

**City of Norwalk**  
**Community Development Department**  
**12700 Norwalk Boulevard, Room 12, Norwalk, CA 90650**

## REGISTRATION OF FORECLOSED AND VACANT PROPERTY

Applications received must be approved by the Community Development Department to be considered a valid registration. Please fill out this form in its entirety and return it along with a check made payable to "City of Norwalk". **Mail to: Norwalk City Hall, 12700 Norwalk Blvd., Room 12, Norwalk, CA 90650 ATTN: Community Development Department.** Registration is a one-time fee. The Annual Monitoring Fee must be paid at the time of registration AND by January 1<sup>st</sup> each year the applicant is in possession of the property. All fees are non-refundable. For additional information you can call 562.929.5744

### Registration & Monitoring Fee Required

If registering within the months of	Registration Fee	*Annual Monitoring Fee (Prorated)	Total Due
January, February, March	\$39.75	\$219.50	\$259.25
April, May, June	\$39.75	\$164.65	\$204.40
July, August, September	\$39.75	\$109.77	\$149.52
October, November, December	\$39.75	\$ 54.88	\$ 94.63

#### PROPERTY TO BE REGISTER

Assessor's Parcel # \_\_\_\_\_ Notice of Default # \_\_\_\_\_ Default Date \_\_\_\_\_  
 Beneficiary Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Utilities (circle on or off)      Electricity:    On or Off      Water:    On or Off      Gas:    On or Off

#### LENDER/LIEN HOLDER

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Agent or Contact Person \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

#### PROPERTY MANAGEMENT (must be within 40 driving miles from the registered property)

Company Name \_\_\_\_\_  
 Contact Person Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### FOR OFFICE USE ONLY

Registration received on: \_\_\_\_\_ Registration payment received Y/N \_\_\_\_\_  
 Statement of Intent received: \_\_\_\_\_ Information has changed (see new form) \_\_\_\_\_  
 Case # \_\_\_\_\_