



City of NORWALK

CITY COUNCIL AGENDA REPORT

DATE: June 21, 2016

TO: Honorable City Council

FROM: Michael J. Egan, City Manager

BY: Jana Stuard, Finance Director/Treasurer

SUBJECT: RESOLUTION NO. 16-36 - REVISIONS TO THE FISCAL YEAR 2015/17 BUDGET; AND RESOLUTION NO. 16-42 – ADOPTING THE FISCAL YEAR 2016/17 SALARY SCHEDULE FOR GENERAL AND HOURLY UNIT EMPLOYEES AND EXECUTIVE MANAGEMENT AND MID-MANAGEMENT EMPLOYEES

Background:

On June 16, 2015, City Council approved the City's first two-year budget. On February 18, 2016 City Council held a budget study session to discuss and revise the fiscal year (FY) 2015/16, Year 1, of the two-year plan. Based on year-to-date actual financial results, changes in the local economy, the City's available resources, and additional operational and capital needs, staff proposes budget revisions for Year 1, as well as revisions to FY 2016/17, Year 2, of the FY 2015/17 Budget.

General Fund:

Revisions to Year 1.

Revenue Adjustments:

For FY 2015/16, the overall General Fund estimated actual revenues are expected to reach \$44,187,730, which is 1.5% higher than originally projected. Staff recommends revising the budget for a total of \$529,000 in the following revenue categories:

AB 1290 Redevelopment Property Tax: Due to the dissolution of redevelopment and the sale of properties by the former Norwalk Redevelopment Agency, the City will receive one-time additional revenue during the month of June - \$475,000 higher than originally anticipated.

Utility User Tax (UUT): At mid-year staff estimated that the UUT will generate \$340,000 less than the original estimates of \$5,500,000 this year. Based on

additional three months of actual UUT receipts, staff revises the original shortfall and increases the revenue projections by \$50,000, from \$5,160,000 to \$5,210,000.

State Grants – Prop 84 Grant: Grant funding in the amount of \$110,000 needs to be carried over to Year 2, as the capital project funded by the grant is planned to be completed and reimbursed during the upcoming fiscal year.

Public Safety – Local Code Enforcement Revenues: Based on current collections, the estimate needs to be reduced by \$100,000 to \$1,000,000.

Building Permits: Year-to-date revenues collected by the City's Building and Safety division indicate increased activity in issuance of building permits. The annual revenues are expected to surpass the projections by \$150,000 to a record high amount of \$900,000.

Community Development - Various Permits: According to year-to-date receipts, staff recommends revision of additional revenue categories for a net increase of \$64,000, as detailed in Exhibit A attached to Resolution No. 16-36.

Expenditure Adjustments:

Proposed changes to the Year 1 appropriations are as follows: operating budget is requested to increase by \$500,500; capital outlays by \$7,720; carryovers of capital outlay purchases in the amount of \$209,485; and carryovers of special studies/projects totaling \$696,525 will reduce the Year 1 appropriations. These budget revisions are detailed in Exhibit A attached to Resolution No. 16-36.

The most significant changes are as follows:

- According to the recently completed "Other Post Employment Benefit (OPEB)" actuarial study, the City has a total of \$42,596,012 in unfunded actuarial accrued OPEB liabilities. Under the assumption that the City contributes annually the full Annual Required Contribution (ARC) amount to the irrevocable OPEB Trust Fund, these liabilities may be fully funded in thirty years. The study further breaks down the unfunded liabilities, and the respective ARC, into four funding groups: City, HUD, Child Care, and Transit.

In an effort to address the City's 2020 Vision Core Strategy 2 - funding of OPEB liabilities - staff is proposing that the City contribute the entire ARC amount of \$1,259,700, and transfer the additional \$468,500 to the irrevocable OPEB Trust fund. This amount, in addition to the previously approved \$791,200, represents General Fund's portion of the Annual Required Contribution for OPEB.

Contributions from other funds total \$495,700 and are detailed in Exhibit A attached to Resolution No. 16-36.

- Finance - an additional appropriation of \$39,720 is requested due to the financial system cloud hosting, system upgrade, training and report writing needs.

Revisions to Year 2.

Revenue Adjustments:

For FY 2016/17, the overall General Fund revenues are expected to be 2.27%, or \$983,970 higher than projected, for a total of \$44,422,120. Revisions are proposed under following categories:

Property value derived revenues represent the most significant portion of General Fund revenues. Projections for all categories combined are proposed to be increased by \$477,000. The detail of adjustments is as follows:

- Property Tax In Lieu of VLF: This category is estimated to increase 3.7% from the prior year's actual amounts, and 3.9% over the original FY 2016/17 projections. Based on the updated assessed valuation estimates this revenue will be \$388,000 higher than originally projected.
- No/Low Property Tax & South-East Recreational Park Area: Combined budget increase for these two categories is \$35,500.
- AB 1290 Redevelopment Property Tax: Due to the dissolution of redevelopment and the sale of properties by the former Norwalk Redevelopment Agency, the City anticipates receiving \$53,500 more than originally budgeted.

Sales Tax: The second largest revenue category has shown steady signs of improvement during last five fiscal years. Fiscal year ending June 30, 2016 was the last year of the "triple-flip," when the City recorded a substantial revenue boost, of \$1.2 million, a one-time payment, by which the State of California repays the City sales tax borrowed back in 2004. Budget projections for Year 2, are expected to increase by \$90,440, to the revised estimate of \$10,471,000.

Utility User Tax (UUT): Even though the voters approved the modernization of the existing UUT ordinance in November 2014, staff estimates that in Year 2 the UUT will be \$225,000 less than projected in the budget, for a total of \$5,425,000. The decline from the prior year actual results is recorded under all categories, but is still the most significant under the wireless telecommunication. Pursuant to AB 1717, effective January 1, 2016, all wireless carriers will remit all UUT for prepaid wireless to the State

Board of Equalization (SBE). This revenue and UUT collections from retail stores and online sellers will start to be remitted to the City in the upcoming fiscal year.

Transient Occupancy Tax: Local hotels collect 10% transient occupancy tax on behalf of the City. Based on the current trend, staff proposes to increase the budget by \$44,000.

Building Permits and Street Opening Permits: The Year 2 revenues for these categories are expected to surpass the original projections by \$70,000 and \$10,000, respectively.

Interest Income: In FY 2016/17 the California Department of Finance (DOF) approved \$1,074,700 to be repaid to the City from the Successor Agency to the Norwalk Redevelopment Agency. The interest portion of loan repayment is \$450,000 higher than originally anticipated. The principal portion of the loan repayment amount, \$624,700, will be released from the formerly unspendable general fund balance.

Staff recommends revision of additional revenue categories, with a net increase of \$67,530, as detailed in Exhibit B attached to Resolution No. 16-36.

Expenditure Adjustments:

The Year 2 proposed increases in appropriations total \$3,585,827. Out of this amount \$2,679,817 are new appropriations, and \$906,010 are appropriations carried over from the Year 1.

The proposed budget revisions are detailed in Exhibit C attached to Resolution No. 16-36.

The most significant changes are as follows:

- A \$357,875 overall increase in personnel costs represents mainly the impact of the new memorandum of understanding between the City and its employee groups (\$304,049); an addition of 1,560 part-time Office Assistant I hours in the Finance department (\$31,996); Social Services request to upgrade the Sr. Management Analyst position to a Social Services Manager (\$16,130); and \$5,700 of additional overtime costs in Recreation and Public Services.
- Transfer to the irrevocable OPEB Trust fund in the amount of \$1,228,300 represents the General Fund's portion of the OPEB ARC funding.
- Decrease in Workers' Comp premium cost \$115,957.

- Cost of providing policing services will increase \$405,477 from the original projections. Staff anticipated a 3% increase of the Los Angeles County's Sheriff's contract and 6.5% in the Liability Trust Fund (LTF) rate. However, in the upcoming fiscal year, the actual contract will increase by 3.7% and the LTF rate will be 9.5%.
- Contract Services has an increase in the net cost of \$262,930, out of which the most significant are:
 - ✓ \$ 40,000 – Solid waste consultant
 - ✓ \$ 14,000 – Hosting meetings webcast (*new*)
 - ✓ \$ 21,000 – Hosting services for City's financial system
 - ✓ \$ 40,000 – Fees for services study (*new*)
 - ✓ \$100,000 – Plan scanning services (*new*)
 - ✓ \$ 20,000 – MS4 Compliance Service
 - ✓ \$ 25,300 - Gateway Water Authority (watershed management program)
- The net increase to Capital outlays is \$8,500 and Capital projects is \$271,500.
- Per SB107, transfer to the Housing Successor Fund must be 20% from the SA RDA loan repayment amount. Per the DOF's approval of the Recognized Obligations Payment Schedule (ROPS) for the Fiscal Year 2016/17, the amount of the transfer will total \$214,940.
- Carryover appropriations for capital purchases, special studies or projects will increase the Year 2 by \$906,010.

Taking into consideration the proposed budget revisions, the estimated unassigned General Fund balance will be approximately \$9.4 million, which is within the City's reserve policy. Exhibit D attached to Resolution No. 16-36 provides more detail of the General Fund balance projections.

Special Revenue Funds:

Staff also proposes various adjustments to expenditures and revenues from Special Revenue Funds, which are identified in Exhibit E attached to Resolution No. 16-36.

Significant budget revisions are proposed in the following special revenue funds:

Child Care: \$281,819 increase is primarily due to the Stage 2 grant contract augmentation.

Community Development Block Grant (CDBG) and HOME grant: Based on the funding approved by HUD the spending plan for these grants will increase by \$696,801.

Parking Structure Fund: Revenues are estimated to increase by \$35,000, reaching total \$670,000. Expenditures are proposed to increase by \$11,600.

Highway User Tax Section 2103: Based on the State's estimated allocations, this valuable funding for the street projects continues shrinking - from already drastically reduced original projections of \$399,300 to the revised revenue amount of \$252,760. Consequently, the City has to scale down its plans for the local alleys improvement project. Year 2 will include only design cost. Construction has to be postponed until the adequate funding becomes available.

The City will receive three new funding sources, which total \$1,216,160 in new one-time restricted revenues:

High Speed Rail: City will get reimbursed up to \$499,900 to cover expenses related the planning stage of the high speed rail project.

California Natural Resources Agency – Environmental Enhancement and Mitigation Program Grant: \$416,260 will allow the City to replace median and side panel turf with drought tolerant plants.

Los Angeles County Regional Park & Open Space Grant: \$300,000 can be used for park recreation, open space of improvement projects.

Enterprise Funds:

Transportation: Staff proposes an increase of \$623,537 in operational revenues and a \$460,635 net increase in operational expenses. Proposed modifications to the Transportation budget are summarized in Exhibit F attached to Resolution No. 16-36. Staff anticipates ending the fiscal year with an operating surplus of 268,981.

Transit capital revenues are proposed to be increased by a net of \$1,059,188 and expenses to increase by \$1,055,110.

Budget revisions of Water and Sewer enterprise funds are detailed in Exhibit G attached to Resolution No. 16-36.

Water: Staff recommends increasing the appropriations by \$322,794 out of which \$273,900 are projects carried-over from prior year and \$48,894 is the net increase to the operational budget.

Conclusion:

Staff believes that the proposed revisions highlighted above and detailed in the exhibits attached to Resolution No. 16-36 are reasonable and within the guidance of preparing a financial plan that will maintain required services within the City's operating revenues.

Fiscal Impact:

The General Fund balance as of June 30, 2017 is expected to be \$9,398,404, absent any future budget amendments approved by the City Council.

The proposed revisions to the FY 2015/17 budget are subject to City Council review and consideration and any approved modifications will be reflected in the balances of the appropriate funds.

Citizens Advised: N/A

Strategic Action Plan Implementation:

The recommended actions will further the City's strategic plan goals of: (2.C.2.) Evaluate and make recommendations related to implementing two-year budget process; (2.B.2) Evaluate and identify funding options for the Other Post-Employment Benefits liabilities; (2.A.1.) Actively seek and apply for grants to support City programs and projects.

Recommended Action:

Staff recommends City Council adopt Resolution No. 16-36, amending the FY 2015/17 Budget; and Resolution No. 16-42, adopting the Fiscal Year 2016/17 Salary Schedule.

Attachments:

1. Resolution No. 16-36 with Exhibits A-G as follows:
 - A. Fiscal Year 2015/16 Budget Revisions
 - B. Fiscal Year 2016/17 - General Fund – Revenue Revisions
 - C. Fiscal Year 2016/17 - General Fund Expenditures – Mid-Year Revisions
 - D. Fiscal Year 2016/17 - General Fund Unassigned Fund Balance Projection
 - E. Fiscal Year 2016/17 - Special Revenue Funds – Revisions
 - F. Fiscal Year 2016/17 - Transit Fund – Revisions
 - G. Fiscal Year 2016/17 - Water, Sewer, Golf Course Funds – Revisions
2. Resolution No. 16-42

RESOLUTION NO. 16-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK
AUTHORIZING AMENDMENTS TO THE 2015/17 ADOPTED BUDGET**

WHEREAS, the City Council of the City of Norwalk undertakes periodic review of its Operating and Capital Improvement budget; and

WHEREAS, the City Council desires to make certain adjustments to the FY 2015/17 budget as a result of the review; and

WHEREAS, it has been determined that the City has sufficient funds available to provide for these budget adjustments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORWALK
HEREBY DETERMINES, FINDS, AND RESOLVES AS FOLLOWS:**

Section 1. The City Manager is authorized to make the appropriations and prepare the necessary budget amendments for the accounts as shown in Exhibits "A" through "G" attached hereto.

Section 2. The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of Norwalk and the City Clerk, or her duly appointed assistant, is directed to attest thereto.

APPROVED AND ADOPTED on this 21st day of June 2016.

**MICHAEL MENDEZ
MAYOR**

ATTEST:

**THERESA DEVOY, CMC
CITY CLERK**

EXHIBIT A
CITY OF NORWALK
BUDGET REVISIONS OF FISCAL YEAR 2015/16 (YEAR 1 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #		Revenues YEAR 1	Budget	Actual Revenues as of 4/27/16	AMOUNT Increase / (Decrease)	REVISED BUDGET/ ESTIMATES
General Revenues	101-10-0000	4015	SA RDA - AB 1484 Allocations (RPTTF)	360,000	328,905	475,000	835,000
	101-10-0000	4022	Utility User Tax	5,160,000	3,980,035	50,000	5,210,000
	101-10-0000	4449	Carryover State Grant - Prop 84 - funding for CIP	112,000	-	(110,000)	2,000
Public Safety	101-20-0000	4213	Local Code Enforcement	1,100,000	731,622	(100,000)	1,000,000
Community Development	101-61-0000	4111	Building Permits	750,000	816,451	150,000	900,000
		4113	Street Opening Permits	75,000	104,424	30,000	105,000
		4511	Planning & Zoning Fees	145,000	98,616	(26,000)	119,000
		4513	Building & Safety Plan Checking Fees	190,000	214,746	60,000	250,000
Subtotal Budget Revisions:				7,892,000	6,274,799	529,000	8,421,000
Other General Fund Revenues				35,638,885	22,800,727	-	35,638,885
Revised Revenues Budget:				43,530,885	29,075,526	529,000	44,059,885
Miscellaneous revenue accounts - estimated actuals						127,845	\$ 44,187,730
DEPARTMENT NAME	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	Actual Expenditures as of 4/15/16	AMOUNT Increase / (Decrease)	REVISED BUDGET
Human Resources	101-10-1401	1089	OPEB - funding for active employees	791,200	791,200	468,500	1,259,700
Finance	101-10-1501	2089	Contract Services Financial System - Cloud Hosting	137,700	168,797	32,000	169,700
GENERAL GOVERNMENT BUDGET REVISIONS SUBTOTAL						500,500	
<u>Carry-over Appropriation to Year 2</u>							
Communications & Public Affairs	101-10-1206	2080	Contract Services - Branding Agreement	214,650	77,780	(40,000)	174,650
City Clerk	101-10-1301	2080	Maintenance of retention schedule	28,400	22,888	(3,500)	24,900
Human Resources	101-10-1401	2081	ADA Study	184,200	-	(184,200)	-
Finance	101-10-1501	2080	Open Data implementation (\$9,000), Cost Allocation Study (\$6,000)	105,710	57,192	(15,000)	90,710
Public Safety	101-20-2101	2233	Citizen reward program	20,000	-	(7,500)	12,500
	101-30-3101	2080	Contract Services - LS1 Street Light buyback consultant	111,200	62,228	(30,000)	81,200
Community Development	101-61-6101	2081	Specific Plan San Antonio / Firestone Area	250,000	-	(250,000)	-
Engineering	101-61-6103	2080	CalTrans - Street Light Relocation	542,020	290,808	(140,000)	402,020
Code Compliance	101-61-6104	2080	Contract Services - Pentamation application for laptop	13,000	1,916	(10,000)	3,000
Planning	101-61-6105	2080	Planning Database project	23,800	7,475	(16,325)	7,475
CARRY-OVER TO YEAR 2 - SUBTOTAL						(696,525)	
SUBTOTAL REVISIONS TO THE OPERATIONAL EXPENDITURES						\$ (196,025)	

EXHIBIT A
CITY OF NORWALK
BUDGET REVISIONS OF FISCAL YEAR 2015/16 (YEAR 1 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	Actual Expenditures as of 4/15/16	AMOUNT Increase / (Decrease)	REVISED BUDGET
Finance	101-10-1501	3890 Financial Software Upgrade - additional training & report writing	43,600	37,780	7,720	51,320
		Carry-over capital outlay purchases to Year 2				-
Cable TV	101-10-1207	3860 Remote Camera System & Computer Graphic titling / editing system	118,810	-	(118,810)	-
Human Resources	101-10-1401	3860 Online Applicant Tracking System	15,965	-	(15,965)	-
Emergency Preparedness	101-29-2199	3880 Purchase of Canopy & balloon lights & generators	15,500	-	(15,500)	-
Tree Maintenance	101-30-3502	3850 Tandem trailer	5,000	-	(5,000)	-
Social Services	101-40-4101	3880 Restroom Controlled Access System	15,610	9,862	(4,210)	11,400
Engineering	101-61-6103	3880 GIS Centerline Tie Layer	20,000	-	(20,000)	-
Environmental Services	101-61-6106	3880 GIS Storm Water Layer	20,000	-	(20,000)	-
NASC	101-50-5702	3860 \$1,400 Tables (5), \$3,000 Ice Maker, \$5,600 new chairs for Founders room	10,000	-	(10,000)	-
SUBTOTAL REVISIONS TO CAPITAL OUTLAYS EXPENDITURES					\$ (201,765)	
GENERAL FUND TOTAL BUDGET REVISIONS					\$ (397,790)	
SPECIAL REVENUES AND ENTERPRISE FUNDS - YEAR 1 OF THE 2015/17 BUDGET						
DEPARTMENT NAME-OTHER FUNDS	ACCOUNT #	Revenues	Budget	Actual Revenues as of 4/27/16	AMOUNT Increase / (Decrease)	REVISED BUDGET
Transit - Capital	711-45-0000	4456 Transit - Other Capital Assistance	1,496,531	824,858	251,964	1,748,495
Transit - Capital	712-70-0000	4471 Transit - FTA Capital Assistance	4,230,442	1,228,010	304,346	4,534,788
Transit - Other Capital Assistance			5,726,973	2,052,868	556,310	6,283,283
Revised Projected Revenues:			5,726,973		556,310	6,283,283
DEPARTMENT NAME- OTHER FUNDS	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	Actual Expenditures as of 4/15/16	AMOUNT Increase / (Decrease)	REVISED BUDGET
Successor Agency	145-63-6303	1098 OPEB - funding for active employees	-	6,300	7,800	7,800
Parking Structure	243-30-3203	1098 OPEB - funding for active employees	-	-	5,800	5,800
Prop C - Transportation Center	227-30-3204	1098 OPEB - funding for active employees	-	-	17,200	17,200
Water	702-30-3602	1098 OPEB - funding for active employees	38,100	18,800	24,900	63,000
Sewer	704-30-3403	1098 OPEB - funding for active employees	6,280	6,300	4,920	11,200
Child Care	203-40-4103	1098 OPEB - funding for active employees (CDE)	9,420	9,400	14,680	24,100
Child Care	203-40-4105	1098 OPEB - funding for active employees (Stage 1)	9,420	9,400	17,780	27,200

EXHIBIT A
CITY OF NORWALK
BUDGET REVISIONS OF FISCAL YEAR 2015/16 (YEAR 1 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME- OTHER FUNDS	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	Actual Expenditures as of 4/15/16	AMOUNT Increase / (Decrease)	REVISED BUDGET
Housing Authority	144-63-6302	1098	OPEB - funding for active employees	12,600	12,600	387,400	400,000
CDBG - Rehabilitation	207-62-6202	1098	OPEB - funding for active employees	6,280	6,300	5,420	11,700
CDBG - Administration	207-62-6201	1098	OPEB - funding for active employees	-	-	8,700	8,700
HOME	208-62-6203	1098	OPEB - funding for active employees	-	-	1,100	1,100
AQMD	213-30-3503	3820	Carryover - Purchase of Vehicle #6220 with Ford F350	77,950	-	(77,950)	-
FEMAGrant	221-20-2102	2080	Carryover - \$30,00 to develop Local Hazard Mitigation Plan	3,000	-	(3,000)	-
JAG Grant	224-20-2106	3880	Carryover - Expenses for Justice Assistance Grant	29,836	-	(29,836)	-
Computer & Technology Fund	745-10-1205	3860	Carryover - Audio Visual Equipment in Room 4	105,125	69,220	(16,000)	89,125
Parking Structure	243-30-3203	2081	ADA Study	2,500	-	(2,500)	-
Transportation Center	227-30-3204	2081	ADA Study	2,500	-	(2,500)	-
Transportation Center	227-30-3204	2069	Platform metal item painting project	56,000	-	(56,000)	-
Measure R - Street Maintenance	228-30-3302	2080	City-wide sidewalks repairs agreement	135,000	-	(105,000)	30,000
Water	702-30-3602	2081	Carry-over Special projects: elevated tank, SCADA & Asset Management	270,000	-	(160,000)	110,000
Sewer	704-30-3403	2081	Carryover Special Studies: \$39,600 SCADA; \$100,000 I & I Field Evaluation; \$50,000 Asset Management	200,000	10,400	(189,600)	10,400
Sewer	704-30-3403	3880	Carryover - Submersible pump for Bloomfield Station \$12,000; Sewer Trailer \$5,000; Geographic Information System (GIS) - Sewer Layer \$8,600	40,600	-	(25,600)	15,000
Redevelopment Bond Proceeds	435-61-6101	2080	Carryover - Redevelopment Agreement	50,000	5,095	(35,000)	15,000
Redevelopment Housing Bond Proceeds	436-63-6303	2080	Homeless Prevention & Rapid Rehousing Services	50,000	-	(50,000)	-
Water	702-30-3602	3820	Carryover - Water Utility Truck F450 Cab & Chassis	75,000	-	(75,000)	-
	702-30-3602	3880	Carryover - Pipeline locator unit/leak detection Device \$10,000 & GIS \$28,900	44,000	5,100	(38,900)	5,100
Transit	711-70-7760	2080	Additional Project Funding	580,477	794,633	251,964	832,441
Transit	712-70-7760	2080	Additional Project Funding	1,487,229	1,366,372	304,346	1,791,575
OTHER FUNDS BUDGET REVISIONS SUBTOTAL						\$ 185,124	

EXHIBIT B				
GENERAL FUND - FISCAL YEAR 2016/17 - YEAR 2 OF THE 2015/17 BUDGET				
PROPOSED REVENUE BUDGET REVISIONS				
FISCAL YEAR 2016/17 REVENUES		Adopted Budget	Budget Adjustments	REVISED BUDGET
Budget revisions:				
101-10-0000-4011	Property Tax (SE Recreation Area)	2,809,100	20,000	2,829,100
101-10-0000-4012	Property Tax in Lieu of VLF	9,952,700	388,000	10,340,700
101-10-0000-4412	No/Low Property Tax	3,849,500	15,500	3,865,000
101-10-0000-4015	SA RDA - AB 1484 Allocations (RPTTF)	166,500	53,500	220,000
SUBTOTAL REAL PROPERTY VALUE DERIVED REVENUES			477,000	
101-10-0000-4021	Sales & Use Tax	10,380,560	90,440	10,471,000
101-10-0000-4022	Utility User Tax	5,650,000	(225,000)	5,425,000
101-10-0000-4023	Transient Occupancy Tax	1,406,000	44,000	1,450,000
SUBTOTAL OTHER TAXES CATEGORIES			(90,560)	
101-10-0000-4413	Motor Vehicle License Fees	-	40,000	40,000
101-10-0000-4449	State Grants - Other (carryover prop 84)	-	110,000	110,000
101-10-0000-4690	Misc. Other Revenue	60,000	(55,000)	5,000
101-10-0000-4621	Reimbursement Expenses	20,570	(2,470)	18,100
101-10-0000-4691	Delinquent Trash Collection	10,000	5,000	15,000
101-10-0000-4312	Interest Income - Interest Repayment on advances to other funds	137,270	450,000	587,270
SUBTOTAL GENERAL GOVERNMENT REVENUES			547,530	
101-20-0000-4217	Illegal Fireworks Citations	50,000	(30,000)	20,000
SUBTOTAL PUBLIC SAFETY REVENUES			(30,000)	
101-61-0000-4111	Building Permits	650,000	70,000	720,000
101-61-0000-4113	Street Opening Permits	75,000	10,000	85,000
SUBTOTAL COMMUNITY DEVELOPMENT REVENUES			80,000	
Subtotal Budget Revisions:		35,217,200	983,970	36,201,170
Other General Fund Revenues		8,220,950	-	9,043,820
Revised Projected Revenues:		43,438,150	983,970	44,422,120

EXHIBIT C
CITY OF NORWALK
GENERAL FUND EXPENDITURES - BUDGET REVISIONS OF FISCAL YEAR 2016/17 (YEAR 2 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Carryover from Year 1	REVISED BUDGET
General Government Departments - MOU Personnel Cost	101-10-1xxx	1020	Full-Time Salaries	2,277,394	102,673		2,380,067
		1030	Part-Time Wages	262,212	2,562		264,774
		1082	PERS - Employees' Portion	136,598	(72,034)		64,564
		1083	PERS - Employer Portion	597,428	8,359		605,787
		1090	Medical Cost - Full-Time Employees	233,602	18,150		251,752
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	722,342	3,915		726,257
		1097	Workers' Comp	55,841	(2,422)		53,419
Administration	101-10-1203	2080	Solid Waste Consultant - Analysis of RFP (received twice as many proposals than anticipated)	20,000	40,000		60,000
Communications & Public Affairs	101-10-1204	2080	Contract Services - c/o Branding Contract	78,500	-	40,000	118,500
Administration - E-Waste	101-10-1206	2170	Recycling Outreach Forms and Material	3,500	1,000		4,500
		2230	Battery Recycling	200	2,800		3,000
		2080	Door to Door Used Oil Collection Program	-	3,000		3,000
MIS	101-10-1205	2089	Smart Deploy Software	54,725	2,500		57,225
		2132	Computer Supplies - UPS System replacement	2,000	5,600		7,600
City Clerk	101-10-1301	2080	Hosted meeting webcasts \$14,000; Maintenance of retention schedule \$3,500	27,250	14,000	3,500	44,750
		2140	Mail Cart	-	200		200
		2050	Publications (newly adjudicated paper)	250	500		750
Human Resources	101-10-1401	1098	Other Post Employment Benefits (OPEB) - Fully fund the Annual Required Contribution for the active employees (General Fund)	-	1,228,300	-	1,228,300
		2081	Special Studies - ADA Study	-	-	184,200	184,200
Finance	101-10-1501	1030	Part-Time Office Assistant I. (1,560 hours to provide administrative support for the department)	-	31,996		31,996
		2089	Contract Services - Financial System - Cloud hosting services & eGov applications for business licensing & water billing	140,400	21,000		161,400

EXHIBIT C
CITY OF NORWALK
GENERAL FUND EXPENDITURES - BUDGET REVISIONS OF FISCAL YEAR 2016/17 (YEAR 2 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Carryover from Year 1	REVISED BUDGET
Finance	101-10-1501	2080	Contract Services -Carry Over: \$9,000 Open Data Transparency in government web application; \$ 6,000 Cost Allocation System. New: \$40,000 Fee Study; \$11,000 Enhancement of Image scanning system (Installation, license & five-year maintenance support)	87,430	51,000	15,000	153,430
		2084	Contract Services - SEAACA Animal Services. (Contract increase 5% - anticipated 3%)	392,400	11,510	-	403,910
GENERAL GOVERNMENT BUDGET REVISIONS SUBTOTAL					1,474,609	242,700	
Public Safety - MOU Personnel Cost		1020	Full-Time Salaries	850,248	35,140		885,388
		1030	Part-Time Wages	885,668	8,685		894,353
Public Safety - MOU Personnel Cost	101-20-2101	1082	PERS - Employees' Portion	52,395	(32,129)		20,266
		1083	PERS - Employer Portion	208,316	2,212		210,528
		1090	Medical Cost - Full-Time Employees	92,301	7,920		100,221
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	236,563	1,487		238,050
Public Safety	101-20-2101	1097	Workers' Comp	72,150	(16,063)		56,087
		2065	Sheriff's Department policing services contract - actual contract increase of 3.7% from adopted budget previously estimated at 3%, and 3.5% increase to Liability Trust Fund (9.5%)	10,734,955	405,477		11,140,432
		2080	Contract Services: Reduce Parking Citations processing services from \$125,000	160,528	(25,000)		126,528
			Contract Services: Reduce Fingerprinting Services from \$21,000		(9,000)		
		2233	Citizen reward program: two rewards in in the amount of \$10,000 each - related to homicide	12,500	-	7,500	20,000
PUBLIC SAFETY BUDGET REVISIONS SUBTOTAL					378,729	7,500	
Public Services -MOU Personnel Cost	101-30-3xxx	1020	Full-Time Salaries	3,448,461	146,315		3,594,776
		1030	Part-Time Wages	293,232	2,878		296,110
		1082	PERS - Employees' Portion	235,051	(111,015)		124,036
		1083	PERS - Employer Portion	844,900	9,853		854,753
		1090	Medical Cost - Full-Time Employees	439,773	46,095		485,868
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	811,809	4,794		816,603

EXHIBIT C
CITY OF NORWALK
GENERAL FUND EXPENDITURES - BUDGET REVISIONS OF FISCAL YEAR 2016/17 (YEAR 2 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Carryover from Year 1	REVISED BUDGET
	101-30-3xxx	1097 Workers' Comp	365,941	(87,065)		278,876
Public Services - Administration	101-30-3101	2080 Contract Services - LS 1 Street light buyback consultant	51,900	-	30,000	51,900
Public Services - Mr. Sun	101-30-3103	1040 Overtime Salaries; Emergency Duty- General; emergency activity requiring response	18,000	3,000		21,000
	101-30-3103	2170 Special Materials - Mini Mr. Sun	1,200	1,000		2,200
Public Services - Graffiti	101-30-3404	3997 Increased CDBG offset of the cost	(50,000)	(3,948)		(53,948)
Park Maintenance-Landscape	101-30-3504	2080 Contract Services - Increase Landscape Maintenance from \$138,900 -Tree trimming	240,300	10,000		250,300
PUBLIC SERVICES BUDGET REVISIONS SUBTOTAL				21,907	30,000	
Social Services - MOU Personnel Cost	101-40-4xxx	1020 Full-Time Salaries	753,072	33,652		786,724
		1030 Part-Time Wages	320,323	3,103		323,426
		1082 PERS - Employees' Portion	42,102	(26,957)		15,145
		1083 PERS - Employer Portion	184,507	2,558		187,065
		1090 Medical Cost - Full-Time Employees	87,515	6,204		93,719
		1xxx Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	158,052	1,361		159,413
Social Services	101-40-4101	1xxx Add Position of Social Services Manager; Eliminate Sr. Management Analyst Position	119,100	16,130		135,230
	101-40-4101	2080 Contract Services	21,200	3,420		24,620
	101-40-4101	2110 Conferences	200	800		1,000
	101-40-4101	2250 Staff Training	100	900		1,000
Senior Services	101-40-4104	2080 Contract Services	4,900	4,000		8,900
		2110 Conferences	500	500		1,000
		2140 Office Supplies	4,500	1,900		6,400
		2179 Special Materials & Supplies	27,000	3,000		30,000
		2232 Contract Classes	14,000	2,000		16,000
		2351 Senior Nutrition Program	4,500	1,000		5,500
SOCIAL SERVICES BUDGET REVISIONS SUBTOTAL				53,571		
Recreation - MOU Personnel Cost	101-50-5xxx	1020 Full-Time Salaries	1,178,788	56,559		1,235,347
		1030 Part-Time Wages	1,495,841	9,148		1,504,989
		1082 PERS - Employees' Portion	58,203	(35,838)		22,365
		1083 PERS - Employer Portion	288,081	4,238		292,319
		1090 Medical Cost - Full-Time Employees	126,014	9,240		135,254
		1xxx Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	245,532	2,184		247,716

EXHIBIT C
CITY OF NORWALK
GENERAL FUND EXPENDITURES - BUDGET REVISIONS OF FISCAL YEAR 2016/17 (YEAR 2 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Carryover from Year 1	REVISED BUDGET
Recreation	101-50-5xxx	1097	Workers' Comp	46,892	(6,409)		40,483
Recreation Event - Independence Day	101-50-5604	1040	Over-time hours adjustment for SUNDAY event for Full-time employees (3 Supervisors and 5 Coordinators). Not a normal work day which the budget would have covered in their weekly hours.	2,300	2,700		5,000
RECREATION BUDGET REVISIONS SUBTOTAL					41,822		
Community Development - MOU Personnel Cost	101-60-6xxx	1020	Full-Time Salaries	2,153,037	96,836		2,249,873
		1030	Part-Time Wages	66,139	499		66,638
		1082	PERS - Employees' Portion	130,405	(71,474)		58,931
		1083	PERS - Employer Portion	527,513	7,461		534,974
		1090	Medical Cost - Full-Time Employees	225,905	15,840		241,745
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	293,739	3,575		297,314
	101-60-6xxx	1097	Workers' Comp	59,969	(3,998)		55,971
Community Development - Administration	101-61-6101	2055	Legal Advertising	1,500	1,500		3,000
		2081	Carryover - Specific Plan San Antonio/Firestone Area	-	-	250,000	250,000
		2230	Programs & Activities for Economic Development	-	5,000		5,000
Community Development - Building & Safety	101-61-6102	2080	Contract Services -Add new plan scanning services contract	20,000	100,000		120,000
	101-61-6102	2050	Publications	5,000	1,200		6,200
Community Development - Engineering	101-61-6103	2080	Traffic Engineering Support Services (from \$15,000)	380,020	5,000		526,020
			AutoCAD Subscription renewal (from \$3,000)		1,000		
			Carryover - Caltrans Street Light relocation		-	140,000	
Community Development - Code Compliance	101-61-6104	2080	Contract Services - Pentamation App for laptop	3,000	-	10,000	
		2085	Weed & Litter Abatement	20,000	5,000		
Community Development - Planning	101-61-6105	2080	Carryover - Planning Database (Total Cost \$23,800 - in FY spent \$7,475)	-	-	16,325	16,325
Community Development - Environmental Services	101-61-6106	2080	MS4 Compliance Services (increase from \$80,000)	263,690	20,000		308,990
	101-61-6106		MOU with Gateway Water Authority for Watershed Management Program (increase from \$80,000)		25,300		
COMMUNITY DEVELOPMENT BUDGET REVISIONS SUBTOTAL					212,739	416,325	4,740,981
General Fund - Vehicle Maintenance Cost	101-10-1201	2220	Adjust Vehicle Maintenance cost based on six months actual expenditures	-	1,500		1,500
VEHICLE MAINTENANCE BUDGET REVISIONS SUBTOTAL					1,500		
SUBTOTAL REVISIONS TO THE OPERATIONAL EXPENDITURES					\$ 2,184,877	\$ 696,525	

EXHIBIT C
CITY OF NORWALK
GENERAL FUND EXPENDITURES - BUDGET REVISIONS OF FISCAL YEAR 2016/17 (YEAR 2 OF BUDGET YEAR 2015/17)

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Carryover from Year 1	REVISED BUDGET
Administration	101-10-1203	3870 Purchase on 8 new chairs	-	2,000		2,000
Cable TV	101-10-1207	3860 Remote Camera System for Council Chambers & Computer Graphics titling/editing	-	-	118,810	118,810
Human Resources	101-10-1401	3860 Online Applicant Tracking System	-	-	15,965	15,965
Emergency Preparedness	101-29-2199	3880 Carryover - purchase of Canopy (\$6,000) and balloon lights & generators (\$9,500)	-	-	15,500	15,500
Public Services - Tree Maintenance	101-30-3502	3850 Carryover from prior FY - Tandem trailer	5,000	-	5,000	10,000
Social Services	101-40-4101	3880 \$4,210 Carryover from prior FY - Restroom Controlled Access System; \$6,500 new item - Replace Commercial Oven for Multi-Purpose Room Kitchen	20,870	6,500	4,210	31,580
Recreation - NASC	101-50-5702	3860 \$1,400 Tables (5), \$3,000 Ice Maker, \$5,600 new chairs for Founders' Room	2,500	-	10,000	12,500
Community Development - Engineering	101-61-6103	3880 Carryover GIS Centerline Tie Layer	-	-	20,000	20,000
Community Development - Environmental Services	101-61-6106	3880 Carryover - GIS Storm Water Layer	-	-	20,000	20,000
SUBTOTAL REVISIONS TO CAPITAL OUTLAYS EXPENDITURES				\$ 8,500	\$ 209,485	
CIP - Slurry Seal Parking Lots - City-wide	101-70-7798	2080 Slurry project city-wide: Sr. Center Parking Lot section was estimated at \$18,500. Slurry Seal/Stripe/ADA Compliance - Additional funding per Engineering estimate needed.	88,500	21,500		110,000
CIP - Local Streets	101-70-7907	2080 Local Streets Overlay	-	250,000		250,000
						-
Transfer to Housing Successor	101-90-9261	3990 Transfer 20% of SA RDA loan repayment amount (per SB 107)	-	214,940		214,940
SUBTOTAL REVISIONS - CAPITAL IMPROVEMENT PROJECT/ & TRANSFERS OUT				\$ 486,440	\$ -	
GENERAL FUND TOTAL BUDGET REVISIONS				\$ 2,679,817	\$ 906,010	

**EXHIBIT D
GENERAL FUND UNASSIGNED FUND BALANCE PROJECTION
FISCAL YEAR 2016/17 - YEAR 2 OF 2015/17 BUDGET**

	<u>AMOUNT</u>
AUDITED BEGINNING UNASSIGNED FUND BALANCE AS OF JUNE 30, 2015	\$ 12,270,236
Plus Fund Balance Assigned to Capital Improvement Projects	\$ 1,211,006
Plus Release of Assigned Fund Balance & On SCE Bill Financing Proceeds	410,887
AVAILABLE FUND BALANCE AS OF JULY 1, 2015	\$ 13,892,129

ESTIMATED ACTUALS FISCAL YEAR 2015-16

ESTIMATED REVENUES:		\$ 44,187,730
ESTIMATED ACTUAL EXPENDITURES:		\$ 45,611,005
Operations & Capital Outlays	42,909,851	
Transfer to Low Mod Housing - 20% from the RDA loan repayment amount	27,239	
Transfers to Renovation & Equipment Replacement Funds	1,404,855	
Capital Improvement Projects	1,269,061	
ESTIMATED DECREASE IN FUND BALANCE		<u>(1,423,275)</u>
ESTIMATED ENDING FUND BALANCE AS OF JUNE 30, 2016		\$ 12,468,854

FISCAL YEAR 2016-17

Plus Release of the unspendable fund balance - loan repayments (principal amount)		\$ 730,937
ESTIMATED REVENUES PER APPROVED BUDGET	43,438,150	
REVENUE REVISIONS (per Attachment B)	<u>983,970</u>	
REVISED REVENUE ESTIMATES		44,422,120
ORIGINAL APPROPRIATIONS:		44,637,680
Operating Budget	43,592,526	
Capital Outlays	128,854	
Transfers to Capital Reserve Funds	847,800	
Capital Projects	68,500	
PROPOSED CHANGES TO APPROPRIATIONS (per Attachment C):		3,585,827
Operating Budget	2,184,877	
Operating Budget - carryover special projects & studies	696,525	
Capital Outlays	8,500	
Capital Outlays - carryover from prior fiscal year	209,485	
Transfer to Housing Successor Fund (per SB 107)	214,940	
New Appropriations to Capital Projects	271,500	
ESTIMATED DECREASE IN FUND BALANCE		<u>(3,801,387)</u>
ESTIMATED ENDING FUND BALANCE AS OF JUNE 30, 2017		\$ 9,398,404

EXHIBIT E

CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17

REVENUES

DEPARTMENT NAME	ACCOUNT #	REASON FOR REVENUE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget
CHILD CARE GRANTS	203-40-0000	4449	CDE grants	2,011,963	248,481	2,260,444
	203-40-0000	4628	Parent Fees	23,200	46,992	70,192
CHILD CARE GRANTS TOTAL				295,473	-	
CDBG	207-62-0000	4464	CDBG Reprogrammed from prior year	90,000	110,000	200,000
	207-62-0000	4469	Federal Grants	1,136,000	5,459	1,141,459
CDBG TOTAL			1,226,000	115,459	-	
HOUSING SUCCESSOR	261-90-9101	4790	Transfer 20% from SA RDA loan repayment to the City (per SB107)	-	214,940	-
JAG	224-20-0000	4469	Federal Grant	11,809	32,992	44,801
Prop C Local Return	227-30-0000	4085	Prop C	1,650,500	6,720	1,657,220
Prop A Local Return	210-45-0000	4084	Prop A	1,956,062	41,864	1,997,926
Measure R	228-30-0000	4451	Measure R	1,241,000	4,800	1,245,800
Parking Structure	243-30-0000	4523	Parking Fees	635,000	35,000	670,000
HIGHWAY USER TAX	204-30-0000	4421	STATE GAS TAX - 2107	861,000	68,460	929,460
	204-30-0000	4422	STATE GAS TAX - 2107.5	10,000	-	10,000
	204-30-0000	4423	STATE GAS TAX - 2105	630,000	39,320	669,320
	204-30-0000	4424	STATE GAS TAX -2106	330,000	1,500	331,500
HIGHWAY USER TAX TOTAL			1,831,000	109,280	-	

EXHIBIT E

CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17

DEPARTMENT NAME	ACCOUNT #		REASON FOR REVENUE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget
HSIP (Highway Safety Improvement Program)	409-70-0000	4469	Federal Grant	-	260,500		260,500
HIGHWAY USER TAX - SECTION 2103 (Prop 42 Replacement)	426-70-0000	4458	STATE GAS TAX - 2103	399,300	(146,540)		252,760
SURFACE TRANSPORTATION PROGRAM (STPL)	430-70-0000	4469	FEDERAL GRANT	380,000	30,000		410,000
CA Natural Resources Agency - Environmental Enhancement & Mitigation Grant	412-70-0000	4449	State Grant	-	416,260		416,260
CA HIGH SPEED RAIL	439-63-0000	4449	State Grant	-	499,900		499,900
LA County Regional Park & Open Space	438-70-0000	4439	County Grant	-	300,000		300,000

EXHIBIT E

**CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17**

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget	
Child Care	203-40-4103 & 203-40-4105	1020	Full-Time Salaries	321,373	12,856		334,229
		1030	Part-Time Salaries	69,886	687		70,573
		1082	PERS - Employees' Portion	16,471	(6,682)		9,789
		1083	PERS - Employer Portion	78,742	732		79,474
		1090	Medical Cost - Full-Time Employees	54,506	6,603		61,109
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	60,479	342		60,821
		1098	Other Post Employment Benefits	18,840	18,800		37,640
	203-40-4103 (4105)	1097	Workers' Comp	7,241	-		7,241
	203-40-4103	2032	Stage 2 - Contract Augmentation	967,676	231,348		1,199,024
	203-40-4103	2034	C3AP - Contract Augmentation	571,445	17,133		588,578
TOTAL CHILD CARE GRANTS				281,819	-		
AQMD	213-30-3503	3820	Carryover - Replace Vehicle #6220 with Ford F350 Stake Bed Truck	-	-	77,950	77,950
HIGH SPEED RAIL	439-63-6307	XXXX	Expenses related to High Speed Rail Project	-	499,900	-	499,900
COPS Grant	222-20-2101	2058	Sheriff's Department School Deputy - contract cost increase	88,500	2,103		90,603
JAG GRANT	224-20-2105	3880	FY 2014 Justice Assistance Grant	11,809	3,156	-	14,965
JAG GRANT	224-20-2106	3880	FY 2015 Justice Assistance Grant	-	-	29,836	29,836
PUBLIC SAFETY FUNDS TOTAL				3,156	29,836		

EXHIBIT E

**CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17**

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget	
CDBG	207-62-6201, 6202, 6206 & 6207	1020	Full-Time Salaries (includes MOU revision and staff reallocation of time)	218,392	27,717		246,109
		1082	PERS - Employees' Portion	12,329	(7,485)		4,844
		1083	PERS - Employer Portion	53,512	5,013		58,525
		1090	Medical Cost - Full-Time Employees	26,694	3,484		30,178
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	44,277	1,745		46,022
		1098	OPEB - Active Employees	6,280	10,810		17,090
		2116	Residential Rehabilitation per FY16 Action Plan	547,712	210,538		758,250
		2115	Neighborhood Beautification per FY16 Action Plan	50,000	(50,000)		-
	207-62-6204	2080	Community Fund - Social Services	62,270	25,000		87,270
	207-62-6206	2115	Neighborhood Beautification per FY16 Action Plan	-	109,228		109,228
	207-62-6207	2122	Commercial Façade Improvement per FY16 Action Plan	-	103,596		103,596
	207-30-3404	3997	Community Fund - Graffiti Removal	50,000	3,948		53,948

EXHIBIT E

**CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17**

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget	
HOME	208-62-6203	1020	Full-Time Salaries (includes MOU revision and staff reallocation of time)	13,554	7,450		21,004
		1082	PERS - Employees' Portion	950	(568)		382
		1083	PERS - Employer Portion	3,322	1,674		4,996
		1090	Medical Cost - Full-Time Employees	1,448	1,569		3,017
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	1,472	589		2,061
		1098	OPEB - Active Employees	-	1,320		1,320
		1097	Workers' Comp	294	-		294
		2118	Affordable Housing Program	-	152,096		152,096
		2119	Home Repair	-	10,000		10,000
		2121	Security Deposit Assistance	-	42,482		42,482
		2707	CHODO	-	36,595		36,595
CDBG FUND TOTAL				696,801	-		
HOUSING AUTHORITY	262-63-6302 (144-63-6302)	1020	Full-Time Salaries (includes MOU revision and staff reallocation of time)	368,539	(7,847)		360,692
		1082	PERS - Employees' Portion	20,311	(10,413)		9,898
		1083	PERS - Employer Portion	90,298	(4,530)		85,768
		1090	Medical Cost - Full-Time Employees	58,384	1,255		59,639
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance,etc.)	104,340	(2,009)		102,331
		1098	Other Post Employment Benefits	12,560	17,860		30,420
		2170	Landlord Appreciation Program/40th Anniversary Event	700	13,800		14,500
		2240	Printing of landlord outreach materials	2,500	500		3,000
HOUSING AUTHORITY FUND TOTAL				8,616	-		

EXHIBIT E

**CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17**

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget	
TRANSPORTATION CENTER	227-30-3204	1020	Full-Time Salaries	133,849	5,832	139,681	
		1030	Part-Time Salaries	78,324	767	79,091	
		1082	PERS - Employees' Portion	5,069	(2,841)	2,228	
		1083	PERS - Employer Portion	32,796	420	33,216	
		1090	Medical Cost - Full-Time Employees	7,715	832	8,547	
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	23,182	206	23,388	
		1098	Other Post Employment Benefits	-	16,800	16,800	
		2081	ADA study	-	-	2,500	2,500
		2069	Transportation Center - Platform painting	-	-	56,000	56,000
TRANSPORTATION CENTER TOTAL				22,016	58,500		
Prop C - CIP #7798	227-70-7798	2080	Slurry Seal & Stripe - Metrolink Parking Structure - 1st Floor	30,000	10,000	40,000	
Prop C - CIP #7907	227-70-7907	2080	Local Street Overlay (Project doesn't qualify for Prop C funding)	250,000	(250,000)	-	
Prop C - CIP #7185	227-70-7185	2080	Shoemaker Road Rehabilitation	800,000	\$ 120,000	920,000	
Prop C - CIP #7786	227-70-7786	2080	Transportation/Maintenance Yard Facility - Design, Human Health Assessment & related work	-	\$ 40,000		
Prop C - Transit	227-45-4503	3884	ITS project	70,000	(70,000)	-	
PROP C FUND TOTAL				(105,968)	58,500		

EXHIBIT E
CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget	
FEMA Grant	221-20-2102	2080	Carryover - \$3,000 to develop Local Hazard Mitigation Plan	-	3,000	3,000	
CA Natural Resources Agency - Environmental Enhancement & Mitigation Program	412-70-7849	2080	Median & Side Panel Turf Replacement with Drought Tolerant Plants	-	416,260	416,260	
Redevelopment Bond Proceeds	435-61-6101	2080	Economic Development Agreement	-	35,000	35,000	
REDEVELOPMENT HOUSING BOND PROCEEDS (LMIHAF)	436-63-6303	2080	Homeless Prevention & Rapid Rehousing Services	-	50,000	50,000	
Measure R	228-30-3302	2080	Sidewalk Repairs	142,600	-	105,000	247,600
	228-63-6103	2080	Contract Services - Engineering	-	2,000		2,000
	228-70-7232	2080	Traffic Signal & Curb Ramp Improvement - Alondra between Piuma & Shoemaker	-	129,800		129,800
	228-70-7233	2080	Traffic Signal & Curb Ramp Improvement - Firestone between West City limit & Rosecrans	-	15,700		15,700
	228-70-7234	2080	Traffic Signal & Curb Ramp Improvement - Studebaker between Rosecrans & Cecilia	-	13,000		13,000
	228-70-7517	2080	Imperial Storm Drain Replacement	455,000	90,000		545,000
	228-70-7518	2080	Nordesta Strom Drain Replacement- Design only	400,000	(275,000)		125,000
	228-70-7849	2080	Median & Side Panel Turf Replacement with Drought Tolerant Plants	-	70,000		70,000
	228-70-7197	2080	Foster Road Panel - Additional funding for traffic signal	122,960	250,000		372,960
MEASURE R FUND TOTAL					295,500	105,000	

EXHIBIT E

**CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17**

DEPARTMENT NAME	ACCOUNT #	REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget
CIP - HSIP - Highway Safety Improvement Program	409-70-7232	2080 Traffic Signal & Curb Ramp Improvement - Alondra between Piuma & Shoemaker	-	2,300		2,300
	409-70-7233	2080 Traffic Signal & Curb Ramp Improvement - Firestone between West City limit & Rosecrans	-	141,200		141,200
	409-70-7234	2080 Traffic Signal & Curb Ramp Improvement - Studebaker between Rosecrans & Cecilia	-	117,000		117,000
HSIP FUND TOTAL				260,500	-	
HIGHWAY USER TAX (SECTION 2103)	426-70-7906	2080 Rehabilitation of Imperial Hwy (West City Limit to Studebaker)	70,000	30,000		70,000
	426-70-7908	2080 Local Alleys - reduction to design only	490,000	(485,000)		5,000
	426-70-7907	2080 Local Streets	865,000	385,000		1,250,000
HUT SECTION 2103 FUND TOTAL				(70,000)	-	
STPL	430-70-7905	2080 Rehabilitation of Imperial Hwy (West City Limit to Studebaker)	70,000	30,000	-	100,000
Parking Structure	243-30-3203	2080 Access Control System Maintenance	183,100	6,000	-	189,100
		2081 ADA study	-	-	2,500	2,500
		1098 Other Post Employment Benefits	-	5,600		5,600
Parking Structure				11,600	2,500	
Successor Agency to RDA	145-63-6303	1098 Other Post Employment Benefits	-	7,700	-	7,700

EXHIBIT E

CITY OF NORWALK - SPECIAL REVENUE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF BUDGET 2015/17

DEPARTMENT NAME	ACCOUNT #		REASON FOR EXPENDITURE ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	CARRYOVER AMOUNT from YR 1	Revised Budget
NASC - Equipment Replacement Fund	744-50-5702	3880	Add - Replace Sproul Barn Chairs (80)	37,700	6,160		59,260
	744-50-5702	3880	Add - Replace Sproul Room Chairs - Replace 200 chairs (18 years old)		15,400		
NASC - EQUIPMENT REPLACEMENT FUND TOTAL					21,560	-	
Park Dedication Fees	442-50-5101	3895	Purchase of Artificial Christmas Tree	-	55,000		55,000
	442-50-5101	3860	New Computers (15) for Youth Golf Course Center (donation)	-	20,000		20,000
PARK DEDICATION FEES FUND TOTAL					75,000	-	
Art In Public Places	418-70-7844	2080	Utility Box Art (3-4 boxes)	-	6,000		6,000
	418-10-1132	2230	Art in Public Places commission expenses	-	1,000		1,000
ART IN PUBLIC PLACES FUND TOTAL					7,000	-	
Cooperative Agreement Fund	437-70-7786	2080	Transportation/Maintenance Yard Facility - Design, Human Health Assessment & related work	-	226,500	-	226,500
Aid to the Cities	205-70-7786	2080	Transportation/Maintenance Yard Facility - Design, Human Health Assessment & related work	-	33,900	-	33,900
Building Renovation Fund	747-70-7848	2080	NEW CIP - Fire Panel Upgrades (3ea) - Transportation/Public Services Building	-	40,000	-	40,000
Computer & Technology Replacement Fund	745-61-6103	3860	Engineering Replace Plotter - higher cost estimate	25,000	2,000	-	27,000
	745-61-6102	3860	Eliminate the replacement of plan scanner	23,000	(20,000)		3,000
	745-10-1205	3860	Carry-over purchase of Audio Visual Equipment for Room 4	71,000	-	16,000	87,000
BUILDING RENOVATION AND COMPUTER REPLACEMENT FUND TOTAL					(18,000)	16,000	

EXHIBIT F
CITY OF NORWALK - TRANSIT & VEHICLE MAINTENANCE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF 2015/17 BUDGET

ACCOUNT #	REASON FOR ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Revised Budget	
TRANSIT OPERATIONAL REVENUES - ORIGINAL BUDGET			\$ 11,824,804		
710-45-0000	4081	Transit Prop C-5% Security - adjustment per Metro's calculations	101,816	(5,656)	96,160
	4082	Prop A Discretionary Operating Assistance	1,881,002	274,533	2,155,535
	4086	Prop C 40% Discretionary - Foothill Mitigation	85,435	(469)	84,966
	4087	Prop C 40% Discretionary - MOSIP	565,289	2,439	567,728
	4088	Transit Prop C40% - BSIP	54,983	325	55,308
	4451	Measure R	1,155,091	30,487	1,185,578
	4453	LFT/TDA Article 4	2,830,810	82,520	2,913,330
	4454	STAF/State Transportation Assistance	444,760	(210,863)	233,897
	4582	Passenger Revenues - Fixed Route	1,379,170	335,830	1,715,000
	4584	Contract Services Revenues - SFS	8,500	(2,500)	6,000
	4690	Low Carbon Fuel Standard Program	-	62,749	62,749
	4794	Local Prop A - Operating subsidy	1,901,062	44,142	1,945,204
	4795	Local Prop C - Operating subsidy to support MJM Swipe Card for the Dial-A-Ride Program	103,250	10,000	113,250
TOTAL PROPOSED REVISIONS - OPERATIONAL REVENUES:			\$ 623,537		
TRANSIT OPERATIONAL REVENUES - REVISED BUDGET TOTAL:			\$ 12,448,341		

EXHIBIT F
CITY OF NORWALK - TRANSIT & VEHICLE MAINTENANCE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF 2015/17 BUDGET

ACCOUNT #		REASON FOR ADJUSTMENT		Budget	AMOUNT Increase / (Decrease)	Revised Budget
TRANSIT OPERATIONAL EXPENSES - ORIGINAL BUDGET					\$ 11,718,725	
TRANSIT - ADMINISTRATION	710-45-4500	1020	Full-Time Salaries	572,931	26,187	599,118
		1030	Part-Time Wages - Elimination of (1) Part-time Office Assistant II (\$23,071) and MOU 1.5% rate increase	66,526	(22,419)	44,107
		1082	PERS - Employees' Portion	35,155	(20,807)	14,348
		1083	PERS - Employer Portion	140,373	2,085	142,458
		1090	Medical Cost - Full-Time Employees	49,053	3,960	53,013
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	130,665	677	131,342
	710-45-4500	1097	Workers' Comp	12,399	-	12,399
		1098	Other Post Employment Benefits	-	-	-
		2056	Classified advertising	8,000	2,000	10,000
	710-45-4500	2080	Contract services - Reduction in graphic design	15,000	5,000	20,000
	710-45-4500	2170	Promotional materials	35,000	10,000	45,000
TOTAL: TRANSIT ADMINISTRATION - BUDGET REVISIONS					6,683	

EXHIBIT F
CITY OF NORWALK - TRANSIT & VEHICLE MAINTENANCE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF 2015/17 BUDGET

ACCOUNT #		REASON FOR ADJUSTMENT		Budget	AMOUNT Increase / (Decrease)	Revised Budget
TRANSIT - OPERATIONS	710-45-4501	1020	Full-Time Salaries	652,458	27,139	679,597
		1021	Full-Time Salaries - Coach Operators (add 1 full-time position)	1,715,914	123,305	1,839,219
		1031	Part-Time Wages - Coach Operators MOU adjustment & additional PT hours	888,181	461,739	1,349,920
		1080	Medicare Cost on the increased PT hours & overtime		7,043	7,043
		1040	Increase Staff Overtime to cover transition of Metro's line 270 to NTS	22,000	6,000	28,000
		1041	Increase Coach Operators' Overtime to cover transition of Metro's line 270 to NTS	42,000	18,000	60,000
		1082	PERS - Employees' Portion	124,439	(60,936)	63,503
		1083	PERS - Employer Portion	580,272	18,639	598,911
		1090	Medical Cost - Full-Time Employees	319,732	38,640	358,372
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	685,507	7,036	692,543
TRANSIT - OPERATIONS		1084	Uniforms - increase due to recruitment of FT/PT Coach Operators	7,500	4,500	12,000
		1086	Increase in Physicals due to recruitment of FT/PT Coach Operators	8,000	2,000	10,000
	710-45-4501	1097	Worker's Compensation versus budget.	964,113	(275,969)	688,144
	710-45-4501	1098	Other Post Employment Benefits	100,000	63,300	163,300
	710-45-4501	2080	Contract Services - Maintenance of CCTV Hardware	381,668	14,400	396,068
		2090	Equipment supplies	3,500	4,500	8,000
		2250	Training Expenses	10,000	5,000	15,000
	TOTAL: TRANSIT OPERATIONS- BUDGET REVISIONS					464,336

EXHIBIT F
CITY OF NORWALK - TRANSIT & VEHICLE MAINTENANCE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF 2015/17 BUDGET

ACCOUNT #		REASON FOR ADJUSTMENT		Budget	AMOUNT Increase / (Decrease)	Revised Budget
TRANSIT - VEHICLE MAINTENANCE	710-45-4520	1020	Full-Time Salaries (MOU adjustment)	683,698	29,292	712,990
		1030	Part-Time Salaries (MOU adjustment)	177,787	889	178,676
		1082	PERS - Employees' Portion	39,291	(17,977)	21,314
		1083	PERS - Employer Portion	167,509	2,022	169,531
		1090	Medical Cost - Full-Time Employees	83,457	6,978	90,435
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	883,453	899	884,352
		1097	Workers' Comp	105,745	(27,181)	78,564
TRANSIT - VEHICLE MAINTENANCE	710-45-4502 & (4801)	1020	Full-Time Salaries (adjustment due to MOU)	118,676	9,078	127,754
		1030	Part-Time Salaries	-	-	-
		1082	PERS - Employees' Portion	8,309	(8,712)	(403)
		1083	PERS - Employer Portion	29,077	1,010	30,087
		1090	Medical Cost - Full-Time Employees	5,156	415	5,571
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	26,357	478	26,835
		1097	Workers' Comp	2,569	-	2,569
710-45-4520	2080	Contract Services - Support M&I services for CNG Station	87,153	24,725	111,878	
	2221	Parts & services	143,100	47,700	190,800	
710-45-4520	2222	Savings due to actual CNG costs lower than projected budget.	563,940	(80,000)	483,940	
TOTAL: TRANSIT EQUIPMENT NON-VEHICLE MAINTENANCE - BUDGET REVISIONS					(10,384)	
TOTAL PROPOSED EXPENSE REVISIONS:					\$ 460,635	
TRANSIT OPERATIONAL EXPENSES - REVISED BUDGET TOTAL:					\$ 12,179,360	
TRANSIT ESTIMATED ANNUAL OPERATIONAL SURPLUS:					\$ 268,981	

EXHIBIT F
CITY OF NORWALK - TRANSIT & VEHICLE MAINTENANCE FUNDS
FISCAL YEAR 2016/17 BUDGET REVISIONS - YEAR 2 OF 2015/17 BUDGET

ACCOUNT #		REASON FOR ADJUSTMENT		Budget	AMOUNT Increase / (Decrease)	Revised Budget
TRANSIT CAPITAL REVENUES						
	210-45-0000	4084	Prop A	55,000	(2,278)	52,722
	712-45-0000	4456	Clean Fuel Capital & Prop 1B "Bridge" funds	155,786	122,259	278,045
	712-45-0000	4471	FTA Capital Grant 5307	344,214	939,207	1,283,421
TOTAL PROPOSED REVISIONS - CAPITAL REVENUES:					\$ 1,059,188	
TRANSIT CAPITAL EXPENSE						
Transit - Capital Outlays (FTA grants)	712-45-4503	3831	Bus acquisition funded with additional FTA grants	-	834,134	834,134
		3833	Tires & ACM	130,400	21,600	152,000
		3843	Bus Stop Amenities	40,000	(36,000)	4,000
		3852	Computer replacement	9,600	3,687	13,287
		3884	Radio units required due to Metro Line 270 transition	40,000	1,338	41,338
Transit - Capital Outlays (Prop 1B)	711-45-4503	3831	Local Match (Prop 1B) - bus acquisition	-	278,045	278,045
Prop A	210-45-4503	3833	Additional tires & ACM	32,600	5,400	38,000
		3843	Bus Stop Amenities	10,000	(9,000)	1,000
		3851	Computer replacement	2,400	922	3,322
		3884	Radio units required due to Metro Line 270 transition	10,000	334	10,334
	210-70-7188	2080	CIP #7188 - Buspad at Alondra & Elmcroff	90,700	(45,350)	45,350
TOTAL PROPOSED REVISIONS - CAPITAL EXPENSE:					\$ 1,055,110	

EXHIBIT G

**CITY OF NORWALK - WATER AND SEWER FUNDS
FISCAL YEAR 2016/17 MID-YEAR REVISIONS OF YEAR 2 - BUDGET 2015/17**

ACCOUNT #		REASON FOR ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Revised Budget	
WATER FUND - OPERATIONS	702-30-3602	1020	Full-Time Salaries	554,432	25,580	580,012
		103	Part-Time Salaries	10,192	100	10,292
		1082	PERS - Employees' Portion	27,814	(16,635)	11,179
		1083	PERS - Employer Portion	135,845	2,075	137,920
		1090	Medical Cost - Full-Time Employees	64,894	4,224	69,118
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	108,703	950	109,653
		1098	Other Post Employment Benefits	38,900	22,600	61,500
		2081	Carry-over: Special Studies: Elevated Tank \$10,000; SCADA \$100,000; Asset Management \$50,000)	50,000	160,000	210,000
		2089	Financial/Billing System - Maintenance & licenses	-	29,000	29,000
		2181	Water Replenishment Fees	542,000	(272,000)	270,000
		2182	Cost of Purchased Water	841,000	454,000	1,295,000
		2100	Utilities Cost	420,000	(201,000)	219,000
		3820	Carryover- Water Utility Truck: F450 Cab & Chassis	55,000	75,000	130,000
		3880	Carryover- Pipeline locator unit/leak detection device \$10,000 & Geographic Information System - Water Layer \$28,900	37,000	38,900	75,900
TOTAL - WATER FUND EXPENSE BUDGET REVISIONS				\$ 322,794		

EXHIBIT G

**CITY OF NORWALK - WATER AND SEWER FUNDS
FISCAL YEAR 2016/17 MID-YEAR REVISIONS OF YEAR 2 - BUDGET 2015/17**

ACCOUNT #		REASON FOR ADJUSTMENT	Budget	AMOUNT Increase / (Decrease)	Revised Budget	
SEWER FUND - OPERATIONS	704-30-3403	1020	Full-Time Salaries	117,971	6,602	124,573
		1030	Part-Time Wages	10,192	100	10,292
		1082	PERS - Employees' Portion	5,078	(3,581)	1,497
		1083	PERS - Employer Portion	28,908	716	29,624
		1090	Medical Cost - Full-Time Employees	15,680	462	16,142
		1xxx	Other Personnel Cost (Medicare, Life Insurance, 401A, Long-Term Disability Insurance, etc.)	15,941	313	16,254
		1098	Other Post Employment Benefits	6,280	4,620	10,900
		2081	Carryover Special Studies: \$39,600 SCADA; \$100,000 I & I Field Evaluation; \$50,000 Asset Management	75,000	189,600	264,600
		3880	Carryover - Submersible pump for Bloomfield Station \$12,000; Sewer Trailer \$5,000; Geographic Information System (GIS) - Sewer Layer \$8,600	20,000	25,600	45,600
TOTAL - SEWER FUND EXPENSE BUDGET REVISIONS				\$ 224,432		

RESOLUTION NO. 16-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK
ADOPTING THE SALARY SCHEDULE FOR FISCAL YEAR 2016/17
FOR THE GENERAL AND HOURLY UNIT EMPLOYEES AND THE
EXECUTIVE MANAGEMENT AND MID-MANAGEMENT UNIT
EMPLOYEES**

WHEREAS, Norwalk Municipal Code (NMC) §2.24.070 allows for the adoption and revision of a compensation plan (salary schedule) by resolution; and

WHEREAS, NMC §2.24.070 states that when any new position is created, the Personnel Officer shall recommend an appropriate salary range and the compensation plan (salary schedule) shall be amended by City Council; and

WHEREAS, the salary schedule has been updated and supersedes all previously adopted salary schedules.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORWALK
HEREBY DETERMINES, FINDS, AND RESOLVES AS FOLLOWS:**

Section 1. The City of Norwalk compensation plan is amended by adding the classification of Social Services Manager to allow for the appropriate categorization of duties and responsibilities to read as shown on Exhibit A; and

Section 2. That changes to the FY 2016/17 operating budget, when adopted, shall include sufficient funds to cover the costs for such salaries and adjustments; and

Section 3. Pursuant to NMC §2.24.070, the City Council hereby adopts the FY 2016/17 Salary Schedule attached as Exhibit A.

APPROVED AND ADOPTED on this 21st day of June 2016.

**MICHAEL MENDEZ
MAYOR**

ATTEST:

**THERESA DEVOY, CMC
CITY CLERK**

Exhibit A**CITY OF NORWALK
SALARY SCHEDULE
FY 2016-2017**

C.O.L.A. Effective July 1, 2016

A. CITY COUNCIL

Name of Position	Step A	Step B	Step C	Step D	Step E
Mayor	N/A	N/A	N/A	N/A	950.91
Vice-Mayor	N/A	N/A	N/A	N/A	950.91
Councilmember	N/A	N/A	N/A	N/A	950.91

B. EXECUTIVE MANAGEMENT (4.5% C.O.L.A. - minus 4% PERS pick-up)

Name of Position	Step A	Step B	Step C	Step D	Step E
City Manager	15,329	16,095	16,900	17,745	18,633
Deputy City Manager	11,204	11,765	12,353	12,971	13,619
Dir. of Community Development	11,204	11,765	12,353	12,971	13,619
Dir. of Finance/City Treasurer	10,671	11,204	11,764	12,353	12,970
Dir. of Human Resources/Risk Manager	10,671	11,204	11,764	12,353	12,970
Dir. of Public Safety	10,671	11,204	11,764	12,353	12,970
Dir. of Public Services	10,671	11,204	11,764	12,353	12,970
Dir. of Recreation & Park Svcs.	10,671	11,204	11,764	12,353	12,970
Dir. of Social Services	10,671	11,204	11,764	12,353	12,970
Dir. of Transportation	10,671	11,204	11,764	12,353	12,970
City Clerk	10,671	11,204	11,764	12,353	12,970
Special Assistant to City Manager	10,487	11,011	11,562	12,140	12,747

C. MID-MANAGEMENT (4.5% C.O.L.A. - minus 4% PERS pick-up)

Name of Position	Step A	Step B	Step C	Step D	Step E
Admin. Services Manager	8,916	9,361	9,830	10,321	10,837
Building and Safety Manager	8,916	9,361	9,830	10,321	10,837
City Engineer	8,916	9,361	9,830	10,321	10,837
Economic Development Manager	8,916	9,361	9,830	10,321	10,837
Communications & Pub Affairs Mgr	8,170	8,578	9,007	9,457	9,930
Controller/Deputy Treasurer	8,170	8,578	9,007	9,457	9,930
Housing Manager	8,170	8,578	9,007	9,457	9,930
Mngr Strategic Planning & Admn Svcs	8,170	8,578	9,007	9,457	9,930
Planning Manager	8,170	8,578	9,007	9,457	9,930
Projects and Services Manager	8,170	8,578	9,007	9,457	9,930
Public Safety Manager	8,170	8,578	9,007	9,457	9,930
Public Services Superintendent	8,170	8,578	9,007	9,457	9,930
Recreation Superintendent	8,170	8,578	9,007	9,457	9,930
Social Services Manager	8,170	8,578	9,007	9,457	9,930
Utilities & Projects Manager	8,170	8,578	9,007	9,457	9,930
Fleet Maintenance Manager	7,867	8,260	8,673	9,107	9,562
Manager of Transit Operations	7,867	8,260	8,673	9,107	9,562

D. GENERAL UNIT (3% C.O.L.A. - minus 1.5% PERS pick-up)					
Name of Position	Step A	Step B	Step C	Step D	Step E
Associate Engineer	6,871	7,215	7,575	7,954	8,352
Business Development Asst.	6,721	7,057	7,409	7,780	8,169
Senior Planner	6,721	7,057	7,409	7,780	8,169
Assistant City Clerk	6,365	6,684	7,018	7,369	7,737
Information Systems Coordinator	6,365	6,684	7,018	7,369	7,737
Senior Center Manager	6,365	6,684	7,018	7,369	7,737
Senior Building Inspector	6,365	6,684	7,018	7,369	7,737
Water Utilities Supervisor	6,190	6,500	6,825	7,166	7,524
Maintenance Supervisor	5,896	6,191	6,500	6,825	7,166
Senior Code Compliance Inspector	5,896	6,191	6,500	6,825	7,166
Community Development Specialist	5,824	6,115	6,421	6,742	7,079
Rehabilitation Specialist	5,824	6,115	6,421	6,742	7,079
Assistant Engineer	5,793	6,083	6,387	6,706	7,041
Childcare Program Manager	5,793	6,083	6,387	6,706	7,041
Emergency Services Manager	5,793	6,083	6,387	6,706	7,041
Senior Human Resources Analyst	5,793	6,083	6,387	6,706	7,041
Senior Management Analyst	5,793	6,083	6,387	6,706	7,041
Senior Accountant	5,793	6,083	6,387	6,706	7,041
Lead Equipment Mechanic	5,750	6,038	6,340	6,657	6,989
Transit Safety & Training Coord.	5,750	6,038	6,340	6,657	6,989
Senior Transit Oprs. Supervisor	5,750	6,038	6,340	6,657	6,989
Public Works Inspector II	5,670	5,954	6,251	6,564	6,892
Recreation Supervisor	5,640	5,922	6,218	6,529	6,855
Building Inspector II	5,534	5,811	6,101	6,406	6,726
Assistant Planner	5,244	5,506	5,781	6,070	6,374
Public Safety Officer III	5,244	5,506	5,781	6,070	6,374
Traffic Signal Technician II	5,173	5,431	5,703	5,988	6,287
Senior Executive Secretary	5,151	5,409	5,679	5,963	6,261
Code Compliance Inspector	5,130	5,387	5,656	5,939	6,236
Accountant I	5,036	5,287	5,552	5,829	6,121
Management Analyst	5,036	5,287	5,552	5,829	6,121
Human Resources Analyst	5,036	5,287	5,552	5,829	6,121
Childcare Coordinator	5,024	5,276	5,539	5,816	6,107
Executive Secretary	5,024	5,276	5,539	5,816	6,107
Secretary to City Council	5,024	5,276	5,539	5,816	6,107
Secretary to City Manager	5,024	5,276	5,539	5,816	6,107
Water Service Worker II	4,822	5,064	5,317	5,583	5,862
Housing Specialist II	4,817	5,058	5,311	5,577	5,855
Public Information Specialist	4,817	5,058	5,311	5,577	5,855
Purchasing Agent	4,817	5,058	5,311	5,577	5,855
Traffic Signal Technician I	4,817	5,058	5,311	5,577	5,855
Human Resources Technician	4,780	5,019	5,270	5,534	5,810
Payroll Personnel Technician	4,780	5,019	5,270	5,534	5,810
Payroll Specialist	4,780	5,019	5,270	5,534	5,810
Mechanic	4,765	5,003	5,253	5,516	5,791
Transit Oprs. Supervisor	4,741	4,978	5,227	5,488	5,762

D. GENERAL UNIT (3% C.O.L.A. - minus 1.5% PERS pick-up)					
Name of Position	Step A	Step B	Step C	Step D	Step E
Building Inspector I	4,663	4,896	5,141	5,398	5,668
Buyer	4,663	4,896	5,141	5,398	5,668
Facility Maintenance III	4,663	4,896	5,141	5,398	5,668
Deputy City Clerk	4,593	4,823	5,064	5,317	5,583
Graphic Design Specialist	4,593	4,823	5,064	5,317	5,583
Recreation Coordinator	4,593	4,823	5,064	5,317	5,583
Senior Services Coordinator	4,593	4,823	5,064	5,317	5,583
Economic Development Coordinator	4,471	4,694	4,929	5,176	5,434
Maintenance Worker III	4,471	4,694	4,929	5,176	5,434
Public Safety Officer II	4,471	4,694	4,929	5,176	5,434
Tree Trimmer II	4,456	4,679	4,912	5,158	5,416
Administrative Secretary	4,434	4,656	4,889	5,133	5,390
Engineering Technician	4,434	4,656	4,889	5,133	5,390
Office Assistant III	4,434	4,656	4,889	5,133	5,390
Storekeeper II	4,434	4,656	4,889	5,133	5,390
Transit Administrative Specialist	4,434	4,656	4,889	5,133	5,390
Community Worker	4,345	4,562	4,790	5,029	5,281
Childcare Program Supervisor	4,334	4,550	4,778	5,017	5,268
Community Development Assistant	4,334	4,550	4,778	5,017	5,268
Facility Maintenance II	4,334	4,550	4,778	5,017	5,268
Family Self-Sufficiency Coordinator	4,334	4,550	4,778	5,017	5,268
Housing Specialist I	4,334	4,550	4,778	5,017	5,268
Account Clerk III	4,271	4,485	4,709	4,945	5,192
Production Specialist	4,271	4,485	4,709	4,945	5,192
Production Supervisor	4,271	4,485	4,709	4,945	5,192
Tree Trimmer I	4,249	4,462	4,685	4,919	5,165
Permit Technician	4,167	4,376	4,594	4,824	5,065
Coach Operator	4,138	4,344	4,562	4,790	5,029
Dispatcher	4,138	4,344	4,562	4,790	5,029
Lead Public Safety Officer	4,043	4,245	4,457	4,680	4,914
Maintenance Worker II	4,039	4,241	4,453	4,676	4,910
Water Service Worker I	3,955	4,153	4,361	4,579	4,808
Public Safety Officer I	3,850	4,043	4,245	4,457	4,680
Social Service Worker II	3,850	4,043	4,245	4,457	4,680
Storekeeper I	3,850	4,043	4,245	4,457	4,680
Account Clerk II	3,767	3,955	4,153	4,360	4,578
Equipment Service Worker	3,767	3,955	4,153	4,360	4,578
Records Technician	3,767	3,955	4,153	4,360	4,578
Childcare Specialist	3,619	3,800	3,990	4,190	4,399
Customer Service Asst.	3,619	3,800	3,990	4,190	4,399
Office Assistant II	3,619	3,800	3,990	4,190	4,399
Payment Specialist	3,619	3,800	3,990	4,190	4,399
Purchasing Assistant	3,619	3,800	3,990	4,190	4,399
Transportation Resource Coord.	3,619	3,800	3,990	4,190	4,399
Facility Maintenance I	3,561	3,739	3,926	4,122	4,328

D. GENERAL UNIT (3% C.O.L.A. - minus 1.5% PERS pick-up)					
Name of Position	Step A	Step B	Step C	Step D	Step E
Eligibility Worker	3,323	3,489	3,663	3,847	4,039
Maintenance Worker I	3,323	3,489	3,663	3,847	4,039
Office Assistant I	3,323	3,489	3,663	3,847	4,039
Social Service Worker I	3,153	3,310	3,476	3,650	3,832
Community Information Assistant	3,028	3,179	3,338	3,505	3,680
Intake Specialist	3,028	3,179	3,338	3,505	3,680

E. HOURLY UNIT (1.5 % C.O.L.A.)					
Name of Position	Step A	Step B	Step C	Step D	Step E
Senior Management Analyst	32.44	34.07	35.77	37.56	39.43
Building Inspector II	31.01	32.56	34.19	35.90	37.69
Information Systems Specialist	30.98	32.53	34.15	35.86	37.65
Code Compliance Inspector	28.72	30.16	31.67	33.25	34.91
Management Analyst	28.21	29.62	31.10	32.66	34.29
Prevention Specialist	26.19	27.50	28.87	30.32	31.83
Building Inspector I	26.12	27.42	28.79	30.23	31.74
Account Clerk III	23.94	25.14	26.40	27.72	29.10
Lead Public Safety Officer	22.65	23.79	24.98	26.23	27.54
Production Specialist	21.76	22.85	23.99	25.19	26.45
Public Safety Officer I	21.58	22.66	23.79	24.98	26.23
Storekeeper	21.58	22.66	23.79	24.98	26.23
Account Clerk II	21.09	22.14	23.25	24.41	25.63
Office Assistant II	20.28	21.29	22.36	23.48	24.65
Mechanic Trainee	20.28	21.29	22.36	23.48	24.65
Pool Manager	19.81	20.80	21.84	22.93	24.08
Recreation Leader III	19.81	20.80	21.84	22.93	24.08
Dispute Resolution Coordinator	19.43	20.40	21.42	22.49	23.62
Senior Program Aide	19.43	20.40	21.42	22.49	23.62
Coach Operator-On Call	19.10	20.06	21.06	22.12	23.22
Dispatcher	19.10	20.06	21.06	22.12	23.22
Equipment Service Helper	19.10	20.06	21.06	22.12	23.22
Eligibility Worker	18.62	19.55	20.52	21.55	22.63
Quality Control Specialist	18.62	19.55	20.52	21.55	22.63
Office Assistant I	18.62	19.55	20.52	21.55	22.63
Social Service Worker I	17.66	18.54	19.47	20.44	21.46
Community Information Assistant	16.95	17.80	18.69	19.63	20.61
Intake Specialist	16.95	17.80	18.69	19.63	20.61
Children's Dental Program Clerk	15.43	16.20	17.01	17.86	18.76
Senior Lifeguard	15.16	15.92	16.72	17.55	18.43
Athletic Trainer	14.96	15.70	16.49	17.31	18.18
Administrative Intern	13.93	14.62	15.36	16.12	16.93
Production Assistant	13.93	14.62	15.36	16.12	16.93
Planning Intern	13.93	14.62	15.36	16.12	16.93
Instructor Guard	13.63	14.32	15.03	15.78	16.57

E. HOURLY UNIT (1.5 % C.O.L.A.)					
Name of Position	Step A	Step B	Step C	Step D	Step E
Office Aide	13.56	14.24	14.95	15.70	16.49
Station Attendant	13.56	14.24	14.95	15.70	16.48
Lifeguard	12.28	12.90	13.54	14.22	14.93
Maintenance Assistant	12.28	12.90	13.54	14.22	14.93
Recreation Leader II	12.28	12.90	13.54	14.22	14.93
Recreation Leader I	10.86	11.40	11.97	12.57	13.20
Coach Operator Trainee	10.00	11.00	12.00	13.00	14.00
Youth Worker	10.00	11.00	12.00	13.00	14.00