

**AGENDA
NORWALK CITY COUNCIL
DECEMBER 20, 2016**

**STUDY SESSION MEETING
CITY HALL – U.S. CONSTITUTION ROOM/#4
5:00 P.M.**

**REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
6:00 P.M.**



**Michael Mendez, Mayor
Cheri Kelley, Vice Mayor
Leonard Shryock, Councilmember
Luigi Vernola, Councilmember**

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address City Council, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

Please adhere to the following procedures when addressing the Council:

- ◆ *Comments should be limited to 5 minutes or less.*
- ◆ *Comments should be directed to the Council as a whole and not directed to individual Councilmembers.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: Any writings and/or documents provided to a majority of the City Council regarding any item on this agenda after it has been posted will also be made available for public inspection.

Writings and/or documents are available for inspection in the City Clerk's Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5720. You may also contact the City Clerk via e-mail at clerk@norwalkca.gov.

REGULAR MEETING - 6:00 p.m.

CALL TO ORDER	Mayor Mendez
INVOCATION	Pastor Richard Butterfield Community Chapel World Outreach Church
FLAG SALUTE	Garrett Garcia, 5 th grader
ROLL CALL	City Clerk

CITY COUNCIL COMMENTS

a. Report of City Council Travel

SPECIAL PRESENTATIONS

- I. Recognition of the student artists for their whimsical paintings of Frosty the Snowman on City Hall windows.
- II. Recognition of Vivian Hansen, Executive Director for the Norwalk Chamber of Commerce for her service to the community.

CITY MANAGER COMMENTS

CONSENT CALENDAR

Consent calendar items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the consent calendar and considered separately by City Council.

1. **MEETING MINUTES** – Staff recommends City Council approve the minutes of the special meeting of November 30, 2016 and special and regular meetings of December 6, 2016. **825-04**
2. **PAYROLL** – Staff recommends City Council approve the payroll for the period November 20, 2016 – December 3, 2016, in the total amount of \$856,010.35. **630**
3. **COMMERCIAL DEMANDS** – Staff recommends City Council approve the warrant register dated December 13, 2016, in the total amount of \$1,742,396.94. **640**
4. **CLAIMS AGAINST THE CITY** – Staff recommends City Council deny the claims filed by Nancy Garcia and Carmen Iniguez. **830-07/09**
5. **PLANNING COMMISSION SYNOPSIS – DECEMBER 14, 2016** - No action is required unless the City Council elects to review the decision of the Planning Commission on those items where the Commission's action was final. **320**

6. **PROJECT NO. 7360 – APPROVAL OF PLANS AND SPECIFICATIONS AND AUTHORIZATION TO ADVERTISE FOR THE DEMOLITION OF CAR WASH BUILDINGS AT 11553 AND 11556 FIRESTONE BOULEVARD –** Staff recommends City Council approve plans and specifications for the demolition of the existing structures located at 11553 and 11556 Firestone Boulevard, authorize advertisement for bids, and set a bid opening date of January 23, 2017. 1005-04-7360

7. **AGREEMENT – PARKING CITATION MANAGEMENT AND COLLECTIONS SERVICES -** Staff recommends City Council approve an agreement with Duncan Solutions/Professional Account Management for parking citation management and collection services for a 5-year term commencing January 1, 2017, and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 616-04

8. **AWARD OF CONTRACT - REMOTE CONTROL CAMERA INSTALLATION IN CITY COUNCIL CHAMBERS –** Staff recommends City Council award a contract to VMI Broadcast and AV Solutions in the amount of \$101,032.70 and authorize the City Manager to execute an agreement on behalf of the City in a form approved by the City Attorney. 634-10

APPOINTMENTS

9. **ADVISORY BODIES –** Staff recommends City Council make appointments to fill the vacancies on the various City advisory bodies. 200

PUBLIC HEARINGS

10. **RESOLUTION NO. 16-77 – ESTABLISHMENT OF PREFERENTIAL PARKING ZONE – 11900 BLOCK OF LYNDORA STREET BETWEEN ZEUS AVENUE AND PADDISON AVENUE –** Staff recommends City Council consider adopting **Resolution No. 16-77, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK SETTING FORTH ITS FINDING OF FACT AND APPROVING THE INSTALLATION OF THE PREFERENTIAL PARKING ZONE FOR THE ENTIRE 11900 BLOCK OF LYNDORA STREET.** 1050-02-02

11. **RESOLUTION NO. 16-79 – ESTABLISHMENT OF PREFERENTIAL PARKING ZONE – SOUTH SIDE OF THE 11000 BLOCK OF FERINA, STREET BETWEEN ALLINGHAM AVENUE AND CROSSDALE AVENUE –** Staff recommends City Council consider adopting **Resolution No. 16-79, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK SETTING FORTH ITS FINDING OF FACT AND APPROVING THE INSTALLATION OF THE PREFERENTIAL PARKING ZONE FOR THE SOUTH SIDE OF FERINA STREET, BETWEEN ALLINGHAM AVENUE AND CROSSDALE AVENUE.** 1050-02-02

REPORTS

12. **PROJECT NO. 7512 - AWARD OF CONTRACT - CONSTRUCTION AND CONSTRUCTION INSPECTION SERVICE FOR THE FISCAL YEAR 2015/16 SEWER SYSTEM REHABILITATION PROJECT –** Staff recommends City Council award a construction contract to Insituform Technologies, LLC, in the amount of \$244,294.70 and award a construction inspection service contract to SA Associates, in the amount of \$59,000 for the FY 2015/16 sewer system rehabilitation project; and authorize the City Manager to execute the agreement and any amendments, provided there is funding in the budget, on behalf of the City, in a form approved by the City Attorney. 1005-04-7512

ORDINANCE AND RESOLUTION

13. CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PROGRAM AMENDMENTS - ORDINANCE 16-1687 AMENDING CHAPTER 8.48, ARTICLE X OF THE MUNICIPAL CODE - Staff recommends City Council introduce for first reading Ordinance No. 16-1687, AN ORDINANCE OF THE CITY OF NORWALK AMENDING CHAPTER 8.48, ARTICLE X OF THE NORWALK MUNICIPAL CODE FOR THE RECYCLING AND DISPOSAL OF CONSTRUCTION, DEMOLITION, AND RENOVATION DEBRIS by title only and waive further reading; and set January 3, 2017 as a public hearing date to consider its adoption. 1065-04-01
14. RESOLUTION NO. 16-80 - PARTICIPATION IN THE INSTITUTE FOR LOCAL GOVERNMENT'S BEACON PROGRAM - Staff recommends City Council adopt Resolution No. 16-80, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING PARTICIPATION IN THE INSTITUTE FOR LOCAL GOVERNMENT'S BEACON PROGRAM AND DESIGNATING THE PUBLIC SERVICES MANAGER AS THE CITY'S REPRESENTATIVE. 920

ORAL COMMUNICATIONS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 15th day of December 2016.

Theresa Devoy, CMC
City Clerk