

**AGENDA
NORWALK CITY COUNCIL
MAY 7, 2013**

**STUDY SESSION MEETING
CITY HALL – U.S. CONSTITUTION ROOM #4
5:00 P.M.**

**REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
6:00 P.M.**



**Luigi Vernola, Mayor
Marcel Rodarte, Vice Mayor
Cheri Kelley, Councilmember
Michael Mendez, Councilmember
Leonard Shryock, Councilmember**

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address City Council, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

Please adhere to the following procedures when addressing the Council:

- ◆ *Comments should be limited to 5 minutes or less.*
- ◆ *Comments should be directed to the Council as a whole and not directed to individual Councilmembers.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet, can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: Any writings and/or documents provided to a majority of the City Council regarding any item on this agenda after it has been posted will also be made available for public inspection.

Writings and/or documents are available for inspection in the City Clerk's Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5720. You may also contact the City Clerk via e-mail at clerk@norwalkca.gov.

REGULAR MEETING - 6:00 p.m.

CALL TO ORDER	Mayor Vernola
INVOCATION	Rev. Fredore D. Crews Calvary Community Church a Fellowship of Deaf and Hearing Believers
FLAG SALUTE	Councilmember Mendez
ROLL CALL	City Clerk

CITY COUNCIL COMMENTS

a. Report of City Council Travel

SPECIAL PRESENTATIONS

- I. The Norwalk Community Coordinating Council to present a donation for purchasing military banners.
- II. City Council to recognize Hometown Heroes from the City of Norwalk.

CITY MANAGER COMMENTS

CONSENT CALENDAR

Consent calendar items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the consent calendar and considered separately by City Council.

1. **MEETING MINUTES** – Staff recommends City Council approve the minutes of the regular meeting of April 16, 2013. 825-04
2. **PAYROLL** – Staff recommends City Council approve payroll for the periods March 31, 2013 – April 13, 2013 in the amount of \$723,112.43 and April 14, 2013 – April 27, 2013 in the amount of \$730,732.66. 630
3. **COMMERCIAL DEMANDS** – Staff recommends City Council approve the warrant register dated April 23, 2013, in the total amount of \$971,126.02. 640
4. **PLANNING COMMISSION SYNOPSIS – APRIL 24, 2013** - No action is required unless the City Council elects to review the decision of the Planning Commission. 320
5. **QUARTERLY REPORT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS ALLOCATED FOR PURPOSES OF THE CITIZENS OPTION FOR PUBLIC SAFETY (COPS) PROGRAM** – Staff recommends City Council receive and file the City Manager's report. 730-03-02
6. **AGREEMENT AMENDMENT - BUS STOP MAINTENANCE** – Staff recommends City Council approve Amendment No. 3 to the agreement with Nationwide Environmental Services, extending the term for an additional five (5) years, through June 30, 2018; and

authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney. 1120-06

7. **AGREEMENT EXTENSION – SUPPLY PARTS FOR HEAVY-DUTY TRUCKS AND BUSES** - Staff recommends City Council approve an amendment with Worthington Ford, Inc. dba Worthington Cars and Trucks, extending (1) year extension of the agreement, in the amount of \$20,000, for the term of July 1, 2013 – June 30, 2014, and authorize the City Manager to execute the extension on behalf of the City. 634-05
8. **AGREEMENT EXTENSION – CAPITAL TIRE LEASING SERVICES** - Staff recommends City Council approve a (1) year extension of the agreement with The Goodyear Tire & Rubber Company, in the amount of \$55,000, for the term of July 1, 2013 – June 30, 2014, and authorize the City Manager to execute the extension on behalf of the City. 634-03
9. **AGREEMENT EXTENSION – SUPPLY AND DELIVERY OF BULK AND DRUM LUBRICANTS** - Staff recommends City Council approve a (1) year extension of the agreement with SC Fuels, in the amount of \$45,000, for the term of July 1, 2013 – June 30, 2014, and authorize the City Manager to execute the extension on behalf of the City. 634-05
10. **AGREEMENT EXTENSION - BODY REPAIR AND PAINTING OF TRANSIT BUSES AND HEAVY-DUTY TRUCKS** – Staff recommends City Council authorize a one (1) year extension of the agreement with ABC Bus Inc., in the amount of \$40,000, for the term of July 1, 2013 through June 30, 2014, and authorize the City Manager to execute the extension on behalf of the City. 634-05
11. **AGREEMENT AMENDMENT – WATER SYSTEM SERVICES** - Staff recommends City Council approve Amendment No. 2 to the agreement with Bucknam and Associates extending the term through June 30, 2014 in the amount of \$48,000; and authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney. 1070-05
12. **PROJECT NO. 7191 – ROSECRANS AND CROSSDALE CROSSWALK ENHANCEMENTS – APPROVAL OF PLANS AND SPECIFICATIONS AND AUTHORIZATION TO ADVERTISE FOR BIDS** – Staff recommends City Council:
 - a. approve plans and specifications for crosswalk safety enhancements on Rosecrans Avenue at Crossdale Avenue, authorize advertisement for bids and set a bid opening date of June 4, 2013; and
 - b. authorize the City to purchase Rectangular Rapid Flashing Beacon (RRFB) equipment for the project. 1005-04-7191
13. **DESIGN SERVICES FOR STREET IMPROVEMENT PROJECTS – APPROVE LISTING OF PREQUALIFIED FIRMS ELIGIBLE TO SUBMIT PROPOSALS** – Staff recommends City Council approve the list of prequalified firms to submit proposals for professional engineering design services for currently budgeted Proposition ‘C’ funded street rehabilitation work and authorize the request for such proposals. 1045

APPOINTMENTS

14. **ADVISORY BODIES** – Staff recommends City Council make appointments to fill the vacancies on the various City advisory bodies. 200

PUBLIC HEARING

15. [RESOLUTION NO. 13-28 - ADJUSTING THE CITY'S FEE SCHEDULE](#) – Staff recommends City Council consider adopting **Resolution No. 13-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING ADJUSTMENTS TO THE COMPREHENSIVE FEE SCHEDULE FOR CITY SERVICES FOR THE FISCAL YEAR 2013/14.** 602-01

RESOLUTIONS

16. [RESOLUTION NO. 13-29 – BUDGET AMENDMENT - ACCEPTING A 2012/13 SUPERVISOR KNABE, FOURTH DISTRICT'S ARTS EDUCATION PARTNERSHIP PROGRAM AWARD - AUTHORIZING A MATCHING FUND COMMITMENT](#) - Staff recommends City Council adopt **Resolution No. 13-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2012/13 ADOPTED BUDGET ACCEPTING THE 2012/13 SUPERVISOR DON KNABE, FOURTH DISTRICT'S ARTS EDUCATION PARTNERSHIP PROGRAM AWARD, APPROVING A BUDGET AMENDMENT TO COMMIT GENERAL FUND MATCHING FUNDS, in the amount of \$8,800.** 420-03/610
17. [RESOLUTION NO. 13-30 - BUDGET AMENDMENT – AGREEMENT - ASSIST THE SUCCESSOR AGENCY TO THE NORWALK REDEVELOPMENT AGENCY AND PROVIDE ECONOMIC DEVELOPMENT SERVICES](#) – Staff recommends City Council adopt **Resolution No. 13-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2012/13 ADOPTED BUDGET TO ALLOCATE AND APPROPRIATE FUNDS FOR SUCCESSOR AGENCY ASSISTANCE AND ECONOMIC DEVELOPMENT SERVICES, in the amount of \$12,000; approve two agreements with Kelly Associates Management Group LLC, not to exceed \$36,000 each to provide Successor Agency Assistance and Economic Development Services; and authorize the City Manager to execute the agreements on behalf of the City, in a form approved by the City Attorney.** 325/610
18. [RESOLUTION NO. 13-31 - LOS ANGELES REDUCE OBESITY IN CHILD CARE SETTINGS GRANT AND AGREEMENT](#) – Staff recommends City Council adopt **Resolution No. 13-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING THE LOS ANGELES REDUCE OBESITY IN CHILD CARE SETTINGS GRANT WITH THE CHILD CARE RESOURCE CENTER AND SUBCONTRACTOR AGREEMENT FOR FUNDING OUTREACH AND EDUCATIONAL SERVICES FOR THE CHILD DEVELOPMENT PROGRAM FOR FISCAL YEARS 2012/13 THROUGH 2015/16; and authorize the City Manager to execute an agreement with the Child Care Resource Center for a term of four (4) years ending June 30, 2016 on behalf of the City, in a form approved by the City Attorney.** 425-01
19. [RESOLUTION NO. 13-33 - BUDGET AMENDMENT – TRAVEL TO OUT-OF-STATE CONFERENCE](#) – Staff recommends City Council consider adopting **Resolution No. 13-33, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2012/13 ADOPTED BUDGET TO APPROPRIATE FUNDS FOR OUT-OF-STATE TRAVEL TO THE NATIONAL ASSOCIATION OF LATINO ELECTED AND APPOINTED OFFICIALS CONFERENCE, in the amount of \$2,500.** 610/825-05

REPORTS

20. **AWARD OF CONTRACT - ENGINEERING SERVICES** – Staff recommends City Council approve an agreement with Willdan in the amount of \$80,000 for engineering services including the function of City Traffic Engineer for the term July 1, 2013 through June 30, 2014 with an option to extend under the same terms and conditions for a maximum of three (3) additional one (1) year periods; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 1050

21. **CALIFORNIA JOINT POWERS INSURANCE AUTHORITY – PAYMENT OPTIONS** – Staff recommends City Council pay-down the City's retrospective balances over time choosing the 6-year payment plan options for both the liability and worker's compensation programs. 150-02

22. **POLICY STATEMENT NO. 13-02 - DISCRETIONARY FUNDS EXPENDITURE POLICY** – Staff recommends City Council adopt Policy Statement No. 13-02 Discretionary Funds Expenditure Policy. 140-02

ORAL COMMUNICATIONS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 3rd day of May 2013.

Theresa Devoy
City Clerk