miscellaneous:	119,700
	<i>Parking citation processing</i>	<i>113,700</i>
	<i>District Attorney's Office - Filing Fees</i>	<i>6,000</i>
2090	Equipment Maintenance & Supplies: Radio equipment maintenance and repair services	3,000
2160	Special Fees & Services:	1,800
	<i>Prisoner's maintenance costs</i>	<i>1,500</i>
	<i>Commercial enforcement weight scale services</i>	<i>300</i>

PUBLIC SAFETY

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2170	Special Materials & Supplies: Miscellaneous supplies for vehicles, parking citations, notices of violation and CER's, rental equipment, radio equipment, and other enforcement related supplies	12,000
2230	Programs & Activities: Departmental program expenses - Neighborhood and Business Watch, Coffee with a Cop, School programs, S.H.A.P.E. program, Community Service, youth events, and programs.	30,000
2401	Special Fees - Parking Citations Surcharges: Los Angeles Superior Court - State mandated parking citation surcharge fees of \$12.50 per citation paid	160,000
3880	Capital Outlay - Miscellaneous Other:	50,660
	<i>Replace radar trailers (asset #11479, 11480)</i>	<i>30,660</i>
	<i>Expand existing equipment/bike storage, new</i>	<i>20,000</i>

PUBLIC SAFETY
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
222-2058	Contract Services - Sherriff Dept. (SRD): School Resource Deputy assigned to John Glen and Norwalk high schools. Represents 50% of the cost shared with NLMUSD.	107,108
222-2065	Contract Services - Sherriff Dept.: Sheriff's department crime suppression and overtime	100,000
223-2080	Cal Recycle Grant - Contract Services: Quarterly clean-up with California Conservation Corps. - required by CalRecycle Grant	11,473
224-2105-3880	Capital Outlay-Miscellaneous Other: MDC units for Public Safety vehicles and associated ongoing service and support. FY 18 JAG (carry-over)	28,285
224-2106-3880	Capital Outlay-Miscellaneous Other: MDC units for Public Safety vehicles and associated ongoing service and support. FY 19 JAG (carry-over)	29,419
224-2107-3880	Capital Outlay-Miscellaneous Other: MDC units for Public Safety vehicles and associated ongoing service and support. FY 17 JAG (carry-over)	16,007

PUBLIC SAFETY

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
746-2152	Vehicle Lease: Public Safety replacement vehicles <i>15 Passenger Wagon to replace MiniVan, Unit 4529</i> <i>Medium-duty truck to replace heavy-duty truck, Unit 4543</i> <i>Mid-sized SUV to replace 7 passenger SUV, Unit 4552</i> <i>Mid-sized SUV to replace 4-door sedan, Unit 4557</i> <i>Mid-sized SUV to replace 4-door sedan, Unit 4558</i> <i>4-door hybrid sedan to replace 4-door sedan, Unit 4559</i> <i>Mid-sized SUV to replace Police Interceptor, Unit 4563</i> <i>Mid-sized SUV to replace Police Interceptor, Unit 4566</i>	57,500 8,100 7,400 7,300 7,300 7,300 5,500 7,300 7,300
746-3820	Capital Outlay - Automotive: Public Safety replacement vehicles - aftermarket equipment <i>Aftermarket equipment for unit replacing #4552 (asset tag #11233)</i> <i>Aftermarket equipment for unit replacing #4557 (asset tag #11365)</i> <i>Aftermarket equipment for unit replacing #4558 (asset tag #11366)</i> <i>Aftermarket equipment for unit replacing #4563 (asset tag #11643)</i> <i>Aftermarket equipment for unit replacing #4566 (asset tag #11356)</i>	40,000 8,000 8,000 8,000 8,000 8,000

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2101	1020	REG SALARIES & WAGES	623,454	722,426	651,752	684,533
101-20-2101	1022	NON PERS - SALARIES & WAGES	1,830	-	-	-
101-20-2101	1030	PART TIME WAGES	1,178,746	995,650	1,229,687	928,038
101-20-2101	1040	OVERTIME SALARY & WAGES	64,744	50,000	62,770	20,000
101-20-2101	1045	COMP TIME PAY	3,119	-	-	-
101-20-2101	1048	MEDICAL OPT-OUT GEN. UNIT	800	-	300	-
101-20-2101	1049	BILINGUAL/CERTIFICATION PAY	15,163	11,050	15,424	9,263
101-20-2101	1052	AUTO ALLOWANCE	4,800	4,800	4,267	4,800
101-20-2101	1065	ACCRUED PAID VACATION	3,598	5,530	27,822	9,520
101-20-2101	1078	MANAGEMENT BENEFIT 401A	5,787	5,969	5,737	6,815
101-20-2101	1080	MEDICARE	26,986	26,086	28,968	24,210
101-20-2101	1081	MGMT BENEFIT/MEDICAL	4,041	5,969	5,285	6,815
101-20-2101	1083	PERS - EMPLOYER PORTION	179,180	229,504	203,862	234,348
101-20-2101	1084	UNIFORM ALLOWANCE	33,077	23,750	23,750	12,000
101-20-2101	1085	LIFE INSURANCE	1,131	1,456	880	1,894
101-20-2101	1088	LONG-TERM DISABILITY INSURANCE	5,274	7,298	5,493	6,914
101-20-2101	1090	MEDICAL INS - FT EMPLOYEES	88,665	115,890	105,307	120,844
101-20-2101	1091	DENTAL INS - FT EMPLOYEES	9,231	10,511	10,264	9,635
101-20-2101	1092	VISION INS - FT EMPLOYEES	1,744	1,580	2,357	1,466
101-20-2101	1093	MEDICAL INS - PT EMPLOYEES	28,191	36,007	33,645	44,220

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2101	1094	DENTAL INS - PT EMPLOYEES	8,949	12,660	11,416	14,200
101-20-2101	1095	MEDICAL INS - RETIREES	59,052	63,850	63,852	70,100
101-20-2101	1096	UNEMPLOYMENT INSURANCE	10,350	5,000	-	30,000
101-20-2101	1097	WORKER'S COMPENSATION	52,980	47,193	47,424	66,715
101-20-2101	1100	ACA AFFORDABILITY STIPEND	85	-	60	-
PERSONNEL EXPENDITURES:			2,410,976	2,382,179	2,540,324	2,306,330

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2101	2058	CONTRACT SERV-SHERIFF(SRD)	-	100,000	100,000	-
101-20-2101	2065	CONTRA SERV-SHERIFF DEPT	10,765,363	11,521,017	11,561,040	12,670,947
101-20-2101	2067	CONTRA SERV-SHERIFF LTF	1,080,549	1,203,960	1,203,960	1,359,918
101-20-2101	2080	CONTRACT SVC/NON-CLASS	177,719	100,000	100,000	119,700
101-20-2101	2090	EQUIP MTCE SUPPLIES	355	3,000	3,000	3,000
101-20-2101	2110	CONFERENCES & MEETINGS	987	2,300	1,300	2,300
101-20-2101	2111	MEMBERSHIPS	200	-	500	500
101-20-2101	2130	OFFICE EQPT MTCE	1,576	1,000	500	1,000
101-20-2101	2140	OFFICE SUPPLIES	15,581	14,000	14,000	7,000
101-20-2101	2141	POSTAGE	8,013	5,000	5,000	11,000
101-20-2101	2151	EQUIPMENT LEASE	34,334	-	-	-
101-20-2101	2160	SPECIAL FEES - SERVICES	736	1,800	500	1,800
101-20-2101	2170	SPECIAL MAT'LS - SUPPLIES	35,815	15,000	20,000	12,000
101-20-2101	2190	TELEPHONE & FAX	14,443	19,600	13,900	14,600
101-20-2101	2220	VEHICLE MTCE & SUPPLIES	225,783	191,000	195,832	183,400
101-20-2101	2225	VEHICLE MTCE - LEASED VEH	-	-	375	3,950
101-20-2101	2230	PROGRAMS & ACTIVITIES	69,070	40,000	40,000	30,000
101-20-2101	2240	DUPLICATING SERVICE CHG	2,480	3,200	3,200	3,200
101-20-2101	2250	TRAINING EXPENSE	7,288	5,700	5,700	5,700
101-20-2101	2401	SPECIAL FEES - PARKING CITATIONS SURCHARGES	176,886	185,000	155,000	160,000
OPERATING EXPENDITURES:			12,617,178	13,411,577	13,423,807	14,590,015

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2101	3820	C/O-AUTOMOTIVE EQUIPMENT	3,777	-	-	-
101-20-2101	3853	C/O-TRAN DATA & COMM SYSTEM	1,479	-	-	-
101-20-2101	3860	C/O-OFFICE EQUIPMENT	3,760	12,500	12,500	-
101-20-2101	3880	MISCELLANOUS OTHER	2,574	72,000	10,000	50,660
CAPITAL OUTLAY EXPENDITURES:			11,590	84,500	22,500	50,660
PUBLIC SAFETY ADMINISTRATION TOTAL:			15,039,745	15,878,256	15,986,631	16,947,005
 <u>VOLUNTEER SERVICES:</u>						
101-20-2106	1084	UNIFORM ALLOWANCE	-	-	-	5,000
101-20-2106	2170	SPECIAL MAT'LS-SUPPLIES	1,701	6,000	6,000	8,000
101-20-2106	2230	PROGRAMS & ACTIVITIES	4,028	5,000	5,000	5,000
VOLUNTEER SERVICES TOTAL:			5,729	11,000	11,000	18,000

PUBLIC SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2106	3860	MISCELLANOUS OTHER	272	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	272	-	-	-
		GENERAL FUND - PUBLIC SAFETY TOTAL:	15,045,746	15,889,256	15,997,631	16,965,005
745-20-2101	3860	C/O-OFFICE EQUIPMENT	7,648	-	7,375	-
		EQUIPMENT REPLACEMENT FUND - PUBLIC SAFETY TOTAL:	7,648	-	7,375	-
746-20-2101	2152	VEHICLE LEASE	-	-	4,000	57,500
746-20-2101	3820	C/O-AUTOMOTIVE	170,887	296,000	170,900	40,000
		CAPITAL OUTLAY EXPENDITURES:	170,887	296,000	174,900	97,500
		VEHICLE REPLACEMENT FUND - PUBLIC SAFETY TOTAL:	170,887	296,000	174,900	97,500
		PUBLIC SAFETY TOTAL (ALL FUNDS):	15,224,281	16,185,256	16,179,906	17,062,505

OFFICE OF TRAFFIC SAFETY MISC. GRANTS FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
212-20-2101	2065	CONTRA SERV-SHERIFF DEPT	18,669	-	-	-
212-20-2101	2250	TRAINING EXPENSE	594	-	-	-
OPERATING EXPENDITURES:			19,263	-	-	-
OTS MINI GRANTS TOTAL:			19,263	-	-	-

PUBLIC SAFETY - COPS GRANT FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
222-20-2101	1020	REG SALARIES & WAGES	44,504	56,261	74,083	60,268
222-20-2101	1030	PART TIME WAGES	1,037	-	-	-
222-20-2101	1040	OVERTIME SALARY & WAGES	26,756	-	18,274	-
222-20-2101	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	1,312	-
222-20-2101	1049	BI-LINGUAL/CERTIFICATION PAY	811	975	1,104	975
222-20-2101	1080	MEDICARE	990	835	1,374	888
222-20-2101	1083	PERS - EMPLOYER PORTION	12,639	17,873	23,558	20,633
222-20-2101	1085	LIFE INSURANCE	114	218	256	234
222-20-2101	1088	LONG-TERM DISABILITY INSURANCE	373	568	587	609
222-20-2101	1090	MEDICAL INS - FT EMPLOYEES	8,997	10,800	14,575	14,400
222-20-2101	1091	DENTAL INS - FT EMPLOYEES	729	876	1,048	876
222-20-2101	1092	VISION INS - FT EMPLOYEES	94	114	136	114
222-20-2101	1097	WORKER'S COMPENSATION	600	643	648	873
PERSONNEL EXPENDITURES:			97,644	89,163	136,956	99,870

PUBLIC SAFETY - COPS GRANT FUND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
222-20-2101	2058	CONTRACT SERV-SHERIFF(SRD)	97,399	-	-	107,108
222-20-2101	2065	CONTRA SERV-SHERIFF DEPT	118,216	150,000	20,000	100,000
222-20-2101	2066	CONTRA SERV-LA COUNTY PRO	-	87,000	87,000	-
222-20-2101	2170	SPECIAL MAT'LS-SUPPLIES	10,091	-	-	-
222-20-2101	2450	LIAB, FIRE & OTHERS INS.	472	480	480	1,020
OPERATING EXPENDITURES:			226,178	237,480	107,480	208,128
222-20-2101	3880	C/O - OTHER EQUIPMENT	5,487	-	-	-
CAPITAL OUTLAY EXPENDITURES:			5,487	-	-	-
COPS GRANT FUND TOTAL:			329,309	326,643	244,436	307,998

JAG ASSISTANCE GRANT (Dept. 2104, 2105, 2106, 2107)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
224-20-2104	3880	C/O-MISCELLANEOUS OTHER - JAG 2016 - DJ-BX-0236	-	7,600	7,600	-
224-20-2105	3880	C/O-MISCELLANEOUS OTHER - JAG 2018 - DJ-BX-0750	-	28,285	-	28,285
224-20-2106	3880	C/O-MISCELLANEOUS OTHER - JAG 2019 - DJ-BX-0322	8,566	29,419	-	29,419
224-20-2107	3880	C/O-MISCELLANEOUS OTHER - JAG 2017 - DJ-BX-0448	-	28,702	12,695	16,007
CAPITAL OUTLAY EXPENDITURES			8,566	94,006	20,295	73,711
JUVENILE ASSISTANCE GRANT FUND TOTAL:			8,566	94,006	20,295	73,711

Budget Program: Public Safety - CalRecycle Fund, 223-4107

Full Time Positions

Part Time Positions

Position Title	FY 19-20	FY 20-21	FY 19-20	FY 20-21	Position Title	FY 19-20	FY 20-21	FY 19-20	FY 20-21	FY 19-20	FY 20-21
	Adopted Allocation	Adopted Allocation	Budgeted Salary	Budgeted Salary		Adopted Hours	Adopted Hours	Number of PT Positions	Number of PT Positions	Budgeted Wages	Budgeted Wages
Maintenance Worker III (a)	0.80	0.67	55,000	46,832							
Maintenance Worker II (a)	0.80	0.67	50,000	42,300							
(a) 33% Homeless Outreach											
TOTAL	1.60	1.34	105,000	89,132	TOTAL	-	-	-	-	-	-

CAL RECYCLE GRANT

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
223-20-4107	1020	SALARIES & WAGES	-	105,000	45,346	89,132
223-20-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	-	4,824
223-20-4107	1049	BILINGUAL/CERTIFICATION PAY	-	-	-	436
223-20-4107	1080	MEDICARE	-	-	658	1,447
223-20-4107	1083	PERS - EMPLOYER PORTION	-	37,686	13,534	30,514
223-20-4107	1085	LIFE INSURANCE	-	-	132	346
223-20-4107	1088	LONG-TERM DISABILITY INSURANCE	-	-	321	900
223-20-4107	1090	MEDICAL INS - FT EMPLOYEES	-	14,000	5,233	12,864
223-20-4107	1091	DENTAL INS - FT EMPLOYEES	-	-	381	783
223-20-4107	1092	VISION INS - FT EMPLOYEES	-	-	49	102
223-20-4107	1097	WORKER'S COMPENSATION	-	-	-	1,291
223-20-4107	1999	ALLOCATED PAYROLL	-	-	91,643	-
PERSONNEL EXPENDITURES:			-	156,686	157,298	148,058
223-20-4107	2080	CONTRACT SVC/NON-CLASS	-	11,500	11,520	11,473
223-20-4107	2450	LIAB, FIRE & OTHERS INS.	-	-	-	1,508
OPERATING EXPENDITURES:			-	11,500	11,520	12,981
CALRECYCLE GRANT FUND - PUBLIC SAFETY TOTAL:			-	168,186	168,818	161,039

PUBLIC SAFETY

Emergency Preparedness and Operations

ACTIVITIES AND OBJECTIVES

Description of Activities

Emergency preparedness focuses on taking steps to develop plans and reduce vulnerability to emergencies and natural disasters, in order to better cope with their effects. Activities include promoting self-sufficiency among residents and businesses to support overall resilience during and after a disaster and develop an updated Community Emergency Response Team (CERT) program. CERT educates individuals about preparedness for hazards that may impact their area and trains them in basic disaster response skills. Emergency operations focuses on the response and recovery after an event to accelerate recovery after a disaster.

Objectives

- Update and adopt a State and Federal approved Local Hazard Mitigation Plan to identify risks and vulnerabilities associated with disasters, and develop strategies for helping people and protecting property from the effects of disasters.
- Develop and adopt an Emergency Operations Plan to strategize how the City will respond to and recover from hazards.
- Support Norwalk's Community Emergency Response Team (CERT) members by offering basic and refresher training opportunities.
- Promote self-sufficiency among residents, businesses, and City employees through disaster training and education.
- Continue involvement with Area E Disaster Management Joint Powers Authority to foster a strong partnership with member cities.

PUBLIC SAFETY
Emergency Preparedness
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Miscellaneous:	\$ 43,000
	<i>Consultant services for preparation of Local Hazard Mitigation Plan (\$75,000 OES grant fund; \$25,000 general fund)</i>	<i>25,000</i>
	<i>Emergency Alert notification subscription service - annual fee</i>	<i>18,000</i>
2111	Memberships:	10,755
	<i>Area E Disaster Management JPA Annual Assessment</i>	<i>10,530</i>
	<i>California Emergency Services Association</i>	<i>225</i>
2170	Special Supplies & Materials: Community preparedness public education materials and giveaways, pamphlets, and brochures	5,000
2230	Programs & Activities: Advanced and Basic CERT, Camp at Home, Great Shake Out, senior and youth preparedness workshops	4,000
2250	Training Expense: Supports new staff training compliance for California Standardized Emergency Management System and National Incident Management System, and ongoing specialized training courses for Emergency Management staff	5,000

EMERGENCY PREPAREDNESS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2102	1020	REG SALARIES & WAGES	7,950	35,734	26,792	80,189
101-20-2102	1049	BI-LINGUAL/CERTIFICAT PAY	70	325	236	650
101-20-2102	1074	EMPLOYEE'S AWARDS	-	-	317	-
101-20-2102	1080	MEDICARE	115	518	397	1,163
101-20-2102	1083	PERS - EMPLOYER'S PORTION	2,237	11,352	8,399	27,453
101-20-2102	1085	LIFE INSURANCE	18	139	83	312
101-20-2102	1088	LONG-TERM DISABILITY INSURANCE	44	361	205	810
101-20-2102	1090	MEDICAL INS - FT EMPLOYEES	1,178	7,200	5,393	12,438
101-20-2102	1091	DENTAL INS - FT EMPLOYEES	95	584	421	1,168
101-20-2102	1092	VISION INS - FT EMPLOYEES	12	76	55	152
101-20-2102	1097	WORKER'S COMPENSATION	636	408	408	1,161
PERSONNEL EXPENDITURES:			12,354	56,697	42,707	125,496

EMERGENCY PREPAREDNESS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2102	2080	CONTRACT SVC/NON-CLASS	4,475	25,000	25,000	43,000
101-20-2102	2111	MEMBERSHIPS	5,265	10,755	10,755	10,755
101-20-2102	2170	SPECIAL MAT'LS-SUPPLIES	3,179	5,000	5,000	5,000
101-20-2102	2190	TELEPHONE & FAX	1,241	8,000	1,000	3,000
101-20-2102	2192	ROUTERS, INTERNET, DSL	-	1,000	1,000	1,000
101-20-2102	2230	PROGRAMS & ACTIVITIES	50	1,000	1,000	4,000
101-20-2102	2250	TRAINING EXPENSE	1,510	1,000	1,000	5,000
OPERATING EXPENDITURES:			15,720	51,755	44,755	71,755
GENERAL FUND - EMERGENCY PREPAREDNESS & EOC TOTAL:			28,074	108,452	87,462	197,251

EMERGENCY PREPAREDNESS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
221-20-2102	2080	CONTRACT SERVICES	-	-	-	75,000
OPERATING EXPENDITURES:			-	-	-	75,000
FEMA MITIGATION PLAN FUND TOTAL:			-	-	-	75,000
EMERGENCY PREPAREDNESS & EOC TOTAL (ALL FUNDS)			28,074	108,452	87,462	272,251

PUBLIC SAFETY Code Compliance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Code Compliance Division function is focused on enforcement of property maintenance and zoning issues related to the provisions of the Norwalk Municipal Code. Primary emphasis is placed on protecting public health and safety, preserving the quality of life within the City's neighborhoods and enhancing the community's aesthetic integrity. In partnership with the Neighborhood Watch Program, and the Mini Mr. Sun clean up events, Code Compliance Inspectors canvass neighborhoods city-wide throughout the year to identify conditions on each property that need to be addressed and educate the community about their responsibility to resolve simple property maintenance conditions that present visual blight. Community education regarding Code Compliance issues is achieved via Norwalk Now, City website, social media, and other City publications.

Code Compliance staff are responsible for responding to complaints or inquiries regarding violations of zoning, sign, land use ordinances, and public nuisances as well as for being proactive in identifying and initiating cases. Staff investigates code violations and implements appropriate corrective action. In addition, the Code Compliance Division proactively identifies community maintenance deficiencies and develops or implements appropriate mitigation measures. Although achieving voluntary compliance is a primary objective, Code Compliance staff issue administrative citations as a means to resolution, and also work closely with City Prosecutors, the District Attorney's Office and the courts to protect the public health and safety.

Objectives

- Continue the third year of the Neighborhood Enhancement Team canvassing program city-wide in conjunction with Mini Mr. Sun and Neighborhood Watch.
- Preserve the quality of life within neighborhoods, and enhance the community's aesthetic integrity by enforcement of the Norwalk Municipal Code.
- Effectively work with the public and the business community to investigate and resolve property maintenance and zoning violations in a timely fashion.
- Coordinate code enforcement activities within the City with other divisions and departments.
- Work with owners of vacant and foreclosed properties to ensure regular monitoring and abatement of property maintenance violations.
- Review and revise the policies and procedures to increase efficiency and effectiveness in resolving cases.
- Continue operating the Code Compliance Division on a seven-day per week schedule.

PUBLIC SAFETY
Code Compliance
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2059	City Prosecutor: Legal counsel required to prosecute chronic property maintenance cases	\$ 45,000
2080	Contract Services - Non-Classified: Contract Services to collect fines from Administrative Citations (Offset by revenue account code 4261)	2,600
2085	Weed/Litter Abatement: Contract services necessary to abate weed and litter cases	15,000
2110	Conferences and Meetings: Annual CACEO Conference, San Diego (2 inspectors)	3,500
2111	Memberships: California Association of Code Enforcement Officers	900
2170	Special Materials & Supplies: Door hangers for Neighborhood Enhancement program, mini Mr. Sun material, educational pamphlets, notices/forms, signs for property postings	2,000
2250	Training: Training courses for Code Compliance Inspectors & support staff	3,000
746-2152	Vehicle Lease: Code Compliance replacement vehicles <i>Light-duty truck to replace light-duty truck, unit 2905</i> <i>Light-duty truck to replace light-duty truck, unit 2907</i> <i>Light-duty truck to replace light-duty truck, unit 2908</i>	21,500 7,167 7,167 7,166

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2204	1020	SALARIES & WAGES	454,123	517,569	473,486	524,164
101-20-2204	1022	NON PERS - SALARIES & WAGES	3,738	-	-	-
101-20-2204	1030	PART TIME WAGES	28,088	31,579	31,579	63,099
101-20-2204	1040	OVERTIME SALARY & WAGES	439	-	5,685	-
101-20-2204	1045	COMP TIME PAY	-	-	1,538	-
101-20-2204	1048	MEDICAL OPT-OUT-GEN. UNIT	-	6,000	4,705	-
101-20-2204	1049	BILINGUAL/CERTIFICATION PAY	3,192	4,550	4,685	5,200
101-20-2204	1060	PAID SICK LEAVE	4,045	-	-	-
101-20-2204	1065	ACCRUED PAID VACATION	3,080	4,290	13,738	8,080
101-20-2204	1070	PAID SICK LEAVE ON TERMINATION	-	-	8,998	-
101-20-2204	1080	MEDICARE	5,832	8,203	7,894	8,707
101-20-2204	1083	PERS - EMPLOYER PORTION	127,797	164,423	148,590	179,445
101-20-2204	1084	EMPLOYEE' BENEFITS- UNIFORMS	5,619	6,000	1,657	2,000
101-20-2204	1085	LIFE INSURANCE	1,460	1,760	1,452	1,768
101-20-2204	1088	LONG-TERM DISABILITY INSURANCE	3,783	5,226	3,840	5,294
101-20-2204	1090	MEDICAL INS - FT EMPLOYEES	63,141	73,879	81,484	97,098

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2204	1091	DENTAL INS - FT EMPLOYEES	6,684	7,008	7,043	7,008
101-20-2204	1092	VISION INS - FT EMPLOYEES	866	912	980	912
101-20-2204	1093	MEDICAL INS - PT EMPLOYEES	-	-	-	4,020
101-20-2204	1094	DENTAL INS - PT EMPLOYEES	-	-	-	1,318
101-20-2204	1095	MEDICAL INS - RETIREES	21,256	15,500	31,457	41,500
101-20-2204	1097	WORKER'S COMPENSATION	5,844	5,874	5,904	7,593
PERSONNEL EXPENDITURES:			738,986	852,773	834,715	957,207

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2204	2059	CITY PROSECUTOR	63,569	45,000	45,000	45,000
101-20-2204	2080	CONTRACT SVC/NON-CLASS	4,572	2,600	2,600	2,600
101-20-2204	2085	WEED/LITTER ABATEMENT CHG	16,211	30,000	30,000	15,000
101-20-2204	2110	CONFERENCES & MEETINGS	-	3,500	1,500	3,500
101-20-2204	2111	MEMBERSHIPS	475	900	900	900
101-20-2204	2140	OFFICE SUPPLIES	5,560	5,000	5,000	5,000
101-20-2204	2141	POSTAGE	-	4,000	500	1,000
101-20-2204	2170	SPECIAL MAT'LS-SUPPLIES	-	10,000	3,000	2,000
101-20-2204	2190	TELEPHONE & FAX	-	3,500	2,500	3,500
101-20-2204	2220	VEHICLE MTCE & SUPPLIES	12,887	16,410	13,410	15,800
101-20-2204	2225	VEHICLE MTCE - LEASED VEH	-	-	175	950
101-20-2204	2250	TRAINING EXPENSE	2,881	3,000	3,000	3,000
OPERATING EXPENDITURES:			106,154	123,910	107,585	98,250
101-20-2204	3860	C/O-OFFICE EQUIPMENT	7,484	3,400	3,400	-
101-20-2204	3870	C/O-OFFICE FURNITURE	3,316	-	-	-
CAPITAL OUTLAY EXPENDITURES:			10,800	3,400	3,400	-
GENERAL FUND - CODE COMPLIANCE TOTAL:			855,941	980,083	945,700	1,055,457

CODE COMPLIANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-20-2204	3860	C/O-OFFICE EQUIPMENT	303	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	303	-	-	-
		COMPUTER REPLACEMENT FUND - CODE COMPLIANCE TOTAL:	303	-	-	-
746-20-2204	2152	VEHICLE LEASE	-	-	3,500	21,500
746-20-2204	3820	C/O-AUTOMOTIVE	-	120,000	-	-
		VEHICLE REPLACEMENT FUND - CODE COMPLIANCE TOTAL:	-	120,000	3,500	21,500
		CODE COMPLIANCE TOTAL (ALL FUNDS):	856,244	1,100,083	949,200	1,076,957

Code Compliance was reported as 101-61-6104 prior to Fiscal Year 18-19

Budget Program: Public Safety - Youth & Family Intervention, 2502

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Community Worker	2.00	2.00	134,042	135,840	Public Safety Officer II	1,040	-	1	0	34,459	-
Public Safety Officer III (a)	0.00	0.25	-	20,414							
(a) 25% Public Safety, 50% Emergency Preparedness											
TOTAL	2.00	2.25	134,042	156,254	TOTAL	1,040	-	1	-	34,459	-

PUBLIC SAFETY
Youth and Family Intervention
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2230	Programs & Activities: <i>Program supplies</i> <i>Youth events</i> <i>Educational programming/class material</i>	\$ 9,000 3,000 1,000 5,000

YOUTH & FAMILY INTERVENTION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2502	1020	SALARIES & WAGES	133,176	134,042	127,275	156,254
101-20-2502	1022	NON PERS - SALARIES & WAGES	1,332	-	-	-
101-20-2502	1030	PART TIME WAGES	-	34,459	35,949	-
101-20-2502	1040	OVERTIME SALARY & WAGES	-	-	197	-
101-20-2502	1049	BILINGUAL/CERTIFICATION PAY	1,300	1,300	1,919	2,113
101-20-2502	1060	PAID SICK LEAVE	3,073	3,100	3,100	3,000
101-20-2502	1065	ACCRUED PAID VACATION	4,258	5,570	-	6,340
101-20-2502	1070	PAID SICK LEAVE ON TERMIN	-	-	-	-
101-20-2502	1080	MEDICARE	2,074	2,588	2,442	2,432
101-20-2502	1083	PERS - EMPLOYER PORTION	37,506	42,584	39,935	53,493
101-20-2502	1085	LIFE INSURANCE	244	273	233	606
101-20-2502	1088	LONG-TERM DISABILITY INSURANCE	1,105	1,354	1,033	1,578
101-20-2502	1090	MEDICAL INS - FT EMPLOYEES	15,299	16,080	16,469	20,514
101-20-2502	1091	DENTAL INS - FT EMPLOYEES	2,334	2,336	2,335	2,628
101-20-2502	1092	VISION INS - FT EMPLOYEES	302	304	377	342
101-20-2502	1093	MEDICAL INS - PT EMPLOYEES	-	-	-	4,020
101-20-2502	1094	DENTAL INS - PT EMPLOYEES	-	-	648	1,318
101-20-2502	1097	WORKER'S COMPENSATION	1,464	1,522	1,524	2,264
PERSONNEL EXPENDITURES:			203,467	245,512	233,437	256,902

YOUTH & FAMILY INTERVENTION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-2502	2230	PROGRAMS & ACTIVITIES	18,316	12,800	12,800	9,000
101-20-2502	2240	DUPLICATING SERVICE CHG	2,519	3,000	3,000	500
OPERATING EXPENDITURES:			20,835	15,800	15,800	9,500
GENERAL FUND - YOUTH & FAMILY INTERVENTION TOTAL:			224,302	261,312	249,237	266,402
745-20-2502	3860	C/O-OFFICE EQUIPMENT	152	-	-	-
EQUIPMENT REPLACEMENT FUND - YOUTH & FAMILY INTERVENTION TOTAL:			152	-	-	-
YOUTH & FAMILY INTERVENTION TOTAL (ALL FUNDS):			224,454	261,312	249,237	266,402

Youth & Family Intervention was reported under Recreation as 101-50-5105 prior to Fiscal Year 18-19

HOMELESS OUTREACH

ACTIVITIES AND OBJECTIVES

Description of Activities

Homeless outreach services incorporate services and programs that assist and support the city-wide efforts surrounding homelessness. Several City departments assist with these efforts including Administration, Social Services, Public Safety, Public Services, and Community Development. In addition to these departments, the collaborative partnerships includes a network of homeless service providers.

Objectives

- Maintain and gather information pertaining to city-wide efforts surrounding homelessness and the impacts to the community.
- Collaborate with a network of homeless service providers within the region to assist homeless persons into temporary or permanent housing.
- Provide programs and services geared to preventing homelessness.
- Collaborate with outside agencies regarding encampment cleanup efforts.
- Provide information and resources to the community regarding homeless programs and services available.
- Support the goals and action items identified in the Adopted Homeless Plan.

Budget Program: Homeless Outreach, 4107

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Deputy City Manager (a)	0.25	0.25	40,521	42,068	Public Safety Officer II	2,944	2,964	2	2	88,500	99,606
Public Safety Officer III (b)	0.25	0.25	18,882	20,091	Public Safety Officer I	2,270	2,270	2	3	62,001	57,891
Maintenance Worker III (c)	0.20	0.33	10,680	23,064							
Maintenance Worker II (c)	0.20	0.33	12,298	20,834							
Total Public Safety	0.90	1.16	82,381	106,057	Total Public Safety	5,214	5,234	4	5	150,501	157,497
(a) 75% Admin (b) 75% COPS (c) 67% CALRecycle											
Social Services Coordinator (d)	0.05	0.10	3,492	7,332							
Social Services Supervisor (e)	0.00	0.10	-	8,458							
Total Social Services	0.05	0.20	3,492	15,790							
(d) 90% Social Services											
(e) 80% Social Services, 5% Childcare, 5% Child Care - Stage 1											
TOTAL	0.95	1.36	85,873	121,847	TOTAL	5,214	5,234	4	5	150,501	157,497

HOMELESS OUTREACH

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2110	Conferences & Meetings: Attendance at annual Conferences; meetings with stakeholders and service providers	\$ 3,500
2170	Special Materials-Supplies: Encampment cleanup supplies: coveralls, gloves, masks, trash bags, signage, miscellaneous equipment	4,000
2250	Training: Training workshops/classes	4,000

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-4107	1020	SALARIES & WAGES	26,955	82,381	97,563	106,057
101-20-4107	1030	PART TIME WAGES	83,729	150,501	150,501	157,497
101-20-4107	1040	OVERTIME SALARY & WAGES	-	-	9,190	-
101-20-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	1,918	2,376
101-20-4107	1049	BILINGUAL/CERTIFICATE PAY	349	1,625	688	540
101-20-4107	1052	AUTO ALLOWANCE	-	-	580	1,200
101-20-4107	1060	PAID SICK LEAVE	-	-	-	700
101-20-4107	1065	ACCRUED PAID VACATION	-	-	-	3,950
101-20-4107	1078	MANAGEMENT BENEFIT 401A	-	1,659	910	1,683
101-20-4107	1080	MEDICARE	1,568	5,072	3,790	4,027
101-20-4107	1081	MGMT BENEFIT/MEDICAL	-	3,423	1,289	3,777
101-20-4107	1083	PERS - EMPLOYER PORTION	7,615	21,843	30,488	36,309
101-20-4107	1085	LIFE INSURANCE	63	727	315	412
101-20-4107	1088	LONG-TERM DISABILITY INSURANCE	205	1,892	857	1,071
101-20-4107	1090	MEDICAL INS - FT EMPLOYEES	4,513	4,000	14,475	11,136
101-20-4107	1091	DENTAL INS - FT EMPLOYEES	372	1,752	1,009	970
101-20-4107	1092	VISION INS - FT EMPLOYEES	48	281	155	179
101-20-4107	1093	MEDICAL INS - PT EMPLOYEES	882	-	3,743	-
101-20-4107	1094	DENTAL INS - PT EMPLOYEES	-	-	23	-
101-20-4107	1097	WORKER'S COMPENSATION	660	658	660	658
PERSONNEL EXPENDITURES:			126,959	275,814	318,153	332,541

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-20-4107	2110	CONFERENCES & MEETINGS	108	2,500	1,500	3,500
101-20-4107	2170	SPECIAL MAT'LS-SUPPLIES	3,004	4,000	3,000	4,000
101-20-4107	2250	TRAINING EXPENSE	-	1,000	500	4,000
101-20-4107	2450	GENERAL LIABILITY INSURANCE	515	1,629	-	-
OPERATING EXPENDITURES:			3,627	9,129	5,000	11,500
101-20-4107	3880	MISCELLANEOUS OTHER	1,500	-	-	-
CAPITAL OUTLAY EXPENDITURES:			1,500	-	-	-
GENERAL FUND - PUBLIC SAFETY - HOMELESS OUTREACH TOTAL:			132,086	284,943	323,153	344,041

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-4107	1020	SALARIES & WAGES	96,338	-	-	-
101-30-4107	1030	PART TIME WAGES	497	-	-	-
101-30-4107	1040	OVERTIME SALARY & WAGES	86	-	-	-
101-30-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	3,440	-	-	-
101-30-4107	1049	BILINGUAL/CERTIFICATE PAY	497	-	-	-
101-30-4107	1078	MANAGEMENT BENEFIT 401A	25	-	-	-
101-30-4107	1080	MEDICARE	1,396	-	-	-
101-30-4107	1081	MGMT BENEFIT/MEDICAL	35	-	-	-
101-30-4107	1083	PERS - EMPLOYER PORTION	27,077	-	-	-
101-30-4107	1085	LIFE INSURANCE	309	-	-	-
101-30-4107	1088	LONG-TERM DISABILITY INSURANCE	734	-	-	-
101-30-4107	1090	MEDICAL INS - FT EMPLOYEES	10,240	-	-	-
101-30-4107	1091	DENTAL INS - FT EMPLOYEES	829	-	-	-
101-30-4107	1092	VISION INS - FT EMPLOYEES	109	-	-	-
PERSONNEL EXPENDITURES:			141,612	-	-	-
101-30-4107	2170	SPECIAL MAT'LS-SUPPLIES	8,719	-	-	-
OPERATING EXPENDITURES:			8,719	-	-	-
GENERAL FUND - PUBLIC SERVICES - HOMELESS OUTREACH TOTAL:			150,331	-	-	-

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4107	1020	SALARIES & WAGES	23,505	3,492	25,416	15,790
101-40-4107	1030	PART TIME WAGES	4,621	-	8,075	-
101-40-4107	1045	COMP TIME PAY	140	-	-	-
101-40-4107	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	-	720
101-40-4107	1049	BILINGUAL/CERTIFICATE PAY	223	33	258	130
101-40-4107	1060	PAID SICK LEAVE	179	-	179	-
101-40-4107	1065	ACCRUED PAID VACATION	1,072	-	991	-
101-40-4107	1070	PAID SICK LEAVE ON TERMIN	211	-	221	-
101-40-4107	1075	SEVERANCE PAY	2,902	-	-	-
101-40-4107	1078	MANAGEMENT BENEFIT 401A	51	-	-	-
101-40-4107	1080	MEDICARE	467	51	510	241
101-40-4107	1081	MGMT BENEFIT/MEDICAL	241	-	-	-
101-40-4107	1083	PERS - EMPLOYER PORTION	6,602	1,110	7,978	5,407
101-40-4107	1085	LIFE INSURANCE	25	14	17	62
101-40-4107	1088	LONG-TERM DISABILITY INSURANCE	177	35	204	159
101-40-4107	1090	MEDICAL INS - FT EMPLOYEES	4,830	720	6,095	1,920
101-40-4107	1091	DENTAL INS - FT EMPLOYEES	392	59	480	117
101-40-4107	1092	VISION INS - FT EMPLOYEES	51	8	63	16
101-40-4107	1097	WORKER'S COMPENSATION	-	40	28	229
PERSONNEL EXPENDITURES:			45,689	5,562	50,513	24,791

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4107	2190	TELEPHONE & FAX	390	-	600	-
OPERATING EXPENDITURES:			390	-	600	-
GENERAL FUND - SOCIAL SERVICES - HOMELESS OUTREACH TOTAL:			46,079	5,562	51,113	24,791
GENERAL FUND - HOMELESS OUTREACH TOTAL:			328,496	290,505	374,266	368,833

HOMELESS OUTREACH

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>HOMELESS PREVENTION GRANT (FUND 209)</u>						
209-40-4107	1080	MEDICARE	1	-	-	-
209-40-4107	1083	PERS - EMPLOYER PORTION	13	-	-	-
PERSONNEL EXPENDITURES:			14	-	-	-
209-40-4107	2080	CONTRACT SVC/NON-CLASS	1,096	34,650	34,650	-
OPERATING EXPENDITURES:			1,110	34,650	34,650	-
HOMELESS PREVENTION GRANT FUND - SOCIAL SERVICES TOTAL:			1,110	34,650	34,650	-
HOMELESS OUTREACH TOTAL (ALL FUNDS):			329,606	325,155	408,916	368,833

PUBLIC SERVICES

Administration

ACTIVITIES AND OBJECTIVES

Description of Activities

Public Services Administration oversees and directs a variety of maintenance services on publicly owned properties and right-of-ways, ensures the cleanliness and positive image of the City, and leads staff to provide a safe physical environment for the public. Additional services provided under the guidance of the Administrative staff includes maintenance of facilities and parks, streets and sidewalks, signals and safety lights, traffic signs and pavement markings, street sweeping, water and sewer systems, trees, greenscape, graffiti, and emergency maintenance services. Collaborate with various City Departments to provide staff and equipment for city-wide community events.

Public Services Administration is also responsible for training and managing skilled and semi-skilled personnel, maintaining a large fleet of specialized equipment required to be responsive to community needs, and assisting residents with public service resource referrals.

Objectives

- Provide a well-respected, motivated, customer service oriented and highly responsive Public Services Department.
- Maintain compliance with current regulations and requirements at local, State, and Federal levels.
- Implement energy efficient technologies to reduce expenses while improving operational efficiencies.
- Proactively outreach to the community by utilizing the City website, Norwalk NOW, Cable Channel, social media, and email to keep Norwalk residents informed of Public Services projects and activities.
- Develop and improve Emergency Preparedness training activities for Public Services Department.
- Develop and oversee infrastructure capital improvement programs.
- Provide detailed employee evaluations including recommendations for worker growth and development and encourage participation in professional organizations.
- Increase and improve technical education and safety training Department-wide.

Budget Program: Public Services - Administration, 3101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Deputy City Manager	0.80	0.00	134,027	-	Office Assistant I (e)	910	910	1	1	21,766	22,080
Director of Public Services/ City Engineer (b)	0.00	0.25	-	43,400	Maintenance Assistant	300	300	1	1	4,733	5,185
Public Services Manager (a)	0.89	0.90	118,596	123,600							
Special Project Coordinator	1.00	1.00	98,170	99,505							
Management Analyst (c)	0.65	0.20	50,488	15,744							
Payroll Personnel Tech.	1.00	1.00	65,028	69,201							
Office Assistant II (d)	0.95	0.95	53,033	48,950							
(a) 10% Transportation Center											
(b) 45% Engineering, 10% Water, 10% Sewer, 5% Environmental Services, 5% High Speed Rail											
(c) 60% Engineering, 10% Water, 10% Sewer											
(d) 5% Sewer											
(e) 50% Public Svs-Admin, 25% Water, 25% Sewer											
TOTAL	5.29	4.30	519,342	400,400	TOTAL	1,210	1,210	2	2	26,499	27,265

PUBLIC SERVICES
Public Services Administration
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2055	Legal Advertising: Advertising for formal bids	\$ 500
2080	Contract Services - Non-Classified: NPDES permits, NPDES sampling, NPDES site plan, contract for special license testing, cart removals, additional support services, and special projects:	28,500
	<i>Employee drug/alcohol screening</i>	500
	<i>Support services - compliance activities</i>	2,000
	<i>Environmental sampling/NPDES consulting</i>	5,500
	<i>AQMD equipment permits</i>	3,000
	<i>NPDES permits</i>	1,000
	<i>LA County Fire permits - CUPA</i>	6,000
	<i>State hazardous material fees</i>	500
	<i>Special activities (encroachment permits/flagging)</i>	3,500
	<i>Work order system maintenance and hosting fees</i>	6,500
2110	Conferences & Meetings: Public Works Institute, Maintenance Superintendent's Association Meetings, vendor workshops and meetings	1,500
2111	Memberships: American Public Works Association, Maintenance Superintendent's Association, Street Tree Seminar, International Society of Arboriculture, American Forestry Association, Traffic Control Superintendents Association and California Parks and Recreation Society	1,000

PUBLIC SERVICES
Public Services Administration
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2140	Office Supplies: Office supplies including paper, printer toners, and all other department supplies	7,500
2170	Special Materials & Supplies: <i>First aid medical supplies, staff safety materials, department materials, software, and customer notification door hangers</i> <i>Special events and activities -Neighborwoods, community planting events, department brochures, and items for community outreach</i> <i>Canopy set/tear down and cleaning fees</i> <i>National Public Works Week</i> <i>Arbor Day</i> <i>Community Connect!</i>	16,000 1,000 6,000 5,000 2,500 1,000 500
2250	Training: Class A Licensing, supervisor training, computer training, pest licensing and continuing education for pesticide applicator licensing, workshops for State and Federal regulations update, emergency preparedness, hazardous materials, and emergency duty related training	2,000

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3101	1020	SALARIES & WAGES	425,998	519,342	365,696	400,400
101-30-3101	1022	NON PERS - SALARIES & WAGES	2,610	-	-	-
101-30-3101	1030	PART TIME WAGES	32,980	26,499	37,212	27,265
101-30-3101	1040	OVERTIME SALARY & WAGES	2,639	-	-	10,000
101-30-3101	1049	BILINGUAL/CERTIFICATION PAY	535	650	747	1,268
101-30-3101	1052	AUTO ALLOWANCE	-	3,840	-	1,200
101-30-3101	1060	PAID SICK LEAVE	2,848	5,400	5,500	8,300
101-30-3101	1065	ACCRUED PAID VACATION	24,481	12,300	10,200	13,570
101-30-3101	1070	PAID SICK LEAVE ON TERMIN	52,322	-	-	-
101-30-3101	1078	MANAGEMENT BENEFIT 401A	4,727	7,734	2,277	4,208
101-30-3101	1080	MEDICARE	7,850	8,460	6,114	6,936
101-30-3101	1081	MGMT BENEFIT/MEDICAL	5,367	5,313	7,385	12,190
101-30-3101	1083	PERS - EMPLOYER PORTION	121,010	164,988	113,832	137,076
101-30-3101	1084	UNIFORM ALLOWANCE	54,050	54,500	47,841	50,000
101-30-3101	1085	LIFE INSURANCE	1,437	1,825	1,139	1,375
101-30-3101	1088	LONG-TERM DISABILITY INSURANCE	4,107	5,247	2,933	4,043
101-30-3101	1090	MEDICAL INS - FT EMPLOYEES	60,468	90,553	61,180	60,600
101-30-3101	1091	DENTAL INS - FT EMPLOYEES	4,613	6,177	3,773	5,022
101-30-3101	1092	VISION INS - FT EMPLOYEES	955	1,162	885	897

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3101	1093	MEDICAL INS - PT EMPLOYEES	115	-	21	-
101-30-3101	1094	DENTAL INS - PT EMPLOYEES	389	-	1,167	1,167
101-30-3101	1095	MEDICAL INS - RETIREES	37,071	51,300	51,935	55,700
101-30-3101	1097	WORKER'S COMPENSATION	5,592	5,885	5,916	5,799
101-30-3101	1100	ACA AFFORDABILITY STIPEND	13	-	12	-
101-30-3101	1999	ALLOCATED PAYROLL	(1,271)	-	-	-
PERSONNEL EXPENDITURES:			850,906	971,175	725,765	807,016

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3101	2055	LEGAL ADVERTISING	1,136	-	500	500
101-30-3101	2080	CONTRACT SVC/NON-CLASS	43,866	50,000	50,000	28,500
101-30-3101	2110	CONFERENCES & MEETINGS	1,297	1,500	1,500	1,500
101-30-3101	2111	MEMBERSHIPS	653	200	200	1,000
101-30-3101	2113	MILEAGE REIMBURSEMENT	110	-	600	600
101-30-3101	2130	OFFICE EQPT MTCE	847	1,400	1,400	1,400
101-30-3101	2140	OFFICE SUPPLIES	8,841	7,500	7,500	7,500
101-30-3101	2141	POSTAGE	215	500	500	600
101-30-3101	2170	SPECIAL MAT'LS-SUPPLIES	29,232	11,000	11,000	16,000
101-30-3101	2190	TELEPHONE & FAX	11,483	10,700	10,700	9,700
101-30-3101	2220	VEHICLE MTCE & SUPPLIES	16,085	10,000	14,000	7,300
101-30-3101	2240	DUPLICATING SERVICE CHG	2,811	500	2,500	1,000
101-30-3101	2250	TRAINING EXPENSE	5,585	5,000	5,000	2,000
OPERATING EXPENDITURES:			122,162	98,300	105,400	77,600
101-30-3101	3860	C/O-OFFICE EQUIPMENT	124	7,200	7,676	-
CAPITAL OUTLAY EXPENDITURES:			124	7,200	7,676	-
GENERAL FUND - PUBLIC SERVICES ADMINISTRATION TOTAL:			973,192	1,076,675	838,841	884,616

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
418-30-3101	2080	CONTRACT SVC/NON-CLASS	1,000	10,000	10,000	7,500
418-30-3101	2170	SPECIAL MAT'LS-SUPPLIES	3,848	5,000	5,000	7,500
ART IN PUBLIC PLACES FUND TOTAL:			4,848	15,000	15,000	15,000
745-30-3101	3860	C/O-OFFICE EQUIPMENT	14,730	-	-	-
TECHNOLOGY REPLACEMENT FUND - PUBLIC SERVICES TOTAL:			14,730	-	-	-
PUBLIC SERVICES ADMINISTRATION TOTAL:			992,770	1,091,675	853,841	899,616

PUBLIC SERVICES

Security & Emergency Duty

ACTIVITIES AND OBJECTIVES

Description of Activities

The Security & Emergency Duty Section provides after hours emergency duty response/services city-wide.

Objectives

- Provide an efficient, responsive, cost-effective, and professional emergency response system.
- Conduct training for Public Services emergency staff responders in order to appropriately react to any situation in the safest and most efficient manner.
- Update, revise, and make improvement to the Emergency Duty manual provided to staff as a functional reference guide.
- Provide information to Public Safety, Norwalk Sheriff Station, and other City facility staff through quarterly resource guide detailing emergency response contact and procedures.
- Coordinate debriefing meetings for emergencies that required multiple Department responses and make recommendations for areas of improvement to enhance efficiency.

PUBLIC SERVICES
Security & Emergency Duty
 ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2170	Special Materials & Supplies: Vests, equipment, and materials for use by emergency response staff assigned to Emergency Duty	\$ 1,000

SECURITY & EMERGENCY DUTY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3102	1040	OVERTIME SALARY & WAGES	27,388	18,000	14,572	15,000
101-30-3102	1050	STANDBY PAY	4,560	6,500	5,200	6,500
101-30-3102	1080	MEDICARE	366	355	287	312
PERSONNEL EXPENDITURES:			32,314	24,855	20,059	21,812
101-30-3102	2062	MTCE & REPAIR SUPPLIES	6,597	5,000	5,000	-
101-30-3102	2080	CONTRACT SVC/NON-CLASS	3,240	-	-	-
101-30-3102	2090	EQUIP MTCE & SUPPLIES	359	-	-	-
101-30-3102	2170	SPECIAL MAT'LS-SUPPLIES	780	1,500	1,500	1,000
101-30-3102	2220	VEHICLE MTCE & SUPPLIES	3,146	4,150	4,150	4,800
OPERATING EXPENDITURES:			14,122	10,650	10,650	5,800
GENERAL FUND - SECURITY & EMERGENCY DUTY TOTAL:			46,436	35,505	30,709	27,612

PUBLIC SERVICES

Mr. Sun Program

ACTIVITIES AND OBJECTIVES

Description of Activities

The Mini Mr. Sun Program is a neighborhood clean-up program scheduled throughout the year at various specified areas of the community at no cost to the residents. The City provides various services to assist residents with the opportunity to clean up their properties and neighborhoods. Services include self-serve dumpsters for disposal of trash, tree clippings, furniture, etc., as well as large item pick-up and disposal of used motor oils. Dates and times of these events are scheduled throughout the year and publicized in the specific designated neighborhoods.

Objectives

- Provide disposal services during neighborhood clean-ups to help residents maintain their property.
- Collaborate with Code Compliance to set goals to determine and target neighborhoods in need of clean-up events.
- Collaborate with the Recreation and Public Safety Departments to plan for volunteers to assist with neighborhood clean-up events.
- Provide residents in the clean-up zones with additional resources and contact information for ongoing disposal services and locations.

Budget Program: Public Services - Mr. SUN Program, 3103

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
					Public Safety Officer I	24	-	2	-	639	-
					Recreation Leader II	22	-	2	-	343	-
TOTAL	0.00	0.00	-	-	TOTAL	46	0	4	-	982	-

PUBLIC SERVICES

Mr. Sun

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2141	Postage: Postage for flyer distribution	\$ 1,800
2170	Special Material & Supplies: Gloves, bags, misc. supplies	500

MR. SUN PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3103	1030	PART TIME WAGES	1,199	982	982	-
101-30-3103	1040	OVERTIME SALARY & WAGES	13,984	10,539	10,539	-
101-30-3103	1080	MEDICARE	193	152	152	-
101-30-3103	1093	MEDICAL INS - PT EMPLOYEES	-	-	54	-
PERSONNEL EXPENDITURES:			15,376	11,673	11,727	-
101-30-3103	2141	POSTAGE	993	800	800	1,800
101-30-3103	2170	SPECIAL MAT'LS	929	272	272	500
OPERATING EXPENDITURES:			1,922	1,072	1,072	2,300
GENERAL FUND - MR SUN PROGRAM TOTAL:			17,298	12,745	12,799	2,300

PUBLIC SERVICES

Engineering

ACTIVITIES AND OBJECTIVES

Description of Activities

The Engineering Division is responsible for development and management of the City's capital improvement program (CIP) and rehabilitation of the City's infrastructure including streets, water, sewer systems and storm drain systems, facilities and all traffic and signal related activities.

In conjunction with other departments, Engineering is also responsible for compliance with the State mandated National Pollutant Discharge Elimination System (NPDES) permit, also referred to as the Municipal Separate Storm Sewer System (MS4) permit, the General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems, and the Los Angeles County Congestion Management Program (CMP).

Specific activities include preparation of the City's capital projects program; programming of several Federal, State, and local funding sources; design, inspection and administration of capital improvement projects; review of private development plans; review and approval of parcel and tract maps related to private developments; city-wide traffic signal synchronization; maintenance of public right-of-way and facilities maps; and assisting the general public with engineering related matters. Engineering continues to collaborate with Caltrans and provide technical support for the I-5 Widening Project, including identifying and helping to resolve potential environmental, traffic and public safety issues.

Objectives

- Manage the rehabilitation of the City's Local Streets Projects.
- Continue reducing the amount of carry-over Capital projects.
- Support the design and construction of water improvements as funding becomes available.
- Assist other divisions with implementation of their capital projects including implementation of the water and sewer infrastructure improvements.
- Develop a street rehabilitation priority list.
- Update the ADA Self-Evaluation and Transition Plan by evaluating City facilities for ADA compliance with the purpose of addressing the identified ADA improvement areas.

Budget Program: Public Services - Engineering, 3104

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Public Services /City Engineer (a)	0.30	0.45	47,869	78,120							
Principal Engineer	1.00	1.00	-	135,986							
Associate Engineer (b)	0.90	0.90	95,720	96,678							
Associate Engineer (c)	0.90	0.90	90,505	-							
Assistant Engineer (d)	0.90	1.00	80,419	-							
Engineering Technician (e)	0.95	0.95	56,590	60,224							
Management Analyst (f)	0.00	0.60	-	47,232							
Office Assistant II	1.00	1.00	55,825	56,576							
Total General Fund	5.95	6.80	426,928	474,816							
(a) 25% PS Admin, 10% Water, 10% Sewer, 5% Environmental Services, 5% High Speed Rail											
(b) 5% Water, 5% Environmental Services											
(c) Frozen Position - 5% Water, 5% Environmental Services											
(d) Frozen Position											
(e) 5% Water											
(f) 20% PS Admin, 10% Water, 10% Sewer											
MEASURE M POSITION											
Director of Public Services/City Engineer	0.50	0.00	78,991	-							
TOTAL	6.45	6.80	505,919	474,816	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Engineering ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Contract Traffic Engineer</i> <i>Public works inspection contract (non-CIPS)</i> <i>Engineering support services</i> <i>Surveying/tract map plan checking</i> <i>AutoCAD subscription renewal</i> <i>ADA Compliance Software</i>	\$ 301,500 <i>100,000</i> <i>130,000</i> <i>60,000</i> <i>5,000</i> <i>4,000</i> <i>2,500</i>
2111	Memberships: Institute of Transportation Engineers	600
2140	Office Supplies: Office supplies and plotter paper/supplies	2,500
2240	Duplication Service Charge: Duplicating for plans, printing, etc.	2,000
2250	Training: Training opportunities as appropriate for staff	1,000
213-2400	Audit Fees: AQMD	3,000
227-2080	Contract Services: Pavement Management Study	80,000
746-2152	Vehicle Lease: Light-duty truck to replace light-duty truck, unit 4014	7,200

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3104	1020	SALARIES & WAGES	280,562	426,938	325,099	474,816
101-30-3104	1022	NON PERS - SALARIES & WAGES	1,345	-	-	-
101-30-3104	1052	AUTO ALLOWANCE	-	-	859	2,160
101-30-3104	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	40	-
101-30-3104	1049	BILINGUAL/CERTIFICATION PAY	650	650	619	650
101-30-3104	1060	PAID SICK LEAVE	4,377	4,000	4,000	8,200
101-30-3104	1065	ACCRUED PAID VACATION	4,983	7,440	12,750	8,490
101-30-3104	1070	PAID SICK LEAVE ON TERMINATION	-	-	94	-
101-30-3104	1078	MANAGEMENT BENEFIT 401A	-	1,896	1,338	3,125
101-30-3104	1080	MEDICARE	2,829	6,430	5,000	7,182
101-30-3104	1081	MGMT BENEFIT/MEDICAL	-	-	1,502	4,184
101-30-3104	1083	PERS - EMPLOYER PORTION	78,446	135,632	85,649	162,552
101-30-3104	1085	LIFE INSURANCE	583	1,141	504	1,352
101-30-3104	1088	LONG-TERM DISABILITY INSURANCE	2,366	4,283	2,221	4,794
101-30-3104	1090	MEDICAL INS - FT EMPLOYEES	27,563	52,947	27,351	55,701
101-30-3104	1091	DENTAL INS - FT EMPLOYEES	3,574	5,780	3,119	5,722
101-30-3104	1092	VISION INS - FT EMPLOYEES	553	816	539	840
101-30-3104	1095	MEDICAL INS - RETIREES	47,333	50,000	45,985	51,700
101-30-3104	1097	WORKER'S COMPENSATION	5,340	4,843	4,872	6,877
101-30-3104	1999	ALLOCATED PAYROLL	(27,519)	(15,000)	(15,000)	(148,652)
PERSONNEL EXPENDITURES:			432,985	687,796	506,541	649,693

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3104	2055	LEGAL ADVERTISING	-	1,000	1,000	-
101-30-3104	2079	CONTRACT SVC/CITY ENGINEER	202,768	149,992	150,000	-
101-30-3104	2079A	ALLOCATED CITY ENGINEER	-	(80,000)	-	-
101-30-3104	2080	CONTRACT SVC/NON-CLASS	316,432	351,500	351,500	301,500
101-30-3104	2111	MEMBERSHIPS	873	100	100	600
101-30-3104	2140	OFFICE SUPPLIES	-	1,500	2,500	2,500
101-30-3104	2141	POSTAGE	-	200	200	200
101-30-3104	2177	LA CO.CLERK-ENVIR.FILING	108	-	100	100
101-30-3104	2225	VEHICLE MTCE - LEASED VEH	-	-	60	350
101-30-3104	2220	VEHICLE MTCE & SUPPLIES	1,868	2,520	2,500	1,800
101-30-3104	2240	DUPLICATING SERVICE CHG	-	2,000	1,000	2,000
101-30-3104	2250	TRAINING EXPENSE	1,226	500	500	1,000
101-30-3104	2450	LIAB, FIRE & OTHER INS.	660	3,619	-	-
OPERATING EXPENDITURES:			523,934	432,931	509,460	310,050
101-30-3104	3860	C/O-OFFICE EQUIPMENT	-	-	150	-
101-30-3104	3870	C/O-OFFICE FURNITURE	1,073	-	-	-
CAPITAL OUTLAY EXPENDITURES:			1,073	-	150	-
GENERAL FUND - ENGINEERING TOTAL:			957,992	1,120,727	1,016,151	959,743

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
227-30-3104	2080	CONTRACT SVC/NON-CLASS	-	-	-	80,000
OPERATING EXPENDITURES:			-	-	-	80,000
PROP C FUND - ENGINEERING TOTAL:			-	-	-	80,000
213-30-3104	2400	AUDIT FEES	2,810	2,810	2,810	3,000
OPERATING EXPENDITURES:			2,810	2,810	2,810	3,000
AQMD FUND - ENGINEERING TOTAL:			2,810	2,810	2,810	3,000
745-30-3104	3860	C/O-OFFICE EQUIPMENT	1,520	-	1,200	-
CAPITAL OUTLAY EXPENDITURES:			1,520	-	1,200	-
COMPUTER REPLACEMENT FUND - ENGINEERING TOTAL:			1,520	-	1,200	-

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3104	2152	VEHICLE LEASE	-	-	1,200	7,200
CAPITAL OUTLAY EXPENDITURES:			-	-	1,200	7,200
EQUIPMENT & VEHICLE REPLACEMENT FUND - ENGINEERING TOTAL:			-	-	1,200	7,200
229-30-3104	1020	SALARIES & WAGES	-	78,991	16,998	-
229-30-3104	1052	AUTO ALLOWANCE	-	2,400	220	-
229-30-3104	1078	MANAGEMENT BENEFIT 401A	-	3,160	680	-
229-30-3104	1080	MEDICARE	-	1,191	260	-
229-30-3104	1083	PERS - EMPLOYER PORTION	-	25,095	5,282	-
229-30-3104	1085	LIFE INSURANCE	-	306	22	-
229-30-3104	1088	LONG-TERM DISABILITY INSURANCE	-	798	64	-
229-30-3104	1090	MEDICAL INS - FT EMPLOYEES	-	13,690	1,050	-
229-30-3104	1091	DENTAL INS - FT EMPLOYEES	-	584	58	-
229-30-3104	1092	VISION INS - FT EMPLOYEES	-	182	18	-
229-30-3104	1097	WORKER'S COMPENSATION	-	902	709	-
PERSONNEL EXPENDITURES:			-	127,299	25,360	-

ENGINEERING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
229-30-3104	2450	LIAB, FIRE & OTHERS INS.	-	674	-	-
OPERATING EXPENDITURES:			-	674	-	-
MEASURE M FUND - ENGINEERING TOTAL:			-	127,973	25,360	-
ENGINEERING TOTAL (ALL FUNDS) :			962,322	1,251,510	1,046,721	1,049,943

Engineering was reported under Community Development as 101-61-6103 prior to Fiscal Year 18-19

PUBLIC SERVICES

Facilities Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Facilities Maintenance Section is responsible for the maintenance of buildings, hardscape and softscape on municipally-owned facilities and grounds citywide. The Section responsibilities include installations, reconstruction, repairs, and maintenance at the following City facilities: City Hall, Transportation/Public Services Facility, Metrolink Station, Civic Center Parking Structure, Social Services and the Senior Center. Areas of concentration include plumbing, heating, electrical, air conditioning, carpentry, custodial, and general maintenance and assistance.

Objectives

- Provide excellent customer service relations at all facilities.
- Cross training programs for Facilities Maintenance employees to enhance proficiency.
- Provide upgraded, proactive, cost-effective, and responsive facility maintenance at all City-owned facilities.
- Provide improved energy efficient systems at all City facilities, via replacement of old parts/equipment with greener technologies, including implementation of new lighting technologies to reduce energy consumption/costs.
- Complete necessary building repairs as identified through daily inspections, such as electrical and painting.
- Identify projects for future Capital Improvement programming, such as HVAC replacements.
- Implement improved security measures at City facilities.

Budget Program: Public Services - Facilities Maintenance - Total All Facilities

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.89	0.90	80,933	71,654	Maintenance Assistant	8,540	7,020	8	8	134,707	121,321
Maintenance Worker III (b)	2.00	2.00	137,932	129,562							
Maintenance Worker II (c)	2.74	2.74	170,698	172,986							
Maintenance Worker I (d)	4.00	4.00	194,951	199,810							
(a) 45% City Hall-Facilities Maint., 45% Transportation / Public Services-Facilities Maint., 10% Transportation Center Operations											
(b) 100% City Hall-Facilities Maint., 100% Transportation / Public Services-Facilities Maint.											
(c) 100% City Hall-Facilities Maint., 100% Senior Center -Facilities Maint., 74% Transportation / Public Services-Facilities Maint., 70% Civic Ctr. Parking Structure Maint., 56% Transportation Center Operations											
(d) 140% City Hall-Facilities Maint., 50% Transportation / Public Services-Facilities Maint., 90% Social Services-Facilities Maint., 100% Senior Center-Facilities Maint.											
TOTAL	9.63	9.64	584,514	574,012	TOTAL	8,540	7,020	8	8	134,707	121,321

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-XXXX	1020	SALARIES & WAGES	573,309	584,514	536,181	574,012
101-30-XXXX	1022	NON PERS - SALARIES & WAGES	4,445	-	-	-
101-30-XXXX	1030	PART TIME WAGES	120,743	134,707	112,283	121,321
101-30-XXXX	1040	OVERTIME SALARY & WAGES	517	-	-	-
101-30-XXXX	1048	MEDICAL OPT-OUT-GEN. UNIT	8,000	12,000	10,893	14,400
101-30-XXXX	1049	BILINGUAL/CERTIFICATION PAY	6,146	6,260	5,342	4,999
101-30-XXXX	1050	STAND BY PAY	240	-	1,877	-
101-30-XXXX	1060	PAID SICK LEAVE	2,956	9,600	8,036	7,900
101-30-XXXX	1065	ACCRUED PAID VACATION	36,646	26,180	25,544	22,440
101-30-XXXX	1070	PAID SICK LEAVE ON TERMIN	8,718	-	-	-
101-30-XXXX	1080	MEDICARE	9,688	11,219	10,152	11,216
101-30-XXXX	1083	PERS - EMPLOYER PORTION	164,964	185,696	168,229	206,263
101-30-XXXX	1085	LIFE INSURANCE	1,741	1,939	1,609	2,158
101-30-XXXX	1088	LONG-TERM DISABILITY INSURANCE	4,779	5,902	4,348	6,086
101-30-XXXX	1090	MEDICAL INS - FT EMPLOYEES	102,500	110,205	95,707	108,424
101-30-XXXX	1091	DENTAL INS - FT EMPLOYEES	9,108	8,913	9,056	9,184
101-30-XXXX	1092	VISION INS - FT EMPLOYEES	1,350	1,161	1,403	1,225

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-XXXX	1093	MEDICAL INS - PT EMPL	5,920	7,755	6,445	8,040
101-30-XXXX	1094	DENTAL INS - PT EMPL	2,169	2,560	2,271	2,637
101-30-XXXX	1095	MEDICAL INS - RETIREES	50,882	67,250	62,529	67,000
101-30-XXXX	1096	UNEMPLOYMENT INSURANCE	(181)	-	-	30,000
101-30-XXXX	1097	WORKER'S COMPENSATION	51,483	58,631	58,920	83,023
101-30-XXXX	1100	ACA AFFORDABILITY STIPEND	976	480	804	480
PERSONNEL EXPENDITURES:			1,167,097	1,234,972	1,121,627	1,280,808

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-XXXX	2061	CUSTODIAL SUPPLIES	58,995	61,000	61,000	64,000
101-30-XXXX	2062	MTCE & REPAIR SUPPLIES	1,843	-	-	4,000
101-30-XXXX	2063	FACILITY MTCE SERVICES/CONTRACTS	88,780	70,000	65,000	52,500
101-30-XXXX	2069	CONTRACT SVC/PROJECTS	65,434	15,000	47,500	-
101-30-XXXX	2080	CONTRACT SVC/NON-CLASS	192,158	199,000	199,000	187,200
101-30-XXXX	2090	EQUIP MTCE & SUPPLIES	1,168	2,000	1,500	2,000
101-30-XXXX	2100	UTILITIES	227,433	330,100	304,500	324,500
101-30-XXXX	2150	RENTAL EXPENSE	60	100	100	100
101-30-XXXX	2170	SPECIAL MAT'LS-SUPPLIES	48,655	37,500	35,500	31,000
101-30-XXXX	2190	TELEPHONE & FAX	173	-	-	-
101-30-XXXX	2220	VEHICLE MTCE & SUPPLIES	35,333	32,640	39,640	33,500
101-30-XXXX	2231	VANDALISM REPAIR	1,816	2,000	2,000	2,000
OPERATING EXPENDITURES:			721,848	749,340	755,740	701,700
101-30-XXXX	3850	C/O-TOOLS & WORK EQUIP	2,535	6,850	6,850	-
101-30-XXXX	3880	C/O-MISCELLANEOUS OTHER	10,000	78,200	79,654	5,800
CAPITAL OUTLAY EXPENDITURES:			12,535	85,050	86,504	5,800
GENERAL FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			1,901,481	2,069,362	1,963,871	1,988,308

FACILITIES MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-XXXX	2152	VEHICLE LEASE	-	-	-	19,950
746-30-XXXX	3820	C/O-AUTOMOTIVE EQUIPMENT	45,000	-	-	28,500
VEHICLE REPLACEMENT FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			45,000	-	-	48,450
747-30-XXXX	2069	CONTRACT SVC/PROJECTS	249,326	-	-	-
BUILDING REPLACEMENT FUND - TOTAL FACILITIES MAINTENANCE TOTAL:			249,326	-	-	-
TOTAL FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			2,195,807	2,069,362	1,963,871	2,036,758

Budget Program: Public Services - Facilities Maintenance - City Hall, 3202

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.45	0.45	40,921	35,827	Maintenance Assistant	3,380	2,340	3	3	53,318	40,440
Maintenance Worker III (b)	1.00	1.00	68,966	64,781							
Maintenance Worker II	1.00	1.00	62,298	63,133							
Maintenance Worker I (c)	1.50	1.40	73,752	66,208							
(a) 45% Transportation / Public Services - Facilities Maint., 10% Transportation Center Operations											
(b) 100% Transportation / Public Services - Facilities Maint.											
(c) 50% Transportation / Public Services - Facilities Maint., 10% Social Services											
TOTAL	3.95	3.85	245,937	229,949	TOTAL	3,380	2,340	3	3	53,318	40,440

PUBLIC SERVICES

Facilities Maintenance - City Hall (3202)

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: City Hall and Parking Structure	\$ 16,000
2063	Facility Maintenance Services:	25,000
	<i>HVAC repairs</i>	<i>14,000</i>
	<i>Backflow device repairs</i>	<i>1,000</i>
	<i>Misc. plumbing, electrical, flooring and mechanical repairs</i>	<i>10,000</i>
2080	Contract Services - Non-Classified:	103,300
	<i>Security alarm services</i>	<i>1,600</i>
	<i>Landscape maintenance</i>	<i>56,000</i>
	<i>Tree trimming - City Hall parking lot</i>	<i>10,800</i>
	<i>Elevator maintenance</i>	<i>4,600</i>
	<i>HVAC maintenance</i>	<i>5,800</i>
	<i>City Hall chiller maintenance</i>	<i>2,000</i>
	<i>Fire system testing/maintenance</i>	<i>3,800</i>
	<i>Diesel fuel tank service</i>	<i>5,000</i>
	<i>Generator testing/maintenance</i>	<i>3,000</i>
	<i>Waste disposal</i>	<i>1,100</i>
	<i>Misc. mechanical and building services</i>	<i>1,900</i>
	<i>Window cleaning</i>	<i>4,000</i>
	<i>Fire extinguisher service</i>	<i>500</i>
	<i>Calsense controllers - access/maintenance</i>	<i>200</i>
	<i>Door access control maintenance</i>	<i>3,000</i>

PUBLIC SERVICES

Facilities Maintenance - City Hall (3202)

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2090	Equipment Maint & Supplies: City Hall generator and air compressor inspections, radios and auto scrubber	1,000
2150	Rental Expense: Equipment rental - facilities pager	100
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc., and facility repair materials and special equipment for all buildings and activities	10,000
2231	Vandalism Repairs: Vandalism repairs for City Hall	500
3880	Capital Outlay - Miscellaneous Other:	5,800
	<i>Replace refrigerator City Hall breakroom</i>	<i>1,800</i>
	<i>Replace dishwasher City Hall breakroom</i>	<i>1,000</i>
	<i>Replace refrigerator Human Resources kitchen (asset #12649)</i>	<i>1,500</i>
	<i>Replace refrigerator Finance kitchen (asset #09679)</i>	<i>1,500</i>
746-2152	Vehicle Lease:	19,950
	<i>Heavy-duty truck to replace heavy-duty truck, unit 6046</i>	<i>6,650</i>
	<i>Heavy-duty truck to replace heavy-duty truck, unit 6047</i>	<i>6,650</i>
	<i>Heavy-duty truck to replace heavy-duty truck, unit 6048</i>	<i>6,650</i>

PUBLIC SERVICES

Facilities Maintenance - City Hall (3202)

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
746-3820	Vehicle Lease Add-Ons: <i>Aftermarket equipment for unit replacing #6046</i> <i>Aftermarket equipment for unit replacing #6047</i> <i>Aftermarket equipment for unit replacing #6048</i>	28,500 9,500 9,500 9,500

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3202	1020	SALARIES & WAGES	295,662	245,937	225,366	229,949
101-30-3202	1022	NON PERS - SALARIES & WAGES	2,269	-	-	-
101-30-3202	1030	PART TIME WAGES	40,727	53,318	46,026	40,440
101-30-3202	1040	OVERTIME SALARY & WAGES	220	-	-	-
101-30-3202	1048	MEDICAL OPT-OUT-GEN. UNIT	3,212	3,675	10,120	13,680
101-30-3202	1049	BILINGUAL/CERTIFICATION PAY	2,697	2,893	1,354	1,300
101-30-3202	1050	STAND BY PAY	133	-	1,068	-
101-30-3202	1060	PAID SICK LEAVE	2,252	5,400	5,408	4,100
101-30-3202	1065	ACCRUED PAID VACATION	19,814	9,300	24,959	7,390
101-30-3202	1070	PAID SICK LEAVE ON TERMINATION	5,921	-	-	-
101-30-3202	1080	MEDICARE	4,718	4,646	4,557	4,717
101-30-3202	1083	PERS - EMPLOYER PORTION	86,621	78,132	70,548	88,470
101-30-3202	1085	LIFE INSURANCE	958	875	607	836
101-30-3202	1088	LONG-TERM DISABILITY INSURANCE	2,468	2,483	1,843	2,610
101-30-3202	1090	MEDICAL INS - FT EMPLOYEES	53,051	47,684	28,516	30,971
101-30-3202	1091	DENTAL INS - FT EMPLOYEES	4,770	4,030	2,705	2,537
101-30-3202	1092	VISION INS - FT EMPLOYEES	662	525	440	359

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3202	1093	MEDICAL INS - PT EMPL	16	-	2,875	4,020
101-30-3202	1094	DENTAL INS - PT EMPL	-	-	908	1,318
101-30-3202	1095	MEDICAL INS - RETIREES	50,882	67,250	62,529	67,000
101-30-3202	1096	UNEMPLOYMENT INSURANCE	(181)	-	-	30,000
101-30-3202	1097	WORKER'S COMPENSATION	47,832	54,790	55,056	78,042
101-30-3202	1100	ACA AFFORDABILITY STIPEND	3	480	324	480
PERSONNEL EXPENDITURES:			624,708	581,418	545,210	608,220

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3202	2061	CUSTODIAL SUPPLIES	13,416	14,000	14,000	16,000
101-30-3202	2063	FACILITY MTCE SERVICES/CONTRACTS	43,896	30,000	25,000	25,000
101-30-3202	2069	CONTRACT SVC/PROJECTS	2,220	15,000	47,500	-
101-30-3202	2080	CONTRACT SVC/NON-CLASS	105,850	110,800	110,800	103,300
101-30-3202	2090	EQUIP MTCE & SUPPLIES	1,168	1,000	1,000	1,000
101-30-3202	2100	UTILITIES	167,423	225,600	200,000	220,000
101-30-3202	2150	RENTAL EXPENSE	60	100	100	100
101-30-3202	2170	SPECIAL MAT'LS-SUPPLIES	16,762	12,500	12,500	10,000
101-30-3202	2190	TELEPHONE & FAX	173	-	-	-
101-30-3202	2220	VEHICLE MTCE & SUPPLIES	35,333	29,640	36,640	30,800
101-30-3202	2225	VEHICLE MTCE - LEASED VEH	-	-	-	900
101-30-3202	2231	VANDALISM REPAIR	1,045	500	500	500
OPERATING EXPENDITURES:			387,347	439,140	448,040	407,600
101-30-3202	3880	C/O-MISCELLANEOUS OTHER	-	13,200	14,654	5,800
CAPITAL OUTLAY EXPENDITURES:			-	13,200	14,654	5,800
GENERAL FUND - FACILITIES MAINTENANCE TOTAL:			1,012,055	1,033,758	1,007,904	1,021,620

FACILITIES MAINTENANCE - CITY HALL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3202	2152	VEHICLE LEASE	-	-	-	19,950
746-30-3202	3820	C/O-AUTOMOTIVE	-	-	-	28,500
VEHICLE REPLACEMENT FUND - FACILITIES MAINTENANCE TOTAL:			-	-	-	48,450
747-30-3202	2069	CONTRACT SVC/PROJECTS	249,326	-	-	-
BUILDING REPLACEMENT FUND - FACILITIES MAINTENANCE TOTAL:			249,326	-	-	-
FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			1,261,381	1,033,758	1,007,904	1,070,070

PUBLIC SERVICES

Facilities Maintenance - Transit/Public Services ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Transportation/Public Services buildings	\$ 18,000
2063	Facility Maintenance Services:	25,000
	<i>HVAC repairs</i>	8,000
	<i>Steel door repairs</i>	2,500
	<i>Backflow device repairs</i>	2,000
	<i>Misc. plumbing, electrical, flooring and mechanical repairs</i>	12,500
2080	Contract Services - Non-Classified:	42,500
	<i>Security alarm services</i>	3,800
	<i>Landscape maintenance</i>	3,800
	<i>Elevator maintenance</i>	3,000
	<i>HVAC maintenance</i>	6,200
	<i>Fire system testing/maintenance/monitoring</i>	12,000
	<i>Maintenance of rollup doors/auto gates (2)</i>	2,400
	<i>Pest control</i>	1,000
	<i>Eyewash stations - maintenance</i>	1,500
	<i>Floor machine servicing</i>	4,000
	<i>Cleaning of floor mats, runners and misc. items</i>	2,500
	<i>Window cleaning</i>	1,500
	<i>Fire extinguisher service</i>	800
2090	Equipment Maint & Supplies: Air compressor inspections, radios and auto scrubber	1,000

PUBLIC SERVICES

Facilities Maintenance - Transit/Public Services

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc., and facility repair materials and special equipment for all buildings and activities	8,000
2231	Vandalism Repairs: Vandalism repairs	500

FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3205	1020	SALARIES & WAGES	157,559	177,585	151,285	172,477
101-30-3205	1022	NON PERS - SALARIES & WAGES	1,557	-	-	-
101-30-3205	1030	PART TIME WAGES	55,357	48,577	39,521	35,947
101-30-3205	1040	OVERTIME SALARY & WAGES	197	-	-	-
101-30-3205	1048	MEDICAL OPT-OUT-GEN. UNIT	1,428	2,325	-	-
101-30-3205	1049	BILINGUAL/CERTIFICATION PAY	2,024	1,417	2,750	2,399
101-30-3205	1050	STAND BY PAY	107	-	808	-
101-30-3205	1060	PAID SICK LEAVE	704	4,200	2,628	3,200
101-30-3205	1065	ACCRUED PAID VACATION	11,403	6,480	584	6,960
101-30-3205	1070	PAID SICK LEAVE ON TERMIN	2,797	-	-	-
101-30-3205	1080	MEDICARE	2,791	3,497	2,865	3,205
101-30-3205	1083	PERS - EMPLOYER PORTION	44,413	56,419	47,600	59,050
101-30-3205	1085	LIFE INSURANCE	512	610	468	671
101-30-3205	1088	LONG-TERM DISABILITY INSURANCE	1,320	1,793	1,221	1,742
101-30-3205	1090	MEDICAL INS - FT EMPLOYEES	30,718	37,568	36,147	41,669
101-30-3205	1091	DENTAL INS - FT EMPLOYEES	2,490	2,547	2,979	3,143
101-30-3205	1092	VISION INS - FT EMPLOYEES	438	332	497	410
101-30-3205	1093	MEDICAL INS - PT EMPL	5,199	7,755	3,569	4,020
101-30-3205	1094	DENTAL INS - PT EMPL	1,975	2,560	1,207	1,318
101-30-3205	1097	WORKER'S COMPENSATION	1,908	2,014	2,028	2,497
101-30-3205	1100	ACA AFFORDABILITY STIPEND	811	-	479	-
PERSONNEL EXPENDITURES:			325,708	355,679	296,637	338,708

FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3205	2061	CUSTODIAL SUPPLIES	16,439	18,000	18,000	18,000
101-30-3205	2063	FACILITY MTCE SERVICES/CONTRACTS	28,390	25,000	25,000	25,000
101-30-3205	2069	CONTRACT SVC/PROJECTS	11,223	-	-	-
101-30-3205	2080	CONTRACT SVC/NON-CLASS	49,770	46,600	46,600	42,500
101-30-3205	2090	EQUIP MTCE & SUPPLIES	-	1,000	500	1,000
101-30-3205	2100	UTILITIES	60,010	104,500	104,500	104,500
101-30-3205	2170	SPECIAL MAT'LS-SUPPLIES	16,313	10,000	10,000	8,000
101-30-3205	2220	VEHICLE MTCE & SUPPLIES	-	3,000	3,000	2,700
101-30-3205	2231	VANDALISM REPAIR	73	500	500	500
OPERATING EXPENDITURES:			182,218	208,600	208,100	202,200
101-30-3205	3850	C/O-TOOLS & WORK EQUIP	-	6,850	6,850	-
101-30-3205	3880	MISCELLANEOUS OTHER	10,000	65,000	65,000	-
CAPITAL OUTLAY EXPENDITURES:			10,000	71,850	71,850	-
GENERAL FUND - TRANSPORTATION/ PUBLIC SERVICES FACILITIES MAINTENANCE TOTAL:			517,926	636,129	576,587	540,908

FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3205	3820	C/O-AUTOMOTIVE EQUIPMENT	45,000	-	-	-
<hr/>						
		VEHICLE REPLACEMENT FUND - FACILITIES MAINTENANCE - TRANSPORTATION / PUBLIC SERVICES TOTAL:	45,000	-	-	-
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		TRANSPORTATION /PUBLIC SERVICES FACILITIES MAINTENANCE TOTAL (ALL FUNDS):	562,926	636,129	576,587	540,908
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Budget Program: Public Services - Facilities Maintenance - Social Services, 4101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted -	FY 20-21 Budgeted -	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Worker I (a)	1.00	1.10	51,247	56,507	Maintenance Assistant	1,040	520	1	1	16,406	8,987
(a) 90% City Hall											
TOTAL	1.00	1.10	51,247	56,507	TOTAL	1,040	520	1	1	16,406	8,987

PUBLIC SERVICES

Facilities Maintenance - Social Services ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Social Services	\$ 10,000
2063	Facility Maintenance Services: HVAC repairs, fire system repairs, and misc. plumbing, electrical, flooring and mechanical repairs	1,000
2080	Contract Services - Non-Classified:	17,200
	<i>Security alarm services</i>	4,600
	<i>Landscape maintenance</i>	4,000
	<i>HVAC maintenance</i>	2,000
	<i>Ice machine maintenance</i>	1,000
	<i>Appliance maintenance</i>	1,000
	<i>Cleaning of floor mats, runners and misc. items</i>	1,100
	<i>Fire system testing/maintenance/monitoring</i>	2,000
	<i>Plant service - interior</i>	1,000
	<i>Misc. maintenance agreements -Calsense, fire extinguishers, etc.</i>	500
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, etc.	5,000
2231	Vandalism Repairs: Vandalism repairs	500

FACILITIES MAINTENANCE - SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-4101	1020	SALARIES & WAGES	9,792	51,247	50,800	56,507
101-30-4101	1030	PART TIME WAGES	10,837	16,406	11,069	8,987
101-30-4101	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	400	720
101-30-4101	1049	BILINGUAL/CERTIFICATION PAY	125	650	619	650
101-30-4101	1060	PAID SICK LEAVE	-	-	-	600
101-30-4101	1065	ACCRUED PAID VACATION	245	5,400	-	-
101-30-4101	1080	MEDICARE	303	1,069	912	978
101-30-4101	1083	PERS - EMPLOYER PORTION	2,766	16,281	16,022	19,346
101-30-4101	1085	LIFE INSURANCE	43	199	173	204
101-30-4101	1088	LONG-TERM DISABILITY INSURANCE	98	518	431	571
101-30-4101	1090	MEDICAL INS - FT EMPLOYEES	1,856	7,721	7,668	8,292
101-30-4101	1091	DENTAL INS - FT EMPLOYEES	292	1,168	1,167	1,168
101-30-4101	1092	VISION INS - FT EMPLOYEES	43	152	151	152
101-30-4101	1093	MEDICAL INS - PT EMPL	39	-	-	-
101-30-4101	1094	DENTAL INS - PT EMPL	97	-	-	-
101-30-4101	1097	WORKER'S COMPENSATION	567	582	588	818
101-30-4101	1100	ACA AFFORDABILITY STIPEND	6	-	-	-
PERSONNEL EXPENDITURES:			27,109	101,393	89,999	98,993

FACILITIES MAINTENANCE - SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-4101	2061	CUSTODIAL SUPPLIES	8,060	9,000	9,000	10,000
101-30-4101	2063	FACILITY MTCE SERVICES/CONTRACTS	6,045	6,500	6,500	1,000
101-30-4101	2069	CONTRACT SVC/PROJECTS	51,991	-	-	-
101-30-4101	2080	CONTRACT SVC/NON-CLASS	13,409	16,700	16,700	17,200
101-30-4101	2170	SPECIAL MAT'LS-SUPPLIES	5,100	5,000	3,000	5,000
101-30-4101	2231	VANDALISM REPAIR	369	500	500	500
OPERATING EXPENDITURES:			84,973	37,700	35,700	33,700
101-30-4101	3850	C/O-TOOLS & WORK EQUIP	2,535	-	-	-
CAPITAL OUTLAY EXPENDITURES:			2,535	-	-	-
GENERAL FUND - SOCIAL SERVICES FACILITIES MAINTENANCE TOTAL:			114,617	139,093	125,699	132,693
SOCIAL SERVICES FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			114,617	139,093	125,699	132,693

Budget Program: Public Services - Facilities Maintenance - Senior Center, 4104

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted -	FY 20-21 Budgeted -	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Worker II	1.00	1.00	62,298	63,133	Maintenance Assistant	1,040	2,080	1	2	16,406	35,947
Maintenance Worker I	1.00	1.00	47,447	51,946							
TOTAL	2.00	2.00	109,745	115,079	TOTAL	1,040	2,080	1	2	16,406	35,947

PUBLIC SERVICES
Facilities Maintenance - Senior Center
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Senior Center	\$ 20,000
2062	Maint & Repair Services & Supplies:	4,000
2063	Facility Maintenance Services: HVAC repairs, fire system repairs, and misc. plumbing, electrical, flooring and mechanical repairs	1,500
2080	Contract Services - Non-Classified:	24,200
	<i>Security alarm services</i>	2,600
	<i>Landscape maintenance</i>	6,200
	<i>HVAC maintenance</i>	2,000
	<i>Ice machine maintenance</i>	1,000
	<i>Appliance maintenance</i>	2,000
	<i>Cleaning of floor mats, runners and misc. items</i>	1,100
	<i>Fire and sprinkler alarm monitoring and inspections</i>	4,500
	<i>Kitchen hood inspections</i>	1,300
	<i>Misc. contract services - backflow, fire extinguishers, etc.</i>	2,500
	<i>Window cleaning</i>	1,000
2170	Special Materials & Supplies: Electrical, plumbing, roofing, lumber, flooring, mechanical, etc.	8,000
2231	Vandalism Repairs: Vandalism repairs	500

FACILITIES MAINTENANCE - SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-4104	1020	SALARIES & WAGES	110,296	109,745	108,730	115,079
101-30-4104	1022	NON PERS - SALARIES & WAGES	619	-	-	-
101-30-4104	1030	PART TIME WAGES	13,821	16,406	15,667	35,947
101-30-4104	1040	OVERTIME SALARY & WAGES	100	-	-	-
101-30-4104	1048	MEDICAL OPT-OUT-GEN. UNIT	3,360	6,000	373	-
101-30-4104	1049	BILINGUAL/CERTIFICATION PAY	1,300	1,300	619	650
101-30-4104	1065	ACCRUED PAID VACATION	5,183	5,000	-	8,090
101-30-4104	1080	MEDICARE	1,876	2,007	1,818	2,316
101-30-4104	1083	PERS - EMPLOYER PORTION	31,164	34,864	34,059	39,397
101-30-4104	1085	LIFE INSURANCE	228	255	361	447
101-30-4104	1088	LONG-TERM DISABILITY INSURANCE	892	1,108	853	1,163
101-30-4104	1090	MEDICAL INS - FT EMPLOYEES	16,875	17,232	23,376	27,492
101-30-4104	1091	DENTAL INS - FT EMPLOYEES	1,556	1,168	2,205	2,336
101-30-4104	1092	VISION INS - FT EMPLOYEES	207	152	315	304
101-30-4104	1093	MEDICAL INS - PT EMPL	665	-	1	-
101-30-4104	1094	DENTAL INS - PT EMPL	97	-	156	-
101-30-4104	1097	WORKER'S COMPENSATION	1,176	1,245	1,248	1,666
101-30-4104	1100	ACA AFFORDABILITY STIPEND	157	-	-	-
PERSONNEL EXPENDITURES:			189,572	196,482	189,781	234,887

FACILITIES MAINTENANCE - SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-4104	2061	CUSTODIAL SUPPLIES	21,081	20,000	20,000	20,000
101-30-4104	2062	MTCE & REPAIR SUPPLIES	1,843	-	-	4,000
101-30-4104	2063	FACILITY MTCE SERVICES/CONTRACTS	10,450	8,500	8,500	1,500
101-30-4104	2080	CONTRACT SVC/NON-CLASS	23,128	24,900	24,900	24,200
101-30-4104	2170	SPECIAL MAT'LS-SUPPLIES	10,480	10,000	10,000	8,000
101-30-4104	2231	VANDALISM REPAIR	329	500	500	500
OPERATING EXPENDITURES:			67,311	63,900	63,900	58,200
GENERAL FUND - SENIOR CENTER FACILITIES MAINTENANCE TOTAL:			256,883	260,382	253,681	293,087
SENIOR CENTER FACILITIES MAINTENANCE TOTAL (ALL FUNDS):			256,883	260,382	253,681	293,087

PUBLIC SERVICES

Civic Center Parking Structure

ACTIVITIES AND OBJECTIVES

Description of Activities

The Norwalk Civic Center Parking Structure provides parking facilities for visitors and employees of the Los Angeles County Courthouse, patrons of the Norwalk Civic Center and the Norwalk Entertainment Center. The tri-level structure has 1,019 parking spaces providing ease to accessible and safe parking for visitors to the Norwalk Civic Center area. Management services for the Parking Structure, include attendant booth/facility staffing, power sweeping, and landscaping are provided by private management companies.

Objectives

- Provide quality/proactive maintenance throughout the facility.
- Provide efficient facility management.
- Provide safe parking for Civic Center/Entertainment Center patrons.
- Provide an efficient parking payment method operation and continue reviewing rates and cost efficiencies for adjustments as necessary.
- Research an automated parking system for reduced costs and improved efficiency.

Budget Program: Public Services - Parking Structure Maintenance, 3203

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Worker II (a)	0.70	0.70	43,610	44,194	Public Safety Officer I (b)	1,612	-	1	-	44,692	-
(a) 30% Facilities Maintenance											
(b) Under Public Safety (2101) supervision											
TOTAL	0.70	0.70	43,610	44,194	TOTAL	1,612	0	1	-	44,692	-

PUBLIC SERVICES
Civic Center Parking Structure
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2063	Facility Maintenance Services:	\$ 12,500
	<i>Elevator repairs</i>	2,500
	<i>General maintenance repairs - plant material, paint, lights, etc.</i>	6,000
	<i>Gate repairs</i>	2,500
	<i>Fire protection repairs</i>	1,500
2080	Contract Services - Non-Classified:	242,500
	<i>Contract management of facility including security, booth/facility staffing, management operations, and general facility maintenance. Cost reverted back to standard due to postponed install for kiosk system</i>	185,000
	<i>Elevator maintenance</i>	5,500
	<i>Structure sweeping services</i>	35,000
	<i>Landscaping maintenance</i>	7,500
	<i>Misc. Contract Services - striping, hose reels, extinguisher, etc.</i>	2,500
	<i>Access card reader maintenance</i>	5,000
	<i>Window cleaning</i>	2,000
2170	Special Materials/Supplies:	5,000
	Materials needed for daily structure operation - paint, bulbs, chemicals, trash can liners, etc.	
2231	Vandalism Repair:	2,500
	Vandal shield window covering, fire box repair/extinguishers, etc.	

PARKING STRUCTURE OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-90-9243	3990	TRANSFER TO COVER REVENUE SHORTFALL	-	-	-	278,106
GENERAL FUND - PARKING STRUCTURE OPERATIONS TOTAL:			-	-	-	278,106
243-30-3203	1020	SALARIES & WAGES	32,266	43,610	32,753	44,194
243-30-3203	1022	NON PERS - SALARIES & WAGES	416	-	-	-
243-30-3203	1030	PART TIME WAGES / PSO	46,330	44,692	36,736	-
243-30-3203	1049	BILINGUAL/CERTIFICATION PAY	345	455	348	455
243-30-3203	1080	MEDICARE	1,101	1,287	1,013	648
243-30-3203	1083	PERS - EMPLOYER PORTION	9,118	13,855	10,315	15,130
243-30-3203	1085	LIFE INSURANCE	109	169	109	172
243-30-3203	1088	LONG-TERM DISABILITY INSURANCE	258	440	255	446
243-30-3203	1090	MEDICAL INS - FT EMPLOYEES	7,372	12,063	8,776	13,440
243-30-3203	1091	DENTAL INS - FT EMPLOYEES	598	818	619	818
243-30-3203	1092	VISION INS - FT EMPLOYEES	77	106	80	106
243-30-3203	1093	MEDICAL INS - PT EMPLOYEES	133	-	284	-
243-30-3203	1097	WORKER'S COMPENSATION	480	495	277	640
243-30-3203	1098	OPEB - ACTIVE FT EMPLOYEES	4,200	4,200	4,200	4,200
PERSONNEL EXPENDITURES:			102,803	122,190	95,763	80,249

PARKING STRUCTURE OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
243-30-3203	2063	FACILITY MTCE SVC/CONTRACTS	9,560	12,500	9,500	12,500
243-30-3203	2069	CONTRACT SVC/PROJECTS	15,000	56,250	56,250	-
243-30-3203	2080	CONTRACT SVC/NON-CLASS	219,224	242,500	204,500	242,500
243-30-3203	2100	UTILITIES	35,324	46,100	46,100	46,100
243-30-3203	2170	SPECIAL MAT'LS-SUPPLIES	3,653	5,000	5,000	5,000
243-30-3203	2190	TELEPHONE & FAX	3,108	3,400	3,400	3,400
243-30-3203	2231	VANDALISM REPAIR	1,444	2,500	-	2,500
243-30-3203	2450	LIAB, FIRE & OTHERS INS.	18,300	29,260	29,260	37,000
OPERATING EXPENDITURES:			305,614	397,510	354,010	349,000
243-90-9320	3990	TRANSFER TO DEBT SERVICE FUND	252,769	254,512	254,512	254,512
PARKING STRUCTURE OPERATION FUND TOTAL:			661,186	774,212	704,285	683,761
PARKING STRUCTURE ALL FUNDS TOTAL:			661,186	774,212	704,285	961,867

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center ACTIVITIES AND OBJECTIVES

Description of Activities

The City of Norwalk, as the lead agency for the Norwalk/Santa Fe Springs Transportation Center, operates the facility in conjunction with the City of Santa Fe Springs. Costs for maintenance and operation of the Transportation Center are shared equally between the two cities.

The Transportation Center serves the business community and public agencies in providing alternative means of transportation for residents of Norwalk and neighboring communities. The Transportation Center continues to serve as a key link in the regional transportation system.

Objectives

- Provide quality/proactive maintenance throughout the facility.
- Provide a safe and clean parking location for Transportation Center users, and continue providing security services through the Norwalk Department of Public Safety.
- Collaborate with surrounding Cities to gather input to provide business and public agencies with a convenient transportation alternative for employees.
- Monitor and implement maintenance upgrades in an effort to improve the overall appearance of the Transportation Center.

Funded by Proposition C Entitlement (Fund 227)

Budget Program: Public Services - Transportation Center Operations, 3204

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Deputy City Manager	0.05	0.00	8,377	-	Public Safety Officer I (c)	4,628	5,356	3	3	133,966	150,593
Public Services Manager (a)	0.11	0.10	14,658	13,733							
Maintenance Supervisor (b)	0.11	0.10	10,004	7,963							
Public Safety Officer II (c)	1.00	1.00	65,680	69,891							
Maintenance Worker II (d)	0.56	0.56	34,887	35,355							
Transit Administrative Specialist (e)	0.34	0.34	20,090	21,040							
(a) 90% Public Services - Administration											
(b) 45% City Hall - Facilities Maint., 45% Transportation/Public Services - Facilities Maint.											
(c) Under Public Safety supervision											
(d) 44% Transportation/Public Services											
(e) 66% Transit Admin.											
TOTAL	2.17	2.10	153,696	147,982	TOTAL	4,628	5,356	3	3	133,966	150,593

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2063	Facility Maintenance Services:	\$ 8,000
	<i>Elevator repair</i>	2,500
	<i>General maintenance - plant material, paint, lights, etc.</i>	3,500
	<i>Fire sprinkler repairs</i>	2,000
2069	Contract Services - Projects: Elevator equipment upgrade	24,000
2080	Contract Services - Non-Classified:	58,700
	<i>Elevator maintenance</i>	3,700
	<i>Structure sweeping services</i>	20,600
	<i>Landscaping maintenance</i>	25,000
	<i>Alarm monitoring</i>	4,600
	<i>Misc. Contract Services - fire extinguishers, etc.</i>	1,500
	<i>Pest control</i>	500
	<i>Online/ticket pass maintenance and hosting fee - permit store</i>	1,600
	<i>Citation processing/management - misc.</i>	200
	<i>Window cleaning</i>	1,000
2170	Special Materials/Supplies: Maintenance supplies - bulbs, ballasts, paint, decals, trash can liners, etc.	5,000
2231	Vandalism Repairs: Damage to structure, windows, and platforms	500

PUBLIC SERVICES

Norwalk/Santa Fe Springs Transportation Center

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2401	Parking Citations Surcharge: State mandated surcharges for parking citations	2,500
227-3206	EV Charging Stations:	
2080	Contract Services - Non-Classified: Electric vehicle charging station maintenance - customer support, data access, reporting, etc.	2,500
2100	Utilities: Electric meter charges	5,000
2170	Special Materials/Supplies: Credit card receipt paper, printer parts, etc.	500

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
227-30-3204	1020	REG SALARIES & WAGES	110,157	153,696	116,631	147,982
227-30-3204	1022	NON PERS - SALARIES & WAGES	543	-	-	-
227-30-3204	1030	PART TIME WAGES / PSO	69,184	133,966	38,131	150,593
227-30-3204	1040	OVERTIME SALARY & WAGES	98	-	-	-
227-30-3204	1050	STANDBY PAY	-	-	203	-
227-30-3204	1048	MEDICAL OPT-OUT-GEN. UNIT	1,100	1,632	1,447	2,448
227-30-3204	1049	BILINGUAL/CERTIFICATION PAY	1,250	657	1,653	1,950
227-30-3204	1060	PAID SICK LEAVE	695	2,000	2,316	2,000
227-30-3204	1065	ACCRUED PAID VACATION	6,936	6,000	-	6,000
227-30-3204	1052	AUTO ALLOWANCE	-	240	-	240
227-30-3204	1070	PAID SICK LEAVE ON TERMINATION	2,316	-	-	-
227-30-3204	1078	MANAGEMENT BENEFIT 401A	464	630	255	275
227-30-3204	1080	MEDICARE	2,716	4,260	2,329	4,532
227-30-3204	1081	MGMT BENEFIT/MEDICAL	565	657	826	1,097
227-30-3204	1083	PERS - EMPLOYER PORTION	31,096	48,830	36,838	50,663
227-30-3204	1085	LIFE INSURANCE	299	356	209	317
227-30-3204	1088	LONG-TERM DISABILITY INSURANCE	892	1,552	943	1,495
227-30-3204	1090	MEDICAL INS - FT EMPLOYEES	16,121	31,846	16,340	21,794

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
227-30-3204	1091	DENTAL INS - FT EMPLOYEES	1,478	2,139	1,784	2,056
227-30-3204	1092	VISION INS - FT EMPLOYEES	208	313	253	290
227-30-3204	1093	MEDICAL INS - PT EMPL	1,742	2,000	1,029	2,000
227-30-3204	1097	WORKER'S COMPENSATION	1,704	1,744	1,752	2,143
227-30-3204	1098	OPEB - ACTIVE FT EMPLOYEES	13,200	13,200	13,200	13,200
PERSONNEL EXPENDITURES:			262,766	405,717	236,140	411,075
227-30-3204	2063	FACILITY MTCE SVC/CONTRACTS	11,852	8,000	8,000	8,000
227-30-3204	2069	CONTRACT SVC/PROJECTS	-	-	-	24,000
227-30-3204	2080	CONTRACT SVC/NON-CLASS	52,271	57,200	57,000	58,700
227-30-3204	2100	UTILITIES	37,497	34,400	34,400	37,000
227-30-3204	2170	SPECIAL MAT'LS-SUPPLIES	3,349	5,000	1,000	5,000
227-30-3204	2190	TELEPHONE & FAX	779	3,500	1,000	4,000
227-30-3204	2192	INTERNET	-	500	-	500
227-30-3204	2231	VANDALISM REPAIR	1,002	2,500	500	500
227-30-3204	2401	PARKING CITATIONS SURCHARGE	4,295	1,500	2,500	2,500
227-30-3204	2450	LIAB, FIRE & OTHERS INS.	27,500	32,937	32,937	42,100
OPERATING EXPENDITURES:			138,545	145,537	137,337	182,300

TRANSPORTATION CENTER OPERATIONS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
EV CHARGING STATIONS						
227-30-3206	2080	CONTRACT SVC/NON-CLASS	-	2,500	1,000	2,500
227-30-3206	2100	UTILITIES	3,220	5,000	1,000	5,000
227-30-3206	2170	SPECIAL MAT'LS-SUPPLIES	669	500	500	500
OPERATING EXPENDITURES:			3,889	8,000	2,500	8,000
TRANSIT CENTER OPERATION FUND TOTAL:			405,200	559,254	375,977	601,375

PUBLIC SERVICES

Street Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Street Maintenance Section is responsible for maintaining 187 miles of asphalt pavement and 400 miles of sidewalks citywide. The Section prepares designated streets for overlay utilizing several repair methods, and maintains 220,000 square feet of drainage, 11,250 square feet of culverts, 5,700 linear feet of dead-ends and cul-de-sacs, and 306,825 square feet of City-owned lots, hillsides, parkways and commercial sidewalks. Additionally, this Section maintains public trash receptacles and manages bus stop shelter cleaning contract services at various locations citywide.

Objectives

- Repair damaged asphalt prior to street improvement projects citywide.
- Improve street and alley conditions causing hazardous road situations utilizing in-house resources and equipment.
- Collaborate with the Engineering Department at regular scheduled meetings to set goals and determine deteriorating citywide street and alley conditions for future Capital Improvement project planning.
- Repair damaged sidewalks citywide in a timely and efficient manner, as soon as hazards are reported or identified/observed.
- Maintain cleanliness of bus benches, shelters, and trash receptacles at all bus stop locations citywide, via oversight of contractor performance.
- Remove illegally dumped or abandoned items from the City's right-of-way/alleyways, where causing hazardous situations and/or obstructing traffic.
- Complete replacement of damaged concrete on center medians citywide.
- Install and replace bus stop furniture.

Partially funded from Gas Tax (Fund 204) and Measure R (228)

PUBLIC SERVICES
Street Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Landscaping maintenance</i> <i>Hazardous materials removal</i> <i>Fire extinguisher service</i>	\$ 9,700 2,500 7,000 200
2090	Equipment Maintenance & Supplies: Pumps, sprayers, ventilators, grinding bits, and hydraulic hoses	500
2180	Small Tools: Finishing tools and hand tools	400
Prop C - 2080	Contract Services - Non-Classified: Bus stop maintenance	159,000
Measure R - 2080	Contract Services - Non-Classified: <i>Citywide sidewalk/curb & gutter repairs</i> <i>Bus stop repairs and street/right-of-way repairs</i>	307,500 300,000 7,500
Measure R - 2170	Special Materials/Supplies: Asphalt/street repair products	50,000

PUBLIC SERVICES
Street Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
Highway User Tax (HUT) Section 2103 - 2080	Contract Services - Non-Classified: Bridge preventative maintenance - City's share for County bridge inspection/maintenance program	10,000
746-2152	Vehicle Lease: <i>Heavy-duty dump truck to replace heavy-duty truck, unit 3145</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 3147</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 3148</i>	21,500 9,350 6,150 6,000
746-3820	Capital Outlay - Automotive Equipment: <i>Aftermarket equipment for unit replacing #3145 (asset #9152)</i> <i>Aftermarket equipment for unit replacing # 3147 (asset#11047)</i> <i>Aftermarket equipment for unit replacing #3148 (asset #11197)</i>	19,600 10,500 7,600 1,500

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3302	1020	REG SALARIES & WAGES	259,456	209,874	221,752	275,828
101-30-3302	1022	NON PERS - SALARIES & WAGES	3,583	-	-	-
101-30-3302	1040	OVERTIME SALARIES	588	-	-	-
101-30-3302	1048	MEDICAL OPT-OUT-GEN. UNIT	1,180	-	-	-
101-30-3302	1049	BILINGUAL/CERTIFICATION PAY	481	293	318	293
101-30-3302	1050	STAND BY PAY	712	-	1,055	-
101-30-3302	1060	PAID SICK LEAVE	8,496	10,000	10,156	13,200
101-30-3302	1065	ACCRUED PAID VACATION	4,834	7,780	8,600	8,460
101-30-3302	1080	MEDICARE	3,046	3,304	3,507	4,316
101-30-3302	1083	PERS - EMPLOYER PORTION	72,607	66,674	69,171	94,429
101-30-3302	1085	LIFE INSURANCE	936	815	776	1,070
101-30-3302	1088	LONG-TERM DISABILITY INSURANCE	2,229	2,119	1,796	2,786
101-30-3302	1090	MEDICAL INS - FT EMPLOYEES	53,500	53,157	55,565	74,586
101-30-3302	1091	DENTAL INS - FT EMPLOYEES	4,456	3,738	4,103	4,906
101-30-3302	1092	VISION INS - FT EMPLOYEES	577	487	532	639
101-30-3302	1095	MEDICAL INS - RETIREES	34,552	35,200	34,769	37,900
101-30-3302	1097	WORKER'S COMPENSATION	5,568	15,381	15,456	62,094
PERSONNEL EXPENDITURES:			456,803	408,822	427,556	580,507

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3302	2080	CONTRACT SVC/NON-CLASS	6,687	9,600	9,600	9,700
101-30-3302	2088	CONTRA SVC-DEBRIS DISPOSAL	7,487	-	-	-
101-30-3302	2090	EQUIP MTCE & SUPPLIES	493	-	-	500
101-30-3302	2170	SPECIAL MAT'LS-SUPPLIES	4,241	-	-	-
101-30-3302	2180	SMALL TOOLS	-	-	-	400
101-30-3302	2220	VEHICLE MTCE & SUPPLIES	72,122	66,000	76,000	62,700
101-30-3302	2225	VEHICLE MTCE - LEASED VEH	-	-	-	1,100
OPERATING EXPENDITURES:			91,030	75,600	85,600	74,400
101-30-3302	3991	INTER-FUND TXFR/HUT SECTION 2103	(235,000)	(165,000)	(165,000)	(165,000)
101-30-3302	3996	INTER-DEPT TXFR/GAS TAX	(251,221)	(290,000)	(290,000)	(330,000)
INTER-DEPARTMENTAL TRANSFERS:			(486,221)	(455,000)	(455,000)	(495,000)
GENERAL FUND - STREET MAINTENANCE TOTAL:			61,612	29,422	58,156	159,907

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	251,221	290,000	290,000	330,000
GAS TAX FUND - STREET MAINTENANCE TOTAL:			251,221	290,000	290,000	330,000
227-30-3302	2080	CONTRACT SERVICES	131,923	154,580	137,000	159,000
PROP C FUND - STREET MAINTENANCE TOTAL:			131,923	154,580	137,000	159,000
228-30-3302	2080	CONTRACT SERVICES	211,330	257,500	257,500	307,500
228-30-3302	2170	SPECIAL MATERIALS/SUPPLIES	58,867	50,000	40,000	50,000
228-30-3302	3850	C/O-TOOLS & WORK EQUIP	6,603	-	-	-
MEASURE R FUND - STREET MAINTENANCE TOTAL:			276,799	307,500	297,500	357,500
426-30-3302	3991	INTER-FUND TXFR/ HUT SECTION 2103	235,000	165,000	165,000	165,000
426-30-3302	2080	CONTRACT SERVICES	-	10,000	-	10,000
HIGHWAY USER TAX (HUT) SECTION 2103 FUND - STREET MAINTENANCE TOTAL:			235,000	175,000	165,000	175,000

STREET MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-30-3302	3860	C/O-OFFICE EQUIPMENT	303	-	-	-
COMPUTER REPLACEMENT FUND - STREET MAINTENANCE TOTAL:			303	-	-	-
746-30-3302	2152	VEHICLE LEASE	-	-	-	21,500
746-30-3302	3820	C/O-AUTOMOTIVE EQUIPMENT	-	71,504	-	19,600
VEHICLE REPLACEMENT FUND - STREET MAINTENANCE TOTAL:			-	71,504	-	41,100
STREET MAINTENANCE TOTAL (ALL FUNDS):			956,858	1,028,006	947,656	1,222,507

PUBLIC SERVICES

Traffic Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Traffic Maintenance Section maintains 180 miles of street painting at over 5,600 locations. The Section maintains approximately 45,000 regulatory signs, 300 barricade/guard rails, and other traffic devices such as reflectors, raised pavement markers, and parking bumper stops. The Section maintains all pavement markings City-wide which includes center lines, lane lines, stop bars, crosswalks, etc. This Section also maintains all parking lot markings/linework lots at the Social Service Center, Senior Citizens Center, Alondra Library, City Hall, Transportation Center, Parking Structure, and City parks. The Traffic Maintenance Section also installs, cleans, and maintains all City seasonal and community banners on display in the medians and City facility parking lots.

Objectives

- Respond within 24 hours to all signs knocked down by auto accidents or vandalism.
- Repaint existing painted traffic legends that have been removed due to wear, and in conjunction with street improvement programs.
- Continue replacing painted crosswalks with thermoplastic material.
- Maintain all existing sign and banner inventory on all major thoroughfares.
- Restripe all City parking lot locations.
- Restripe major roadways on an annual basis, through use of contractors and in-house resources.
- Comply with recent and upcoming MUTCD regulation charges related to street name signs and retro-reflectivity standards.
- Replace deteriorated/damaged regulatory, parking, and warning signs in and around neighborhoods City-wide.
- Replace all City Park directional signs City-wide.

Partially funded by State Gasoline Taxes (Fund 204)

PUBLIC SERVICES

Traffic Maintenance

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2090	Equipment Maintenance & Supplies: Repair parts for specialized equipment such as paint guns and hose reels	\$ 500
2180	Small Tools: Various hand tools and replacement costs	500
Measure R - 2080	Contract Services - Non-Classified: Traffic control device caused by auto accidents and bridge repairs	5,000
Measure R - 2120	Non-Illuminated Signs: City-wide warning and regulatory signs, street sweeping signage, no parking signs, misc. signage City-wide	70,000
Measure R - 2170	Special Materials & Supplies: Paint, thinners, poles, fencing, guard rails, cones, barricades, bolts dots, bolts, cement, epoxy, etc. for right-of-way areas	15,000
Measure R - 2210	Traffic Marking Materials: Paint for striping and legend replacement	30,000
Measure M- 2080	Contract Services-Non-Classified: Traffic Master Plan (carry-over)	200,000
Highway User Tax (HUT)	Contract Services - Non-Classified: Re-striping of lanes/roadway markings and crosswalk thermoplastic installation (carry-over)	75,000

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3303	1020	SALARIES & WAGES	206,827	266,976	251,629	270,563
101-30-3303	1022	NON PERS - SALARIES & WAGES	2,201	-	-	-
101-30-3303	1030	PART TIME WAGES	10,070	-	-	-
101-30-3303	1048	MEDICAL OPT-OUT-GEN. UNIT	2,658	450	491	720
101-30-3303	1049	BI-LINGUAL/CERTIFICATION PAY	1,300	1,300	1,238	1,300
101-30-3303	1050	STANDBY PAY	532	-	501	-
101-30-3303	1060	PAID SICK LEAVE	5,294	7,300	7,595	6,900
101-30-3303	1065	ACCRUED PAID VACATION	5,236	5,870	7,400	8,150
101-30-3303	1080	MEDICARE	3,281	4,086	3,898	4,169
101-30-3303	1083	PERS - EMPLOYER PORTION	58,170	84,815	78,765	92,627
101-30-3303	1085	LIFE INSURANCE	716	1,036	880	1,051
101-30-3303	1088	LONG-TERM DISABILITY INSURANCE	1,703	2,696	2,041	2,733
101-30-3303	1090	MEDICAL INS - FT EMPLOYEES	37,837	71,864	63,989	72,583
101-30-3303	1091	DENTAL INS - FT EMPLOYEES	3,111	4,789	4,768	4,789
101-30-3303	1092	VISION INS - FT EMPLOYEES	403	624	617	624
101-30-3303	1095	MEDICAL INS - RETIREES	36,291	40,400	39,216	44,300
101-30-3303	1097	WORKER'S COMPENSATION	2,544	41,029	41,220	54,817
PERSONNEL EXPENDITURES:			378,175	533,235	504,250	565,326

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3303	2080	CONTRACT SVC/NON-CLASS	10,000	-	-	-
101-30-3303	2090	EQUIP MTCE & SUPPLIES	220	-	-	500
101-30-3303	2170	SPECIAL MAT'LS-SUPPLIES	9,023	10,000	7,000	-
101-30-3303	2180	SMALL TOOLS	218	-	-	500
101-30-3303	2220	VEHICLE MTCE & SUPPLIES	28,104	20,100	30,100	20,100
OPERATING EXPENDITURES:			47,565	30,100	37,100	21,100
101-30-3303	3850	C/O-TOOLS & WORK EQUIP	9,681	-	-	-
101-30-3303	3880	MISCELLANEOUS OTHER	-	6,000	6,148	-
CAPITAL OUTLAY EXPENDITURES:			9,681	6,000	6,148	-
101-30-3303	3991	INTER-FUND TXFR/HUT SECTION 2103	(257,845)	(370,000)	(370,000)	(370,000)
101-30-3303	3996	INTER-DEPT TXFR/GAS TAX	(117,204)	(175,000)	(175,000)	(175,000)
GENERAL FUND - TRAFFIC MAINTENANCE TOTAL:			60,372	24,335	2,498	41,426

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	117,204	175,000	175,000	175,000
GAS TAX FUND - TRAFFIC MAINTENANCE TOTAL:			117,204	175,000	175,000	175,000
228-30-3303	2080	CONTRACT SERVICES	5,987	10,000	6,500	5,000
228-30-3303	2120	NON-ILLUMINATED SIGNS	50,076	60,000	73,000	70,000
228-30-3303	2170	SPECIAL MAT'LS-SUPPLIES	6,721	20,000	10,000	15,000
228-30-3303	2210	TRAFFIC MARKING MATERIALS	27,263	33,000	15,000	30,000
MEASURE R FUND - TRAFFIC MAINTENANCE TOTAL:			90,047	123,000	104,500	120,000
229-30-3303	2080	CONTRACT SVC/NON-CLASS	-	200,000	-	200,000
MEASURE M FUND - TRAFFIC MAINTENANCE TOTAL:			-	200,000	-	200,000

TRAFFIC MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
426-30-3303	2080	CONTRACT SVC/NON-CLASS	36,504	75,000	-	75,000
426-30-3303	3991	INTER-FUND TXFR/HUT SECTION 2103	257,845	370,000	-	370,000
HIGHWAY USER TAX SECTION 2103 FUND - TRAFFIC MAINTENANCE TOTAL:			294,349	445,000	-	445,000
TRAFFIC MAINTENANCE TOTAL (ALL FUNDS):			561,972	967,335	281,998	981,426

PUBLIC SERVICES

Signals & Street Lighting

ACTIVITIES AND OBJECTIVES

Description of Activities

The Signals & Street Lighting Section maintains 82 signalized intersections (includes three Pedestrian signals), 1 fire pre-emption signal (Norwalk x Adoree), 3 flashing beacons (Firestone, west of 5 freeway; Alondra, west of Excelsior; and Bloomfield, south of Markdale), and 276 safety lighting fixtures City-wide. This Section also has an in-house repair program in which signals and safety lighting equipment is rebuilt. Additional responsibilities include the maintenance of lights on park grounds, assistance with all electrical installations and retrofits, and maintenance of all illuminated street name signs. Also, this Section provides 24 hour emergency service response for signal outages.

Objectives

- Provide monthly preventative maintenance and inspect, monitor, and adjust all signalized intersections and beacons.
- Maintain replacement of light emitting diodes (LED's) City-wide as needed.
- Conduct monthly nighttime signal, street light, and safety light inspections.
- Proactively communicate with Southern California Edison and Caltrans to address deficiencies to their agency owned lighting and/or signal infrastructure.
- Coordinate with surrounding cities, Caltrans, and LA County to continually improve traffic flow.
- Continue cost recovery efforts for damaged signal poles/equipment caused by traffic accidents and/or electrical malfunctions caused by service providers.
- Initiate the construction phase for Cycle 6 federal HSIP grant funded traffic signal projects and complete the design phase for Cycle 7 federal HSIP grant funded traffic projects to the upgrade of traffic signals and curb ramps.
- Initiate the design phase for Cycle 8 federal HSIP grant funded traffic signal projects to the upgrade of traffic signals and curb ramps.
- Collaborate with Caltrans on I-5 Corridor Project regarding signal synchronization and timing of intersections.

PUBLIC SERVICES
Signals & Street Lighting
 ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2102	Utilities - Traffic Signals: Energy costs for signalized intersections	\$ 60,600
2103	Utilities - Safety Lighting: Energy costs for safety lights at intersections to illuminate pedestrian crossings	48,400
2104	Utilities - Edison Street Lights: Energy and maintenance costs for Edison-owned street lights	118,100
3305-2104	Utilities - City- Owned Street Lights: Energy and maintenance costs for City-owned street lights	259,000
Measure R - 2080	Contract Services - Non-Classified: Shared signal maintenance/utility costs; signal repairs, pole replacements: <i>Artesia/Norwalk shared signal maintenance (Pioneer x 166th)</i> <i>Cerritos/Norwalk shared maintenance (Norwalk x 166th)</i> <i>Signal cabinet service and repair; contract services</i> <i>Centracs contract</i>	30,000 5,000 2,000 13,000 10,000
Measure R - 2170	Special Materials & Supplies: Electronic equipment and supplies (signal cabinet, wiring, radios, etc.)	7,500
Measure R - 2171	Special Materials - Street Safety Lights: Lights and poles, street safety light materials, parking lot lighting	15,000

PUBLIC SERVICES
Signals & Street Lighting
 ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
Measure R - 2172	Special Materials - Signals: Lamps, hardware, and specialized equipment. New controllers	40,000
Measure R - 3880	Capital Outlay - Miscellaneous Other: Type P Cabinet (spare), new	27,000
746-2152	Vehicle Lease: Heavy-duty truck to replace heavy-duty truck, unit 3210	6,400
746-3820	Vehicle Lease Add-Ons: Aftermarket equipment for unit replacing #3210	7,600

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3304	1020	REG SALARIES & WAGES	169,312	172,563	162,020	174,901
101-30-3304	1022	NON PERS - SALARIES & WAGES	1,682	-	-	-
101-30-3304	1040	OVERTIME SALARY & WAGES	14,221	14,000	12,657	-
101-30-3304	1048	MEDICAL OPT-OUT-GEN. UNIT	412	450	491	720
101-30-3304	1049	BI-LINGUAL/CERTIFICATION PAY	650	650	619	650
101-30-3304	1050	STAND BY PAY	6,772	6,500	6,447	6,500
101-30-3304	1060	PAID SICK LEAVE	6,888	6,900	7,084	9,700
101-30-3304	1080	MEDICARE	1,549	2,915	2,745	2,791
101-30-3304	1083	PERS - EMPLOYER PORTION	47,487	54,822	50,637	59,877
101-30-3304	1085	LIFE INSURANCE	587	669	567	679
101-30-3304	1088	LONG-TERM DISABILITY INSURANCE	1,397	1,742	1,315	1,767
101-30-3304	1090	MEDICAL INS - FT EMPLOYEES	29,437	35,300	33,816	39,415
101-30-3304	1091	DENTAL INS - FT EMPLOYEES	2,430	2,453	2,435	2,453
101-30-3304	1092	VISION INS - FT EMPLOYEES	315	320	315	320
101-30-3304	1097	WORKER'S COMPENSATION	2,088	1,957	1,968	2,533
PERSONNEL EXPENDITURES:			285,226	301,241	283,113	302,306

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3304	2102	UTILITIES-TRAFFIC SIGNALS	56,710	62,800	62,800	60,600
101-30-3304	2103	UTILITIES-SAFETY LIGHTING	40,800	45,400	45,400	48,400
101-30-3304	2104	UTILITIES-EDISON ST LIGHT	251,917	168,700	168,700	118,100
101-30-3304	2220	VEHICLE MTCE & SUPPLIES	39,648	45,310	42,310	39,400
101-30-3304	2225	VEHICLE MTCE - LEASED VEH	-	-	-	300
OPERATING EXPENDITURES:			389,075	322,210	319,210	266,800
GENERAL FUND - SIGNALS & STREET LIGHTING TOTAL:			674,301	623,451	602,323	569,106

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
CITY-OWNED STREET LIGHTS						
101-30-3305	2080	CONTRACT SVC/NON-CLASS	31,165	50,000	-	-
101-30-3305	2104	UTILITIES-EDISON ST LIGHT	320,548	216,900	216,900	259,000
101-30-3305	2310	PROPERTY ACQUISITION	13,094	-	-	-
OPERATING EXPENDITURES:			364,806	266,900	216,900	259,000
101-30-3305	3850	C/O-TOOLS & WORK EQUIP	-	-	700	-
101-30-3305	3880	MISCELLANEOUS OTHER	-	34,300	34,300	-
CAPITAL OUTLAY EXPENDITURES:			-	34,300	35,000	-
101-90-9320	3990	DEBT SERVICE PAYMENT	411,144	410,016	410,016	410,016
DEBT SERVICE EXPENDITURES:			411,144	410,016	410,016	410,016
GENERAL FUND - CITY-OWNED STREET LIGHTING TOTAL:			775,950	711,216	661,916	669,016

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3304	3996	INTER-DEPT TXFR/GAS TAX	(477,097)	(625,000)	(602,000)	(560,000)
GENERAL FUND - SIGNALS & STREET LIGHTING TOTAL:			973,154	709,667	662,239	678,122
431-30-3305	2069	CONTRACT SVS/PROJECTS	9	1,500,000	1,400,000	-
431-30-3305	2080	CONTRACT SVS/PROJECTS	-	-	300,000	250,000
431-30-3305	2310	PROPERTY ACQUISITION	2,078,736	-	-	-
OPERATING EXPENDITURES:			2,078,746	1,500,000	1,700,000	250,000
STREET LIGHT PROJECT LOAN PROCEEDS - SIGNALS & STREET LIGHTING TOTAL:			2,078,746	1,500,000	1,700,000	250,000
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	477,097	625,000	602,000	560,000
GAS TAX FUND - SIGNALS & ST. LIGHTING TOTAL:			477,097	625,000	602,000	560,000

SIGNALS & STREET LIGHTING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
228-30-3304	2080	CONTRACT SERVICES	12,159	30,000	30,000	30,000
228-30-3304	2170	SPECIAL MAT'LS- SUPPLIES	4,472	7,500	5,000	7,500
228-30-3304	2171	SPECIAL MAT'LS-ST.LIGHTS	6,017	15,000	5,000	15,000
228-30-3304	2172	SPECIAL MAT'LS-SIGNALS	15,117	40,000	10,000	40,000
228-30-3304	3880	C/O-MISCELLANEOUS OTHER	-	52,000	50,000	27,000
MEASURE R FUND - SIGNALS & ST. LIGHTING TOTAL:			37,765	144,500	100,000	119,500
746-30-3304	2152	VEHICLE LEASE	-	-	-	6,400
746-30-3304	3820	C/O-AUTOMOTIVE EQUIPMENT	-	-	-	7,600
EQUIPMENT & VEHICLE REPLACEMENT FUND - SIGNALS & ST. LIGHTING TOTAL:			-	-	-	14,000
SIGNALS & STREET LIGHTING TOTAL (ALL FUNDS):			3,566,762	2,979,167	3,064,239	1,621,622

PUBLIC SERVICES

Street Sweeping

ACTIVITIES AND OBJECTIVES

Description of Activities

The Street Sweeping Section monitors street sweeping contract services which consists of weekly vacuum sweeping of 400 curb miles of City streets, plus public alleys and all City-owned parking facilities.

Objectives

- Provide quality weekly street sweeping, by contractor, of 400 curb miles city-wide.

PUBLIC SERVICES

Street Sweeping

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: City-wide street sweeping contract services	\$ 860,000

STREET SWEEPING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3402	1020	REG SALARIES & WAGES	9,261	9,094	7,564	9,216
101-30-3402	1022	NON PERS - SALARIES & WAGES	81	-	-	-
101-30-3402	1040	OVERTIME SALARY & WAGES	6	-	-	-
101-30-3402	1049	BILINGUAL/CERTIFICATION PAY	67	65	54	65
101-30-3402	1050	STAND BY PAY	143	-	189	-
101-30-3402	1060	PAID SICK LEAVE	1,042	400	365	600
101-30-3402	1065	ACCRUED PAID VACATION	395	520	-	550
101-30-3402	1080	MEDICARE	159	146	118	152
101-30-3402	1083	PERS - EMPLOYER PORTION	2,608	2,889	2,375	3,156
101-30-3402	1085	LIFE INSURANCE	34	36	27	36
101-30-3402	1088	LONG-TERM DISABILITY INSURANCE	81	92	63	93
101-30-3402	1090	MEDICAL INS - FT EMPLOYEES	1,288	1,724	1,337	1,659
101-30-3402	1091	DENTAL INS - FT EMPLOYEES	125	117	104	117
101-30-3402	1092	VISION INS - FT EMPLOYEES	16	16	13	16
101-30-3402	1097	WORKER'S COMPENSATION	96	103	108	133
PERSONNEL EXPENDITURES:			15,403	15,202	12,317	15,793
101-30-3402	2080	CONTRACT SVC/NON-CLASS	745,858	780,000	800,000	860,000
OPERATING EXPENDITURES:			745,858	780,000	800,000	860,000

STREET SWEEPING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3402	3996	INTER-DEPT TXFR/GAS TAX	(271,624)	(370,000)	(370,000)	(370,000)
101-30-3402	3998	INTER-FUND TXFR/AQMD	(87,564)	(87,564)	(87,564)	(87,564)
GENERAL FUND - STREET SWEEPING TOTAL:			402,073	337,638	354,753	418,229
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	271,624	370,000	370,000	370,000
GAS TAX FUND - STREET SWEEPING TOTAL:			271,624	370,000	370,000	370,000
213-30-3402	3998	INTER-FUND TXFR/AB2766	87,564	87,564	87,564	87,564
AQMD FUND - STREET SWEEPING TOTAL:			87,564	87,564	87,564	87,564
STREET SWEEPING TOTAL (ALL FUNDS:			761,261	795,202	812,317	875,793

PUBLIC SERVICES

Graffiti Removal

ACTIVITIES AND OBJECTIVES

Description of Activities

The Graffiti Removal Section is responsible for the timely removal of graffiti city-wide which includes: City facilities, buildings and parks, medians, light poles, signal poles, traffic signs, alleys, vacant lots, etc. Graffiti removal is accomplished using water blasting, painting, or by applying an anti-graffiti chemical cleaner.

Objectives

- Continue to utilize iPad technological system for tracking graffiti work orders and evaluate for areas of improvement.
- Maintain the City's goal of removing graffiti within 48 hours.
- Provide graffiti removal assistance to businesses city-wide through collaborative efforts with the Community Development Department.
- Collaborate with business owners to enhance visual consistency of paint colors.
- Collaborate with the Public Safety Department to improve the results of graffiti abatement operations and enhance graffiti prevention efforts by prioritizing goals.
- Provide an efficient seven days a week graffiti removal operation including selected holidays to provide continued and uninterrupted service.

PUBLIC SERVICES

Graffiti Removal

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2090	Equipment Maintenance & Supplies: Repair airless sprayers, guns, tips, hoses, sandblasting equipment, pressure washer, etc.	\$ 1,200
2170	Special Materials & Supplies: Sand, paint, rollers, brushes, drop cloths, paint trays, etc.	30,000

GRAFFITI REMOVAL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3404	1020	REG SALARIES & WAGES	270,438	272,564	245,156	269,735
101-30-3404	1022	NON PERS - SALARIES & WAGES	2,737	-	-	-
101-30-3404	1030	PART TIME WAGES	38,684	20,507	18,398	22,467
101-30-3404	1040	OVERTIME SALARY & WAGES	63	-	-	-
101-30-3404	1049	BILINGUAL/CERTIFICATION PAY	1,880	2,243	2,104	2,243
101-30-3404	1050	STAND BY PAY	585	1,000	836	1,000
101-30-3404	1060	PAID SICK LEAVE	-	1,600	1,668	2,700
101-30-3404	1065	ACCRUED PAID VACATION	1,807	2,570	5,000	7,790
101-30-3404	1080	MEDICARE	3,522	4,356	3,961	4,435
101-30-3404	1083	PERS - EMPLOYER PORTION	76,067	86,590	77,000	92,343
101-30-3404	1085	LIFE INSURANCE	963	872	733	884
101-30-3404	1088	LONG-TERM DISABILITY INSURANCE	2,361	2,753	1,992	2,725
101-30-3404	1090	MEDICAL INS - FT EMPLOYEES	58,607	64,524	59,952	67,724
101-30-3404	1091	DENTAL INS - FT EMPLOYEES	5,398	5,198	5,131	5,198
101-30-3404	1092	VISION INS - FT EMPLOYEES	699	677	665	677
101-30-3404	1095	MEDICAL INS - RETIREES	3,742	4,000	3,957	4,200
101-30-3404	1096	UNEMPLOYMENT INSURANCE	(364)	-	-	-
101-30-3404	1097	WORKER'S COMPENSATION	96,372	51,894	52,140	9,006
PERSONNEL EXPENDITURES:			563,769	521,347	478,693	493,126

GRAFFITI REMOVAL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3404	2090	EQUIP MTCE & SUPPLIES	606	1,200	1,200	1,200
101-30-3404	2170	SPECIAL MAT'LS-SUPPLIES	35,437	30,000	30,000	30,000
101-30-3404	2220	VEHICLE MTCE & SUPPLIES	42,694	51,900	46,300	50,700
OPERATING EXPENDITURES:			78,737	83,100	77,500	81,900
101-30-3404	3997	INTER-DEPT TXFR/CDBG	(50,309)	-	-	-
GENERAL FUND - GRAFFITI REMOVAL TOTAL:			592,197	604,447	556,193	575,026
207-30-3404	3997	GRAFFITI REMOVAL / CDBG FUND	50,309	-	-	-
CDBG FUND - GRAFFITI REMOVAL TOTAL:			50,309	-	-	-

GRAFFITI REMOVAL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3404	3820	C/O- AUTOMOTIVE EQUIPMENT	-	147,300	147,300	-
		VEHICLE REPLACEMENT FUND				
		- GRAFFITI REMOVAL	-	147,300	147,300	-
		TOTAL:				
		GRAFFITI REMOVAL TOTAL (ALL FUNDS)	642,506	751,747	703,493	575,026

PUBLIC SERVICES

Tree Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Tree Maintenance Section maintains approximately 18,000 trees City-wide. The Section provides a variety of functions that includes daily inspections, tree pruning, and trimming, tree removal (due to disease, nuisance or infection), root pruning of healthy parkway trees to promote longevity while reducing/limiting damage to sidewalks, replenishment of urban forest to maintain a balanced ecological climate, conduct pest management program to ensure overall tree health and responding to emergency requests. This Section monitors city-wide contract tree trimming services.

Objectives

- Provide quality tree trimming in grids through contract services city-wide, by trimming one-third of all residential areas annually.
- Remove reported and/or identified hazards within two hours of inspection.
- Continue city-wide beautification efforts through median enhancement and replacement activities including tree planting.
- Continue to seek competitive funding processes through Cal-Fire, Urban Forest Councils, and other agencies, for city-wide planting projects and maintain an updated urban forest inventory.
- Continue educational outreach efforts to promote preservation of existing tree resources.
- Develop a monitoring plan to track progress of the Urban Forest Management Plan's goals.
- Continue to collaborate with schools on tree planting events and presentations.
- Continue to maintain Tree City USA status and foster community support for the City's urban forestry program.
- Host annual Arbor Day and NeighborWoods events.
- Coordinate with Caltrans for the planting of 1,200 trees city-wide.

Budget Program: Public Services - Tree Maintenance, 3502

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.50	0.50	45,468	46,080	Maintenance Assistant	1,040	1,040	1	1	16,406	17,974
Tree Trimmer II	1.00	1.00	68,736	69,654							
Tree Trimmer I	2.00	2.00	122,145	130,990							
Maintenance Worker I	1.00	1.00	51,247	45,620							
(a) 50% Greenscape Maintenance											
TOTAL	4.50	4.50	287,596	292,344	TOTAL	1,040	1,040	1	1	16,406	17,974

PUBLIC SERVICES

Tree Maintenance

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 312,500
	<i>Tree trimming contract</i>	<i>300,000</i>
	<i>Misc. tree/landscape services, tree removals, etc.</i>	<i>10,000</i>
	<i>Misc. contracts - sod, fire extinguishers, etc.</i>	<i>2,500</i>
2088	Debris Disposal: Green waste recycling	10,000
2090	Equipment Maintenance & Supplies: Dielectric testing for aerial tower, auxiliary equipment repairs, including saws, and brush chipper maintenance	1,000
2170	Special Materials & Supplies: Trees, chemicals, stakes, fertilizer, soil, root barriers, polymers, tree ties, safety equipment, etc.	15,000
2180	Small Tools: Pruners, handsaws, rakes, brooms, shovels, etc.	500
746-2152	Vehicle Lease: Heavy-duty truck to replace heavy-duty truck, unit 3534	8,800
746-3820	Capital Outlay - Automotive Equipment: Aftermarket equipment for unit replacing #3534 (asset #10033)	10,600

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3502	1020	SALARIES & WAGES	273,393	287,596	228,441	292,344
101-30-3502	1022	NON PERS - SALARIES & WAGES	2,876	-	-	-
101-30-3502	1030	PART TIME WAGES	19,085	16,406	18,976	17,974
101-30-3502	1040	OVERTIME SALARY & WAGES	120	-	-	-
101-30-3502	1048	MEDICAL OPT-OUT-GEN. UNIT	9,600	12,000	10,933	-
101-30-3502	1049	BILINGUAL/CERTIFICATION PAY	2,925	2,600	2,476	2,600
101-30-3502	1050	STANDBY PAY	120	500	-	500
101-30-3502	1060	PAID SICK LEAVE	1,657	2,100	2,100	-
101-30-3502	1065	ACCRUED PAID VACATION	3,062	3,190	7,000	5,530
101-30-3502	1080	MEDICARE	4,524	4,704	3,914	4,624
101-30-3502	1083	PERS - EMPLOYER PORTION	77,248	91,367	71,905	100,084
101-30-3502	1085	LIFE INSURANCE	1,008	1,116	835	970
101-30-3502	1088	LONG-TERM DISABILITY INSURANCE	2,400	2,905	2,068	2,953
101-30-3502	1090	MEDICAL INS - FT EMPLOYEES	25,054	29,133	22,717	29,951
101-30-3502	1091	DENTAL INS - FT EMPLOYEES	2,155	2,920	2,348	2,920
101-30-3502	1092	VISION INS - FT EMPLOYEES	385	380	328	380
101-30-3502	1095	MEDICAL INS - RETIREES	28,849	30,050	30,249	33,200
101-30-3502	1097	WORKER'S COMPENSATION	10,512	11,264	11,316	44,584
101-30-3502	1999	ALLOCATED PAYROLL	141	-	-	-
PERSONNEL EXPENDITURES:			465,113	498,231	415,607	538,614

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3502	2069	CONTRACT SVC/PROJECTS	8,965	-	-	-
101-30-3502	2080	CONTRACT SVC/NON-CLASS	359,380	332,000	332,000	312,500
101-30-3502	2088	CONTRACT SVC/DEBRIS DISPOSAL	10,591	10,000	12,000	10,000
101-30-3502	2090	EQUIP MTCE & SUPPLIES	1,146	1,000	1,000	1,000
101-30-3502	2170	SPECIAL MAT'LS-SUPPLIES	28,783	17,000	17,000	15,000
101-30-3502	2180	SMALL TOOLS	299	1,000	1,000	500
101-30-3502	2220	VEHICLE MTCE & SUPPLIES	92,943	81,000	80,000	77,700
101-30-3502	2225	VEHICLE MTCE - LEASED VEH	-	-	-	375
OPERATING EXPENDITURES:			502,107	442,000	443,000	417,075
101-30-3502	3850	C/O-TOOLS & WORK EQUIP	-	65,000	65,000	-
CAPITAL OUTLAY EXPENDITURES:			-	65,000	65,000	-
101-30-3502	3996	INTER-DEPT TXFR/GAS TAX	(198,306)	(284,000)	(284,000)	(284,000)
GENERAL FUND - TREE MAINTENANCE TOTAL:			768,914	721,231	639,607	671,689
204-70-7199	3996	INTER-DEPT TXFR/GAS TAX	198,306	284,000	284,000	284,000
GAS TAX FUND - TREE MAINTENANCE TOTAL:			198,306	284,000	284,000	284,000

TREE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
213-30-3502	3820	C/O-AUTOMOTIVE EQUIPMENT	73,895	-	-	-
AQMD FUND - TREE MAINTENANCE TOTAL:			73,895	-	-	-
746-30-3502	2152	VEHICLE LEASE	-	-	-	8,800
746-30-3502	3820	C/O-AUTOMOTIVE EQUIPMENT	-	170,000	170,000	10,600
VEHICLE REPLACEMENT FUND - TREE MAINTENANCE TOTAL:			-	170,000	170,000	19,400
TREE MAINTENANCE TOTAL (ALL FUNDS)			1,041,115	1,175,231	1,093,607	975,089

PUBLIC SERVICES

Greenscape Maintenance

ACTIVITIES AND OBJECTIVES

Description of Activities

The Greenscape Maintenance Section is responsible for the maintenance, refurbishment, and repair of 22 miles of center island medians and side panels city-wide. This Section also monitors landscape maintenance contract services for the maintenance of center medians, frontage roads, drains, and commercial sidewalks citywide.

Objectives

- Oversee the landscape maintenance contract to ensure timely and proper maintenance, safe work sites, and quality workmanship.
- Upgrade of city-wide medians and frontage roads cost effective refurbishment of plant material as needed, including the use of drought tolerant species.
- Maintain a high quality appearance at all entryways into the City.
- Continue water conservation efforts and make adjustments to irrigation activities of City maintained landscaping areas.
- Seek partnership and grant opportunities for future greening and beautification projects.
- Replacement of aging irrigation backflow devices to be completed as needed.

PUBLIC SERVICES
Greenscape Maintenance
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 229,000
	<i>Landscape maintenance contract</i>	<i>212,000</i>
	<i>Misc. landscape services</i>	<i>5,000</i>
	<i>Flow testing and water line repairs</i>	<i>10,000</i>
	<i>Calsense Controller data access/maintenance</i>	<i>2,000</i>
2090	Equipment Maintenance & Supplies:	500
	Equipment maintenance and irrigation pump repairs	
2170	Special Materials & Supplies:	5,000
	Plant material, fertilizers, tree stakes, irrigation timers, replacement backflows, and parts	
2180	Small Tools:	500
	Irrigation and landscaping tools	
746-2152	Vehicle Lease:	6,400
	Heavy-duty truck to replace heavy-duty truck, unit 6222	
746-3820	Vehicle Lease Add-Ons:	7,600
	Aftermarket equipment for unit replacing #6222	

GREENSCAPE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3503	1020	REG SALARIES & WAGES	162,510	181,285	148,935	183,036
101-30-3503	1022	NON PERS - SALARIES & WAGES	1,755	-	-	-
101-30-3503	1049	BILINGUAL/CERTIFICATION PAY	775	650	619	650
101-30-3503	1060	PAID SICK LEAVE	1,557	2,000	2,000	-
101-30-3503	1065	ACCRUED PAID VACATION	3,062	3,190	-	3,780
101-30-3503	1080	MEDICARE	2,425	2,713	2,198	2,717
101-30-3503	1083	PERS - EMPLOYER PORTION	45,644	57,592	46,562	62,662
101-30-3503	1085	LIFE INSURANCE	622	702	624	710
101-30-3503	1088	LONG-TERM DISABILITY INSURANCE	1,479	1,831	1,443	1,848
101-30-3503	1090	MEDICAL INS - FT EMPLOYEES	32,330	38,644	35,660	38,243
101-30-3503	1091	DENTAL INS - FT EMPLOYEES	2,865	2,920	2,919	2,920
101-30-3503	1092	VISION INS - FT EMPLOYEES	371	380	379	380
101-30-3503	1097	WORKER'S COMPENSATION	3,984	2,058	2,064	2,650
PERSONNEL EXPENDITURES:			259,379	293,965	243,402	299,596

GREENSCAPE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3503	2069	CONTRACT SVC/PROJECTS	7,244	-	-	-
101-30-3503	2080	CONTRACT SVC/NON-CLASS	193,659	230,000	220,000	229,000
101-30-3503	2090	EQUIP MTCE & SUPPLIES	-	1,000	500	500
101-30-3503	2100	UTILITIES	205,657	243,700	243,700	256,400
101-30-3503	2170	SPECIAL MAT'LS-SUPPLIES	27,430	22,500	22,500	5,000
101-30-3503	2180	SMALL TOOLS	945	1,000	1,000	500
101-30-3503	2220	VEHICLE MTCE & SUPPLIES	22,079	22,000	22,000	17,400
101-30-3503	2225	VEHICLE MTCE - LEASED VEH	-	-	-	250
OPERATING EXPENDITURES:			457,013	520,200	509,700	509,050
101-30-3503	3850	CO-TOOLS & WORK EQUIP	3,081	-	-	-
CAPITAL OUTLAY EXPENDITURES:			3,081	-	-	-
GENERAL FUND - GREENSCAPE MAINTENANCE TOTAL:			719,474	814,165	753,102	808,646

GREENSCAPE MAINTENANCE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3503	2152	VEHICLE LEASE	-	-	-	6,400
746-30-3503	3820	C/O-AUTOMOTIVE	-	-	-	7,600
VEHICLE REPLACEMENT FUND - GREENSCAPE MAINTENANCE			-	-	-	14,000
TOTAL:						
GREENSCAPE TOTAL (ALL FUNDS):			719,474	814,165	753,102	822,646

PUBLIC SERVICES

Park Maintenance - Landscape

ACTIVITIES AND OBJECTIVES

Description of Activities

The Parks Maintenance - Landscape Section maintains grounds, turf, trees, and irrigation for 12 parks covering 125 acres, as well as Foster and Excelsior Greenbelts and 16 ball field diamonds throughout the City.

Objectives

- Identify landscape maintenance and improvement projects throughout City parks.
- Design and install updated landscaping for entryways to City parks, including parking lots and monuments.
- Update irrigation throughout City parks utilizing energy and water-saving equipment.

Budget Program: Public Services - Park Maintenance - Landscape, 3504

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor	1.00	1.00	90,935	92,160	Maintenance Assistant	5,460	5,460	5	5	86,129	94,360
Maintenance Worker III	2.00	2.00	137,930	139,787							
Maintenance Worker II	3.00	2.00	181,841	173,025							
Maintenance Worker II (a)	1.00	1.00	62,508	-							
Maintenance Worker I	3.00	3.00	153,538	149,118							
(a) Frozen Position											
TOTAL	10.00	9.00	626,752	554,090	TOTAL	5,460	5,460	5	5	86,129	94,360

PUBLIC SERVICES
Park Maintenance - Landscape
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Janitorial supplies, trash can liners, etc.	\$ 2,000
2068	SFS - Little Lake Park: Shared park maintenance - 50% plus programming @ \$2,500/mo.	175,000
2080	Contract Services - Non Classified:	251,200
	<i>Heavy tree trim rate at parks and City Hall turf marquee - 1/2 of parks per year - 2 year cycle</i>	75,000
	<i>Landscape maintenance - Parks, Foster and Excelsior greenbelts</i>	163,200
	<i>Backflow testing and repairs</i>	6,000
	<i>Irrigation pump repairs</i>	5,000
	<i>Calsense Controller data access/maintenance</i>	1,500
	<i>Misc. contract services - fire extinguishers, etc.</i>	500
2088	Contract Services - Debris Disposal: Greencycle fees	5,000
2090	Equipment Maintenance & Supplies: Parts and repairs for landscape maintenance equipment	5,000
2170	Special Materials - Supplies - Parks: Playground sand, ballfield mix, ballfield supplies, playground parts/supplies, decomposed granite, bark, seed, fertilizer, plant material, trees, landscape chemicals, and misc. park supplies	50,000

PUBLIC SERVICES
Park Maintenance - Landscape
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
3850	Capital Outlay - Tools & Equipment: Tandom utility trailer, new	6,400
746-2152	Vehicle Lease: <i>Heavy-duty truck to replace heavy-duty truck, unit 6174</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6175</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6177</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6178</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6179</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6180</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6182</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6185</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6186</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6187</i>	72,100 6,600 6,600 6,600 6,600 6,600 6,600 9,100 8,400 8,400 6,600

PUBLIC SERVICES
Park Maintenance - Landscape
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
746-3820	Capital Outlay - Automotive Equipment:	92,000
	<i>Aftermarket equipment for unit replacing #6174</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6175</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6177</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6178</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6179</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6180</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6182</i>	<i>6,500</i>
	<i>Aftermarket equipment for unit replacing #6185</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6186</i>	<i>9,500</i>
	<i>Aftermarket equipment for unit replacing #6187</i>	<i>9,500</i>

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3504	1020	SALARIES & WAGES	551,680	626,752	564,417	554,090
101-30-3504	1022	NON PERS - SALARIES & WAGES	6,192	-	-	-
101-30-3504	1030	PART TIME WAGES	45,276	86,129	71,132	94,360
101-30-3504	1040	OVERTIME SALARY & WAGES	56	-	59	-
101-30-3504	1045	COMP TIME PAY	529	-	-	-
101-30-3504	1048	MEDICAL OPT-OUT-GEN. UNIT	2,000	6,000	-	-
101-30-3504	1049	BILINGUAL/CERTIFICATION PAY	5,077	3,900	5,540	5,850
101-30-3504	1050	STANDBY PAY	2,520	-	-	-
101-30-3504	1060	PAID SICK LEAVE	14,530	13,000	13,091	20,800
101-30-3504	1065	ACCRUED PAID VACATION	17,636	15,700	11,304	22,790
101-30-3504	1070	PAID SICK LEAVE ON TERMINATION	30,777	-	-	-
101-30-3504	1080	MEDICARE	8,182	10,896	9,650	10,117
101-30-3504	1083	PERS - EMPLOYER PORTION	161,866	199,111	177,492	189,694
101-30-3504	1085	LIFE INSURANCE	1,737	1,782	1,692	1,986
101-30-3504	1088	LONG-TERM DISABILITY INSURANCE	4,513	6,331	4,563	5,598
101-30-3504	1090	MEDICAL INS - FT EMPLOYEES	103,556	128,420	133,203	135,785

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3504	1091	DENTAL INS - FT EMPLOYEES	9,368	11,680	10,221	10,512
101-30-3504	1092	VISION INS - FT EMPLOYEES	1,312	1,520	1,512	1,368
101-30-3504	1093	MEDICAL INS - PT EMPLOYEES	211	-	117	-
101-30-3504	1095	MEDICAL INS - RETIREES	124,008	142,900	137,779	150,600
101-30-3504	1097	WORKER'S COMPENSATION	105,228	106,345	106,855	149,146
101-30-3504	1100	ACA AFFORDABILITY STIPEND	28	-	26	-
PERSONNEL EXPENDITURES			1,196,280	1,360,466	1,248,653	1,352,696

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3504	2061	CUSTODIAL SUPPLIES	22,106	22,000	22,000	2,000
101-30-3504	2064	BUILDING TRADE SUPPLIES	66	-	-	-
101-30-3504	2068	SANTA FE SPRINGS/LITTLE LAKE PAR	157,712	175,000	175,000	175,000
101-30-3504	2069	CONTRACT SVC/PROJECTS	3,213	-	-	-
101-30-3504	2080	CONTRACT SVC/NON-CLASS	238,758	248,800	248,800	251,200
101-30-3504	2088	CONTRACT SVC/DEBRIS DISPOSAL	5,501	5,000	5,000	5,000
101-30-3504	2090	EQUIP MTCE & SUPPLIES	5,830	4,000	4,000	5,000
101-30-3504	2100	UTILITIES	479,166	461,300	436,300	516,000
101-30-3504	2150	RENTAL EXPENSE	124	-	100	100
101-30-3504	2170	SPECIAL MAT'LS-SUPPLIES	49,999	50,000	50,000	50,000
101-30-3504	2173	SPECIAL MAT'LS-LANDSCAPE	493	-	-	-
101-30-3504	2220	VEHICLE MTCE & SUPPLIES	123,028	122,500	122,500	121,400
101-30-3504	2225	VEHICLE MTCE - LEASED VEH	-	-	-	3,300
OPERATING EXPENDITURES			1,085,995	1,088,600	1,063,700	1,129,000
101-30-3504	3850	C/O-TOOLS & WORK EQUIP	2,344	14,500	14,500	6,400
CAPITAL OUTLAY EXPENDITURES			2,344	14,500	14,500	6,400

PARK MAINTENANCE- LANDSCAPE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
CALSENSE GRANT:						
101-30-3514	2082	CALSENSE GRANT	73,666	-	-	-
101-30-3514	1xxx	PAYROLL	70,974	-	-	-
OPERATING EXPENDITURES			144,640	-	-	-
CALSENSE GRANT TOTAL:			144,640	-	-	-
GENERAL FUND TOTAL - PARK MAINTENANCE-LANDSCAPE TOTAL:			2,429,259	2,463,566	2,326,853	2,488,096
746-30-3504	2152	VEHICLE LEASE	-	-	-	72,100
746-30-3504	3820	C/O-AUTOMOTIVE EQUIPMENT	110,000	-	-	92,000
VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- LANDSCAPE TOTAL:			110,000	-	-	164,100
PARK MAINTENANCE-LANDSCAPE TOTAL (ALL FUNDS):			2,539,259	2,463,566	2,326,853	2,652,196

PUBLIC SERVICES

Parks Maintenance - Facilities

ACTIVITIES AND OBJECTIVES

Description of Activities

The Parks Maintenance - Facilities Section maintains and repairs 12,000 square feet of park facilities and buildings including: Sproul and Hargitt Museums, Sproul Reception Center, Norwalk Arts & Sports Complex, Cultural Arts Center, Norwalk Skate Park, and Norwalk Aquatic Pavilion.

Objectives

- Identify maintenance and improvement projects throughout the parks, including playground replacement.
- Develop and implement a comprehensive park amenities plan including benches, picnic tables, and barbecues.
- Update park building maintenance procedures to ensure quality and consistency.
- Provide improved energy efficient lighting systems at all city park facilities to reduce energy consumption and provide cost savings.
- Implement improved security measures at park buildings and facilities.

Budget Program: Public Services - Park Maintenance - Total All Facilities

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	1.00	1.00	90,936	92,162	Maintenance Assistant	2,960	1,040	3	3	49,217	17,974
Maintenance Worker III (b)	1.00	1.00	68,966	69,896							
Maintenance Worker II (c)	3.00	3.00	187,673	126,266							
Maintenance Worker I (d)	3.00	3.00	147,489	143,823							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(c) 300% Park Maintenance - Park Locations											
(d) 100% Park Maintenance - Park Locations, 200% Park Maintenance - Sports Complex											
TOTAL	8.00	8.00	495,064	432,147	TOTAL	2,960	1,040	3	3	49,217	17,974

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-xxxx	1020	SALARIES & WAGES	456,673	495,064	434,527	432,147
101-30-xxxx	1022	NON PERS - SALARIES & WAGES	3,415	-	-	-
101-30-xxxx	1030	PART TIME WAGES	42,588	46,694	33,738	17,974
101-30-xxxx	1040	OVERTIME SALARY & WAGES	1,214	-	-	-
101-30-xxxx	1048	MEDICAL OPT-OUT-GEN. UNIT	10,760	12,240	16,400	14,400
101-30-xxxx	1049	BILINGUAL/CERTIFICATION PAY	1,500	2,600	1,237	1,300
101-30-xxxx	1050	STANDBY PAY	2,247	-	2,080	-
101-30-xxxx	1060	PAID SICK LEAVE	1,812	5,000	5,364	3,400
101-30-xxxx	1065	ACCRUED PAID VACATION	906	4,500	227	-
101-30-xxxx	1080	MEDICARE	7,317	8,180	7,157	6,804
101-30-xxxx	1083	PERS - EMPLOYER PORTION	128,017	157,278	135,646	147,948
101-30-xxxx	1085	LIFE INSURANCE	1,263	1,577	1,093	1,537
101-30-xxxx	1088	LONG-TERM DISABILITY INSURANCE	3,718	5,000	3,465	4,365
101-30-xxxx	1090	MEDICAL INS - FT EMPLOYEES	64,491	81,951	64,332	65,892
101-30-xxxx	1091	DENTAL INS - FT EMPLOYEES	5,934	7,009	5,188	4,673
101-30-xxxx	1092	VISION INS - FT EMPLOYEES	769	914	672	610
101-30-xxxx	1097	WORKER'S COMPENSATION	5,340	5,618	5,640	6,256
PERSONNEL EXPENDITURES			737,963	833,625	716,766	707,306

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-xxxx	2061	CUSTODIAL SUPPLIES	40,496	29,000	32,100	37,000
101-30-xxxx	2062	MTCE & REPAIR SUPPLIES	107,790	81,000	58,000	68,000
101-30-xxxx	2063	CUSTODIAL SUPPLIES- FACILITIES	4,435	-	-	-
101-30-xxxx	2064	BUILDING TRADE SUPPLIES	56,941	50,000	51,000	41,500
101-30-xxxx	2069	CONTRACT SVC/PROJECTS	5,000	-	-	-
101-30-xxxx	2080	CONTRACT SVC	122,913	105,500	106,500	80,170
101-30-xxxx	2090	EQUIP MTCE & SUPPLIES	1,609	2,300	2,300	3,800
101-30-xxxx	2100	UTILITIES	52,724	55,200	55,000	59,000
101-30-xxxx	2170	SPECIAL MAT'LS-SUPPLIES	44,569	41,100	41,100	36,000
101-30-xxxx	2220	VEHICLE MTCE & SUPPLIES	46,975	40,870	40,870	37,100
101-30-xxxx	2231	VANDALISM REPAIR	2,981	4,300	4,300	4,000
OPERATING EXPENDITURES			486,433	409,270	391,170	367,570
101-30-xxxx	3850	C/O-TOOLS & WORK EQUIP	2,171	33,700	34,358	-
101-30-xxxx	3880	C/O-MISCELLANEOUS OTHER	601	-	-	-
CAPITAL OUTLAY EXPENDITURES			2,772	33,700	34,358	-
GENERAL FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:			1,227,168	1,276,595	1,142,294	1,074,876

PARK MAINTENANCE - TOTAL ALL FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
743-30-xxxx	2069	CONTRACT SVC/PROJECTS	7,000	12,000	12,000	-
		PARK EQUIPMENT & RENOVATION FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:	7,000	12,000	12,000	-
746-30-xxxx	3820	C/O-AUTOMOTIVE EQUIPMENT	47,867	142,400	142,400	28,500
		VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- ALL FACILITIES TOTAL:	47,867	142,400	142,400	28,500
		PARK MAINTENANCE - ALL FACILITIES TOTAL (ALL FUNDS):	1,282,035	1,430,995	1,296,694	1,103,376

Budget Program: Public Services - Park Maintenance - Facilities, 3506

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.50	0.50	45,468	46,080							
Maintenance Worker III (b)	0.50	0.50	34,483	34,948							
Maintenance Worker II	3.00	3.00	187,673	126,266							
Maintenance Worker I	1.00	1.00	51,247	47,898							
(a) 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
TOTAL	5.00	5.00	318,871	255,192	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Park Maintenance - Park Facilities
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Custodial supplies for facilities	\$ 1,500
2062	Maintenance & Repair Supplies:	30,000
	<i>Electrical repairs</i>	2,000
	<i>Fencing repairs</i>	6,000
	<i>Refrigerator repairs</i>	2,000
	<i>Plumbing repairs</i>	5,000
	<i>Lighting</i>	3,000
	<i>Glass replacement</i>	2,500
	<i>HVAC repairs</i>	5,000
	<i>Misc. repairs for facilities and snack bars</i>	2,000
	<i>Ongoing maintenance for park projects - paint, small plants, etc.</i>	2,500
2064	Building Trade Supplies: Building repair supplies, locks, nuts and bolts, plumbing supplies, electrical supplies, lumber, ballfield fence topper, etc.	35,000
2080	Contract Services - Non-Classified:	20,500
	<i>Alarm service monitoring</i>	14,000
	<i>HVAC maintenance</i>	2,000
	<i>Kitchen hoods - inspections</i>	3,500
	<i>Fire extinguisher service</i>	1,000

PUBLIC SERVICES
Park Maintenance - Park Facilities
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2090	Equipment Maintenance & Supplies: Parts and repairs for mowers, edgers, buffers, vacuums, electric carriers, and other related equipment	3,800
2170	Special Materials - Supplies: Materials for Recreation special events	6,000
2231	Vandalism Repairs:	2,000
746-2152	Vehicle Lease: <i>Heavy-duty truck to replace heavy-duty truck, unit 6170</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6171</i> <i>Heavy-duty truck to replace heavy-duty truck, unit 6184</i>	21,800 6,650 6,650 8,500
746-3820	Capital Outlay - Automotive Equipment: <i>Aftermarket equipment for unit replacing #6170</i> <i>Aftermarket equipment for unit replacing #6171</i> <i>Aftermarket equipment for unit replacing #6184</i>	28,500 9,500 9,500 9,500

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3506	1020	SALARIES & WAGES	310,070	318,871	289,312	255,192
101-30-3506	1022	NON PERS - SALARIES & WAGES	2,694	-	-	-
101-30-3506	1030	PART TIME WAGES	447	-	-	-
101-30-3506	1040	OVERTIME SALARY & WAGES	970	-	-	-
101-30-3506	1048	MEDICAL OPT-OUT-GEN. UNIT	9,035	11,040	14,563	10,800
101-30-3506	1049	BILINGUAL/CERTIFICATION PAY	1,222	1,950	995	975
101-30-3506	1050	STANDBY PAY	1,218	-	1,285	-
101-30-3506	1060	PAID SICK LEAVE	906	500	759	2,100
101-30-3506	1080	MEDICARE	4,557	4,819	4,450	3,901
101-30-3506	1083	PERS - EMPLOYER PORTION	87,005	101,302	90,381	87,365
101-30-3506	1085	LIFE INSURANCE	1,018	1,238	892	1,004
101-30-3506	1088	LONG-TERM DISABILITY INSURANCE	2,525	3,220	2,381	2,578
101-30-3506	1090	MEDICAL INS - FT EMPLOYEES	36,749	50,801	31,360	28,800
101-30-3506	1091	DENTAL INS - FT EMPLOYEES	3,362	4,088	2,572	1,752
101-30-3506	1092	VISION INS - FT EMPLOYEES	436	532	333	228
101-30-3506	1096	UNEMPLOYMENT INSURANCE	105	-	-	-
101-30-3506	1097	WORKER'S COMPENSATION	3,456	3,619	3,636	3,695
PERSONNEL EXPENDITURES			465,773	501,980	442,920	398,390

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3506	2061	CUSTODIAL SUPPLIES	2,995	1,500	1,600	1,500
101-30-3506	2062	MTCE & REPAIR SUPPLIES	60,011	35,000	30,000	30,000
101-30-3506	2063	CUSTODIAL SUPPLIES- FACILITIES	4,435	-	-	-
101-30-3506	2064	BUILDING TRADE SUPPLIES	39,715	35,000	35,000	35,000
101-30-3506	2080	CONTRACT SVC	37,857	33,500	33,500	20,500
101-30-3506	2090	EQUIP MTCE & SUPPLIES	1,609	2,300	2,300	3,800
101-30-3506	2100	UTILITIES	52,724	55,200	55,000	59,000
101-30-3506	2170	SPECIAL MAT'LS-SUPPLIES	8,679	11,100	11,100	6,000
101-30-3506	2220	VEHICLE MTCE & SUPPLIES	46,975	40,870	40,870	37,100
101-30-3506	2225	VEHICLE MTCE - LEASED VEH	-	-	-	1,000
101-30-3506	2231	VANDALISM REPAIR	2,981	3,000	3,000	2,000
OPERATING EXPENDITURES			257,981	217,470	212,370	195,900
101-30-3506	3850	C/O-TOOLS & WORK EQUIP	1,382	23,000	23,000	-
101-30-3506	3880	C/O-MISCELLANEOUS OTHER	601	-	-	-
CAPITAL OUTLAY EXPENDITURES			1,983	23,000	23,000	-
GENERAL FUND -						
PARK MAINTENANCE- ALL PARK FACILITIES TOTAL:			725,736	742,450	678,290	594,290

PARK MAINTENANCE- PARK FACILITIES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-30-3506	2152	VEHICLE LEASE	-	-	-	21,800
746-30-3506	3820	C/O-AUTOMOTIVE EQUIPMENT	47,867	142,400	142,400	28,500
VEHICLE REPLACEMENT FUND - PARK MAINTENANCE- ALL PARK FACILITIES TOTAL:			47,867	142,400	142,400	50,300
PARK MAINTENANCE - ALL PARK FACILITIES TOTAL (ALL FUNDS):			773,603	884,850	820,690	644,590

Budget Program: Public Services - Park Maintenance - Aquatics, 5203

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.20	0.20	18,187	18,433							
Maintenance Worker III (b)	0.20	0.20	13,793	13,979							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Sports Complex, 10% Park Maintenance - Cultural Arts											
TOTAL	0.40	0.40	31,980	32,412	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Park Maintenance - Aquatics
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Facility custodial supplies	\$ 5,000
2062	Maintenance & Repair Supplies:	17,000
	<i>Electrical repairs</i>	1,000
	<i>Appliance repairs</i>	1,000
	<i>Plumbing repairs</i>	1,000
	<i>Pool equipment repairs</i>	14,000
2064	Building Trade Supplies: Building repair supplies - hardware, plumbing, and electrical	4,000
2080	Contract Services - Non-Classified:	20,500
	<i>Alarm service monitoring - security</i>	7,500
	<i>Alarm service monitoring - fire</i>	500
	<i>Pool maintenance</i>	5,500
	<i>HVAC maintenance</i>	200
	<i>Landscaping maintenance</i>	6,800
2170	Special Materials - Supplies: Pool chemicals	30,000
2231	Vandalism Repair:	500

PARK MAINTENANCE- AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5203	1020	SALARIES & WAGES	26,630	31,980	22,618	32,412
101-30-5203	1022	NON PERS - SALARIES & WAGES	288	-	-	-
101-30-5203	1040	OVERTIME SALARY & WAGES	98	-	-	-
101-30-5203	1048	MEDICAL OPT-OUT-GEN. UNIT	691	465	736	1,440
101-30-5203	1049	BILINGUAL/CERTIFICATE PAY	112	260	97	130
101-30-5203	1050	STAND BY PAY	365	-	319	-
101-30-5203	1060	PAID SICK LEAVE	362	1,000	1,042	500
101-30-5203	1080	MEDICARE	400	489	360	500
101-30-5203	1083	PERS - EMPLOYER PORTION	7,477	10,160	7,084	11,097
101-30-5203	1085	LIFE INSURANCE	90	125	72	127
101-30-5203	1088	LONG-TERM DISABILITY INSURANCE	213	323	168	327
101-30-5203	1090	MEDICAL INS - FT EMPLOYEES	2,712	3,447	2,335	3,840
101-30-5203	1091	DENTAL INS - FT EMPLOYEES	211	234	164	234
101-30-5203	1092	VISION INS - FT EMPLOYEES	27	31	21	31
101-30-5203	1097	WORKER'S COMPENSATION	348	363	360	469
PERSONNEL EXPENDITURES:			40,026	48,877	35,375	51,107

PARK MAINTENANCE- AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5203	2061	CUSTODIAL SUPPLIES	3,366	2,000	5,000	5,000
101-30-5203	2062	MTCE & REPAIR SUPPLIES	9,743	22,000	4,000	17,000
101-30-5203	2064	BUILDING TRADE SUPPLIES	3,625	4,000	5,000	4,000
101-30-5203	2080	CONTRACT SVC/NON-CLASS	26,963	24,000	24,000	20,500
101-30-5203	2170	SPECIAL MAT'LS-SUPPLIES	35,890	30,000	30,000	30,000
101-30-5203	2231	VANDALISM REPAIR	-	1,000	1,000	500
OPERATING EXPENDITURES:			79,587	83,000	69,000	77,000
GENERAL FUND - PARK MAINTENANCE - AQUATICS TOTAL:			119,613	131,877	104,375	128,107
743-30-5203	2069	CONTRACT SVC/PROJECTS	7,000	12,000	12,000	-
AQUATICS FACILITIES			7,000	12,000	12,000	-
PARK EQUIPMENT & RENOVATION FUND - PARK MAINTENANCE - AQUATICS TOTAL:			7,000	12,000	12,000	-
PARK MAINTENANCE - AQUATICS TOTAL (ALL FUNDS):			126,613	143,877	116,375	128,107

Budget Program: Public Services - Park Maintenance - Norwalk Sports & Arts Complex, 5702

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.20	0.20	18,187	18,433	Maintenance Assistant	2,960	1,040	3	3	46,694	17,974
Maintenance Worker III (b)	0.20	0.20	13,793	13,979							
Maintenance Worker I	2.00	2.00	96,242	95,925							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 10% Park Maintenance - Cultural Arts											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 10% Park Maintenance - Cultural Arts											
TOTAL	2.40	2.40	128,222	128,337	TOTAL	2,960	1,040	3	3	46,694	17,974

PUBLIC SERVICES

Park Maintenance - Norwalk Sports & Arts Complex

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Supplies for Norwalk Arts & Sports Complex and Community Meeting Center	\$ 28,000
2062	Maintenance & Repair Supplies: <i>Electrical repairs</i> <i>Flooring repairs</i> <i>Appliance repairs</i> <i>Plumbing repairs</i> <i>Lighting - ballasts, etc.</i> <i>Glass replacement</i> <i>HVAC repairs</i> <i>Misc. repairs</i> <i>Door repairs</i>	18,000 2,000 1,500 1,600 5,000 1,000 1,000 2,500 1,400 2,000
2064	Building Trade Supplies: Building Repair Supplies - Locks, Hardware, Plumbing and Electrical Supplies, etc.	2,000

PUBLIC SERVICES

Park Maintenance - Norwalk Sports & Arts Complex

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Alarm service monitoring</i> <i>Fire system monitoring/testing/maintenance</i> <i>HVAC maintenance</i> <i>Elevator maintenance</i> <i>Kitchen hood inspections</i> <i>Misc. contract services - fire extinguishers, etc.</i> <i>Landscaping maintenance</i>	28,890 2,500 3,700 4,000 1,900 1,000 3,750 12,040
2231	Vandalism Repairs:	1,500

PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5702	1020	SALARIES & WAGES	106,733	128,222	111,287	128,337
101-30-5702	1022	NON PERS - SALARIES & WAGES	288	-	-	-
101-30-5702	1030	PART TIME WAGES	42,141	46,694	33,738	17,974
101-30-5702	1040	OVERTIME SALARY & WAGES	98	-	-	-
101-30-5702	1048	MEDICAL OPT-OUT-GEN. UNIT	689	465	736	1,440
101-30-5702	1049	BILINGUAL/CERTIFICATE PAY	111	260	97	130
101-30-5702	1050	STAND BY PAY	481	-	319	-
101-30-5702	1060	PAID SICK LEAVE	362	1,000	1,042	500
101-30-5702	1065	ACCRUED PAID VACATION	227	-	227	-
101-30-5702	1080	MEDICARE	2,160	2,599	2,138	2,152
101-30-5702	1083	PERS - EMPLOYER PORTION	29,817	40,735	34,638	43,937
101-30-5702	1085	LIFE INSURANCE	110	151	93	342
101-30-5702	1088	LONG-TERM DISABILITY INSURANCE	873	1,295	833	1,296
101-30-5702	1090	MEDICAL INS - FT EMPLOYEES	23,659	25,979	29,476	31,332
101-30-5702	1091	DENTAL INS - FT EMPLOYEES	2,254	2,570	2,369	2,570
101-30-5702	1092	VISION INS - FT EMPLOYEES	292	335	307	335
101-30-5702	1097	WORKER'S COMPENSATION	1,356	1,455	1,464	1,858
PERSONNEL EXPENDITURES:			211,651	251,760	218,764	232,203

PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5702	2061	CUSTODIAL SUPPLIES	32,422	25,000	25,000	28,000
101-30-5702	2062	MTCE & REPAIR SUPPLIES	34,697	20,000	20,000	18,000
101-30-5702	2064	BUILDING TRADE SUPPLIES	12,117	10,000	10,000	2,000
101-30-5702	2069	CONTRACT SVC/PROJECTS	5,000	-	-	-
101-30-5702	2080	CONTRACT SVC/NON-CLASS	47,749	36,000	36,000	28,890
101-30-5702	2231	VANDALISM REPAIR	-	-	-	1,500
OPERATING EXPENDITURES:			131,985	91,000	91,000	78,390
101-30-5702	3850	C/O-TOOLS & WORK EQUIP	789	10,700	11,358	-
CAPITAL OUTLAY EXPENDITURES:			789	10,700	11,358	-
GENERAL FUND - PARK MAINTENANCE - NORWALK ARTS & SPORTS COMPLEX TOTAL:			344,425	353,460	321,122	310,593
PARK MAINTENANCE - SPORTS COMPLEX TOTAL (ALL FUNDS):			344,425	353,460	321,122	310,593

Budget Program: Public Services - Park Maintenance - Cultural Arts, 5732

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Maintenance Supervisor (a)	0.10	0.10	9,094	9,216							
Maintenance Worker III (b)	0.10	0.10	6,897	6,990							
(a) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex											
(b) 50% Park Maintenance - Park Locations, 20% Park Maintenance - Aquatics, 20% Park Maintenance - Sports Complex											
TOTAL	0.20	0.20	15,991	16,206	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES

Park Maintenance - Cultural Arts Center

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2061	Custodial Supplies: Custodial supplies for facility	\$ 2,500
2062	Maintenance & Repair Supplies:	3,000
	<i>Electrical repairs</i>	700
	<i>Plumbing repairs</i>	700
	<i>Door repairs</i>	300
	<i>HVAC repairs</i>	800
	<i>Misc. repairs</i>	500
2064	Building Trade Supplies: Building repair supplies - hardware, plumbing, and electrical	500
2080	Contract Services - Non-Classified:	10,280
	<i>Alarm service monitoring</i>	1,400
	<i>HVAC maintenance</i>	1,500
	<i>Misc. maintenance services</i>	1,180
	<i>Landscaping maintenance</i>	6,200

PARK MAINTENANCE- CULTURAL ARTS CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5732	1020	SALARIES & WAGES	13,241	15,991	11,310	16,206
101-30-5732	1022	NON PERS - SALARIES & WAGES	144	-	-	-
101-30-5732	1040	OVERTIME SALARY & WAGES	48	-	-	-
101-30-5732	1048	MEDICAL OPT-OUT-GEN. UNIT	346	270	365	720
101-30-5732	1049	BILINGUAL/CERTIFICATE PAY	56	130	48	65
101-30-5732	1050	STAND BY PAY	183	-	158	-
101-30-5732	1060	PAID SICK LEAVE	181	2,500	2,521	300
101-30-5732	1080	MEDICARE	199	274	209	251
101-30-5732	1083	PERS - EMPLOYER PORTION	3,718	5,081	3,542	5,549
101-30-5732	1085	LIFE INSURANCE	45	63	36	64
101-30-5732	1088	LONG-TERM DISABILITY INSURANCE	107	162	83	164
101-30-5732	1090	MEDICAL INS - FT EMPLOYEES	1,371	1,724	1,161	1,920
101-30-5732	1091	DENTAL INS - FT EMPLOYEES	107	117	83	117
101-30-5732	1092	VISION INS - FT EMPLOYEES	14	16	11	16
101-30-5732	1097	WORKER'S COMPENSATION	180	181	180	234
PERSONNEL EXPENDITURES:			19,939	26,509	19,707	25,606

PARK MAINTENANCE- CULTURAL ARTS CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-5732	2061	CUSTODIAL SUPPLIES	1,714	500	500	2,500
101-30-5732	2062	MTCE & REPAIR SUPPLIES	3,339	4,000	4,000	3,000
101-30-5732	2064	BUILDING TRADE SUPPLIES	1,484	1,000	1,000	500
101-30-5732	2080	CONTRACT SVC/NON-CLASS	10,344	12,000	13,000	10,280
101-30-5732	2231	VANDALISM REPAIR	-	300	300	-
OPERATING EXPENDITURES:			16,881	17,800	18,800	16,280
GENERAL FUND - PARK MAINTENANCE - CULTURAL ARTS CENTER TOTAL:			36,820	44,309	38,507	41,886

PARK MAINTENANCE - PROJECTS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
743-30-5806	2069	CONTRACT SVC/PROJECTS	1,013	-	-	-
		HOLIFIELD PARK	1,013	-	-	-
743-30-5807	2069	CONTRACT SVC/PROJECTS	-	20,000	20,000	-
		LAKESIDE PARK	-	20,000	20,000	-
743-30-5809	2069	CONTRACT SVC/PROJECTS	30,099	-	-	-
		NORWALK PARK	30,099	-	-	-
743-30-5811	2069	CONTRACT SVC/PROJECTS	-	5,000	5,000	-
		RAMONA PARK	-	5,000	5,000	-
		PARK EQUIPMENT & RENOVATION FUND - PARK MAINTENANCE TOTAL:	31,112	25,000	25,000	-
		PARK MAINTENANCE - TOTAL (ALL FUNDS):	31,112	25,000	25,000	-

PUBLIC SERVICES

Environmental Services

ACTIVITIES AND OBJECTIVES

Description of Activities

Norwalk is a permittee of the Los Angeles Regional Water Quality Control Board's (LARW QCB) Municipal Separate Storm Sewer System (MS4) permit, which requires that jurisdictions in Los Angeles County reduce storm water discharges flowing untreated into storm drains and oceans. The Environmental Services Division will oversee compliance to the MS4 permit including the implementation of the City's Green Street Policy, Low Impact Development requirements, and manage business pollutant discharge inspections and related storm water management plan review. The division also works along with multiple city departments to oversee the City's compliance to air quality and related environmental requirements mandated by the State, and monitors California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) compliance.

Objectives

- Manage storm water discharges through the use of best management practices.
- Implement the Green Street Policy and Low Impact Development requirements.
- Collaborate with other agencies to create a comprehensive Watershed Management Plan.
- Assist other departments with implementation of their MS4 permit activities.

Budget Program: Public Services - Environmental Services, 3106

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Community Development (a)	0.02	0.02	3,042	3,173							
Deputy City Manager (b)	0.05	0.00	8,377	-							
Director of Public Services /City Engineer (c)	0.05	0.05	7,979	8,680							
Building and Safety Manager (d)	0.05	0.05	6,663	6,867							
Administrative Services Manager (e)	0.17	0.17	22,653	-							
Associate Engineer (f)	0.05	0.05	5,174	5,371							
Associate Engineer (g)	0.05	0.05	5,174	-							
Senior Management Analyst (h)	0.05	0.05	4,468	4,369							
Assistant Engineer	0.10	0.00	8,936	-							
(a) 75% Community Development-Admin, 15% SA-RDA, 5% CDBG, 2% High Speed Rail, 1% Prop C Admin											
(b) 80% Public Services-Admin, 5% Water, 5% Sewer, 5% Transportation Center											
(c) 25% PS Admin, 45% Engineering, 10% Water, 10% Sewer, 5% High Speed Rail											
(d) 95% Building & Safety											
(e) Frozen Position - 45% Management Services, 38% Water											
(f) 90% Engineering, 5% Water											
(g) Frozen Position - 90% Engineering, 5% Water											
(h) 95% Community Development-Admin											
TOTAL	0.59	0.44	72,466	28,460	TOTAL	-	-	-	-	-	-

PUBLIC SERVICES
Environmental Services
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 243,000
	<i>Municipal Separate Storm Sewer System (MS4) Compliance Services</i>	100,000
	<i>MOU with Gateway Water Authority for Watershed Management Program (cost shared with Gateway City Members)</i>	60,000
	<i>Municipal Separate Storm Sewer Station (MS4) Permit</i>	40,000
	<i>Imperial storm water lift station maintenance and cleaning</i>	17,000
	<i>Catch basin cleaning</i>	3,000
	<i>Storm water database software annual subscription</i>	3,000
	<i>Full capture catch basin inserts</i>	20,000
2086	Legal Services: Legal Services	1,000
2250	Training: Training opportunities as appropriate for staff	1,000
227-2080	Contract Services: Bus stop trash receptacle clean up and maintenance	30,000

ENVIRONMENTAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3106	1020	SALARIES & WAGES	14,575	72,466	22,466	28,460
101-30-3106	1022	NON PERS - SALARIES & WAGES	53	-	-	-
101-30-3106	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	13	-
101-30-3106	1049	BILINGUAL/CERTIFICATION PAY	7	-	2	33
101-30-3106	1052	AUTO ALLOWANCE	95	576	-	336
101-30-3106	1060	PAID SICK LEAVE	171	1,000	1,000	600
101-30-3106	1065	ACCRUED PAID VACATION	1,948	2,300	-	490
101-30-3106	1070	PAID SICK LEAVE ON TERMINATION	5,220	-	-	-
101-30-3106	1078	MANAGEMENT BENEFIT 401A	311	1,366	126	613
101-30-3106	1080	MEDICARE	264	1,129	340	453
101-30-3106	1081	MGMT BENEFIT/MEDICAL	204	138	166	682
101-30-3106	1083	PERS - EMPLOYER PORTION	4,067	23,025	3,122	9,745
101-30-3106	1085	LIFE INSURANCE	42	124	31	90
101-30-3106	1088	LONG-TERM DISABILITY INSURANCE	153	733	85	287
101-30-3106	1090	MEDICAL INS - FT EMPLOYEES	1,357	12,298	1,299	3,510
101-30-3106	1091	DENTAL INS - FT EMPLOYEES	106	693	104	259
101-30-3106	1092	VISION INS - FT EMPLOYEES	29	167	24	62
101-30-3106	1097	WORKER'S COMPENSATION	768	819	828	412
PERSONNEL EXPENDITURES:			29,370	116,834	29,607	46,032

ENVIRONMENTAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-30-3106	2080	CONTRACT SVC/NON-CLASS	141,425	217,000	217,000	243,000
101-30-3106	2086	LEGAL SERVICES	4,067	2,000	2,000	1,000
101-30-3106	2250	TRAINING EXPENSE	224	2,000	1,000	1,000
OPERATING EXPENDITURES:			145,716	221,000	220,000	245,000
GENERAL FUND - ENVIRONMENTAL SERVICES TOTAL:			175,086	337,834	249,607	291,032
227-30-3106	2080	CONTRACT SERVICES	23,281	27,300	25,000	30,000
OPERATING EXPENDITURES:			23,281	27,300	25,000	30,000
PROP C FUND - ENVIRONMENTAL SERVICES TOTAL:			23,281	27,300	25,000	30,000
ENVIRONMENTAL SERVICES (ALL FUNDS) :			198,367	365,134	274,607	321,032

Environmental Services was reported under Community Development as 101-61-6106 prior to Fiscal Year 19-20

PUBLIC SERVICES

High Speed Rail

ACTIVITIES AND OBJECTIVES

Description of Activities

The City has received funding from the California High Speed Rail Authority (HSRA) to offset costs incurred in providing analysis and input on high speed rail's impact on the local community and participating in coordination activities. The HSRA is responsible for the planning, design, construction, and operation of the highspeed rail system in California. The proposed rail system will run from San Francisco to the Los Angeles basin in under three hours at speeds over 200 miles per hour. The system will eventually extend to Sacramento and San Diego, totaling 800 miles with up to 24 stations.

Objectives

- Coordinate with HSRA and City's consultant on the technical and engineering review of the proposed rail facility through the City and the proposed improvements at the Norwalk/Santa Fe Springs Transportation Station.
- Collaborate with other local agencies to achieve a cohesive regional rail system while minimizing local and environmental impacts.

PUBLIC SERVICES

High Speed Rail

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Consultant Services	\$ 100,000

HIGH SPEED RAIL

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
439-30-3607	1020	SALARIES & WAGES	3,443	12,809	5,809	11,853
439-30-3607	1052	AUTO ALLOWANCE	115	336	164	336
439-30-3607	1065	ACCRUED PAID VACATION	285	-	-	-
439-30-3607	1070	PAID SICK LEAVE ON TERMIN	1,186	-	-	-
439-30-3607	1078	MANAGEMENT BENEFIT 401A	133	442	193	475
439-30-3607	1080	MEDICARE	75	193	89	184
439-30-3607	1081	MGMT BENEFIT/MEDICAL	101	138	229	465
439-30-3607	1083	PERS - EMPLOYER PORTION	961	4,071	1,472	4,059
439-30-3607	1085	LIFE INSURANCE	11	44	12	47
439-30-3607	1088	LONG-TERM DISABILITY INSURANCE	35	130	59	120
439-30-3607	1090	MEDICAL INS - FT EMPLOYEES	379	1,943	389	1,187
439-30-3607	1091	DENTAL INS - FT EMPLOYEES	11	106	27	82
439-30-3607	1092	VISION INS - FT EMPLOYEES	8	31	11	27
439-30-3607	1097	WORKER'S COMPENSATION	132	128	132	172
PERSONNEL EXPENDITURES:			6,875	20,371	8,586	19,007
439-30-3607	2080	CONTRACT SVC/NON-CLASS	36,121	100,000	10,000	100,000
OPERATING EXPENDITURES:			36,121	100,000	10,000	100,000
HIGH SPEED TOTAL (ALL FUNDS) :			42,996	120,371	18,586	119,007

PUBLIC SERVICES

Water

ACTIVITIES AND OBJECTIVES

Description of Activities

The Water Services Section maintains the Norwalk Municipal Water System delivering safe, clean, domestic water to an estimated population of 18,500 through 5,362 service connection serving portions of the City of Norwalk, the City of Artesia, and a small unincorporated Los Angeles County area. The Section operates three water well sites (#4, 5, and 10), maintains 35 miles of pipeline including domestic and high pressure fire lines, maintains 450 fire hydrants and three landscaping areas, and meets all health standards, rules, and regulations of State and County Health Departments.

Objectives

- Complete Water Master Plan Update to investigate future improvement and operation of the City's water system and the capital improvement projects.
- Continue to improve operational efficiency and water quality at all three wells (#4, 5, and 10).
- Continue to maximize utilization of Well #10 to its design capacity and decrease import water from both MWD connection and City of Cerritos.
- Install SCADA system to control and monitor the wells and pressure regulating stations more effectively.
- Continue the installation of Automated Metering Infrastructure project for Norwalk Municipal Water System.
- Continue the update of GIS and Asset Management Plan for Norwalk Municipal Water System. This will allow intelligent data to be assigned to each element and be utilized more effectively by both engineering and operational staff.
- Continue regional involvement in water agencies to monitor activities impacting municipal water systems. Implement State DWR requirements related to water conservation (BMPs).
- Ensure water system infrastructure is continually maintained to minimize water shutdown and equipped with security measures to deter vandalism.
- Provide well maintenance at three wells (#4, 5, and 10) to comply with State Water Resources Control Board standards.

Budget Program: Water, 3602

Full Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Labor Distribution Footnote	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
City Manager (a)	0.05	0.05	13,658	13,742	(a) 1% CDBG, 76% Administration 18% SA-RDA						
Deputy City Manager	0.05	0.00	11,377	-							
Director of Finance/City Treasurer (b)	0.09	0.09	14,361	14,794	(b) 59% Finance, 20% SA-RDA; 5% CDBG; 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1						
Director of Public Services /City Engineer (c)	0.05	0.10	10,479	17,360	(c) 25% PS Admin, 45% Engineering, 10% Sewer, 5% Environmental Services, 5% High Speed Rail						
Senior Civil Engineer (d)	0.50	0.50	62,555	-	(d) Frozen Position - 50% Sewer Fund						
Administrative Services Manager (e)	0.38	0.38	53,637	-	(e) Frozen Position - 45% Management Services, 17% Environmental Services						
Comm. & Public Affairs Manager (f)	0.05	0.05	5,358	5,802	(f) 90% Communications & Public Affairs, 5% Sewer						
Controller/Deputy Treasurer (g)	0.10	0.10	13,325	13,733	(g) 57% Finance, 10% CDBG; 10% SA-RDA, 8% Prop C Admin, 5% Sewer						
Sr. Accountant (h)	0.10	0.10	8,762	9,057	(h) 77% Finance, 3% Prop C Admin, 5% Childcare, 5% Childcare - Stage 1						
Senior Management Analyst (i)	0.05	0.05	4,468	4,529	(i) 90% Communications & Public Affairs, 5% Sewer						
Management Analyst (j)	0.50	0.35	38,895	27,553	(j) 20% Public Svcs., 60% Engineering, 50% Emergency Preparedness, 25% Management Services, 10% Sewer						
Associate Engineer (k)	0.05	0.05	5,424	5,371	(k) 90% Engineering, 5% Environmental Services						
Associate Engineer (l)	0.05	0.05	5,424	-	(l) Frozen Position - 90% Engineering, 5% Environmental Services						
Assistant Engineer (m)	0.30	0.30	26,806	27,169	(m) 50% Sewer, 10% Signals & St. Lighting, 10% Traffic						
Engineering Technician (n)	0.05	0.05	3,348	3,165	(n) 95% Engineering						
Account Clerk III (o)	0.85	0.85	56,000	56,754	(o) 15% Sewer						
Account Clerk II (p)	0.60	0.60	34,857	35,328	(p) 425% Finance, 7% Prop C Admin, 5% Sewer, 3% Childcare - Stage II						
Water Utilities Supervisor (q)	0.40	0.40	38,191	38,707	(q) 40% Sewer, 10% Signals & St. Lighting, 10% Traffic						
Water Service Worker II (r)	1.80	1.80	133,878	135,696	(r) 20% Sewer						
Water Service Worker I (s)	0.90	0.90	54,906	55,642	(s) 10% Sewer						
					PART-TIME POSITION						
					Office Assistant I (t)	455	455	1	1	10,818	11,040
					(t) 50% Public Services Admin, 25% Water 25% Sewer						
TOTAL	6.92	6.77	595,709	464,402	TOTAL	455	455	1	1	10,818	11,040

WATER

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 280,500
	<i>Emergency repairs and maintenance</i>	100,000
	<i>Electrical repairs at well sites</i>	5,000
	<i>Water main repairs</i>	20,000
	<i>Maintenance and repair of interconnection valves</i>	15,000
	<i>Consultant fees- water engineering</i>	50,000
	<i>Meter reading service</i>	24,000
	<i>Landscaping</i>	5,000
	<i>Chemical calibration</i>	12,000
	<i>Equipment calibration</i>	3,000
	<i>NPDES consultant fees</i>	8,000
	<i>Alarm services - monthly fees</i>	5,000
	<i>Well programming</i>	10,000
	<i>GIS water layer update</i>	5,000
	<i>Water TAP submittal Requirement</i>	12,000
	<i>Rain barrel distribution - Norwalk water customers</i>	1,500
	<i>Cyber security improvements</i>	5,000
2081	Contract Services - Special Study:	220,000
	<i>Water master plan update(carry-over)</i>	160,000
	<i>Risk & resiliency assessment - ERP</i>	60,000
2086	Legal Services:	10,000

WATER ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2089	Computer System Maintenance & Support: UB system application	50,000
2110	Conferences & Meetings: Workshops and meetings	5,000
2111	Memberships: <i>Gateway IRWM JPA</i> <i>American Water Works Association</i> <i>ACWA</i> <i>Central Basin Water Association Membership</i> <i>USC Foundation of Cross Connection Control</i> <i>Southeast Water Coalition</i>	30,000 <i>15,000</i> <i>800</i> <i>1,000</i> <i>1,200</i> <i>2,000</i> <i>10,000</i>
2140	Office Supplies: Office supplies and other section office materials	8,000
2152	Vehicle Lease: <i>Heavy-duty truck to replace heavy-duty truck, unit 4712</i> <i>Light-duty truck to replace light-duty truck, unit 4714</i>	13,850 <i>8,200</i> <i>5,650</i>
2160	Special Fees & Services: Water testing for State Department of Health Services and NPDES testing: <i>Lab services - well and NPDES sampling</i> <i>Water Replenishment District - groundwater title 22 monitoring</i> <i>Department of Public Health well operating permit</i> <i>NPDES annual permit fees</i>	142,000 <i>46,000</i> <i>26,000</i> <i>40,000</i> <i>30,000</i>

WATER

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2170	Special Materials & Supplies:	167,000
	<i>Meter replacement materials</i>	<i>40,000</i>
	<i>Chlorination/phosphate equipment and disinfectant</i>	<i>50,000</i>
	<i>Fitting, copper, clamps - items for repair</i>	<i>35,000</i>
	<i>Fire hydrant replacement parts</i>	<i>15,000</i>
	<i>Public information materials - CCR</i>	<i>12,000</i>
	<i>Conservation Outreach - BMP Compliance activities</i>	<i>10,000</i>
	<i>USA Dig Alert Notices</i>	<i>5,000</i>
2181	Water Replenishment Fees:	711,000
	Water Replenishment District - replenishment fees	
2182	Purchased Water - Domestic:	1,109,000
	<i>City of Cerritos</i>	<i>512,000</i>
	<i>City of Santa Fe Springs</i>	<i>419,000</i>
	<i>Central Basin Water - imported water</i>	<i>90,000</i>
	<i>Central Basin Water- recycled water</i>	<i>88,000</i>
2250	Training:	9,000
	<i>LA County Dept. of Public Health certifications</i>	<i>1,000</i>
	<i>LA County Backflow Cross connection certifications</i>	<i>2,000</i>
	<i>Water training through AWWA</i>	<i>2,500</i>
	<i>USC Backflow Specialist Training</i>	<i>3,500</i>
3820	Capital Outlay - Automotive Equipment:	11,500
	Aftermarket equipment for unit replacing #4712 (asset #11237)	

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
702-30-3602	1020	SALARIES & WAGES	511,018	595,709	443,508	464,402
702-30-3602	1022	NON PERS - SALARIES & WAGES	2,393	-	-	-
702-30-3602	1030	PART TIME WAGES	8,239	11,340	930	11,040
702-30-3602	1040	OVERTIME SALARY & WAGES	40,553	24,000	56,346	24,000
702-30-3602	1048	MEDICAL OPT-OUT-GEN. UNIT	1,545	1,763	1,945	2,880
702-30-3602	1049	BILINGUAL/CERTIFICATION PAY	1,531	1,333	1,496	1,723
702-30-3602	1050	STANDBY PAY	8,685	6,300	8,350	6,300
702-30-3602	1052	AUTO ALLOWANCE	754	1,272	927	1,272
702-30-3602	1054	CELLPHONE ALLOWANCE	37	-	28	-
702-30-3602	1060	PAID SICK LEAVE	1,479	10,500	10,654	9,200
702-30-3602	1065	ACCRUED PAID VACATION	7,635	9,860	7,223	11,680
702-30-3602	1066	COMPENSATED ABSENCES	(5,096)	-	-	-
702-30-3602	1070	PAID SICK LEAVE AT TERMINATION	2,702	-	1,300	-
702-30-3602	1078	MANAGEMENT BENEFIT 401A	4,218	5,809	3,337	3,653
702-30-3602	1080	MEDICARE	8,349	9,559	7,773	7,825
702-30-3602	1081	MGMT BENEFIT/MEDICAL	3,783	3,715	3,509	3,492
702-30-3602	1083	PERS - EMPLOYER PORTION	144,744	185,328	138,397	158,994

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
702-30-3602	1083C	CONTRA PENSION - GASB 68	88,440	-	-	-
702-30-3602	1084	UNIFORM ALLOWANCE	450	500	200	500
702-30-3602	1085	LIFE INSURANCE	1,631	1,564	1,363	1,799
702-30-3602	1088	LONG-TERM DISABILITY INSURANCE	4,488	5,894	3,597	4,690
702-30-3602	1090	MEDICAL INS - FT EMPLOYEES	77,031	95,373	70,839	78,641
702-30-3602	1091	DENTAL INS - FT EMPLOYEES	7,350	7,620	6,215	6,357
702-30-3602	1092	VISION INS - FT EMPLOYEES	1,173	1,266	908	915
702-30-3602	1095	MEDICAL INS - RETIREES	11,665	4,500	7,319	8,600
702-30-3602	1097	WORKER'S COMPENSATION	6,492	6,664	6,696	8,782
702-30-3602	1098	OPEB - FUTURE RETIREES BENEFIT	42,000	42,000	42,000	42,000
702-30-3602	1098C	CONTRA - OPEB	(65,321)	-	-	-
702-30-3602	1098O	OPEB - GASB 75	69,323	-	-	-
702-30-3602	1999	ALLOCATED PAYROLL	(898)	-	(5)	-
PERSONNEL EXPENDITURES:			986,393	1,031,868	824,852	858,745

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
702-30-3602	2080	CONTRACT SVC/NON-CLASS	498,465	306,330	368,000	280,500
702-30-3602	2081	CONTRACT SVC/SPECIAL STUDY	-	240,000	-	220,000
702-30-3602	2086	LEGAL SERVICES	5,873	15,000	1,000	10,000
702-30-3602	2089	COMP SYST MAINT & SUPPORT	28,216	50,000	50,000	50,000
702-30-3602	2090	EQUIP MTCE & SUPPLIES	-	1,000	1,000	1,000
702-30-3602	2100	UTILITIES	65,162	200,000	300,000	413,500
702-30-3602	2110	CONFERENCES & MEETINGS	2,818	5,000	4,000	5,000
702-30-3602	2111	MEMBERSHIPS	16,292	30,000	25,000	30,000
702-30-3602	2140	OFFICE SUPPLIES	9,109	8,000	9,000	8,000
702-30-3602	2141	POSTAGE	18,919	21,000	21,000	21,000
702-30-3602	2152	VEHICLE LEASE	-	-	-	13,850
702-30-3602	2160	SPECIAL FEES & SERVICES	57,098	142,000	142,000	142,000
702-30-3602	2161	ADMINISTRATIVE COSTS	233,951	238,600	238,600	250,600
702-30-3602	2166	SPEC FEES - LOBBYIST WASH DC	24,000	30,000	24,000	30,000
702-30-3602	2170	SPECIAL MAT'LS-SUPPLIES	48,355	67,000	67,000	167,000
702-30-3602	2180	SMALL TOOLS	1,532	3,000	2,000	3,000
702-30-3602	2181	WATER REPLENISHMENT FEES	134,129	611,000	600,000	711,000

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
702-30-3602	2182	PURCHASED WATER-DOMESTIC	2,229,993	1,409,000	1,109,000	1,109,000
702-30-3602	2190	TELEPHONE & FAX	1,388	2,400	2,400	2,400
702-30-3602	2192	INTERNET, ISDN DSL SERVICE	152	310	310	310
702-30-3602	2220	VEHICLE MTCE & SUPPLIES	54,692	52,790	52,790	63,300
702-30-3602	2225	VEHICLE MTCE - LEASED VEH	-	-	-	575
702-30-3602	2240	DUPLICATING SERVICE CHG	863	1,400	-	1,000
702-30-3602	2250	TRAINING EXPENSE	3,461	9,000	9,000	9,000
702-30-3602	2304	FRANCHISE TAX EXP	6,101	6,000	6,586	6,000
702-30-3602	2450	GENERAL LIABILITY INSURANCE	28,000	73,014	73,014	92,400
702-30-3602	2490	BANK CHARGES - CREDIT CARD PRO	35,326	56,000	38,000	56,000
702-30-3602	2491	INTEREST EXPENSE (CITY LOAN)	126,375	126,375	126,375	126,375
702-30-3602	2492	PRINCIPAL EXPENSE (CITY LOAN)	-	117,130	117,130	117,130
702-30-3602	2990	DEPRECIATION EXPENSES	396,052	-	-	-
OPERATING EXPENDITURES:			4,026,324	3,821,349	3,387,205	3,939,940

WATER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
702-30-3602	3820	C/O-AUTOMOTIVE	-	-	-	11,500
702-30-3602	3850	C/O-TOOLS & WORK EQUIP	738	-	-	-
702-30-3602	3860	C/O-OFFICE EQUIPMENT	2,820	5,700	14,610	-
702-30-3602	3894	CAPITALIZE CAP OUTLAY EXPENSES	(77,618)	-	-	-
CAPITAL OUTLAY EXPENDITURES:			(74,060)	5,700	14,610	11,500
2013 SERIES A WATER REVENUE BONDS						
702-95-1517	2161	ADMINISTRATIVE COST	1,147	1,300	1,300	1,300
702-95-1517	2491	INTEREST EXPENSE	337,313	329,313	329,313	329,313
702-95-1517	2492	PRINCIPAL EXPENSE	200,000	210,000	210,000	210,000
702-95-1517	2493	AMORTIZATION OF DEFFERED COST/PRINCIPAL REPAYMENT	(212,225)	-	-	-
2013 SERIES A WATER REVENUE BONDS:			326,235	540,613	540,613	540,613
WATER FUND TOTAL:			5,264,891	5,399,530	4,767,280	5,350,797

PUBLIC SERVICES

Sewer

ACTIVITIES AND OBJECTIVES

Description of Activities

The Sewer Maintenance Section maintains by contract 164 miles of sewer lines, 2,498 manholes and three sewer lift stations. Also provided by contract is the periodic maintenance of 91 surface drains and three wash rack sump clarifiers located at the Transportation/Public Services facility. The Section also provides 24 hour emergency response to sewer issues.

Objectives

- Complete Sewer System Management plan (SSMP) update, which includes operations and maintenance activities along with emergency response procedures. Complete the 5 year audit of the SSMP as required by the Waste Discharge Requirement (WDR).
- Complete Sewer System Master Plan Update to review future sewer system improvements, operations and capital improvement projects.
- Provide the most responsive and appropriate level of sewer maintenance services city-wide to avoid spills and overflows from the system. Respond within one hour to all emergency calls, including sewer system overflows (SSO) and report to agencies as required.
- Ensure sewer system infrastructure is continually maintained to minimize SSO and equipped with security measures to deter vandalism.
- Comply with all California State Water Resources Control Board and NPDES mandated activities.
- Coordinate with consultant and LA County to continue to collect the sewer service charges from property owners, to be included within the County Property tax roll; and provide annual 30 day notices.
- Develop and implement sewer capital improvement projects funded by revenues generated from the sewer service charge.
- Coordinate with consultant to review CCTV results and prioritize sewer line conditions/develop projects for CIP implementation.
- Continue the contract cleaning schedule and clean 50% of all sewer lines city-wide and all trouble spots and siphons on a quarterly basis.
- Complete phase 3 of CCTV (closed circuit television) inspection of the sewer system.

Budget Program: Sewer, 3403

Full Time Positions

Part Time Positions

Position Title	FY 19-20	FY 20-21	FY 19-20	FY 20-21	Labor Distribution Footnote	FY 19-20	FY 20-21	FY 19-20	FY 20-21	FY 19-20	FY 20-21
	Adopted Allocation	Adopted Allocation	Budgeted Salary	Budgeted Salary		Adopted Hours	Adopted Hours	Number of PT Positions	Number of PT Positions	Budgeted Wages	Budgeted Wages
Deputy City Manager	0.05	0.00	8,377	-							
Director of Public Services /City Engineer (a)	0.05	0.10	7,979	17,360	(a) 25% PS Admin, 45% Engineering, 10% Water, 5% Environmental Services, 5% High Speed Rail						
Senior Civil Engineer (b)	0.50	0.50	61,055	-	(b) Frozen Position - 50% Water						
Water Utilities Supervisor (c)	0.40	0.40	38,191	38,707	(c) 40% Water, 10% Signals, 10% Traffic						
Controller/ Deputy Treasurer (d)	0.05	0.05	6,663	6,867	(d) 57% Finance, 10% Water, 10% CDBG, 10% SA-RDA, 8% Prop C Admin						
Communications & Public Affairs Manager (e)	0.05	0.05	5,358	5,802	(e) 90% Communications & Public Affairs, 5% Water						
Senior Management Analyst (f)	0.05	0.05	4,468	4,529	(f) 90% Communications & Public Affairs, 5% Water						
Management Analyst (g)	0.10	0.10	7,768	7,872	(g) 20% Public Services Admin, 60% Engineering, 10% Water						
Assistant Engineer (h)	0.50	0.50	44,677	45,280	(h) 30% Water, 10% Signals & St. Lighting, 10% Traffic						
Water Service Worker II (i)	0.10	0.10	7,438	7,539	(i) 90% Water						
Water Service Worker II (i)	0.10	0.10	7,438	7,539							
Water Service Worker I (i)	0.10	0.10	6,101	6,183							
Account Clerk III (j)	0.15	0.15	9,883	10,016	(j) 85% Water						
Account Clerk II (k)	0.05	0.05	2,911	2,944	(k) 425% Finance, 60% Water, 7% Prop C Admin, 3% Childcare Stage II						
Office Assistant II (l)	0.05	0.05	2,792	2,580	(l) 95% Public Services Admin						
Maintenance Worker III (m)	0.25	0.25	17,241	17,474	(m) 75% Street Maint.						
					PART-TIME POSITION						
					Office Assistant I (n)	455	455	1	1	10,883	11,040
					(n) 50% Public Svcs-Admin, 25% Water, 25% Sewer						
TOTAL	2.55	2.55	238,340	180,692	TOTAL	455	455	1	1	10,883	11,040

SEWER ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Cleaning half of sewer system per year, troubled spots/siphons 4 x 4 year/root treatment</i> <i>Sewer Fee Consultant - Annual coordination with County and water districts to update meter size records, for placement of City fee on County tax roll; investigate and respond to inquiries.</i> <i>Industrial waste inspection services - LA County (partially offset by County payment remitted to City)</i> <i>Alarm security services</i> <i>Landscape maintenance</i> <i>Emergency repair services</i> <i>Motor and pipeline parts replacement</i> <i>GIS sewer layer update</i> <i>Pest control treatment services</i> <i>Cyber security improvements</i>	\$ 711,500 550,000 40,000 80,000 6,500 5,000 5,000 10,000 5,000 5,000 5,000
2081	Contract Services - Special Study: Sewer system management plan update & sewer fee study(carry-over)	300,000
2086	Legal Services: Sewer fee notice review/preparation of reports	2,500
2089	Computer System Maintenance & Support: Computer system software, licensing, upgrades and support	2,500

SEWER ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2090	Equip Maintenance & Supplies:	2,000
2111	Memberships: California Waste Environmental Water Association (CWEA)	2,000
2160	Special Fees & Services:	58,000
	<i>Annual permit fee - State Water Board for sewer system</i>	<i>15,000</i>
	<i>annual charges to mail required 45 day notice to property owners, advising of annual fee changes (due to index inflation factor)</i>	<i>15,000</i>
	<i>Annual processing charges for LA County mailing of property tax statements to include sewer fee</i>	<i>8,000</i>
	<i>Sewer fee notice and public outreach mailing</i>	<i>20,000</i>
2170	Special Materials & Supplies: Deodorizers, safety equipment, chemicals, and specialized tools for inspections	10,000
2180	Small Tools:	1,000
2240	Duplication:	1,000
2250	Training Expenses:	2,000

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
704-30-3403	1020	SALARIES & WAGES	190,206	238,340	137,178	180,692
704-30-3403	1022	NON PERS - SALARIES & WAGES	895	-	-	-
704-30-3403	1030	PART TIME WAGES	8,239	10,883	930	11,040
704-30-3403	1040	OVERTIME SALARY & WAGES	1,353	1,000	3,225	1,000
704-30-3403	1048	MEDICAL OPT-OUT-GEN. UNIT	2,502	4,162	2,973	3,600
704-30-3403	1049	CERTIFICATION PAY	263	195	187	260
704-30-3403	1050	STAND BY PAY	2,731	1,950	2,531	1,950
704-30-3403	1052	AUTO ALLOWANCE	90	480	344	480
704-30-3403	1060	PAID SICK LEAVE	285	4,600	4,651	1,400
704-30-3403	1065	ACCRUED PAID VACATION	4,315	4,650	4,023	1,360
704-30-3403	1066	COMPENSATED ABSENCES	(1,235)	-	-	-
704-30-3403	1070	PAID SICK LEAVE AT TERMINATION	1,617	-	1,300	-
704-30-3403	1078	MANAGEMENT BENEFIT 401A	1,594	2,120	765	950
704-30-3403	1080	MEDICARE	3,046	3,928	2,293	2,969
704-30-3403	1081	MGMT BENEFIT/MEDICAL	1,802	2,544	1,165	2,027
704-30-3403	1083	PERS - EMPLOYER PORTION	53,723	75,722	42,723	61,864
704-30-3403	1083C	CONTRA PENSION - GASB 68	29,480	-	-	-

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
704-30-3403	1085	LIFE INSURANCE	656	639	440	682
704-30-3403	1088	LONG-TERM DISABILITY INSURANCE	1,649	2,407	1,127	1,824
704-30-3403	1090	MEDICAL INS - FT EMPLOYEES	20,257	30,757	12,309	20,423
704-30-3403	1091	DENTAL INS - FT EMPLOYEES	1,776	2,398	1,137	1,814
704-30-3403	1092	VISION INS - FT EMPLOYEES	354	468	175	285
704-30-3403	1097	WORKER'S COMPENSATION	2,580	2,701	2,712	2,617
704-30-3403	1098	OPEB - FUTURE RETIREES BENEFIT	15,400	15,400	15,400	15,400
704-30-3403	1098C	CONTRA - OPEB	(13,732)	-	-	-
704-30-3403	1098O	OPEB - GASB 75	9,179	-	-	-
704-30-3403	1999	ALLOCATED PAYROLL	(898)	-	-	-
PERSONNEL EXPENDITURES:			338,127	405,344	237,588	312,637

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
704-30-3403	2080	CONTRACT SVC/NON-CLASS	641,336	788,930	700,000	711,500
704-30-3403	2081	CONTRACT SVC/SPECIAL STUDY	-	430,000	130,000	300,000
704-30-3403	2086	LEGAL SERVICES	-	3,000	-	2,500
704-30-3403	2089	COMP SYST MAINT & SUPPORT	-	5,000	2,000	2,500
704-30-3403	2090	EQUIP MTCE & SUPPLIES	-	1,000	1,500	2,000
704-30-3403	2100	UTILITIES	8,609	10,000	10,000	10,000
704-30-3403	2111	MEMBERSHIPS	-	4,000	-	2,000
704-30-3403	2160	SPECIAL FEES & SERVICES	-	65,000	50,000	58,000
704-30-3403	2161	ADMINISTRATIVE COSTS	71,000	71,500	71,500	74,300
704-30-3403	2170	SPECIAL MAT'LS-SUPPLIES	5,761	20,000	5,000	10,000
704-30-3403	2180	SMALL TOOLS	-	3,000	1,000	1,000
704-30-3403	2190	TELEPHONE & FAX	770	4,000	4,000	4,000
704-30-3403	2220	VEHICLE MTCE & SUPPLIES	13,867	16,300	16,300	17,700
704-30-3403	2240	DUPLICATING SERVICE CHG	1,084	5,000	5,000	1,000
704-30-3403	2250	TRAINING	-	5,000	-	2,000
704-30-3403	2450	GENERAL LIABILITY INSURANCE	10,100	17,489	17,489	22,100
704-30-3403	2990	DEPRECIATION EXPENSES	832,395	-	-	-
OPERATING EXPENDITURES:			1,584,922	1,449,219	1,013,789	1,220,600

SEWER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
704-30-3403	3880	C/O-MISCELLANEOUS OTHER	7,820	15,000	3,000	-
704-30-3403	3894	CAPITALIZE CAP OUTLAY EXPENSES	938,650	-	-	-
CAPITAL OUTLAY EXPENDITURES:			946,470	15,000	3,000	-
SEWER FUND TOTAL:			2,869,519	1,869,563	1,254,377	1,533,237

SOCIAL SERVICES

ACTIVITIES AND OBJECTIVES

Description of Activities

The City of Norwalk Social Services Department provides a wide variety of services to Norwalk families. Services include information and referral, assistance with completion of forms (DPSS, EDD, Medical, Jury Summons, Housing, etc.), immediate emergency food and shelter assistance, emergency transportation, senior daily nutrition program, child care and school uniform project for children of low-income families, and special events. Office space is provided to local community-based organizations whose services enhance those of Social Services (counseling, support groups, etc.)

Social Services Programs (Senior Nutrition Programs, Child Care Program, and the Emergency Food and Shelter Program) are included in this department's programming but are detailed separately in regard to their own budgets.

Objectives

- Empower and educate clients in making good choices for themselves (support groups and life skills training).
- Provide information on Public Assistance Programs available to families.
- Provide written materials in both English and Spanish.
- Assist Seniors in expanding their recreational and social activities.
- Provide annual programs and services to low income residents such as the Income Tax preparation service.
- Provide additional social services information and referrals within City Departments and within the community.
- Provide network of resources with other social service agencies serving the community.
- Research other sources of social services funding (public and private).
- Integrate social services with recreation services for seniors at the Senior Citizens Center.
- Continue to make available a wide variety of Human Services Programs.

Budget Program: Social Services, 4101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Social Services (a)	0.84	0.78	102,569	105,478	Recreation Leader II	3,220	2,180	4	4	50,794	37,675
Social Services Worker II	1.00	1.00	64,255	60,188	Social Services Worker I	1,600	1,640	1	1	36,289	32,586
Executive Assistant	1.00	1.00	77,492	78,550	Office Assistant I	1,600	1,444	1	1	32,257	30,267
Social Services Coordinator (b)	0.95	0.90	66,779	65,988							
Social Services Supervisor (c)	0.80	0.80	64,835	67,631							
(a) 10% Child Care, 10% Childcare - Stage 1, 1% Senior Nutrition Program, 1% Home Delivered Program											
(b) 10% Homeless Outreach											
(c) 10% Homeless Outreach, 5% Childcare, 5% Childcare - Stage 1											
TOTAL	4.59	4.48	375,930	377,835	TOTAL	6,420	5,264	6	6	119,340	100,528

SOCIAL SERVICES

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Electronic client file management system</i> <i>Work schedule system</i>	\$ 5,546 5,000 546
2230	Programs & Activities: Community programs and workshops	5,000
2354	Nutrition Program: Congregate meal program for Senior Nutrition Program	29,700
2357	Senior Nutrition Transportation: Dial-A-Ride transportation for the frail and elderly	22,000
746-2152	Vehicle Lease: Mid-size SUV to replace mid-size SUV, unit 1715	8,200

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4101	1020	SALARIES & WAGES	293,913	444,323	349,137	377,835
101-40-4101	1022	NON PERS - SALARIES & WAGES	2,040	-	-	-
101-40-4101	1030	PART TIME WAGES	120,421	119,340	126,648	100,528
101-40-4101	1045	COMP TIME PAY	1,116	-	-	-
101-40-4101	1048	MEDICAL OPT-OUT-GEN. UNIT	5,640	6,000	5,467	5,760
101-40-4101	1049	BILINGUAL/CERTIFICATION PAY	3,968	5,038	4,278	3,055
101-40-4101	1052	AUTO ALLOWANCE	-	-	1,200	3,744
101-40-4101	1060	PAID SICK LEAVE	1,461	4,400	4,384	-
101-40-4101	1065	ACCRUED PAID VACATION	33,481	8,090	13,354	16,990
101-40-4101	1070	PAID SICK LEAVE ON TERMIN	35,965	-	-	-
101-40-4101	1075	SEVERANCE PAY	62,714	-	-	-
101-40-4101	1078	MANAGEMENT BENEFIT 401A	1,056	2,052	1,560	4,220
101-40-4101	1080	MEDICARE	8,003	8,544	7,337	7,475
101-40-4101	1081	MGMT BENEFIT/MEDICAL	4,016	-	2,496	3,376
101-40-4101	1083	PERS - EMPLOYER PORTION	84,963	141,156	107,677	129,350
101-40-4101	1085	LIFE INSURANCE	849	1,335	1,103	1,464
101-40-4101	1088	LONG-TERM DISABILITY INSURANCE	2,353	4,488	2,648	3,815
101-40-4101	1090	MEDICAL INS - FT EMPLOYEES	43,174	73,012	49,795	50,680
101-40-4101	1091	DENTAL INS - FT EMPLOYEES	3,341	5,360	4,248	4,298
101-40-4101	1092	VISION INS - FT EMPLOYEES	527	875	799	725

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4101	1093	MEDICAL INS - PT EMPLOYEES	3,135	3,877	3,307	4,020
101-40-4101	1094	DENTAL INS - PT EMPLOYEES	1,070	1,280	1,037	1,318
101-40-4101	1095	MEDICAL INS - RETIREES	72,851	73,700	93,428	93,200
101-40-4101	1096	UNEMPLOYMENT INSURANCE	4,950	-	13,500	-
101-40-4101	1097	WORKER'S COMPENSATION	66,192	42,039	42,240	28,374
101-40-4101	1100	ACA AFFORDABILITY STIPEND	100	-	83	-
101-40-4101	1999	ALLOCATED PAYROLL	2,328	-	-	-
PERSONNEL EXPENDITURES:			859,627	944,909	835,725	840,228

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4101	2080	CONTRACT SVC/NON-CLASS	22,131	23,900	23,900	5,546
101-40-4101	2100	UTILITIES	35,165	38,300	38,300	38,300
101-40-4101	2110	CONFERENCES & MEETINGS	1,257	3,000	1,400	1,000
101-40-4101	2111	MEMBERSHIPS	864	-	708	1,383
101-40-4101	2113	MILEAGE REIMBURSEMENT	113	-	-	100
101-40-4101	2130	OFFICE EQPT MTCE	765	1,500	1,500	1,500
101-40-4101	2140	OFFICE SUPPLIES	6,008	4,500	4,500	4,500
101-40-4101	2141	POSTAGE	277	500	500	700
101-40-4101	2170	SPECIAL MAT'LS-SUPPLIES	1,874	2,300	2,300	1,800
101-40-4101	2190	TELEPHONE & FAX	5,080	6,650	6,650	6,600
101-40-4101	2220	VEHICLE MTCE & SUPPLIES	15,182	16,500	16,500	22,200
101-40-4101	2225	VEHICLE MTCE - LEASED VEH	-	-	-	350
101-40-4101	2230	PROGRAMS & ACTIVITIES	3,528	8,000	8,000	5,000
101-40-4101	2240	DUPLICATING SERVICE CHG	473	800	500	300
101-40-4101	2250	TRAINING EXPENSE	625	1,000	600	1,000
101-40-4101	2351	SENIOR NUTRITION PROGRAM	2,375	2,650	2,650	2,650
101-40-4101	2354	NUTRITION PROGRAM	53,743	35,990	44,700	29,700
101-40-4101	2355	SENIOR CITIZEN PROGRAM	3,014	1,848	1,848	1,600
101-40-4101	2357	SENIOR NUTRITON TRANSPORTATION	25,654	22,000	22,000	22,000
OPERATING EXPENDITURES:			178,128	169,438	176,556	146,229

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4101	3860	C/O-OFFICE EQUIPMENT	-	15,900	7,200	-
101-40-4101	3880	C/O-MISCELLANEOUS OTHER	10,223	-	-	-
CAPITAL OUTLAY EXPENDITURES:			10,223	15,900	7,200	-
101-40-4101	3995	INTER-FUND TFR/PROP C	(25,654)	(22,000)	(22,000)	(22,000)
101-40-4101	3999	INTER-FUND TFR/CHILD CARE	(4,118)	(7,000)	(7,000)	(7,000)
GENERAL FUND - SOCIAL SERVICES TOTAL:			1,018,206	1,101,247	990,481	957,457
227-40-4101	3995	INTER-FUND TFR/PROP C	25,654	22,000	22,000	22,000
PROP C FUND - SOCIAL SERVICES TOTAL:			25,654	22,000	22,000	22,000
745-40-4101	3860	C/O-OFFICE EQUIPMENT	2,405	-	-	-
EQUIPMENT REPLACEMENT FUND -SOCIAL SERVICES TOTAL:			2,405	-	-	-

SOCIAL SERVICES

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
746-40-4101	2152	VEHICLE LEASE	-	-	-	8,200
VEHICLE REPLACEMENT FUND - SOCIAL SERVICES TOTAL:			-	-	-	8,200
SOCIAL SERVICES TOTAL (ALL FUNDS):			1,046,265	1,123,247	1,012,481	987,657

EMERGENCY FOOD & SHELTER PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

The Emergency Food program offers emergency food assistance to individuals and families in crisis situations. The Lodging voucher program is available for persons who are temporarily displaced, and in need of emergency lodging. Rental and utility assistance is available for individuals and families in need of financial assistance.

Objectives

- Offer emergency food assistance and referrals for food to families and individuals in crisis.
- Assist homeless families and individuals in need of shelter and homeless services.
- Assist families experiencing a crisis and/or emergency with payment of utilities and rental assistance and other related support services.

EMERGENCY FOOD & SHELTER PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2883	Rental & Utility Assistance: Emergency rental assistance to keep clients from being evicted. Utility assistance to prevent the disconnection of services. (\$65,000 funded from CDBG Grant)	\$ 95,000
2884	Lodging Vouchers: Temporary emergency shelter for homeless clients and their family (\$10,000 funded from CDBG Grant)	16,875
2886	Emergency Support: Assist families and individuals with burial cost, prescription costs, relocation assistance, emergency home repair, and transportation	5,000

EMERGENCY FOOD & SHELTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4102	2883	RENTAL & UTILITY ASSIST.	17,775	30,000	30,000	30,000
101-40-4102	2884	LODGING VOUCHERS	6,543	11,750	11,750	6,875
101-40-4102	2885	GROCERIES	1,953	2,000	2,000	2,000
101-40-4102	2886	EMERGENCY SUPPORT	3,467	6,000	3,000	5,000
GENERAL FUND - EMERGENCY FOOD & SHELTER TOTAL:			29,738	49,750	46,750	43,875
207-40-4102	2883	RENTAL & UTILITY ASSISTANCE	41,583	65,000	65,000	65,000
207-40-4102	2884	LODGING VOUCHERS	5,383	10,000	10,000	10,000
CDBG - EMERGENCY FOOD & SHELTER TOTAL:			46,966	75,000	75,000	75,000
EMERGENCY FOOD & SHELTER TOTAL (ALL FUNDS):			76,704	124,750	121,750	118,875

CHILD CARE PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

The CalWORKS (Stages I, II, & III) Child Development Program and the California Alternative Payment Program (CAPP) provides subsidized childcare services for children of low-income parents that are working or in job training who live or work in the City of Norwalk. The funding is also allocated to provide childcare services to families that receive assistance from the Department of Public Social Services.

The program provides quality childcare, while allowing parents to work toward self-sufficiency through education, job training, or employment. Childcare is provided in local day care homes, centers and schools.

This program is funded entirely through State, Federal and Los Angeles County funds from the Department of Education and the County of Los Angeles County Department of Social Services.

Objectives

- Maintain and increase contract service levels.
- Continue to work with Childcare Alliance of Los Angeles in delivering accountable and quality service with DPSS.
- Continue providing parenting education seminars to our clients, providers, and community.
- Actively pursue new State, Federal, and other funding sources for advancing the number of children served by the program.
- Continue working cooperatively with local school districts and day care centers, to ensure quality care for low-income families.
- Maintain electronic data updates, record keeping, and tracking of clients.
- Maintain and update the resource booklet for parents seeking childcare services in the Norwalk area.
- Provide resources for ongoing childcare provider training, nutrition, and physical activity.
- Maintain a fraud control system of checks & balances in the program.

Budget Program: Child Care Program - CDE, 4103

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Child Care Program Manager	0.70	0.00	64,358	-							
Social Services Worker II	1.00	1.00	57,578	54,867							
Child Care Program Supervisor (a)	0.70	0.70	53,928	54,981	(a) 30% Child Care Stage 1						
Payment Specialist (b)	0.00	0.70	-	34,208	(b) 30% Child Care Stage 1						
Intake Specialist (c)	0.10	0.10	4,428	4,720	(c) 90% Child Care Stage 1						
Director of Social Services (d)	0.08	0.10	9,769	13,523	(d) 78% Social Services, 10% Childcare - Stage 1, 1% Senior Nutrition Program, 1% Home Delivered Program						
Social Services Supervisor (e)	0.10	0.05	8,104	4,229	(e) 80% Social Services, 10% Homeless Outreach, 5% Childcare - Stage 1						
Quality Control Specialist (f)	0.44	0.44	19,478	22,495	(f) 44% Child Care - Stage 1, 5% Nutrition, 4% Nutrition - Home Delivery, 3% Senior Grant Fund						
Child Care Coordinator (g)	0.70	0.70	46,865	42,331	(g) 30% Childcare - Stage 1						
Director of Finance/City Treasurer (h)	0.01	0.01	1,596	1,644	(h) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare - Stage 1						
Senior Accountant (i)	0.05	0.05	4,378	4,529	(i) 77% Finance, 10% Water; 3% Prop C Admin, 5% Childcare - Stage 1						
Payroll Specialist (j)	0.01	0.01	775	786	(j) 96% Finance , 3% Prop C Admin						
Account Clerk III (k)	0.03	0.03	1,978	2,004	(k) 185% Finance, 5% Prop C Admin, 4% SR Grant, 3% Childcare - Stage 1						
Account Clerk II (l)	0.03	0.03	1,743	1,766	(l) 425% Finance, 60% Water , 7% Prop C Admin, 5% Sewer						
					Eligibility Worker	780	-	1	0	18,656	-
					Payment Specialist Hourly (m)	780	-	1	0	18,768	-
					Social Services Worker I (n)	-	780	0	1	-	15,498
					(m) 50% Child Care - Stage 1, 50% Child Care CDE						
					(n) 75% Child Care CDE, 25% Child Care - Stage 1						
Total	3.95	3.92	274,978	242,083	TOTAL	1,560	780	2	1	37,424	15,498

CHILD CARE PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2030	Contract Services (CAPP): Payment for Exempt, License and Family Day Care for Child Care Services	\$ 249,256
2032	Contract Services (C2AP): Payment for Exempt, License and Family Day Care for Child Care Services	2,153,538
2034	Contract Services (C3AP): Payment for Exempt, License and Family Day Care for Child Care Services	1,360,074
2036	Contract Services (Stage 1): Payment for Exempt, License and Family Day Care for Child Care Services	785,000
2080	Contract Services - Non-Classified: Care Control, program management software	22,000
2110	Conferences & Meetings: State and local grant-related workshops and computer training	14,000
2111	Memberships: California Alternative Payment Association and Child Care Alliance of Los Angeles	12,000

CHILD CARE PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
4103-3860	Capital Outlay - Office Equipment:	16,865
	<i>Replace computers (asset #13381, 14194, 13745, 13746, 13412, 14193, 13747, 13748)(70% CDE/ 30% Stage 1)</i>	7,665
	<i>Replace server (asset #13439)</i>	9,200
4105-3860	Capital Outlay - Office	7,230
	<i>Replace computers (asset #13381, 14194, 13745, 13746, 13412, 14193, 13747, 13748)</i>	3,285
	<i>Replace server (asset #13439)</i>	3,945

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-90-9203	3990	INTER FUND TRANSFER	6,849	-	-	-
GENERAL FUND - CHLD CARE TOTAL:			6,849	-	-	-
<u>CHILDCARE - CDE:</u>						
203-40-4103	1020	REG SALARIES & WAGES	144,939	274,978	193,632	242,083
203-40-4103	1022	NON PERS - SALARIES & WAGES	1,117	-	-	-
203-40-4103	1030	PART TIME WAGES	29,626	37,424	48,641	15,498
203-40-4103	1048	MEDICAL OPT-OUT-GEN. UNIT	195	75	191	936
203-40-4103	1049	BILINGUAL/CERTIFICATION PAY	2,103	2,750	2,030	1,313
203-40-4103	1052	AUTO ALLOWANCE	68	48	413	540
203-40-4103	1060	PAID SICK LEAVE	71	200	339	300
203-40-4103	1065	ACCRUED PAID VACATION	4,141	4,030	4,891	11,770
203-40-4103	1078	MANAGEMENT BENEFIT 401A	140	258	610	607
203-40-4103	1080	MEDICARE	2,493	4,662	3,636	3,965
203-40-4103	1081	MGMT BENEFIT/MEDICAL	145	60	773	502
203-40-4103	1083	PERS - EMPLOYER PORTION	40,821	87,362	56,351	82,881
203-40-4103	1085	LIFE INSURANCE	396	772	495	544
203-40-4103	1088	LONG-TERM DISABILITY INSURANCE	1,211	2,758	1,625	2,447
203-40-4103	1090	MEDICAL INS - FT EMPLOYEES	25,196	49,810	38,968	49,654
203-40-4103	1091	DENTAL INS - FT EMPLOYEES	2,287	4,524	3,288	4,430
203-40-4103	1092	VISION INS - FT EMPLOYEES	441	611	595	602

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4103	1093	MEDICAL INS - PT EMPL	2,015	3,877	1,472	-
203-40-4103	1094	DENTAL INS - PT EMPL	1,208	1,280	648	-
203-40-4103	1095	MEDICAL INS - RETIREES	17,978	20,200	19,677	20,900
203-40-4103	1096	UNEMPLOYMENT INSURANCE	332	-	-	-
203-40-4103	1097	WORKER'S COMPENSATION	3,708	3,453	3,468	3,611
203-40-4103	1098	OPEB-FUTURE FTE RETIREES	18,200	18,200	18,200	18,200
203-40-4103	1100	ACA AFFORDABILITY STIPEND	17	-	16	-
PERSONNEL EXPENDITURES:			298,848	517,332	399,959	460,783

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4103	2030	CAPP/DPP - CHILD CARE	227,605	277,367	220,150	249,256
203-40-4103	2032	C2AP/DPP - CHILD CARE	2,192,907	2,192,306	1,691,848	2,153,538
203-40-4103	2034	C3AP/DPP - CHILD CARE	1,375,466	1,418,200	994,560	1,360,074
203-40-4103	2057	PROMOTIONAL ADVERTISING	2,752	13,750	8,750	13,750
203-40-4103	2080	CONTRACT SVC/NON-CLASS	5,114	12,000	7,000	12,000
203-40-4103	2084	CONTRA SVC/PARENT FEES	84,180	100,000	100,000	100,000
203-40-4103	2086	LEGAL SERVICES	-	3,500	3,500	3,500
203-40-4103	2110	CONFERENCES & MEETINGS	4,103	7,800	2,800	7,800
203-40-4103	2111	MEMBERSHIPS	4,158	8,600	5,600	8,600
203-40-4103	2130	OFFICE EQPT MTCE	999	1,580	580	1,580
203-40-4103	2140	OFFICE SUPPLIES	3,227	7,000	7,000	7,000
203-40-4103	2141	POSTAGE	3,940	3,807	2,807	3,807
203-40-4103	2170	SPECIAL MAT'LS-SUPPLIES	5,795	11,000	7,700	11,000
203-40-4103	2190	TELEPHONE & FAX	2,581	4,000	4,000	2,556
203-40-4103	2220	VEHICLE MTCE & SUPPLIES	2,785	1,690	1,690	2,300
203-40-4103	2240	DUPLICATING SERVICE CHG	3,900	4,218	4,218	4,218
203-40-4103	2250	TRAINING EXPENSE	4,678	4,900	4,900	4,900
203-40-4103	2400	AUDIT FEES	2,910	6,300	5,500	3,800
OPERATING EXPENDITURES:			3,927,101	4,078,018	3,072,603	3,949,679

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4103	3870	C/O-FURNITURE & FIXTURES	-	5,000	5,000	-
203-40-4103	3860	C/O-OFFICE EQUIPMENT	9,769	5,200	-	16,865
CAPITAL OUTLAY EXPENDITURES:			9,769	10,200	5,000	16,865
CHILD CARE - CDE TOTAL:			4,235,718	4,605,550	3,477,562	4,427,327

Budget Program: Child Care Program - Stage 1, 4105

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Child Care Program Manager	0.30	0.00	26,807	-							
Social Services Worker II	1.00	1.00	59,388	57,049							
Child Care Program Supervisor (a)	0.30	0.30	23,111	23,564	(a) 70% Child Care CDE						
Payment Specialist (b)	0.00	0.30	-	14,661	(b) 70% Child Care CDE						
Intake Specialist (c)	0.90	0.90	39,880	42,433	(c) 10% Child Care CDE						
Director of Social Services (d)	0.08	0.10	9,769	13,523	(d) 78% Social Services, 10% Childcare, 1% Senior Nutrition Program, 1% Home Delivered Program						
Social Services Supervisor (e)	0.10	0.05	8,104	4,229	(e) 80% Social Services, 10% Homeless Outreach, 5% Childcare						
Quality Control Specialist (f)	0.44	0.44	19,478	22,495	(f) 44% Child Care , 9% Nutrition, 3% Senior Grant Fund						
Child Care Coordinator (g)	0.30	0.30	20,085	18,144	(g) 70% Childcare						
Director of Finance/City Treasurer (h)	0.01	0.01	1,596	1,644	(h) 59% Finance, 20% SA-RDA; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare						
Senior Accountant (i)	0.05	0.05	4,378	4,529	(i) 77% Finance, 10% Water; 3% Prop C Admin, 5% Childcare						
Account Clerk III (j)	0.03	0.03	1,978	2,004	(j) 185% Finance, 5% Prop C Admin, 4% SR Grant, 3% Childcare						
					Eligibility Worker	780	-	1	0	18,656	-
					Social Services Worker I (k)	-	780	0	1	-	15,498
					Payment Specialist Hourly (l)	780	-	1	0	17,389	-
					(k) 50% Child Care - Stage 1, 50% Child Care CDE						
					(l) 75% Child Care CDE, 25% Child Care - Stage 1						
TOTAL	3.51	3.48	214,574	204,275	TOTAL	1,560	780	2	1	36,045	15,498

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>CHILDCARE - STAGE 1:</u>						
203-40-4105	1020	REG SALARIES & WAGES	148,355	214,574	139,621	204,275
203-40-4105	1022	NON PERS - SALARIES & WAGES	860	-	-	-
203-40-4105	1030	PART TIME WAGES	55,194	36,045	21,652	15,498
203-40-4105	1048	MEDICAL OPT-OUT-GEN. UNIT	378	75	639	720
203-40-4105	1049	BILINGUAL/CERTIFICATION PAY	1,103	1,300	522	1,294
203-40-4105	1052	AUTO ALLOWANCE	68	48	137	540
203-40-4105	1060	PAID SICK LEAVE	-	100	239	200
203-40-4105	1065	ACCRUED PAID VACATION	2,215	1,360	4,487	2,940
203-40-4105	1078	MANAGEMENT BENEFIT 401A	121	260	360	607
203-40-4105	1080	MEDICARE	2,876	3,680	2,431	3,285
203-40-4105	1081	MGMT BENEFIT/MEDICAL	112	60	478	502
203-40-4105	1083	PERS - EMPLOYER PORTION	41,683	68,172	44,716	69,937
203-40-4105	1085	LIFE INSURANCE	305	512	172	490
203-40-4105	1088	LONG-TERM DISABILITY INSURANCE	1,216	2,168	1,052	2,064
203-40-4105	1090	MEDICAL INS - FT EMPLOYEES	30,123	45,030	27,841	47,721
203-40-4105	1091	DENTAL INS - FT EMPLOYEES	1,762	4,045	2,147	3,951
203-40-4105	1092	VISION INS - FT EMPLOYEES	365	550	380	541

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4105	1093	MEDICAL INS - PT EMPL	1,690	-	428	-
203-40-4105	1094	DENTAL INS - PT EMPL	86	-	-	-
203-40-4105	1097	WORKER'S COMPENSATION	1,674	2,767	2,784	3,063
203-40-4105	1098	OPEB-FUTURE FTE RETIREES	6,400	6,400	6,400	6,400
PERSONNEL EXPENDITURES:			296,586	387,146	256,487	364,028

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4105	2036	STAGE 1/DPP-CHILD CARE	693,854	861,665	861,665	785,000
203-40-4105	2057	PROMOTIONAL ADVERTISING	3,437	3,750	3,750	3,750
203-40-4105	2080	CONTRACT SVC/NON-CLASS	3,565	10,000	7,000	10,000
203-40-4105	2084	CONTRA SVC/PARENT FEES	-	2,000	2,000	2,000
203-40-4105	2086	LEGAL SERVICES	-	1,500	1,500	1,500
203-40-4105	2110	CONFERENCES & MEETINGS	1,461	6,200	1,200	6,200
203-40-4105	2111	MEMBERSHIPS	3,004	3,400	2,400	3,400
203-40-4105	2130	OFFICE EQPT MTCE	250	800	300	800
203-40-4105	2140	OFFICE SUPPLIES	3,076	3,000	3,000	3,000
203-40-4105	2141	POSTAGE	321	1,200	1,200	1,200
203-40-4105	2170	SPECIAL MAT'LS-SUPPLIES	5,912	5,000	3,300	5,000
203-40-4105	2190	TELEPHONE & FAX	626	1,260	1,260	500
203-40-4105	2220	VEHICLE MTCE & SUPPLIES	579	1,200	1,200	500
203-40-4105	2240	DUPLICATING SERVICE CHG	836	1,566	1,566	1,566
203-40-4105	2250	TRAINING EXPENSE	1,355	2,100	2,100	2,100
203-40-4105	2400	AUDIT FEES	3,520	5,700	4,800	3,600
OPERATING EXPENDITURES:			721,796	910,341	898,241	830,116

CHILD CARE

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
203-40-4105	3870	C/O-FURNITURE & FIXTURES	-	5,000	5,000	-
203-40-4105	3860	C/O-OFFICE EQUIPMENT	2,256	2,200	-	7,230
CAPITAL OUTLAY EXPENDITURES:			2,256	7,200	5,000	7,230
CHILD CARE - STAGE 1 TOTAL:			1,020,638	1,304,687	1,159,728	1,201,374
CHILD CARE PROGRAM TOTAL (ALL FUNDS):			5,263,205	5,910,237	4,637,290	5,628,701

SENIOR CENTER

ACTIVITIES AND OBJECTIVES

Description of Activities

Offering to seniors 50 years and older a wide variety of educational, recreational, social and human service programs and services, the Norwalk Senior Center, which opened December 2000 continues to serve as a focal point for senior services. Programs and services address both the interests and needs of four generations of seniors that include Generation X, Baby Boomers, Silent Generation and GI Generation, as well as the senior populous that may be homebound, frail or have special needs.

Objectives

- Offer a variety of recreational and social programs including the congregate meal program, for senior residents of Norwalk and surrounding communities that promote vital aging.
- Respond to the demands of the community, as it relates to the needs and interests of mature adults 50 years and above.
- Provide services such as case management, resources and assistance, and other supportive services for older adults, their families and caregivers.
- Provide the Supportive Services program as funded by the Los Angeles County Workforce Development, Aging and Community Services.
- Provide programs that promote diversity, cultural awareness, and intergenerational relationships.
- Provide programs that promote emergency preparedness in the home.
- Maintain collaborative relationships with a wide range of public and private partners and members of the aging network for the benefit of program participants with linkages to health and wellness, homelessness resources, fitness, personal safety, and mental health resources.
- Develop and disseminate age-appropriate publicity materials.
- Continue to evaluate current programs and services and survey the need for new programs and services.
- Continue to recruit and utilize volunteers in meaningful and productive roles to support the senior center, programs, and activities.
- Provide patrons technological accessibility with free Wi-Fi and access to computers, the internet, City information, programs, and resources.

Budget Program: Social Services - Senior Center , 4104

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Senior Center Manager (a)	0.96	0.92	83,780	89,729	Senior Program Aide	1,500	1,500	1	1	37,442	37,974
Senior Services Coordinator (b)	0.79	0.79	55,962	56,722	Recreation Leader III	1,860	1,860	2	2	47,349	41,480
Office Assistant II	1.00	1.00	55,825	56,576	Recreation Leader II	4,311	2,718	4	4	70,304	46,973
Office Assistant I	1.00	1.00	46,487	49,468	Recreation Leader I	1,500	1,500	1	1	22,000	23,936
Recreation Supervisor (c)	0.79	0.79	65,451	69,654							
Social Services Worker II	2.00	2.00	100,361	102,196							
Total General Fund	6.54	6.50	407,866	424,345							
(a) 6% Senior Grant Fund, 1% Senior Nutrition Program, 1% Senior Nutrition - Home Delivered											
(b) 21% Senior Grant Fund											
(c) 12% Senior Nutrition - Home Delivery Program , 7% Senior Nutrition Program, 2% Senior Nutrition - Telephone Reassurance Program											
SENIOR GRANT POSITIONS											
Senior Center Manager (d)	0.04	0.06	3,493	5,854							
Senior Services Coordinator (e)	0.21	0.21	14,876	15,078							
Quality Control Specialist (f)	0.03	0.03	1,329	1,539							
Account Clerk III (g)	0.04	0.04	2,636	2,671							
Total Senior Grant Fund	0.32	0.34	22,334	25,142							
(d) 92% Senior Center, 1% Senior Nutrition Program, 1% Senior Nutrition - Home Delivered											
(e) 79% Senior Center											
(f) 44% Childcare CDE, 44% Childcare Stage 1, 9% Senior Nutrition Program											
(g) 96% Finance											
TOTAL	6.86	6.84	430,200	449,487	TOTAL	9,171	7,578	8	8	177,095	150,363

SENIOR CENTER ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non Classified: <i>MTC (Service Track)</i> <i>Adobe Illustrator subscriptions</i> <i>My Senior Center software subscription</i> <i>Work schedule system</i>	\$ 4,600 1,000 200 2,800 600
2111	Memberships: California Park and Recreation Society, Aging Section; National Council on Aging, Motion Picture Licensing Corp, and Elder Justice Coalition	1,500
2140	Office Supplies: General office supplies for operation and general support of the Senior Center	7,500
2179	Special Supplies - Seniors: Special equipment, promotional needs, paper goods, equipment maintenance, coffee, cable TV and popcorn supplies, staff shirts, and medical supplies	42,000
2229	Senior Tours: Day Trips and extended tours for senior participants	17,500
2230	Programs & Activities: Senior Center programs (dances, Volunteer Recognition, workshops, seminars, Green Tea Week, mixers, Candle Light Dinners, and special events)	42,000
2232	Classes: Educational classes for senior participants	15,000

SENIOR CENTER
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2351	Senior Nutrition Program: Special activities and celebrations for the weekday nutrition program	4,000
2354	Nutrition Program: Congregate weekday meal program for Senior Center	30,000
3870	Capital Outlay - Furniture & Fixture: Replace range and oven (no asset tag)	4,200

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4104	1020	SALARIES & WAGES	398,882	407,866	357,876	424,345
101-40-4104	1022	NON PERS - SALARIES & WAGES	1,339	-	-	-
101-40-4104	1030	PART TIME WAGES	200,431	177,095	177,095	150,363
101-40-4104	1040	OVERTIME SALARY & WAGES	516	-	2,256	2,500
101-40-4104	1048	MEDICAL OPT-OUT GEN. UNIT	4,360	6,000	5,467	7,200
101-40-4104	1049	BILINGUAL/CERTIFICATION PAY	4,028	4,550	3,281	3,250
101-40-4104	1065	ACCRUED PAID VACATION	5,303	2,500	15,452	17,900
101-40-4104	1070	PAID SICK LEAVE ON TERMIN	88	-	-	-
101-40-4104	1080	MEDICARE	8,815	8,883	8,141	8,780
101-40-4104	1083	PERS - EMPLOYER PORTION	111,828	129,575	113,013	145,273
101-40-4104	1085	LIFE INSURANCE	914	740	725	1,457
101-40-4104	1088	LONG-TERM DISABILITY INSURANCE	3,344	4,119	29,631	4,286
101-40-4104	1090	MEDICAL INS - FT EMPLOYEES	54,600	77,868	58,841	78,689
101-40-4104	1091	DENTAL INS - FT EMPLOYEES	4,753	6,471	5,133	6,424
101-40-4104	1092	VISION INS - FT EMPLOYEES	897	842	848	836
101-40-4104	1093	MEDICAL INS - PT EMPLOYEES	2,962	3,877	1	-
101-40-4104	1094	DENTAL INS - PT EMPLOYEES	29	1,350	-	1,318
101-40-4104	1095	MEDICAL INSURANCE-RETIREEES	11,991	12,700	12,448	13,300
101-40-4104	1096	UNEMPLOYMENT INSURANCE	4,952	-	-	-
101-40-4104	1097	WORKER'S COMPENSATION	4,212	4,629	4,656	6,147
101-40-4104	1100	ACA AFFORDABILITY STIPEND	46	-	1	-
PERSONNEL EXPENDITURES:			824,291	849,065	794,866	872,068

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4104	2050	PUBLICATIONS	613	1,000	600	1,500
101-40-4104	2080	CONTRACT SVC	844	4,280	4,280	4,600
101-40-4104	2100	UTILITIES	64,666	71,500	71,500	73,300
101-40-4104	2110	CONFERENCES & MEETINGS	2,906	2,000	2,500	3,000
101-40-4104	2111	MEMBERSHIPS	1,584	1,500	1,500	1,500
101-40-4104	2113	MILEAGE REIMBURSEMENT	-	140	-	140
101-40-4104	2130	OFFICE EQPT MTCE	922	700	740	800
101-40-4104	2140	OFFICE SUPPLIES	9,557	10,500	8,500	7,500
101-40-4104	2141	POSTAGE	219	400	400	900
101-40-4104	2170	SPECIAL MAT'LS-SUPPLIES	23	-	760	1,000
101-40-4104	2179	SPECIAL SUPPLIES-SENIORS	40,211	45,200	45,200	42,000
101-40-4104	2190	TELEPHONE & FAX	6,269	7,400	7,400	5,400
101-40-4104	2229	TOURS	20,999	26,540	26,540	17,500
101-40-4104	2230	PROGRAMS & ACTIVITIES	45,563	42,000	42,000	42,000
101-40-4104	2232	CLASSES	18,044	18,400	18,400	15,000
101-40-4104	2240	DUPLICATING SERVICE CHG	4,500	4,800	4,800	3,300
101-40-4104	2250	TRAINING EXPENSE	1,158	2,000	2,000	2,500
101-40-4104	2351	SENIOR NUTRITION PROGRAM	5,044	7,000	7,000	4,000
101-40-4104	2354	NUTRITION PROGRAM	144,628	37,500	37,500	30,000
OPERATING EXPENDITURES:			367,751	282,860	281,620	255,940

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4104	3860	C/O-OFFICE EQUIPMENT	-	7,200	7,373	-
101-40-4104	3870	C/O-FURNITURE	-	59,600	59,600	4,200
101-40-4104	3880	C/O-OTHER EQUIPMENT	-	17,870	17,870	-
CAPITAL OUTLAY EXPENDITURES:			-	84,670	84,843	4,200
101-90-9217	3990	GENERAL FUND TRANSFER OUT / CITY'S CONTRIBUTION	17,914	35,455	39,470	41,064
GENERAL FUND - SENIOR CENTER SERVICE TOTAL:			1,209,955	1,252,050	1,200,799	1,173,272

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>SENIOR GRANT FUND (FUND 217)</u>						
217-40-4104	1020	SALARIES & WAGES	23,698	22,334	25,240	25,142
217-40-4104	1022	NON PERS - SALARIES & WAGES	25	-	-	-
217-40-4104	1030	PART TIME WAGES	5,086	-	239	-
217-40-4104	1040	OVERTIME SALARY & WAGES	13	-	52	100
217-40-4104	1048	MEDICAL OPT-OUT-GEN. UNIT	195	244	205	-
217-40-4104	1049	BI-LINGUAL/CERTIFICATION PAY	44	-	102	20
217-40-4104	1052	AUTO ALLOWANCE	15	-	7	-
217-40-4104	1065	ACCRUED PAID VACATION	271	320	490	490
217-40-4104	1078	MANAGEMENT BENEFIT 401A	22	-	4	-
217-40-4104	1080	MEDICARE	415	332	382	374
217-40-4104	1081	MGMT BENEFIT/MEDICAL	46	-	4	-
217-40-4104	1083	PERS - EMPLOYER PORTION	6,621	7,518	8,023	9,030
217-40-4104	1085	LIFE INSURANCE	70	71	69	94
217-40-4104	1088	LONG-TERM DISABILITY INSURANCE	195	225	215	254
217-40-4104	1090	MEDICAL INS - FT EMPLOYEES	3,832	4,759	4,616	4,520

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
217-40-4104	1091	DENTAL INS - FT EMPLOYEES	320	329	464	353
217-40-4104	1092	VISION INS - FT EMPLOYEES	43	44	60	47
217-40-4104	1093	MEDICAL INS - PT EMPLOYEES	458	-	1	-
217-40-4104	1094	DENTAL INS - PT EMPLOYEES	240	-	-	-
217-40-4104	1097	WORKER'S COMPENSATION	-	254	252	364
PERSONNEL EXPENDITURES:			41,615	36,430	40,424	40,787

SENIOR CENTER

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
217-40-4104	2037	TITLE IIIB CONTRACT SVC	15,490	54,389	54,389	54,389
217-40-4104	2038	TITLE IIIE CONTRACT SVC	12,558	-	9,167	-
217-40-4104	2039	CBSP CONTRACT SVC	5,145	-	4,455	-
217-40-4104	2141	POSTAGE	15	-	-	20
OPERATING EXPENDITURES:			33,208	54,389	68,010	54,409
217-90-9101	4790	TRANSFER IN / CITY'S FUNDING	(17,914)	(35,455)	(39,470)	(41,064)
SENIOR GRANT FUND TOTAL:			56,909	55,364	68,964	54,132
745-40-4104	3860	C/O-OFFICE EQUIPMENT	3,164	-	-	-
EQUIPMENT REPLACEMENT FUND - SENIOR CENTER FUND TOTAL:			3,164	-	-	-
SENIOR CENTER SERVICES TOTAL (ALL FUNDS):			1,270,029	1,307,414	1,269,763	1,227,404

SENIOR NUTRITION PROGRAM

ACTIVITIES AND OBJECTIVES

Description of Activities

County of Los Angeles Community and Senior Services has established the Senior Nutrition Program to provide meals and other supportive services to Older Individuals. The Senior Nutrition Program's goal is to maintain or improve the physical, psychological, and social well-being of Older Individuals by providing them with appropriate nutrition services, offering to those 60 years and older in a group setting at the Senior Center and Social Services Center.

Objectives

- Serve meals that provide one-third (1/3) of the Recommend Dietary Allowance (RDAs) are safe, and of good quality.
- Promote and maintain high food safety and sanitation standards.
- Promote good health behaviors through nutrition education and nutrition screening of clients.
- Offer a variety of recreational and social programs including the congregate meal program, for senior residents of Norwalk and surrounding communities that promote vital aging.
- Provide services such as case management, information and assistance, and other supportive services for older adults, their families, and caregivers.
- Provide the Supportive Services program as funded by the Los Angeles County Workforce Development, Aging and Community Services.
- Provide programs that promote diversity, cultural awareness, and intergenerational relationships.
- Provide programs that promote emergency preparedness in the home.
- Maintain collaborative relationships with a wide range of public and private partners and members of the aging network for the benefit of program participants.
- Develop and disseminate age-appropriate publicity materials.
- Continue to recruit and utilize volunteers in meaningful and productive roles to support the senior program.

Budget Program: Social Services - Senior Nutrition Program, 4111

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Social Services (a)	0.00	0.01	-	1,353	Nutrition Program Aide	4,160	4,160	4	4	64,029	63,785
Senior Center Manager (b)	0.00	0.01	-	974	Social Service Worker I	3,120	3,120	1	2	48,022	58,992
Recreation Supervisor (c)	0.07	0.12	5,797	10,077	Dishwasher	1,560	1,560	2	2	24,011	23,920
Quality Control Specialist (d)	0.09	0.05	3,985	2,553							
(a) 78% Social Services, 10% Childcare, 10% Childcare - Stage 1, 1% Home Delivered Program											
(b) 92% Senior Center, 6% Senior Grant Fund, 1% Home Delivered Program											
(c) 79% Senior Programs, 7% Home Delivered Program, 2% Telephone Reassurance Program											
(d) 44% Childcare, 44% Childcare - Stage 1, 4% Nutrition - Home Delivery, 3% Senior Grant Fund											
TOTAL	0.16	0.19	9,782	14,957	TOTAL	8,840	8,840	7	8	136,062	146,697

SENIOR NUTRITION PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2040	Congregate Meals: Nutrition meals for older individuals	\$ 299,880
2130	Office Equipment Maintenance: Supplies for equipment	5,000
2140	Office Supplies: General office supplies for operation and general support of the Senior Nutrition Program	3,700
2170	Special Materials & Supplies: Pest control / Program supplies (hair nets, aprons, etc)	5,000
2250	Training Expense: Educational health and safety required training for grant	2,500

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-90-9239	3990	INTER FUND TRANSFER	-	52,344	146,700	-
GENERAL FUND - SENIOR NUTRITION PROGRAM TOTAL:			-	52,344	146,700	-
<u>Senior Nutrition Program - Onsite Meal Service</u>						
239-40-4111	1020	REG SALARIES & WAGES	-	9,782	8,814	14,957
239-40-4111	1030	PART TIME WAGES	-	136,062	117,229	146,697
239-40-4111	1048	MEDICAL OPT-OUT-GEN. UNIT	-	-	72	-
239-40-4111	1049	BILINGUAL/CERTIFICATION PAY	-	-	27	33
239-40-4111	1052	AUTO ALLOWANCE	-	-	-	48
239-40-4111	1065	ACCRUED PAID VACATION	-	-	38	-
239-40-4111	1078	MANAGEMENT BENEFIT 401A	-	-	-	55
239-40-4111	1080	MEDICARE	-	2,115	1,830	2,347
239-40-4111	1081	MGMT BENEFIT/MEDICAL	-	-	-	44
239-40-4111	1083	PERS - EMPLOYER PORTION	-	3,108	2,742	5,122
239-40-4111	1085	LIFE INSURANCE	-	25	23	13

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
239-40-4111	1088	LONG-TERM DISABILITY INSURANCE	-	99	64	152
239-40-4111	1090	MEDICAL INS - FT EMPLOYEES	-	1,934	927	2,015
239-40-4111	1091	DENTAL INS - FT EMPLOYEES	-	188	72	224
239-40-4111	1092	VISION INS - FT EMPLOYEES	-	25	17	33
239-40-4111	1097	WORKER'S COMPENSATION	-	111	108	217
PERSONNEL EXPENDITURES:			-	153,449	131,963	171,956
239-40-4111	2040	CONGREGATE MEALS	-	206,399	206,399	299,880
239-40-4111	2130	OFFICE EQPT MTCE	-	2,400	2,400	5,000
239-40-4111	2140	OFFICE SUPPLIES	-	1,200	1,200	3,700
239-40-4111	2170	SPECIAL MAT'LS-SUPPLIES	-	2,160	2,160	5,000
239-40-4111	2250	TRAINING EXPENSE	-	3,500	3,500	2,500
OPERATING EXPENDITURES:			-	215,659	215,659	316,080
SENIOR NUTITION PROGRAM TOTAL:			-	369,108	347,622	488,036

Budget Program: Social Services - Home Delivered Program, 4112

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Social Services (a)	0.00	0.01	-	1,353	Meal Driver	3,120	3,120	4	5	42,469	47,839
Senior Center Manager (b)	0.00	0.01	-	974	Social Services Worker I	3,120	3,120	1	1	62,640	71,764
Recreation Supervisor (c)	0.12	0.07	9,940	5,878							
Quality Control Specialist (d)	0.00	0.04	-	2,048							
(a) 78% Social Services, 10% Childcare, 10% Childcare - Stage 1, 1% Senior Nutrition Program											
(b) 92% Senior Center, 6% Senior Programs, 1% Senior Nutrition Program											
(c) 79% Senior Programs, 12% Senior Nutrition Program, 2% Telephone Reassurance Program											
(d) 44% Child Care, 44% Child Care - Stage 1, 5% Senior Nutrition Program, 3% Senior Grant Fund											
TOTAL	0.12	0.13	9,940	10,253	TOTAL	6,240	6,240	5	6	105,109	119,603

HOME DELIVERED PROGRAM

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2041	Hot meals: Senior Nutrition Program delivered meals	\$ 245,616
2042	Frozen meals: Senior Nutrition Program delivered meals for weekends	9,229
2043	Emergency meals: Senior Nutrition Program delivered meals for emergency situations	2,307
2057	Promotional Advertising: Giveaways and resource pamphlets	2,500
2140	Office Supplies: General office supplies for operation and general support of the Home Delivered Program	7,200
2170	Special Materials & Supplies: Plates, bows, cups, and utensils	7,500
2220	Vehicle Mtc & Supplies: Insurance/maintenance of vehicles	17,400
2250	Training Expense: Educational health and safety required training for grant	2,500

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>Home Delivered Program</u>						
239-40-4112	1020	REG SALARIES & WAGES	-	9,940	10,911	10,253
239-40-4112	1030	PART TIME WAGES	-	105,109	61,996	119,603
239-40-4112	1049	BILINGUAL/CERTIFICATION PAY	-	-	-	26
239-40-4112	1052	AUTO ALLOWANCE	-	-	-	48
239-40-4112	1065	ACCRUED PAID VACATION	-	-	54	1,330
239-40-4112	1078	MANAGEMENT BENEFIT 401A	-	-	-	55
239-40-4112	1080	MEDICARE	-	1,668	1,058	1,905
239-40-4112	1081	MGMT BENEFIT/MEDICAL	-	-	-	44
239-40-4112	1083	PERS - EMPLOYER PORTION	-	3,158	3,391	3,513
239-40-4112	1085	LIFE INSURANCE	-	39	41	12
239-40-4112	1088	LONG-TERM DISABILITY INSURANCE	-	100	97	104
239-40-4112	1090	MEDICAL INS - FT EMPLOYEES	-	1,004	1,339	1,425
239-40-4112	1091	DENTAL INS - FT EMPLOYEES	-	141	53	153
239-40-4112	1092	VISION INS - FT EMPLOYEES	-	19	23	24
239-40-4112	1097	WORKER'S COMPENSATION	-	113	108	149
PERSONNEL EXPENDITURES:			-	121,291	79,072	138,644

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
239-40-4112	2041	HOT MEALS	-	149,400	149,400	245,616
239-40-4112	2042	FROZEN MEALS	-	41,877	41,877	9,229
239-40-4112	2043	EMERGENCY MEALS	-	14,880	14,880	2,307
239-40-4112	2057	PROMOTIONAL ADVERTISING	-	8,640	8,640	2,500
239-40-4112	2130	OFFICE EQPT MTCE	-	7,200	7,200	7,200
239-40-4112	2140	OFFICE SUPPLIES	-	8,640	8,640	7,200
239-40-4112	2170	SPECIAL MAT'LS-SUPPLIES	-	7,200	7,200	7,500
239-40-4112	2190	TELEPHONE & FAX	-	10,320	10,320	10,300
239-40-4112	2220	VEHICLE MTCE & SUPPLIES	-	-	20,340	17,400
239-40-4112	2240	DUPLICATING SERVICE CHG	-	8,640	-	2,000
239-40-4112	2250	TRAINING EXPENSE	-	4,000	4,000	2,500
OPERATING EXPENDITURES:			-	260,797	272,497	313,752
HOME DELIVERED PROGRAM - TOTAL:			-	382,088	351,569	452,396

Budget Program: Social Services - Telephone Reassurance Program, 4113

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Recreation Supervisor (a)	0.02	0.02	1,655	1,680							
(a) 79% Senior Center, 7% Senior Nutrition Program, 12% Home Delivered Program,											
TOTAL	0.02	0.02	1,655	1,680	TOTAL	0	0	0	0	-	-

TELEPHONE REASSURANCE PROGRAM
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2190	Telephone: Telephone calls to residents regarding delivered meals	\$ 400

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>Telephone Reassurance Program</u>						
239-40-4113	1020	REG SALARIES & WAGES	-	1,655	2,123	1,680
239-40-4113	1065	ACCRUED PAID VACATION	-	-	9	-
239-40-4113	1080	MEDICARE	-	24	31	24
239-40-4113	1083	PERS - EMPLOYER PORTION	-	526	660	576
239-40-4113	1085	LIFE INSURANCE	-	7	8	1
239-40-4113	1088	LONG-TERM DISABILITY INSURANCE	-	17	19	17
239-40-4113	1090	MEDICAL INS - FT EMPLOYEES	-	168	256	203
239-40-4113	1091	DENTAL INS - FT EMPLOYEES	-	24	11	24
239-40-4113	1092	VISION INS - FT EMPLOYEES	-	4	4	4
239-40-4113	1097	WORKER'S COMPENSATION	-	19	24	24
PERSONNEL EXPENDITURES:			-	2,444	3,144	2,553
239-40-4113	2190	TELEPHONE & FAX	-	400	400	400
OPERATING EXPENDITURES:			-	400	400	400
TELEPHONE REASSURANCE PROGRAM - TOTAL:			-	2,844	3,544	2,953

SENIOR NUTRITION PROGRAM

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
239-90-9101	4790	TRANSFER IN / CITY'S FUNDING	-	(52,344)	(146,700)	-
SENIOR NUTRITION PROGRAM FUND TOTAL:			-	701,696	556,036	943,385
SENIOR NUTRITION PROGRAM TOTAL (ALL FUNDS):			-	754,040	702,736	943,385

**SOCIAL SERVICES BUDGET PROGRAM:
BUDGET UNIT: 101-40-4108**

ANGEL TREE

FULL TIME POSITIONS		
Position Title	FY 19-20 Budget	FY 20-21 Budget
Recreation Coordinator	8	8
Senior Services Coordinator	8	8
SSW II	16	16
OAI	16	16
OAI	8	8
OAI	8	8
Child Care Manager	-	-
Child Care Supervisor	8	8
Eligibility Worker	16	16
Payment Specialist	8	8
TOTAL	96	96

PART TIME POSITIONS				
Position Title	FY 19-20 Budgeted Hours	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Hours	FY 20-21 Budgeted Wages
Recreation Leader III	10	255	10	258
	-	-	-	-
Recreation Leader II	56	878	56	959
Senior Program Aide	8	200	-	-
	-	-	-	-
Public Safety Officer	66	1,830	66	1,856
Dispute Resolution Prog	-	-	-	-
Dental Clerk	-	-	-	-
Social Services Worker I	40	907	48	1,104
Intake Specialist	-	-	-	-
QC Specialist	-	-	-	-
TOTAL	180	4,070	180	4,177

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-40-4108	1030	PART TIME WAGES	1,370	4,070	2,650	4,177
101-40-4108	1080	MEDICARE	20	59	36	61
PERSONNEL EXPENDITURES:			1,390	4,129	2,686	4,237
101-40-4108	2230	PROGRAMS & ACTIVITIES	11,253	7,500	11,000	7,500
OPERATING EXPENDITURES:			11,253	7,500	11,000	7,500
ANGEL TREE			12,643	11,629	13,686	11,737

RECREATION

ACTIVITIES AND OBJECTIVES

Description of Activities

Operating under the motto of “Parks Make Life Better,” the Recreation and Park Services Department offers facilities, year-round programming, and services for residents of all ages and abilities. The Department oversees 12 community parks, two museums, an aquatic center, a teen center, and the Norwalk Arts & Sports Complex which includes a state of the art weight room, full size basketball court, four racquetball courts, and a boxing gym, along with classrooms, banquet and meeting rooms, and the Mary Paxon Art Gallery.

City-wide Special Events, special interest classes and workshops, youth and adult sports, a program for the physically and mentally challenged, aquatic programs, day camps, tot programming, and more all fall under the umbrella of the Department. The Norwalk All-City Youth Band is also an important element of the Recreation and Park Services Department.

Objectives

- Provide outstanding customer service in all areas of the Department where staff come in contact with the public.
- Increase community outreach by providing recreation activities through the entire community.
- Enhance existing programming and continue offering new innovative programs.
- Improve program registration procedures for classes either in person or on line.
- Explore opportunities for grant funding to improve public facilities and open space.
- Improve and enhance recreation facilities.

Budget Program: Recreation, 5101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Recreation & Park Services	1.00	1.00	158,293	164,371	Recreation Leader III	6,240	3,120	4	2	158,846	80,546
Recreation & Parks Superintendent	1.00	1.00	105,928	114,626	Recreation Leader II	17,061	22,007	38	38	269,123	380,323
Recreation Supervisor	2.00	2.00	165,904	172,839	Recreation Leader I	7,258	8,599	10	10	97,261	137,213
Recreation Coordinator	2.00	3.00	106,664	207,281							
Office Assistant III	1.00	1.00	68,398	69,314							
Creative Coordinator (a)	0.40	0.40	34,797	35,267							
Office Assistant II	1.00	1.00	55,825	56,576							
					Recreation Unit Subtotal	30,559	33,726	52	50	525,230	598,082
					Youth Worker	6,947	3,923	50	50	79,434	50,999
(a) 60% Communications & Public Affairs					Summer Youth Worker Unit Subtotal	6,947	3,923	50	50	79,434	50,999
TOTAL	8.40	9.40	695,809	820,274	TOTAL	37,506	37,649	102	100	604,664	649,081

RECREATION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 95,000
	<i>Quarterly department brochure</i>	<i>30,000</i>
	<i>Summer youth employment</i>	<i>4,000</i>
	<i>General recreation programs</i>	<i>13,000</i>
	<i>Adaptive recreation programs</i>	<i>2,000</i>
	<i>Contract classes</i>	<i>46,000</i>
2111	Memberships:	1,800
	California Parks and Recreation Society, Southern California Municipal Athletic Federation, and National Recreation and Park Association	
2170	Special Materials & Supplies:	10,000
	Sproul Museum and Hargitt House, program promotional items, special paper, specialized rental, general recreation programs, and special craft supplies	
2230	Programs & Activities:	72,300
	<i>3 centers, 6 small parks, carom boards, craft supplies, paper goods, office supplies, program equipment, game supplies, family days, and block parties</i>	<i>40,800</i>
	<i>General recreation programs</i>	<i>10,000</i>
	<i>Adaptive recreation programs</i>	<i>16,000</i>
	<i>Sproul Museum and Hargitt House</i>	<i>2,500</i>
	<i>Summer youth employment</i>	<i>3,000</i>

RECREATION

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
746-2152	Vehicle Lease: Cargo van to replace cargo van, unit 1417	6,100

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5101	1020	REG SALARIES & WAGES	724,115	695,809	725,487	820,274
101-50-5101	1022	NON PERS - SALARIES & WAGES	3,105	-	-	-
101-50-5101	1030	PART TIME WAGES	579,568	525,230	525,230	598,082
101-50-5101	1040	OVERTIME SALARY & WAGES	-	3,500	240	-
101-50-5101	1045	COMP TIME PAY	-	1,500	-	1,500
101-50-5101	1048	MEDICAL OPT-OUT-GEN. UNIT	10,936	14,408	13,247	10,080
101-50-5101	1049	BILINGUAL/CERTIFICATION PAY	2,600	1,950	1,857	1,950
101-50-5101	1052	AUTO ALLOWANCE	4,800	4,800	4,800	4,800
101-50-5101	1060	PAID SICK LEAVE	6,028	7,000	7,534	18,300
101-50-5101	1065	ACCRUED PAID VACATION	22,381	18,000	22,485	23,520
101-50-5101	1070	PAID SICK LEAVE ON TERMINATION	81	-	-	-
101-50-5101	1078	MANAGEMENT BENEFIT 401A	8,119	8,451	7,999	8,868
101-50-5101	1080	MEDICARE	19,564	20,339	18,979	21,797
101-50-5101	1081	MGMT BENEFIT/MEDICAL	12,390	15,162	13,800	15,920
101-50-5101	1083	PERS - EMPLOYER PORTION	205,510	221,049	225,801	280,818
101-50-5101	1084	UNIFORM ALLOWANCE	5,946	6,000	-	6,000
101-50-5101	1085	LIFE INSURANCE	1,702	1,812	1,488	2,659
101-50-5101	1088	LONG-TERM DISABILITY INSURANCE	6,293	7,029	6,609	8,284
101-50-5101	1090	MEDICAL INS - FT EMPLOYEES	67,443	74,982	73,609	82,814
101-50-5101	1091	DENTAL INS - FT EMPLOYEES	7,646	7,008	7,264	8,176

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5101	1092	VISION INS - FT EMPLOYEES	1,516	1,336	1,996	1,488
101-50-5101	1093	MEDICAL INS - PT EMPLOYEES	10,749	17,378	10,119	12,060
101-50-5101	1094	DENTAL INS - PT EMPLOYEES	7,759	7,470	4,073	9,229
101-50-5101	1095	MEDICAL INS - RETIREES	39,805	47,500	48,763	54,400
101-50-5101	1096	UNEMPLOYMENT INSURANCE	181	-	4,552	35,000
101-50-5101	1097	WORKER'S COMPENSATION	115,188	103,886	104,388	168,780
101-50-5101	1100	ACA AFFORDABILITY STIPEND	962	480	391	480
PERSONNEL EXPENDITURES:			1,864,385	1,812,079	1,830,711	2,195,279

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5101	2057	PROMOTIONAL ADVERTISING	6,533	4,000	4,600	10,000
101-50-5101	2080	CONTRACT SVC/NON-CLASS	(649)	3,500	3,602	8,000
101-50-5101	2100	UTILITIES	2,162	2,200	2,200	2,200
101-50-5101	2110	CONFERENCES & MEETINGS	6,104	6,000	6,956	6,000
101-50-5101	2111	MEMBERSHIPS	690	1,800	2,230	1,800
101-50-5101	2130	OFFICE EQPT MTCE	2,346	600	1,200	1,400
101-50-5101	2140	OFFICE SUPPLIES	20,106	13,000	13,000	15,000
101-50-5101	2141	POSTAGE	1,631	2,900	2,000	2,900
101-50-5101	2170	SPECIAL MAT'LS-SUPPLIES	10,585	3,774	3,774	10,000
101-50-5101	2190	TELEPHONE & FAX	11,045	25,300	25,300	17,800
101-50-5101	2220	VEHICLE MTCE & SUPPLIES	15,809	28,690	16,690	23,100
101-50-5101	2225	VEHICLE MTCE - LEASED VEH	-	-	60	350
101-50-5101	2230	PROGRAMS & ACTIVITIES	12,331	3,000	3,000	10,000
101-50-5101	2240	DUPLICATING SERVICE CHG	10,176	4,000	4,000	15,000
101-50-5101	2250	TRAINING EXPENSE	2,463	1,000	1,000	4,000
101-50-5101	2490	ACTIVE NET PROCESSING FEES	39,359	33,000	33,000	33,000
OPERATING EXPENDITURES:			140,691	132,764	122,612	160,550

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5101	3860	C/O-OFFICE EQUIPMENT	4,995	7,528	7,850	-
101-50-5101	3880	MISCELLANEOUS OTHER	17,991	-	-	-
CAPITAL OUTLAY EXPENDITURES:			22,986	7,528	7,850	-
GENERAL FUND - RECREATION ADMIN TOTAL:			2,028,062	1,952,371	1,961,173	2,355,829

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>COMMUNITY SERVICES MARKETING:</u>						
101-50-5102	2080	CONTRACT SVC/NON-CLASS	67,087	62,000	62,000	30,000
GENERAL FUND - COMM. SVC/MARKETING TOTAL:			67,087	62,000	62,000	30,000
<u>SPROUL MUSEUM/HARGITT HOUSE:</u>						
101-50-5103	1030	PART TIME WAGES	108	-	-	-
101-50-5103	1080	MEDICARE	1	-	-	-
101-50-5103	2100	UTILITIES	5,000	4,400	4,400	4,400
101-50-5103	2170	SPECIAL MAT'LS-SUPPLIES	1,399	1,000	1,000	1,500
101-50-5103	2230	PROGRAMS & ACTIVITIES	2,338	227	1,773	2,500
GENERAL FUND - SPROUL MUSEUM/HARGITT HOUSE TOTAL:			8,846	5,627	7,173	8,400

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>SUMMER YOUTH EMPLOYMENT:</u>						
101-50-5106	1030	PART TIME WAGES	120,243	79,434	79,434	50,999
101-50-5106	1080	MEDICARE	1,744	1,892	1,152	739
101-50-5106	2080	CONTRACT SVC/NON-CLASS	8,273	4,000	4,000	4,000
101-50-5106	2230	PROGRAMS & ACTIVITIES	6,685	2,700	2,700	3,000
GENERAL FUND - SUMMER YOUTH EMPLOYMENT TOTAL:			136,945	88,026	87,286	58,738
<u>GENERAL RECREATION PROGRAMS:</u>						
101-50-5204	2080	CONTRACT SVC/NON-CLASS	4,286	2,700	2,700	5,000
101-50-5204	2170	SPECIAL MAT'LS-SUPPLIES	1,627	100	100	1,000
101-50-5204	2230	PROGRAMS & ACTIVITIES	37,523	24,800	24,800	40,800
GENERAL FUND - GENERAL RECREATION PROGRAM TOTAL:			43,436	27,600	27,600	46,800

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>ADAPTIVE RECREATION:</u>						
101-50-5206	2080	CONTRACT SVC/NON-CLASS	1,996	1,100	1,100	2,000
101-50-5206	2230	PROGRAMS & ACTIVITIES	14,231	11,500	11,500	16,000
GENERAL FUND - ADAPTIVE RECREATION TOTAL:			16,227	12,600	12,600	18,000
<u>CONTRACT CLASSES:</u>						
101-50-5210	2080	CONTRACT SVC/NON-CLASS	49,336	42,000	42,000	46,000
GENERAL FUND - CONTRACT CLASSES TOTAL:			49,336	42,000	42,000	46,000
GENERAL FUND - RECREATION SERVICES TOTAL:			2,349,939	2,190,224	2,199,831	2,563,767

RECREATION - GENERAL PROGRAMS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
226-50-5199	2080	CONTRACT SERVICES	-	40,000	40,000	-
RECREATION GRANT FUND - TOTAL:			-	40,000	40,000	-
745-50-5101	3860	C/O-OFFICE EQUIPMENT	3,763	-	3,318	-
EQUIPMENT REPLACEMENT FUND - RECREATION TOTAL:			3,763	-	3,318	-
746-50-5101	2152	VEHICLE LEASE	-	-	1,100	6,100
746-50-5101	3820	C/O-AUTOMOTIVE EQUIPMENT	-	32,639	32,639	-
VEHICLE & EQUIPMENT REPLACEMENT FUND - RECREATION TOTAL:			-	32,639	33,739	6,100
RECREATION SERVICE TOTAL (ALL FUNDS):			2,353,702	2,262,863	2,276,888	2,569,867

ALL CITY BAND

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5202	2080	CONTRACT SVC/NON-CLASS	37,000	37,000	37,000	-
101-50-5202	2222	VEHICLE REFURBISHMENT	-	10,000	10,000	-
101-50-5202	2230	PROGRAMS & ACTIVITIES	5,621	5,500	5,500	-
OPERATING EXPENDITURES:			42,621	52,500	52,500	-
GENERAL FUND - ALL CITY BAND TOTAL:			42,621	52,500	52,500	-

Budget Program: Aquatics, 5203

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
					Senior Lifeguard	2,294	1,464	3	5	44,682	28,920
					Instructor Guard	7,264	4,519	15	15	127,150	80,211
					Lifeguard	4,072	2,516	10	10	64,234	43,482
					Recreation Leader II	3,223	1,957	10	10	50,841	33,821
TOTAL	-	-	-	-	TOTAL	16,853	10,456	38	40	286,907	186,434

AQUATICS

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Contract class instructors at the Aquatic Pavilion, timers for swim meets	\$ 2,000
2170	Special Materials & Supplies: Kickboards, umbrellas, swim lesson certificates, pool flyers, training equipment, and teaching equipment	5,000
2230	Programs & Activities: Swim classes and special events	5,000

AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5203	1030	PART TIME WAGES	254,748	286,907	266,234	186,434
101-50-5203	1080	MEDICARE	3,694	4,160	3,860	2,703
101-50-5203	1093	MEDICAL INS - PT EMPLOYEES	84	4,354	-	-
101-50-5203	1094	DENTAL INS - PT EMPLOYEES	-	5,050	-	-
101-50-5203	1999	ALLOCATED PAYROLL	-	-	(2,687)	-
PERSONNEL EXPENDITURES:			258,526	300,471	267,407	189,137
101-50-5203	2080	CONTRACT SVC/NON-CLASS	435	-	-	2,000
101-50-5203	2100	UTILITIES	78,734	117,900	87,900	109,800
101-50-5203	2140	OFFICE SUPPLIES	603	1,500	1,000	1,500
101-50-5203	2170	SPECIAL MAT'LS-SUPPLIES	6,839	10,000	5,000	5,000
101-50-5203	2190	TELEPHONE & FAX	1,704	2,000	2,000	2,000
101-50-5203	2230	PROGRAMS & ACTIVITIES	11,036	10,000	10,000	5,000
OPERATING EXPENDITURES:			99,351	141,400	105,900	125,300
101-50-5203	3880	MISCELLANEOUS OTHER	3,285	-	-	-
CAPITAL OUTLAY EXPENDITURES:			3,285	-	-	-
GENERAL FUND - AQUATICS TOTAL:			361,162	441,871	373,307	314,437

AQUATICS

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
745-50-5203	3860	C/O-OFFICE EQUIPMENT	1,503	-	-	-
EQUIPMENT REPLACEMENT FUND - AQUATICS TOTAL:			1,503	-	-	-
AQUATICS TOTAL (ALL FUNDS):			362,665	441,871	373,307	314,437

Budget Program: Norwalk Arts & Sports Complex, 5702

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Recreation Supervisor	2.00	2.00	169,853	176,334	Recreation Leader III	3,640	6,760	2	4	92,660	174,516
Recreation Coordinator	2.00	1.00	136,698	71,799	Recreation Leader II	10,407	14,196	13	13	164,168	245,334
Office Assistant III	1.00	1.00	62,033	63,913	Boxing Trainer	1,530	2,080	2	2	29,428	40,533
					NASC Unit Subtotal	15,577	23,036	17	19	286,256	460,383
					Recreation Leader II	4,262	4,896	4	4	67,240	84,621
					Cultural Arts Center Subtotal	4,262	4,896	4	4	67,240	84,621
TOTAL	5.00	4.00	368,584	312,046	TOTAL	19,839	27,932	21	23	353,496	545,004

NORWALK ARTS & SPORTS COMPLEX
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Contract class instructors at the NASC	\$ 31,000
2170	Special Materials & Supplies: Sign holders, easels, microphone, coffee pots, and art supplies for advertising and marketing	13,000
2230	Programs & Activities: Contract classes, room reservations, programs and activities in Sports Center, Meeting Center, and Art Center. Cultural Art Center supplies for their art classes, art gallery shows, and children activities	10,000
3860	Capital Outlay - Office Equipment: Replace membership card printer (asset tag# 13040)	1,800
906-5207	Programs & Activities: Boxing Program	4,500

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5702	1020	REG SALARIES & WAGES	276,442	368,584	281,850	312,046
101-50-5702	1022	NON PERS - SALARIES & WAGES	680	-	-	-
101-50-5702	1030	PART TIME WAGES	366,274	286,256	286,256	460,383
101-50-5702	1045	COMP TIME PAY	2,322	-	-	-
101-50-5702	1048	MEDICAL OPT-OUT-GEN. UNIT	7,200	6,000	5,467	7,200
101-50-5702	1049	BILINGUAL/CERTIFICATION PAY	2,050	650	1,857	650
101-50-5702	1065	ACCRUED PAID VACATION	7,972	-	7,110	7,110
101-50-5702	1080	MEDICARE	9,417	10,610	8,447	11,417
101-50-5702	1083	PERS - EMPLOYER PORTION	77,518	117,094	87,970	106,828
101-50-5702	1085	LIFE INSURANCE	639	959	996	1,210
101-50-5702	1088	LONG-TERM DISABILITY INSURANCE	2,249	3,723	2,303	3,152
101-50-5702	1090	MEDICAL INS - FT EMPLOYEES	24,221	49,906	38,813	42,966
101-50-5702	1091	DENTAL INS - FT EMPLOYEES	2,130	4,672	3,503	3,504
101-50-5702	1092	VISION INS - FT EMPLOYEES	506	608	960	456
101-50-5702	1093	MEDICAL INS - PT EMPLOYEES	7,058	4,354	7,948	16,080
101-50-5702	1094	DENTAL INS - PT EMPLOYEES	4,961	5,050	5,317	6,592
101-50-5702	1096	UNEMPLOYMENT INSURANCE	1,083	-	-	-
101-50-5702	1097	WORKER'S COMPENSATION	3,972	4,182	4,200	4,520
101-50-5702	1100	ACA AFFORDABILITY STIPEND	563	240	210	240
PERSONNEL EXPENDITURES:			797,258	862,887	743,208	984,355

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5702	2080	CONTRACT SVC/NON-CLASS	31,236	20,000	20,000	31,000
101-50-5702	2100	UTILITIES	110,008	199,700	169,700	186,000
101-50-5702	2140	OFFICE SUPPLIES	4,464	3,013	3,013	4,000
101-50-5702	2170	SPECIAL MAT'LS-SUPPLIES	9,531	11,000	11,000	13,000
101-50-5702	2190	TELEPHONE & FAX	3,194	3,200	3,200	3,800
101-50-5702	2230	PROGRAMS & ACTIVITIES	12,724	10,000	10,000	10,000
OPERATING EXPENDITURES:			171,157	246,913	216,913	247,800
101-50-5702	3860	C/O-OFFICE EQUIPMENT	-	-	-	1,800
101-50-5702	3870	C/O-FURNITURE & FIXTURE	-	17,430	16,529	-
101-50-5702	3880	MISCELLANEOUS OTHER	-	5,810	5,389	-
CAPITAL OUTLAY EXPENDITURES:			-	23,240	21,918	1,800
<u>BOXING PROGRAM:</u>						
101-50-5207	2080	CONTRACT SVC/NON-CLASS	170	-	-	900
GENERAL FUND - BOXING PROGRAM TOTAL:			170	-	-	900

CULTURAL ARTS CENTER
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Contract class instructors and special interest instructors/programs at the CAC - Puppet Shows, Mad Scientist, etc.	\$ 2,000
2170	Special Materials & Supplies: Sign holders, easels, and art supplies	4,700
2230	Programs & Activities: Contract classes, room reservations, gallery shows, and children activities	13,500

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>CULTURAL ARTS:</u>						
101-50-5732	1030	PART TIME WAGES	79,738	67,240	67,240	84,621
101-50-5732	1035	CONTRACT EMPLOYEES	130	-	5,565	-
101-50-5732	1080	MEDICARE	1,232	1,120	1,120	1,227
101-50-5732	1093	MEDICAL INS - PT EMPLOYEES	837	-	746	-
101-50-5732	1100	ACA AFFORDABILITY STIPEND	149	-	106	-
PERSONNEL EXPENDITURES:			82,086	68,360	74,777	85,848
101-50-5732	2080	CONTRACT SVC/NON-CLASS	1,748	575	575	2,000
101-50-5732	2100	UTILITIES	3,121	3,900	3,900	3,900
101-50-5732	2140	OFFICE SUPPLIES	2,393	2,400	1,900	2,400
101-50-5732	2170	SPECIAL MAT'LS-SUPPLIES	4,713	4,700	4,700	4,700
101-50-5732	2190	TELEPHONE & FAX	711	700	700	800
101-50-5732	2230	PROGRAMS & ACTIVITIES	12,728	12,500	12,500	13,500
OPERATING EXPENDITURES:			25,414	24,775	24,275	27,300
GENERAL FUND - CULTURAL ARTS TOTAL:			107,499	93,135	99,052	113,148
GENERAL FUND - NORWALK ARTS & SPORTS COMPLEX TOTAL:			1,076,083	1,226,175	1,081,091	1,348,003

NORWALK ARTS & SPORTS COMPLEX

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
744-50-5702	3880	C/O-MISCELLANEOUS	151,216	-	-	-
		NASC REPLACEMENT & REPAIR FUND TRANSFER SUBTOTAL:	151,216	-	-	-
745-50-5702	3860	C/O-OFFICE EQUIPMENT	1,503	-	-	-
745-50-5732	3860	C/O-OFFICE EQUIPMENT	6,806	-	-	-
		EQUIPMENT REPLACEMENT FUND - NORWALK ARTS & SPORTS COMPLEX TOTAL:	8,309	-	-	-
906-00-0212	2230	PROGRAMS & ACTIVITIES	-	4,500	4,500	4,500
		5207 - BOXING DONATION ACCOUNT - RECREATION TOTAL:	-	4,500	4,500	4,500
		NORWALK ARTS & SPORTS COMPLEX TOTAL (ALL FUNDS):	1,235,608	1,230,675	1,085,591	1,352,503

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Leader II	-	-	-
TOTAL	-	-	-

**RECAP
ALL SPECIAL PROGRAMS**

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	47	12,518	47	7,197	124,377
TOTAL	47	12,518	47	7,197	124,377

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
	1030	PART TIME WAGES	191,803	198,752	196,990	166,167	124,377
	1080	MEDICARE	2,776	2,880	3,157	2,663	1,803
	1093	MEDICAL-PT	513	50	-	-	-
	1100	ACA AFFORDABILITY STIPEND	55	7	-	-	-
		PERSONNEL EXPENDITURES:	195,147	201,689	200,147	168,830	126,180
	2080	CONTRACT SVC/NON-CLASS	31,604	30,527	29,740	22,060	17,620
	2170	SPECIAL MAT'LS-SUPPLIES	3,246	4,085	4,550	1,050	4,000
	2230	PROGRAMS & ACTIVITIES	57,275	61,990	61,600	49,834	34,700
		OPERATING EXPENDITURES:	92,124	96,602	95,890	72,944	56,320
	3880	MISCELLANEOUS OTHER	-	563	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	-	563	-	-	-
		RECAP	287,272	298,854	296,037	241,774	182,500
101-50-0000		REVENUES GENERATED BY ALL SPECIAL PROG	-	153,100	161,500	126,800	82,500
		NET PROGRAM (COST)/REVENUES	(281,999)	(143,967)	(125,235)	(107,672)	(100,000)

RECREATION BUDGET: SPECIAL PROGRAMS RECAP		ADULT SPORTS 5402	YOUTH SPORTS 5502	DAY CAMP 5504	TOT PROGRAMS 5505
ACCOUNT	DESCRIPTION	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
1030	PART TIME WAGES	11,821	30,243	20,617	24,886
1080	MEDICARE	171	439	299	361
PERSONNEL EXPENDITURES:		11,992	30,682	20,916	25,247
2080	CONTRACT SVC/NON-CLASS	1,250	-	6,600	250
2170	SPECIAL MAT'LS-SUPPLIES	1,250	-	1,750	-
2230	PROGRAMS & ACTIVITIES	2,000	14,500	3,800	2,500
OPERATING EXPENDITURES:		4,500	14,500	12,150	2,750
TOTAL SPECIAL PROGRAMS EXPENSES:		16,492	45,182	33,066	27,997
PROGRAM REVENUES:		6,000	33,000	25,000	14,000
NET PROGRAM (COST) / REVENUE:		(10,492)	(12,182)	(8,066)	(13,997)

RECREATION BUDGET: SPECIAL PROGRAMS RECAP		TEEN ALLIANCE 5506	YOUTH MARIACHI 5508	SUMMER LUNCHES 5509	BEACH BUS 5617	TOTAL SPECIAL PROGRAMS
ACCOUNT	DESCRIPTION	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
1030	PART TIME WAGES	25,197	3,456	6,913	1,244	124,377
1080	MEDICARE	365	50	100	18	1,803
PERSONNEL EXPENDITURES:		25,562	3,506	7,013	1,262	126,180
2080	CONTRACT SVC/NON-CLASS	900	8,620	-	-	17,620
2170	SPECIAL MAT'LS-SUPPLIES	500	500	-	-	4,000
2230	PROGRAMS & ACTIVITIES	6,500	1,000	400	4,000	34,700
OPERATING EXPENDITURES:		7,900	10,120	400	4,000	56,320
TOTAL SPECIAL PROGRAMS EXPENSES:		33,462	13,626	7,413	5,262	182,500
PROGRAM REVENUES:		-	3,750	-	750	82,500
NET PROGRAM (COST) / REVENUE:		(33,462)	(9,876)	(7,413)	(4,512)	(100,000)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**ADULT SPORTS PROGRAMS
101-50-5402**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	9	1,368	9	684	11,821
TOTAL	9	1368	9	684	11,821

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5402	1030	PART TIME WAGES	13,824	7,611	21,558	4,390	11,821
101-50-5402	1080	MEDICARE	200	110	313	64	171
PERSONNEL EXPENDITURES:			14,024	7,720	21,870	4,453	11,991
101-50-5402	2080	CONTRACT SVC/NON-CLASS	330	-	2,000	1,000	1,250
101-50-5402	2170	SPECIAL MAT'LS-SUPPLIES	-	23	2,500	-	1,250
101-50-5402	2230	PROGRAMS & ACTIVITIES	3,725	3,596	4,000	3,000	2,000
OPERATING EXPENDITURES:			4,055	3,619	8,500	4,000	4,500
ADULT SPORTS PROGRAMS			18,080	11,340	30,371	8,454	16,492
101-50-0000	4553	REVENUES GENERATED BY THE PROGRAM	-	10,000	12,000	6,000	6,000
NET PROGRAM (COST)/REVENUES			(18,080)	(1,340)	(18,371)	(2,454)	(10,492)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**YOUTH SPORTS PROGRAMS
101-50-5502**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	10	3,500	10	1,750	30,243
TOTAL	10	3,500	10	1,750	30,243

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5502	1030	PART TIME WAGES	55,260	61,947	55,155	42,155	30,243
101-50-5502	1080	MEDICARE	801	898	800	600	439
		PERSONNEL EXPENDITURES:	56,062	62,846	55,956	42,756	30,683
101-50-5502	2170	SPECIAL MAT'LS-SUPPLIES	-	481	-	-	-
101-50-5502	2230	PROGRAMS & ACTIVITIES	23,973	29,142	29,000	19,500	14,500
		OPERATING EXPENDITURES:	23,973	29,623	29,000	19,500	14,500
101-50-5502	3880	MISCELLANEOUS OTHER	-	563	-	-	-
		CAPITAL OUTLAY EXPENDITURES:	-	563	-	-	-
		YOUTH SPORTS PROGRAMS	80,034	93,031	84,955	62,255	45,182
101-50-0000	4565	REVENUES GENERATED BY THE PROGRAM	-	64,000	66,000	39,000	33,000
		NET PROGRAM (COST)/REVENUES	(80,034)	(29,031)	(18,955)	(23,255)	(12,182)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**DAY CAMP
101-50-5504**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	6	1,199	6	1,193	20,617
TOTAL	6	1,199	6	1,193	20,617

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5504	1030	PART TIME WAGES	23,208	31,068	18,616	19,161	20,617
101-50-5504	1080	MEDICARE	337	450	545	545	299
PERSONNEL EXPENDITURES:			23,544	31,518	19,161	19,706	20,916
101-50-5504	2080	CONTRACT SVC/NON-CLASS	13,451	13,178	10,000	10,000	6,600
101-50-5504	2170	SPECIAL MAT'LS-SUPPLIES	2,408	3,107	1,000	1,000	1,750
101-50-5504	2230	PROGRAMS & ACTIVITIES	6,802	8,124	4,500	4,500	3,800
OPERATING EXPENDITURES:			22,661	24,409	15,500	15,500	12,150
DAY CAMP			46,206	55,927	34,661	35,206	33,066
101-50-0000	4555	REVENUES GENERATED BY THE PROGRAM	-	48,000	50,000	50,000	25,000
NET PROGRAM (COST)/REVENUES			(46,206)	(7,927)	15,339	14,794	(8,066)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**TOT PROGRAMS
101-50-5505**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	5	2,680	5	1,440	24,886
TOTAL	5	2,680	5	1,440	24,886

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5505	1030	PART TIME WAGES	45,886	45,139	42,233	42,233	24,886
101-50-5505	1080	MEDICARE	665	654	612	612	361
		PERSONNEL EXPENDITURES:	46,551	45,793	42,845	42,845	25,247
101-50-5505	2080	CONTRACT SVC/NON-CLASS	390	480	500	500	250
101-50-5505	2230	PROGRAMS & ACTIVITIES	4,546	2,889	3,600	3,600	2,500
		OPERATING EXPENDITURES:	4,936	3,369	4,100	4,100	2,750
		TOT PROGRAMS	51,487	49,162	46,945	46,945	27,997
101-50-0000	4557	REVENUES GENERATED BY THE PROGRAM	-	25,000	25,000	25,000	14,000
		NET PROGRAM (COST)/REVENUES	(51,487)	(24,162)	(21,945)	(21,945)	(13,997)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**TEEN ALLIANCE PROGRAM
101-50-5506**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	5	2,915	5	1,458	25,197
TOTAL	5	2,915	5	1,458	25,197

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5506	1030	PART TIME WAGES	41,538	37,561	45,937	45,937	25,197
101-50-5506	1080	MEDICARE	597	544	666	666	365
101-50-5506	1093	MEDICAL / DENTAL PT	513	50	-	-	-
101-50-5506	1100	ACA AFFORDABILITY STIPEND	55	7	-	-	-
PERSONNEL EXPENDITURES:			42,703	38,162	46,603	46,603	25,562
101-50-5506	2080	CONTRACT SVC/NON-CLASS	2,343	964	-	-	900
101-50-5506	2170	SPECIAL MAT'LS-SUPPLIES	838	474	50	50	500
101-50-5506	2230	PROGRAMS & ACTIVITIES	12,404	13,124	10,500	10,500	6,500
OPERATING EXPENDITURES:			15,585	14,562	10,550	10,550	7,900
TEEN ALLIANCE PROGRAM			58,288	52,724	57,153	57,153	33,462
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(58,288)	(52,724)	(57,153)	(57,153)	(33,462)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**YOUTH MARIACHI PROGRAM
101-50-5508**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Leader II	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	2	420	2	200	3,456
TOTAL	2	420	2	200	3456

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5508	1030	PART TIME WAGES	4,697	6,148	6,619	5,419	3,456
101-50-5508	1080	MEDICARE	68	89	96	76	50
		PERSONNEL EXPENDITURES:	4,765	6,237	6,715	5,495	3,506
101-50-5508	2080	CONTRACT SVC/NON-CLASS	15,090	15,905	17,240	10,560	8,620
101-50-5508	2170	SPECIAL MAT'LS-SUPPLIES	-	-	1,000	-	500
101-50-5508	2230	PROGRAMS & ACTIVITIES	1,803	2,005	2,000	734	1,000
		OPERATING EXPENDITURES:	16,893	17,910	20,240	11,294	10,120
		YOUTH MARIACHI PROGRAM	21,658	24,147	26,955	16,789	13,626
101-50-5508	4552	REVENUES GENERATED BY THE PROGRAM	-	5,100	7,500	3,800	3,750
		NET PROGRAM (COST)/REVENUES	(21,658)	(19,047)	(19,455)	(12,989)	(9,876)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SUMMER LUNCHES
101-50-5509**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	2	292	2	400	6,913
TOTAL	2	292	2	400	6,913

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5509	1030	PART TIME WAGES	5,930	9,278	4,603	4,603	6,913
101-50-5509	1080	MEDICARE	86	135	91	67	100
PERSONNEL EXPENDITURES:			6,016	9,413	4,694	4,670	7,013
101-50-5509	2230	PROGRAMS & ACTIVITIES	231	323	-	-	400
OPERATING EXPENDITURES:			231	323	-	-	400
SUMMER LUNCHES			6,247	9,736	4,694	4,670	7,413
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(6,247)	(9,736)	(4,694)	(4,670)	(7,413)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**BEACH BUS
101-50-5617**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
Maint Worker II	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	8	144	8	72	1,244
TOTAL	8	144	8	72	1,244

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5617	1030	PART TIME WAGES	1,462	-	2,269	2,269	1,244
101-50-5617	1080	MEDICARE	21	-	33	33	18
		PERSONNEL EXPENDITURES:	1,482	-	2,302	2,302	1,262
101-50-5617	2230	PROGRAMS & ACTIVITIES	3,790	2,787	8,000	8,000	4,000
		OPERATING EXPENDITURES:	3,790	2,787	8,000	8,000	4,000
		BEACH BUS	5,272	2,787	10,302	10,302	5,262
101-50-0000	4690	REVENUES GENERATED BY THE PROGRAM	-	1,000	1,000	3,000	750
		NET PROGRAM (COST)/REVENUES	(5,272)	(1,787)	(9,302)	(7,302)	(4,512)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**RECAP
ALL SPECIAL EVENTS**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	172	-	-
Recreation Coordinator	194	-	-
Maint Supervisor	83	-	-
Maint Worker III	160	-	-
Maint Worker II	285	-	-
Maint Worker I	149	-	-
TOTAL	1,043	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	36	457	25	213	5,989
Recreation Leader II	162	1,497	121	742	12,823
TOTAL	198	1,954	146	955	18,812

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
	1030	PART TIME WAGES	28,133	32,384	37,252	23,904	18,812
	1040	OVERTIME SALARY & WAGES	34,922	34,475	38,970	29,854	16,834
	1080	MEDICARE	804	917	573	730	273
	1093	MEDICAL PT	350	213	50	43	50
	1100	ACA AFFORDABILITY STIPEND	7	11	-	-	-
		PERSONNEL EXPENDITURES:	64,216	68,000	76,845	54,531	35,968
	2080	CONTRACT SVC/NON-CLASS	47,973	54,432	28,720	26,720	23,500
	2230	PROGRAMS & ACTIVITIES	159,132	143,631	129,184	107,726	66,675
		OPERATING EXPENDITURES:	207,105	198,063	157,904	134,446	90,175
		RECAP	271,321	266,063	234,749	188,977	126,143
101-50-0000		REVENUES GENERATED BY THE PROGRAM	15,905	16,000	-	-	-
		NET PROGRAM (COST)/REVENUES	(255,416)	(250,063)	(234,749)	(188,977)	(126,143)

RECREATION BUDGET: SPECIAL EVENTS RECAP		EASTER EGG HUNT 5602	INDEPENDENCE DAY 5604	SUMMER CONCERTS 5605
		FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
ACCOUNT	DESCRIPTION			
1030	PART TIME WAGES	1,524	-	1,172
1040	OVERTIME SALARY & WAGES	1,150	-	1,526
1080	MEDICARE	22	-	17
1093	MEDICAL-PT	-	-	50
PERSONNEL EXPENDITURES:		2,696	-	2,765
2080	CONTRACT SVC/NON-CLASS	-	7,500	15,000
2230	PROGRAMS & ACTIVITIES	7,000	5,000	2,000
OPERATING EXPENDITURES:		7,000	12,500	17,000
TOTAL SPECIAL PROGRAMS EXPENSES:		9,696	12,500	19,765
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(9,696)	(12,500)	(19,765)

RECREATION BUDGET: SPECIAL EVENTS RECAP		HALLOWEEN PARADE 5606	HALLOWEEN FESTIVAL 5607	SANTA SLEIGH 5608
ACCOUNT	DESCRIPTION	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
1030	PART TIME WAGES	4,149	3,288	3,534
1040	OVERTIME SALARY & WAGES	8,712	1,339	-
1080	MEDICARE	60	48	51
1093	MEDICAL-PT	-	-	-
PERSONNEL EXPENDITURES:		12,921	4,674	3,585
2080	CONTRACT SVC/NON-CLASS	-	-	-
2230	PROGRAMS & ACTIVITIES	6,500	12,750	6,000
OPERATING EXPENDITURES:		6,500	12,750	6,000
TOTAL SPECIAL PROGRAMS EXPENSES:		19,421	17,424	9,585
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(19,421)	(17,424)	(9,585)

RECREATION BUDGET: SPECIAL EVENTS RECAP		SANTA SLEIGH- BREAKFAST 5612	SNOWFEST TREE LIGHTING 5609	ARTASTIC 5614
ACCOUNT	DESCRIPTION	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
1030	PART TIME WAGES	207	2,324	2,009
1040	OVERTIME SALARY & WAGES	-	2,210	510
1080	MEDICARE	3	34	29
1093	MEDICAL-PT	-	-	-
PERSONNEL EXPENDITURES:		210	4,568	2,548
2080	CONTRACT SVC/NON-CLASS	-	-	-
2230	PROGRAMS & ACTIVITIES	175	12,000	6,000
OPERATING EXPENDITURES:		175	12,000	6,000
TOTAL SPECIAL PROGRAMS EXPENSES:		385	16,568	8,548
PROGRAM REVENUES:		-	-	-
NET PROGRAM (COST) / REVENUE:		(385)	(16,568)	(8,548)

RECREATION BUDGET: SPECIAL EVENTS RECAP		KIDS & COPS GOLF 5615	LAS POSADAS 5610	TOTAL EVENTS
ACCOUNT	DESCRIPTION	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET	FY 20-21 ADOPTED BUDGET
1030	PART TIME WAGES	346	259	\$ 18,812
1040	OVERTIME SALARY & WAGES	410	977	16,834
1080	MEDICARE	5	4	273
1093	MEDICAL-PT	-	-	50
PERSONNEL EXPENDITURES:		761	1,240	35,968
2080	CONTRACT SVC/NON-CLASS	1,000	-	23,500
2230	PROGRAMS & ACTIVITIES	2,750	6,500	66,675
OPERATING EXPENDITURES:		3,750	6,500	90,175
TOTAL SPECIAL PROGRAMS EXPENSES:		4,511	7,740	\$ 126,143
PROGRAM REVENUES:		-	-	\$ -
NET PROGRAM (COST) / REVENUE:		(4,511)	(7,740)	(126,143)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**EASTER EGG HUNT
101-50-5602**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	32	-	-
Recreation Coordinator	32	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	20	-	-
Maint Worker I	20	-	-
TOTAL	124	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	2	10	2	5	141
Recreation Leader II	16	160	16	80	1,383
TOTAL	18	170	18	85	1,524

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5602	1030	PART TIME WAGES	2,674	2,332	2,798	-	1,524
101-50-5602	1040	OVERTIME SALARY & WAGES	2,569	3,011	2,125	-	1,150
101-50-5602	1080	MEDICARE	60	76	41	-	22
101-50-5602	1093	MEDICAL PT	83	5	-	-	-
101-50-5602	1100	ACA AFFORDABILITY STIPEND	3	1	-	-	-
		PERSONNEL EXPENDITURES:	5,389	5,425	4,964	-	2,696
101-50-5602	2230	PROGRAMS & ACTIVITIES	14,941	13,684	14,000	6,000	7,000
		OPERATING EXPENDITURES:	14,941	13,684	14,000	6,000	7,000
		EASTER EGG HUNT	20,331	19,109	18,964	6,000	9,696
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(20,331)	(19,109)	(18,964)	(6,000)	(9,696)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**INDEPENDENCE DAY
101-50-5604**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
Maint Supervisor	-	-	-
Maint Worker III	-	-	-
Maint Worker II	-	-	-
Maint Worker I	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	10	60	-	-	-
Recreation Leader II	6	80	-	-	-
TOTAL	16	140	0	-	-

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5604	1030	PART TIME WAGES	2,518	3,024	2,923	2,827	-
101-50-5604	1040	OVERTIME SALARY & WAGES	3,651	3,559	4,250	3,576	-
101-50-5604	1080	MEDICARE	80	94	42	90	-
PERSONNEL EXPENDITURES:			6,249	6,676	7,214	6,492	-
101-50-5604	2080	CONTRACT SVC/NON-CLASS	14,000	21,000	7,000	7,000	7,500
101-50-5604	2230	PROGRAMS & ACTIVITIES	17,411	17,681	15,700	16,000	5,000
OPERATING EXPENDITURES:			31,411	38,681	22,700	23,000	12,500
INDEPENDENCE DAY			37,660	45,358	29,915	29,493	12,500
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(37,660)	(45,358)	(29,915)	(29,493)	(12,500)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SUMMER CONCERTS
101-50-5605**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	-	-	-
Maint Worker III	30	-	-
Maint Worker II	45	-	-
Maint Worker I	45	-	-
TOTAL	120	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	-	-	2	14	394
Recreation Leader II	8	105	8	45	778
TOTAL	8	105	10	59	1,172

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5605	1030	PART TIME WAGES	3,560	2,934	1,555	1,555	1,172
101-50-5605	1040	OVERTIME SALARY & WAGES	4,606	4,236	4,032	4,032	1,526
101-50-5605	1080	MEDICARE	98	97	56	66	17
101-50-5605	1093	MEDICAL PT	8	15	50	-	50
PERSONNEL EXPENDITURES:			8,272	7,282	5,693	5,653	2,765
101-50-5605	2080	CONTRACT SVC/NON-CLASS	29,808	30,286	19,720	19,720	15,000
101-50-5605	2230	PROGRAMS & ACTIVITIES	4,322	5,896	1,009	1,009	2,000
OPERATING EXPENDITURES:			34,131	36,182	20,729	20,729	17,000
SUMMER CONCERTS			42,402	43,464	26,422	26,382	19,765
101-50-0000	REVENUES GENERATED BY THE PROGRAM		-	-	-	-	-
NET PROGRAM (COST)/REVENUES			(42,402)	(43,464)	(39,046)	(26,382)	(19,765)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**HALLOWEEN PARADE
101-50-5606**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	18	-	-
Recreation Coordinator	18	-	-
Maint Supervisor	24	-	-
Maint Worker III	42	-	-
Maint Worker II	60	-	-
Maint Worker I	54	-	-
TOTAL	216	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	8	80	4	40	1,125
Recreation Leader II	34	300	17	175	3,024
TOTAL	42	380	21	215	4,149

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-50-5606	1030	PART TIME WAGES	7,415	8,748	7,732	6,728	4,149
101-50-5606	1040	OVERTIME SALARY & WAGES	11,726	11,342	17,425	11,830	8,712
101-50-5606	1080	MEDICARE	243	270	112	247	60
		PERSONNEL EXPENDITURES:	19,384	20,361	25,270	18,806	12,921
101-50-5606	2230	PROGRAMS & ACTIVITIES	13,000	11,994	13,000	12,334	6,500
		OPERATING EXPENDITURES:	13,000	11,994	13,000	12,334	6,500
		HALLOWEEN PARADE	32,383	32,354	38,269	31,139	19,421
101-50-0000	4569	REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(32,383)	(32,354)	(38,269)	(31,139)	(19,421)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**HALLOWEEN FESTIVAL
101-50-5607**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	24	-	-
Recreation Coordinator	24	-	-
Maint Supervisor	9	-	-
Maint Worker III	18	-	-
Maint Worker II	36	-	-
TOTAL	111	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	4	20	4	10	281
Recreation Leader II	29	348	29	174	3,007
TOTAL	33	368	33	184	3,288

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5607	1030	PART TIME WAGES	3,517	4,485	6,038	3,937	3,288
101-50-5607	1040	OVERTIME SALARY & WAGES	1,872	2,324	2,678	2,419	1,339
101-50-5607	1080	MEDICARE	71	98	88	85	48
101-50-5607	1093	MEDICAL PT	136	97	-	43	-
101-50-5607	1100	ACA AFFORDABILITY STIPEND	7	5	-	-	-
		PERSONNEL EXPENDITURES:	5,602	7,009	8,803	6,484	4,674
101-50-5607	2080	CONTRACT SVC/NON-CLASS	1,665	-	-	-	-
101-50-5607	2230	PROGRAMS & ACTIVITIES	23,941	22,665	25,500	26,832	12,750
		OPERATING EXPENDITURES:	25,607	22,665	25,500	26,832	12,750
		HALLOWEEN FESTIVAL	31,209	29,674	34,303	33,316	17,424
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(31,209)	(29,674)	(34,303)	(33,316)	(17,424)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SANTA SLEIGH
101-50-5608**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	6	243	6	122	3,430
Recreation Leader II	2	12	2	6	104
TOTAL	8	255	8	128	3,534

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5608	1030	PART TIME WAGES	2,559	4,878	6,919	4,828	3,534
101-50-5608	1080	MEDICARE	35	67	100	68	51
		PERSONNEL EXPENDITURES:	2,593	4,944	7,018	4,895	3,584
101-50-5608	2230	PROGRAMS & ACTIVITIES	12,656	10,668	11,000	10,627	6,000
		OPERATING EXPENDITURES:	12,656	10,668	11,000	10,627	6,000
		SANTA SLEIGH	15,250	15,613	18,019	15,523	9,585
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(15,250)	(15,613)	(18,019)	(15,523)	(9,585)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SANTA SLEIGH - BREAKFAST PROGRAM
101-50-5612**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Coordinator	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	22	12	1	12	207
TOTAL	22	12	1	12	207

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5612	1030	PART TIME WAGES	150	197	189	57	207
101-50-5612	1080	MEDICARE	2	3	3	1	3
		PERSONNEL EXPENDITURES:	152	200	192	58	210
101-50-5612	2230	PROGRAMS & ACTIVITIES	-	243	350	275	175
		OPERATING EXPENDITURES:	-	243	350	275	175
		SANTA SLEIGH - BREAKFAST PROGRAM	152	443	542	333	385
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(152)	(443)	(542)	(333)	(385)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**SNOWFEST / TREE LIGHTING
101-50-5609**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	58	-	-
Recreation Coordinator	56	-	-
Maintenance Supervisor	20	-	-
Maint Worker III	40	-	-
Maint Worker II	70	-	-
Maint Worker I	30	-	-
TOTAL	274	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	4	24	4	12	337
Recreation Leader II	22	230	22	115	1,987
TOTAL	26	254	26	127	2,324

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5609	1030	PART TIME WAGES	3,172	3,243	4,289	3,410	2,324
101-50-5609	1040	OVERTIME SALARY & WAGES	6,982	6,907	4,420	5,873	2,210
101-50-5609	1080	MEDICARE	127	132	62	134	34
101-50-5609	1093	MEDICAL PT	81	96	-	-	-
101-50-5609	1100	ACA AFFORDABILITY STIPEND	-	6	-	-	-
		PERSONNEL EXPENDITURES:	10,362	10,384	8,771	9,417	4,568
101-50-5609	2230	PROGRAMS & ACTIVITIES	22,130	24,472	24,000	27,424	12,000
		OPERATING EXPENDITURES:	22,130	24,472	24,000	27,424	12,000
		SNOWFEST / TREE LIGHTING	32,492	34,856	32,771	36,841	16,568
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(32,492)	(34,856)	(32,771)	(36,841)	(16,568)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**ARTASTIC
101-50-5614**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	28	-	-
Recreation Coordinator	52	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	30	-	-
TOTAL	130	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Public Safety Officer I	2	20	3	10	281
Recreation Leader II	22	180	22	100	1,728
TOTAL	24	200	25	110	2,009

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5614	1030	PART TIME WAGES	1,758	2,304	3,706	143	2,009
101-50-5614	1040	OVERTIME SALARY & WAGES	1,626	1,777	1,020	-	510
101-50-5614	1080	MEDICARE	49	59	54	2	29
		PERSONNEL EXPENDITURES:	3,434	4,140	4,780	145	2,548
101-50-5614	2080	CONTRACT SVC/NON-CLASS	-	2,782	-	-	-
101-50-5614	2230	PROGRAMS & ACTIVITIES	6,510	9,756	12,000	2,600	6,000
		OPERATING EXPENDITURES:	6,510	12,538	12,000	2,600	6,000
		ARTASTIC	9,943	16,678	16,780	2,745	8,548
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(9,943)	(16,678)	(16,780)	(2,745)	(8,548)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**KIDS & COPS GOLF PROGRAM
101-50-5615**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	4	-	-
Recreation Coordinator	4	-	-
Maint Worker II	4	-	-
TOTAL	12	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	1	40	1	20	346
TOTAL	1	40	1	20	346

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5615	1030	PART TIME WAGES	201	114	630	-	346
101-50-5615	1040	OVERTIME SALARY & WAGES	-	-	1,020	-	410
101-50-5615	1080	MEDICARE	3	2	9	-	5
		PERSONNEL EXPENDITURES:	204	116	1,659	-	761
101-50-5615	2080	CONTRACT SVC/NON-CLASS	-	364	2,000	-	1,000
101-50-5615	2230	PROGRAMS & ACTIVITIES	4,800	7,564	5,500	-	2,750
		OPERATING EXPENDITURES:	4,800	7,928	7,500	-	3,750
		KIDS & COPS GOLF PROGRAM	5,005	8,044	9,159	-	4,511
101-50-5615	4690	REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(5,005)	(8,044)	(9,159)	-	(4,511)

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**CONCERT SHARE
101-50-5616**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	-	-	-
Recreation Coordinator	-	-	-
TOTAL	-	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	-	-	-	-	-
TOTAL	-	-	-	-	-

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5616	1030	PART TIME WAGES	192	-	-	-	-
101-50-5616	1080	MEDICARE	3	-	-	-	-
101-50-5616	1093	MEDICAL PT	42	-	-	-	-
		PERSONNEL EXPENDITURES:	236	-	-	-	-
101-50-5616	2080	CONTRACT SVC/NON-CLASS	2,499	-	-	-	-
101-50-5616	2230	PROGRAMS & ACTIVITIES	2,323	5,978	-	-	-
		OPERATING EXPENDITURES:	4,822	5,978	-	-	-
		CONCERT SHARE	5,058	5,978	-	-	-
101-50-5616	4690	REVENUES GENERATED BY THE PROGRAM	15,905	16,000	-	-	-
		NET PROGRAM (COST)/REVENUES	10,846	10,022	-	-	-

**RECREATION BUDGET PROGRAM:
BUDGET UNIT:**

**LAS POSADAS
101-50-5610**

FULL TIME POSITIONS			
Position Title	Hours	FY 19-20 Budget	FY 20-21 Budget
Recreation Supervisor	8	-	-
Recreation Coordinator	8	-	-
Maint Supervisor	10	-	-
Maint Worker III	10	-	-
Maint Worker II	20	-	-
TOTAL	56	-	-

PART TIME POSITIONS					
Position Title	FY 19-20 Positions	FY 19-20 Adopted Hours	FY 20-21 Positions	FY 20-21 Adopted Hours	FY 20-21 Budgeted Wages
Recreation Leader II	3	30	3	15	259
TOTAL	3	30	3	15	259

BUDGET UNIT	ACCOUNT	DESCRIPTION	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 19-20 ESTIMATED ACTUAL	FY 20-21 ADOPTED BUDGET
101-50-5610	1030	PART TIME WAGES	417	125	473	419	259
101-50-5610	1040	OVERTIME SALARY & WAGES	1,891	1,319	2,000	2,124	977
101-50-5610	1080	MEDICARE	33	19	7	37	4
		PERSONNEL EXPENDITURES:	2,341	1,463	2,480	2,580	1,240
101-50-5610	2230	PROGRAMS & ACTIVITIES	12,711	13,030	7,125	4,625	6,500
		OPERATING EXPENDITURES:	12,711	13,030	7,125	4,625	6,500
		LAS POSADAS	15,053	14,493	9,605	7,205	7,740
101-50-0000		REVENUES GENERATED BY THE PROGRAM	-	-	-	-	-
		NET PROGRAM (COST)/REVENUES	(15,053)	(14,493)	(9,605)	(7,205)	(7,740)

COMMUNITY DEVELOPMENT ADMINISTRATION

ACTIVITIES AND OBJECTIVES

Description of Activities

The Community Development Administration oversees and manages the department's four divisions: Economic Development; Building & Safety; Planning; and Housing and Neighborhood Development (CDBG/HOME and Housing Authority). The Community Development Department oversees all future and current land use planning within the City, verifies the compliance of all development projects to state and local building and zoning codes. Community Development also assists lower income families in rehabilitating their homes and securing decent and safe housing through federally funded assistance programs. The department also manages the City's economic development efforts to promote community revitalization, regional competitiveness, and economic opportunity for all segments of the community.

Objectives

- Ensure that the Department, through its various Divisions, provides a high level of customer service while implementing the programs, standards and regulations adopted by City Council.
- Represent Norwalk in the community, region and State in matters pertaining to Community Development.
- Implement Economic Development Opportunities Plan and continue supporting programs to strengthen existing businesses and attract new business development.
- Continue Norwalk Education Alliance efforts to connect residents to careers.
- Develop strategies to attract business investment into commercial areas.
- Coordinate with agencies involved in the Greenline Extension project.
- Oversee department's customer service by focusing on faster, friendlier, and ethical services.

COMMUNITY DEVELOPMENT ADMINISTRATION

ACTIVITIES AND OBJECTIVES

- Analyze economic and demographic trends on an ongoing basis that will support planning for economic stability.
- Manage all department agreements as well as public and customer relations.
- Increase and improve technical education and training department-wide.
- Continue implementing the Records Retention program for the Community Development Department.

Budget Program: Community Development - Administration, 6101

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Director of Community Development (a)	0.90	0.75	136,762	118,872							
Senior Management Analyst (b)	0.90	0.95	80,419	82,955							
Management Analyst	1.00	1.00	77,673	78,719							
Management Analyst (c)	0.00	1.00	-	-							
Administrative Secretary	1.00	1.00	68,398	69,314							
Office Assistant III	1.00	1.00	68,398	69,314							
(a) 15% SA-RDA, 5% CDBG, 2% High Speed Rail, 2% Environmental Services, 1% Prop C Admin											
(b) 5% Environmental Services											
(c) Frozen Position											
TOTAL	4.80	5.70	431,650	419,174	TOTAL	-	-	-	-	-	-

COMMUNITY DEVELOPMENT

Administration ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2055	Legal Advertising: Publishing of public notices as required by law	\$ 3,000
2080	Contract Services - Non-Classified: Property Information Reports	2,400
2086	Legal Services: Additional legal services	5,000
2110	Conferences & Meetings: League of California Cities Planning Institute	1,500
2111	Memberships: American Planning Association and City membership to International Council of Shopping Centers (ICSC)	1,800
2130	Office Equipment Maintenance: Computers, copiers, printers, scanner, and miscellaneous equipment	2,500
2140	Office Supplies: Special and general office supplies needed to maintain operation of department and divisions	13,000
2141	Postage: Mailing postage expenses	5,000
2170	Special Materials & Supplies: Supplies for records retention project, special projects/presentations, drafting/graphics supplies, plan reproduction, and other materials	5,000

COMMUNITY DEVELOPMENT

Administration ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2190	Telephone & Fax:	11,200
2250	Training: Training opportunities as appropriate for staff	1,000
2490	Bank Services Charges: Charges incurred through credit card transactions	21,000
435-2080 Bond Proceeds	Contract Services - Non-Classified:	100,000
	<i>Economic development services</i>	<i>30,000</i>
	<i>Construction development services</i>	<i>20,000</i>
	<i>Studies</i>	<i>50,000</i>

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6101	1020	SALARIES & WAGES	397,705	431,650	412,875	419,174
101-61-6101	1022	NON PERS - SALARIES & WAGES	1,568	-	-	-
101-61-6101	1048	MEDICAL OPT-OUT-GEN. UNIT	4,795	6,000	3,453	-
101-61-6101	1049	BI-LINGUAL/CERTIFICATION PAY	1,300	1,300	1,855	1,918
101-61-6101	1052	AUTO ALLOWANCE	4,705	4,320	3,403	3,600
101-61-6101	1060	PAID SICK LEAVE	2,692	3,100	3,484	4,900
101-61-6101	1065	ACCRUED PAID VACATION	28,210	17,000	16,111	10,680
101-61-6101	1070	PAID SICK LEAVE ON TERMINATION	47,836	-	-	-
101-61-6101	1078	MANAGEMENT BENEFIT 401A	5,370	5,471	4,301	4,755
101-61-6101	1080	MEDICARE	6,037	6,888	6,459	6,453
101-61-6101	1081	MGMT BENEFIT/MEDICAL	4,175	6,177	4,548	-
101-61-6101	1083	PERS - EMPLOYER PORTION	115,654	137,129	121,108	143,501
101-61-6101	1085	LIFE INSURANCE	1,168	1,373	1,125	1,639
101-61-6101	1088	LONG-TERM DISABILITY INSURANCE	3,516	4,359	3,185	4,234
101-61-6101	1090	MEDICAL INS - FT EMPLOYEES	46,591	49,710	46,107	73,538
101-61-6101	1091	DENTAL INS - FT EMPLOYEES	3,382	4,438	4,140	5,489
101-61-6101	1092	VISION INS - FT EMPLOYEES	715	768	761	873
101-61-6101	1095	MEDICAL INS - RETIREES	23,034	23,700	22,728	23,200
101-61-6101	1097	WORKER'S COMPENSATION	6,228	4,893	4,920	6,072
PERSONNEL EXPENDITURES:			704,682	708,276	660,564	710,025

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6101	2055	LEGAL ADVERTISING	654	3,000	3,000	3,000
101-61-6101	2080	CONTRACT SVC/NON-CLASS	54,657	2,400	2,400	2,400
101-61-6101	2086	LEGAL SERVICES	-	3,000	3,000	5,000
101-61-6101	2110	CONFERENCES & MEETINGS	1,569	1,500	1,500	1,500
101-61-6101	2111	MEMBERSHIPS	50	800	800	1,800
101-61-6101	2130	OFFICE EQPT MTCE	1,194	1,700	2,090	2,500
101-61-6101	2140	OFFICE SUPPLIES	10,976	10,000	10,000	13,000
101-61-6101	2141	POSTAGE	1,532	3,000	3,000	5,000
101-61-6101	2170	SPECIAL MAT'LS-SUPPLIES	386	1,500	1,500	5,000
101-61-6101	2177	LA CO.CLERK-ENVIR.FILING	1,664	2,500	2,500	2,500
101-61-6101	2190	TELEPHONE & FAX	9,500	11,200	11,200	11,200
101-61-6101	2240	DUPLICATING SERVICE CHG	3,979	5,600	5,600	11,600
101-61-6101	2250	TRAINING EXPENSE	-	1,000	500	1,000
101-61-6101	2490	BANK SERVICE CHARGES	14,967	21,000	18,000	21,000
OPERATING EXPENDITURES:			101,128	68,200	65,090	86,500

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6101	3860	C/O-OFFICE EQUIPMENT	126	12,600	12,600	-
101-61-6101	3870	C/O OFFICE FURNITURE	674	-	-	-
CAPITAL OUTLAY EXPENDITURES:			800	12,600	12,600	-
GENERAL FUND - COMMUNITY DEVELOPMENT TOTAL:			806,610	789,076	738,254	796,525

COMMUNITY DEVELOPMENT

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
435-61-6101	2080	CONTRACT SVC/NON-CLASS	54,321	70,000	70,000	100,000
		OPERATING EXPENDITURES:	54,321	70,000	70,000	100,000
		RDA BONDS FUND - COMMUNITY DEVELOPMENT TOTAL:	54,321	70,000	70,000	100,000
745-61-6101	3860	C/O-OFFICE EQUIPMENT	1,654	-	1,000	-
		CAPITAL OUTLAY EXPENDITURES:	1,654	-	1,000	-
		COMPUTER REPLACEMENT FUND - COMMUNITY DEVELOPMENT TOTAL:	1,654	-	1,000	-
		COMMUNITY DEVELOPMENT TOTAL (ALL FUNDS) :	862,585	859,076	809,254	896,525

BUILDING AND SAFETY

ACTIVITIES AND OBJECTIVES

Description of Activities

The Building and Safety Division is responsible for the enforcement of the City's Building, Electrical, Plumbing and Mechanical Codes and other City, State, and Federal Codes related to the construction, alteration or remodeling of buildings within the City of Norwalk. Typical activities include plan check, permit issuance, and building inspection for all new construction and rehabilitation of commercial, residential and industrial projects. Additionally, the Building & Safety staff conducts inspections of substandard properties and provides support to the Rehabilitation and Property Maintenance Appeals Board.

Objectives

- Enhance the quality of life in Norwalk by providing for life-safety, safeguarding property, and protecting public welfare through consistent enforcement of the adopted building codes.
- Administer the construction waste management recycling program in accordance with NMC 8.48 Article X.
- Continue to coordinate Building & Safety activities within the City with other divisions and departments.
- Continue to provide training for staff to maintain required certifications and continuing education with currently adopted codes required in accordance with the State Health & Safety Code Section 18968.
- Provide over the counter plan check services for plan revisions and minor projects.
- Provide onsite plan check services for residential and commercial projects.

Budget Program: Community Development - Building and Safety, 6102

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Building & Safety Manager (a)	0.95	0.95	126,591	130,466							
Senior Building Inspector	1.00	1.00	98,170	85,955							
Building Inspector II (b)	1.00	1.00	85,355	-							
Building Inspector I	1.00	1.00	70,781	72,907							
Permit Technician	3.00	3.00	192,837	187,969							
(a) 5% Environmental Services											
(b) Frozen Position											
TOTAL	6.95	6.95	573,734	477,297	TOTAL	-	-	-	-	-	-

BUILDING AND SAFETY

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2050	Publications: Code books and miscellaneous technical publications	\$ 5,000
2070	Contract Services - Classified:	192,500
	<i>Contract services plan check (65% of plan check)</i>	<i>162,500</i>
	<i>Onsite plan check services</i>	<i>30,000</i>
2080	Contract Services - Non-Classified:	70,000
	<i>Plan scanning</i>	<i>51,250</i>
	<i>Substandard rehabilitation – board-ups</i>	<i>15,000</i>
	<i>Waste Tracking Online Service</i>	<i>3,750</i>
2111	Memberships: International Code Council (ICC), Los Angeles County Chapter of ICC, California Building Officials (CALBO), International Association of Electrical Inspectors (IAEI), International Association of Plumbing and Mechanical Officials (IAMPO), Orange Empire Chapter ICC, and National Fire Prevention Association (NFPA)	3,000
2250	Training: Training opportunities as appropriate for staff	6,000
3870	Capital Outlay - Office Furniture: Laser distance measurer, new	3,000

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6102	1020	SALARIES & WAGES	524,073	573,734	445,839	477,297
101-61-6102	1022	NON PERS - SALARIES & WAGES	3,781	-	-	-
101-61-6102	1040	OVERTIME SALARY & WAGES	1,455	200	390	200
101-61-6102	1049	BILINGUAL/CERTIFICATION PAY	2,000	1,950	1,640	1,950
101-61-6102	1060	PAID SICK LEAVE	6,284	5,900	5,900	-
101-61-6102	1065	ACCRUED PAID VACATION	13,558	8,390	24,043	2,340
101-61-6102	1070	PAID SICK LEAVE ON TERMIN	44,316	-	48,779	-
101-61-6102	1074	EMPLOYEES' AWARDS	1,000	-	-	-
101-61-6102	1078	MANAGEMENT BENEFIT 401A	1,761	2,532	2,406	2,610
101-61-6102	1080	MEDICARE	8,469	8,594	7,670	7,084
101-61-6102	1081	MGMT BENEFIT/MEDICAL	1,493	-	3,321	4,112
101-61-6102	1083	PERS - EMPLOYER PORTION	146,722	182,268	139,054	163,399
101-61-6102	1084	UNIFORM ALLOWANCE	791	3,500	1,041	3,500
101-61-6102	1085	LIFE INSURANCE	1,332	1,484	987	841
101-61-6102	1088	LONG-TERM DISABILITY INSURANCE	4,337	5,795	3,355	4,821
101-61-6102	1090	MEDICAL INS - FT EMPLOYEES	90,441	120,530	75,469	84,143
101-61-6102	1091	DENTAL INS - FT EMPLOYEES	7,656	8,117	5,545	6,949
101-61-6102	1092	VISION INS - FT EMPLOYEES	1,135	1,257	949	1,105
101-61-6102	1095	MEDICAL INS - RETIREES	22,503	39,100	44,872	60,400
101-61-6102	1097	WORKER'S COMPENSATION	9,804	9,605	9,648	11,914
PERSONNEL EXPENDITURES:			892,910	972,956	820,910	832,665

BUILDING & SAFETY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6102	2050	PUBLICATIONS	350	7,500	3,500	5,000
101-61-6102	2070	CONTRACT SVC-CLASSIFIED	164,772	202,500	202,500	192,500
101-61-6102	2080	CONTRACT SVC/NON-CLASS	5,299	28,750	35,000	70,000
101-61-6102	2111	MEMBERSHIPS	1,650	2,800	2,800	3,000
101-61-6102	2190	TELEPHONE & FAX	-	-	255	1,000
101-61-6102	2220	VEHICLE MTCE & SUPPLIES	14,248	25,090	18,090	10,300
101-61-6102	2250	TRAINING EXPENSE	4,942	6,000	4,000	6,000
OPERATING EXPENDITURES:			191,261	272,640	266,145	287,800
101-61-6102	3860	C/O-OFFICE EQUIPMENT	19,413	-	-	-
101-61-6102	3870	C/O-FURNITURE	1,288	1,500	1,500	3,000
CAPITAL OUTLAY EXPENDITURES:			20,701	1,500	1,500	3,000
GENERAL FUND -BULIDING & SAFTEY TOTAL:			1,104,872	1,247,096	1,088,555	1,123,465
BUILDING & SAFETY TOTAL (ALL FUNDS):			1,104,872	1,247,096	1,088,555	1,123,465

PLANNING

ACTIVITIES AND OBJECTIVES

Description of Activities

The Planning Division is responsible for all future and current land use planning; the administration of zoning regulations; compliance with the California Environmental Quality Act, State Planning Law and the requirements of other regulating agencies and for being responsive to public requests for information and assistance. The Division maintains and updates the General Plan based on community goals and objectives in order to provide for the steady and orderly growth of the community consistent with sound economic and environmental principles. The Planning Division is responsible for undertaking a broad array of special studies on topics of interest or concern to the City. It also assists in the City's efforts to attract and maintain businesses that contribute positively to the economic development of the City by supporting current business expansions and improvements and creating spaces to attract new business opportunities.

Objectives

- Continue to guide the orderly development and continued revitalization of the community by maintaining and implementing the comprehensive General Plan.
- Involve the Public Safety Department in all design review processes to ensure a safe physical environment.
- Monitor the adopted General Plan and provide for an annual review by the Planning Commission and City Council.
- Continue to review and develop updates to the City's subdivision and zoning ordinances and to process zone changes, where necessary, to be consistent with the General Plan update. To achieve consistency with the General Plan and Strategic Plan by developing and implementing design standards for new or rehabilitated development to promote economic objectives.
- Develop strategies for specific areas of the City that will encourage development activity.
- Analyze economic and demographic trends on an ongoing basis that will support planning for economic stability.
- Meet objectives identified in adopted Housing Element 2013-2021 within the time schedule.

Budget Program: Community Development - Planning, 6105

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Planning Manager	1.00	1.00	122,114	120,354							
Senior Planner	2.00	2.00	207,330	194,032							
Assistant Planner	2.00	2.00	157,914	150,258							
Management Analyst (a)	1.00	0.00	68,965	-							
Office Assistant II	1.00	1.00	55,825	56,576							
(a) Management Analyst position moved to Community Development Admin (6101)											
TOTAL	7.00	6.00	612,148	521,220	TOTAL	-	-	-	-	-	-

PLANNING
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2050	Publications: Planning advisory service	\$ 920
2080	Contract Services - Classified:	145,500
	<i>Entitlement processing, code amendments, preparation of environmental documents, and general planning services</i>	<i>45,000</i>
	<i>GIS annual maintenance fee</i>	<i>500</i>
	<i>Consultant to update City's housing element</i>	<i>80,000</i>
	<i>Planning database</i>	<i>20,000</i>
2111	Memberships: American Planning Association and American Institute of Certified Planners	1,260
2250	Training: Training opportunities as appropriate for staff	4,000

PLANNING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6105	1020	SALARIES & WAGES	476,364	612,148	438,931	521,220
101-61-6105	1022	NON PERS - SALARIES & WAGES	2,270	-	-	-
101-61-6105	1045	COMP TIME PAY	792	-	4,247	-
101-61-6105	1048	MEDICAL OPT-OUT-GEN. UNIT	4,800	6,000	5,467	7,200
101-61-6105	1049	BILINGUAL/CERTIFICATION PAY	1,950	1,950	1,764	1,300
101-61-6105	1060	PAID SICK LEAVE	3,162	3,100	3,266	8,400
101-61-6105	1065	ACCRUED PAID VACATION	6,841	1,010	17,374	5,410
101-61-6105	1070	PAID SICK LEAVE ON TERMIN	-	-	24,438	-
101-61-6105	1078	MANAGEMENT BENEFIT 401A	253	472	2,105	437
101-61-6105	1080	MEDICARE	6,067	9,058	7,215	8,032
101-61-6105	1081	MGMT BENEFIT/MEDICAL	1,143	-	8,673	10,033
101-61-6105	1083	PERS - EMPLOYER PORTION	133,402	194,471	136,838	178,437
101-61-6105	1085	LIFE INSURANCE	1,158	1,327	1,039	1,768
101-61-6105	1088	LONG-TERM DISABILITY INSURANCE	3,951	6,183	3,591	5,265
101-61-6105	1090	MEDICAL INS - FT EMPLOYEES	52,925	85,806	55,340	75,644
101-61-6105	1091	DENTAL INS - FT EMPLOYEES	5,020	7,008	4,501	5,840
101-61-6105	1092	VISION INS - FT EMPLOYEES	791	1,124	901	972
101-61-6105	1095	MEDICAL INS - RETIREES	-	-	1,776	-
101-61-6105	1097	WORKER'S COMPENSATION	5,292	6,943	6,972	7,549
PERSONNEL EXPENDITURES:			706,181	936,600	724,437	837,507

PLANNING

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
101-61-6105	2050	PUBLICATIONS	695	920	920	920
101-61-6105	2080	CONTRACT SVC/NON-CLASS	44,960	44,160	44,160	145,500
101-61-6105	2111	MEMBERSHIPS	3,586	1,260	1,260	1,260
101-61-6105	2250	TRAINING EXPENSE	858	4,000	2,500	4,000
OPERATING EXPENDITURES:			51,009	50,340	48,840	151,680
GENERAL FUND - PLANNING TOTAL:			757,190	986,940	773,277	989,187
PLANNING TOTAL (ALL FUNDS):			757,190	986,940	773,277	989,187

HOUSING AND NEIGHBORHOOD DEVELOPMENT

ACTIVITIES AND OBJECTIVES

Description of Activities

The Housing and Neighborhood Development Division includes the Norwalk Housing Authority (NHA) and Community Development Block Grant (CDBG) programs. Funding for the division's programs and operations is provided by the U.S. Department of Housing and Urban Development (HUD) and the City's housing bond funds. The division administers a wide range of programs to provide housing in a sound environment, principally for low and moderate income households. Programs include rental assistance, home improvement grants and loans, affordable housing development, capital improvement projects in low to moderate income areas, social service agency funding, and revitalization of the San Antonio Village neighborhood. A seven-person commission of which at least two must be tenant participants of the Section 8 program governs the housing authority (Section 8 Housing Choice Voucher Program).

Objectives

- Maximize the use of funding provided by HUD.
- Implement all programs approved by the Housing Authority and City Council that are detailed in the 5-Year and Annual Public Housing Agency Plan, Consolidated Plan, and Annual Action Plan.
- Comply current regulations and policy requirements at Federal, State, and local levels and monitor and respond to changes.
- Develop and implement a program to expend the City's affordable housing bond funds.
- Continue the Family Self-Sufficiency Program as grant funding is provided.
- Promote career development of staff through attendance at training workshops and professional meetings.
- Complete and submit all required federal reports: Annual Action Plans and Public Housing Agency Plans; Section 8 Management Assessment Program (SEMAP); application for CDBG & HOME funding; environmental review; Section 8 Family Report; Housing Authority Year-End Financial Data Schedule (FDS); and Consolidated Annual Performance and Evaluation Report (CAPER) year-end report.
- Further Fair Housing activities through a fair housing organization.
- Monitor CDBG sub recipients, affordable housing projects, Community Housing Development Organization (CHDO) projects, and loan agreements.

Budget Program: Housing and Neighborhood Development - CDBG Planning & Administration, 6201

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
City Manager (a)	0.01	0.01	2,732	2,747							
Director of Community Development (b)	0.05	0.05	7,599	7,919							
Director of Finance/Treasurer (c)	0.05	0.05	7,978	8,219							
Housing Manager (d)	0.15	0.15	18,316	18,878							
Controller/Deputy Treasurer (e)	0.10	0.10	13,325	13,733							
Management Analyst (f)	0.10	0.10	8,984	7,872							
Community Development Assistant (g)	0.10	0.10	6,685	6,775							
Office Assistant II (h)	0.50	0.50	27,359	28,288							
(a) 76% Admin, 18% SA-RDA, 5% Water											
(b) 75% Community Development-Admin, 15% SA-RDA, 2% High Speed Rail, 2% Environmental Services, 1% Prop C Admin											
(c) 59% Finance, 20% SA-RDA; 9% Water, 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1											
(d) 70% Section 8, 5% HOME, 10% Housing Successor Agency											
(e) 57% Finance, 10% Water, 10% SA-RDA, 8% Prop C Admin, 5% Sewer											
(f) 85% Res. Rehab., 5% HOME											
(g) 85% Res. Rehab., 5% CDBG HOME											
(h) 45% Res. Rehab., 5% CDBG HOME											
TOTAL	1.06	1.06	92,978	94,431	TOTAL	-	-	-	-	-	-

HOUSING AND NEIGHBORHOOD DEVELOPMENT
Community Development Block Grant - Planning & Administration
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Annual Action plan & CAPER consultant</i> <i>Fair Housing services</i> <i>Program monitoring</i>	\$ 65,000 <i>20,000</i> <i>15,000</i> <i>30,000</i>
2086	Legal Services: Legal services	5,965
3860	Capital Outlay - Office Equipment: Replace flip phone with smartphone (no asset tag)	200

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - PLANNING & ADMINISTRATION**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
207-62-6201	1020	SALARIES & WAGES	105,528	92,978	73,924	94,431
207-62-6201	1022	NON PERS - SALARIES & WAGES	167	-	-	-
207-62-6201	1045	COMP TIME PAY	-	-	773	-
207-62-6201	1049	BILINGUAL/CERTIFICATION PAY	629	585	581	455
207-62-6201	1052	AUTO ALLOWANCE	501	552	324	552
207-62-6201	1054	CELLPHONE ALLOWANCE	13	-	6	-
207-62-6201	1060	PAID SICK LEAVE	226	5,700	1,046	900
207-62-6201	1065	ACCRUED PAID VACATION	1,314	2,590	2,220	2,400
207-62-6201	1070	PAID SICK LEAVE ON TERMINATION	2,372	-	1,925	-
207-62-6201	1078	MANAGEMENT BENEFIT 401A	2,048	1,652	1,103	1,694
207-62-6201	1080	MEDICARE	1,631	1,541	1,188	1,483
207-62-6201	1081	MGMT BENEFIT/MEDICAL	1,964	2,183	1,612	1,872
207-62-6201	1083	PERS - EMPLOYER PORTION	29,607	29,542	23,144	32,331
207-62-6201	1085	LIFE INSURANCE	283	253	171	269
207-62-6201	1088	LONG-TERM DISABILITY INSURANCE	913	941	635	955
207-62-6201	1090	MEDICAL INS - FT EMPLOYEES	13,181	12,591	11,467	17,809
207-62-6201	1091	DENTAL INS - FT EMPLOYEES	1,288	1,241	1,124	1,241
207-62-6201	1092	VISION INS - FT EMPLOYEES	268	242	200	242
207-62-6201	1097	WORKER'S COMPENSATION	1,188	1,053	1,056	1,368
207-62-6201	1098	OPEB - ACTIVE FT EMPLOYEES	10,600	10,600	10,600	10,600
PERSONNEL EXPENDITURES:			173,720	164,244	133,097	168,602

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - PLANNING & ADMINISTRATION**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
207-62-6201	2055	LEGAL ADVERTISING	2,885	2,000	2,000	2,000
207-62-6201	2080	CONTRACT SVC/NON-CLASS	12,820	43,000	43,000	65,000
207-62-6201	2086	LEGAL SERVICES	21,242	4,000	4,000	5,965
207-62-6201	2110	CONFERENCES & MEETINGS	-	2,000	2,000	2,000
207-62-6201	2140	OFFICE SUPPLIES	2,859	2,000	2,000	2,000
207-62-6201	2141	POSTAGE	1,214	1,200	1,200	1,200
207-62-6201	2190	TELEPHONE & FAX	778	700	700	1,000
207-62-6201	2220	VEHICLE MTCE & SUPPLIES	1,293	1,890	1,890	2,400
207-62-6201	2240	DUPLICATING SERVICE CHG	1,242	1,200	1,200	1,200
207-62-6201	2250	TRAINING EXPENSE	1,738	3,000	3,000	3,000
207-62-6201	2400	AUDIT FEES	558	1,100	550	570
OPERATING EXPENDITURES:			46,629	62,090	61,540	86,335
207-62-6201	3860	C/O-OFFICE EQUIPMENT	-	-	800	200
CAPITAL OUTLAY EXPENDITURES:			-	-	800	200
CDBG FUND - PLANNING & ADMIN TOTAL:			220,349	226,334	195,437	255,137

Budget Program: Housing and Neighborhood Development - CDBG Residential Rehabilitation, 6202

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Management Analyst (a)	0.70	0.85	62,886	66,911							
Community Development Assistant (a)	0.85	0.85	56,824	57,588							
Office Assistant II (b)	0.45	0.45	24,624	25,460							
(a) 10% CDBG Admin, 5% CDBG HOME											
(b) 50% CDBG Admin, 5% CDBG HOME											
TOTAL	2.00	2.15	144,334	149,959	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
207-62-6202	1020	SALARIES & WAGES	129,319	144,334	113,438	149,959
207-62-6202	1022	NON PERS - SALARIES & WAGES	1,178	-	-	-
207-62-6202	1049	BILINGUAL/CERTIFICATION PAY	2,104	2,308	1,851	1,398
207-62-6202	1060	PAID SICK LEAVE	841	1,700	3,461	1,700
207-62-6202	1065	ACCRUED PAID VACATION	-	2,100	8,356	2,100
207-62-6202	1070	PAID SICK LEAVE ON TERMIN	-	-	25,029	-
207-62-6202	1080	MEDICARE	1,936	2,182	2,206	2,249
207-62-6202	1083	PERS - EMPLOYER PORTION	36,654	45,853	35,826	51,338
207-62-6202	1085	LIFE INSURANCE	382	470	288	333
207-62-6202	1088	LONG-TERM DISABILITY INSURANCE	1,060	1,458	852	1,515
207-62-6202	1090	MEDICAL INS - FT EMPLOYEES	14,816	17,444	16,809	31,911
207-62-6202	1091	DENTAL INS - FT EMPLOYEES	2,100	2,337	1,879	2,512
207-62-6202	1092	VISION INS - FT EMPLOYEES	272	304	243	327
207-62-6202	1095	MEDICAL INS - RETIREES	23,121	24,150	14,376	38,000
207-62-6202	1097	WORKER'S COMPENSATION	1,428	1,638	1,644	2,172
207-62-6202	1098	OPEB-FUTURE FTE RETIREES	800	800	800	800
PERSONNEL EXPENDITURES:			216,011	247,077	227,058	286,314

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
207-62-6202	2116	RESIDENTIAL LOANS/REBATES	852,415	501,585	501,585	480,316
207-62-6202	2117	LEAD TESTING / ABATEMENT	48,560	50,000	50,000	40,000
OPERATING EXPENDITURES:			900,975	551,585	551,585	520,316
CDBG FUND - RESIDENTIAL REHABILITATION TOTAL:			1,116,987	798,662	778,643	806,630

CDBG FUND - NEIGHBORHOOD BEAUTIFICATION PROGRAM

207-62-6206	2115	NEIGHBORHOOD BEAUTIFICATION	10,000	-	-	-
OPERATING EXPENDITURES:			10,000	-	-	-
CDBG FUND - NEIGHBORHOOD BEAUTIFICATION PROGRAM TOTAL:			10,000	-	-	-

Budget Program: Housing and Neighborhood Development - Commercial Rehabilitation, 6207

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Management Analyst	0.20	0.00	17,968	-							
TOTAL	0.20	0.00	17,968	-	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
CDBG FUND - COMMERCIAL REHABILITATION PROGRAM						
207-62-6207	1020	SALARIES & WAGES	12,693	17,968	8,927	-
207-62-6207	1022	NON PERS - SALARIES & WAGES	67	-	-	-
207-62-6207	1049	BILINGUAL/CERTIFICATION PAY	185	260	134	-
207-62-6207	1060	PAID SICK LEAVE	279	6,850	-	-
207-62-6207	1065	ACCRUED PAID VACATION	-	600	-	-
207-62-6207	1080	MEDICARE	192	373	131	-
207-62-6207	1083	PERS - EMPLOYER PORTION	3,592	5,709	2,815	-
207-62-6207	1085	LIFE INSURANCE	46	70	30	-
207-62-6207	1088	LONG-TERM DISABILITY INSURANCE	108	181	70	-
207-62-6207	1090	MEDICAL INS - FT EMPLOYEES	1,111	1,545	977	-
207-62-6207	1091	DENTAL INS - FT EMPLOYEES	175	234	119	-
207-62-6207	1092	VISION INS - FT EMPLOYEES	23	31	15	-
207-62-6207	1095	MEDICAL INS - RETIREES	-	-	24,797	-
207-62-6207	1097	WORKER'S COMPENSATION	192	204	159	-
PERSONNEL EXPENDITURES:			18,662	34,025	38,174	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
207-62-6207	2123	BUSINESS INCENTIVE PROGRAM	-	-	-	200,000
207-62-6207	2122	COMMERCIAL IMPROVEMENT	82,140	105,000	105,000	-
OPERATING EXPENDITURES:			82,140	105,000	105,000	200,000
CDBG FUND - COMMERCIAL REHABILITATION PROGRAM TOTAL:			100,802	139,025	143,174	200,000
CDBG FUND - REHABILITATION PROGRAM TOTAL:			1,227,789	937,687	921,817	1,006,630

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
CDBG FUND - RESIDENTIAL & COMMERCIAL REHABILITATION PROGRAMS**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
CDBG FUND - BUSINESS ASSISTANCE PROGRAM						
207-62-6208	2080	CONTRACT SVC/NON-CLASS	-	47,572	-	47,572
207-62-6208	2115	BUSINESS ASSISTANCE	-	700,000	-	700,000
CDBG FUND - BUSINESS ASSISTANCE PROGRAM TOTAL:			-	747,572	-	747,572
CDBG FUND - OTHER PROGRAMS						
207-62-6204	2080	SOCIAL SERVICES	100,274	130,000	97,250	130,000
207-30-3404	3997	GRAFFITI REMOVAL / CDBG FUND	-	-	50,309	-
207-40-4102	2883	RENTAL & UTILITY ASSISTANCE	-	65,000	45,000	65,000
207-40-4102	2884	LODGING VOUCHERS	-	10,000	5,000	10,000
CDBG FUND - OTHER PROGRAMS TOTAL:			100,274	205,000	197,559	205,000
CDBG ALL PROGRAMS TOTAL:			1,328,063	1,142,687	1,119,376	1,959,202

Budget Program: Housing and Neighborhood Development - Home Program, 6203

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Manager (a)	0.10	0.05	12,211	6,293							
Management Analyst (b)	0.00	0.05	-	3,936							
Community Development Assistant (b)	0.05	0.05	3,343	3,388							
Office Assistant II (c)	0.05	0.05	2,735	2,829							
(a) 70% Section 8, 15% CDBG Admin, 10% Housing Successor Agency											
(b) 10% CDBG Admin, 85% Res. Rehab.											
(c) 50% CDBG Admin, 45% Res. Rehab.											
TOTAL	0.20	0.20	18,289	16,446	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM
ACTIVITY DETAIL**

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: Loan management services (cost split with Residential Rehab)	\$ 1,460
2086	Legal Services: Legal services	4,000
2124	First Time Home Buyers Program: Program to assist first time home buyers	200,000
2707	Community Housing Development Organization (CHDO): Required set-aside funds for non-profit community based organization to develop, sponsor and own affordable housing within the City of Norwalk	51,818

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
208-62-6203	1020	SALARIES & WAGES	23,070	18,289	11,768	16,446
208-62-6203	1022	NON PERS - SALARIES & WAGES	145	-	-	-
208-62-6203	1049	BILINGUAL/CERTIFICATION PAY	215	98	98	98
208-62-6203	1060	PAID SICK LEAVE	71	200	200	-
208-62-6203	1065	ACCRUED PAID VACATION	-	500	-	340
208-62-6203	1078	MANAGEMENT BENEFIT 401A	185	245	114	126
208-62-6203	1080	MEDICARE	343	285	177	246
208-62-6203	1081	MGMT BENEFIT/MEDICAL	138	352	159	-
208-62-6203	1083	PERS - EMPLOYER PORTION	6,494	5,812	3,687	5,632
208-62-6203	1085	LIFE INSURANCE	71	62	31	27
208-62-6203	1088	LONG-TERM DISABILITY INSURANCE	186	185	91	167
208-62-6203	1090	MEDICAL INS - FT EMPLOYEES	2,880	3,002	1,980	3,753
208-62-6203	1091	DENTAL INS - FT EMPLOYEES	292	235	168	236
208-62-6203	1092	VISION INS - FT EMPLOYEES	53	53	32	43
208-62-6203	1097	WORKER'S COMPENSATION	240	207	204	238
208-62-6203	1098	OPEB-FUTURE FTE RETIREES	800	800	800	800
PERSONNEL EXPENDITURES:			35,182	30,325	19,508	28,152

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOME PROGRAM**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
208-62-6203	2080	CONTRACT SVC/NON-CLASS	1,340	1,700	1,700	1,460
208-62-6203	2086	LEGAL SERVICES	4,275	5,000	5,000	4,000
208-62-6203	2119	HOME REPAIR	112,348	10,000	10,000	199,096
208-62-6203	2121	SECURITY DEPOSIT ASSISTANCE	44,650	60,000	60,000	60,000
208-62-6203	2124	FIRST TIME HOME BUYER	-	-	-	200,000
208-62-6203	2707	CHDO	-	273,723	-	51,818
OPERATING EXPENDITURES:			162,613	350,423	76,700	516,374
HOME FUND PROGRAM TOTAL:			197,795	380,748	96,208	544,526

Budget Program: Housing and Neighborhood Development - Family Self Sufficiency Grant, 6301

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Specialist II (a)	0.10	0.10	7,430	7,531							
Housing Specialist I (b)	0.20	0.20	13,370	13,550							
(a) 90% Housing Authority											
(b) 180% Housing Authority											
TOTAL	0.30	0.30	20,800	21,081	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>FSS GRANT PROGRAM:</u>						
262-63-6301	1020A	SALARIES & WAGES	24,879	20,800	26,087	21,081
262-63-6301	1022A	NON PERS - SALARIES & WAGES	244	-	-	-
262-63-6301	1045A	COMP TIME PAY	-	-	24	-
262-63-6301	1049A	BILINGUAL/CERTIFICATION PAY	49	65	10	65
262-63-6301	1060A	PAID SICK LEAVE	184	600	876	600
262-63-6301	1080A	MEDICARE	354	312	395	318
262-63-6301	1083A	PERS - EMPLOYER PORTION	6,952	6,609	8,110	7,219
262-63-6301	1085A	LIFE INSURANCE	92	81	84	84
262-63-6301	1088A	LONG-TERM DISABILITY INSURANCE	217	211	197	212
262-63-6301	1090A	MEDICAL INS - FT EMPLOYEES	4,691	4,221	5,947	5,499
262-63-6301	1091A	DENTAL INS - FT EMPLOYEES	449	351	416	351
262-63-6301	1092A	VISION INS - FT EMPLOYEES	58	48	56	48
262-63-6301	1097A	WORKER'S COMPENSATION	228	227	128	227
262-63-6301	1098A	OPEB-FUTURE FTE RETIREES	1,200	1,200	1,200	1,200
FSS GRANT PROGRAM TOTAL:			39,597	34,725	43,792	37,144

Budget Program: Housing and Neighborhood Development - Housing Authority, 6302

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Manager (a)	0.65	0.70	79,371	88,096							
Housing Specialist II (b)	0.90	0.90	66,863	67,772							
Housing Specialist I (c)	1.80	1.80	120,334	121,952							
Office Assistant II	2.00	2.00	108,139	112,255							
(a) 15% CDBG, 5% HOME, 10% Housing Successor Agency											
(b) 10% FSS Grant											
(c) 20% FSS Grant											
TOTAL	5.35	5.40	374,707	390,075	TOTAL	-	-	-	-	-	-

HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 36,500
	<i>Software licenses</i>	1,000
	<i>Work number income verification system</i>	7,000
	<i>Lead-based paint testing to comply with HUD requirements</i>	1,000
	<i>Hearing officer expense</i>	15,300
	<i>Tenant credit check service</i>	1,000
	<i>FBI reports</i>	3,500
	<i>Fingerprinting services</i>	2,500
	<i>Property information reports</i>	1,000
	<i>Off-site records storage</i>	1,200
	<i>Language services</i>	1,000
	<i>Electronic signature services</i>	2,000
2083	Signing Bonus	50,000
2110	Conferences & Meetings:	4,000
	Annual and Spring meetings of the National Association of Housing & Redevelopment Officials; quarterly Housing Authority Finance Director's meeting; State and National legislative conferences; and miscellaneous seminars	

HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2111	Memberships: California Association of Housing Authorities (CAHA), Housing Authority Association of Southern California (HAASC), and National Association of Housing & Redevelopment Officials (national and southwest regional chapters), and Apartment Association	2,200
2141	Postage: Mailing of annual appointment letters; verifications, forms and contracts; appointment letters for mass intake and voucher briefing sessions; waiting list correspondence and other program promotional materials; waiting list update letters	10,000
2170	Special Materials & Supplies: Supplies for hosting FSS meetings, landlord outreach, and other events	4,000
2250	Training: Professional development training for staff	6,000
2400	Audit Fees: Contract with independent accountants for accounting and auditing services	3,110
2449	Damage Mitigation Fund: Pay for damages/unpaid rent in excess of the security deposit to encourage landlord participation	10,000

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
<u>NHA - VOUCHER ASSISTANCE PROGRAM:</u>						
262-63-6302	1020A	SALARIES & WAGES	365,151	374,707	329,864	390,075
262-63-6302	1022A	NON PERS - SALARIES & WAGES	2,378	-	-	-
262-63-6302	1045A	COMP TIME PAY	-	-	135	-
262-63-6302	1049A	BILINGUAL/CERTIFICATION PAY	2,018	1,885	1,847	1,885
262-63-6302	1060A	PAID SICK LEAVE	1,094	4,500	4,563	3,100
262-63-6302	1065A	ACCRUED PAID VACATION	-	3,070	11,569	6,970
262-63-6302	1078A	MANAGEMENT BENEFIT 401A	1,461	1,588	976	1,762
262-63-6302	1080A	MEDICARE	5,246	5,626	5,249	5,854
262-63-6302	1081A	MGMT BENEFIT/MEDICAL	1,170	2,286	1,357	-
262-63-6302	1083A	PERS - EMPLOYER PORTION	102,403	119,040	103,079	133,542
262-63-6302	1085A	LIFE INSURANCE	1,101	1,263	961	1,180
262-63-6302	1088A	LONG-TERM DISABILITY INSURANCE	3,062	3,785	2,588	3,939
262-63-6302	1090A	MEDICAL INS - FT EMPLOYEES	67,262	77,324	77,287	99,628
262-63-6302	1091A	DENTAL INS - FT EMPLOYEES	4,693	6,248	4,231	6,307
262-63-6302	1092A	VISION INS - FT EMPLOYEES	951	952	840	970
262-63-6302	1095A	MEDICAL INS - RETIREES	25,766	28,500	24,131	25,600
262-63-6302	1097A	WORKER'S COMPENSATION	3,546	3,348	3,360	4,960
262-63-6302	1098A	OPEB-FUTURE FTE RETIREES	18,400	18,400	18,400	18,400
PERSONNEL EXPENDITURES:			605,701	652,522	603,474	704,172

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
262-63-6302	2050	PUBLICATIONS	1,744	1,500	1,500	1,500
262-63-6302	2055	LEGAL ADVERTISING	1,799	3,000	3,000	3,000
262-63-6302	2080	CONTRACT SVC/NON-CLASS	29,207	60,000	60,000	36,500
262-63-6302	2083	CONTRACT SVC/SIGNING BONUS	20,500	50,000	50,000	50,000
262-63-6302	2086	LEGAL SERVICES	8,836	6,000	6,000	6,000
262-63-6302	2110	CONFERENCES & MEETINGS	2,186	4,000	4,000	4,000
262-63-6302	2111	MEMBERSHIPS	899	2,000	2,000	2,200
262-63-6302	2130	OFFICE EQUIPMENT MAINTENANCE	665	600	600	900
262-63-6302	2140	OFFICE SUPPLIES	8,107	8,000	8,000	8,000
262-63-6302	2141	POSTAGE	7,450	10,000	10,000	10,000
262-63-6302	2170	SPECIAL MATERIALS & SUPPLIES	765	4,000	4,000	4,000
262-63-6302	2190	TELEPHONE & FAX	2,103	3,200	3,200	4,700
262-63-6302	2220	VEHICLE MTCE & SUPPLIES	5,234	6,000	6,000	6,100
262-63-6302	2240	DUPLICATING SERVICE CHG	2,130	3,500	3,500	3,500
262-63-6302	2250	TRAINING EXPENSE	643	5,000	5,000	6,000
262-63-6302	2400	AUDIT FEES	3,083	4,000	3,050	3,110
262-63-6302	2449	DAMAGE MITIGATION FUND	-	10,000	10,000	10,000
262-63-6302	2490	BANK SERVICE CHARGE	585	600	600	600
262-63-6302	2491	INTEREST EXPENSE	9	-	-	-
262-63-6302	2495	FSS ESCROW HAP	21,380	24,000	22,000	24,000

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
262-63-6302	2496	PORT-IN HAPP	34,574	21,600	65,000	21,600
262-63-6302	2497	HOUSING ASSISTANCE PAY	6,280,227	6,345,000	5,770,000	6,345,000
262-63-6302	2498	PORT-OUT ADMIN	17,579	20,000	29,984	20,000
262-63-6302	2499	PORT-OUT HAPP	326,006	340,000	530,000	340,000
262-63-6302	2998	BAD DEBT EXPENSE	(918)	-	-	-
OPERATING EXPENDITURES:			6,774,792	6,942,000	6,607,434	6,920,710
262-63-6302	3860	C/O- OFFICE EQUIPMENT	1,503	7,750	1,503	-
CAPITAL OUTLAY EXPENDITURES:			1,503	7,750	1,503	-
NHA - VOUCHER ASSISTANCE PROGRAM TOTAL:			7,381,995	7,602,272	7,212,411	7,624,882
436-63-6303	2080	CONTRACT SVC/NON-CLASS	4,424	-	-	-
HOUSING PROGRAM TOTAL:			7,426,016	7,636,997	7,256,203	7,662,026

Budget Program: The Successor Agency to the Housing Redevelopment, 6303

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Manager (a)	0.10	0.10	12,211	12,586							
(a) 70% Section 8, 15% CDBG, 5% HOME											
TOTAL	0.10	0.10	12,211	12,586	TOTAL	-	-	-	-	-	-

**SUCCESSOR AGENCY
HOUSING ADMINISTRATION
ACTIVITY DETAIL**

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified: <i>Rapid Rehousing Program</i> <i>Community legal services</i>	\$ 115,000 <i>90,000</i> <i>25,000</i>
2086	Legal Services: Fair Housing Plan and Consolidated Plan	4,000
436-2080 Bond Proceeds	Contract Services - Non-Classified Economic development services	50,000

SUCCESSOR AGENCY HOUSING ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
261-63-6303	1020	REG SALARIES & WAGES	5,031	12,211	2,989	12,586
261-63-6303	1065	ACCRUED PAID VACATION	-	280	-	-
261-63-6303	1078	MANAGEMENT BENEFIT 401A	101	242	60	249
261-63-6303	1080	MEDICARE	74	190	44	186
261-63-6303	1081	MGMT BENEFIT/MEDICAL	92	352	83	-
261-63-6303	1083	PERS - EMPLOYER'S PORTION	1,403	3,827	929	4,256
261-63-6303	1085	LIFE INSURANCE	19	47	7	1
261-63-6303	1088	LONG TERM DISABILITY	45	121	16	125
261-63-6303	1090	MEDICAL INS - FT EMPLOYEES	901	2,035	326	3,022
261-63-6303	1091	DENTAL INS - FT EMPLOYEES	53	117	19	117
261-63-6303	1092	VISION INS - FT EMPLOYEES	16	37	6	37
261-63-6303	1097	WORKER'S COMPENSATION	132	133	132	133
PERSONNEL EXPENDITURES:			7,867	19,592	4,611	20,712
261-63-6303	2080	CONTRACT SVC/NON-CLASS	75,000	115,000	115,000	115,000
261-63-6303	2086	LEGAL SERVICES	152	4,000	4,000	4,000
OPERATING EXPENDITURES:			75,152	119,000	119,000	119,000
HOUSING-SA ADMINISTRATIVE TOTAL:			83,019	138,592	123,611	139,712

SUCCESSOR AGENCY HOUSING ADMINISTRATION

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
436-63-6303	2080	CONTRACT SVC/NON-CLASS	-	50,000	50,000	50,000
		OPERATING EXPENDITURES:	-	50,000	50,000	50,000
		SUCCESSOR AGENCY HOUSING BOND PROCEEDS TOTAL:	-	50,000	100,000	50,000
		HOUSING-SA TOTAL:	83,019	188,592	273,611	189,712

TRANSIT

ACTIVITIES AND OBJECTIVES

Description of Activities

Norwalk Transit System (NTS) was established in 1974 as one of 16 municipal bus operators within the County of Los Angeles operating fixed-route and paratransit service. NTS fixed-route utilizes thirty one (31) buses including: one (1) 40-foot New Flyer Hybrid Gasoline/Electric buses, six (6) 41-foot New Flyer Hybrid Gasoline/Electric buses, three (3) 35-foot New Flyer Hybrid Gasoline/Electric buses, and twenty one (21) 40-foot Gillig Low-Floor CNG buses. NTS provides services to over 1.43 million passengers per year. NTS provides fixed-route public transit service to the cities of Artesia, Bellflower, Cerritos, El Monte, La Mirada, La Habra, Santa Fe Springs, South El Monte, Whittier, and the unincorporated areas of Los Angeles County. The fixed-route service provides local circulation and trunk service within Norwalk and adjoining communities, as well as, connecting bus service between the Metro Rail Green Line Station and the Norwalk/Santa Fe Springs Transportation Center (Metrolink Station).

Major service changes are typically based on the recommendations from a Comprehensive Operational Analysis (COA). NTS will release its solicitation for a COA in FY 20/21. The goals of the COA are to analyze and optimize NTS' routes 1, 2, 3, 4, 5, and 7 to create the best transit network possible for NTS customers within in budget and to address improving service integrity, reducing costs, improving responsiveness to customer issues/requests for service changes, and improving human resource management. Successful implementation of the COA will result in improved transit services for Norwalk Transit System.

NTS continues to provide a high quality and efficient Advance Reservation Dial-A-Ride (DAR) for Norwalk's senior and disabled residents within the jurisdictional boundaries of the City of Norwalk through MV Transportation. On May 6, 2019, MV Transportation began providing shuttle service between the Norwalk/Santa Fe Springs Metrolink Station and the Civic Center Parking Structure during which time the construction of the Metrolink Station Auxiliary Lot is taking place. Additionally NTS also contracts with Fiesta Taxi for daytime weekday inter-jurisdictional taxi service for medical trips to eligible Norwalk/Santa Fe Springs residents. On March 1, 2019, Fiesta Taxi launched its new Dial-A-Ride TaxiCard with an enhanced Quick Response (QR) code feature. Fiesta's taxicab vehicles are equipped with Android-based tablet cameras which will capture the QR code reading. NTS will be releasing an RFP for the provision of Paratransit User Side Subsidy Transportation Program and Advanced Reservation Dial-a-Ride/Subscription Service in mid-2020. In keeping with its commitment to provide economic public transportation in a safe and effective manner, NTS is continuing to evaluate its paratransit services to enhance productivity and customer satisfaction. This includes development of recommendations for future service expansion and/or restructuring of existing services that takes into account the following: Residential and socio-economic growth in the service area and existing travel patterns of riders and non-riders to explore the best possible approach to enhancing the use of public transportation, including consolidating portions of paratransit services into community fixed route service. Overall, the ongoing internal performance evaluation process will ensure that NTS continues to improve its service to meet both current and future needs of the community within the constraints of available funding from local, state and federal sources.

Objectives

- NTS will continue to implement various service enhancements to benefit the Norwalk community and surrounding cities. NTS staff continues its participation in the L.A. County interagency Committees to address ongoing issues such as inter-agency, transfer policies, clearing/settlement agreement that determines the business rules for future operation of inter-agency fare programs (i.e. TAP, etc.). NTS will be acquiring and installing farebox upgrade equipment to accommodate the new Transit Access Pass technology in mid-2020. The upgrades and modifications will consist of the following hardware and software upgrades: (1) installation of forty-one (41) Driver Control Units (DCU's)/Farebox Upgrade Kits; (2) twelve (12) spare DCU/Farebox Upgrade Kits; (3) fifty-three (53) Farebox Lids; and (4) one (1) Garage Computer.
- Replacement of Bus Stop Amenities that are showing signs of wear/tear and deterioration as part of Transit's continuing BSIP Phase II Campaign.
- NTS is continuing its incremental fixed route bus replacement program as vehicles come of age. NTS has (6) Gasoline Hybrid Electric Powered Low Floor buses that will be eligible for disposition in year 2021 whereby procurement has been secured as part of joint procurement with LAVTA. Additionally, NTS will be procuring (4) 40-foot Zero Emission Long Range Electric Buses and Chargers for expansion service (Route #7) that have an expected useful life of 12 years/500,000 miles. The proposed project will directly support the successful deployment of a sophisticated mobility solution with advanced propulsion technologies in regular transit operations. Lastly, the proposed project will support the following Low-No Program objectives: reduce direct carbon emissions, reduce particulate emissions, and support deployment of advanced propulsion technologies.
- Plans to purchase three (3) more new replacement vans will be take place in the 3rd quarter of 2020 which will replace (3) 2010 Ford Starcraft Allstar Cutaway Class C vans (#7101 thru #7103). Funds have been secured via a 2019 FTA grant and purchase options via the CalAct contract thought Creative Bus Sales will be exercised.
- Installation of a turnkey Intelligent Transportation System (ITS) is currently underway with completion expected in the latter part of 2020 to improve customer service and bus efficiency. This system will support: 1) Automatic Vehicle Location (AVL); 2) Automated Passenger Count (APC) with real-time reporting; 3) GPS based Computer Automated Dispatch (CAD) system; 4) Automated Vehicle Annunciator System (AVAS) and 5) Automated Travel Information System (ATIS). Transit is looking to upgrade and replace its existing ITS due to increased demand for enhanced information on a more immediate basis. Additionally, reporting requirements add increased pressure to provide more accurate and detailed information in order to monitor the systems performance. Upgrading our existing systems and installation of new technologies will ensure that customers are receiving the highest quality information on time, as well as ensuring that NTS is operating at optimal efficiency.
- Construction of the Transportation Facility Auxiliary Lot will be completed in mid-2020 to include development of commuter parking (122 spaces). Appropriate lighting, landscaping and security gates will be installed to ensure security of buses/equipment and employees utilizing the facility.
- Implementation of Phase III for the Transportation/Public Services Facilities Project will include 1) CNG Station Fencing 2) Metrolink Station Interactive Information Kiosk 3) Operations Information Board 4) Security Enhancements 5) Fuel Island Lighting 6) Maintenance Improvements and 7) Tenant Improvements to the Coach Operators' Breakroom and Administration; efforts to secure funding are underway.

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-45xx	1020	REG SALARIES & WAGES	2,239,012	2,457,276	2,232,154	2,454,414
710-45-45xx	1021	REG SALARIES & WAGES-BUS OPERATORS	2,068,989	2,219,783	1,911,614	2,235,176
710-45-45xx	1022	NON PERS - SALARIES & WAGES	21,292	-	-	-
710-45-45xx	1030	PART TIME WAGES	247,660	298,561	238,817	308,469
710-45-45xx	1031	PART TIME WAGES-BUS OPERATORS	1,056,764	1,154,553	1,051,646	1,077,840
710-45-45xx	1040	OVERTIME SALARY & WAGES	76,991	113,654	128,857	84,610
710-45-45xx	1041	OVERTIME WAGES-BUS OPERATORS	310,072	203,000	248,104	180,000
710-45-45xx	1045	COMP TIME PAY	-	600	-	600
710-45-45xx	1048	MEDICAL OPT-OUT-GEN. UNIT	18,341	22,405	19,328	24,914
710-45-45xx	1049	BILINGUAL/CERTIFICATION PAY	24,434	24,479	24,823	21,879
710-45-45xx	1052	AUTO ALLOWANCE	4,308	2,400	4,308	2,400
710-45-45xx	1055	HOLIDAY PAY	19,769	15,710	14,028	15,710
710-45-45xx	1060	PAID SICK LEAVE	34,144	32,864	41,210	46,873
710-45-45xx	1065	ACCRUED PAID VACATION	53,477	60,318	57,918	89,273
710-45-45xx	1066	COMPENSATED ABSENCES	15,640	-	-	-
710-45-45xx	1070	PAID SICK LEAVE ON TERMINATION	15,843	7,500	22,157	7,500
710-45-45xx	1074	EMPLOYEE'S AWARDS	5,439	2,500	3,566	2,500
710-45-45xx	1078	MANAGEMENT BENEFIT 401A	13,066	14,076	13,440	14,583
710-45-45xx	1080	MEDICARE	85,684	52,153	87,174	51,948
710-45-45xx	1081	MGMT BENEFIT/MEDICAL	26,351	30,036	31,436	37,824
710-45-45xx	1083	PERS - EMPLOYER'S PORTION	1,236,450	1,485,858	1,317,452	1,605,467

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-45xx	1083C	CONTRA PENSION - GASB 68	619,082	-	-	-
710-45-45xx	1084	EMPLOYEE' BENEFITS-UNIFORMS	16,588	28,908	31,644	28,975
710-45-45xx	1085	LIFE INSURANCE	10,536	12,288	10,190	15,615
710-45-45xx	1086	EMPLOYEES' PHYSICALS	6,149	10,810	5,141	10,810
710-45-45xx	1088	LONG-TERM DISABILITY INSURANCE	37,107	47,002	35,030	47,360
710-45-45xx	1090	MEDICAL INS - FT EMPLOYEES	639,654	731,774	688,399	790,231
710-45-45xx	1091	DENTAL INS - FT EMPLOYEES	60,549	71,654	60,913	70,426
710-45-45xx	1092	VISION INS - FT EMPLOYEES	10,158	9,876	10,659	9,716
710-45-45xx	1093	MEDICAL INS - PT EMPLOYEES	54,203	58,055	53,032	61,848
710-45-45xx	1094	DENTAL INS - PT EMPLOYEES	17,201	16,923	15,074	23,244
710-45-45xx	1095	MEDICAL INS - RETIREES	419,373	448,878	434,633	459,417
710-45-45xx	1096	UNEMPLOYMENT INSURANCE	24,834	25,000	7,008	20,000
710-45-45xx	1097	WORKER'S COMPENSATION	412,205	473,516	475,790	492,231
710-45-45xx	1098	OPEB-FUTURE FTE RETIREES UNFUNDED LIABILITY	489,800	489,800	489,800	489,800
710-45-45xx	1100	ACA AFFORDABILITY STIPEND	234	-	189	-
710-45-45xx	1083C	CONTRA - PENSION	(1,079,888)	-	-	-
710-45-45xx	1083O	CONTRA - OPEB	842,346	-	-	-
PERSONNEL EXPENDITURES:			10,153,855	10,622,210	9,765,534	10,781,653

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-45xx	2050	PUBLICATIONS	1,001	5,106	5,106	5,623
710-45-45xx	2056	CLASSIFIED ADVERTISING	5,362	10,000	10,000	9,000
710-45-45xx	2057	PROMOTIONAL ADVERTISING	500	500	500	500
710-45-45xx	2063	FACILITY MTCE SERVICES	1,621	3,600	3,600	3,600
710-45-45xx	2080	CONTRACT SVC/NON-CLASS	985,347	1,113,085	1,262,690	1,261,332
710-45-45xx	2086	LEGAL SERVICES	7,435	45,500	45,500	25,000
710-45-45xx	2090	EQUIP MTCE & SUPPLIES	77,090	110,825	59,860	64,048
710-45-45xx	2100	UTILITIES	136,650	207,053	176,880	161,410
710-45-45xx	2110	CONFERENCES & MEETINGS	29,438	27,385	27,385	27,385
710-45-45xx	2111	MEMBERSHIPS	34,452	37,739	37,739	38,049
710-45-45xx	2114	GRANT EXPENSES	-	500,058	500	500
710-45-45xx	2130	OFFICE EQPT MTCE	2,498	3,734	3,734	9,929
710-45-45xx	2140	OFFICE SUPPLIES	16,035	18,789	18,789	19,584
710-45-45xx	2141	POSTAGE	1,530	2,098	2,098	2,298
710-45-45xx	2150	RENTAL EXPENSE	-	795	795	795
710-45-45xx	2158	OTHER GOVT AGENCIES FEES	6,856	9,143	9,143	9,143
710-45-45xx	2160	SPECIAL FEES & SERVICES	28,889	27,155	27,155	29,540
710-45-45xx	2161	ADMINISTRATIVE COSTS	576,000	566,500	566,500	590,500
710-45-45xx	2192	INTERNET, ISDN DSL SERVICE	-	500	500	500
710-45-45xx	2170	SPECIAL MAT'LS-SUPPLIES	83,117	122,750	122,750	112,750
710-45-45xx	2180	SMALL TOOLS	116	2,783	2,783	2,783

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-45xx	2190	TELEPHONE & FAX	14,707	20,993	20,993	15,993
710-45-45xx	2220	VEHICLE MTCE & SUPPLIES	-	6,360	6,360	6,360
710-45-45xx	2221	VEHICLE MTCE-PARTS & SERV	394,112	366,241	204,150	184,275
710-45-45xx	2222	VEHICLE MTCE-FUEL & LUB	492,778	511,572	623,417	524,829
710-45-45xx	2223	VEHICLE MTCE-TIRES & TUBE	-	1,590	1,590	1,590
710-45-45xx	2224	ACCIDENT DAMAGES REPAIRS	19,584	71,550	71,550	71,550
710-45-45xx	2240	DUPLICATING SERVICE CHG	514	1,859	1,859	1,859
710-45-45xx	2250	TRAINING EXPENSE	12,763	21,823	21,823	21,823
710-45-45xx	2400	AUDIT FEES	14,741	12,000	12,000	12,000
710-45-45xx	2450	LIAB, FIRE & OTHERS INS.	400,700	440,930	440,930	659,660
710-45-45xx	2490	BANK SERVICE CHARGES	7,917	9,000	9,000	9,000
OPERATING EXPENDITURES:			3,402,094	4,732,084	4,301,088	3,883,208
710-45-45XX	3831	C/O-TRAN REV VEH PURCHASE	-	-	-	430,548
710-45-45XX	3840	C/O-BUILDINGS & IMPROVEMENTS	-	185,435	-	-
710-45-45XX	3860	C/O-OFFICE EQUIPMENT	5,506	6,000	-	-
CAPITAL OUTLAY EXPENDITURES:			5,506	191,435	-	430,548
TRANSIT FUND - OPERATIONS TOTAL:			13,561,455	15,545,729	14,066,622	15,095,409

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
TRANSIT CAPITAL - OUTLAYS						
712-45-45xx	2990	DEPRECIATION EXPENSES	2,022,608	-	-	-
712-45-45xx	2992	DEPRECIATION EXPENSES-PARTS	31,960	-	-	-
712-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	744	3,044,896	3,044,896	3,785,588
712-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	113,417	166,400	166,400	198,400
712-45-45xx	3840	C/O-BUILDINGS & IMPROVEMENTS	21,807	-	-	-
712-45-45xx	3841	C/O-TRAN MAINT & OPS BLDG	-	140,000	140,000	200,000
712-45-45xx	3843	C/O-OTHER BUS STOP IMPROV	4,800	126,453	126,453	128,614
712-45-45xx	3851	C/O-TRAN MAINT & OPS SUP EQ	262	-	-	-
712-45-45xx	3853	C/O-TRAN DATA & COMM SYSTEM	48,834	52,000	52,000	52,000
712-45-45xx	3860	C/O-OFFICE EQUIPMENT	20,498	55,260	55,260	59,260
712-45-45xx	3884	C/O-DATA / COMM / ITS	-	280,000	280,000	-
712-45-45xx	3894	C/O-CAPITALI/MAINT TIRES	(440,588)	-	-	-
711-45-45xx	2080	CONTRACT SVC/NON-CLASS	59,102	-	-	-
711-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	10,733	-	-	-
711-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	-	201,852	201,852	326,229
711-45-45xx	3884	C/O-DATA / COMM / ITS	36,438	1,025,489	1,025,489	906,339
TRANSIT FUNDS CAPITAL TOTAL:			1,930,615	5,092,350	5,092,350	5,656,430

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
210-45-45xx	3831	C/O-TRAN REV VEH PURCHASE	186	352,308	352,308	49,372
210-45-45xx	3833	C/O-TRAN MAJOR COMPON VEH	28,354	41,600	41,600	49,600
210-45-45xx	3841	C/O-TRAN MAINT & OPS BLDG	-	35,000	35,000	50,000
210-45-45xx	3843	C/O-OTHER BUS STOP IMPROV	1,200	37,873	37,873	38,593
210-45-45xx	3851	C/O-TRAN MAINT & OPS SUP EQ	66	-	-	-
210-45-45xx	3853	C/O-TRAN DATA & COMM SYSTEM	12,209	13,000	13,000	13,000
210-45-45xx	3860	C/O-OFFICE EQUIPMENT	5,124	13,815	13,815	14,815
TRANSIT PROP A CAPITAL TOTAL:			47,139	493,596	493,596	215,380
227-45-4500	2080	CONTRACT SVC/NON-CLASS	-	100,000	100,000	100,000
227-45-4500	3840	C/O-BUILDINGS & IMPROVEMENTS	-	11,700	11,700	12,500
227-45-4501	2080	CONTRACT SVC/NON-CLASS	35,020	329,225	329,225	244,818
227-45-4501	2090	EQUIPT MTCE & SUPPLIES	1,125	2,500	2,500	3,800
227-45-4501	3995	INTER-FUND TRANSFER	103,164	122,017	122,017	124,017
227-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	250,000	-	250,000
227-45-4503	3884	C/O-DATA / COMM / ITS	-	70,000	70,000	-
227-45-4503	3840	C/O-BUILDINGS & IMPROVEMENTS	5,452	-	-	-
227-45-4520	3853	C/O-DATA / COMM / ITS	-	5,177	5,177	5,493
TRANSIT PROP C TOTAL:			144,761	890,619	640,619	740,628

TRANSPORTATION DEPARTMENT (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
213-45-4501	3990	INTER-FUND TRANSFER	13,408	12,000	12,000	10,000
AQMD FUND TRANSFER SUBTOTAL:			13,408	12,000	12,000	10,000
TRANSIT TOTAL (ALL FUNDS):			15,697,378	22,034,294	20,305,187	21,717,847

Budget Program: Transit - Administration 710-45-4500

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Executive Regional Director of Transportation (a)	0.50	0.50	102,511	105,601	Office Assistant I	3,952	3,952	2	2	81,177	86,976
Transit Administration Officer (a)	0.50	0.50	66,627	68,666							
Senior Management Analyst (a)	1.75	1.50	145,108	132,604							
Payroll Personnel Technician	1.00	1.00	73,736	74,744							
Office Assistant III	1.00	1.00	68,398	69,314							
Office Assistant II	2.00	2.00	111,650	113,152							
Office Assistant I	1.00	1.00	51,247	51,946							
Transit Administrative Specialist (b)	0.66	0.66	38,997	40,836							
(a) 50% Equipment Maintenance											
(b) 34% Transportation Center											
TOTAL	8.41	8.16	658,274	656,863	TOTAL	3,952	3,952	2	2	81,177	86,976

TRANSIT ADMINISTRATION

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	<p>Contract Services - Non-Classified:</p> <p style="padding-left: 40px;"><i>Graphic design/marketing services/system maps</i></p> <p style="padding-left: 40px;"><i>Technical planning on-demand service</i></p> <p style="padding-left: 40px;"><i>Transportation planning (Comprehensive Operational Analysis)</i></p> <p style="padding-left: 40px;"><i>Administrative support</i></p> <p style="padding-left: 40px;"><i>Drug & alcohol program oversight</i></p> <p style="padding-left: 40px;"><i>FTA regulatory study-passenger miles travelled</i></p> <p style="padding-left: 40px;"><i>Bus electrification project management</i></p> <p style="padding-left: 40px;"><i>Public Transportation Safety Management</i></p> <p style="padding-left: 40px;"><i>FTA DBE program update and DBE triennial goal</i></p> <p style="padding-left: 40px;"><i>FTA Title VI program update</i></p> <p style="padding-left: 40px;"><i>FTA pre/post performance audit support (TNB)</i></p>	<p>\$ 396,950</p> <p>20,000</p> <p>25,000</p> <p>100,000</p> <p>15,000</p> <p>6,000</p> <p>55,000</p> <p>114,950</p> <p>5,000</p> <p>20,000</p> <p>6,000</p> <p>30,000</p>
2110	<p>Conferences & Meetings:</p> <p style="padding-left: 40px;">American Public Transit Association, CalAct, California Transit Association, Federal Transit Administration, Legislative meetings, miscellaneous staff travel expenses, NTI Grants Management seminars, safety meetings, etc.</p>	<p>20,000</p>

TRANSIT ADMINISTRATION

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2111	Memberships:	37,850
	<i>American Public Transportation Association</i>	21,000
	<i>California Association for Coordinated Transportation</i>	1,100
	<i>California Transit Association</i>	8,500
	<i>Center of Transportation (Zebra)</i>	3,000
	<i>Conference of Minority Transportation Officials</i>	3,750
	<i>California Association for Public Purchasing Officers</i>	350
	<i>California Society of Municipal Finance Officers</i>	150
2140	Office Supplies:	8,500
	Paper, toner, forms, files, folders, labels, pens, etc.	
2161	Administrative Costs:	590,500
	City administrative support	
2170	Special Materials & Supplies:	60,000
	<i>Bus schedules, maps, and brochures</i>	25,000
	<i>Holiday Bus design/wrap</i>	15,000
	<i>Meeting supplies</i>	5,000
	<i>Promotional materials</i>	15,000
2250	Training:	5,000
	Staff seminars and development works	
Prop C 227-2080	Contract Services - Non Classified:	100,000
	Micro Transit project manager program implementation	

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4500	1020	REG SALARIES & WAGES	642,826	658,274	625,310	656,863
710-45-4500	1022	NON PERS - SALARIES & WAGES	3,136	-	-	-
710-45-4500	1030	PART TIME WAGES	67,275	81,177	78,222	86,976
710-45-4500	1040	OVERTIME SALARY & WAGES	2,896	6,000	2,136	6,000
710-45-4500	1045	COMP TIME PAY	-	600	-	600
710-45-4500	1048	MEDICAL OPT-OUT-GEN. UNIT	3,700	4,750	4,020	4,752
710-45-4500	1049	BILINGUAL/CERTIFICATION PAY	3,434	3,679	3,311	3,679
710-45-4500	1052	AUTO ALLOWANCE	2,400	2,400	2,400	2,400
710-45-4500	1060	PAID SICK LEAVE	9,923	10,700	12,302	15,900
710-45-4500	1065	ACCRUED PAID VACATION	17,471	15,240	22,900	20,240
710-45-4500	1070	PAID SICK LEAVE ON TERMINATION	8,812	-	-	-
710-45-4500	1078	MANAGEMENT BENEFIT 401A	4,827	5,380	5,160	5,599
710-45-4500	1080	MEDICARE	9,754	11,660	10,959	11,804
710-45-4500	1081	MGMT BENEFIT/MEDICAL	7,176	7,847	9,203	11,101
710-45-4500	1083	PERS-EMPLOYER'S PORTION	181,943	209,126	194,959	224,875
710-45-4500	1083C	CONTRA PENSION - GASB 68	92,862	-	-	-
710-45-4500	1085	LIFE INSURANCE	1,703	1,981	1,724	2,288
710-45-4500	1086	EMPLOYEES' PHYSICALS	-	200	-	200
710-45-4500	1088	LONG-TERM DISABILITY	5,730	6,600	5,644	6,634
710-45-4500	1090	MEDICAL INS - FT EMPL	90,729	100,430	94,409	102,521
710-45-4500	1091	DENTAL INS - FT EMPL	8,998	9,052	8,883	8,760

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4500	1092	VISION INS - FT EMPL	1,357	1,390	1,467	1,352
710-45-4500	1093	MEDICAL INS - PT EMPLOYEES	5,700	7,755	7,373	8,040
710-45-4500	1094	DENTAL INS- PT EMPL	1,459	-	2,335	2,486
710-45-4500	1095	MEDICAL INS - RETIREES	50,771	53,600	52,053	55,200
710-45-4500	1096	UNEMPLOYMENT INSURANCE	11,579	-	-	-
710-45-4500	1097	WORKERS' COMPENSATION	7,008	7,005	7,044	7,005
710-45-4500	1100	ACA AFFORDABILITY STIPEND	149	-	115	-
710-45-4500	1083C	CONTRA - OPEB	(48,853)	-	-	-
PERSONNEL EXPENDITURES:			1,195,215	1,204,846	1,151,927	1,245,275

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4500	2050	PUBLICATIONS	115	750	750	750
710-45-4500	2056	CLASSIFIED ADVERTISING	5,362	10,000	10,000	9,000
710-45-4500	2057	PROMOTIONAL ADVERTISING	500	500	500	500
710-45-4500	2080	CONTRACT SVC/NON-CLASS	251,571	433,095	392,700	396,950
710-45-4500	2086	LEGAL SERVICES	7,435	45,500	45,500	25,000
710-45-4500	2090	EQUIP MTCE & SUPPLIES	22,043	23,750	17,785	18,875
710-45-4500	2100	UTILITIES	1,007	1,440	1,440	1,440
710-45-4500	2110	CONFERENCES & MEETINGS	19,050	20,000	20,000	20,000
710-45-4500	2111	MEMBERSHIPS	34,452	37,540	37,540	37,850
710-45-4500	2114	GRANT EXPENSES	-	500,058	500	500
710-45-4500	2130	OFFICE EQPT MTCE	891	1,500	1,500	2,800
710-45-4500	2140	OFFICE SUPPLIES	9,097	8,500	8,500	8,500
710-45-4500	2141	POSTAGE	1,380	1,500	1,500	1,500
710-45-4500	2161	ADMINISTRATIVE COSTS	576,000	566,500	566,500	590,500
710-45-4500	2166	SPEC FEE-LOBBYIST WASH DC	-	500	500	500
710-45-4500	2170	SPECIAL MAT'LS-SUPPLIES	27,564	70,000	70,000	60,000

TRANSPORTATION - Administration (4500)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4500	2190	TELEPHONE & FAX	10,910	17,000	17,000	12,000
710-45-4500	2240	DUPLICATING SERVICE CHG	-	700	700	700
710-45-4500	2250	TRAINING EXPENSE	2,863	5,000	5,000	5,000
710-45-4500	2400	AUDIT FEES	14,741	12,000	12,000	12,000
710-45-4500	2450	LIAB, FIRE & OTHER INS.	400,700	440,930	440,930	659,660
710-45-4500	2490	BANK SERVICE CHARGES	7,917	9,000	9,000	9,000
OPERATING EXPENDITURES:			1,393,598	2,205,763	1,659,845	1,873,025
TRANSIT: ADMINISTRATION TOTAL (4500):			2,588,813	3,410,609	2,811,772	3,118,300
227-45-4500	2080	CONTRACT SVC/NON-CLASS	-	100,000	100,000	100,000
227-45-4500	3840	C/O-BUILDINGS & IMPROVEMENTS	-	11,700	11,700	12,500
PROP C TRANSFER SUBTOTAL:			-	111,700	111,700	112,500
ALL FUNDS: ADMINISTRATION TOTAL (4500):			2,588,813	3,522,309	2,923,472	3,230,800

Budget Program: Transit - Operations 710-45-4501

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Manager of Transit Operations	1.00	1.00	122,109	125,852	Coach Operators - On Call	47,031	43,328	38	35	1,154,553	1,077,840
Transit Safety & Training Coordinator	1.00	1.00	66,144	83,561	Coach Operator Trainee	1,618	1,618	6	6	23,801	24,044
Transit Safety & Training Coordinator (a)	1.00	1.00	88,992	-							
Transit Operations Supervisor	6.00	6.00	442,412	447,322							
Transit Admin Specialist	1.00	1.00	68,398	69,314							
Dispatcher	1.00	1.00	56,968	60,628							
Subtotal Regular Salaries:	11.00	11.00	845,023	786,677							
Coach Operator	35.00	35.00	2,219,783	2,235,176							
(a) Frozen Position											
TOTAL	46.00	46.00	3,064,806	3,021,853	TOTAL	48,649	44,946	44	41	1,178,354	1,101,884

TRANSIT OPERATIONS

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2080	Contract Services - Non-Classified:	\$ 681,304
	<i>DAR advanced reservations service provider</i>	<i>375,000</i>
	<i>DAR late night weekday service provider</i>	<i>70,000</i>
	<i>MicroTransit On-Demand Operation</i>	<i>117,304</i>
	<i>Inter-jurisdictional taxi</i>	<i>65,000</i>
	<i>Performance ride checks</i>	<i>6,000</i>
	<i>Run-cutting & scheduling</i>	<i>18,000</i>
	<i>ITS maintenance service</i>	<i>30,000</i>
2110	Conferences & Meetings:	5,000
	American Public Transit Association, California Transit	
2140	Office Supplies:	8,500
	Paper, toner, forms, files, folders, labels, pens, etc.	
2160	Special Fees & Services:	20,000
	Money counting (fare revenue)	
2170	Special Materials & Supplies:	13,000
	<i>TAP card supplies</i>	<i>1,000</i>
	<i>Meeting supplies</i>	<i>3,000</i>
	<i>Annual staff recognition supplies & refreshments</i>	<i>6,000</i>
	<i>First aid supplies for Dispatch and Operations areas</i>	<i>3,000</i>

TRANSIT OPERATIONS

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2250	Training: <i>CDL training</i> <i>Five Start Rodeo/National</i> <i>State certified compliance training materials</i> <i>Training aids/materials</i>	12,000 <i>1,000</i> <i>8,000</i> <i>1,500</i> <i>1,500</i>
Prop C 227-2080	Contract Services - Non-Classified: Metrolink shuttle	244,818

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4501	1020	REG SALARIES & WAGES	766,681	845,023	734,545	786,677
710-45-4501	1021	REG SALARIES & WAGES-BUS OPERATORS	2,068,989	2,219,783	1,911,614	2,235,176
710-45-4501	1022	NON PERS - SALARIES & WAGES	13,820	-	-	-
710-45-4501	1030	PART TIME WAGES	-	23,801	-	24,044
710-45-4501	1031	PART TIME WAGES-BUS OPERATORS	1,056,764	1,154,553	1,051,646	1,077,840
710-45-4501	1040	OVERTIME SALARY & WAGES	37,195	69,204	62,286	40,000
710-45-4501	1041	OVERTIME WAGES-BUS OPERATORS	310,072	203,000	248,104	180,000
710-45-4501	1048	MEDICAL OPT-OUT-GEN. UNIT	10,800	13,814	10,933	14,400
710-45-4501	1049	BILINGUAL/CERTIFICATION PAY	21,000	20,800	21,512	18,200
710-45-4501	1055	HOLIDAY PAY	17,225	12,170	11,366	12,170
710-45-4501	1060	PAID SICK LEAVE	14,687	9,100	14,763	16,600
710-45-4501	1065	ACCRUED PAID VACATION	15,410	25,840	27,928	39,760
710-45-4501	1066	COMPENSATED ABSENCES	7,119	-	-	-
710-45-4501	1070	PAID SICK LEAVE ON TERMINATION	-	7,500	22,157	7,500
710-45-4501	1074	EMPLOYEE'S AWARDS	4,880	2,500	3,566	2,500
710-45-4501	1078	MANAGEMENT BENEFIT 401A	2,467	2,420	2,320	2,518
710-45-4501	1080	MEDICARE	60,204	22,807	59,780	21,034
710-45-4501	1081	MGMT BENEFIT/MEDICAL	11,947	13,690	12,715	15,107
710-45-4501	1083	PERS - EMPLOYER'S PORTION	819,575	973,659	847,902	1,034,514
710-45-4501	1083C	CONTRA PENSION - GASB 68	396,212	-	-	-
710-45-4501	1084	EMPLOYEE' BENEFITS-UNIFORMS	12,671	25,728	27,459	25,000

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4501	1085	LIFE INSURANCE	6,556	7,354	6,295	10,419
710-45-4501	1086	EMPLOYEES' PHYSICALS	5,335	8,000	4,621	8,000
710-45-4501	1088	LONG-TERM DISABILITY INSURANCE	23,769	30,769	21,845	30,512
710-45-4501	1090	MEDICAL INS - FT EMPLOYEES	427,115	496,489	470,069	541,880
710-45-4501	1091	DENTAL INS - FT EMPLOYEES	40,722	50,224	40,857	49,056
710-45-4501	1092	VISION INS - FT EMPLOYEES	6,856	6,536	7,051	6,384
710-45-4501	1093	MEDICAL INS - PT EMPLOYEES	38,760	41,052	35,907	44,220
710-45-4501	1094	DENTAL INS - PT EMPLOYEES	12,254	13,870	9,471	16,686
710-45-4501	1095	MEDICAL INS - RETIREES	261,205	285,250	261,977	267,000
710-45-4501	1096	UNEMPLOYMENT INSURANCE	12,020	25,000	7,008	20,000
710-45-4501	1097	WORKER'S COMPENSATION	382,416	397,443	399,353	405,464
710-45-4501	1098	OPEB-FUTURE FTE RETIREES	489,800	489,800	489,800	489,800
710-45-4501	1100	ACA AFFORDABILITY STIPEND	85	-	75	-
710-45-4501	1083C	CONTRA - PENSION	(888,247)	-	-	-
710-45-4501	1098O	CONTRA - OPEB	842,346	-	-	-
PERSONNEL EXPENDITURES:			7,308,710	7,497,179	6,824,925	7,442,461

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4501	2050	PUBLICATIONS	-	500	500	500
710-45-4501	2080	CONTRACT SVC/NON-CLASS	536,648	507,257	642,257	681,304
710-45-4501	2083	CONTRACT SVC/OTHER	50,341	453,068	503,409	-
710-45-4501	2090	EQUIP MTCE & SUPPLIES	14,123	52,500	7,500	7,500
710-45-4501	2100	UTILITIES	29,908	43,900	43,900	43,900
710-45-4501	2110	CONFERENCES & MEETINGS	8,551	5,000	5,000	5,000
710-45-4501	2130	OFFICE EQPT MTCE	817	1,200	1,200	5,300
710-45-4501	2140	OFFICE SUPPLIES	4,818	8,500	8,500	8,500
710-45-4501	2141	POSTAGE	7	200	200	400
710-45-4501	2160	SPECIAL FEES & SERVICES	17,171	20,000	20,000	20,000
710-45-4501	2170	SPECIAL MAT'LS-SUPPLIES	27,568	13,000	13,000	13,000
710-45-4501	2190	TELEPHONE & FAX	2,666	2,800	2,800	2,800
710-45-4501	2240	DUPLICATING SERVICE CHG	514	1,000	1,000	1,000
710-45-4501	2250	TRAINING EXPENSE	7,100	12,000	12,000	12,000
OPERATING EXPENDITURES:			700,232	1,120,925	1,261,266	801,204
TRANSIT FUND: OPERATIONS TOTAL (4501):			8,008,942	8,618,104	8,086,191	8,243,665

TRANSPORTATION - Operations (4501)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
213-45-4501	3990	INTER-FUND TRANSFER-COMMUTER BENEFITS	13,408	12,000	12,000	10,000
AQMD FUND TRANSFER SUBTOTAL:			13,408	12,000	12,000	10,000
227-45-4501	2080	CONTRACT SVC/NON-CLASS	35,020	329,225	329,225	244,818
227-45-4501	2090	EQUIPT MTCE & SUPPLIES	1,125	2,500	2,500	3,800
227-45-4501	3995	INTER-FUND TRANSFER	103,164	122,017	122,017	124,017
PROP C TRANSFER SUBTOTAL:			139,309	453,742	453,742	372,635
ALL FUNDS: OPERATIONS TOTAL (4501):			8,161,659	9,083,846	8,551,933	8,626,300

TRANSIT CAPITAL OUTLAYS

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
3831	C/O-TRAN REV VEH PURCHASE: <i>(4) 40-foot zero emission long range electric buses & chargers</i> <i>(3) Dial-a-ride vans (replacements)</i>	\$ 4,841,737 <i>4,594,884</i> <i>246,853</i>
3833	C/O-TRAN MAJOR COMPON VEH: <i>Associated capital maintenance (engines, transmissions, compressors, inverters, ultra-capacitors, etc.)</i> <i>Capital tires lease</i>	\$ 248,000 <i>180,000</i> <i>68,000</i>
3841	C/O-TRAN MAINT & OPS BLDG: Transit facility improvements (Phase III)	250,000
3843	C/O-OTHER BUS STOP IMPROV: Bus stop improvements <i>Signs, benches, shelters, etc.</i> <i>Solar lighting</i>	167,207 <i>64,176</i> <i>103,031</i>
3853	C/O-TRAN DATA & COMM SYSTEM: Mobile radio system	65,000
3860	C/O-OFFICE EQUIPMENT: Computer replacements (PCs, peripherals, etc.)	74,075
3884	C/O-DATA / COMM / ITS: Intelligent Transportation System (ITS)	906,339

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
710-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	-	-	430,548
710-45-4503	3840	C/O-BUILDINGS & IMPROVEMENTS	-	185,435	-	-
710-45-4503	3860	C/O-OFFICE EQUIPMENT	-	6,000	-	-
TRANSIT OPERATING CAPITAL TOTAL:			-	191,435	-	430,548
712-45-4503	2990	DEPRECIATION EXPENSE	2,022,608	-	-	-
712-45-4503	2992	DEPRECIATION EXPENSE - PARTS	31,960	-	-	-
712-45-4503	3831	C/O-TRAN REV VEH PURCHASE	744	3,044,896	3,044,896	3,785,588
712-45-4503	3833	C/O-TRAN MAJOR COMPON VEH	113,417	166,400	166,400	198,400
712-45-4503	3840	C/O-BUILDINGS & IMPROVEMENTS	21,807	-	-	-
712-45-4503	3841	C/O-TRAN MAINT & OPS BLDG	-	140,000	140,000	200,000
712-45-4503	3843	C/O-OTHER BUS STOP IMPROV	4,800	126,453	126,453	128,614
712-45-4503	3851	C/O-TRAN MAINT & OPS SUP EQ	262	-	-	-
712-45-4503	3853	C/O-TRAN DATA & COMM SYSTEM	48,834	52,000	52,000	52,000
712-45-4503	3860	C/O-OFFICE EQUIPMENT	20,498	55,260	55,260	59,260
712-45-4503	3884	C/O-DATA / COMM / ITS	-	280,000	280,000	-
712-45-4503	3894	CAPITALIZED PURCHASES	(440,588)	-	-	-
TRANSIT CAPITAL TOTAL:			1,824,342	3,865,009	3,865,009	4,423,862

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
711-45-4503	2080	CONTRACT SVC/NON-CLASS	59,102	-	-	-
711-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	201,852	201,852	326,229
711-45-4503	3833	C/O-TRAN MAJOR COMPON VEH	10,733	-	-	-
711-45-4503	3884	C/O-DATA / COMM / ITS	36,438	1,025,489	1,025,489	906,339
TRANSIT PROP 1B CAPITAL TOTAL:			106,273	1,227,341	1,227,341	1,232,568
210-45-4503	3831	C/O-TRAN REV VEH PURCHASE	186	352,308	352,308	49,372
210-45-4503	3833	C/O-TRAN MAJOR COMPON VEH	28,354	41,600	41,600	49,600
210-45-4503	3841	C/O-TRAN MAINT & OPS BLDG	-	35,000	35,000	50,000
210-45-4503	3843	C/O-OTHER BUS STOP IMPROV	1,200	37,873	37,873	38,593
210-45-4503	3851	C/O-TRAN MAINT & OPS SUP EQ	66	-	-	-
210-45-4503	3853	C/O-TRAN DATA & COMM SYSTEM	12,209	13,000	13,000	13,000
210-45-4503	3860	C/O-OFFICE EQUIPMENT	5,124	13,815	13,815	14,815
TRANSIT PROP A CAPITAL TOTAL:			47,139	493,596	493,596	215,380

TRANSPORTATION - Capital Outlay (4503)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
227-45-4503	3831	C/O-TRAN REV VEH PURCHASE	-	250,000	-	250,000
227-45-4503	3840	C/O-BUILDINGS & IMPROVEMENTS	5,452	-	-	-
227-45-4503	3884	C/O-DATA / COMM / ITS	-	70,000	70,000	-
TRANSIT PROP C CAPITAL TOTAL:			5,452	320,000	70,000	250,000
TOTAL CAPITAL OUTLAY EXPENDITURES:			1,983,206	6,097,381	5,655,946	6,552,358

TRANSPORTATION - EM:Admin (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - ADMIN 736-45-4502)						
710-45-4502	1020A	REG SALARIES & WAGES	115,000	151,168	127,709	174,539
710-45-4502	1052A	AUTO ALLOWANCE	1,908	-	1,908	-
710-45-4502	1060A	PAID SICK LEAVE	3,547	3,419	3,569	5,724
710-45-4502	1065A	ACCRUED PAID VACATION	10,685	6,122	-	8,666
710-45-4502	1070A	PAID SICK LEAVE ON TERMIN	7,005	-	-	-
710-45-4502	1078A	MANAGEMENT BENEFIT 401A	3,837	4,320	4,102	4,451
710-45-4502	1080A	MEDICARE	2,108	2,483	1,991	2,932
710-45-4502	1081A	MGMT BENEFIT/MEDICAL	5,705	6,238	7,316	8,825
710-45-4502	1083A	PERS-EMPLOYER'S PORTION	32,074	48,024	39,685	59,753
710-45-4502	1083C	CONTRA PENSION - GASB 68	18,572	-	-	-
710-45-4502	1085A	LIFE INSURANCE	193	386	290	471
710-45-4502	1088A	LONG-TERM DISABILITY	1,293	1,526	1,516	1,763
710-45-4502	1090A	MEDICAL INS - FT EMPL	5,268	12,716	6,024	14,004
710-45-4502	1091A	DENTAL INS - FT EMPL	735	1,161	928	1,393
710-45-4502	1092A	VISION INS - FT EMPL	217	320	288	350
710-45-4502	1097A	WORKERS' COMPENSATION	1,622	1,621	1,631	1,621
PERSONNEL EXPENDITURES:			209,769	239,504	196,957	284,492

TRANSPORTATION - EM:Admin (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - ADMIN 736-45-4502)						
710-45-4502	2130	OFFICE EQPT MTCE	-	239	239	239
710-45-4502	2140	OFFICE SUPPLIES	878	994	994	994
710-45-4502	2141	POSTAGE	-	159	159	159
710-45-4502	2190	TELEPHONE & FAX	1,131	1,193	1,193	1,193
710-45-4502	2240	DUPLICATING SERVICE CHG	-	159	159	159
710-45-4502	2250	TRAINING EXPENSE	-	795	795	795
OPERATING EXPENDITURES:			2,009	3,539	3,539	3,539
TRANSIT: EM ADMIN TOTAL (4502)			211,778	243,043	200,496	288,031

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	1020A	REG SALARIES & WAGES	670,612	757,665	702,038	789,304
710-45-4520	1022A	NON PERS - SALARIES & WAGES	4,052	-	-	-
710-45-4520	1030A	PART TIME WAGES	180,385	193,583	160,595	197,449
710-45-4520	1040A	OVERTIME SALARY & WAGES	34,411	38,000	60,820	38,160
710-45-4520	1048A	MEDICAL OPT-OUT-GEN. UNIT	3,625	3,625	4,129	5,438
710-45-4520	1055A	HOLIDAY PAY	2,401	3,180	2,513	3,180
710-45-4520	1060A	PAID SICK LEAVE	5,469	8,745	9,328	8,109
710-45-4520	1065A	ACCRUED PAID VACATION	9,187	12,171	7,080	19,311
710-45-4520	1066A	COMPENSATED ABSENCES	8,521	-	-	-
710-45-4520	1070A	PAID SICK LEAVE ON TERMIN	25	-	-	-
710-45-4520	1078A	MANAGEMENT BENEFIT 401A	1,827	1,845	1,752	1,902
710-45-4520	1080A	MEDICARE	12,919	14,505	13,750	15,449
710-45-4520	1081A	MGMT BENEFIT/MEDICAL	1,437	2,133	2,078	2,633
710-45-4520	1083A	PERS-EMPLOYER'S PORTION	190,556	240,701	221,483	270,217
710-45-4520	1083C	CONTRA PENSION - GASB 68	105,244	-	-	-
710-45-4520	1084A	UNIFORM ALLOWANCE	3,917	3,180	4,023	3,975
710-45-4520	1085A	LIFE INSURANCE	1,949	2,416	1,774	2,295
710-45-4520	1086A	EMPLOYEES' PHYSICALS	683	2,385	520	2,385
710-45-4520	1088A	LONG-TERM DISABILITY	5,929	7,651	5,683	7,973
710-45-4520	1090A	MEDICAL INS - FT EMPL	109,620	115,265	111,217	124,408
710-45-4520	1091A	DENTAL INS - FT EMPL	9,479	10,580	9,664	10,580

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	1092A	VISION INS - FT EMPL	1,634	1,534	1,764	1,534
710-45-4520	1093A	MEDICAL INS - PT EMPL	9,743	9,248	9,752	9,588
710-45-4520	1094A	DENTAL INS - PT EMPL	3,488	3,053	3,269	4,072
710-45-4520	1095A	MEDICAL INSURANCE - RETIREES	107,396	110,028	120,602	137,217
710-45-4520	1096A	UNEMPLOYMENT INSURANCE	1,235	-	-	-
710-45-4520	1097A	WORKERS' COMPENSATION	20,673	66,960	67,276	77,654
710-45-4520	1100A	ACA AFFORDABILTY	109	-	-	-
710-45-4520	1098C	CONTRA - OPEB	(142,788)	-	-	-
PERSONNEL EXPENDITURES:			1,363,740	1,608,453	1,521,110	1,732,833

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	2050	PUBLICATIONS	886	3,856	3,856	4,373
710-45-4520	2080	CONTRACT SVC/NON-CLASS	197,128	172,733	227,733	183,078
710-45-4520	2090	EQUIP MTCE & SUPPLIES	16,744	3,975	3,975	4,373
710-45-4520	2100	UTILITIES	105,735	161,713	131,540	116,070
710-45-4520	2110	CONFERENCES & MEETINGS	1,837	2,385	2,385	2,385
710-45-4520	2111	MEMBERSHIPS	-	199	199	199
710-45-4520	2130	OFFICE EQUIPMENT MTCE	790	795	795	1,590
710-45-4520	2140	OFFICE SUPPLIES	1,242	795	795	1,590
710-45-4520	2141	POSTAGE	143	239	239	239
710-45-4520	2150	RENTAL EXPENSE	-	795	795	795
710-45-4520	2158	OTHER GOV'T AGENCIES FEES	6,856	9,143	9,143	9,143
710-45-4520	2160	SPECIAL FEES AND SERVICES	11,718	7,155	7,155	9,540
710-45-4520	2170	SPECIAL MAT'LS-SUPPLIES	27,985	39,750	39,750	39,750
710-45-4520	2180	SMALL TOOLS	116	2,783	2,783	2,783
710-45-4520	2220	VEHICLE MTCE & SUPPLIES	-	6,360	6,360	6,360
710-45-4520	2221	VEHICLE MTCE-PARTS & SERV	394,112	360,841	198,750	178,875

TRANSPORTATION - EM: Vehicle (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 79.5% FROM EQUIPMENT MAINTENANCE - VEHICLE MAINT 736-45-4520)						
710-45-4520	2222	VEHICLE MTCE-FUEL & LUB	492,778	511,572	623,417	524,829
710-45-4520	2223	VEHICLE MTCE-TIRES & TUBE	-	1,590	1,590	1,590
710-45-4520	2224	ACCIDENT DAMAGES REPAIRS	19,584	71,550	71,550	71,550
710-45-4520	2250	TRAINING EXPENSE	2,800	3,578	3,578	3,578
710-45-4520	3860	C/O-OFFICE EQUIPMENT	5,506	-	-	-
OPERATING EXPENDITURES:			1,285,960	1,361,807	1,336,388	1,162,690
TRANSIT: VEHICLE MAINT TOTAL (4520):			2,649,700	2,970,260	2,857,498	2,895,523
227-45-4520	3853	C/O-TRAN DATA & COMM SYSTEM	-	5,177	5,177	5,493
PROP C TRANSFER SUBTOTAL:			-	5,177	5,177	5,493
ALL FUNDS: OPERATIONS TOTAL (4520):			2,649,700	2,975,437	2,862,675	2,901,016

TRANSPORTATION - EM: Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 90% FROM EQUIPMENT MAINTENANCE - NON- VEHICLE MAINT 736-45-4801)						
710-45-4801	1020A	REG SALARIES & WAGES	43,892	45,146	42,553	47,031
710-45-4801	1022A	NON PERS - SALARIES & WAGES	283	-	-	-
710-45-4801	1040A	OVERTIME SALARY & WAGES	2,489	450	3,615	450
710-45-4801	1048A	MEDICAL OPT-OUT-GEN. UNIT	216	216	246	324
710-45-4801	1055A	HOLIDAY PAY	143	360	149	360
710-45-4801	1060A	PAID SICK LEAVE	519	900	1,248	540
710-45-4801	1065A	ACCRUED PAID VACATION	724	945	10	1,296
710-45-4801	1078A	MANAGEMENT BENEFIT 401A	109	111	105	113
710-45-4801	1080A	MEDICARE	699	698	695	728
710-45-4801	1081A	MGMT BENEFIT/MEDICAL	86	128	124	158
710-45-4801	1083A	PERS-EMPLOYER'S PORTION	12,302	14,348	13,423	16,108
710-45-4801	1084A	UNIFORM ALLOWANCE	-	-	162	-
710-45-4801	1083C	CONTRA PENSION - GASB 68	6,191	-	-	-
710-45-4801	1085A	LIFE INSURANCE	135	151	107	142
710-45-4801	1086A	EMPLOYEES' PHYSICALS	131	225	-	225
710-45-4801	1088A	LONG-TERM DISABILITY	386	456	342	478
710-45-4801	1090A	MEDICAL INS - FT EMPL	6,922	6,874	6,679	7,418
710-45-4801	1091A	DENTAL INS - FT EMPL	615	637	581	637
710-45-4801	1092A	VISION INS - FT EMPL	94	96	90	96
710-45-4801	1097A	WORKERS' COMPENSATION	486	487	486	487
PERSONNEL EXPENDITURES:			76,422	72,228	70,615	76,592

TRANSPORTATION - EM: Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(ALLOCATION OF 90% FROM EQUIPMENT MAINTENANCE - NON- VEHICLE MAINT 736-45-4801)						
710-45-4801	2063	FACILITY MTCE SERVICES	1,621	3,600	3,600	3,600
710-45-4801	2090	EQUIP MTCE & SUPPLIES	24,180	30,600	30,600	33,300
710-45-4801	2221	PARTS & SERVICES	-	5,400	5,400	5,400
710-45-4801	2250	TRAINING EXPENSE	-	450	450	450
OPERATING EXPENDITURES:			25,801	40,050	40,050	42,750
TRANSIT: NON-VEHICLE MAINT TOTAL (4801):			102,223	112,278	110,665	119,342

EQUIPMENT MAINTENANCE ACTIVITIES AND OBJECTIVES

Description of Activities

The Equipment Maintenance Division of the Norwalk Transportation Department provides maintenance support to the City's fleet of vehicles and equipment. The City has a variety of vehicles and equipment that require ongoing/preventative maintenance including: buses, heavy duty vehicles, light trucks, passenger sedans, and other pieces of equipment ranging from generators to power mowers. The Transportation Department is now operating gasoline/electric-powered hybrid buses as well as alternative fueled compressed Natural Gas (CNG) buses. The South Coast Air Quality Management District (SCAQMD) requires all NTS future bus acquisitions to be alternative fueled. NTS fueling facilities and maintenance building infrastructure upgrades were successfully completed in 2014 so as to support additional future CNG bus purchases. The Equipment Maintenance Division is responsible to ensure that the fleet is properly maintained in accordance with generally accepted industry standards and in compliance with all Federal, State, and Local regulatory, and vehicle manufacturer's specifications. The Equipment Maintenance division operates year-round, seven days a week.

Objectives

- The Transportation Department will continue to use Federal Transportation Administration (FTA) capital grant funds in the acquisition of associated maintenance items (such as major bus components and bus tire lease) and for a portion of preventive maintenance expenses.
- The Transportation Department will make needed improvements to Vehicle Maintenance in preparation of acquiring (4) Zero Emission Electric Buses in late 2020 in the form of necessary infrastructure (i.e. charging stations) and required training for responsible workforce.
- As a Division of the Norwalk Transportation Department, Equipment Maintenance will continue to work closely with all City of Norwalk Departments, to ensure that the highest quality of equipment maintenance service and support is provided. This includes accomplishment of the City's safety goals by following Injury Prevention Program Guidelines and providing ongoing health/safety training programs to the staff. Management staff will continue an ongoing comprehensive review of overall equipment maintenance procurement activities as it relates to fleet management policies and practices; the scheduled acquisition and replacement of tools and equipment; continuous materials, parts, and major component supplier relations; heavy and light duty tire management; fare collection; fleet maintenance system, and the service, fueling and washing of vehicles and equipment.

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
736-45-xxxx	1020	REG SALARIES & WAGES	1,036,961	1,193,348	1,090,988	1,264,638
736-45-xxxx	1022	NON PERS - SALARIES & WAGES	5,412	-	-	-
736-45-xxxx	1030	PART TIME WAGES	226,899	243,501	202,006	248,364
736-45-xxxx	1040	OVERTIME SALARY & WAGES	46,050	22,500	80,520	48,500
736-45-xxxx	1048	MEDICAL OPT-OUT-GEN. UNIT	4,800	4,800	5,467	7,200
736-45-xxxx	1052	AUTO ALLOWANCE	2,400	-	2,400	-
736-45-xxxx	1055	HOLIDAY PAY	3,179	4,400	3,327	4,400
736-45-xxxx	1060	PAID SICK LEAVE	11,918	16,300	17,610	18,000
736-45-xxxx	1065	ACCRUED PAID VACATION	25,800	24,060	8,916	36,630
736-45-xxxx	1066	COMPENSATED ABSENCES	10,719	-	-	-
736-45-xxxx	1070	PAID SICK LEAVE ON TERMIN	8,845	-	-	-
736-45-xxxx	1078	MANAGEMENT BENEFIT 401A	7,245	7,878	7,479	8,117
736-45-xxxx	1080	MEDICARE	19,677	22,144	20,571	23,930
736-45-xxxx	1081	MGMT BENEFIT/MEDICAL	9,079	10,672	11,954	14,588
736-45-xxxx	1083	PERS - EMPLOYER'SPORTION	293,706	379,119	343,428	432,954

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
736-45-xxxx	1084	EMPLOYEE' BENEFITS-OTHER	5,077	4,000	5,240	5,000
736-45-xxxx	1085	LIFE INSURANCE	2,840	3,693	2,716	3,637
736-45-xxxx	1086	EMPLOYEES' PHYSICALS	860	3,250	655	3,250
736-45-xxxx	1088	LONG-TERM DISABILITY INSURANCE	9,513	12,051	9,435	12,778
736-45-xxxx	1090	MEDICAL INS - FT EMPLOYEES	152,206	168,621	154,895	182,345
736-45-xxxx	1091	DENTAL INS - FT EMPLOYEES	13,531	15,476	13,968	15,768
736-45-xxxx	1092	VISION INS - FT EMPLOYEES	2,432	2,438	2,681	2,476
736-45-xxxx	1093	MEDICAL INS - PT EMPL	12,255	11,632	12,267	12,060
736-45-xxxx	1094	DENTAL INS - PT EMPL	4,387	3,840	4,112	5,123
736-45-xxxx	1095	MEDICAL INS - RETIREES	135,090	138,400	151,700	172,600
736-45-xxxx	1096	UNEMPLOYMENT INSURANCE	1,554	-	-	-
736-45-xxxx	1097	WORKER'S COMPENSATION	28,584	86,807	87,216	100,259
736-45-xxxx	1100	ACA AFFORDABILITY STIPEND	137	-	-	-
PERSONNEL EXPENDITURES:			2,081,154	2,378,930	2,239,550	2,622,617

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
736-45-xxxx	2050	PUBLICATIONS	3,415	4,850	4,850	5,500
736-45-xxxx	2063	FACILITY MTCE SERVICES	1,925	4,000	4,000	4,000
736-45-xxxx	2080	CONTRACT SVC/NON-CLASS	75,696	286,456	286,456	230,287
736-45-xxxx	2090	EQUIP MTCE & SUPPLIES	57,950	39,000	39,000	42,500
736-45-xxxx	2100	UTILITIES	39,389	57,500	57,500	146,000
736-45-xxxx	2110	CONFERENCES & MEETINGS	2,188	3,000	3,000	3,000
736-45-xxxx	2111	MEMBERSHIPS	-	250	250	250
736-45-xxxx	2130	OFFICE EQPT MTCE	667	1,300	1,300	2,300
736-45-xxxx	2140	OFFICE SUPPLIES	2,668	2,250	2,250	3,250
736-45-xxxx	2141	POSTAGE	179	500	500	500
736-45-xxxx	2150	RENTAL EXPENSE	-	1,000	1,000	1,000
736-45-xxxx	2158	OTHER GOV'T AGENCIES FEES	8,624	11,500	11,500	11,500
736-45-xxxx	2160	SPECIAL FEES & SERVICES	14,740	9,000	9,000	12,000
736-45-xxxx	2170	SPECIAL MAT'LS-SUPPLIES	34,710	50,000	50,000	50,000
736-45-xxxx	2180	SMALL TOOLS	146	3,500	3,500	3,500
736-45-xxxx	2190	TELEPHONE & FAX	1,423	1,500	1,500	1,500
736-45-xxxx	2220	VEHICLE MTCE & SUPPLIES	-	8,000	8,000	8,000
736-45-xxxx	2221	VEHICLE MTCE-PARTS & SERV	166,414	256,000	256,000	231,000
736-45-xxxx	2222	VEHICLE MTCE-FUEL & LUB	440,403	784,172	784,172	771,145
736-45-xxxx	2223	VEHICLE MTCE-TIRES & TUBE	-	2,000	2,000	2,000

EQUIPMENT MAINTENANCE (ALL DIVISIONS)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
736-45-xxxx	2224	ACCIDENT DAMAGES REPAIR	33,388	90,000	90,000	90,000
736-45-xxxx	2240	DUPLICATING SERVICE CHG	-	200	200	200
736-45-xxxx	2250	TRAINING EXPENSE	3,522	6,000	6,000	6,000
736-45-xxxx	2450	LIAB, FIRE & OTHER INS.	1,201	-	-	-
OPERATING EXPENDITURES:			888,648	1,621,978	1,621,978	1,625,432
736-45-xxxx	3860	C/O-OFFICE EQUIPMENT	6,926	-	6,926	-
CAPITAL OUTLAY EXPENDITURES:			6,926	-	6,926	-
EQUIPMENT MAINTENANCE FUND TOTAL			2,976,728	4,000,908	3,868,454	4,248,049

Budget Program: Equipment Maintenance - Administration 736-45-4502

Full Time Positions

Part Time Positions

Position Title	FY 19-20	FY 20-21	FY 19-20	FY 20-21	Position Title	FY 19-20	FY 20-21	FY 19-20	FY 20-21	FY 19-20	FY 20-21
	Adopted Allocation	Adopted Allocation	Budgeted Salary	Budgeted Salary		Adopted Hours	Adopted Hours	Number of PT Positions	Number of PT Positions	Budgeted Wages	Budgeted Wages
Executive Regional Director of Transportation (a)	0.50	0.50	102,511	105,601							
Transit Administration Officer (a)	0.50	0.50	66,627	68,666							
Senior Management Analyst (a)	0.25	0.50	21,010	45,279							
(a) 50% Transit Administration											
TOTAL	1.25	1.50	190,148	219,546	TOTAL	-	-	-	-	-	-

EQUIPMENT MAINTENANCE - ADMINISTRATION
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2140	Office Supplies: Paper, toner, forms, files, folders, labels, pens, etc.	\$ 1,250
2190	Telephone & Fax: Telephone, fax, cell phones, etc.	1,500
2250	Training: Staff seminars and development	1,000

EQUIPMENT MAINTENANCE - Administration (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT EM-ADMIN 710-45-4502 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4502	1020	REG SALARIES & WAGES	144,655	190,148	160,640	219,546
736-45-4502	1052	AUTO ALLOWANCE	2,400	-	2,400	-
736-45-4502	1060	PAID SICK LEAVE	4,462	4,300	4,490	7,200
736-45-4502	1065	ACCRUED PAID VACATION	13,440	7,700	-	10,900
736-45-4502	1070	PAID SICK LEAVE ON TERMIN	8,812	-	-	-
736-45-4502	1078	MANAGEMENT BENEFIT 401A	4,826	5,434	5,159	5,599
736-45-4502	1080	MEDICARE	2,651	3,124	2,504	3,689
736-45-4502	1081	MGMT BENEFIT/MEDICAL	7,176	7,847	9,203	11,101
736-45-4502	1083	PERS-EMPLOYER'S PORTION	40,344	60,408	49,919	75,161
736-45-4502	1085	LIFE INSURANCE	243	486	365	592
736-45-4502	1088	LONG-TERM DISABILITY	1,627	1,920	1,907	2,218
736-45-4502	1090	MEDICAL INS - FT EMPL	6,627	15,995	7,577	17,615
736-45-4502	1091	DENTAL INS - FT EMPL	924	1,460	1,167	1,752
736-45-4502	1092	VISION INS - FT EMPL	272	402	363	440
736-45-4502	1097	WORKERS' COMPENSATION	2,040	2,039	2,052	2,039
PERSONNEL EXPENDITURES:			240,499	301,263	247,745	357,852

EQUIPMENT MAINTENANCE - Administration (4502)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT EM-ADMIN 710-45-4502 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4502	2130	OFFICE EQPT MTCE	-	300	300	300
736-45-4502	2140	OFFICE SUPPLIES	1,105	1,250	1,250	1,250
736-45-4502	2141	POSTAGE	-	200	200	200
736-45-4502	2190	TELEPHONE & FAX	1,423	1,500	1,500	1,500
736-45-4502	2240	DUPLICATING SERVICE CHG	-	200	200	200
736-45-4502	2250	TRAINING EXPENSE	-	1,000	1,000	1,000
OPERATING EXPENDITURES:			2,528	4,450	4,450	4,450
EQUIPMENT MAINTENANCE FUND:						
ADMINISTRATION TOTAL:			243,027	305,713	252,195	362,302

Budget Program: Equipment Maintenance - Vehicle Maintenance 736-45-4520

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Fleet Maintenance Manager (a)	0.95	0.95	116,004	119,559	Equipment Service Helper	9,984	9,984	6	6	243,501	248,364
Fleet Maintenance Supervisor (a)	0.95	0.95	-	91,928							
Lead Equipment Mechanic (b)	1.90	1.90	168,510	170,776							
Mechanic (c)	6.65	6.65	488,499	495,354							
Mechanic (d)	0.95	0.95	70,064	-							
Storekeeper II (a)	0.95	0.95	57,768	61,467							
Office Assistant II (a)	0.95	0.95	52,193	53,751							
(a) 5% charged to Non-Vehicle Maintenance (4801)											
(b) 10% charged to Non-Vehicle Maintenance (4801)											
(c) 35% charged to Non-Vehicle Maintenance (4801)											
(d) Frozen Position											
TOTAL	13.30	13.30	953,038	992,835	TOTAL	9,984	9,984	6	6	243,501	248,364

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2050	Publications: <i>Updates for Modis Elite</i> <i>ALL DATA, Cummins Institute</i> <i>Cummins Cal Pacific Software</i> <i>Allison Software</i>	\$ 5,500 2,500 1,000 1,250 750
2080	Contract Services - Non-Classified: <i>Methane system maintenance and inspection services</i> <i>CNG station maintenance and inspection services</i> <i>Fleet asset management support</i> <i>Bus painting and decaling services</i> <i>Fuel system and fluid inventory management</i>	230,287 5,000 149,086 10,985 57,716 7,500
2090	Equipment Maintenance & Supplies: <i>Fire extinguishers for buses/paratransits</i> <i>Bus headsign programming</i>	5,500 1,000 4,500
2110	Conferences & Meetings: Century Bus Maintenance Forum, American Public Transit Association, California Transit Association, maintenance & safety meetings, Municipal Equipment Association, miscellaneous staff travel expenses, etc.	3,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2140	Office Supplies: Paper, toner, forms, files folders, labels, pens, etc.	2,000
2158	Other Government Agency Fees: AQMD Emission fee, LA County Fire CUPU fee, State Board of Equalization Tank fees, etc.	11,500
2160	Special Fees and Services: Hazardous materials collection service	12,000
2170	Special Materials & Supplies: Work gloves, rags, protective equipment, automotive parts & supplies, bus cleaning; turkish towels, graffiti removal/wipes, shop cleaning/custodial supplies, bus decals, anti-seize, welding supplies, misc. tools, equipment parts, first aid medical supplies, etc.	50,000
2220	Maintenance & Supplies: <i>Parts/service/repair fuel management system</i> <i>Diagnostic tools</i>	8,000 1,500 6,500
2221	Parts & Service: Parts for service-vehicles, service repair (small to medium), service repair (heavy-duty), fixed route radio service repair, etc.	225,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE
ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2222	Fuel & Lube: <i>Diesel & unleaded fuel</i> <i>Card lock system/emergency fuel service (diesel & unleaded fuel)</i> <i>Propane fuel - 100% Transit</i> <i>BIOGAS fuel - 100% Transit</i> <i>Compressed Natural Gas fuel (emergency only)</i>	771,145 450,000 3,145 500 317,000 500
2224	Damage Repair: <i>Bus body damage repair</i> <i>Small-mid size auto body repair</i>	90,000 65,000 25,000
2250	Training: Staff seminars & development, CDL training, State certified compliance training, workshops & training aids/materials, OCTA maintenance training program, etc.	4,500

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	1020	REG SALARIES & WAGES	843,538	953,038	883,066	992,835
736-45-4520	1022	NON PERS - SALARIES & WAGES	5,097	-	-	-
736-45-4520	1030	PART TIME WAGES	226,899	243,501	202,006	248,364
736-45-4520	1040	OVERTIME SALARY & WAGES	43,284	22,000	76,503	48,000
736-45-4520	1048	MEDICAL OPT-OUT-GEN. UNIT	4,560	4,560	5,193	6,840
736-45-4520	1055	HOLIDAY PAY	3,020	4,000	3,161	4,000
736-45-4520	1060	PAID SICK LEAVE	6,880	11,000	11,733	10,200
736-45-4520	1065	ACCRUED PAID VACATION	11,556	15,310	8,905	24,290
736-45-4520	1066	COMPENSATED ABSENCES	10,719	-	-	-
736-45-4520	1070	PAID SICK LEAVE ON TERMIN	31	-	-	-
736-45-4520	1078	MANAGEMENT BENEFIT 401A	2,298	2,321	2,204	2,392
736-45-4520	1080	MEDICARE	16,250	18,245	17,295	19,432
736-45-4520	1081	MGMT BENEFIT/MEDICAL	1,808	2,683	2,614	3,312
736-45-4520	1083	PERS - EMPLOYER'S PORTION	239,693	302,769	278,595	339,895
736-45-4520	1084	UNIFORM ALLOWANCE	4,927	4,000	5,060	5,000
736-45-4520	1085	LIFE INSURANCE	2,452	3,039	2,232	2,887
736-45-4520	1086	EMPLOYEES' PHYSICALS	860	3,000	655	3,000
736-45-4520	1088	LONG-TERM DISABILITY INSURANCE	7,457	9,624	7,148	10,029

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	1090	MEDICAL INS - FT EMPLOYEES	137,887	144,988	139,896	156,488
736-45-4520	1091	DENTAL INS - FT EMPLOYEES	11,923	13,308	12,156	13,308
736-45-4520	1092	VISION INS - FT EMPLOYEES	2,055	1,929	2,219	1,929
736-45-4520	1093	MEDICAL INS - PT EMPL	12,255	11,632	12,267	12,060
736-45-4520	1094	DENTAL INS - PT EMPL	4,387	3,840	4,112	5,123
736-45-4520	1095	MEDICAL INSURANCE - RETIREES	135,090	138,400	151,700	172,600
736-45-4520	1097	WORKER'S COMPENSATION	26,004	84,226	84,624	97,678
736-45-4520	1100A	ACA AFFORDABILTY	137	-	-	-
PERSONNEL EXPENDITURES:			1,762,621	1,997,413	1,913,344	2,179,662

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	2050	PUBLICATIONS	3,415	4,850	4,850	5,500
736-45-4520	2080	CONTRACT SVC/NON-CLASS	75,696	286,456	286,456	230,287
736-45-4520	2090	EQUIP MTCE & SUPPLIES	31,207	5,000	5,000	5,500
736-45-4520	2100	UTILITIES	39,389	57,500	57,500	146,000
736-45-4520	2110	CONFERENCES & MEETINGS	2,188	3,000	3,000	3,000
736-45-4520	2111	MEMBERSHIPS	-	250	250	250
736-45-4520	2130	OFFICE EQPT MTCE	667	1,000	1,000	2,000
736-45-4520	2140	OFFICE SUPPLIES	1,563	1,000	1,000	2,000
736-45-4520	2141	POSTAGE	179	300	300	300
736-45-4520	2150	RENTAL EXPENSE	-	1,000	1,000	1,000
736-45-4520	2158	OTHER GOV'T AGENCIES FEES	8,624	11,500	11,500	11,500
736-45-4520	2160	SPECIAL FEES & SERVICES	14,740	9,000	9,000	12,000
736-45-4520	2170	SPECIAL MAT'LS-SUPPLIES	34,710	50,000	50,000	50,000
736-45-4520	2180	SMALL TOOLS	146	3,500	3,500	3,500
736-45-4520	2220	VEHICLE MTCE & SUPPLIES	-	8,000	8,000	8,000
736-45-4520	2221	VEHICLE MTCE-PARTS & SERV	166,414	250,000	250,000	225,000

EQUIPMENT MAINTENANCE - VEHICLE MAINTENANCE (4520)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(79.5 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4520 & 20.5 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4520	2222	VEHICLE MTCE-FUEL & LUB	440,403	784,172	784,172	771,145
736-45-4520	2223	VEHICLE MTCE-TIRES & TUBE	-	2,000	2,000	2,000
736-45-4520	2224	ACCIDENT DAMAGES REPAIRS	33,388	90,000	90,000	90,000
736-45-4520	2250	TRAINING EXPENSE	3,522	4,500	4,500	4,500
736-45-4520	2450	LIAB, FIRE & OTHER INS.	1,201	-	-	-
		OPERATING EXPENDITURES:	857,452	1,573,028	1,573,028	1,573,482
736-45-4520	3860	C/O-OFFICE EQUIPMENT	6,926	-	6,926	-
		CAPITAL OUTLAY EXPENDITURES:	6,926	-	6,926	-
		EQUIPMENT MAINTENANCE FUND				
		VEHICLE MAINTENANCE TOTAL:	2,626,999	3,570,441	3,493,298	3,753,144

Budget Program: Equipment Maintenance - Non- Vehicle Maintenance 736-45-4801

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Fleet Maintenance Manager (a)	0.05	0.05	6,105	6,293							
Fleet Maintenance Supervisor (a)	0.05	0.05	-	4,839							
Lead Equipment Mechanic (b)	0.10	0.10	8,870	8,990							
Mechanic (c)	0.35	0.35	25,709	26,075							
Mechanic (d)	0.05	0.05	3,688	-							
Storekeeper II (a)	0.05	0.05	3,044	3,231							
Office Assistant II (a)	0.05	0.05	2,746	2,829							
(a) 95% Charged to Equipment Maintenance Operations (4520)											
(b) 190% Charged to Equipment Maintenance Operations (4520)											
(c) 665% Charged to Equipment Maintenance Operations (4520)											
(d) Frozen Position											
TOTAL	0.70	0.70	50,162	52,257	TOTAL	-	-	-	-	-	-

EQUIPMENT MAINTENANCE NON-VEHICLE MAINTENANCE

ACTIVITY DETAIL

Account Number	Description	FY 20-21 COST
2063	Facility Maintenance Services: <i>Medical first aid kits</i> <i>Underground storage City yard tank inspections</i>	\$ 4,000 1,900 2,100
2090	Equipment Maintenance & Supplies: <i>Air compressor service</i> <i>Bus washer maintenance</i> <i>Misc. parts & supplies</i> <i>Fuel tank/pumps maintenance service repair</i> <i>Hydraulic lift maintenance</i> <i>Inspections/repair emergency generator</i> <i>PM and floor scrubber</i> <i>Parts washer maintenance</i> <i>Routine pressure washer repair</i> <i>Routine maintenance - freight elevator</i> <i>Regulatory compliance fueling station</i>	37,000 1,000 4,000 1,000 1,000 15,000 1,000 1,500 2,000 1,500 1,000 8,000
2221	Parts & Service: Parts and service equipment	6,000
2250	Training: Staff seminars & development	500

EQUIPMENT MAINTENANCE - Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(90 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4801 & 10 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4801	1020	REG SALARIES & WAGES	48,769	50,162	47,282	52,257
736-45-4801	1022	NON PERS - SALARIES & WAGES	315	-	-	-
736-45-4801	1040	OVERTIME SALARY & WAGES	2,766	500	4,016	500
736-45-4801	1048	MEDICAL OPT-OUT-GEN. UNIT	240	240	273	360
736-45-4801	1055	HOLIDAY PAY	159	400	166	400
736-45-4801	1060	PAID SICK LEAVE	576	1,000	1,387	600
736-45-4801	1065	ACCRUED PAID VACATION	804	1,050	11	1,440
736-45-4801	1070	PAID SICK LEAVE ON TERMIN	2	-	-	-
736-45-4801	1078	MANAGEMENT BENEFIT 401A	121	123	116	126
736-45-4801	1080	MEDICARE	776	775	772	809
736-45-4801	1081	MGMT BENEFIT/MEDICAL	95	142	137	175
736-45-4801	1083	PERS-EMPLOYER'S PORTION	13,669	15,942	14,914	17,898
736-45-4801	1084	UNIFORM ALLOWANCE	150	-	180	-
736-45-4801	1085	LIFE INSURANCE	145	168	119	158
736-45-4801	1086	EMPLOYEES' PHYSICALS	-	250	-	250
736-45-4801	1088	LONG-TERM DISABILITY	429	507	380	531
736-45-4801	1090	MEDICAL INS - FT EMPL	7,691	7,638	7,421	8,242
736-45-4801	1091	DENTAL INS - FT EMPL	683	708	645	708
736-45-4801	1092	VISION INS - FT EMPL	104	107	100	107
736-45-4801	1097	WORKERS' COMPENSATION	540	542	540	542
PERSONNEL EXPENDITURES:			78,035	80,254	78,460	85,103

EQUIPMENT MAINTENANCE - Non-Vehicle (4801)

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
(90 % CHARGED TO TRANSIT VEHICLE MAINTENANCE 710-45-4801 & 10 % ALLOCATED TO OTHER CITY DEPARTMENTS)						
736-45-4801	2063	FACILITY MTCE SERVICES	1,925	4,000	4,000	4,000
736-45-4801	2090	EQUIP MTCE & SUPPLIES	26,743	34,000	34,000	37,000
736-45-4801	2221	PARTS & SERVICES	-	6,000	6,000	6,000
736-45-4801	2250	TRAINING EXPENSE	-	500	500	500
OPERATING EXPENDITURES:			28,668	44,500	44,500	47,500
EQUIPMENT MAINTENANCE FUND:						
NON-VEHICLE MAINTENANCE			106,703	124,754	122,960	132,603
TOTAL:						

Budget Program: Housing and Neighborhood Development - Family Self Sufficiency Grant, 6301

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Specialist II (a)	0.10	0.10	7,430	7,531							
Housing Specialist I (b)	0.20	0.20	13,370	13,550							
(a) 90% Housing Authority											
(b) 180% Housing Authority											
TOTAL	0.30	0.30	20,800	21,081	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
ADVANCES TO HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
144-63-6301	1020	SALARIES & WAGES	24,879	20,800	26,087	21,081
144-63-6301	1022	NON PERS - SALARIES & WAGES	244	-	-	-
144-63-6301	1040	OVERTIME SALARY & WAGES	-	-	24	-
144-63-6301	1049	BILINGUAL/CERTIFICATION PAY	49	65	10	65
144-63-6301	1060	PAID SICK LEAVE	184	600	876	600
144-63-6301	1065	ACCRUED PAID VACATION	-	-	240	240
144-63-6301	1078	MANAGEMENT BENEFIT 401A	-	-	9	-
144-63-6301	1080	MEDICARE	354	312	395	318
144-63-6301	1081	MGMT BENEFIT/MEDICAL	-	-	14	-
144-63-6301	1083	PERS - EMPLOYER PORTION	6,952	6,609	8,110	7,219
144-63-6301	1085	LIFE INSURANCE	92	81	84	84
144-63-6301	1088	LONG-TERM DISABILITY INSURANCE	217	211	197	212
144-63-6301	1090	MEDICAL INS - FT EMPLOYEES	4,691	4,221	5,947	5,499
144-63-6301	1091	DENTAL INS - FT EMPLOYEES	449	351	416	351
144-63-6301	1092	VISION INS - FT EMPLOYEES	58	48	56	48
144-63-6301	1097	WORKER'S COMPENSATION	228	227	128	227
144-63-6301	1098	OPEB - ACTIVE FT EMPLOYEES	1,200	1,200	1,200	1,200
FSS GRANT PROGRAM TOTAL:			39,597	34,725	43,792	37,144

Budget Program: Housing and Neighborhood Development - Housing Authority, 6302

Full Time Positions

Part Time Positions

Position Title	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
Housing Manager (a)	0.65	0.70	79,371	88,096							
Housing Specialist II (b)	0.90	0.90	66,863	67,772							
Housing Specialist I (c)	1.80	1.80	120,334	121,952							
Office Assistant II	2.00	2.00	108,139	112,255							
(a) 15% CDBG, 5% HOME, 10% Housing Successor Agency											
(b) 10% FSS Grant											
(c) 20% FSS Grant											
TOTAL	5.35	5.40	374,707	390,075	TOTAL	-	-	-	-	-	-

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
ADVANCES TO HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
144-63-6302	1020	SALARIES & WAGES	365,151	374,707	329,864	390,075
144-63-6302	1022	NON PERS - SALARIES & WAGES	2,378	-	-	-
144-63-6302	1040	OVERTIME SALARY & WAGES	-	-	135	-
144-63-6302	1049	BILINGUAL/CERTIFICATION PAY	2,018	1,885	1,847	1,885
144-63-6302	1060	PAID SICK LEAVE	1,094	4,500	4,563	3,100
144-63-6302	1065	ACCRUED PAID VACATION	-	3,070	11,569	6,970
144-63-6302	1070	PAID SICK LEAVE ON TERMINATION	-	-	13,038	-
144-63-6302	1078	MANAGEMENT BENEFIT 401A	1,461	1,588	976	1,762
144-63-6302	1080	MEDICARE	5,246	5,626	5,249	5,854
144-63-6302	1081	MGMT BENEFIT/MEDICAL	1,170	2,286	1,357	-
144-63-6302	1083	PERS - EMPLOYER PORTION	102,403	119,040	103,079	133,542
144-63-6302	1085	LIFE INSURANCE	1,101	1,263	961	1,180
144-63-6302	1088	LONG-TERM DISABILITY INSURANCE	3,062	3,785	2,588	3,939
144-63-6302	1090	MEDICAL INS - FT EMPLOYEES	67,262	77,324	77,287	99,628
144-63-6302	1091	DENTAL INS - FT EMPLOYEES	4,693	6,248	4,231	6,307
144-63-6302	1092	VISION INS - FT EMPLOYEES	951	952	840	970
144-63-6302	1095	MEDICAL INS - RETIREES	25,766	28,500	24,131	25,600
144-63-6302	1097	WORKER'S COMPENSATION	3,546	3,348	3,360	4,960
144-63-6302	1098	OPEB-FUTURE FTE RETIREES	18,400	18,400	18,400	18,400
PERSONNEL EXPENDITURES:			605,701	652,522	603,474	704,172

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
ADVANCES TO HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
144-63-6302	2050	PUBLICATIONS	1,744	1,500	1,500	1,500
144-63-6302	2055	LEGAL ADVERTISING	1,799	3,000	3,000	3,000
144-63-6302	2080	CONTRACT SVC/NON-CLASS	29,207	60,000	60,000	36,500
144-63-6302	2083	CONTRACT SVC/SIGNING BONUS	-	50,000	50,000	50,000
144-63-6302	2086	LEGAL SERVICES	8,836	6,000	6,000	6,000
144-63-6302	2110	CONFERENCES & MEETINGS	2,186	4,000	4,000	4,000
144-63-6302	2111	MEMBERSHIPS	899	2,000	2,000	2,200
144-63-6302	2130	OFFICE EQUIPMENT MAINTENANCE	665	600	600	900
144-63-6302	2140	OFFICE SUPPLIES	8,107	8,000	8,000	8,000
144-63-6302	2141	POSTAGE	7,450	10,000	10,000	10,000
144-63-6302	2069	CONTRACT SVC/PROJECTS	-	10,000	10,000	10,000
144-63-6302	2170	SPECIAL MATERIALS & SUPPLIES	765	4,000	4,000	4,000
144-63-6302	2190	TELEPHONE & FAX	2,103	3,200	3,200	4,700
144-63-6302	2220	VEHICLE MTCE & SUPPLIES	5,234	6,000	6,000	6,100
144-63-6302	2240	DUPLICATING SERVICE CHG	2,130	3,500	3,500	3,500
144-63-6302	2250	TRAINING EXPENSE	643	5,000	5,000	6,000
144-63-6302	2400	AUDIT FEES	3,083	4,000	3,050	3,110
144-63-6302	2490	BANK SERVICE CHARGE	585	600	600	600
OPERATING EXPENDITURES:			75,435	181,400	180,450	160,110

**HOUSING AND NEIGHBORHOOD DEVELOPMENT
ADVANCES TO HOUSING AUTHORITY**

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
144-63-6302	3860	OFFICE EQUIPMENT	1,503	7,750	1,503	-
CAPITAL OUTLAY EXPENDITURES:				7,750	1,503	-
144-63-6302	3990	INTER-FUND CHARGES- TO FUND	(722,235)	(876,397)	(829,219)	(901,426)
HOUSING AUTHORITY FUND TOTAL:			-	-	-	-

Budget Program:

The Successor Agency to the Norwalk Redevelopment Agency

Full Time Positions

Part Time Positions

Position Title	Full Time Positions				Part Time Positions						
	FY 19-20 Adopted Allocation	FY 20-21 Adopted Allocation	FY 19-20 Budgeted Salary	FY 20-21 Budgeted Salary	Position Title	FY 19-20 Adopted Hours	FY 20-21 Adopted Hours	FY 19-20 Number of PT Positions	FY 20-21 Number of PT Positions	FY 19-20 Budgeted Wages	FY 20-21 Budgeted Wages
City Manager/Executive Director (a)	0.20	0.18	54,631	49,474							
Director of Finance/City Treasurer (b)	0.14	0.20	22,339	32,875							
City Clerk (c)	0.20	0.05	31,912	8,219							
Controller/Deputy Treasurer (d)	0.10	0.10	13,325	13,733							
Director of Community Development (e)	0.00	0.15	-	23,770							
Senior Accountant (f)	0.15	0.00	13,140	-							
Executive Secretary	0.05	0.00	3,875	-							
(a) 76% Admin, 1% CDBG, 5% Water											
(b) 59% Finance; 5% CDBG; 9% Water, 5% Prop C Admin, 1% Childcare, 1% Childcare - Stage 1											
(c) 95% City Clerk											
(d) 57% Finance, 10% Water; 10% CDBG; 8% Prop C Admin, 5% Sewer											
(e) 75% Community Development Administration, 5% CDBG, 2% High Speed Rail, 2% Environmental Services, 1% Prop C Admin											
(f) 77% Finance, 10% Water; 3% Prop C Admin, 5% Childcare, 5% Childcare - Stage 1											
TOTAL	0.84	0.68	139,222	128,071	TOTAL	-	-	-	-	-	-

ADVANCES TO THE SUCCESSOR AGENCY TO NORWALK REVELOPMENT AGENCY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
145-63-6303	1020	REG SALARIES & WAGES	109,167	139,222	101,738	128,071
145-63-6303	1022	NON PERS - SALARIES & WAGES	275	-	-	-
145-63-6303	1048	MEDICAL OPT-OUT-GEN. UNIT	655	780	667	-
145-63-6303	1049	BILINGUAL/CERTIFICATION PAY	11	-	-	-
145-63-6303	1052	AUTO ALLOWANCE	1,953	2,112	1,859	2,976
145-63-6303	1054	CELLPHONE ALLOWANCE	166	-	29	-
145-63-6303	1060	PAID SICK LEAVE	806	2,900	3,611	3,400
145-63-6303	1065	ACCRUED PAID VACATION	1,671	2,240	-	5,650
145-63-6303	1078	MANAGEMENT BENEFIT 401A	7,871	10,308	7,544	9,978
145-63-6303	1080	MEDICARE	1,684	2,359	1,674	2,234
145-63-6303	1081	MGMT BENEFIT/MEDICAL	2,159	5,122	1,992	3,975
145-63-6303	1083	PERS - EMPLOYER'S PORTION	30,437	44,232	31,612	43,846
145-63-6303	1085	LIFE INSURANCE	295	332	259	498
145-63-6303	1088	LONG TERM DISABILITY	1,041	1,407	1,092	1,294
145-63-6303	1090	MEDICAL INS - FT EMPLOYEES	7,602	7,669	7,779	12,599
145-63-6303	1091	DENTAL INS - FT EMPLOYEES	615	807	571	796
145-63-6303	1092	VISION INS - FT EMPLOYEES	190	242	171	250
145-63-6303	1097	WORKER'S COMPENSATION	1,512	1,507	1,512	1,507
145-63-6303	1098	OPEB - FUTURE RETIREES	5,000	5,000	5,000	5,000
PERSONNEL EXPENDITURES:			173,110	226,240	167,108	222,074

ADVANCES TO THE SUCCESSOR AGENCY TO NORWALK REVELOPMENT AGENCY

BUDGET UNIT	ACCT	DESCRIPTION	FY 18-19 ACTUAL	FY 19-20 BUDGET	ESTIMATED ACTUAL FY 19-20	FY 20-21 ADOPTED BUDGET
145-63-6303	2080	CONTRACT SVC/NON-CLASS	9,200	4,100	4,100	4,100
145-63-6303	2240	DUPLICATING SERVICE CHG	93	-	-	200
145-63-6303	2400	AUDIT FEES	5,650	5,650	7,650	7,800
145-63-6303	2450	LIAB, FIRE & OTHER INS.	4,200	14,890	14,890	18,800
145-63-6303	2490	BANK SERVICES CHARGES	439	126	126	126
OPERATING EXPENDITURES:			19,589	24,766	26,766	31,026
ADVANCES TO SA-NRA ADMINISTRATION SUBTOTAL:			192,699	251,006	193,874	253,100
145-63-6303	3990	INTER-FUND TXF/OUT-(IN)	(192,699)	(251,006)	(193,874)	(253,100)
SA-NRA ADMINISTRATIVE ADVANCES FUND TOTAL:			-	-	-	-

CITY OF NORWALK

Outstanding Debt Descriptions

Debt Service funds accounts for the resources allocated toward debt service payments and are a recognized fund type in generally accepted governmental accounting principles (GAAP). The amortization schedule for principal and interest payments resembles mortgage payments, in that principal payments typically increase, while interest payments decrease over the life of the debt. All bonded indebtedness is administered by trustees as designated in the debt's Official Statement. Debt service payments and related administrative fees are budgeted in the Norwalk Community Facilities Financing Authority and transfers are made from the respective funds such as the General Fund, Parking Structure, Measure M, and Measure R Special Revenue Funds. This is due to the fact that the NCCFA issued the debt.

Current Debt:

Norwalk Community Facilities Financing Authority Lease Revenue Refunding Bonds 2013 Series A

Issued:	\$7,120,000 in May 2013	Outstanding Principal 6/30/20:	\$ 4,330,000
		Interest	\$ 679,744
Purpose:	To refund the outstanding balance of 1999 Lease Revenue Refunding Bonds		
Debt Payments:	Semi-annually in December and June for Interest, Principal paid in June	Maturity Date:	June 2029

Norwalk Community Facilities Financing Authority Lease Revenue Refunding Bonds 2013 Series B

Issued:	\$8,630,000 in July 2013	Outstanding Principal 6/30/20:	\$ 4,535,000
		Interest	\$ 557,750
Purpose:	To refund the outstanding balance of 2001 Lease Revenue Refunding Bonds		
Debt payments:	Semi-annually in December and June for Interest, Principal paid in June	Maturity Date:	June 2025

CITY OF NORWALK

Outstanding Debt Descriptions

Norwalk Community Facilities Financing Authority Measure M Bonds 2019 Series A

Issued: \$10,435,000 in July 2019

Purpose: To fund local street improvement projects

Debt Payments: Semi-annually in December and June for Interest, Principal paid in June

Outstanding Principal 6/30/20: \$ 9,875,000
Interest \$ 3,734,300

Maturity Date: June 2034

Norwalk Community Facilities Financing Authority Measure R Bonds 2019 Series B

Issued: \$9,250,000 in July 2019

Purpose: To fund local street improvement projects

Debt payments: Semi-annually in December and June for Interest, Principal paid in June

Outstanding Principal 6/30/20: \$ 8,755,000
Interest \$ 3,308,400

Maturity Date: June 2034

CITY OF NORWALK Outstanding Debt Descriptions

Water Revenue Bonds 2013 Series A

Issued: \$9,395,000 in May 2013

Outstanding Principal 6/30/20: \$ 8,100,000
Interest \$ 4,299,912

Purpose: To fund the acquisition of water rights and water system infrastructure improvements.

Debt Payments: Semi-annually in December and June, Principal due in June

Maturity Date: June 2043

Street Lights Lease Agreement 2018

Issued: \$4,337,008 in May 2018

Outstanding Principal 6/30/20: \$ 3,926,804
Interest \$ 1,403,406

Purpose: To fund the acquisition of street light pole acquisition and retrofit of LED lights.

Debt Payments: Annually in June

Maturity Date: June 2033

Revenue Guide

AB 1290	Portion of tax increment revenues generated by properties within the redevelopment agency boundary.
Business License Tax	Tax on businesses for the privilege of conducting business within the city.
Citizens Option for Public Safety (COPS)	Revenue granted from the state General fund for supplemental public safety services. (Special Revenue Fund)
Fees, Charges and Rates	Fees comprise a broad category of locally imposed revenues generally intended to recover all or a portion of government's cost for providing a service or access to public property, or for mitigating the impacts of the fee payer's activities on the community. Revenues from all charges for specific services provided by the City such as engineering and plan check, recreation fees, facility use fees, regulatory fees, etc.
Fines, Forfeitures, and Penalties	Revenues received from the City's allocation of fines and penalties imposed by the courts for vehicle code and other statutory violations.
Franchise Taxes	Taxes levied by the City upon private companies for the use of City property or granting special franchises. City imposes franchise taxes on Cable TV, Solid Waste, Electric, Gas, Water and Oil Companies.
Interest Income	Interest generated from the City's investments.
License and Permits	Licenses or permits are issued to regulate activities within the City, such as animal licensing, special event permits, etc.
Measure M	Percentage of Sales Tax dedicated to transportation related improvements. (Special Revenue Fund)

Measure R	Percentage of Sales Tax dedicated to transportation related improvements. (Special Revenue Fund)
Motor Vehicle License Fee	Based on the market value of a vehicle, the Motor Vehicle License Fee (VLF) is a state imposed tax for the privilege of operating the vehicle on public streets.
Motor Vehicle Fuel Tax (Highway User Tax, Gasoline Excise Tax)	An 18 cent per gallon tax on fuel used to propel motor vehicle or aircraft. The State Controller's Office collects and allocates the revenues, and audits the use of the revenues, which are restricted research, planning, construction, improvement, maintenance and operation of public streets and highways.
No/Low Property Tax	Designation as a result of city receiving no share of the property tax.
PEG	Revenue received from Cable TV companies for Public-Educational-Government Access (PEG) television
Property Taxes	Revenues received as a result of taxes levied on real estate and personal property.
Property Tax in Lieu of VLF	Revenues received as a result of local Vehicle License Fee revenues for additional shares of the property tax as a part of state-local budget agreement. Under this arrangement the VLF rate was reduced from 2% to 0.65%. The reduction in VLF revenue to cities and counties was replaced with a like amount of property taxes, dollar-for-dollar.

Highway User Tax Section 2103 (formerly Proposition 42 Transportation Congestion Relief Fund)

Portions of Highway User Tax – an excise tax dedicated to streets, traffic and transportation maintenance and improvement.

Sales and Use Tax

A tax imposed on the total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid.

State Mandate Reimbursement

State reimbursement to cities for programs and services mandated by state.

Real Property Transfer Taxes

Tax imposed on the transfer of ownership in real estate. Real property transfer tax imposes a tax on the purchaser of real property based upon the value of the property.

Road Maintenance Rehabilitation Account

Revenues from Vehicle Registration Tax and portion of Fuel Taxes distributed to local governments for local street and road improvement

Transient Occupancy Taxes

Tax imposed on individuals renting accommodations in hotels, motels, inn etc.

Use of Money and Property

Revenues received from the rental of land, buildings, equipment and interest from investment of City funds.

Utility User Tax

Tax imposed on the use of, telephone services and the consumption of electricity and gas.

Glossary

A

Actual - Amount paid for expenditures for the fiscal year.

Adopted Budget - The new allocation of expenditures and revenues for the fiscal year as approved by the City Council.

Air Quality Improvement (AQMD) Fund - A fund which accounts for monies received from AQMD, which are used to improve air quality. (A special revenue fund.)

Allocations – A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities or objects.

Appropriation - A legal authorization granted by the City Council to expend monies, and incur obligation for specific purposes.

Assessed Valuation - A dollar value placed on real estate or personal property by Los Angeles County as a basis for levying property taxes.

Assessments - Charges on real property or businesses levied to pay for facilities or services within a predetermined area according to the benefit to real property or businesses resulting from the improvements.

Audit - An examination of systems, procedures, programs and financial data to ensure compliance with specified rules and regulations. The end product of an audit is a report issued by an independent auditor that describes the City's financial condition and the results of its operations.

Norwalk Community Facilities Financing Authority Fund - A fund which accounts for payments of principal and interest for debt service such as bonds.

B

Balanced Budget - The amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

Bond – Capital raised by issuing an interest-bearing promise to pay a specified sum of money.

Bond Proceeds - Funds received from the sale or issuance of bonds.

Budget - A financial plan serving as a pattern for, and control over, future operations – any estimate of future costs or plan for the utilization of the workforce, material or other resources.

Business License Fee - A fee imposed on persons or entities doing business within the City.

C

Calendar Year - A continuous period beginning January 1 and ending December 31.

California Public Employees' Retirement System (CalPERS) – The retirement system that all permanent City employees are members of. CalPERS is administered by the State of California.

Capital Improvement Program - A plan for construction or major repair of City infrastructures, facilities or buildings.

Capital Outlay - The acquisition costs of equipment with a value of \$5,000 or greater used in providing direct services or inventoried equipment such as computers, laptops, cameras, printers, etc.

Capital Projects Fund - A fund which accounts for all capital projects not being accounted for in other capital projects funds. (A capital projects fund.)

Carryover or Carry Forward - The process of bringing a budgeted and encumbered item from the current fiscal year to the next fiscal year.

Community Development Block Grant (CDBG) Fund - A fund which accounts for the revenues and expenditures of approved Federal Housing and Community Development Act projects. (A special revenue fund.)

Comprehensive Annual Financial Report (CAFR) – The official financial statement of a government.

Contingency Fund - An amount reserved for possible emergencies.

Current Year - The fiscal year in process.

D

Debt Service - The cost of paying the principal and interest on money according to a predetermined schedule.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – Insufficiency in a fund as a result of excess spending over revenues.

Department - An organizational unit within a fund that can be subdivided into divisions.

Depreciation – (1) Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Development Impact Fees - Fees imposed to pay for improvements and facilities required to serve new development or otherwise reduce the impacts of new development on a community.

Division - An organizational unit within a department that can be subdivided into subunits.

E

Employee Benefits Fund - A fund which accounts for payments made for retired employee health benefits. (A special revenue fund.)

Encumbrance - Money allocated for payment of goods/services contracted for but not yet received.

Enterprise Fund - A fund similar to those found in the private sectors that are structured to be revenue-generating and self-supporting.

Equipment Replacement Fund - A fund which accounts for the cost of replacing vehicles in various departments within the City. (An internal services fund.)

Expenditures - The cost for personnel, materials and equipment required to deliver services.

F

Financial Accounting Standards Board (FASB) – The authoritative accounting and financial reporting standards-setting body for business entities.

Fiscal Year - A 12-month time period designated to signify the beginning and ending period for recording financial transactions.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise In-Lieu – A tax paid by City Utilities that in part represents the property tax that would be paid by private utilities for the privilege of having lines and mains in Norwalk streets, etc.

Franchise Fee - Fee collected by the City upon companies for the use of City property.

Fringe Benefits - Compensation that the City contributes to its employees such as retirement, life and health insurance.

Full-Time Equivalent - The equivalent of a full-time position for one year.

Fund - An accounting entity established to record financial transactions and resources for specific activities or to attain certain objectives.

Fund Balance - The net effect of current assets less current liabilities at any given point in time.

G

Gann Appropriations Limit - Article XIII-B of the California State Constitution that provides limits to the total amount of appropriations in any fiscal year from tax proceeds.

Gas Tax Fund - A fund which accounts for the revenues and expenditures of the City's proportionate share of gas tax monies collected by the State of California, which are used for street construction and maintenance. (A special revenue fund.)

General Fund - A fund which accounts for tax and other general purpose revenues (e.g., sales taxes, property taxes, fines, interest, etc.) and records the transactions of general governmental services (e.g., police, fire, library, parks and public works).

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting.

Generally Accepted Auditing Standards (GAAS) – Standards established by the AICPA for the conduct and reporting of financial audits.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Grant - A restricted funding source for a specific purpose, activity, or facility.

Grants and Seizures Fund - A fund which accounts for monies received from private grants and police seizures. (A special revenue fund.)

I

Infrastructure - Physical facilities that the residents of the City depend on such as sewers, storm drains, buildings, utility lines, parks and streets.

Interest Income - Revenues generated from interest earned from the City's investments.

Interfund Transactions - The transactions among funds of the same government reporting entity.

Internal Service - The costs of reimbursement for services provided by Internal Service Fund programs to other City programs and departments (e.g., vehicle maintenance, employees' benefits, etc.).

Internal Service Fund - A fund used to finance and account for goods and services provided by one City department to other City departments.

Intra-Governmental Loan Fund - A fund which accounts for costs related to various advances to the Redevelopment Agency. (An internal services fund.)

L

LAIF - The Local Agency Investment Fund is an investment pool managed by the State of California.

Liability - An obligation that legally binds an entity to settle or pay a debt.

Low and Moderate Income Housing Fund - A fund which accounts for monies received and expended to assist low and moderate income households. (A special revenue fund.)

M

Measure M - This fund accounts for revenues received from the County from the one-half cent tax authorized by Measure "M". Expenditures are restricted to improve traffic flow and safety.

Measure P - $\frac{3}{4}$ cent local sales tax approved by voters on March 3, 2020, effective July 1, 2020

Measure R - This fund accounts for mainly revenues and monies spent on critical transit and highway projects.

Memorandum of Understanding - Agreement between mutual parties such as between City departments or between the City and employee organizations.

Mission - A broad statement of purpose.

Motor Vehicle License Fee (VLF) - The Motor Vehicle License Fee is a tax on ownership of a registered vehicle.

N

Note Payable – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Note Receivable - A note payable held by a governmental unit.

O

Objective - A specific statement describing a result to be achieved.

One-Time - Activities or transactions that are irregular or occasional.

Ongoing - Activities or transactions that are continuous or recurring.

Operating Budget - A budget that focuses on everyday operating activities and programs.

OPEB – Other Post-Employment Benefits

P

Pass Through Funds – Payments made by a third party (such as the Federal Government) to the City to be given directly (passed through) to another party.

Payroll - An amount the City pays its employees.

PERS - Public Employees Retirement System is a statewide retirement system for most City employees.

Personnel Services - The cost of labor, including salaries and fringe benefits.

Personnel Expenses - Compensation paid to, or on behalf of, City employees for salaries and wages, overtime and benefits.

Professional Services – Services provided by outside experts.

Project - A job or specific task that identifies an area of funding and improvement.

Property Tax - Tax levied on real estate and personal property.

Proposition A Funds - A fund which accounts for financial transactions in accordance with Proposition A Local Transit Assistance Act regulations. (A special revenue fund.)

Proposition C Funds - A fund which accounts financial transactions in accordance with Proposition C regulations. (A special revenue fund.)

R

Refunding Bond - The issuance of a new bond for the purpose of retiring an outstanding bond.

Reimbursements – (1) Repayments of amounts remitted on behalf of another party. (2) Interfund transactions that constitute reimbursements to a fund for expenditures or expenses originally made from it, but, that properly apply to another funds.

Reserves - A portion of the fund balance set aside for a specific purpose.

Resolution - In general, an expression of desire or intent. A special order of the City Council which has a lower legal standing than an ordinance.

Resources - Total dollars available to be appropriated including estimated revenues, fund transfers and beginning fund balances.

Revenue - Monies collected and received by the City such as tax payments, business license fees and charges for services.

Revenue Bond - A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

S

Salary Savings - Amount saved by departments during the fiscal year through salaries, wages and benefits due mostly through retirements, staff turnover and vacancies.

Sales Tax - Tax imposed on all applicable retail and commercial businesses selling goods in the City. This tax is based on the sales price of any taxable transaction relating to taxable personal property.

Service - A deliverable that the customer receives from a department's efforts.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are restricted by law to be used for specific purposes.

Successor to Redevelopment Agency - The agency providing oversight for the redevelopment process in the City and is governed by the City Council.

Supplemental Law Enforcement Fund - A fund which accounts for grant monies received for local law enforcement activities. (A special revenue fund.)

Surplus - The excess of revenue over expenses.

T Tax Allocation Bond – A bond or financial obligation issued by the Redevelopment Agency (RDA) in order to generate funds to implement the redevelopment plan. The bond is repaid with tax increments flowing to the RDA as a result of the RDA's revitalization of the project area.

Tax Increment - The increase in property taxes within the redevelopment project area that result from increases in the project area assessed value that exceeds the base year assessed value.

Transient Occupation Tax (TOT) - Tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

U

User Fees and Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility User's Tax (UUT) – Tax imposed on the use of cable television, telephone services and the consumption of electricity, gas and telephone services.