



**AGENDA
CITY COUNCIL
MAY 2, 2017**

**STUDY SESSION MEETING
5:00 P.M.**

**REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
6:00 P.M.**

**Luigi Vernola, Mayor
Leonard Shryock, Vice Mayor
Tony Ayala, Councilmember
Jennifer Perez, Councilmember
Margarita L. Rios, Councilmember**

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address City Council, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

Please adhere to the following procedures when addressing the Council:

- ◆ *Comments should be limited to 5 minutes or less.*
- ◆ *Comments should be directed to the Council as a whole and not directed to individual Councilmembers.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: *Any writings and/or documents provided to a majority of the City Council regarding any item on this agenda after it has been posted will also be made available for public inspection.*

Writings and/or documents are available for inspection in the City Clerk's Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5720. You may also contact the City Clerk via e-mail at recordsrequests@norwalkca.gov.

STUDY SESSION MEETING – 5:00 p.m.

ORAL COMMUNICATIONS FOR CLOSED SESSION MATTERS

CLOSED SESSION

PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4) - CONFERENCE WITH LEGAL COUNSEL, INITIATION OF LITIGATION IN ONE CASE.

RECESS

REGULAR MEETING – 6:00 p.m.

CALL TO ORDER

Mayor Vernola

INVOCATION

Pastor Tom Burns
Community Baptist Church

FLAG SALUTE

Chase Blackwell, 5th grade
Student Council President
Lakeland Elementary School

ROLL CALL

Theresa Devoy, CMC
City Clerk

CITY COUNCIL COMMENTS

- a. Report of City Council Travel

SPECIAL PRESENTATIONS

- I. City Council to proclaim May as Older American's Month in the City of Norwalk.
- II. City Council to recognize Luella Steele on her Los Angeles County Older American Recognition Award nomination representing the City of Norwalk.

CITY MANAGER COMMENTS

Report from the Chamber of Commerce Executive Director regarding Chamber activities.

CLOSED SESSION REPORT

CONSENT CALENDAR

Consent calendar items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the consent calendar and considered separately by City Council.

1. **MEETING MINUTES** – Staff recommends City Council approve the minutes of the meetings of April 15, 2017 and April 18, 2017. 825-04
2. **PAYROLL** – Staff recommends City Council approve the payroll for the period March 26, 2017 – April 8, 2017, in the total amount of \$851,279.65. 630
3. **COMMERCIAL DEMANDS** – Staff recommends City Council approve the warrant register dated April 12, 2017 through April 25, 2017, in the total amount of \$1,358,235.28. 640
4. **CLAIMS AGAINST THE CITY** – Staff recommends City Council deny the claims filed by Laura Castaneda, Paul Delgado, Angel Garcia, and Diane Logan (two claims). 830-03/04/07/12
5. **ORDINANCE NO. 17-1690 – TEXT AMENDMENT NO. 314 - AMENDING THE PROFESSIONAL/OFFICE ZONE** - Staff recommends City Council accept for second reading and adopt Ordinance No. 17-1690, AN ORDINANCE OF THE CITY OF NORWALK AMENDING TITLE 17 OF THE NORWALK MUNICIPAL CODE TO AMEND REGULATIONS FOR THE PROFESSIONAL/OFFICE ZONE. 320-05-314
6. **PLANNING COMMISSION SYNOPSIS – APRIL 26, 2017** - No action is required unless the City Council elects to review the decision of the Planning Commission on those items where the Commission’s action was final. 320
7. **PROJECT NO. 7512 - SEWER SYSTEM REPLACEMENT PROJECT FY 2016/17 - PROFESSIONAL ENGINEERING DESIGN SERVICES - AGREEMENT AMENDMENT NO. 1 -** Staff recommends City Council approve Amendment No. 1 to the agreement with Cannon in the amount of \$49,200 for the review and evaluation of 30 additional locations as part of the design of a FY 2016/17 Sewer System Replacement Project; and authorize the City Manager to execute the amendment and any future extensions/amendments, provided there is funding in the budget, on behalf of the City, in a form approved by the City Attorney. 1005-04-7512
8. **PROJECT NO. 7786.2 - PHASE II FINAL DESIGN OF THE NORWALK TRANSPORTATION MUNICIPAL SERVICES YARD, ENGINEER’S REPORT NO. 17-14 – AWARD OF CONTRACT** - Staff recommends City Council approve an agreement with IDS Group in an amount not to exceed \$109,000 for Phase II Final Design for the Norwalk Transportation Municipal Services Yard, 12840 Imperial Highway; and authorize the City Manager to execute the agreement, and amendments provided there is funding in the budget, on behalf of the City, in a form approved by the City Attorney. 1005-04-7786.2
9. **SUB-RECIPIENT AGREEMENT AND AMENDMENT NO. 1 - PROPOSITION 84 GRANT FUNDED ADVANCED METER READING UNITS** – Staff recommends City Council approve a Sub-recipient Agreement with the Gateway Water Management Authority for Proposition 84 Grant funded Advanced Meter Reading units, as well as Amendment No. 1 to the Agreement; and authorize the City Manager to execute both documents in forms approved by legal counsel. 1070-09

10. **PROJECT NO. 7433 – DISTRIBUTION MAIN REPLACEMENTS IN CENTRAL SERVICE AREA – ACCEPTANCE OF WORK** - Staff recommends City Council accept the construction work of Kana Pipeline, Inc. in the amount of \$1,828,646.53 and the construction management service of Civiltec Engineering, Inc. in the amount of \$180,160.00 for the distribution water main replacements in the central service area; and authorize the City Manager to release the retention payment. 1005-04-7433

APPOINTMENTS

11. **ADVISORY BODIES** – Staff recommends City Council make appointments to fill the vacancies on the various City advisory bodies. 200

PUBLIC HEARINGS

12. **PREFERENTIAL PARKING ZONE – 12900-13000 BLOCKS OF VOLUNTEER AVENUE, BETWEEN CIVIC CENTER DRIVE AND DACE STREET** – Staff recommends City Council adopt Resolution No. 17-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK SETTING FORTH ITS FINDING OF FACT AND APPROVING THE INSTALLATION OF THE PREFERENTIAL PARKING ZONE FOR THE 12900-13000 BLOCKS OF VOLUNTEER AVENUE, BETWEEN CIVIC CENTER DRIVE AND DACE STREET. 1050-02-02
13. **ADOPTION OF A NOTICE OF EXEMPTION (PURSUANT TO STATE CEQA GUIDELINES SECTION 15061(b)(3)) - ORDINANCE NO. 17-1691 - ZONE CHANGE NO. 356** – Staff recommends City Council:
- adopt the Notice of Exemption prepared for Zone Change No. 356; and
 - introduce for first reading by title only **Ordinance No. 17-1691, AN ORDINANCE OF THE CITY OF NORWALK SETTING FORTH ITS FINDINGS OF FACT AND DECISION APPROVING ZONE CHANGE NO. 356**, and waive further reading. 320-09-356
14. **RESOLUTION NO. 17-29 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME 2017/18 ANNUAL ACTION PLAN AND APPLICATION FOR CDBG AND HOME FUNDING FOR FISCAL YEAR 2017/18** – Staff recommends City Council:
- adopt **Resolution No. 17-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME FISCAL YEAR 2017/18 ANNUAL ACTION PLAN AND AN APPLICATION FOR CDBG AND HOME FUNDING FOR FY 2017/18 AND AUTHORIZING THE CITY MANAGER TO EXECUTE AND TRANSMIT ALL REQUIRED DOCUMENTS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT;**
 - authorize the City Manager to execute and transmit all required documents to the United States Department of Housing and Urban Development;
 - authorize the City Manager to execute agreements on a form approved by the City Attorney with the Southeast Regional Occupational Program, homeless agency partners, and social service agencies for the provision of services funded under the Annual Action Plan; and
 - authorize the Director of Community Development to execute Memorandum of Understanding with City Departments for the provision of services funded under the Annual Action Plan. 315

15. **RESOLUTION NO. 17-30 – APPROVING SUBSTANTIAL AMENDMENT TO THE 2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME ANNUAL ACTION PLAN AND RESOLUTION NO 17-31 – APPROVING AMENDMENTS TO THE ADOPTED FY 2015/17 BUDGET** – Staff recommends City Council:
- a. adopt Resolution No. 17-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK SETTING FORTH ITS FINDINGS OF FACT AND DECISION RELATIVE TO THE APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME ANNUAL ACTION PLAN; and
 - b. adopt Resolution No. 17-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2015/17 ADOPTED BUDGET REFLECTING CHANGES IN THE ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAM FUNDS. 315
16. **RESOLUTION NO. 17-32 - DETERMINING THE AMOUNT OF THE SEWER SERVICE CHARGE FOR FISCAL YEAR 2017/18, AND ORDERING THAT SUCH CHARGE BE COLLECTED ON THE TAX ROLL** - Staff recommends City Council adopt Resolution No. 17-32, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING THE ANNUAL SEWER REPORT AND LEVYING AN ANNUAL SEWER SERVICE CHARGE FOR FISCAL YEAR 2017/18 PURSUANT TO CHAPTER 13.14 OF THE NORWALK MUNICIPAL CODE AND ORDERING THE ANNUAL SEWER SERVICE CHARGE TO BE COLLECTED ON THE COUNTY OF LOS ANGELES TAX ROLL. 637

REPORTS

17. **AGREEMENT FOR CIVIL ENGINEERING SERVICES AND APPOINTMENT OF WILLIAM ZIMMERMAN, P.E., AS CITY ENGINEER** – Staff recommends City Council approve an agreement with W.G. Zimmerman Engineering, Inc. to continue to provide contract City Engineer services, in an annual cost not to exceed \$288,600, and additional engineering services, in an annual cost not to exceed \$150,000, from July 1, 2017 through June 30, 2022; and authorize the City Manager to execute the agreement on behalf of the City in a form approved by the City Attorney. 310-02

ORAL COMMUNICATIONS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 28th day of April 2017.

Theresa Devoy, CMC
City Clerk