The Section 8 Housing Choice Voucher Program is a federally funded program providing rental assistance to very low-income renter households.

## How do I apply for assistance?

Applications are only accepted at certain times. To find out if applications are being accepted, visit our website at www.norwalkca.gov/Section8.

#### How much assistance is available?

The Norwalk Housing Authority administers 705 Vouchers. A Voucher becomes available to the next household on the waiting list only when a current participant leaves the program.





Federal and State laws prohibit discrimination on the basis of sex, race, religion, age, familial status, national origin, disability & handicap in the sale or rental of most housing. Tenants are urged to report any instances of discrimination.

## Norwalk Housing Authority

12700 Norwalk Blvd., Rm 11 Norwalk, CA 90650

> Phone: 562-929-5588 Fax: 562-929-5537

For application information,

visit our website: http://www.norwalkca.gov/ Section8



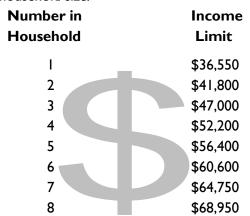
# Section 8 Housing Choice Voucher Program



Norwalk Housing Authority

#### Who is eligible?

To qualify, the total annual household income must be below the following amounts based on household size:



Applicants must be eligible at time of interview. Gross (pre-taxed) income and assets are used to determine eligibility.

# How are applications placed on the waiting list?

Because the demand for rental assistance outpaces supply, the Housing Authority maintains a waiting list. Placement on the list is based on the date and time the application was received within these preference categories:

- I. Veterans who live or work in Norwalk.
- 2. Spouses or dependents of deceased Veterans who live or work in Norwalk.
- 3. Disabled, elderly (62 or older) or families who live or work in Norwalk.
- 4. Veterans who do not live or work in Norwalk.
- 5. Spouses or dependents of deceased Veterans who do not live or work in Norwalk.
- 6. Other disabled, elderly or families.

Single individuals (non-elderly, non-disabled) are placed at the bottom of the preference category.

## What steps do I need to follow?

- I) Find out if the Norwalk Housing Authority is accepting applications. The Authority may have suspended application taking due to a long waiting list. If applications are being accepted, fill out an application form.
- 2) Your name will be placed on a waiting list according to date and time the application was received by the Authority and your preference. It is your responsibility to ensure that the information on your application (especially your mailing address) is kept current.
- 3) When funding is available to assist you, you will be notified by mail to attend an interview. The Authority will determine your eligibility after verifying all your sources of income.
- 4) If you are found eligible, you will be invited to a "Briefing Session." This is an orientation meeting in which you will learn program requirements. You will be issued a Voucher which authorizes you to look for a house or apartment.
- 5) After you locate a home, make sure the land-lord will accept the program. A "Request for Tenancy Approval" form must be completed by the landlord and returned to the Authority.
- 6) Housing staff will inspect the home.
- 7) When the home passes inspection, a lease must be signed by you and the landlord and a contract will be signed by the Housing Authority and the landlord. You should not move in until the unit passes inspection. The Authority will not subsidize the rent until after it passes inspection and the lease is signed.

#### How much assistance will I receive?

The assistance provided is different for everyone. The amount the Authority pays your landlord is based on your adjusted income. You will learn the amount at the "briefing".

# What kind of housing unit will be approved?

- The housing unit must be found to be decent, safe, and sanitary upon inspection.
- The rent for the housing unit must not exceed the rent limits set by the program.
- The housing unit may be an apartment, single family home, duplex, condominium, town home, or mobile home.

#### Do I have to live in Norwalk?

If you do not presently live in Norwalk, you will be required to find suitable housing in the City of Norwalk for the first year that you are on the program.

#### How about security deposit?

The Authority shares the cost of the monthly rent only. Security deposits are the responsibility of the tenant to pay. The programs allows the owner to charge up to 2 months rent as a deposit.

